The Metropolitan District
water supply · environmental services · geographic information

# COMMITTEE ON MDC GOVERNMENT
# SPECIAL MEETING
# MONDAY, NOVEMBER 30, 2026
# 4:00 PM

**Location**
Board Room
District Headquarters
555 Main Street, Hartford

Dial in #: (415)-655-0001
Access Code: 2317 536 6982 #
**Meeting Video Link**

**Commissioners**

| | |
|---|---|
| Anderson | Johnson |
| Avedisian | Magnan |
| Bazzano (C) | Tierinni |
| Currey (Ex-Officio) | Torres |
| Gardow (VC) | Woulfe |
| Healy | |

**Quorum: 6**

1. **CALL TO ORDER**
2. **PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**
3. **INDEPENDENT CONSUMER ADVOCATE COMMENTS & QUESTIONS RELATIVE TO AGENDA ITEMS**
4. **APPROVAL OF MEETING MINUTES OF AUGUST 11, 2026** 
5. **CONSIDERATION AND POTENTIAL ACTION RE: REVISIONS TO WATER SUPPLY RATES & ORDINANCES** 
6. **OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**
7. **COMMISSIONER REQUESTS FOR CONSIDERATION OF FUTURE AGENDA ITEMS**
8. **ADJOURNMENT**

**COMMITTEE ON MDC GOVERNMENT**
**REVISIONS TO WATER SUPPLY RATES & ORDINANCES**

To: Committee on MDC Government for consideration November 30, 2026

District staff, through the Office of District Counsel, submits the following ordinance revisions to The Metropolitan District Ordinances for consideration by the Committee on MDC Government.

| | |
|---|---|
| **§ W1a** | **WATER USED CHARGE (TREATED WATER)** |
| **§ W1b** | **CUSTOMER SERVICE CHARGE** |
| **§ W1c** | **SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT** |
| **§ W1f** | **SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT FOR CAPITAL IMPROVEMENTS** |
| **§ W5c** | **SERVICE PIPE DETAILS** |
| **§ W6f** | **CHARGES FOR PRIVATE FIRE PROTECTION** |

Therefore, it is **RECOMMENDED** that it be

**VOTED:** That the Committee on MDC Government recommends to the District Board passage of the following resolution:

**RESOLVED:** That the following revisions to The Metropolitan District Ordinances be adopted as follows:

**SEC. W1a WATER USED CHARGE (TREATED WATER)**
For customers which do not resell treated water, the WATER USED CHARGE is the quantity of water used as read at the meter, as follows:

| BILLS RENDERED MONTHLY | RATE |
|---|---|
| | ~~**$3.91**~~**$4.06** per 100 Cubic Feet |

The WATER USED CHARGE for such customers subject to § S12x of The Metropolitan District Sewer Ordinances who purchase more than 802 CCF of water per day, as averaged over a monthly billing period, as follows:

For each of the first 802 CCF of water used per day:

| BILLS RENDERED MONTHLY | RATE |
|---|---|
| | ~~**$3.91**~~**$4.06** per 100 Cubic Feet |

For each CCF of water used per day in excess of 802 CCF:

| BILLS RENDERED MONTHLY | RATE |
|---|---|
| | ~~**$3.16**~~**$3.31** per 100 Cubic Feet |

For customers which, by agreement with the District or otherwise, resell treated water, the WATER USED CHARGE is the quantity of water used as read at the meter, as follows:

| BILLS RENDERED MONTHLY | RATE |
|---|---|
| | ~~**$3.91**~~**$4.06** per 100 Cubic Feet |

**SEC. W1b CUSTOMER SERVICE CHARGE**

The CUSTOMER SERVICE CHARGE is a service charge applicable to all metered services and services to be metered. The charge shall be determined from the size of each meter installed or to be installed on the premises, as follows:

| SIZE OF METER | MONTHLY BILLING |
|---|---|
| 5/8” | ~~$15.73~~ $16.84 |
| ¾” | ~~$15.73~~ $16.84 |
| 1” | ~~$15.73~~ $16.84 |
| 1 ½” | ~~$49.35~~ $50.46 |
| 2” | ~~$78.55~~ $82.95 |
| 3” | ~~$146.64~~ $156.54 |
| 4” | ~~$244.30~~ $261.90 |
| 6” | ~~$486.82~~ $526.42 |
| 8” | ~~$771.91~~ $842.31 |
| 10” | ~~$1,778.52~~ $1,888.52 |
| 12” | ~~$1,897.13~~ $2,055.53 |

**SEC. W1c SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT**

In towns outside the limits of The Metropolitan District, in addition to charges under SEC. W1a and W1b, there shall be a surcharge determined from the size of the meter installed on the premises, excluding meters installed on dedicated fire services, as follows:

| SIZE OF METER | MONTHLY BILLING |
|---|---|
| 5/8” | ~~$15.73~~ $16.84 |
| ¾” | ~~$15.73~~ $16.84 |
| 1” | ~~$15.73~~ $16.84 |
| 1 ½” | ~~$49.35~~ $50.46 |
| 2” | ~~$78.55~~ $82.95 |
| 3” | ~~$146.64~~ $156.54 |
| 4” | ~~$244.30~~ $261.90 |
| 6” | ~~$486.82~~ $526.42 |
| 8” | ~~$771.91~~ $842.31 |
| 10” | ~~$1,778.52~~ $1,888.52 |
| 12” | ~~$1,897.13~~ $2,055.53 |

**SEC. W1f SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT FOR CAPITAL IMPROVEMENTS**

In towns outside the limits of The Metropolitan District for which capital improvements or layout and assessment projects are constructed, in addition to the charges set forth in SEC. W1a, W1b and W1c, there shall be a surcharge on the water rates determined from

the size of the meter installed on the premises, excluding meters installed on dedicated fire services, as follows:

1. On or before the end of each fiscal year, The Metropolitan District shall determine the actual cost of each capital improvement constructed for each non-member town and the net cost (cost less assessments) of layout and assessment projects constructed for each non-member town. The costs and/or net costs, as applicable, shall be allocated to the towns for which the work was performed and shall be a surcharge on the water rates of the users located in such towns.

2. The annual surcharge to be added to each user's water rate shall equal the total amount of the costs and/or net costs, as applicable, allocated to the town in which such user is located [excluding costs which the town has paid as set forth in Section W1f(3)] amortized over a twenty year period using an interest rate computed by the District which approximates the District's long-term cost of funds for its General Obligation Bond portfolio–multiplied by the percentage of hydraulic capacity of each user's meter size (based on the American Water Works Association meter size capacity) of the aggregate hydraulic capacity of all meters in such town excluding meters installed on dedicated fire services. The surcharge shall be billed in monthly installments commencing with the first bill sent out in the fiscal year succeeding the fiscal year in which the work was performed and continuing over the twenty-year period.

3. The District shall, as soon as possible after the completion of each capital improvement project or separate phase thereof, provide to the non-member towns for which a capital improvement was constructed a compilation of the costs associated with the construction of such project(s). If, on or before the end of the District's fiscal year in which such construction was completed, a non-member town agrees to pay and does in fact pay all or a portion of the cost of a capital improvement constructed for such town, then the amount paid by such town shall be deducted from the total amount of costs and/or net costs allocated to such town as described in Section W1f(1) and used to calculate the individual surcharges as set forth in Section W1f(2).

4. If no adopted surcharge rate has been established for the installed meter size, the District may apply the adopted rate for the next smaller meter size.

## MONTHLY BILLING

| METER SIZE | Farmington | | Glastonbury | | South Windsor | | Manchester | |
|---|---|---|---|---|---|---|---|---|
| | ~~2026~~ | 2027 | ~~2026~~ | 2027 | ~~2026~~ | 2027 | ~~2026~~ | 2027 |
| 5/8" | ~~$1.78~~ | $1.75 | ~~$1.75~~ | $2.34 | ~~$1.35~~ | $2.40 | ~~$2.63~~ | $2.57 |
| ¾" | - | - | ~~$2.63~~ | $3.51 | ~~$2.03~~ | $3.60 | - | - |
| 1" | ~~$3.57~~ | $3.50 | ~~$3.51~~ | $4.69 | ~~$2.71~~ | $4.81 | ~~$5.25~~ | $5.15 |
| 1½" | ~~$7.13~~ | $7.01 | ~~$7.02~~ | $9.37 | ~~$5.41~~ | $9.61 | - | - |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| 2” | ~~$133.73~~ | $131.39 | ~~$131.58~~ | $175.73 | ~~$101.47~~ | $180.20 | - | - |
| 3” | ~~$312.04~~ | $306.58 | ~~$307.02~~ | $410.03 | ~~$236.76~~ | $420.46 | ~~$459.80~~ | $450.55 |
| 4” | ~~$534.92~~ | $525.57 | ~~$526.32~~ | $702.90 | ~~$405.88~~ | $720.79 | - | - |
| 6” | ~~$713.23~~ | $700.76 | ~~$701.76~~ | 937.21 | - | $961.06 | ~~$1,050.96~~ | $1,029.82 |
| 8” | ~~$1,783.06~~ | $1,751.89 | - | - | - | - | - | - |

**SEC. W5c SERVICE PIPE DETAILS**

Service pipes are to be installed by persons licensed by the State of Connecticut to do such work; such licensed persons shall be retained by the property owner and paid by the property owner. All such installations between the distribution main and ~~meter setting~~ building shall be laid in a manner prescribed by the Water Bureau and subject to inspection, before backfilling, by a representative of said bureau.

Such service pipes shall be of type K copper tubing, or other approved pipe, at least one inch and not more than two inches inside diameter. Pipes over two inches in diameter shall be of Class 54 American Water Works Association standard ductile iron water pipe. All pipes shall be laid so as to have at least 4-1/2 feet of cover and shall not be laid in a trench with other pipes or conduits except as allowed by State Public Health Code. Service pipes shall be laid at least ten feet away from any septic tank leaching field.

**SEC. W6f CHARGES FOR PRIVATE FIRE PROTECTION SERVICE**

Rates for private fire protection are charged to all fire service accounts, including combination services, based on the size of the service connection.

| SIZE OF CONNECTION | MONTHLY CHARGE |
|---|---|
| 1” | ~~$5.50~~ $10.00 |
| 2” | ~~$23.35~~ $24.60 |
| 3” | ~~$49.50~~ $60.75 |
| 4” | ~~$88.00~~ $108.00 |
| 6” | ~~$198.00~~ $243.00 |
| 8” | ~~$352.00~~ $432.00 |
| 10” | ~~$550.00~~ $675.00 |
| 12” | ~~$792.00~~ $972.00 |
| 16” | ~~$1,408.00~~$1,728.00 |
| 20” | ~~$2,200.00~~ $2,700.00 |
| 24” | ~~$3,168.00~~ $3,888.00 |

Therefore, it is **RECOMMENDED** that it be

**VOTED:** That the Committee on MDC Government recommends to the District Board passage of the following resolution:

**RESOLVED:** That the following revisions to The Metropolitan District Water Supply Ordinances be adopted, effective January 1, 2027, as follows:

**SEC. W1a WATER USED CHARGE (TREATED WATER)**

For customers which do not resell treated water, the WATER USED CHARGE is the quantity of water used as read at the meter, as follows:

| BILLS RENDERED MONTHLY | RATE |
|---|---|
| | **$4.06** per 100 Cubic Feet |

The WATER USED CHARGE for such customers subject to § S12x of The Metropolitan District Sewer Ordinances who purchase more than 802 CCF of water per day, as averaged over a monthly billing period, as follows:

For each of the first 802 CCF of water used per day:

| BILLS RENDERED MONTHLY | RATE |
|---|---|
| | **$4.06** per 100 Cubic Feet |

For each CCF of water used per day in excess of 802 CCF:

| BILLS RENDERED MONTHLY | RATE |
|---|---|
| | **$3.31** per 100 Cubic Feet |

For customers which, by agreement with the District or otherwise, resell treated water, the WATER USED CHARGE is the quantity of water used as read at the meter, as follows:

| BILLS RENDERED MONTHLY | RATE |
|---|---|
| | **$4.06** per 100 Cubic Feet |

**SEC. W1b CUSTOMER SERVICE CHARGE**

The CUSTOMER SERVICE CHARGE is a service charge applicable to all metered services and services to be metered. The charge shall be determined from the size of each meter installed or to be installed on the premises, as follows:

| SIZE OF METER | MONTHLY BILLING |
|---|---|
| 5/8” | **$16.84** |
| ¾” | **$16.84** |
| 1” | **$16.84** |
| 1 ½” | **$50.46** |
| 2” | **$82.95** |
| 3” | **$156.54** |
| 4” | **$261.90** |
| 6” | **$526.42** |
| 8” | **$842.31** |
| 10” | **$1,888.52** |
| 12” | **$2,055.53** |

**SEC. W1c SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT**

In towns outside the limits of The Metropolitan District, in addition to charges under SEC. W1a and W1b, there shall be a surcharge determined from the size of the meter installed on the premises, excluding meters installed on dedicated fire services, as follows:

| SIZE OF METER | MONTHLY BILLING |
|---|---|
| 5/8” | **$16.84** |
| ¾” | **$16.84** |
| 1” | **$16.84** |
| 1 ½” | **$50.46** |
| 2” | **$82.95** |
| 3” | **$156.54** |
| 4” | **$261.90** |
| 6” | **$526.42** |
| 8” | **$842.31** |
| 10” | **$1,888.52** |
| 12” | **$2,055.53** |

**SEC. W1f SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT FOR CAPITAL IMPROVEMENTS**

In towns outside the limits of The Metropolitan District for which capital improvements or layout and assessment projects are constructed, in addition to the charges set forth in SEC. W1a, W1b and W1c, there shall be a surcharge on the water rates determined from the size of the meter installed on the premises, excluding meters installed on dedicated fire services, as follows:

1. On or before the end of each fiscal year, The Metropolitan District shall determine the actual cost of each capital improvement constructed for each non-member town and the net cost (cost less assessments) of layout and assessment projects constructed for each non-member town. The costs and/or net costs, as applicable, shall be allocated to the towns for which the work was performed and shall be a surcharge on the water rates of the users located in such towns.

2. The annual surcharge to be added to each user's water rate shall equal the total amount of the costs and/or net costs, as applicable, allocated to the town in which such user is located [excluding costs which the town has paid as set forth in Section W1f(3)] amortized over a twenty year period using an interest rate computed by the District which approximates the District’s long-term cost of funds for its General Obligation Bond portfolio–multiplied by the percentage of hydraulic capacity of each user’s meter size (based on the American Water Works Association meter size capacity) of the aggregate hydraulic capacity of all meters in such town excluding meters installed on dedicated fire services. The surcharge shall be billed in monthly installments commencing with the first bill sent out in the fiscal year succeeding the fiscal year in which the work was performed and continuing over the twenty-year period.

3. The District shall, as soon as possible after the completion of each capital improvement project or separate phase thereof, provide to the non-member towns for which a capital improvement was constructed a compilation of the costs associated with the construction of such project(s). If, on or before the end of the District's fiscal year in which such construction was completed, a non-member town agrees to pay and does in fact pay all

or a portion of the cost of a capital improvement constructed for such town, then the amount paid by such town shall be deducted from the total amount of costs and/or net costs allocated to such town as described in Section W1f(1) and used to calculate the individual surcharges as set forth in Section W1f(2).

4. If no adopted surcharge rate has been established for the installed meter size, the District may apply the adopted rate for the next smaller meter size.

**MONTHLY BILLING**

| METER SIZE | Farmington | Glastonbury | South Windsor | Manchester |
|---|---|---|---|---|
| | **2027** | **2027** | **2027** | **2027** |
| 5/8” | **$1.75** | **$2.34** | **$2.40** | **$2.57** |
| ¾” | **-** | **$3.51** | **$3.60** | **-** |
| 1” | **$3.50** | **$4.69** | **$4.81** | **$5.15** |
| 1½” | **$7.01** | **$9.37** | **$9.61** | **-** |
| 2” | **$131.39** | **$175.73** | **$180.20** | **-** |
| 3” | **$306.58** | **$410.03** | **$420.46** | **$450.55** |
| 4” | **$525.57** | **$702.90** | **$720.79** | **-** |
| 6” | **$700.76** | **937.21** | **$961.06** | **$1,029.82** |
| 8” | **$1,751.89** | **-** | **-** | **-** |

**SEC. W5c SERVICE PIPE DETAILS**

Service pipes are to be installed by persons licensed by the State of Connecticut to do such work; such licensed persons shall be retained by the property owner and paid by the property owner. All such installations between the distribution main and building shall be laid in a manner prescribed by the Water Bureau and subject to inspection, before backfilling, by a representative of said bureau.

Such service pipes shall be of type K copper tubing, or other approved pipe, at least one inch and not more than two inches inside diameter. Pipes over two inches in diameter shall be of Class 54 American Water Works Association standard ductile iron water pipe. All pipes shall be laid so as to have at least 4-1/2 feet of cover and shall not be laid in a trench with other pipes or conduits except as allowed by State Public Health Code. Service pipes shall be laid at least ten feet away from any septic tank leaching field.

**SEC. W6f CHARGES FOR PRIVATE FIRE PROTECTION SERVICE**

Rates for private fire protection are charged to all fire service accounts, including combination services, based on the size of the service connection.

| SIZE OF CONNECTION | MONTHLY CHARGE |
|---|---|
| 1” | **$10.00** |
| 2” | **$24.60** |
| 3” | **$60.75** |
| 4” | **$108.00** |
| 6” | **$243.00** |
| 8” | **$432.00** |
| 10” | **$675.00** |
| 12” | **$972.00** |
| 16” | **$1,728.00** |
| 20” | **$2,700.00** |
| 24” | **$3,888.00** |

Respectfully Submitted,

Victoria S Escoriza

Victoria S. Escoriza
District Clerk

**COMMITTEE ON MDC GOVERNMENT**
**SPECIAL MEETING**
555 Main Street
Hartford, Connecticut 06103
Tuesday, August 11, 2026

**PRESENT:** Commissioners John Bazzano, Peter Gardow, Gary Johnson and Christopher Tierinni (4)

**REMOTE ATTENDANCE:** Commissioners James Healy, Maureen Magnan and District Chairman Donald Currey (3)

**ABSENT:** Commissioners Kyle Anderson, John Avedisian, Avery Buell, Calixto Torres and James Woulfe (5)

**ALSO PRESENT:** Scott W. Jellison, Chief Executive Officer
Christopher Stone, District Counsel (Remote Attendance)
John S. Mirtle, Assistant District Counsel
Christopher Levesque, Chief Operating Officer
Jonathan Perugini, Chief Financial Officer / Director of Finance
Victoria Escoriza, Interim District Clerk
Sue Negrelli, Director of Engineering
Seth Koos, Director of Procurement (Remote Attendance)
Robert Schwarm, Director of Information Systems (Remote Attendance)
Kevin Sullivan, IT Consultant
Matthew McAuliffe, IT Consultant (Remote Attendance)

## CALL TO ORDER

Chairman Bazzano called the meeting to order at 4:00 PM

## PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

## INDEPENDENT CONSUMER ADVOCATE COMMENTS AND QUESTIONS RELATIVE TO AGENDA ITEMS

Independent Consumer Advocate Elizabeth Tavelli was not in attendance.

## APPROVAL OF MINUTES

***On motion made by Chairman Bazzano and duly seconded, the meeting minutes of May 28, 2026 were approved.***

**COMMITTEE ON MDC GOVERNMENT**
**ADDITION TO DISTRICT WATER ORDINANCES**

To: Committee on MDC Government for consideration August 11, 2026

District staff, through the Office of District Counsel, submits the following ordinance addition to The Metropolitan District Water Ordinances for consideration by the Committee on MDC Government.

**WATER SUPPLY ORDINANCES:**
§ W1g "Reserved Safe Yield Agreements"

[NEW ORDINANCE] - SEC. W1g RESERVED SAFE YIELD AGREEMENTS

Any agreement entered into by the District with any water company, as defined in Conn. Gen. Stat. § 25-32a, a municipality, or other entity, that provides water outside the District's exclusive service area and includes provisions reserving any portion of the District's water supply safe yield for the benefit of such water company, municipality or other entity, shall require payment of a rate established by the District Board, which shall be known as the "Reserved Safe Yield Rate". The Reserved Safe Yield Rate shall apply to any unused portions of contracted available daily quantities. The Reserved Safe Yield Rate shall not apply to quantities of treated water actually purchased or within the take-or-pay minimum of the water company, municipality or other entity.

The District Board shall establish the Reserved Safe Yield Rate based on the calculated budgetary cost for the maintenance and protection of its water supply reservoir system. The Reserved Safe Yield Rate shall be a fixed rate per million gallons per day of water which rate may be modified annually by the District Board. The Reserved Safe Yield Rate shall be applied to the difference between the contracted safe yield quantity and the annual average daily water purchased.

The primary function of the District's safe yield is to ensure an adequate supply of water for customers within the District's established service area. The District shall reserve a minimum of fifteen percent (15%) in addition to the existing water usage within the District's service area for future use. Safe yield assignments and reserves shall be reviewed by the District Board prior to the District entering any new water supply contracts which include reserved safe yield.

This ordinance shall not apply to any agreement in effect as of the effective date of this ordinance but shall apply to any future renewal or amendment of any such agreement.

At a meeting of the Water Bureau held on March 2, 2026, the Water Bureau recommended that the new Water Supply Ordinance, § W1g "Reserved Safe Yield Agreements," be referred to the Committee on MDC Government. At a meeting of the Committee on MDC Government held on May 28, 2026, the addition of new Water Supply Ordinance § W1g "Reserved Safe Yield Agreements" was referred to a Public Hearing.

A public hearing regarding the addition of new Water Supply Ordinance § W1g "Reserved Safe Yield Agreements" was held on July 13, 2026.

Therefore, it is **RECOMMENDED** that it be

**VOTED:** That the Committee on MDC Government recommends to the District Board passage of the following resolution:

**RESOLVED:** That the following addition to The Metropolitan District Water Ordinances be adopted, effective October 1, 2026, as follows:

[NEW ORDINANCE] - SEC. W1g RESERVED SAFE YIELD AGREEMENTS

Any agreement entered into by the District with any water company, as defined in Conn. Gen. Stat. § 25-32a, a municipality, or other entity, that provides water outside the District's exclusive service area and includes provisions reserving any portion of the District's water supply safe yield for the benefit of such water company, municipality or other entity, shall require payment of a rate established by the District Board, which shall be known as the "Reserved Safe Yield Rate". The Reserved Safe Yield Rate shall apply to any unused portions of contracted available daily quantities. The Reserved Safe Yield Rate shall not apply to quantities of treated water actually purchased or within the take-or-pay minimum of the water company, municipality or other entity.

The District Board shall establish the Reserved Safe Yield Rate based on the calculated budgetary cost for the maintenance and protection of its water supply reservoir system. The Reserved Safe Yield Rate shall be a fixed rate per million gallons per day of water which rate may be modified annually by the District Board. The Reserved Safe Yield Rate shall be applied to the difference between the contracted safe yield quantity and the annual average daily water purchased.

The primary function of the District's safe yield is to ensure an adequate supply of water for customers within the District's established service area. The District shall reserve a minimum of fifteen percent (15%) in addition to the existing water usage within the District's service area for future use. Safe yield assignments and reserves shall be reviewed by the District Board prior to the District entering any new water supply contracts which include reserved safe yield.

This ordinance shall not apply to any agreement in effect as of the effective date of this ordinance but shall apply to any future renewal or amendment of any such agreement.

Respectfully submitted,

Victoria S Escoriza

Victoria S. Escoriza
Interim District Clerk

***On motion made by Chairman Bazzano and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**COMMITTEE ON MDC GOVERNMENT**
**REVISION OF BYLAW § B6d "DISCLOSURE OF INTEREST"**

To: Committee on MDC Government for consideration on August 11, 2026

On May 4, 2026, the District Board referred MDC Bylaw § B6d "Disclosure of Interest" to the Committee on MDC Government.

On May 28, 2026, the Committee on MDC Government referred to District Counsel the revision of MDC Bylaw § B6d "Disclosure of Interest". District Counsel recommends the below revisions:

**B6d DISCLOSURE OF INTEREST**

No officer, Commissioner, Citizen Member or employee shall engage in or participate in any business or transaction, including outside employment with a private business, or pursue an interest, directly or indirectly, which is incompatible with the proper discharge of his or her official responsibilities in the public interest or which would tend to impair his or her independent judgment or action in the performance of official responsibilities.

If any officer, Commissioner, Citizen Member or employee has a personal interest, or a member of his/her immediate family has a financial or personal interest, in any matter coming before, or which has been before, the District Board, or any of its Bureaus, Commissions or Committees, or if there is any matter, the consummation of which is incompatible with the proper discharge of official duties, such officer, Commissioner, Citizen Member or employee shall so advise such body. If such officer, Commissioner, Citizen Member or employee is a member of such body, he or she shall refrain from voting upon or otherwise participating in the consideration of such matter or any determination in connection therewith by such body, and shall not be present at any executive session of such body at which such matter is considered. Notwithstanding the prohibition in subsection (a), such officer, Commissioner, Citizen Member or employee may vote or otherwise participate in a matter if it involves a determination of general policy and the interest is shared with a substantial segment of the population of the municipality; provided, in the case of a Commissioner, said Commissioner shall not preside over any meeting or hearing involving such matter.

On or before January 31 of each year, or within thirty (30) days of appointment and on or before January 31 of each year thereafter, each Commissioner and Citizen Member shall file a completed and executed "Code of Ethics and Disclosure of Potential Conflict of Interests" statement, on a form approved by the District Board and provided by the Office of District Counsel. The executed form may be submitted to the District Clerk either in original form or electronically as signed or with an electronic signature. In the event a Commissioner or Citizen Member is unable to timely complete and file the requisite form,

he or she may request an extension of time to file with the District Chair, who, for good cause shown as determined by the District Chair in his or her sole discretion, may grant an extension of time to file to any such Commissioner or Citizen Member.

The statement shall include the following information regarding the individual required to file the statement and the individual's immediate family:
(1) A disclosure of any business transaction with the District;
(2) The disclosure of any business or family relationship with any Commissioner, Citizen Member, officer or employee of the District;
(3) The disclosure of any family relationship with any third-parties having a business relationship with the District (i.e., a family member acting as an officer, employee or member of third-party);
(4) A statement that the Citizen Member or Commissioner is in full compliance with all eligibility requirements for said office;
(5) A broad statement of disclosure of any other known potential conflicts of interest.
The statement filed pursuant to this section shall be a matter of public information. Any individual who fails to file the statement of financial interests or other information as required by this section and is found by the Ethics Advisory Board to be in violation of this section, shall be reported to the District Board and to their respective appointing authority for possible action, which may include, but not be limited to, the following:

a. Recommendation to the relevant appointing authority that the individual not be reappointed upon the expiration of their term of office;
b. Removal of the individual from membership on all boards, committees, bureaus, and subcommittees of the District, with the exception of the District Board of Commissioners; and
c. Issuance of a formal censure of the individual.

Therefore, it is **RECOMMENDED** that it be

**VOTED:** That the Committee on MDC Government recommends to the District Board passage of the following resolution:

**RESOLVED:** That the following revision to The Metropolitan District's Bylaws be adopted as follows:

**B6d DISCLOSURE OF INTEREST**

No officer, Commissioner, Citizen Member or employee shall engage in or participate in any business or transaction, including outside employment with a private business, or pursue an interest, directly or indirectly, which is incompatible with the proper discharge of his or her official responsibilities in the public interest or which would tend to impair his or her independent judgment or action in the performance of official responsibilities.

If any officer, Commissioner, Citizen Member or employee has a personal interest, or a member of his/her immediate family has a financial or personal interest, in any matter coming before, or which has been before, the District Board, or any of its Bureaus,

Commissions or Committees, or if there is any matter, the consummation of which is incompatible with the proper discharge of official duties, such officer, Commissioner, Citizen Member or employee shall so advise such body. If such officer, Commissioner, Citizen Member or employee is a member of such body, he or she shall refrain from voting upon or otherwise participating in the consideration of such matter or any determination in connection therewith by such body, and shall not be present at any executive session of such body at which such matter is considered. Notwithstanding the prohibition in subsection (a), such officer, Commissioner, Citizen Member or employee may vote or otherwise participate in a matter if it involves a determination of general policy and the interest is shared with a substantial segment of the population of the municipality; provided, in the case of a Commissioner, said Commissioner shall not preside over any meeting or hearing involving such matter.

On or before January 31 of each year, or within thirty (30) days of appointment and on or before January 31 of each year thereafter, each Commissioner and Citizen Member shall file a completed and executed “Code of Ethics and Disclosure of Potential Conflict of Interests” statement, on a form approved by the District Board and provided by the Office of District Counsel. The executed form may be submitted to the District Clerk either in original form or electronically as signed or with an electronic signature. In the event a Commissioner or Citizen Member is unable to timely complete and file the requisite form, he or she may request an extension of time to file with the District Chair, who, for good cause shown as determined by the District Chair in his or her sole discretion, may grant an extension of time to file to any such Commissioner or Citizen Member.

The statement shall include the following information regarding the individual required to file the statement and the individual's immediate family:

(1) A disclosure of any business transaction with the District;
(2) The disclosure of any business or family relationship with any Commissioner, Citizen Member, officer or employee of the District;
(3) The disclosure of any family relationship with any third-parties having a business relationship with the District (i.e., a family member acting as an officer, employee or member of third-party);
(4) A statement that the Citizen Member or Commissioner is in full compliance with all eligibility requirements for said office;
(5) A broad statement of disclosure of any other known potential conflicts of interest.
The statement filed pursuant to this section shall be a matter of public information. Any individual who fails to file the statement of financial interests or other information as required by this section and is found by the Ethics Advisory Board to be in violation of this section, shall be reported to the District Board and to their respective appointing authority for possible action, which may include, but not be limited to, the following:

a. Recommendation to the relevant appointing authority that the individual not be reappointed upon the expiration of their term of office;
b. Removal of the individual from membership on all boards, committees, bureaus, and subcommittees of the District, with the exception of the District Board of Commissioners; and
c. Issuance of a formal censure of the individual.

Respectfully submitted,

Victoria S Escoriza

Victoria S. Escoriza
Interim District Clerk

***On motion made by Commissioner Gardow and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

## OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard.

## COMMISSIONER REQUESTS FOR CONSIDERATION OF FUTURE AGENDA ITEMS

There were no requests for consideration of future agenda items.

## ADJOURNMENT

The meeting was adjourned at 4:21 PM

ATTEST:

Victoria S. Escoriza
Interim District Clerk

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Date of Approval

**Video of the full August 11, 2026 Committee on MDC Government meeting is available at https://www.youtube.com/@MetropolitanDistrictCommission **