



The Metropolitan District
water supply · environmental services · geographic information

DISTRICT BOARD
555 MAIN STREET, HARTFORD, CT
REGULAR MEETING
MONDAY, JUNE 1, 2026 5:30 PM

Dial in #: (415)-655-0001; Access Code: 2309 527 6081 #
[Meeting Video Link](#)

The general public is welcome to call into the meeting. Everyone on the call will need to mute their phone to limit background noise disrupting the meeting. Please silence your cell phones during the meeting.

1. MEETING CALLED TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MEETING MINUTES OF MAY 4, 2026
5. PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS
6. INDEPENDENT CONSUMER ADVOCATE COMMENTS & QUESTIONS RELATIVE TO AGENDA ITEMS
7. REPORT FROM DISTRICT CHAIRMAN
8. REPORT FROM CHIEF EXECUTIVE OFFICER
9. REPORT FROM DISTRICT COUNSEL
10. PERSONNEL, PENSION AND INSURANCE COMMITTEE – CONSIDERATION AND POTENTIAL ACTION RE: REVISION OF DISTRICT CLERK JOB SPECIFICATION (MAY 18, 2026)
11. COMMITTEE ON ORGANIZATION: CONSIDERATION AND POTENTIAL ACTION RE: APPOINTMENT OF INTERIM DISTRICT CLERK (June 1, 2026)
12. BUREAU OF PUBLIC WORKS - CONSIDERATION AND POTENTIAL ACTION RE:
 - A. CLARK DIKE SEWER EASEMENT ENCROACHMENT (MAY 18, 2026)
 - B. ACCEPTANCE OF SEWERS BUILT BY DEVELOPER (MAY 18, 2026)
13. CONSIDERATION AND POTENTIAL ACTION RE: SETTLEMENT OF PENDING LITIGATION – *BERNARDO BRANDE v MDC* (POSSIBLE EXECUTIVE SESSION)
14. OPPORTUNITY FOR GENERAL PUBLIC COMMENTS
15. COMMISSIONER REQUESTS FOR CONSIDERATION OF FUTURE AGENDA ITEMS
16. ADJOURNMENT

**PERSONNEL, PENSION AND INSURANCE COMMITTEE
JOB SPECIFICATION
DISTRICT CLERK**

To: District Board

June 1, 2026

From: Personnel, Pension and Insurance Committee

Staff is recommending that the job specification and job classification system be amended to revise the job specification for District Clerk (EE-18). A copy of the proposed specification is attached.

In 2013, the District Clerk position was revised to the Assistant District Counsel/District Clerk. The proposed change reverts the position to the District Clerk only.

**Employee Group: E&E
FLSA Status: Exempt
Labor Grade: EE-18**

**METROPOLITAN DISTRICT COMMISSION
CLASSIFICATION DESCRIPTION**

CLASSIFICATION TITLE: DISTRICT CLERK

JOB SUMMARY

The purpose of this classification is to serve as the District Clerk, with all duties and responsibilities as set forth in the District Charter, Ordinances and By-Laws, and serve as secretary to the District Board of Commissioners (Board) and its various Bureaus, Committees and Commissions, overseeing associated records, records management, and operating budgets. Provides administrative support for all Board, Bureau and Committee meetings. Directs the production, maintenance and retention of administrative, real estate and clerical records. Provides administrative support to Chief Executive Officer, District Counsel and Board members.

ESSENTIAL FUNCTIONS

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Serves as District Clerk; attends all Board, Bureau and Committee meetings and public hearings. Writes agenda memos and resolutions for Board, Bureau or Committee action; reviews all agenda memos prepared by others; and oversees preparation and distribution of meeting agenda packages.
- Prepares agendas, resolutions and minutes of all Board, Bureau or Committee meetings, maintains indexes and preserves all permanent records. Compiles and records minutes of all official meetings consistent with State law applicable to municipalities.

- Responds to information requests from Commissioners, Chief Executive Officer, District Counsel, staff and general public.
- Fulfills statutory requirements related to public meetings and public hearing notifications.
- Serves as appointed MDC Records Management Liaison Officer (RMLO) and manages records retention and destruction consistent with Statutory Requirements. Serves as Freedom of Information Officer and agent of service for receipt of legal service.
- Updates the District Charter to reflect legislative action by the General Assembly; updates Ordinances and by-laws based on Board actions.
- Directs the vault inventory and ensures proper filing of all real estate and legal documents into the central District document index.
- Manages assessments related to construction of sewer and water main extensions.
- Researches and analyzes District legal and historical issues, compiles reports, and makes recommendations. Advises Commissioners, CEO and senior staff on procedural matters.
- Accepts all bids on behalf of the District. Ensures bids are received by submittal times and coordinates with project managers and procurement to track all contracts to ensure timely processing.
- Operates a personal computer, and general office equipment as necessary to complete essential functions, including the use of word processing, spreadsheet, database, or other system software.
- Performs other related duties as required.

SUPERVISION RECEIVED

Works under the general direction of the District Board, acting through its Chairperson.

MINIMUM QUALIFICATIONS

A bachelor's degree from a recognized college or university in liberal arts, business administration or a related field plus eight years of progressively responsible administration experience including at least two years in a supervisory capacity or any equivalent combination of education, training and experience which provides the requisite knowledge, skills and abilities for this position.

SPECIAL REQUIREMENTS

Must have a valid driver's license.

PERFORMANCE APTITUDES

Data Utilization: Requires the ability to synthesize, hypothesize, and/or theorize concerning data and/or information involving modification of existing policies, strategies and/or methods to meet unique or unusual conditions. Requires the ability to do so within the context of existing organizational theories and management principles.

Human Interaction: Requires the ability to function in a supervisory/managerial capacity for a group of workers. Includes the ability to make decisions on procedural and technical levels.

Equipment, Machinery, Tools, and Materials Utilization: Requires the ability to operate, maneuver and/or control the actions of equipment, machinery, tools, and/or materials used in performing essential functions.

Verbal Aptitude: Requires the ability to utilize synthesis data and information, as well as reference, descriptive, design, advisory, and consulting data and information as applicable.

Mathematical Aptitude: Requires the ability to perform addition, subtraction, multiplication and division; ability to calculate decimals and percentages; and may include ability to perform mathematical operations involving basic algebraic principles and formulas, and basic geometric principles and calculations.

Functional Reasoning: Requires the ability to apply principles of logical or scientific thinking to implement both intellectual and practical relationships. Involves responsibility for consideration and analysis of complex organization problems of major functions.

Situational Reasoning: Requires the ability to exercise the judgment, decisiveness and creativity required in critical and/or unexpected situations involving moderate risk to the organization.

ADA COMPLIANCE

Physical Ability: Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and/or pulling of objects and materials of light weight (5-10 pounds). Tasks may involve extended periods of time at a keyboard or work station.

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally.


Environmental Factors: Essential functions are regularly performed without exposure to adverse environmental conditions.

The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

At a meeting of the Personnel, Pension and Insurance Committee on May 18, 2026, it was:

VOTED: That the Personnel, Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That the job specification for District Clerk (EE-18) attached hereto be adopted.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

**COMMITTEE ON ORGANIZATION
APPOINTMENT OF INTERIM DISTRICT CLERK**

To: District Board

June 1, 2026

From: Committee on Organization

At a meeting of the Committee on Organization held on June 1, 2026, it was:

Voted: That the Committee on Organization recommends to the District Board passage of the following resolution:

Be It

Resolved: That the District Board, in accordance with Section B3b of the District By-Laws, hereby appoints Victoria S. Escoriza Interim District Clerk to assume all the duties, responsibilities and authority of the District Clerk as set forth in the Metropolitan District Charter, Ordinances and By-Laws, or as otherwise provided by law, until such time as a successor is appointed.

Respectfully submitted,



John S. Mirtle, Esq.

District Clerk

**BUREAU OF PUBLIC WORK
ENCROACHMENT AGREEMENT – CITY OF HARTFORD
SOUTH MEADOWS DIKE REPAIRS & TOE DRAIN PROJECT, HARTFORD**

To: District Board

June 1, 2026

From: Bureau of Public Works

In a letter dated May 7, 2026, John McGrane, P.E of GEI Consultants, Inc., on behalf of City of Hartford, (“City”), the current owner of South Meadows Dike Toe Drain (collectively the “Property”), has requested permission from The Metropolitan District (“MDC” or “District”) to encroach on the MDC’s existing Rocky Hill Sludge Force Main twenty-foot-wide (20’) easement or right-of way, containing an existing Fiberglass 8-inch sanitary main, situated on the South Meadows Dike located between State Route 5/15 (Wilber Cross Parkway) and Interstate Route 91 (the “ROW”) for the purpose constructing and installing dike improvements for and in connection with a City project to make repairs to the dike and replace existing toe drains system along the dike, as shown on the attached map (the “Map”).

The proposed scope of work entails: (i) performing test pits along existing dike rear-face and along or within the MDC force main easement area to locate existing toe drain system, existing MDC water and sewer infrastructure, and the extent of existing damage to the dike caused by soil movement or voids including removing existing access road pavement (ii) excavate, backfill, compact, regrade, and restore approximately 3000 square foot of embankment area, (iii) installing proposed toe drain system, manholes, and lateral piping within and across the ROW including, installing approximately one thousand one hundred linear feet (1,100’) of twelve inch diameter (12”) perforated mainline and solid HDPE lateral piping including, digging up to twelve feet (12’) deep in specific locations along the alignment of the new toe drain, and (iv) excavation, backfill, and removal of existing eight inch (8”) abandoned water service in conflict with installation of proposed toe drain system (v) installing surface restoration consisting of new bituminous pavement within the ROW as shown on the Map (collectively, the “Improvements”).

The proposed toe drain lines will be installed above or below the MDC’s existing eight-inch (8”) fiberglass force main and its appurtenances situated within the ROW (collectively, the “Force Main”) with a minimum of one foot (1’) of vertical clearance between the Force Main and such lines, and proposed grades will not impede access to the Force Main. According to MDC Record Plan #402-9, layout of the force main easement along the north face of the dike was approved and recorded in the MDC Journal of the Metropolitan District 1971 page 94. The Force Main was built in 1972-1973 under MDC Contract 72-29 under layout and recorded in MDC Journal 1972 Page 56.

MDC staff has concluded that the Improvements are minor and that there will be no detriment to the District’s Force Main as a result.

City has agreed to the following conditions in order to satisfy the District’s concerns for protection of the Force Main and to maintain accessibility along the length of the ROW:

1. Care must be taken during the performance of work for the Improvements or any maintenance, repair or replacement of the same not to disturb the Force Main. All heavy construction equipment must be located outside of the limits of the ROW when not in use. Any earth moving equipment that will be utilized on the ROW over and adjacent to the Force Main and appurtenances shall be reviewed and approved by District staff prior to mobilization to the site. Any damage to the Force Main caused by any construction, maintenance, repair, replacement or associated activities by or on behalf of City for or in connection with the Improvements within this ROW shall be the responsibility of City.
2. No additional permanent improvements, other than the proposed Improvements, shall be located within this ROW unless prior approval is obtained.
3. City shall bear any additional maintenance, repair or replacement costs necessitated by the presence of Improvements within this ROW, including any such costs incurred by the District.
4. The City will remove the existing eight inch (8") abandoned water service in conflict with the installation and/or excavation of the proposed Improvements rather than protect the existing abandoned utility as required under the City's permit with the Army Corps of Engineers.
5. An MDC inspector must be on the job site whenever work is being performed within the ROW, and City shall be responsible for the cost and expense of such inspector. Any construction of the Improvements as well as any subsequent construction, maintenance, repair or replacement of the Improvements shall conform to District standards, and forty-eight (48) hours advance notice must be given to the District prior to commencing any such activities within the ROW.
6. City shall at all times indemnify, defend and save harmless the District, any municipality included therein, and the State of Connecticut and shall maintain the District's standard form of requisite insurance as stipulated in the MDC's most current Guidance Manual for Developers' Permit Agreements, which insurance shall remain in force and effect during the performance of any work within the ROW as it relates to these Improvements.
7. City shall be responsible for obtaining any and all federal, state, or local approvals necessary for installing the Improvements, including but not limited to the removal and construction of the same.

Staff has reviewed this request and considers it feasible.

A formal encroachment agreement shall be executed between City and MDC, and consistent with current practice involving similar requests.

At a meeting of the Bureau of Public Works held on May 18, 2026, it was:

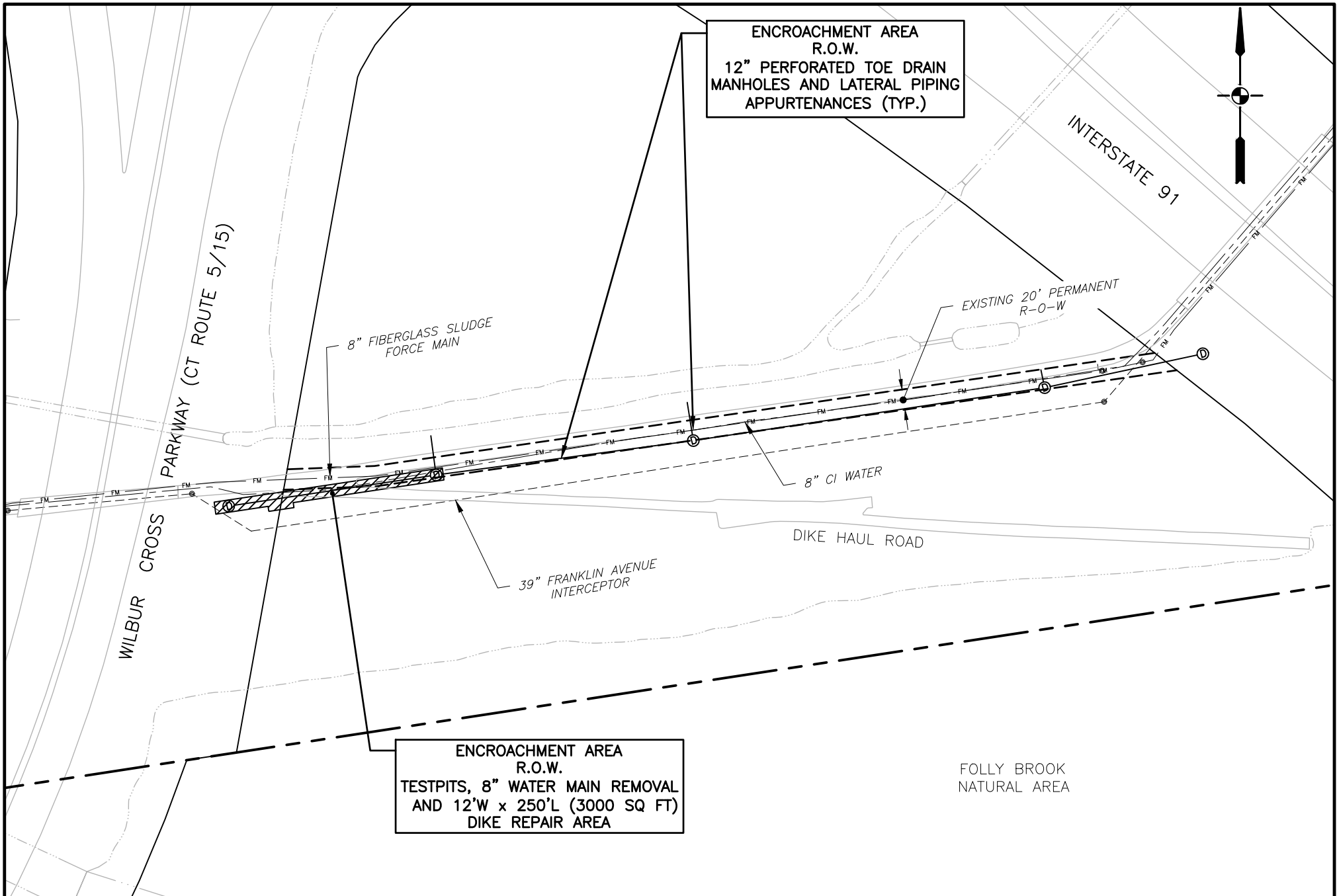
VOTED: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

RESOLVED: The Chairman of the District Board be authorized to execute an agreement, subject to approval of form and content by District Counsel, granting permission to City of Hartford to encroach upon both MDC existing twenty-foot-wide (20') ROW and Force Main situated on the Property in order to: (i) perform the work for the Improvements in connection with planned test pits, repairs to the dike, including replacement of existing toe drain system and removal of existing 8" water service in conflict with the work area along the Property as shown on plans submitted by GEI Consultants, Inc., entitled, "SOUTH MEADOWS REPAIR OF CLARK DIKE", SHEET NAME "CSPP-1 – OVERALL", SHEET NO. SP-1" AND (PLAN AND PROFILE SHEETS) ENTITLED, "SOUTH MEADOWS (CLARK) DIKE TOE DRAIN, TOE DITCH AND EMBANKMENT REPAIRS", and (ii) maintain, repair and replace such Improvements, provided that: (a) the District shall not be held liable for any cost or damage of any kind and be indemnified from any claims from the present and in the following years as a result of any encroachment authorized hereby, (b) City shall obtain all required approvals and reimburse MDC for any attorney fees and other costs incurred by MDC in enforcing the encroachment agreement, and (c) such agreement shall not be effective until fully executed by the District and City. In the event that such full execution does not occur within four (4) months of the date this resolution is passed by the District Board, then such resolution shall be null and void, and of no further force and effect.

Respectfully submitted,



John S. Mirtle
District Clerk



ENCROACHMENT AREA
R.O.W.
12" PERFORATED TOE DRAIN
MANHOLES AND LATERAL PIPING
APPURTENANCES (TYP.)

ENCROACHMENT AREA
R.O.W.
TESTPITS, 8" WATER MAIN REMOVAL
AND 12'W x 250'L (3000 SQ FT)
DIKE REPAIR AREA

**SOUTH MEADOWS (CLARK DIKE)
TOE DRAIN ENCROACHMENTS**

HARTFORD

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Latest Revision: 5/11/26

TO ILLUSTRATE PERMANENT R.O.W.
ENCROACHMENTS



Geotechnical
Environmental
Water Resources
Ecological

May 7, 2026
Project 2600200

Michael T. Curley, P.E.
Manager of Engineering
Metropolitan District
555 Main Street
Hartford, Connecticut 06103

Re: Request for a Permanent Encroachment Agreement
City of Hartford South Meadows Dike Toe Drain Project

Dear Mr. Curley:

On behalf of the City of Hartford, GEI is submitting this letter to request a Permanent Encroachment Agreement with the MDC for work on the City of Hartford's South Meadows Dike Toe Drain Project (formally "South Meadows Dike Toe Drain, Toe Ditch, and Embankment Repairs"). GEI Consultants is the engineer of record for this project and is under contract to assist the City with construction administration and inspection services. The crossing of MDC infrastructure within the project limits with the new toe drain components is the subject of this Permanent Encroachment Agreement request.

The City of Hartford is under regulatory commitments to the US Army Corps of Engineers to improve the toe drain system in order to be compliant with current levee safety standards. The current toe drain system is beyond its useful life cycle and has been noted as deficient by the US Army Corps of Engineers. The purpose of the Toe Drain is to relieve hydraulic pressure caused by infiltration that could otherwise lead to instability of the levee.

A brief summary of the main Toe Drain Project components is as follows:

- 6,000 +/- linear feet of toe drain, which is primarily 12" VCT pipe, will be replaced with 12" slotted PVC pipe and associated precast concrete manholes.
- The toe drain is generally 4' to 10' in depth. The new pipe installation will be installed with a sand filter blanket as per the plan details.
- 5,650 LF of existing Toe Drain is proposed to be cleaned and repaired as needed.
- A landside chimney drain and buttress between Sta. 94+00S and 117+00S (east of airport) is being installed to improve seepage and stability criteria for the levee.
- The project proposes to maintain most of the existing toe drain outlets, however some laterals do require replacement. The outfalls consist of HDPE lateral drains which discharge to the toe ditch.
- Conventional excavation machinery, support of excavation systems, and erosion controls are planned for the construction.
- Conventional earth moving equipment and dump trucks will be required to bring the materials required to the site.
- A majority of the work is adjacent to Brainard Airport. Construction of these sections requires coordination with airport operations and the FAA.

Request for a Permanent Encroachment Agreement
City of Hartford South Meadows Dike Toe Drain Project

- Attached to this letter is a full plan set for the Toe Drain Project for additional details. Please consider this letter a formal request to enter into a Permanent Encroachment Agreement between the MDC and the City of Hartford for the Toe Drain Project. We appreciate your efforts in placing this item on the earliest possible agenda for the Public Works Committee and the full MDC Board.

Thank you for your cooperation.
Sincerely,

GEI CONSULTANTS, INC.



John McGrane, P.E.
Project Manager

CC: Frank Dellaripa, PE, City Engineer
Nick Casparino, PE, DPW Flood Control Engineer

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**BUREAU OF PUBLIC WORKS
ACCEPTANCE OF SEWERS BUILT BY DEVELOPER'S
PERMIT-AGREEMENT**

To: District Board

June 1, 2026

From: Bureau of Public Works

The sewers outlined in the following resolution have been constructed under Developer's Permit-Agreement in accordance with the plans, specifications and standards of the District, and the Director of Engineering has certified to all of the foregoing.

At a meeting of the Bureau of Public Works held on May 18, 2026, it was:

Voted: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

Resolved: That, in accordance with Section S8g of the District Ordinances, the following is incorporated into the sewer system of The Metropolitan District as of the date of passage of this resolution:

	<u>Sewers In</u>	<u>Built By</u>	<u>Completion Date</u>
1	550 Cedar Street, Newington Project #: R-20023	Developer: Dakota Partners Contractor: Avery Construction/Paganelli Construction	June 27, 2023

Respectfully submitted,



John S. Mirtle
District Clerk

**THE METROPOLITAN DISTRICT COMMISSION
DISTRICT BOARD**

555 Main Street
Hartford, Connecticut 06103
Monday, May 4, 2026

PRESENT: Commissioners Kyle Anderson, John Avedisian, Richard Bush, Alberto Cortes, David Drake, John Gale, Peter Gardow, Joan Gentile, Gary Johnson, Byron Lester, Diane Lewis, Jacqueline Mandyck, Petrel Maylor, Dominic Pane, Chris Tierinni, Edwin Vargas, James Woulfe and District Chairman Donald Currey (18)

REMOTE ATTENDANCE: Commissioners Dimple Desai, Christian Hoheb, Maureen Magnan and Pasquale J. Salemi (4)

ABSENT: Commissioners Andrew Adil, John Bazzano, Avery Buell, William DiBella, James Healy, Mary LaChance, Michael Maniscalco, Bhupen Patel, Calixto Torres and New Britain Special Representative Michael Carrier (10)

ALSO PRESENT: Scott W. Jellison, Chief Executive Officer
Christopher Stone, District Counsel
John S. Mirtle, District Clerk
Kelly Shane, Chief Administrative Officer
Christopher Levesque, Chief Operating Officer
Jonathan Perugini, Chief Financial Officer/ Director of Finance
Jamie Harlow, Director of Human Resources (Remote Attendance)
Sue Negrelli, Director of Engineering
Robert Schwarm, Director of Information Systems
Tom Tyler, Director of Facilities
Victoria Escoriza, Assistant Administrative Officer and Special Assistant
Carrie Blardo, Assistant to the Chief Executive Officer
Keith Sanabria, IT Consultant (Remote Attendance)
Kevin Sullivan, IT Consultant (Remote Attendance)
Elizabeth Tavelli, Independent Consumer Advocate (Remote Attendance)

CALL TO ORDER

Chairman Currey called the meeting to order at 5:32 PM

ROLL CALL AND QUORUM

The District Clerk called the roll and informed the Chairman that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

APPROVAL OF MINUTES OF APRIL 22, 2026

On motion made by Commissioner Mandyck and duly seconded, the meeting minutes of April 22, 2026 were approved.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

INDEPENDENT CONSUMER ADVOCATE COMMENTS & QUESTIONS RELATIVE TO AGENDA ITEMS

Independent Consumer Advocate Elizabeth Tavelli did not have any comments relative to agenda items.

REPORT FROM DISTRICT CHAIRMAN

District Chairman Currey stated that Commissioner Taylor resigned. Chairman Currey welcomed new Commissioner Petrel Maylor of Hartford.

REPORT FROM CHIEF EXECUTIVE OFFICER

Director of Human Resources gave a presentation regarding Bring Your Kid to Work Day, and a presentation regarding the Try-a-Trade program.

Chief Executive Officer Scott Jellison provided an update on scheduling a meeting with member towns regarding the new Equivalent Inflow Reduction Rate. He also provided an update on the Bushnell South redevelopment and the CRDA MOU.

Commissioner Andrew Adil entered the meeting remotely at 5:48 PM

REPORT FROM DISTRICT COUNSEL

District Counsel Stone provided an update on the Bushnell South CRDA MOU. He stated that the landfill litigation is in the discovery phase. He also stated that MDC is waiting on the Army Corps of Engineers to sign off on the agreement modification for Colebrook Dam.

Without Objection, Commissioner Gale moved to approve items #11A “Appointment of Director of Procurement”, #11B “Appointment of Commissioner Maylor to Committees for 2026 and 2027” and #11C “Revision of Committee on Technology Quorum”

**COMMITTEE ON ORGANIZATION
APPOINTMENT OF DIRECTOR OF PROCUREMENT**

To: District Board

May 4, 2026

From: Committee on Organization

Pursuant to Section B3b of the District By-Laws, it is the recommendation of the staff of The Metropolitan District to appoint Seth Koos as Director of Procurement for The Metropolitan District.

At a meeting of the Committee on organization held on May 4, 2026, it was:

Voted: That the Committee on Organization recommends to the District Board passage of the following resolution:

Resolved: That the District Board, in accordance with Section 2-8 of the District Charter and Section B3b of the District By-Laws, hereby appoints Seth Koos as Director of Procurement for The Metropolitan District effective May 4, 2026.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

**COMMITTEE ON ORGANIZATION
APPOINTMENT OF COMMISSIONER TO COMMITTEES**

To: Committee on Organization for consideration on May 4, 2026

It is recommended that it be:

Voted: That the Committee on Organization recommends to the District Board approval of the following resolution:

RESOLVED: That Commissioner Petrel Maylor be appointed to the Bureau of Public Works, Committee on Technology and Personnel, Pension and Insurance Committee for the years 2026 and 2027.

Respectfully submitted,



John S. Mirtle
District Clerk

**COMMITTEE ON ORGANIZATION
COMMITTEE ON TECHNOLOGY QUORUM**

To: Committee on Organization for consideration on May 4, 2026

The District Board created the Committee on Technology on July 11, 2022 with six (6) members and established a fixed quorum of three (3) Commissioners. The membership has grown since its creation and for 2026 and 2027 there are now eleven (11) Commissioners on the Committee.

It is recommended that it be:

Voted: That the Committee on Organization recommends to the District Board approval of the following resolution:

RESOLVED: That the quorum of the Committee on Technology established by the District Board on July 11, 2022 of three (3) Commissioners be rescinded and the quorum of the committee shall be a majority of the committee membership.

Respectfully submitted,



John S. Mirtle
District Clerk

On motion made by Commissioner Gale and duly seconded, the reports for agenda items #11A “Appointment of Director of Procurement”, #11B “Appointment of Commissioner Maylor to Committees for 2026 and 2027” and #11C “Revision of Committee on Technology Quorum” were received and resolutions adopted by unanimous vote of those present.

**BOARD OF FINANCE
APPROPRIATION INCREASE OF \$2,440,000 FOR 2024 CAPITAL
IMPROVEMENT PROGRAM – WATER AND INTEGRATED PLAN**

To: District Board

May 4, 2026

From: Board of Finance

The following is a request to increase the 2024 Capital Improvement Program by \$2,440,000. This supplemental appropriation will add **\$2,440,000** to the Capital Improvement Program – Water and Integrated Planning Program, Project **C-24W11**, Silas Deane Highway Water Main Replacement for a total project appropriation of **\$12,440,000**, as follows:

Original Appropriation

Capital Improvement Program – Water		
<i>Approved April 1, 2024</i>	<i>Appropriation</i>	<i>Fund</i>
Silas Deane Highway Water Main Replacement	\$10,000,000	2120

Supplemental Appropriation

Capital Improvement Program – Water		
<i>Supplemental Appropriation</i>	<i>Request</i>	<i>Fund</i>
Silas Deane Highway Water Main Replacement	\$ 2,440,000	2120

Program - Silas Deane Highway Water Main Replacement- Increase

<u>Amount</u>	<u>Project #</u>	<u>Fund</u>
\$2,440,000	C-24W11	2120

Description

Additional funding is needed for construction, inspection and associated work for the replacement of existing water main and service reconnections along the Silas Deane Highway, and adjacent streets in Rocky Hill and Wethersfield. The project will include, but not be limited to, the replacement of existing 12-inch water mains with new 12-inch water mains.

Purpose

To improve the efficiency and safety of the District’s water distribution system.

Future Appropriations

No additional appropriation requests for this project are anticipated over the next four years.

RESOLUTION MAKING A SUPPLEMENTAL APPROPRIATION OF \$2,440,000 FOR THE DISTRICT’S 2024 CAPITAL IMPROVEMENT PROGRAM – WATER AND INTEGRATED PLAN

WHEREAS, the District Board has resolved to make a supplemental appropriation for the Capital Improvement Program – Water and Integrated Plan project described in the resolution herein.

At a meeting of the Board of Finance held on April 27, 2026, it was:

RESOLVED:

Section 1. \$2,440,000 is hereby appropriated for the District's Capital Improvement Program project set forth herein in the 2024 Capital Improvement Program - Water and Integrated Plan Supplemental Resolution and the District has the authority to transfer unspent bond proceeds in an amount not to exceed \$2,440,000 to pay for said appropriation (the "Resolution"). This appropriation is in addition to the appropriation of \$44,600,000 approved on April 1, 2024 by the District's Board of Directors in accordance with the applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future and the District's Charter.

Section 2. The provisions contained in Sections 1 of this Resolution shall apply to the 2024 Capital Improvement Program - Water and Integrated Plan Project Supplemental Resolution herein; and the District Board hereby finds and determines that the project described in the Resolution is a single item of capital expense not regularly recurring.

**2024 CAPITAL IMPROVEMENT PROGRAM - WATER AND INTEGRATED PLAN
PROJECT SUPPLEMENTAL RESOLUTION**

**RESOLUTION APPROPRIATING AN ADDITIONAL \$2,440,000 FOR WATER MAIN
REPLACEMENT ON THE SILAS DEANE HIGHWAY**

Section 1. The sum of \$2,440,000 is hereby appropriated for construction, inspection and associated work for the replacement of two existing water mains and service connections along the Silas Deane Highway and adjacent streets in Rocky Hill and Wethersfield. The project will include the replacement of the existing 12-inch water mains with new 8-inch, 10-inch and 12-inch water mains. The appropriation may also be expended for design costs, engineering and professional fees, materials, equipment, legal fees and other costs related to the project. District resources may be utilized for the project. District costs may include salary, benefits and overhead.

Section 2. The District has the authority to transfer unspent bond proceeds in an amount not to exceed \$2,440,000 to pay for said appropriation.

Respectfully submitted,


John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

BOARD OF FINANCE**RESOLUTION TO AUTHORIZE THE DISTRICT TO EXECUTE AND DELIVER ONE OR MORE PROJECT LOAN AND PROJECT GRANT AGREEMENTS AND ONE OR MORE PROJECT LOAN AND PROJECT GRANT AND PRINCIPAL FORGIVENESS AGREEMENTS AND ANY AND ALL INTERIM FUNDING OBLIGATIONS AND PROJECT LOAN OBLIGATIONS IN AN AMOUNT NOT TO EXCEED \$9,000,000 IN ORDER TO FUND VARIOUS 2024 CAPITAL IMPROVEMENT PROGRAM PROJECTS**

To: District Board

May 4, 2026

From: Board of Finance

WHEREAS, on December 4, 2023, the District Board approved that certain resolution entitled “RESOLUTION APPROPRIATING \$153,517,000 FOR THE DISTRICT’S 2024 CAPITAL IMPROVEMENT PROGRAM AND AUTHORIZING THE ISSUANCE OF BONDS OR NOTES OF THE DISTRICT IN AN AMOUNT NOT TO EXCEED \$153,517,000 TO FINANCE SAID APPROPRIATION” (the “Resolution”) after the recommendation of the Board of Finance; and

WHEREAS, the Resolution provides, among other things, an appropriation and bond authorization in the amount of \$4,000,000 for that certain capital improvement program project set forth therein as No. 9 for general purpose water program and an appropriation and bond authorization in the amount of \$5,000,000 for that certain capital improvement program project set forth therein as No. 15 for a water service verification contract (together, the “Projects”), as more particularly attached hereto and incorporated herein; and

WHEREAS, the Resolution further provides that “the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations....as the District Board shall determine, in accordance with Connecticut laws and the District’s Charter, following recommendation of the Board of Finance”; and

WHEREAS, the Resolution further states that “[t]he aggregate principal amount of the Drinking Water Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Drinking Water Obligations, subject to the provisions of the Drinking Water Program, shall be determined by the District Board, following a recommendation of the Board of Finance”; and

WHEREAS, Section 4-5 of the District’s Charter also requires that “the resolution for the issuance of such bonds, notes or other certificates of debt to be adopted by the district board shall designate such name or title for the issue as seems appropriate, set forth the amount of the issue and the purposes for which its avails are to be used and provide as to the form, interest payment periods, the amount of such bonds, notes or other certificates of debt, the date of issue and maturity, the method of registration, if any, and whether the same shall carry interest coupons or otherwise.

Such resolution may also provide for the rate of interest or, upon recommendation of the board of finance of the district, the rate of interest may be fixed by the bidders for such bonds in multiples of one-twentieth of one per cent per annum, but in neither case shall the rate of interest exceed six per cent per annum"; and

WHEREAS, the District has submitted and/or plans to submit one or more applications to the State of Connecticut Department of Public Health ("DPH") to determine whether one or more of the Projects will be eligible for funding under the Drinking Water Program (as defined in the Resolution); and

WHEREAS, in anticipation of DPH determining that one or more of the Projects will be eligible under the Drinking Water Program, the District Board desires to (1) authorize the District to execute and deliver one or more Project Loan and Project Subsidy Agreements, one or more Project Loan and Project Subsidy and Principal Forgiveness Agreements, as applicable, and any and all Interim Funding Obligations and Project Loan Obligations in an aggregate amount not to exceed \$9,000,000 in order to fund any or all of the Projects described in the Resolution, and (2) make such other determinations of the particulars of any and all such Interim Funding Obligations and Project Loan Obligations as described herein.

At a meeting of the Board of Finance held on April 27, 2026, it was:

It is RECOMMENDED that it be:

Voted: That the Board of Finance recommends to the District Board passage of the following resolutions from Bond Counsel:

BE IT RESOLVED:

Section 1. The Board Chairman, or in his absence, the Vice-Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver one or more Project Loan and Project Subsidy Agreements and one or more Project Loan and Project Subsidy and Principal Forgiveness Agreements, as applicable (each, an "Agreement") and any and all Interim Funding Obligations and Project Loan Obligations in an aggregate amount not to exceed \$9,000,000 to fund any or all of the Projects described in the Resolution and determined by the DPH as eligible under the Drinking Water Fund.

Section 2. The Interim Funding Obligations shall be identified in a manner consistent with the Resolution and the applications submitted to DPH, dated as of their date of issue, incorporate the amount of issue and the specific Project(s) to be funded, and shall mature within six months of the Scheduled Completion Date, as defined in each Agreement, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in each Agreement, and to the extent not paid prior to maturity from District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in each Agreement.

Section 3. The Project Loan Obligations shall be identified in a manner consistent with the Resolution and the applications submitted to DPH, dated as of their date of issue, incorporate the amount of issue and the specific Project(s) to be funded, and shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest in monthly installments, all as provided in each Agreement.

Section 4. The prior actions by the Chairman, or in his absence, the Vice-Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, in furtherance of this resolution are hereby ratified and confirmed in all respects. Capitalized terms used herein and not defined shall have the meanings ascribed to them in each Agreement.

Respectfully submitted,



John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

BOARD OF FINANCE

RESOLUTION TO AUTHORIZE THE DISTRICT TO EXECUTE AND DELIVER ONE OR MORE PROJECT LOAN AND PROJECT SUBSIDY AGREEMENTS AND ONE OR MORE PROJECT LOAN AND PROJECT SUBSIDY AND PRINCIPAL FORGIVENESS AGREEMENTS AND ANY AND ALL INTERIM FUNDING OBLIGATIONS AND PROJECT LOAN OBLIGATIONS IN AN AMOUNT NOT TO EXCEED \$41,700,000 IN ORDER TO FUND VARIOUS 2025 CAPITAL IMPROVEMENT PROGRAM PROJECTS

To: District Board

May 4, 2026

From: Board of Finance

WHEREAS, on December 9, 2024, the District Board approved that certain resolution entitled "RESOLUTION APPROPRIATING \$192,990,000 FOR THE DISTRICT'S 2025 CAPITAL IMPROVEMENT PROGRAM AND AUTHORIZING THE ISSUANCE OF BONDS OR NOTES OF THE DISTRICT IN AN AMOUNT NOT TO EXCEED \$192,990,000 TO FINANCE SAID APPROPRIATION" (the "Resolution") after the recommendation of the Board of Finance; and

WHEREAS, the Resolution provides, among other things, an appropriation and bond authorization in the amount of \$5,500,000 for that certain capital improvement program project set forth therein as No. 10 for the general purpose water program, an appropriation and bond authorization in the amount of \$16,200,000 for that certain capital improvement program project set forth therein as No. 14 for renovations and

upgrades to the Reservoir 6 Water Treatment Facility and an appropriation and bond authorization in the amount of \$20,000,000 that certain capital improvement program project set forth therein as No. 16 for the District-wide water main replacement program (collectively, the “Projects”), as more particularly attached hereto and incorporated herein; and

WHEREAS, the Resolution further provides that “the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations....as the District Board shall determine, in accordance with Connecticut laws and the District’s Charter, following recommendation of the Board of Finance”; and

WHEREAS, the Resolution further states that “[t]he aggregate principal amount of the Drinking Water Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Drinking Water Obligations, subject to the provisions of the Drinking Water Program, shall be determined by the District Board, following a recommendation of the Board of Finance”; and

WHEREAS, Section 4-5 of the District’s Charter also requires that “the resolution for the issuance of such bonds, notes or other certificates of debt to be adopted by the district board shall designate such name or title for the issue as seems appropriate, set forth the amount of the issue and the purposes for which its avails are to be used and provide as to the form, interest payment periods, the amount of such bonds, notes or other certificates of debt, the date of issue and maturity, the method of registration, if any, and whether the same shall carry interest coupons or otherwise. Such resolution may also provide for the rate of interest or, upon recommendation of the board of finance of the district, the rate of interest may be fixed by the bidders for such bonds in multiples of one-twentieth of one per cent per annum, but in neither case shall the rate of interest exceed six per cent per annum”; and

WHEREAS, the District has submitted and/or plans to submit one or more applications to the State of Connecticut Department of Public Health (“DPH”) to determine whether one or more of the Projects will be eligible for funding under the Drinking Water Program (as defined in the Resolution); and

WHEREAS, in anticipation of DPH determining that one or more of the Projects will be eligible under the Drinking Water Program, the District Board desires to (1) authorize the District to execute and deliver one or more Project Loan and Project Subsidy Agreements, one or more Project Loan and Project Subsidy and Principal Forgiveness Agreements, as applicable, and any and all Interim Funding Obligations and Project Loan Obligations in an aggregate amount not to exceed \$41,700,000 in order to fund any and all of the Projects described in the Resolution, and (2) make such other determinations of the particulars of any and all such Interim Funding Obligations and Project Loan Obligations as described herein.

At a meeting of the Board of Finance held on April 27, 2026, it was:

It is RECOMMENDED that it be:

Voted: That the Board of Finance recommends to the District Board passage of the following resolutions from Bond Counsel:

BE IT RESOLVED:

Section 1. The Board Chairman, or in his absence, the Vice-Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver one or more Project Loan and Project Subsidy Agreements and one or more Project Loan and Project Subsidy and Principal Forgiveness Agreements, as applicable (each, an "Agreement") and any and all Interim Funding Obligations and Project Loan Obligations in an aggregate amount not to exceed \$41,700,000 to fund any or all of the Projects described in the Resolution and determined by the DPH as eligible under the Drinking Water Fund.

Section 2. The Interim Funding Obligations shall be identified in a manner consistent with the Resolution and the applications submitted to DPH, dated as of their date of issue, incorporate the amount of issue and the specific Project(s) to be funded, and shall mature within six months of the Scheduled Completion Date, as defined in each Agreement, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in each Agreement, and to the extent not paid prior to maturity from District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in each Agreement.

Section 3. The Project Loan Obligations shall be identified in a manner consistent with the Resolution and the applications submitted to DPH, dated as of their date of issue, incorporate the amount of issue and the specific Project(s) to be funded, and shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest in monthly installments, all as provided in each Agreement.

Section 4. The prior actions by the Chairman, or in his absence, the Vice-Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, in furtherance of this resolution are hereby ratified and confirmed in all respects. Capitalized terms used herein and not defined shall have the meanings ascribed to them in each Agreement.

Respectfully submitted,



John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

**WATER BUREAU
PASSIVE RECREATION AT LAKE MCDONOUGH**

To: District Board

May 4, 2026

From: Water Bureau

At a meeting of the Water Bureau held on Monday, April 27, 2026, it was:

Voted: That the Water Bureau recommends to the District Board approval of the following resolution:

Resolved: MDC to ban swimming at Lake McDonough and at the same time, open up Lake McDonough for more passive recreation as was presented tonight, to include walking trails, boating and fishing for the public.

Respectfully submitted,



John S. Mirtle
District Clerk

On motion made by Commissioner Pane and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

**REFERRAL OF BYLAW § B6d “DISCLOSURE OF INTEREST” TO
COMMITTEE ON MDC GOVERNMENT FOR REVIEW AND POTENTIAL
REVISION**

On motion made by Commissioner Tierinni and duly seconded, ByLaw § B6d “DISCLOSURE OF INTEREST” was referred to the Committee on MDC Government for review and potential revision.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard.

**COMMISSIONER REQUESTS FOR CONSIDERATION OF FUTURE
AGENDA ITEMS**

There were no Commissioner requests for future agenda items.

ADJOURNMENT

The meeting was adjourned at 6:09 PM

ATTEST:

John S. Mirtle, Esq.
District Clerk

Date of Approval