

**JOURNAL
OF
THE COMMITTEE ON ORGANIZATION
OF
THE METROPOLITAN DISTRICT
COMMISSION**

FOR THE YEAR
2021

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Membership of the District is made up of the City of Hartford and
The Towns of Bloomfield, Newington, Wethersfield, Windsor,
East Hartford, Rocky Hill and West Hartford

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MEMBERSHIP
OF
THE COMMITTEE ON ORGANIZATION
2021

AVERY BUELL Chairman, Committee on Organization
RAYMOND SWEEZY Vice Chairman, Committee on Organization

AVERY BUELL

RAYMOND SWEEZY

DONALD M. CURREY

ALVIN E. TAYLOR

ALLEN HOFFMAN

RICHARD W. VICINO

MINUTES

OF

MEETINGS OF THE COMMITTEE ON ORGANIZATION

HELD IN 2021

**COMMITTEE ON ORGANIZATION
SPECIAL MEETING
THE METROPOLITAN DISTRICT**
Hartford, Connecticut 06103
Monday, January 4, 2021

Present: Commissioners Donald M. Currey, Allen Hoffman, Raymond Sweezy, Alvin Taylor, and Richard Vicino. (5)

Absent: Commissioners Clifford Avery Buell and Danielle Camilliere; and District Chairman William DiBella (3)

Also

Present: Commissioner Gary LeBeau
Commissioner Calixto Torres
Scott W. Jellison, Chief Executive Officer
Christopher Stone, Assistant District Counsel
John S. Mirtle, District Clerk
Christopher Levesque, Chief Operating Officer
Kelly Shane, Chief Administrative Officer
Susan Negrelli, Director of Engineering
Robert Zaik, Director of Human Resources
Carrie Blardo, Assistant to the Chief Operating Officer
Chris Taveras, IT Network Analyst
David Silverstone, Independent Consumer Advocate

CALL TO ORDER

Vice Chairman Sweezy called the meeting to order at 5:00 PM.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

On motion made by District Chairman DiBella and duly seconded, the meeting minutes of October 5, 2020 were approved.

APPOINTMENT OF COMMISSIONERS TO COMMITTEES

To: Committee on Organization for consideration on January 4, 2021

It is recommended that it be

Voted: That the Committee on Organization recommend to the District Board appointment of the following Commissioners to the following Committees:

Water Bureau

Shubhada Kambli

Committee on MDC Government

Shubhada Kambli

Personnel, Pension & Insurance

Shubhada Kambli

Strategic Planning Committee

Jackie Mandyck

Further

Voted: That the Committee on Organization recommend to the District Board the following modifications to the following Committees:

Strategic Planning Committee

Remove Alphonse Marotta

Respectfully submitted,



Scott W. Jellison
Chief Executive Officer

***On motion made by Commissioner Taylor and duly seconded,
the report was received and resolution adopted by unanimous
vote of those present.***

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard.

ADJOURNMENT

The meeting was adjourned at 5:02 PM

ATTEST:


John S. Mirtle, Esq.

District Clerk

March 1, 2021

Date of Approval

**COMMITTEE ON ORGANIZATION
SPECIAL MEETING
THE METROPOLITAN DISTRICT**

Remote Only Meeting
Hartford, Connecticut 06103
Monday, March 1, 2021

Present: Commissioners Clifford Avery Buell, Donald M. Currey, Allen Hoffman, Raymond Sweezy, and Richard Vicino (5)

Absent: Commissioner Alvin Taylor and District Chairman William DiBella (2)

Also

Present: Commissioner John Avedisian
Commissioner Georgiana Holloway
Commissioner Christian Hoheb
Commissioner Dominic Pane
Commissioner Diane Lewis
Commissioner Jacqueline Mandyck
Scott W. Jellison, Chief Executive Officer
Christopher Stone, Assistant District Counsel
John S. Mirtle, District Clerk
Christopher Levesque, Chief Operating Officer
Kelly Shane, Chief Administrative Officer
Susan Negrelli, Director of Engineering
Carrie Blardo, Assistant to the Chief Operating Officer
Victoria Escoriza, Executive Assistant
Julie Price, Professional Level Trainee
David Silverstone, Independent Consumer Advocate

CALL TO ORDER

Chairman Buell called the meeting to order at 5:00 PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of January 4, 2021 were approved

APPOINTMENT OF COMMISSIONERS TO COMMITTEES

To: Committee on Organization for consideration on March 1, 2021

It is recommended that it be

Voted: That the Committee on Organization recommend to the District Board appointment of the following Commissioners to the following Committees:

Bureau of Public Works

David Drake
Bhupen Patel

Water Bureau

Peter Gardow

Personnel, Pension & Insurance

Bhupen Patel

Audit Committee

Peter Gardow

Committee on MDC Government

Peter Gardow

**Farmington River Watershed
Committee**

Bhupen Patel

Respectfully submitted,



Scott W. Jellison
Chief Executive Officer

***On motion made by Commissioner Sweezy and duly seconded,
the report was received and resolution adopted by unanimous
vote of those present.***

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard

ADJOURNMENT

The meeting was adjourned at 5:03 PM

ATTEST:

A handwritten signature in black ink that reads "John Mirtle". The signature is written in a cursive, flowing style.

John S. Mirtle, Esq.
District Clerk

April 5, 2021

Date of Approval

**COMMITTEE ON ORGANIZATION
SPECIAL MEETING
THE METROPOLITAN DISTRICT**

Remote Only Meeting
Hartford, Connecticut 06103
Monday, April 5, 2021

Present: Commissioners Clifford Avery Buell, Donald M. Currey, Allen Hoffman, Raymond Sweezy, Alvin Taylor and Richard Vicino (6)

Absent: None. (0)

Also

Present: Commissioner John Avedisian
Commissioner Richard Bush
Commissioner Georgiana Holloway
Commissioner Mary LaChance
Commissioner Bhupen Patel
Scott W. Jellison, Chief Executive Officer
Christopher Stone, District Counsel
John S. Mirtle, District Clerk
Christopher Martin, Chief Financial Officer
Christopher Levesque, Chief Operating Officer
Kelly Shane, Chief Administrative Officer
Susan Negrelli, Director of Engineering
Robert Schwarm, Director of Information Technology
Michael Curley, Manager of Technical Services
Nick Salemi, Communications Administrator
Carrie Blardo, Assistant to the Chief Operating Officer
Victoria Escoriza, Executive Assistant
Julie Price, Professional Level Trainee
David Silverstone, Independent Consumer Advocate

CALL TO ORDER

Chairman Buell called the meeting to order at 5:15 PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of March 1, 2021 were approved

APPOINTMENT OF DISTRICT TREASURER

To: Committee on Organization for consideration on April 5, 2021:

It is recommended that it be:

Voted: That the Committee on Organization recommends to the District Board, passage of the following resolution:

Resolved: That the District Board, in accordance with Section 2-8 of the District Charter, hereby designates Kelly J. Shane as the **Acting** District Treasurer of The Metropolitan District effective April 5, 2021, to serve until a successor shall have been named and qualified.

Respectfully submitted,



Scott W. Jellison
Chief Executive Officer

Commissioner Currey made a motion to amend the resolution, as shown above in redline. The amendment was duly seconded and passed by unanimous vote of those present.

On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted, as amended, by unanimous vote of those present.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard

ADJOURNMENT

The meeting was adjourned at 5:26 PM

ATTEST:



John S. Mirtle, Esq.
District Clerk

June 7, 2021

Date of Approval

**COMMITTEE ON ORGANIZATION
SPECIAL MEETING
THE METROPOLITAN DISTRICT
Hartford, Connecticut 06103
Monday, June 7, 2021**

Present: Commissioners Clifford Avery Buell, Donald M. Currey, Allen Hoffman, Raymond Sweezy, Alvin Taylor, Richard Vicino and Chairman William A. DiBella (7)

Absent: None (0)

Also

Present: Commissioner John Avedisian
Commissioner Georgiana Holloway
Commissioner Bhupen Patel
Scott W. Jellison, Chief Executive Officer
Christopher Stone, District Counsel
John S. Mirtle, District Clerk
Christopher Martin, Chief Financial Officer
Christopher Levesque, Chief Operating Officer
Kelly Shane, Chief Administrative Officer
Susan Negrelli, Director of Engineering
Robert Schwarm, Director of Information Technology
Tom Tyler, Director of Facilities
Robert Zaik, Director of Human Services
Jamie Harlow, Manager of Labor Relations
Nick Salemi, Communications Administrator
Carrie Blardo, Assistant to the Chief Operating Officer
Victoria Escoriza, Executive Assistant
Julie Price, Professional Level Trainee
David Silverstone, Independent Consumer Advocate

CALL TO ORDER

Chairman Buell called the meeting to order at 4:56 PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of April 5, 2021 were approved

APPOINTMENT OF DIRECTOR OF FINANCE/CHIEF FINANCIAL OFFICER

At 4:58 P.M., Chairman Taylor requested an executive session to discuss the appointment of the Director of Finance / Chief Financial Officer.

On a motion made by District Chairman DiBella and duly seconded, the Personnel, Pension and Insurance Committee entered into executive session to the appointment of the Director of Finance / Chief Financial Officer.

Those in attendance during the executive session:

Commissioners Clifford Avery Buell, Donald M. Currey, Allen Hoffman, Raymond Sweezy, Alvin Taylor, Richard Vicino and Chairman William A. DiBella; Chief Executive Officer Scott W. Jellison; Chief Administrative Officer Kelly Shane; Chief Financial Officer Christopher Martin; Manager of Human Resources Robert Zaik, Manager of Labor Relations Jamie Harlow, Attorney Christopher Stone and Melissa Ferrucci of Cohn Reznick

RECONVENE

At 5:44 P.M., Chairman Taylor requested to come out of executive session and on motion made by Commissioner Sweezy and duly seconded, the Committee on Organization came out of executive session and reconvened. No formal action was taken.

To: District Board

June 7, 2021

From: Committee on Organization

Pursuant to Section B3b of the District By-Laws, it is the recommendation of the staff of The Metropolitan District and approved by the Committee on Organization to appoint Robert Barron as Director of Finance/Chief Financial Officer for The Metropolitan District.

At a Committee on Organization meeting held on June 7, 2021, it was:

Voted: That the Committee on Organization recommends to the District Board passage of the following resolution:

Resolved: That the District Board, in accordance with Section 2-8 of the District Charter and Section B3b of the District By-Laws, hereby appoints Robert Barron as Director of Finance/Chief Financial Officer and District Treasurer for The Metropolitan District effective July 1, 2021.

Respectfully submitted,


John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard

ADJOURNMENT

The meeting was adjourned at 5:46 PM

ATTEST:


John S. Mirtle, Esq.
District Clerk

November 3, 2021

Date of Approval

**COMMITTEE ON ORGANIZATION
SPECIAL MEETING**

Hartford, Connecticut 06103
Wednesday, November 3, 2021

Present: Commissioners Allen Hoffman, Raymond Sweezy, Alvin Taylor and District Chairman William A. DiBella (4)

Remote

Attendance: Commissioner Donald Currey (1)

Absent: Commissioners Avery Buell and Richard Vicino (2)

Also

Present: Commissioner Jean Holloway (Remote Attendance)
Commissioner Bhupen Patel
Scott W. Jellison, Chief Executive Officer
Christopher Stone, District Counsel
John S. Mirtle, District Clerk
Robert Barron, Chief Financial Officer / Director of Finance
Christopher Levesque, Chief Operating Officer
Kelly Shane, Chief Administrative Officer
Sue Negrelli, Director of Engineering (Remote Attendance)
Robert Schwarm, Director of IT (Remote Attendance)
Tom Tyler, Director of Facilities (Remote Attendance)
Jamie Harlow, Manager of Labor Relations
Lisa Remsen, Manager of Budget and Analysis
Carrie Blardo, Assistant to the Chief Operating Officer
Victoria S. Escoriza, Executive Assistant
David Silverstone, Independent Consumer Advocate

CALL TO ORDER

Vice Chairman Sweezy called the meeting to order at 4:05 PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by District Chairman DiBella and duly seconded, the meeting minutes of June 7, 2021, were approved.

APPOINTMENT OF DIRECTOR OF HUMAN RESOURCES**To:** Committee on Organization

November 3, 2021

Pursuant to Section B3b of the District By-Laws, it is the recommendation of the staff of The Metropolitan District and approved by the Committee on Organization to appoint Jamie Harlow as Director of Human Resources for The Metropolitan District.

It is recommended that it be:

Voted: That the Committee on Organization recommends to the District Board passage of the following resolution:

Resolved: That the District Board, in accordance with Section B3b of the District By-Laws, hereby appoints Jamie Harlow as Director of Human Resources for The Metropolitan District effective November 3, 2021.

Respectfully submitted,



Scott W. Jellison
Chief Executive Officer

On a motion made by District Chairman DiBella and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

APPOINTMENT OF DISTRICT CLERK**To:** Committee on Organization

November 3, 2021

On August 5, 2013, the District Board appointed John S. Mirtle as Temporary District Clerk. On October 7, 2013, the District Board amended the job classification system to create an Assistant District Counsel/ District Clerk position. Attorney Mirtle has served as the District Clerk since that time and it is recommended to remove the 'temporary' designation. Pursuant to Section B3b of the District By-Laws, it is the recommendation to appoint John S. Mirtle as Assistant District Counsel/ District Clerk for The Metropolitan District.

It is recommended that it be:

Voted: That the Committee on Organization recommends to the District Board passage of the following resolution:

Resolved: That the District Board, in accordance with Section B3b of the District By-Laws, hereby appoints John S. Mirtle as Assistant District Counsel/ District Clerk for The Metropolitan District.

Respectfully submitted,



Scott W. Jellison
Chief Executive Officer

On a motion made by District Chairman DiBella and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard.

ADJOURNMENT

The meeting was adjourned at 4:16 PM

ATTEST:


John S. Mirtle, Esq.
District Clerk

January 10, 2022

Date of Approval

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