



**BUREAU OF PUBLIC WORKS
REGULAR MEETING
MONDAY, MAY 18, 2026
5:30 PM**

Location

Board Room
District Headquarters
555 Main Street, Hartford

Commissioners

Avedisian	Johnson
Bazzano (VC)	Lester
Bush	Magnan
Currey (Ex-Officio)	Maylor
DiBella	Patel
Drake	Torres (C)
Gentile	Woulfe
Healy	

Dial in #: (415)-655-0001
Access Code: 2302 061 4062 #

[Meeting Video Link](#)

Quorum: 8

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**
- 3. INDEPENDENT CONSUMER ADVOCATE COMMENTS & QUESTIONS RELATIVE TO AGENDA ITEMS**
- 4. APPROVAL OF MEETING MINUTES OF MARCH 30, 2026**
- 5. CONSIDERATION AND POTENTIAL ACTION RE: CLARK DIKE SEWER EASEMENT ENCROACHMENT**
- 6. CONSIDERATION AND POTENTIAL ACTION RE: ACCEPTANCE OF SEWERS BUILT BY DEVELOPER**
- 7. REPORT RE: NORTH BRANCH PARK RIVER DRAINAGE STUDY**
- 8. OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**
- 9. COMMISSIONER REQUESTS FOR CONSIDERATION OF FUTURE AGENDA ITEMS**
- 10. ADJOURNMENT**

**ENCROACHMENT AGREEMENT – CITY OF HARTFORD
SOUTH MEADOWS DIKE REPAIRS & TOE DRAIN PROJECT ,HARTFORD**

To: Bureau of Public Works for consideration May 18, 2026

In a letter dated May 7, 2026, John McGrane, P.E of GEI Consultants, Inc., on behalf of City of Hartford, (“City”), the current owner of South Meadows Dike Toe Drain (collectively the “Property”), has requested permission from The Metropolitan District (“MDC” or “District”) to encroach on the MDC’s existing Rocky Hill Sludge Force Main twenty-foot-wide (20’) easement or right-of way, containing an existing Fiberglass 8-inch sanitary main, situated on the South Meadows Dike located between State Route 5/15 (Wilber Cross Parkway) and Interstate Route 91 (the “ROW”) for the purpose constructing and installing dike improvements for and in connection with a City project to make repairs to the dike and replace existing toe drains system along the dike, as shown on the attached map (the “Map”).

The proposed scope of work entails: (i) performing test pits along existing dike rear-face and along or within the MDC force main easement area to locate existing toe drain system, existing MDC water and sewer infrastructure, and the extent of existing damage to the dike caused by soil movement or voids including removing existing access road pavement (ii) excavate, backfill, compact, regrade, and restore approximately 3000 square foot of embankment area, (iii) installing proposed toe drain system, manholes, and lateral piping within and across the ROW including, installing approximately one thousand one hundred linear feet (1,100’) of twelve inch diameter (12”) perforated mainline and solid HDPE lateral piping including, digging up to twelve feet (12’) deep in specific locations along the alignment of the new toe drain, and (iv) excavation, backfill, and removal of existing eight inch (8”) abandoned water service in conflict with installation of proposed toe drain system (v) installing surface restoration consisting of new bituminous pavement within the ROW as shown on the Map (collectively, the “Improvements”).

The proposed toe drain lines will be installed above or below the MDC’s existing eight-inch (8”) fiberglass force main and its appurtenances situated within the ROW (collectively, the “Force Main”) with a minimum of one foot (1’) of vertical clearance between the Force Main and such lines, and proposed grades will not impede access to the Force Main. According to MDC Record Plan #402-9, layout of the force main easement along the north face of the dike was approved and recorded in the MDC Journal of the Metropolitan District 1971 page 94. The Force Main was built in 1972-1973 under MDC Contract 72-29 under layout and recorded in MDC Journal 1972 Page 56.

MDC staff has concluded that the Improvements are minor and that there will be no detriment to the District’s Force Main as a result.

City has agreed to the following conditions in order to satisfy the District’s concerns for protection of the Force Main and to maintain accessibility along the length of the ROW:

1. Care must be taken during the performance of work for the Improvements or any maintenance, repair or replacement of the same not to disturb the Force Main. All heavy construction equipment must be located outside of the limits of the ROW when

not in use. Any earth moving equipment that will be utilized on the ROW over and adjacent to the Force Main and appurtenances shall be reviewed and approved by District staff prior to mobilization to the site. Any damage to the Force Main caused by any construction, maintenance, repair, replacement or associated activities by or on behalf of City for or in connection with the Improvements within this ROW shall be the responsibility of City.

2. No additional permanent improvements, other than the proposed Improvements, shall be located within this ROW unless prior approval is obtained.
3. City shall bear any additional maintenance, repair or replacement costs necessitated by the presence of Improvements within this ROW, including any such costs incurred by the District.
4. The City will remove the existing eight inch (8") abandoned water service in conflict with the installation and/or excavation of the proposed Improvements rather than protect the existing abandoned utility as required under the City's permit with the Army Corps of Engineers.
5. An MDC inspector must be on the job site whenever work is being performed within the ROW, and City shall be responsible for the cost and expense of such inspector. Any construction of the Improvements as well as any subsequent construction, maintenance, repair or replacement of the Improvements shall conform to District standards, and forty-eight (48) hours advance notice must be given to the District prior to commencing any such activities within the ROW.
6. City shall at all times indemnify, defend and save harmless the District, any municipality included therein, and the State of Connecticut and shall maintain the District's standard form of requisite insurance as stipulated in the MDC's most current Guidance Manual for Developers' Permit Agreements, which insurance shall remain in force and effect during the performance of any work within the ROW as it relates to these Improvements.
7. City shall be responsible for obtaining any and all federal, state, or local approvals necessary for installing the Improvements, including but not limited to the removal and construction of the same.

Staff has reviewed this request and considers it feasible.

A formal encroachment agreement shall be executed between City and MDC, and consistent with current practice involving similar requests.

It is **RECOMMENDED** that it be:

VOTED: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

RESOLVED:

The Chairman or Vice Chairman of the District Board be authorized to execute an agreement, subject to approval of form and content by District Counsel, granting permission to City of Hartford to encroach upon both MDC existing twenty-foot-wide (20') ROW and Force Main situated on the Property in order to: (i) perform the work for the Improvements in connection with planned test pits, repairs to the dike, including replacement of existing toe drain system and removal of existing 8" water service in conflict with the work area along the Property as shown on plans submitted by GEI Consultants, Inc., entitled, "SOUTH MEADOWS REPAIR OF CLARK DIKE", SHEET NAME "CSPP-1 – OVERALL", SHEET NO. SP-1" AND (PLAN AND PROFILE SHEETS) ENTITLED, "SOUTH MEADOWS (CLARK) DIKE TOE DRAIN, TOE DITCH AND EMBANKMENT REPAIRS", and (ii) maintain, repair and replace such Improvements, provided that: (a) the District shall not be held liable for any cost or damage of any kind and be indemnified from any claims from the present and in the following years as a result of any encroachment authorized hereby, (b) City shall obtain all required approvals and reimburse MDC for any attorney fees and other costs incurred by MDC in enforcing the encroachment agreement, and (c) such agreement shall not be effective until fully executed by the District and City. In the event that such full execution does not occur within four (4) months of the date this resolution is passed by the District Board, then such resolution shall be null and void, and of no further force and effect.

Respectfully submitted,



John S. Mirtle
District Clerk



Geotechnical
Environmental
Water Resources
Ecological

May 7, 2026
Project 2600200

Michael T. Curley, P.E.
Manager of Engineering
Metropolitan District
555 Main Street
Hartford, Connecticut 06103

Re: Request for a Permanent Encroachment Agreement
City of Hartford South Meadows Dike Toe Drain Project

Dear Mr. Curley:

On behalf of the City of Hartford, GEI is submitting this letter to request a Permanent Encroachment Agreement with the MDC for work on the City of Hartford's South Meadows Dike Toe Drain Project (formally "South Meadows Dike Toe Drain, Toe Ditch, and Embankment Repairs"). GEI Consultants is the engineer of record for this project and is under contract to assist the City with construction administration and inspection services. The crossing of MDC infrastructure within the project limits with the new toe drain components is the subject of this Permanent Encroachment Agreement request.

The City of Hartford is under regulatory commitments to the US Army Corps of Engineers to improve the toe drain system in order to be compliant with current levee safety standards. The current toe drain system is beyond its useful life cycle and has been noted as deficient by the US Army Corps of Engineers. The purpose of the Toe Drain is to relieve hydraulic pressure caused by infiltration that could otherwise lead to instability of the levee.

A brief summary of the main Toe Drain Project components is as follows:

- 6,000 +/- linear feet of toe drain, which is primarily 12" VCT pipe, will be replaced with 12" slotted PVC pipe and associated precast concrete manholes.
- The toe drain is generally 4' to 10' in depth. The new pipe installation will be installed with a sand filter blanket as per the plan details.
- 5,650 LF of existing Toe Drain is proposed to be cleaned and repaired as needed.
- A landside chimney drain and buttress between Sta. 94+00S and 117+00S (east of airport) is being installed to improve seepage and stability criteria for the levee.
- The project proposes to maintain most of the existing toe drain outlets, however some laterals do require replacement. The outfalls consist of HDPE lateral drains which discharge to the toe ditch.
- Conventional excavation machinery, support of excavation systems, and erosion controls are planned for the construction.
- Conventional earth moving equipment and dump trucks will be required to bring the materials required to the site.
- A majority of the work is adjacent to Brainard Airport. Construction of these sections requires coordination with airport operations and the FAA.

Request for a Permanent Encroachment Agreement
City of Hartford South Meadows Dike Toe Drain Project

- Attached to this letter is a full plan set for the Toe Drain Project for additional details. Please consider this letter a formal request to enter into a Permanent Encroachment Agreement between the MDC and the City of Hartford for the Toe Drain Project. We appreciate your efforts in placing this item on the earliest possible agenda for the Public Works Committee and the full MDC Board.

Thank you for your cooperation.
Sincerely,

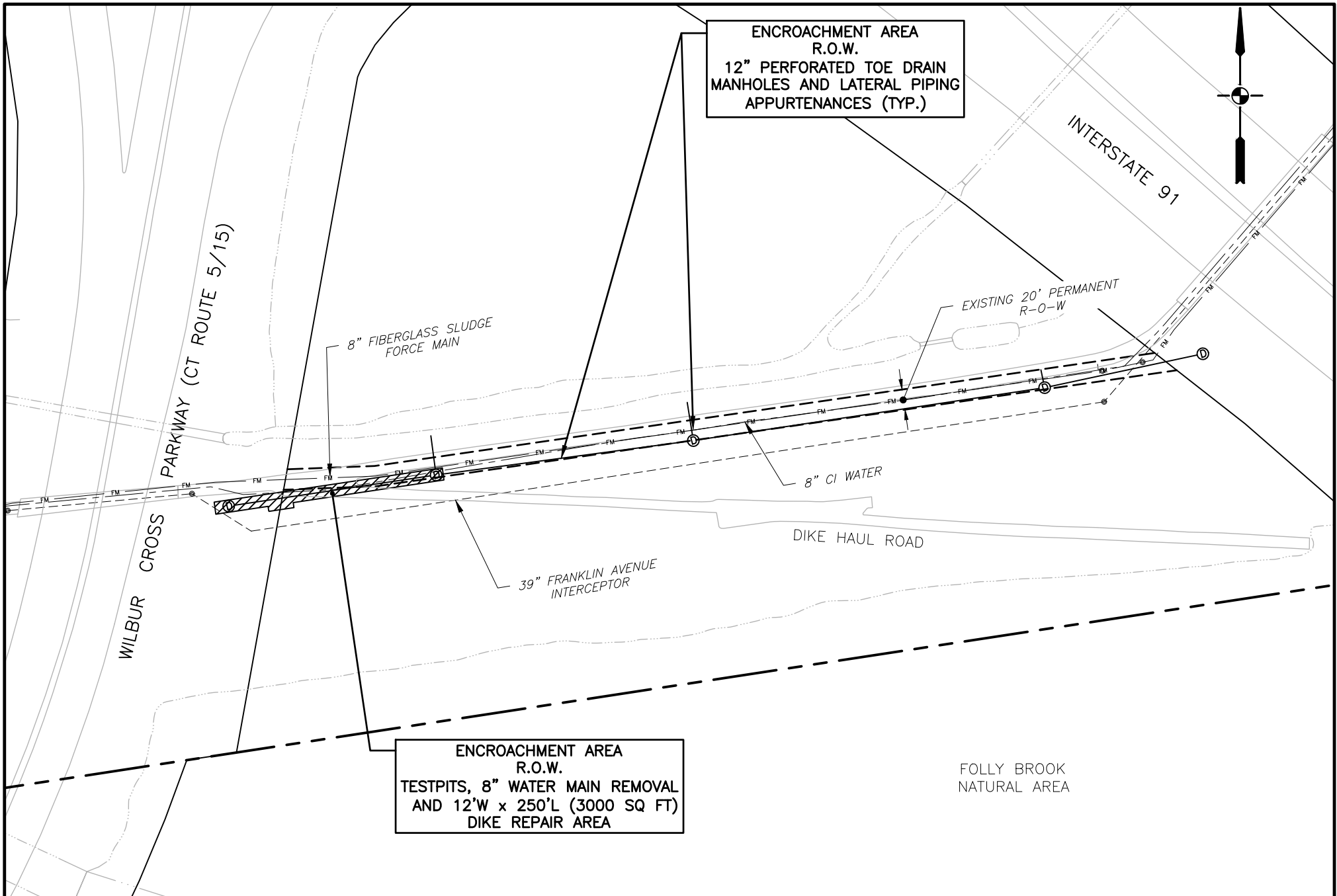
GEI CONSULTANTS, INC.



John McGrane, P.E.
Project Manager

CC: Frank Dellaripa, PE, City Engineer
Nick Casparino, PE, DPW Flood Control Engineer

B:\Working\HARTFORD CT, DPW\2600200 Hartford Toe Drain CA-CI\Utility Coord\MDC\Hartford Toe Drain Permanent Encroachment Agrmt 5-7-2026.docx



ENCROACHMENT AREA
R.O.W.
12" PERFORATED TOE DRAIN
MANHOLES AND LATERAL PIPING
APPURTENANCES (TYP.)

ENCROACHMENT AREA
R.O.W.
TESTPITS, 8" WATER MAIN REMOVAL
AND 12'W x 250'L (3000 SQ FT)
DIKE REPAIR AREA

**SOUTH MEADOWS (CLARK DIKE)
TOE DRAIN ENCROACHMENTS**

FOLLY BROOK
NATURAL AREA

F:\Towns\Hartford\Water\SouthMeadows\SouthMeadows-ToeDrain-Ecmt.dwg
Latest Revision: 5/11/26

TO ILLUSTRATE PERMANENT R.O.W.
ENCROACHMENTS

HARTFORD

**BUREAU OF PUBLIC WORKS
ACCEPTANCE OF SEWERS BUILT BY DEVELOPER'S
PERMIT-AGREEMENT**

To: Bureau of Public Works

May 18, 2026

The sewers outlined in the following resolution have been constructed under Developer's Permit-Agreement in accordance with the plans, specifications and standards of the District, and the Director of Engineering has certified to all of the foregoing.

It is recommended that it be:

Voted: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

Resolved: That, in accordance with Section S8g of the District Ordinances, the following is incorporated into the sewer system of The Metropolitan District as of the date of passage of this resolution:

	<u>Sewers In</u>	<u>Built By</u>	<u>Completion Date</u>
1	550 Cedar Street, Newington Project #: R-20023	Developer: Dakota Partners Contractor: Avery Construction/Paganelli Construction	June 27, 2023

Respectfully submitted,



John S. Mirtle
District Clerk

BUREAU OF PUBLIC WORKS

SPECIAL MEETING

555 Main Street, Hartford

March 30, 2026

Present: Commissioners John Avedisian, John Bazzano, Richard Bush, David Drake, Gary Johnson, Calixto Torres and James Woulfe (7)

Remote

Attendance: Commissioners Byron Lester and Maureen Magnan (2)

Absent: Commissioners William DiBella, Joan Gentile, James Healy, Bhupen Patel, Alvin Taylor and District Chairman Donald Currey (6)

Also

Present: Commissioner John Gale
Commissioner Dominic Pane
Commissioner Christopher Tierinni
Commissioner Edwin Vargas
Citizen Member Awet Tsegai
Scott W. Jellison, Chief Executive Officer
Christopher Stone, District Counsel
John S. Mirtle, District Clerk
Christopher Levesque, Chief Operating Officer
Kelly Shane, Chief Administrative Officer
Jonathan Perugini, Chief Financial Officer/Director of Finance
Dave Ruty, Director of Operations
Robert Schwarm, Director of Information Systems
Tom Tyler, Director of Facilities
Michael Curley, Manager of Engineering
Carrie Blardo, Assistant to the Chief Executive Officer
Victoria Escoriza, Assistant Administrative Officer and Special Assistant
Dylan Pecego, Helpdesk Coordinator (Remote Attendance)
Matt McAuliffe, IT Consultant (Remote Attendance)
Elizabeth Tavelli, Independent Consumer Advocate (Remote Attendance)

CALL TO ORDER

Chairman Torres called the meeting to order at 5:31 PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

INDEPENDENT CONSUMER ADVOCATE COMMENTS AND QUESTIONS RELATIVE TO AGENDA ITEMS

Independent Consumer Advocate Elizabeth Tavelli did not have any comments or questions relative to agenda items.

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Drake and duly seconded, the meeting minutes of January 28, 2026 were approved.

**335 SOUTH MAIN STREET, WEST HARTFORD
ABANDONMENT OF SEWER**

To: Bureau of Public Works for consideration on March 30, 2026

On March 20, 2026, the District received a letter from Megan Miller of Civil 1 of Cornerstone Professional Park, Suite D-101, 43 Sherman Hill, Woodbury, Connecticut 06789, representing, James A. and Evangiline O. Kammerer, Property Owner, requesting that The Metropolitan District abandon a portion of the existing 8-inch sanitary sewers and appurtenances and Right-of Way (ROW) within the property of 335 South Main Street, West Hartford, as shown on the accompanying map. The purpose of this request is to allow the construction of a new single family house.

The proposal submitted includes the abandonment of approximately 33 feet of 8-inch tile sewer and a manhole structure (built in 1972), including abandonment of approximately 362 square feet of ROW. Other improvements required include the installation of a new manhole along the existing 8-inch sanitary sewer, the relocation of existing 6-inch sewer lateral and installation of new cleanout serving 333 South Main Street, as shown on the aforementioned map.

The existing 8-inch sewer system runs along private lands and ultimately outlets to West Point Drive. The Town of West Hartford built the sewer to serve all residences located along the west side of South Main Street including the newly subdivided property of 333 South Main Street. The layout of the ROW was acquired by the Town of West Hartford and is described in an easement filed on the Town of West Hartford land records at Volume 501 Page 62.

From an engineering standpoint, the abandonment of the existing sanitary sewers and relocation of the existing sewer lateral will not have a negative impact on the sewer collection system, and no hardship or detriment would be imposed on others.

It is therefore recommended that it be

Voted: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

Resolved: That the existing 8-inch sanitary sewer and manhole within the property of 335 South Main Street, West Hartford, as shown on the accompanying map, be disconnected from the District's sewer system and abandoned in place.

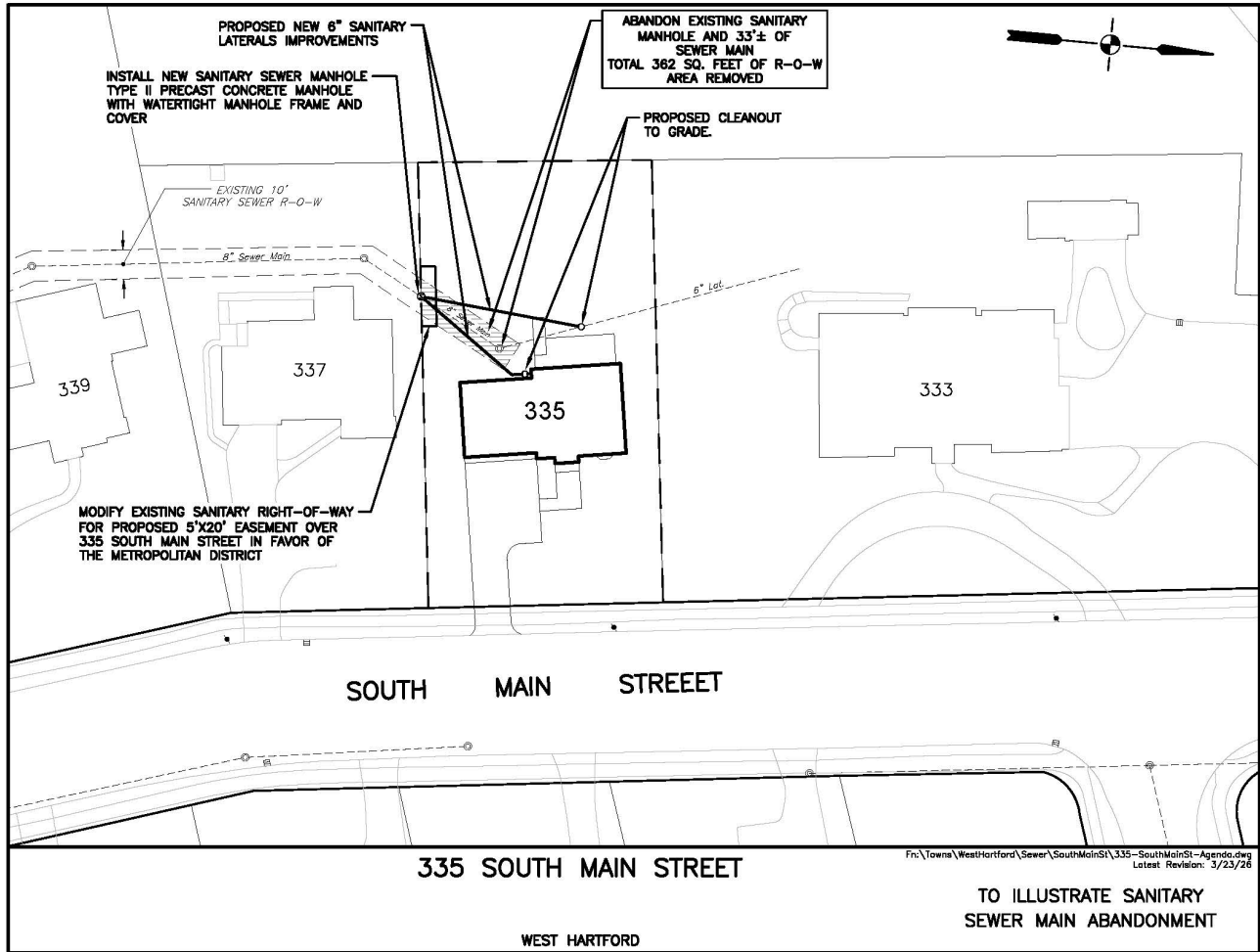
Further

Resolved: That the Chairman or Vice Chairman is authorized to execute a release of the portion of the easement for the abandoned sewer.

Respectfully submitted,



John S. Mirtle
District Clerk





March 20, 2026

The Metropolitan District
555 Main Street
Hartford, CT 06103

Dear Bureau of Public Works and District Board members,

On behalf of the owners of 335 South Main Street, please find the following request for modification and abandonment of portions of the existing sanitary sewer main and easement as well as proposed sanitary lateral connections as shown on the design plans enclosed plans entitled "335 South Main Street; Site Development Plans", dated 6/12/2025 revised 3/9/2026 prepared by Civil 1.

Existing Conditions:

The parcel located at 335 South Main Street (MBL:F13/5095/335) in West Hartford is currently undeveloped and consists of lawn and wooded areas that slope from east to west, away from South Main Street towards the rear parcel line where it abuts the property of Rockledge Golf Club which is a public golf course owned by the Town of West Hartford. The property currently contains an 8" PVC sewer main and sanitary right-of-way which crosses the property about midway through the lot and terminates at an existing sanitary sewer. An existing 6" sanitary sewer lateral connects into the existing sanitary manhole and travels north towards the adjacent property, 333 South Main Street. An easement for the existing 333 sanitary lateral is not in place at this time. Please see the current site conditions on Sheet S-1.1 of the plan set, the Zoning Location Survey.

Proposed Conditions:

The property at 335 South Main Street is to be developed for a single family home with a rear deck, associated grading, retaining walls, driveway, drainage and utilities. The project is projected to start construction upon obtaining Town of West Hartford land use and MDC permits.

Due to the size of the property and building setbacks, the proposed building was situated adjacent to the existing sanitary right-of-way. However, due to the existing topography of the site, regrading of land as well as stormwater and footing drain utilities would be required **within the** sanitary main easement area. The plans were reviewed and discussed with MDC **staff and it was determined** that a relocation of the existing sanitary manhole and **abandonment** of a portion of the existing sanitary main located on the property would be the **best solution** for the development and future maintenance needs of the property. As such, a **new modification** of the sanitary sewer easement and main as well as the existing sanitary **lateral serving** the northern abutting property has been proposed for your consideration on the

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submitted design plans. The proposed plans show a new terminus of the existing sanitary sewer main at a new manhole located at the southern property line of 335 South Main Street. Modification of the existing sewer easement for a 20'x5' area is to be located along the existing southern property line. The existing sanitary manhole and piping would be abandoned as well as the sanitary sewer main and portions of the existing 333 sanitary lateral. New 6" sanitary laterals will be connected to the proposed sanitary manhole which will serve 335 and 333 South Main Street. A new 10' wide easement in favor of 333 South Main Street will be centered on the proposed lateral. These modifications are shown on Sheet C-3.1 of the plan set.

Upon approval of the enclosed plans, the owner will coordinate with the respective land use offices for recording of the required easements and satisfy any comments from MDC. If you have any questions or concerns, please do not hesitate to reach out of me at megan@civil1.com or at 203-266-0778 ext 108

Best Regards,


Megan Miller
Project Manager
Civil 1

T 203 266 0778
F 203 266 4759

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On motion made by Commissioner Bush and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

**POTENTIAL PROGRAM FOR STORMWATER CONNECTIONS IN
SEPARATED MEMBER TOWNS**

Chief Executive Officer Scott Jellison and Chief Operating Officer Chris Levesque led a discussion on a potential program for stormwater connections in member towns.

Commissioner Avedisian exited the meeting at 6:15PM

Commissioner Woulfe exited the meeting at 6:34PM

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

Independent Consumer Advocate Elizabeth Tavelli asked if there are maps available to show where member towns have fully separated storm sewers. She also asked where the stormwater goes that comes from the existing separated storm sewers, and inquired if it flows into the combined system in Hartford, or if it flows into the waterways. She also asked if the inflow of stormwater from the separated storm systems of the seven member towns surrounding Hartford contribute to flooding in Hartford.

ADJOURNMENT

The meeting was adjourned at 7:04 PM

ATTEST:

John S. Mirtle
District Clerk

Date of Approval

**Video of the full March 30, 2026 Bureau of Public Works meeting is available at <https://www.youtube.com/@MetropolitanDistrictCommission> **