

**JOURNAL  
OF  
THE COMMITTEE ON ORGANIZATION  
OF  
THE METROPOLITAN DISTRICT  
COMMISSION**

**FOR THE YEAR  
2021**

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Membership of the District is made up of the City of Hartford and  
The Towns of Bloomfield, Newington, Wethersfield, Windsor,  
East Hartford, Rocky Hill and West Hartford

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**MEMBERSHIP  
OF  
THE COMMITTEE ON ORGANIZATION  
2021**

**AVERY BUELL**

Chairman, Committee on Organization

**RAYMOND SWEZY**

Vice Chairman, Committee on Organization

AVERY BUELL

RAYMOND SWEZY

DONALD M. CURREY

ALVIN E. TAYLOR

ALLEN HOFFMAN

RICHARD W. VICINO

**MINUTES**  
**OF**  
**MEETINGS OF THE COMMITTEE ON ORGANIZATION**  
**HELD IN 2021**

**COMMITTEE ON ORGANIZATION  
SPECIAL MEETING  
THE METROPOLITAN DISTRICT**  
Hartford, Connecticut 06103  
Monday, January 4, 2021

**Present:** Commissioners Donald M. Currey, Allen Hoffman, Raymond Sweezy, Alvin Taylor, and Richard Vicino. (5)

**Absent:** Commissioners Clifford Avery Buell and Danielle Camilliere; and District Chairman William DiBella (3)

**Also**

**Present:** Commissioner Gary LeBeau  
Commissioner Calixto Torres  
Scott W. Jellison, Chief Executive Officer  
Christopher Stone, Assistant District Counsel  
John S. Mirtle, District Clerk  
Christopher Levesque, Chief Operating Officer  
Kelly Shane, Chief Administrative Officer  
Susan Negrelli, Director of Engineering  
Robert Zaik, Director of Human Resources  
Carrie Blardo, Assistant to the Chief Operating Officer  
Chris Taveras, IT Network Analyst  
David Silverstone, Independent Consumer Advocate

**CALL TO ORDER**

Vice Chairman Sweezy called the meeting to order at 5:00 PM.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MEETING MINUTES**

*On motion made by District Chairman DiBella and duly seconded, the meeting minutes of October 5, 2020 were approved.*

**APPOINTMENT OF COMMISSIONERS TO COMMITTEES**

To: Committee on Organization for consideration on January 4, 2021

It is recommended that it be

**Voted:** That the Committee on Organization recommend to the District Board appointment of the following Commissioners to the following Committees:

**Water Bureau**

Shubhada Kambli

**Committee on MDC Government**

Shubhada Kambli

**Personnel, Pension & Insurance**

Shubhada Kambli

**Strategic Planning Committee**

Jackie Mandyck

**Further**

**Voted:** That the Committee on Organization recommend to the District Board the following modifications to the following Committees:

**Strategic Planning Committee**

Remove Alphonse Marotta

Respectfully submitted,



Scott W. Jellison  
Chief Executive Officer

***On motion made by Commissioner Taylor and duly seconded,  
the report was received and resolution adopted by unanimous  
vote of those present.***

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

No one from the public appeared to be heard.

**ADJOURNMENT**

The meeting was adjourned at 5:02 PM

ATTEST:



John S. Mirtle, Esq.  
District Clerk

March 1, 2021

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Date of Approval

**COMMITTEE ON ORGANIZATION  
SPECIAL MEETING  
THE METROPOLITAN DISTRICT**  
Remote Only Meeting  
Hartford, Connecticut 06103  
Monday, March 1, 2021

**Present:** Commissioners Clifford Avery Buell, Donald M. Currey, Allen Hoffman, Raymond Sweezy, and Richard Vicino (5)

**Absent:** Commissioner Alvin Taylor and District Chairman William DiBella (2)

**Also**

**Present:**

Commissioner John Avedisian  
Commissioner Georgiana Holloway  
Commissioner Christian Hoheb  
Commissioner Dominic Pane  
Commissioner Diane Lewis  
Commissioner Jacqueline Mandyck  
Scott W. Jellison, Chief Executive Officer  
Christopher Stone, Assistant District Counsel  
John S. Mirtle, District Clerk  
Christopher Levesque, Chief Operating Officer  
Kelly Shane, Chief Administrative Officer  
Susan Negrelli, Director of Engineering  
Carrie Blardo, Assistant to the Chief Operating Officer  
Victoria Escoriza, Executive Assistant  
Julie Price, Professional Level Trainee  
David Silverstone, Independent Consumer Advocate

**CALL TO ORDER**

Chairman Buell called the meeting to order at 5:00 PM

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard

**APPROVAL OF MEETING MINUTES**

*On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of January 4, 2021 were approved*

**APPOINTMENT OF COMMISSIONERS TO COMMITTEES**

To: Committee on Organization for consideration on March 1, 2021

It is recommended that it be

**Voted:** That the Committee on Organization recommend to the District Board appointment of the following Commissioners to the following Committees:

**Bureau of Public Works**

David Drake  
Bhupen Patel

**Water Bureau**

Peter Gardow

**Personnel, Pension & Insurance**

Bhupen Patel

**Audit Committee**

Peter Gardow

**Committee on MDC Government**

Peter Gardow

**Farmington River Watershed Committee**

Bhupen Patel

Respectfully submitted,



Scott W. Jellison  
Chief Executive Officer

***On motion made by Commissioner Sweezy and duly seconded,  
the report was received and resolution adopted by unanimous  
vote of those present.***

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

No one from the public appeared to be heard

**ADJOURNMENT**

The meeting was adjourned at 5:03 PM

ATTEST:



John S. Mirtle, Esq.  
District Clerk

April 5, 2021

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Date of Approval

**COMMITTEE ON ORGANIZATION  
SPECIAL MEETING  
THE METROPOLITAN DISTRICT**  
Remote Only Meeting  
Hartford, Connecticut 06103  
Monday, April 5, 2021

**Present:** Commissioners Clifford Avery Buell, Donald M. Currey, Allen Hoffman, Raymond Sweezy, Alvin Taylor and Richard Vicino (6)

**Absent:** None. (0)

**Also**

**Present:** Commissioner John Avedisian  
Commissioner Richard Bush  
Commissioner Georgiana Holloway  
Commissioner Mary LaChance  
Commissioner Bhupen Patel  
Scott W. Jellison, Chief Executive Officer  
Christopher Stone, District Counsel  
John S. Mirtle, District Clerk  
Christopher Martin, Chief Financial Officer  
Christopher Levesque, Chief Operating Officer  
Kelly Shane, Chief Administrative Officer  
Susan Negrelli, Director of Engineering  
Robert Schwarm, Director of Information Technology  
Michael Curley, Manager of Technical Services  
Nick Salemi, Communications Administrator  
Carrie Blardo, Assistant to the Chief Operating Officer  
Victoria Escoriza, Executive Assistant  
Julie Price, Professional Level Trainee  
David Silverstone, Independent Consumer Advocate

**CALL TO ORDER**

Chairman Buell called the meeting to order at 5:15 PM

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard

**APPROVAL OF MEETING MINUTES**

*On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of March 1, 2021 were approved*

**APPOINTMENT OF DISTRICT TREASURER**

**To:** Committee on Organization for consideration on April 5, 2021:

It is recommended that it be:

**Voted:** That the Committee on Organization recommends to the District Board, passage of the following resolution:

**Resolved:** That the District Board, in accordance with Section 2-8 of the District Charter, hereby designates Kelly J. Shane as the **Acting** District Treasurer of The Metropolitan District effective April 5, 2021, to serve until a successor shall have been named and qualified.

Respectfully submitted,



Scott W. Jellison  
Chief Executive Officer

*Commissioner Currey made a motion to amend the resolution, as shown above in redline. The amendment was duly seconded and passed by unanimous vote of those present.*

*On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted, as amended, by unanimous vote of those present.*

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

No one from the public appeared to be heard

**ADJOURNMENT**

The meeting was adjourned at 5:26 PM

ATTEST:



John S. Mirtle, Esq.  
District Clerk

June 7, 2021

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Date of Approval

**COMMITTEE ON ORGANIZATION  
SPECIAL MEETING  
THE METROPOLITAN DISTRICT  
Hartford, Connecticut 06103  
Monday, June 7, 2021**

**Present:** Commissioners Clifford Avery Buell, Donald M. Currey, Allen Hoffman, Raymond Sweezy, Alvin Taylor, Richard Vicino and Chairman William A. DiBella (7)

**Absent:** None (0)

**Also**

**Present:** Commissioner John Avedisian  
Commissioner Georgiana Holloway  
Commissioner Bhupen Patel  
Scott W. Jellison, Chief Executive Officer  
Christopher Stone, District Counsel  
John S. Mirtle, District Clerk  
Christopher Martin, Chief Financial Officer  
Christopher Levesque, Chief Operating Officer  
Kelly Shane, Chief Administrative Officer  
Susan Negrelli, Director of Engineering  
Robert Schwarm, Director of Information Technology  
Tom Tyler, Director of Facilities  
Robert Zaik, Director of Human Services  
Jamie Harlow, Manager of Labor Relations  
Nick Salemi, Communications Administrator  
Carrie Blardo, Assistant to the Chief Operating Officer  
Victoria Escoriza, Executive Assistant  
Julie Price, Professional Level Trainee  
David Silverstone, Independent Consumer Advocate

**CALL TO ORDER**

Chairman Buell called the meeting to order at 4:56 PM

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard

**APPROVAL OF MEETING MINUTES**

*On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of April 5, 2021 were approved*

**APPOINTMENT OF DIRECTOR OF FINANCE/CHIEF FINANCIAL OFFICER**

At 4:58 P.M., Chairman Taylor requested an executive session to discuss the appointment of the Director of Finance / Chief Financial Officer.

***On a motion made by District Chairman DiBella and duly seconded, the Personnel, Pension and Insurance Committee entered into executive session to the appointment of the Director of Finance / Chief Financial Officer.***

Those in attendance during the executive session:

Commissioners Clifford Avery Buell, Donald M. Currey, Allen Hoffman, Raymond Sweezy, Alvin Taylor, Richard Vicino and Chairman William A. DiBella; Chief Executive Officer Scott W. Jellison; Chief Administrative Officer Kelly Shane; Chief Financial Officer Christopher Martin; Manager of Human Resources Robert Zaik, Manager of Labor Relations Jamie Harlow, Attorney Christopher Stone and Melissa Ferrucci of Cohn Reznick

**RECONVENE**

At 5:44 P.M., Chairman Taylor requested to come out of executive session and on motion made by Commissioner Sweezy and duly seconded, the Committee on Organization came out of executive session and reconvened. No formal action was taken.

To: District Board

June 7, 2021

From: Committee on Organization

Pursuant to Section B3b of the District By-Laws, it is the recommendation of the staff of The Metropolitan District and approved by the Committee on Organization to appoint Robert Barron as Director of Finance/Chief Financial Officer for The Metropolitan District.

At a Committee on Organization meeting held on June 7, 2021, it was:

**Voted:** That the Committee on Organization recommends to the District Board passage of the following resolution:

**Resolved:** That the District Board, in accordance with Section 2-8 of the District Charter and Section B3b of the District By-Laws, hereby appoints Robert Barron as Director of Finance/Chief Financial Officer and District Treasurer for The Metropolitan District effective July 1, 2021.

Respectfully submitted,

  
John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

No one from the public appeared to be heard

**ADJOURNMENT**

The meeting was adjourned at 5:46 PM

ATTEST:



John S. Mirtle, Esq.  
District Clerk

November 3, 2021

\_\_\_\_\_  
Date of Approval

**COMMITTEE ON ORGANIZATION****SPECIAL MEETING**

Hartford, Connecticut 06103

Wednesday, November 3, 2021

**Present:** Commissioners Allen Hoffman, Raymond Sweezy, Alvin Taylor and District Chairman William A. DiBella (4)

**Remote**

**Attendance:** Commissioner Donald Currey (1)

**Absent:** Commissioners Avery Buell and Richard Vicino (2)

**Also**

**Present:** Commissioner Jean Holloway (Remote Attendance)  
Commissioner Bhupen Patel  
Scott W. Jellison, Chief Executive Officer  
Christopher Stone, District Counsel  
John S. Mirtle, District Clerk  
Robert Barron, Chief Financial Officer / Director of Finance  
Christopher Levesque, Chief Operating Officer  
Kelly Shane, Chief Administrative Officer  
Sue Negrelli, Director of Engineering (Remote Attendance)  
Robert Schwarm, Director of IT (Remote Attendance)  
Tom Tyler, Director of Facilities (Remote Attendance)  
Jamie Harlow, Manager of Labor Relations  
Lisa Remsen, Manager of Budget and Analysis  
Carrie Blardo, Assistant to the Chief Operating Officer  
Victoria S. Escoriza, Executive Assistant  
David Silverstone, Independent Consumer Advocate

**CALL TO ORDER**

Vice Chairman Sweezy called the meeting to order at 4:05 PM

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MINUTES**

*On motion made by District Chairman DiBella and duly seconded, the meeting minutes of June 7, 2021, were approved.*

**APPOINTMENT OF DIRECTOR OF HUMAN RESOURCES****To:** Committee on Organization

November 3, 2021

Pursuant to Section B3b of the District By-Laws, it is the recommendation of the staff of The Metropolitan District and approved by the Committee on Organization to appoint Jamie Harlow as Director of Human Resources for The Metropolitan District.

**It is recommended that it be:**

**Voted:** That the Committee on Organization recommends to the District Board passage of the following resolution:

**Resolved:** That the District Board, in accordance with Section B3b of the District By-Laws, hereby appoints Jamie Harlow as Director of Human Resources for The Metropolitan District effective November 3, 2021.

Respectfully submitted,



Scott W. Jellison  
Chief Executive Officer

***On a motion made by District Chairman DiBella and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**APPOINTMENT OF DISTRICT CLERK****To:** Committee on Organization

November 3, 2021

On August 5, 2013, the District Board appointed John S. Mirtle as Temporary District Clerk. On October 7, 2013, the District Board amended the job classification system to create an Assistant District Counsel/ District Clerk position. Attorney Mirtle has served as the District Clerk since that time and it is recommended to remove the 'temporary' designation. Pursuant to Section B3b of the District By-Laws, it is the recommendation to appoint John S. Mirtle as Assistant District Counsel/ District Clerk for The Metropolitan District.

**It is recommended that it be:**

**Voted:** That the Committee on Organization recommends to the District Board passage of the following resolution:

**Resolved:** That the District Board, in accordance with Section B3b of the District By-Laws, hereby appoints John S. Mirtle as Assistant District Counsel/ District Clerk for The Metropolitan District.

Respectfully submitted,



Scott W. Jellison  
Chief Executive Officer

***On a motion made by District Chairman DiBella and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

No one from the public appeared to be heard.

**ADJOURNMENT**

The meeting was adjourned at 4:16 PM

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

January 10, 2022

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Date of Approval

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