

**THE METROPOLITAN DISTRICT COMMISSION
DISTRICT BOARD**

555 Main Street
Hartford, Connecticut 06103
Monday, April 6, 2026

PRESENT: Commissioners Andrew Adil, John Bazzano, Richard Bush, William DiBella, David Drake, John Gale, Peter Gardow, Joan Gentile, Gary Johnson, Byron Lester, Diane Lewis, Jacqueline Mandyck, Dominic Pane, Alvin Taylor and Chris Tierinni (15)

REMOTE ATTENDANCE: Commissioners Avery Buell, Alberto Cortes, Dimple Desai, Christian Hoheb, Pasquale J. Salemi, Edwin Vargas and District Chairman Donald Currey (7)

ABSENT: Commissioners Kyle Anderson, John Avedisian, James Healy, Mary LaChance, Maureen Magnan, Michael Maniscalco, Bhupen Patel, Calixto Torres, James Woulfe and New Britain Special Representative Michael Carrier (10)

ALSO PRESENT: Citizen Member Sharon Murray
Citizen Member Awet Tsegai
Scott W. Jellison, Chief Executive Officer
Christopher Stone, District Counsel
John S. Mirtle, District Clerk
Kelly Shane, Chief Administrative Officer
Christopher Levesque, Chief Operating Officer
Jamie Harlow, Director of Human Resources (Remote Attendance)
Sue Negrelli, Director of Engineering
Dave Rutty, Director of Operations
Robert Schwarm, Director of Information Systems
Tom Tyler, Director of Facilities
Michael Currey, Manager of Engineering
Victoria Escoriza, Assistant Administrative Officer and Special Assistant
Matthew McAuliffe, IT Consultant (Remote Attendance)
Kevin Sullivan, IT Consultant (Remote Attendance)
Elizabeth Tavelli, Independent Consumer Advocate (Remote Attendance)

CALL TO ORDER

Vice-Chairman DiBella called the meeting to order at 5:30 PM

ROLL CALL AND QUORUM

The District Clerk called the roll and informed the Chairman that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

APPROVAL OF MINUTES OF MARCH 2, 2026

On motion made by Commissioner Gale and duly seconded, the meeting minutes of March 2, 2026 were approved.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

INDEPENDENT CONSUMER ADVOCATE COMMENTS & QUESTIONS RELATIVE TO AGENDA ITEMS

Independent Consumer Advocate Elizabeth Tavelli did not have any comments relative to agenda items.

REPORT FROM DISTRICT CHAIRMAN

District Chairman Currey appointed Commissioners Desai, Drake, Mandyck and Pane to the Special Committee for Chief Executive Officer and District Counsel Performance Reviews.

REPORT FROM CHIEF EXECUTIVE OFFICER

Chief Executive Officer Scott Jellison did not provide a report.

REPORT FROM DISTRICT COUNSEL

District Counsel Stone provided an update on legislative initiatives. He stated that there was a proposed bill that would require municipalities to be signatories to permits in order to cut into state roads, and that this has since been removed. He also stated that Senate Bill 448 regarding the District's Charter is on the Senate calendar and should be ready for consideration by the Senate within the next few weeks.

TUNNEL UPDATE

Director of Engineering, Sue Negrelli, provided an update on the South Hartford Conveyance and Storage Tunnel.

**PERSONNEL, PENSION AND INSURANCE COMMITTEE
JOB SPECIFICATION
INSTRUMENTATION TECHNICIAN TRAINEE- NEW (3713)**

TO: District Board

April 6, 2026

From: Personnel, Pension and Insurance Committee

Staff is recommending that the job specification and job classification system be amended to include a NEW job specification for Instrumentation Technician Trainee (Proposed PT-05). A copy of the proposed specification is attached.

The proposed job specification continues to enhance the multi-tasking approach to District positions as well as provides. The updated Instrumentation Technician Trainee pay range is proposed at PT-05 \$35.92- \$43.13 (if annualized \$74,713.60-\$89,710.40).

Employee Group: Local 3713

FLSA Status: Non-Exempt

Labor Grade:

PT-05

**METROPOLITAN DISTRICT COMMISSION
CLASSIFICATION DESCRIPTION**

CLASSIFICATION TITLE: INSTRUMENTATION TECHNICIAN TRAINEE

JOB SUMMARY

The purpose of this classification is to provide entry-level instrumentation technician work involving learning the principles and procedures of industrial instrumentation and control systems. The trainee will assist Instrumentation Technicians in all phases of their assigned work. The trainee must demonstrate the ability to understand, maintain, calibrate and install a wide variety of components related to industrial instrumentation and control systems serving drinking water and wastewater treatment facilities.

Under close supervision, Instrumentation Technician Trainee will perform a wide range of job tasks on drinking water and wastewater treatment equipment and facilities, including helping to maintain, calibrate and support automation & process control infrastructure. Trainee will also assist in monitoring, calibrating, building, and commissioning a wide variety of automation & process control systems. Support Technicians in performing quality assurance checks of automation & process control systems as required. Assist with the maintenance and integration of a computerized maintenance management system, and supervisory control and data acquisition (SCADA) system.

ESSENTIAL FUNCTIONS

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Learn and put into practice all safety procedures. Work safely at all times.
- Learn and put into practice basic instrumentation & controls for water & wastewater treatment.
- Learn equipment operations, methods, calibrations and standard operating procedures.
- Assist technicians in inspection and maintenance tasks.
- Follow proper procedures to maintain & calibrate instrumentation and controls.
- Maintain a variety of records and reports related to control system operations.
- Use tools, equipment and materials responsibly.
- May be required to work on different shifts, nights, weekends, and holidays, depending on plant needs and training availability.
- Perform other related work as required.

SUPERVISION RECEIVED

Works under the general supervision of a supervisor or senior technician.

MINIMUM QUALIFICATIONS

High school diploma or equivalent required with preference given to technical high school graduates from a program in electrical, electronics, or industrial controls, including documented completion of 720 hours of CT-DOL apprentice on-the-job training. OR

Graduation from a technical postsecondary vocational school with a concentration in industrial controls, electrical, or electronics. OR

Associate or bachelor's degree from an accredited college in electrical/electronic engineering technology, computer engineering technology, or a related field. OR

An equivalent combination of education, training, and experience that provides the necessary skills and knowledge for the role.

Must have a valid driver's license.

Special note: Will be required to successfully complete a job skills related training program, which may include successfully completing classes and/or a certificate program outside of normal work hours. The MDC will assess individual training needs and provide guidance on approved programs to build required competencies and individual development plan.

KNOWLEDGE, SKILLS, AND ABILITIES

- Possess interest and ability to learn highly technical information.
- Knowledge, skill and ability in general laboring work.
- Ability to follow instructions and work safely.
- Skill in the use of basic hand tools.
- Skill in the operation of computers and ability to perform data entry.
- Ability to follow oral and written instructions and to learn District procedures.

- Ability to communicate effectively.
- Ability to establish and maintain harmonious working relationships with coworkers.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert moderate physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (50 pounds and under).

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally and in writing.

Environmental Factors: Essential functions are performed both indoors and outdoors, with potential exposure to any or all of the following: various weather/temperature conditions, high or deep dangerous places, working near moving mechanical/heavy industrial equipment, risk of electric shock, vibration, fumes, airborne particles, chemicals, loud and/or reoccurring noises and sewage.

The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

At a meeting of the Personnel, Pension and Insurance Committee held on March 30, 2026, it was:

VOTED: That the Personnel, Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That the job specification for Instrumentation Technician Trainee (PT-05) attached hereto be adopted.

Respectfully submitted,


John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Gentile and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

**BUREAU OF PUBLIC WORKS
335 SOUTH MAIN STREET, WEST HARTFORD
ABANDONMENT OF SEWER**

To: District Board

April 6, 2026

From: Bureau of Public Works

On March 20, 2026, the District received a letter from Megan Miller of Civil 1 of Cornerstone Professional Park, Suite D-101, 43 Sherman Hill, Woodbury, Connecticut 06789, representing, James A. and Evangiline O. Kammerer, Property Owner,

requesting that The Metropolitan District abandon a portion of the existing 8-inch sanitary sewers and appurtenances and Right-of Way (ROW) within the property of 335 South Main Street, West Hartford, as shown on the accompanying map. The purpose of this request is to allow the construction of a new single family house.

The proposal submitted includes the abandonment of approximately 33 feet of 8-inch tile sewer and a manhole structure (built in 1972), including abandonment of approximately 362 square feet of ROW. Other improvements required include the installation of a new manhole along the existing 8-inch sanitary sewer, the relocation of existing 6-inch sewer lateral and installation of new cleanout serving 333 South Main Street, as shown on the aforementioned map.

The existing 8-inch sewer system runs along private lands and ultimately outlets to West Point Drive. The Town of West Hartford built the sewer to serve all residences located along the west side of South Main Street including the newly subdivided property of 333 South Main Street. The layout of the ROW was acquired by the Town of West Hartford and is described in an easement filed on the Town of West Hartford land records at Volume 501 Page 62.

From an engineering standpoint, the abandonment of the existing sanitary sewers and relocation of the existing sewer lateral will not have a negative impact on the sewer collection system, and no hardship or detriment would be imposed on others.

At a meeting of the Bureau of Public Works held on March 30, 2026, it was:

Voted: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

Resolved: That the existing 8-inch sanitary sewer and manhole within the property of 335 South Main Street, West Hartford, as shown on the accompanying map, be disconnected from the District's sewer system and abandoned in place.

Further

Resolved: That the Chairman or Vice Chairman is authorized to execute a release of the portion of the easement for the abandoned sewer.

Respectfully submitted,



John S. Mirtle
District Clerk



March 20, 2026

The Metropolitan District
555 Main Street
Hartford, CT 06103

Dear Bureau of Public Works and District Board members,

On behalf of the owners of 335 South Main Street, please find the following request for modification and abandonment of portions of the existing sanitary sewer main and easement as well as proposed sanitary lateral connections as shown on the design plans enclosed plans entitled "335 South Main Street; Site Development Plans", dated 6/12/2025 revised 3/9/2026 prepared by Civil 1.

Existing Conditions:

The parcel located at 335 South Main Street (MBL:F13/5095/335) in West Hartford is currently undeveloped and consists of lawn and wooded areas that slope from east to west, away from South Main Street towards the rear parcel line where it abuts the property of Rockledge Golf Club which is a public golf course owned by the Town of West Hartford. The property currently contains an 8" PVC sewer main and sanitary right-of-way which crosses the property about midway through the lot and terminates at an existing sanitary sewer. An existing 6" sanitary sewer lateral connects into the existing sanitary manhole and travels north towards the adjacent property, 333 South Main Street. An easement for the existing 333 sanitary lateral is not in place at this time. Please see the current site conditions on Sheet S-1.1 of the plan set, the Zoning Location Survey.

Proposed Conditions:

The property at 335 South Main Street is to be developed for a single family home with a rear deck, associated grading, retaining walls, driveway, drainage and utilities. The project is projected to start construction upon obtaining Town of West Hartford land use and MDC permits.

Due to the size of the property and building setbacks, the proposed building was situated adjacent to the existing sanitary right-of-way. However, due to the existing topography of the site, regrading of land as well as stormwater and footing drain utilities would be required **within the sanitary main easement area**. The plans were reviewed and discussed with MDC **staff and it was determined that a relocation of the existing sanitary manhole and abandonment of a portion of the existing sanitary main located on the property would be the best solution for the development and future maintenance needs of the property**. As such, a **new modification of the sanitary sewer easement and main as well as the existing sanitary lateral serving the northern abutting property has been proposed for your consideration on the**

T 203 266 0778
F 203 266 4759

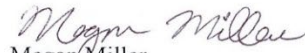
Cornerstone
Professional Park
Suite D-101
43 Sherman Hill Road
Woodbury, CT 06798
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www.CIVIL1.com



submitted design plans. The proposed plans show a new terminus of the existing sanitary sewer main at a new manhole located at the southern property line of 335 South Main Street. Modification of the existing sewer easement for a 20'x5' area is to be located along the existing southern property line. The existing sanitary manhole and piping would be abandoned as well as the sanitary sewer main and portions of the existing 333 sanitary lateral. New 6" sanitary laterals will be connected to the proposed sanitary manhole which will serve 335 and 333 South Main Street. A new 10' wide easement in favor of 333 South Main Street will be centered on the proposed lateral. These modifications are shown on Sheet C-3.1 of the plan set.

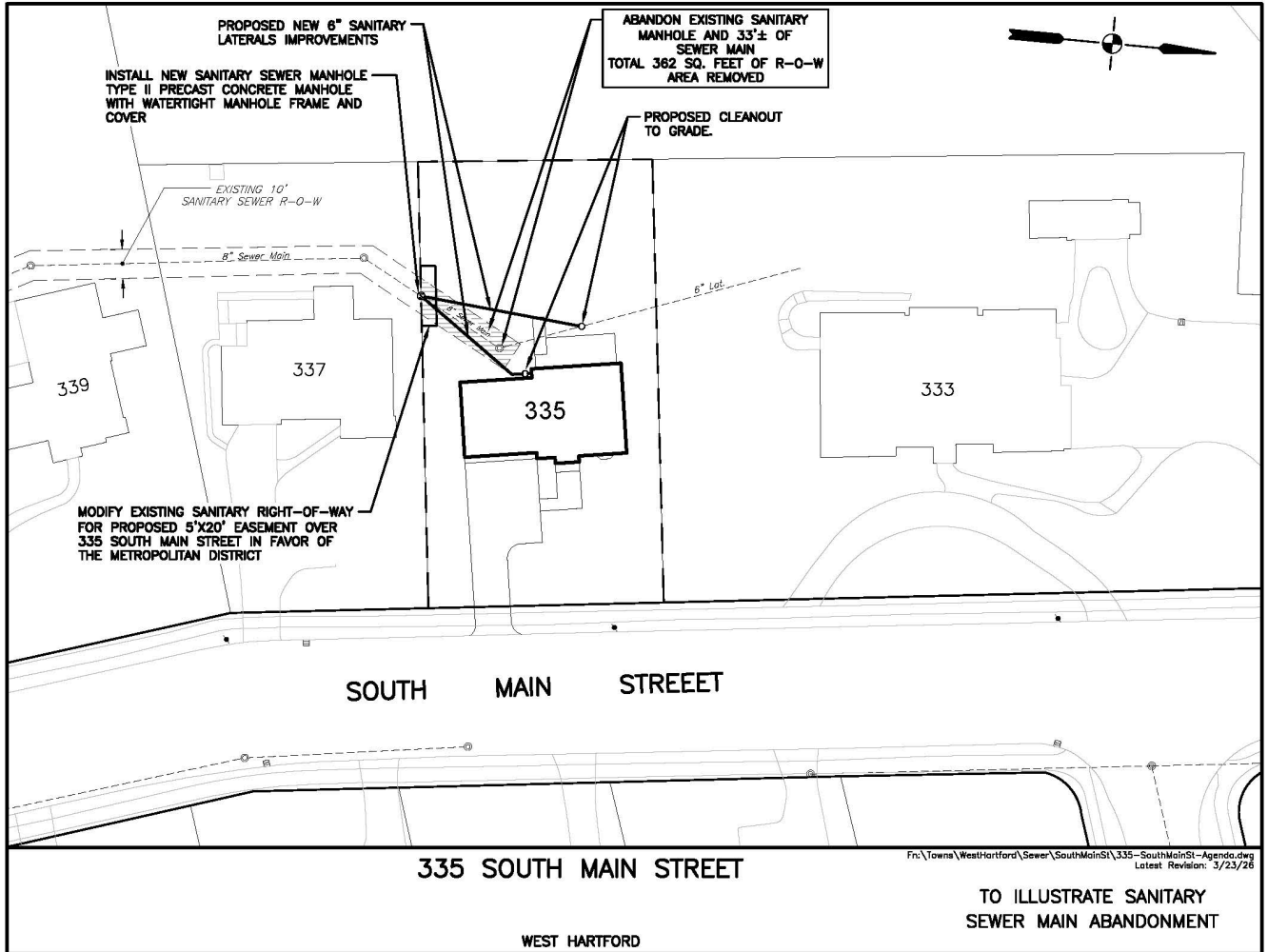
Upon approval of the enclosed plans, the owner will coordinate with the respective land use offices for recording of the required easements and satisfy any comments from MDC. If you have any questions or concerns, please do not hesitate to reach out of me at megan@civil1.com or at 203-266-0778 ext 108

Best Regards,


Megan Miller
Project Manager
Civil 1

T 203 266 0778
F 203 266 4759

Cornerstone
Professional Park
Suite D-101
43 Sherman Hill Road
Woodbury, CT 06798
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On motion made by Commissioner Bush and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

**BUREAU OF PUBLIC WORKS AND BOARD OF FINANCE
WOLCOTT HILL ROAD SEWER PETITION**

To: District Board

April 6, 2026

From: Bureau of Public Works and Board of Finance

The Metropolitan District received a petition from the property owners of 283, 290, 295, 296, and 298 Wolcott Hill Road, Wethersfield, on April 18, 2024, requesting public sanitary sewer service.

On November 14, 2025, a preliminary schedule of assessments for the above captioned project was mailed to all property owners who would be involved in a proposed sewer layout serving a portion of Wolcott Hill Road.

A public hearing was held on Monday, December 1, 2025, chaired by Commissioner Peter Gardow. Of the three property owners who attended the hearing (one in person and two virtually), all three spoke in favor, citing the need for sewers due to their aging and failing septic systems and not enough property to expand their existing septic systems. The property owner who was opposed to the project from the canvass did not attend the public hearing or submit a formal comment following the public hearing.

The current overall opinions regarding the need and desirability of public sanitary sewers, including those received by canvass and at the public hearing, are as follows: four (4) in favor, one (1) opposed, and zero (0) did not respond.

Kristen Amodio, R.S., Supervising Sanitarian at the Central Connecticut Health District, in an email from September 29, 2025, stated “Yes, we are in support of the sewer extension as it will provide a sanitary condition to the disposal of sewage. It appears these homes are currently served by a private subsurface sewage disposal system. Once their septic system fails, then the property would need to connect to the sanitary sewer. We would request documentation from the homeowner stating that the septic tank was properly abandoned.”

District staff and the Commissioner present at the public hearing recommend that this project be approved due to the public health issue in the area.

The estimated cost and benefit summary for this project is as follows:

ESTIMATED CONSTRUCTION COST:

310 feet of 8-inch sewer main and 220 feet of 6-inch laterals
\$609,600.00

Contingencies (25%)
\$152,400.00

Total Estimated Construction Cost
\$762,000.00

ESTIMATED OTHER COSTS:

Total Estimated Other Costs (Advertising, Inspections, etc.) \$138,000.00

TOTAL ESTIMATED PROJECT COST: \$900,000.00

The deficit on this project is high due to the high construction cost as a direct result of the existing rock within the soil profile of the project area that requires removal for construction of a new sanitary sewer main and laterals.

After consideration of the above and any other comments by the Commissioner present at the public hearing, **at a meeting of the Bureau of Public Works held on January 28, 2026, it was:**

VOTED: That a layout and schedule of assessments for construction of sanitary sewers in a portion of Wolcott Hill Road in Wethersfield, be published using the schedule of flat rates adopted December 5, 2016 and effective January 1, 2019, at \$111.50 per front foot or adjusted front foot; \$4,420.00 per inlet or lateral; and, in addition, for property used or zoned for single residential dwelling units at \$1,655.00 per dwelling unit or dwelling unit allowed by zoning on a buildable lot, with notice to any property owner aggrieved by these proceedings that he or she may appeal from the actions of the Metropolitan District and its Bureau of Public Works to the Superior Court.

AND

VOTED: That the Controller be requested to make tentative allocations for this project pending passage of the layout by the District Board, and pending determination of actual costs, in accordance with the following schedule, which schedule is based on the Engineer’s estimated cost and on the estimated assessment, as follows:

Direct Assessment	\$82,780.00
Deficit	\$817,220.00
Total Estimated Project Cost:	\$900,000.00

AND

VOTED: To transmit to the District Board a resolution to layout and authorize construction of public sanitary sewers in a portion of Wolcott Hill Road, Wethersfield, as set forth in the layout and schedule of assessments by the Bureau of Public Works

At a meeting of the Bureau of Public Works held on January 28, 2026, the Bureau approved the Wolcott Hill Road, Wethersfield sewer project subject to the Board of Finance making a determination on the funding source of the project.

The following is a request to increase the 2026 Capital Improvement Program by \$900,000.

Assessable Sewer Program

New authorizations \$900,000

Wolcott Hill Road Assessable Sewer Project

<u>Amount</u>	<u>Project #</u>	<u>Fund</u>
\$900,000		3110

Description

Extension of existing sanitary sewers resulting from property owner petitions for public sewer service within the Wolcott Hill Road, Wethersfield sewer service area. This project includes design, construction and project administration. District forces may be utilized for this program. District costs may include salary, benefits and overhead.

Purpose

To provide sanitary sewer service to property owners within the District's service area by extending local sewer mains. Property owners to be served have either a specific health concern or a desire for public sanitary sewer service.

Future Appropriations

No additional appropriation requests for this Project are anticipated over the next four years.

Bond Language

The sum of \$900,000 is hereby appropriated to extend existing sanitary sewers resulting from property owner petitions for public sewer service within the Wolcott Hill Road, Wethersfield sewer service area, including design, construction, project administration, legal, administrative and other financing costs related thereto. District forces may be utilized for the project. District costs may include salary, benefits and overhead.

Funding Sources

Assessable Sewer Construction Fund will be used to fund the project. Bonds or notes of the District are authorized to be issued in accordance with applicable General Statutes of Connecticut.

At a meeting of the Board of Finance held on March 5, 2026, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolutions from Bond Counsel:

RESOLUTION MAKING A SUPPLEMENTAL APPROPRIATION OF \$900,000 FOR THE DISTRICT'S 2026 CAPITAL IMPROVEMENT PROGRAM – WOLCOTT HILL ROAD ASSESSABLE SEWER PROJECT AND AUTHORIZING THE ISSUANCE OF BONDS OR NOTES OF THE DISTRICT IN AN AMOUNT NOT TO EXCEED \$900,000 TO FINANCE SAID APPROPRIATION

WHEREAS, the District Board has resolved to appropriate funds and issue bonds or notes of the District for the capital improvement program project described in Resolution No. 1 herein; and

WHEREAS, the District Board wishes to determine the form, date or dates, maturities, manner of sale and other details concerning such bonds or notes.

AND VOTED: That the Board of Finance assign the Assessable Sewer Construction Fund as the funding source for the project.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. \$900,000 is hereby appropriated for the Capital Improvement Program Project set forth herein as the 2026 Capital Improvement Plan Project Resolution No.

1 (the "Resolution") and bonds or notes of the District in an amount not to exceed \$900,000 are authorized to be issued to finance said appropriation. This appropriation is in addition to the appropriation of \$184,918,000 approved on December 8, 2025 by the District's Board of Commissioners. The bonds are authorized to be issued in one or more series in accordance with the applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter. Said bonds shall be issued in fully registered form, be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or the Deputy Treasurer, and bear the District seal or a facsimile thereof. The bonds may be secured by the full faith and credit of the District and/or by special revenues of the District pledged thereto by the District Board, in accordance with Connecticut laws and the District's Charter. Each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with and that such bond is within every debt and other limit prescribed by law. The aggregate principal amount of the bonds to be issued, the form of issuance as serial, term or discount bonds, the dated date, final maturity, annual installments of principal, whether interest on the bonds will be fixed or variable, the rate or rates of interest, or method of determining interest rates thereon, whether such interest shall be excluded or included in gross income for federal income tax purposes, denominations, terms of redemption, if any, the date, time of issue and sale and all other terms, details and particulars of such bonds shall be determined by the District Board, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. It is hereby found and determined that the issuance of any such bonds the interest on which is included in gross income for federal income tax purposes is in the public interest. The bonds may be sold by competitive bid or negotiated sale, as determined by the District Board. If sold by negotiated sale, the Chairman or Vice Chairman and Treasurer or Deputy Treasurer are hereby authorized, on behalf of the District, to enter into a bond purchase agreement for the sale of the bonds.

Section 2. The Treasurer and the Deputy Treasurer are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes or certificates of indebtedness evidencing such borrowings may be sold by competitive bid or negotiated sale, as determined by the Treasurer or Deputy Treasurer, in such manner as shall be determined by said officers. Said notes or certificates of indebtedness shall be issued in fully registered form, be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer, and bear the District seal or a facsimile thereof. The notes or certificates of indebtedness may be secured by the full faith and credit of the District and/ or by special revenues of the District pledged thereto by the District Board, in accordance with Connecticut laws and the District's Charter. Each of the notes shall recite that every requirement of law relating to its issue has been duly complied with and that such note is within every debt and other limit prescribed by law. The net interest

cost on such notes or certificates of indebtedness, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on such notes or certificates of indebtedness then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 3. In connection with the issuance of the bonds, notes or certificates of indebtedness authorized hereunder and pursuant to the Resolution (“Authorized Obligations”), the District Board is hereby authorized to approve the terms and conditions of, including necessary covenants, limitations and restrictions on, the District necessary to obtain standby bond purchase agreements, letters of credit, lines of credit, financial guaranty insurance policies, guarantees of the District or third parties, surety agreements or any similar agreements (“Credit Facilities”) with one or more financial institutions providing Credit Facilities (“Credit Facility Providers”) to provide for additional security for and the purchase upon tender of the Authorized Obligations, if any, under circumstances set forth in the Indentures (defined herein). Credit Facilities shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer.

Section 4. In connection with the issuance of Authorized Obligations, interim funding obligations and project loan obligations under Section 22a-475 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended, the so-called “Drinking Water Program” (“Drinking Water Obligations”) or under Section 22a-475 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended, the so-called “Clean Water Fund Program” (“Clean Water Fund Obligations”), the District Board is hereby authorized to approve the terms and conditions of indentures of trust or other instruments of trust (“Indentures”) with commercial banks or national banking associations with trust powers or trust companies to be appointed by the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer (“Trustees”), which provide for, among other things, the rate of rates of interest, or method of determining interest rates thereon, procedures for conducting auctions in an auction rate mode, the denominations, the tender rights of holders, if any, the rights of redemption and redemption prices, the payment of certain fees, the imposition of certain covenants, limitations and restrictions on the District necessary to issue the variable rate bonds, and the execution of various other instruments. Indentures shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer. The Chairman or Vice Chairman and the Treasurer or Deputy Treasurer are authorized to execute and deliver to the State of Connecticut a project loan and project grant agreement and/or project loan and subsidy agreement under the State’s Clean Water Fund Program and the State’s Drinking Water Program and apply for and accept or reject any federal, state or other grants-in-aid for the project.

Section 5. In connection with the issuance of Authorized Obligations bearing interest at variable interest rates, the District Board is hereby authorized to approve the terms and conditions of, including necessary covenants, limitations and restrictions on the District

necessary to enter into, remarketing agreements, broker-dealer agreements, auction agency agreements and other agreements (the "Reoffering Agreements") with remarketing agents, investment banking firms or other financial institutions to be appointed by the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer ("Reoffering Agents"), which provide for, among other things, the terms and conditions for reoffering Authorized Obligations bearing interest at variable interest rates, the Reoffering Agents' compensation and the disclosure of the District's financial condition. Reoffering Agreements shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer.

Section 6. In connection with the issuance of Authorized Obligations, if permitted by Connecticut laws and the District's Charter, the District Board is hereby authorized to approve the terms and conditions of, including necessary covenants, limitations and restrictions on the District necessary to obtain an interest rate swap agreement, together with applicable annexes, schedules and confirmations thereto, contracts to manage interest rate risk, including interest rate caps, options, puts, calls or similar arrangements, or such other agreements permitted by Connecticut laws and the District's Charter ("Swap Agreements"), with one or more counterparties to be selected by the Chairman or Vice Chairman and Treasurer or Deputy Treasurer, as Swap Provider (the "Swap Providers"), which provides for, among other things, the effective date or dates of the Swap Agreements, the rate of interest to be paid by the District to the Swap Providers on the principal amount of the bonds (which may be a fixed rate or a variable rate based on an index determined by the Chairman or Vice Chairman and Treasurer or Deputy Treasurer), the rate of interest to be received by the District from the Swap Providers (which may be a fixed rate or a variable rate based on an index determined by the Chairman or Vice Chairman and Treasurer or Deputy Treasurer), the payment of certain fees, the imposition of certain covenants, limitations and restrictions on the District and the execution of various other instruments. Swap Agreements shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer. To the extent provided by Connecticut laws, the full faith and credit of the District may be pledged to any and all payments to be made by the District with respect to the Swap Agreements, including, any termination or netting payments to be made by the District.

Section 7. The Chairman or Vice Chairman and Treasurer or Deputy Treasurer are hereby authorized, on behalf of the District, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") or any other information depository, and to provide notices to the MSRB or such depository of material events as enumerated in the Securities and Exchange Commission Securities Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds, notes and certificates of indebtedness authorized by this Resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The District hereby expresses its official intent pursuant to Treasury Regulations Section 1.150-2 to reimburse expenditures of not more than \$900,000 paid

up to 60 days prior to the date of passage of this Resolution in connection with the Resolution with the proceeds of Authorized Obligations, Drinking Water Obligations or Clean Water Fund Obligations. Said obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or such later date as such Regulations may authorize. The District hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Chairman or Vice Chairman and the Treasurer or Deputy Treasurer is each individually authorized to pay project expenses in accordance herewith pending the issuance of the Authorized Obligations. This Section is included herein solely for purposes of compliance with Treasury Regulations Section 1.150- 2 and may not be used or relied on for any other purpose.

Section 9. In connection with the issuance of Authorized Obligations, Drinking Water Obligations or Clean Water Fund Obligations, the District Board is hereby authorized to, and if any such action shall heretofore have been taken, such action is hereby ratified and confirmed, (a) publish such notices, hold such hearings, make such representations and agreements, and take such other actions as shall be necessary to enable bond counsel to render its opinions as to the validity of said obligations and the exclusion of the interest thereon, if applicable, from gross income for federal income tax purposes, (b) make, execute and deliver all such additional and supplemental documents, including, but not limited to, any tax compliance agreements, tax certificates, tax forms, investment agreements or assignments, and (c) do and perform such acts and take such actions as may be necessary or required for the consummation of the transactions provided for and contemplated by this Resolution.

Section 10. The provisions contained in Sections 1 through 9 of this Resolution shall apply to the 2026 Supplemental Capital Improvement Program Project Resolution No. 1 herein; and the District Board hereby finds and determines that the project described in the 2026 Supplemental Capital Improvement Program Project Resolution No. 1 herein is a single item of capital expense not regularly recurring.

2026 SUPPLEMENTAL CAPITAL IMPROVEMENT PROGRAM PROJECT RESOLUTION NO. 1

RESOLUTION MAKING A SUPPLEMENTAL APPROPRIATION OF \$900,000 FOR THE DISTRICT'S 2026 CAPITAL IMPROVEMENT PROGRAM – WOLCOTT HILL ROAD ASSESSABLE SEWER PROJECT AND AUTHORIZING THE ISSUANCE OF BONDS OR NOTES OF THE DISTRICT IN AN AMOUNT NOT TO EXCEED \$900,000 TO FINANCE SAID APPROPRIATION

Section 1. The sum of \$900,000 is hereby appropriated to extend existing sanitary sewers resulting from property owner petitions for public sewer service within the Wolcott Hill Road, Wethersfield sewer service area, including design, construction, project administration, legal, administrative and other financing costs related thereto. District forces may be utilized for the project. District costs may include salary, benefits and overhead.

Section 2. To finance said appropriation, \$900,000 of bonds or notes of the District are authorized to be issued in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds or notes shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman or the Vice Chairman and the Treasurer or the Deputy Treasurer are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the Project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the Project determined by the State of Connecticut Department of Energy and Environmental Protection to be eligible for funding under Section 22a-475 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Clean Water Fund Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations ("Clean Water Fund Obligations") as the District Board shall determine, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Clean Water Fund Obligations, project loan and project grant agreements and any other instruments, agreements or certificates under the Clean Water Fund Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or the Vice Chairman and the Treasurer or the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Clean Water Fund Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Clean Water Fund Obligations, subject to the provisions of the Clean Water Fund Program, shall be determined by the District Board, following recommendation of the Board of Finance. Clean Water Fund Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged thereto by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Clean Water Fund Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

Respectfully submitted,



John S. Mirtle
District Clerk

On motion made by Commissioner Gardow and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

**BOARD OF FINANCE
CLOSEOUT OF WATER, SEWER, COMBINED & CLEAN WATER PROJECTS**

To: District Board

April 6, 2026

From: Board of Finance

The following represents 32 Capital Projects for your review and approval to close. Capital projects listed here have been reviewed and staff has concluded that these projects have been completed, cancelled or had a change of scope to the project. As a result, the remaining funds are no longer required and we are now requesting that the funds be deauthorized.

Sewer projects that are deauthorized with a remaining balance will increase our ability to issue more debt by this balance, while water funded projects that are deauthorized do not affect our debt limit.

Clean Water projects have no remaining balances as any remaining balances have been liquidated and transferred to fund other projects.

A brief summary is below:

	Appropriation	Expended Amount	Remaining Balance (Deauthorize)
Water (7)	25,464,000.00	19,484,489.56	5,979,510.44
Sewer (20)	73,942,000.00	65,511,136.82	8,430,863.18
Combined (10)	34,797,000.00	29,157,899.85	5,639,100.15
Total - Capital (37)	134,203,000.00	114,153,526.23	20,049,473.77

Finance has worked diligently with Procurement, Engineering, Facilities & Maintenance, Water Pollution Control, and Water Treatment to review all of the following projects for closure.

The District has undertaken the task of updating its Capital Improvement Project (CIP) records. The task includes the identification of projects that have been completed, canceled, or had a change of scope. Based upon the review, District staff now recommend that the following projects be closed.

WATER CAPITAL PROJECTS

Project Definition	Year	BA	Project Description	Town	Appropriation	Expended Amount	Remaining Balance (Deauthorize)
C-12009	2012	2120	2012 Dike Penetration and Correction Installations	Various	764,000.00	164,010.08	599,989.92
	2012 Total				764,000.00	164,010.08	599,989.92

C-16014	2016	2120	2016 General Purpose Water Program	Various	3,000,000.00	2,639,220.37	360,779.63
	2016 Total				3,000,000.00	2,639,220.37	360,779.63
C-99P18	2018	2120	2018 Paving Program & Restoration	Various	4,000,000.00	4,000,000.00	
C-18002	2018	2120	2018 Buckingham St. Area WMR, Hartford	Various	7,000,000.00	3,537,803.68	3,462,196.32
	2018 Total				11,000,000.00	7,537,803.68	3,462,196.32
C-20009	2020	2120	2020 Water Main Replacements, Hartford and Wethersfield NOW 3 DIFFERENT WBS'	Various	4,200,000.00	3,820,751.15	379,248.85
C-20042	2020	2120	2020 Water Main Replacements, Hartford and Wethersfield NOW 3 DIFFERENT WBS'	Various	5,700,000.00	5,321,818.57	378,181.43
	2020 Total				9,900,000.00	9,142,569.72	757,430.28
C-22006	2022	2120	2022 Water Storage Tank Rehabilitation and Improvement	Windsor	800,000.00	885.71	799,114.29
	2022 Total				800,000.00	885.71	799,114.29
	Grand Total				25,464,000.00	9,484,489.56	5,979,510.44

SEWER CAPITAL PROJECTS

Project Definition	Year	BA	Project Description	Town	Appropriation	Expended Amount	Remaining Balance (Deauthorize)
C-11002	2011	2110	2011 Sewer Pump Station Rehabilitation	Various	2,000,000.00	1,998,441.95	1,558.05
	2011 Total				2,000,000.00	1,998,441.95	1,558.05
C-12006	2012	2110	2012 Sewer Replacement - Montclair Drive, West Hartford	West Hartford	2,642,000.00	1,889,827.07	752,172.93
	2012 Total				2,642,000.00	1,889,827.07	752,172.93
C-14010	2014	2110	2014 Hartford WPCF Sludge Mixing Tank, Sludge Screening, GT & RSRF Upgrades	Hartford	5,000,000.00	4,949,462.20	50,537.80
	2014 Total				5,000,000.00	4,949,462.20	50,537.80
C-15012	2015	2110	2015 Hartford WPCF DAFT 1 & 2 (SPB Solids)	Hartford	4,600,000.00	4,321,578.99	278,421.01
C-15016	2015	2110	2015 East Hartford WPCF Compressor, DO Control & SCADA Upgrades	East Hartford	5,000,000.00	4,894,289.91	105,710.09

	2015 Total				9,600,000.00	9,215,868.90	384,131.10
C-17002	2017	2110	2017 Wastewater Pump Station Upgrades	Various	400,000.00	363,405.12	36,594.88
C-17005	2017	2110	2017 WPC Equipment & Facilities Improvements	Various	2,700,000.00	2,521,271.27	178,728.73
C-17008	2017	2110	2017 Hartford WPCF DAFT	Hartford	10,200,000.00	9,976,303.97	223,696.03
C-17012	2017	2110	2017 Sewer System Gate Replacement - Collection System	Various	4,800,000.00	-	4,800,000.00
C-17019	2017	2110	2017 General Purpose Sewer	Various	3,000,000.00	2,898,937.71	101,062.29
	2017 Total				21,100,000.00	15,759,918.07	5,340,081.93
C-18011	2018	2110	2018 Sewer Rehabilitation Program	Various	4,600,000.00	3,387,637.31	1,212,362.69
C-99P18	2018	2110	2018 Paving Program & Restoration	Various	3,000,000.00	2,999,892.29	107.71
C-20018	2018	2110	2018 CCTV Generated Sewer Construction	Various	3,500,000.00	3,494,291.63	5,708.37
	2018 Total				11,100,000.00	9,881,821.23	1,218,178.77
C-19011	2019	2110	2019 Sewer Rehabilitation Program	Various	3,300,000.00	3,217,865.83	82,134.17
	2019 Total				3,300,000.00	3,217,865.83	82,134.17
C-20004	2020	2110	2020 Various Sewer Pipe Replacement/Rehabilitation Program	Hartford	3,000,000.00	2,999,356.28	643.72
C-20017	2020	2110	2020-VariouS Sewer Pipe Replcmt/Rehab	Hartford	3,000,000.00	2,887,710.44	112,289.56
	2020 Total				6,000,000.00	5,887,066.72	112,933.28
C-21001	2021	2110	2021 Northern Interceptor Sewer Rehabilitation/Replacement, East Hfd	East Hartford	2,500,000.00	2,117,432.82	382,567.18
	2021 Total				2,500,000.00	2,117,432.82	382,567.18
C-22014	2022	2110	2022 Farmington 11 / Sisson Ave. Area WMR, Hartford	Hartford	1,100,000.00	1,100,000.00	
C-22010	2022	2110	2022 Various Sewer Pipe Replacement/Rehabilitations	Various	7,500,000.00	7,425,724.48	74,275.52
C-99V22	2022	2110	2022 Private Property Inflow Disconnect Program	Various	2,100,000.00	2,067,707.55	32,292.45

	2022 Total				10,700,000.00	10,593,432.03	106,567.97
	Grand Total				73,942,000.00	65,511,136.82	8,430,863.18

COMBINED CAPITAL PROJECTS

Project Definition	Year	BA	Project Description	Town	Appropriation	Expended Amount	Remaining Balance (Deauthorize)
C-17022	2017	2130	2017 Computerized Management System	Various	1,600,000.00	1,249,000.00	351,000.00
	2017 Total				1,600,000.00	1,249,000.00	351,000.00
C-99F20	2020	2130	2020 Fleet and Equipment Replacement and Upgrades	Various	2,000,000.00	1,995,006.04	4,993.96
	2020 Total				2,000,000.00	1,995,006.04	4,993.96
C-99F21	2021	2130	2021 Fleet and Equipment Replacement and Upgrades	Various	2,100,000.00	2,097,790.10	2,209.90
	2021 Total				2,100,000.00	2,097,790.10	2,209.90
C-99F22	2022	2130	2022 Fleet and Equipment Replacement and Upgrades	Various	2,550,000.00	2,549,869.00	131.00
	2022 Total				2,550,000.00	2,549,869.00	131.00
C-99F23	2023	2130	2023 Fleet and Equipment Replacement and Upgrades	Various	3,040,000.00	3,038,523.71	1,476.29
C1H03	2023	2130	Engineering Services	MDC	3,645,000.00	2,383,185.00	1,261,815.00
C1H04	2023	2130	Construction Services	MDC	3,830,000.00	3,127,572.00	702,428.00
C1H05	2023	2130	Technical Services	MDC	4,360,000.00	2,874,396.00	1,485,604.00
	2023 Total				14,875,000.00	11,423,676.71	3,451,323.29
C1H03	2024	2130	Engineering Services	MDC	7,146,000.00	6,133,501.00	1,012,499.00
C1H04	2024	2130	Construction Services	MDC	4,526,000.00	3,709,057.00	816,943.00
	2024 Total				11,672,000.00	9,842,558.00	1,829,442.00
	Grand Total				34,797,000.00	29,157,899.85	5,639,100.15

After reviewing the information contained herein,

At a meeting of the Board of Finance held on March 5, 2026, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully submitted,



John S. Mirtle
District Clerk

On motion made by Commissioner Pane and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

**BOARD OF FINANCE
TOWN OF NEWINGTON 2026 AD VALOREM TAX LEVY**

To: District Board

April 6, 2026

From: Board of Finance

After approval of the District's 2026 budget and sewer *ad valorem* tax levy, the Town of Newington contacted the District regarding its 2026 *ad valorem* tax. After discussion with the Town, the District learned that the town submitted incorrect tax abatement information resulting in Newington's 2026 *ad valorem* tax being calculated at a higher amount than if it had been based on the correct abatement information. Specifically, Newington provided District staff with the total assessed value of certain real estate on the Town's Grand List with tax abatements, rather than the amount of tax revenue that would otherwise be collected by the Town but for the abatements. As a result, there was a significant, and inaccurate, increase in the Town's total revenue amount which in turn caused an increase in Newington's proportional percentage of the total sewer *ad valorem* assessment, and a corresponding proportional decrease in the percentages charge to the remaining seven member towns.

To compound matters, as Newington and District staff investigated the foregoing issue, it was determined that the Town of Newington did not provide the District with its tax abatement revenue for 2023, effectively reducing the town's correct *ad valorem* assessment for the 2025 budget and sewer *ad valorem* tax levy by \$30,000.00. The adjustment proposed in this resolution corrects that oversight as well.

The Town of Newington and District staff support correcting the 2026 *ad valorem* tax levy on the Town based on corrected figures, with an adjustment for the prior year's underreporting.

In December 2023, the District Board established a Sewer *Ad Valorem* Tax Levy Stabilization Fund. There is currently \$1 million available in the fund. It is staff's recommendation to use the Sewer *Ad Valorem* Tax Levy Stabilization Fund to correct the Town of Newington's 2026 July and October *ad valorem* payments cumulatively by

\$328,858. For the 2027 District Budget, the Board of Finance and the District Board may consider whether and/or how to restore the \$328,858 to the Sewer *Ad Valorem* Tax Levy Stabilization Fund.

At a meeting of the Board of Finance held on April 6, 2026, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: The 2026 *ad valorem* tax levy on the Town of Newington approved by the District Board on December 8, 2025 be abated by \$328,858 as shown below:

Installment Date	1/21/2026	4/15/2026	7/15/2026	10/21/2026	Total
Hartford	\$3,476,375	\$3,476,375	\$3,259,600	\$3,259,600	\$13,471,949
East Hartford	1,532,604	1,532,604	1,493,744	1,493,744	6,052,696
Newington	1,206,214	1,206,214	1,376,532 1,212,104	1,376,532 1,212,104	5,165,492 4,836,634
Wethersfield	1,051,045	1,051,045	1,074,967	1,074,967	4,252,025
Windsor	1,200,299	1,200,299	1,230,944	1,230,944	4,862,485
Bloomfield	898,587	898,587	1,057,534	1,057,534	3,912,243
Rocky Hill	834,029	834,029	854,883	854,883	3,377,825
West Hartford	3,069,999	3,069,999	2,920,943	2,920,943	11,981,885
Total	\$13,269,152	\$13,269,152	\$13,269,148 \$13,104,719	\$13,269,148 \$13,104,719	\$53,076,600 \$52,747,742

Further Resolved: That the Sewer *Ad Valorem* Tax Levy Stabilization Fund shall be utilized for the 2026 budget up to \$328,858, if needed.

Respectfully submitted,

 John S. Mirtle, Esq.
 District Clerk

On motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

Without objection, agenda items #15A “2026 Commissioner Disclosure Forms Submitted Late” and #15B “2026 Commissioner Disclosure Forms Not Submitted” were consolidated and considered together.

**ETHICS ADVISORY BOARD
2026 COMMISSIONER DISCLOSURE FORMS SUBMITTED LATE**

To: District Board

April 6, 2026

From: Ethics Advisory Board

At a meeting of the Ethics Advisory Board held on March 16, 2026, it was voted to refer the following to the District Board.

Resolved: Any Commissioners who were late in filing their annual Conflict of Interest Disclosure forms, due January 31, 2026 will have a letter sent to their appointing authority if their form is also late next year.

Respectfully submitted,



John S. Mirtle, Esq.
District Clerk

**ETHICS ADVISORY BOARD
2026 COMMISSIONER DISCLOSURE FORMS NOT SUBMITTED**

To: District Board

April 6, 2026

From: Ethics Advisory Board

At a meeting of the Ethics Advisory Board held on March 16, 2026, it was voted to refer the following to the District Board.

Resolved: Commissioners who have not yet submitted their annual Conflict of Interest Disclosure form have 10-days to submit their completed form, or their appointing authority will be notified.

Further

Resolved: Any Commissioners who have not yet submitted their annual Conflict of Interest Disclosure form, will have a letter sent to their appointing authority if their form is late next year.

Respectfully submitted,



John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Gale and duly seconded, the reports for agenda items #15A “2026 Commissioner Disclosure Forms Submitted Late” and #15B “2026 Commissioner Disclosure Forms Not Submitted” were received and resolutions adopted by unanimous vote of those present.

Commissioners Salemi and Lester abstained.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard.

COMMISSIONER REQUESTS FOR CONSIDERATION OF FUTURE AGENDA ITEMS

There were no Commissioner requests for future agenda items.

ADJOURNMENT

The meeting was adjourned at 6:11 PM

ATTEST:

John S. Mirtle, Esq.
District Clerk

Date of Approval