

**JOURNAL  
OF  
THE METROPOLITAN DISTRICT  
COMMISSION**

FOR THE YEAR  
2018

Published by authority of the Commission  
And compiled by the  
Office of the District Clerk

Membership of the District is made up of the City of Hartford and  
The Towns of Bloomfield, Newington, Wethersfield, Windsor,  
East Hartford, Rocky Hill and West Hartford

## CONTENTS

	Page
Membership.....	A
Officers .....	B
Citizen Members... ..	C
Chairman and Vice Chairman of District Board and Organization.....	D - H

## MINUTES OF THE DISTRICT BOARD

January 8.....	1
February 5.....	14
March 12.....	34
April 2.....	47
April 30 .....	51
May 7.....	54
June 4.....	71
July 9 .....	94
August 6 .....	106
September 5.....	117
October 1 .....	121
November 7 .....	135
December 10.....	156

## INDEX

Minutes of the District Board .....	I-1
-------------------------------------	-----

# METROPOLITAN DISTRICT COMMISSION

(The District Board)

2018

*Term Expires*

<u>Commissioner</u>	<u>Town</u>	<u>Dec. 31 of</u>
ANDREW S. ADIL	WETHERSFIELD GOVERNOR APPOINTMENT	2019 <sup>1</sup>
JOHN AVEDISIAN	WINDSOR	2022
CLIFFORD AVERY BUELL	HARTFORD	2021
LUIS CABAN	HARTFORD	2016
DANIEL A. CAMILLIERE	WETHERSFIELD	2020
MARY ANNE CHARRON	WEST HARTFORD GOVERNOR APPOINTMENT	2019 <sup>1</sup>
DONALD M. CURREY	EAST HARTFORD GOVERNOR APPOINTMENT	2019 <sup>1</sup>
WILLIAM A. DI BELLA	HARTFORD	2020
TIMOTHY J. FITZGERALD	WINDSOR	2019
MATTHEW B. GALLIGAN	SOUTH WINSOR NON-MEMBER TOWN APPOINTMENT	2019
PETER GARDOW	LEGISLATIVE APPOINTMENT	2020
DENISE HALL	WEST HARTFORD	2023
JAMES HEALY	WEST HARTFORD	2024
ALLEN HOFFMAN	LEGISLATIVE APPOINTMENT	2018
GEORGIANA HOLLOWAY	HARTFORD	2020
DAVID IONNO	HARTFORD	2020
KATHLEEN J. KOWALYSHYN	HARTFORD GOVERNOR APPOINTMENT	2019 <sup>1</sup>
GARY LEBEAU	EAST HARTFORD	2022
BYRON LESTER	BLOOMFIELD	2018
MAUREEN MAGNAN	WEST HARTFORD	2020
ALPHONSE MAROTTA	HARTFORD	2016
WHIT OSGOOD	GLASTONBURY NON-MEMBER TOWN APPOINTMENT	2019
DOMINIC PANE	NEWINGTON	2022
BHUPEN PATEL	NEWINGTON GOVERNOR APPOINTMENT	2020
PASQUALE J. SALEMI	EAST HARTFORD	2022
ESTELA M. SEGARRA	HARTFORD	2018
MICHAEL SOLOMONIDES	FARMINGTON NON-MEMBER TOWN APPOINTMENT	2020
RAYMOND SWEEZY	ROCKY HILL	2018
ALVIN E. TAYLOR	SENATE PRO TEMPORE APPOINTMENT	2021
MICHAEL TORRES	EAST HARTFORD	2019
RICHARD W. VICINO	LEGISLATIVE APPOINTMENT	2021
MICHAEL CARRIER <sup>2</sup>	NEW BRITAIN	

A

---

<sup>1</sup>April 29, 2019

<sup>2</sup> Representative from the City of New Britain on water matters only

**OFFICERS**  
**Of**  
**THE METROPOLITAN DISTRICT COMMISSION**  
**2018**

Chief Executive Officer	SCOTT W. JELLISON
District Counsel	R. BARTLEY HALLORAN
Deputy Chief Executive Officer, Business Services	JOHN M. ZINZARELLA
District Clerk	JOHN S. MIRTLE
Director of Engineering	SUSAN NEGRELLI
Director of Facilities	THOMAS A. TYLER
Director of Finance	ROBERT CONSTABLE
Director of Human Resources	ROBERT ZAIK
Director of Information Services	ROBERT SCHWARM
Director of Operations	CHRISTOPHER J. LEVESQUE
Director of Procurement	KELLY SHANE

**CITIZEN MEMBERS  
Of  
THE METROPOLITAN DISTRICT COMMISSION  
2018**

	<u>Term Expires</u>
RAM ABERASTURIA	DECEMBER 31, 2019
RONALD F. ANGELO, I	DECEMBER 31, 2019
LINDA A. KING-CORBIN	DECEMBER 31, 2019
HECTOR RIVERA	DECEMBER 31, 2019

*Citizen Members are appointed by the District Board on recommendation of the Committee on Organization and serve for two-year terms.*

*Citizen Members serve on either the Strategic Planning Committee or the Board of Finance.*

**ORGANIZATION**  
**Of**  
**THE METROPOLITAN DISTRICT COMMISSION**  
**2018**

**WILLIAM A. DIBELLA**      Chairman, District Board  
**MAUREEN MAGNAN**      Vice Chairman, District Board

**BUREAU OF PUBLIC WORKS**

ANDREW S. ADIL	MAUREEN MAGNAN
JOHN AVEDISIAN	ALPHONSE MAROTTA
LUIS CABAN	DOMINIC PANE
DONALD M. CURREY	BHUPEN PATEL
JAMES HEALY	RAYMOND SWEEZY
ALLEN HOFFMAN	ALVIN E. TAYLOR
BYRON LESTER	RICHARD W. VICINO

**WATER BUREAU**

ANDREW S. ADIL	DAVID IONNO
CLIFFORD AVERY BUELL	KATHLEEN J. KOWALYSHYN
DANIEL A. CAMILLIERE	GARY LEBEAU
MARY ANNE CHARRON	DOMINIC PANE
TIMOTHY J. FITZGERALD	PASQUALE J. SALEMI
PETER E. GARDOW	RAYMOND SWEEZY
DENISE HALL	ALVIN TAYLOR
GEORGIANA HOLLOWAY	MICHAEL CARRIER <sup>3</sup>

**D**

---

<sup>3</sup> Representative from the city of New Britain on water matters only

### **COMMITTEE ON ORGANIZATION**

CLIFFORD AVERY BUELL  
DANIEL A. CAMILLIERE  
LUIS CABAN  
DONALD M. CURREY  
TIMOTHY J. FITZGERALD

ALLEN HOFFMAN  
KATHLEEN J. KOWALYSHYN  
RAYMOND SWEEZY  
ALVIN E. TAYLOR  
RICHARD VICINO

### **COMMISSION ON REGIONAL PLANNING**

DANIEL A. CAMILLIERE  
ALPHONSE MAROTTA

RAYMOND SWEEZY

### **BOARD OF FINANCE**

LUIS CABAN  
DONALD M. CURREY  
ALLEN HOFFMAN  
PASQUALE J. SALEMI

RAM ABERASTURIA\*  
RONALD F. ANGELO, I\*  
LINDA KING-CORBIN\*

\*Citizen Member; two-year term expires December 31, 2019

**PERSONNEL, PENSION AND INSURANCE COMMITTEE**

DANIEL A. CAMILLIERE

DONALD M. CURREY

TIMOTHY J. FITZGERALD

KATHELEEN J. KOWALYSHYN

BYRON LESTER

MAUREEN MAGNAN

ALPHONSE MAROTTA

DOMINIC PANE

BHUPEN PATEL

PASQUALE J. SALEMI

RAYMOND SWEEZY

ALVIN E. TAYLOR

**COMMITTEE ON MDC GOVERNMENT**

JOHN AVEDISIAN

CLIFFORD AVERY BUELL

PETER E. GARDOW

DENISE BERARD HALL

ALLEN HOFFMAN

GEORGIANA HOLLOWAY

DAVID IONNO

GARY LEBEAU

MAUREEN MAGNAN

ALPHONSE MAROTTA

ALVIN E. TAYLOR

**COMMUNITY AFFAIRS COMMITTEE**

CLIFFORD AVERY BUELL

DANIEL A. CAMILLIERE

MARY ANNE CHARRON

GEORGIANA HALLOWAY

DAVID IONNO

MAUREEN MAGNAN

RAYMOND SWEEZY

ALVIN E. TAYLOR

RICHARD VICINO



### **AUDIT COMMITTEE**

MARY ANNE CHARRON

DONALD M. CURREY

PETER E. GARDOW

ALLEN HOFFMAN

KATHLEEN J. KOWALYSHYN

ALPHONSE MAROTTA

RAYMOND SWEEZY

ALVIN E. TAYLOR

RICHARD W. VICINO

### **STRATEGIC PLANNING COMMITTEE**

ANDREW S. ADIL

JOHN AVEDISIAN

LUIS CABAN

DANIEL CAMILLIERE

TIMOTHY J. FITZGERALD

JAMES HEALY

ALLEN HOFFMAN

GARY LEBEAU

BYRON LESTER

ALPHONSE MAROTTA

DOMINIC PANE

RAYMOND SWEEZY

ALVIN E. TAYLOR

RICHARD W. VICINO

HECTOR RIVERA\*

\*Citizen Member; two-year term expires December 31, 2019

### **CRRA STEERING COMMITTEE**

MAUREEN MAGNAN

PASQUALE J. SALEMI

ALVIN E. TAYLOR

**GENERAL POLICY AND PLANNING COMMITTEE**

LUIS CABAN

DOMINIC PANE

DONALD CURREY

PASQUALE J. SALEMI

DENISE HALL

RAYMOND SWEEZY

KATHLEEN KOWALYSHYN

ALVIN E. TAYLOR

MAUREEN MAGNAN

# **MINUTES**

*of*

**MEETINGS OF THE DISTRICT BOARD**

**HELD IN 2018**

**THE METROPOLITAN DISTRICT COMMISSION**

555 Main Street  
Hartford, Connecticut 06103  
Monday, January 8, 2018

**Present:** Commissioners Andrew Adil, John Avedisian, Clifford Avery Buell, Luis Caban, Daniel Camilliere, Donald M. Currey, William A. DiBella, Timothy J. Fitzgerald, Peter Gardow, Denise Hall, James Healy, Allen Hoffman, Jean Holloway, Kathleen J. Kowalyshyn, Byron Lester, Maureen Magnan Alphonse Marotta, Whit Osgood, Dominic M. Pane, Pasquale J. Salemi, Raymond Sweezy, Alvin Taylor, Richard W. Vicino (23)

**Absent:** Commissioners Mary Anne Charron, Matthew B. Galligan, David Ionno, Sandra Johnson, Bhupen Patel, Michael Solomonides and New Britain Special Representative Michael Carrier (7)

**Also**

**Present:** Citizen Member Ron Angelo  
Citizen Member Martin Courneen  
Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Christopher Stone, Assistant District Counsel  
Brendan Fox, Assistant District Counsel  
John S. Mirtle, District Clerk  
Christopher Levesque, Director of Operations  
Sue Negrelli, Director of Engineering  
Robert Schwarm, Director of Information Technology  
Kelly Shane, Director of Procurement  
Tom Tyler, Director of Facilities  
Robert Zaik, Director of Human Resources  
Marcy Wright-Bolling, Manager of Human Resources  
Nick Salemi, Special Services Administrator  
John Bourgoin, Assistant Superintendent of Operations  
John Fleming, Superintendent of Operations  
James Riley, Assistant Superintendent of Operations  
Dave Rutty, Superintendent of Command Center  
Nefertere Whittingham, Administrative Clerk  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Carrie Blardo, Assistant to the Chief Operating Officer  
Cynthia A. Nadolny, Executive Assistant  
Victoria S. Escoriza, Executive Assistant  
David Silverstone, Consumer Advocate  
Diane Ritucci, President and CEO of Workers Compensation Trust

**CALL TO ORDER**

The meeting was called to order by District Counsel R. Bartley Halloran at 5:41 PM

**ROLL CALL AND QUORUM**

The District Clerk called the roll and informed District Counsel Halloran that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

**PLEDGE OF ALLEGIANCE**

Those in attendance stood and recited the Pledge of Allegiance.

**ELECTION OF CHAIRMAN**

R. Bartley Halloran, District Counsel, called for the election of the Chairman. Commissioner Pane placed Commissioner William A. DiBella's name in nomination, Commissioner Sweezy seconded the nomination.

Commissioner Taylor made a motion to close the nominations. Commissioner William A. DiBella of Hartford was elected Chairman of the District Board of The Metropolitan District for 2018 and 2019. Chairman DiBella assumed the Chair and thanked the Commission for their nominations and confidence in re-electing him Chairman for the next two years.

**ELECTION OF VICE CHAIRMAN**

Chairman DiBella called for the election of the Vice Chairman. Commissioner Taylor placed Commissioner Maureen Magnan's name in nomination, and the nomination was duly seconded by Commissioner Camilliere.

There being no further nominations, the nominations were closed. Commissioner Maureen Magnan was elected Vice Chairman of the District Board of The Metropolitan District for 2018 and 2019.

**APPOINTMENTS TO COMMITTEE ON ORGANIZATION  
FOR THE YEARS 2018 - 2019**

To: District Board

From: District Chairman

January 8, 2018

The Chairman hereby appoints the following Commissioners to the Committee on Organization for the years 2018 and 2019:

Clifford Avery Buell  
Luis Caban  
Daniel Camilliere  
Donald M. Currey  
William A. DiBella  
Timothy J. Fitzgerald

Allen Hoffman  
Kathleen J. Kowalyshyn  
Raymond Sweezy  
Alvin Taylor  
Richard W. Vicino

Respectfully submitted,

William A. DiBella  
District Chairman

***On motion made by Commissioner Camilliere and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

### **RECESS**

At 5:49 PM, District Chairman DiBella recessed the District Board meeting to enable the Committee on Organization to prepare its report on appointments for 2018 and 2019.

### **RECONVENE**

At 5:58 PM, District Chairman DiBella reconvened the meeting of the District Board.

### **COMMITTEE ON ORGANIZATION APPOINTMENTS FOR THE YEARS 2018-2019**

To: District Board January 8, 2018

From: Committee on Organization January 8, 2018

At a meeting of the Committee on Organization held on January 8, 2018, it was:

**Voted:** That pursuant to the Charter of the Metropolitan District, the Committee on Organization recommends to the District Board the following to serve as Citizen Members to serve until December 31, 2019;

Ronald F. Angelo – Board of Finance  
Martin B. Courneen – Board of Finance  
Linda King-Corbin – Board of Finance  
Ram Aberasturia – Board of Finance  
Hector Rivera – Strategic Planning Committee

**Further****Voted:**

That the Committee on Organization recommends to the District Board the following Bureau, Committee, and Board appointments for the years 2018 and 2019:

**Committee on Organization**

Clifford Avery Buell	Allen Hoffman
Luis Caban	Kathleen J. Kowalyshyn
Daniel Camilliere	Raymond Sweezy
Donald M. Currey	Alvin Taylor
William A. DiBella	Richard W. Vicino
Timothy J. Fitzgerald	

**Water Bureau**

Andrew Adil	Georgiana Holloway
Clifford Avery Buell	David Ionno
Daniel Camilliere	Kathleen J. Kowalyshyn
Mary Anne Charron	Domenic Pane
Timothy Fitzgerald	Pasquale Salemi
Peter E. Gardow	Raymond Sweezy
Denise Hall	Alvin Taylor

**Bureau of Public Works**

Andrew Adil	Maureen Magnan
John Avedisian	Alphonse Marotta
Luis Caban	Domenic Pane
Donald M. Currey	Bhupen Patel
James Healy	Raymond Sweezy
Allen Hoffman	Alvin Taylor
Byron Lester	Richard W. Vicino

**Board of Finance**

Luis Caban	Ram Aberasturia
Allen Hoffman	Ronald F. Angelo
Pasquale Salemi	Martin B. Courneen
	Linda A. King-Corbin

**Personnel, Pension & Insurance Committee**

Daniel Camilliere	Alphonse Marotta
Donald M. Currey	Domenic Pane
Timothy J. Fitzgerald	Bhupen Patel
Kathleen J. Kowalyshyn	Pasquale Salemi
Byron Lester	Raymond Sweezy
Maureen Magnan	Alvin Taylor

**Committee on MDC Government**

John Avedisian	Georgiana Holloway
Clifford Avery Buell	David Ionno
Peter Gardow	Maureen Magnan
Denise Hall	Alphonse Marotta
Allen Hoffman	Alvin Taylor

**Audit Committee**

Mary Anne Charron	Alphonse Marotta
Donald M. Currey	Raymond Sweezy
Peter E. Gardow	Alvin Taylor
Allen Hoffman	Richard W. Vicino
Kathleen J. Kowalyshyn	

**Community Affairs**

Clifford Avery Buell	Maureen Magnan
Daniel Camilliere	Raymond Sweezy
Mary Anne Charron	Alvin Taylor
Georgiana Holloway	Richard W. Vicino
David Ionno	

**Commission on Regional Planning**

Daniel Camilliere	Raymond Sweezy
Alphonse Marotta	

**General Policy and Planning Committee**

Luis Caban	Domenic Pane
Donald Currey	Pasquale Salemi
Denise Hall	Raymond Sweezy
Kathleen J. Kowalyshyn	Alvin Taylor
Maureen Magnan	

**Strategic Planning Committee**

Andrew Adil	Byron Lester
John Avedisian	Alphonse Marotta
Luis Caban	Raymond Sweezy
Daniel Camilliere	Alvin Taylor
Timothy J. Fitzgerald	Richard Vicino
James Healy	Hector Rivera
Allen Hoffman	

**Energy Committee**

Pasquale Salemi	Richard Vicino
-----------------	----------------



**Farmington River Watershed Committee**

Clifford Avery Buell                      Georgiana Holloway  
James Healy                                Bhupen Patel

**CRRA Steering Committee**

Maureen Magnan                      Alvin Taylor  
Pasquale Salemi

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Pane and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**APPROVAL OF MINUTES**

***On motion made by Commissioner Camilliere and duly seconded, the meeting minutes of December 4, 2017 were approved.***

***Commissioner Magnan abstained.***

**DISTRICT CLERK  
SERVICE OF TAX WARRANTS FOR FISCAL YEAR 2018**

To:                      District Board

From:                  District Clerk

January 8, 2018

Pursuant to the Charter of the District, Section 3-13, the District Clerk reports that Tax Warrants for Fiscal Year 2018, drawn by the Chairman of The Metropolitan District, in favor of the Treasurer have been served on the following:

Town Clerk, Marguerite Phillips, Bloomfield  
Town Clerk, Robert J. Pasek, East Hartford  
Town and City Clerk John V. Bazzano, Hartford  
Town Clerk James Krupinski, Newington  
Town Clerk Office Attn: Stuart Topliff, Rocky Hill  
Town Clerk Essie S. Labrot, West Hartford  
Town Clerk Dolores G. Sassano, Wethersfield  
Town Clerk Anna Posniak, Windsor

Receipts for these tax warrants have been received and are on file in the Office of the District Clerk.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

### **PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard

### **REPORT FROM DISTRICT CHAIRMAN**

Without objection, the District Chairman postponed his report until after the CEO Report.

### **REPORT FROM CHIEF EXECUTIVE OFFICER**

Scott W. Jellison presented the Chief Executive Officer's Report and thanked the operational staff for their continued service and hard work during the recent water main breaks.

### **REPORT FROM DISTRICT CHAIRMAN**

Chairman DiBella presented the District Chairman's Report

### **PERSONNEL, PENSION & INSURANCE COMMITTEE WORKERS' COMPENSATION MEDICAL CARE PLAN**

To: District Board

January 8, 2018

From: Personnel, Pension and Insurance Committee

In the early 1990's The Metropolitan District reviewed its insurance coverage and modified some of its coverage policies to be self-insured for the first layer of coverage. The District is currently self-insured for workers compensation insurance. The District has a long relationship with Workers' Compensation Trust as its Third Party Administrator. Workers' Compensation Trust assists in the processing, tracking and administration of workers compensation claims.

Staff has realized that within the scope of its contract, Workers' Compensation Trust can provide additional services without creating additional costs.

One area suggested by Workers Compensation Trust to improve the District's management of workers' compensation claims is to seek approval by the State of Connecticut Workers' Compensation Commission of a Medical Care Plan. The Workers' Compensation Trust administers medical care plans for many employers across the state and has a network of experienced and skilled medical professionals in its network to provide top-level care to employees seeking treatment under workers' compensation. The medical care plan will allow the District to gain better control of the employee's treatment, rehabilitation and recovery processes. The employee will still be able to secure access to their own specialists under this plan.

Staff has endorsed this plan of action.

At a meeting of the Personnel, Pension and Insurance Committee held on January 8, 2018 it was:

**VOTED:** That the Personnel Pension and Insurance Committee recommend to the District Board passage of the following resolution:

**RESOLVED:** That the Chief Executive Officer authorize Workers Compensation Trust, a Third Party Administrator, to seek approval of a Medical Care Plan by the State of Connecticut Workers' Compensation Commission.

Respectfully Submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Magnan and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

***Commissioner Marotta left the meeting at 6:40 PM***

**BOARD OF FINANCE  
2017 OPERATING BUDGET TRANSFER**

To: District Board

January 8, 2018

From: Board of Finance

The 2017 Adopted operating budget is forecasting deficits in the following functional areas: Legal Administration and Debt Service. The forecasted deficits in Legal Administration result of continued litigations. The forecasted deficit in Debt Service is due to the 2017 Adopted budgetary assumption of an advanced refunding of bonds during fiscal 2017 which did not occur due to the current external market conditions.

## CERTIFICATIONS:

In accordance with Section 3-8 of the Charter of The Metropolitan District, I hereby certify that there exists free from encumbrances, in the following appropriation, the amounts listed:

<b>From:</b>	<b>General</b>	<b>Water</b>	<b>Total</b>
Department 13 - Administrative	7,154.00	7,446.00	14,600.00
Department 18 - Finance	7,350.00	7,650.00	15,000.00
Department 19 - Environment Health & Safety	27,440.00	28,560.00	56,000.00
Department 21 - Emergency Command Center	34,000.00	66,000.00	100,000.00
Department 35 - Laboratory Services	19,200.00	20,800.00	40,000.00
Department 40 - Operating Office	30,870.00	32,130.00	63,000.00
Department 402 - Water Pollution Control	422,000.00	-	422,000.00
Department 404 - Maintenance	151,900.00	158,100.00	310,000.00
Department 741 - Special Agreements & Programs	200,086.00	-	200,086.00
	<u>900,000.00</u>	<u>320,686.00</u>	<u>1,220,686.00</u>

---

John M. Zinzarella  
Chief Financial Officer

At a meeting of the Board of Finance held on January 8, 2018, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution.

Resolved: That transfers within the 2017 Budget Appropriations be approved as follows:

<b>From:</b>	<b>General</b>	<b>Water</b>	<b>Total</b>
Department 13 - Administrative	7,154.00	7,446.00	14,600.00
Department 18 - Finance	7,350.00	7,650.00	15,000.00
Department 19 - Environment Health & Safety	27,440.00	28,560.00	56,000.00
Department 21 - Emergency Command Center	34,000.00	66,000.00	100,000.00
Department 35 - Laboratory Services	19,200.00	20,800.00	40,000.00
Department 40 - Operating Office	30,870.00	32,130.00	63,000.00
Department 402 - Water Pollution Control	422,000.00	-	422,000.00
Department 404 - Maintenance	151,900.00	158,100.00	310,000.00
Department 741 - Special Agreements & Programs	200,086.00	-	200,086.00
	<u>900,000.00</u>	<u>320,686.00</u>	<u>1,220,686.00</u>

<b>To:</b>	<b>General</b>	<b>Water</b>	<b>Total</b>
Department 14 - Legal Administration	40,000.00	60,000.00	100,000.00
Department 701 - Debt Service	860,000.00	-	860,000.00
Department 801 - Contingency	-	260,686.00	260,686.00
	<u>900,000.00</u>	<u>320,686.00</u>	<u>1,220,686.00</u>

Respectfully Submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Camilliere and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**COMMITTEE ON MDC GOVERNMENT  
APPOINTMENT OF LEGISLATIVE CONSULTANTS**

To: District Board

From: Committee on MDC Government

January 8, 2018

Over the past several years, the firms of Doyle, D'Amore & Balducci, Capitol Strategies Group, LLC and Gaffney, Bennett and Associates Inc. have provided exemplary service in the area of government relations and advocacy within state government on behalf of the District. Based upon their collective past performance, and to maintain the necessary level of continuity within the District's legislative and administrative lobbying activities, District staff recommends the reappointment of Doyle, D'Amore & Balducci, Capitol Strategies Group, LLC and Gaffney, Bennett and Associates Inc. and the new appointment of DCB Strategies, LLC to represent the District during the 2018 legislative session of the State general assembly, and to provide additional services in the area of government relations as may be necessary during the one year term of their respective contract. The term of these appointments would be from January 1, 2018 through December 31, 2018.

Furthermore, in the event the Committee on MDC Government forwards the appointments to the District Board, District staff recommends that the annual fees for Doyle, D'Amore & Balducci, Capitol Strategies Group, LLC remain \$25,000.00; Gaffney, Bennett and Associates, Inc. remain at \$40,000 and DCB Strategies, LLC receive \$20,000, for a total of \$110,000.00. Payments would be prorated over a 12-month period, commencing January 2018.

At a meeting of the Committee on MDC Government held on January 8, 2018, it was:

**Voted:** That the Committee on MDC Government recommends to the District Board passage of the following resolution:

**Resolved:** That the firms of Doyle, D'Amore & Balducci, Capitol Strategies Group, LLC and Gaffney, Bennett and Associates Inc. and DCB Strategies, LLC be retained to perform lobbying services for a period commencing

on January 1, 2018 and terminating on December 31, 2018. Doyle, D'Amore & Balducci and Capitol Strategies Group, LLC fees will remain at \$25,000.00 each; Gaffney, Bennett and Associates, Inc. fee will remain at \$40,000, and DCB Strategies, LLC will receive \$20,000, for a total of \$110,000.00, to be prorated over a twelve-month period, subject to the execution of a written agreement prepared and approved by District Counsel as to form and content, reflecting the scope of services, reporting requirements and such other terms and conditions as District Counsel may specify.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Magnan and duly seconded, the report was received and resolution adopted, by unanimous vote of those present.***

#### **OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

Judy Allen of West Hartford Submitted the following written comments:

Comments for the MDC District Board meeting Jan. 8, 2018

While the election of a chairman for 2018 - 2019 will happen before any public comment, I want to express my belief that new leadership is needed to face changes the MDC must make. When leadership has been in place for long periods of time there is a tendency to get stuck in old thinking, that the way things have always been done are the best way forward, but this can hinder real change.

Several suggestions were made at the last district meeting by commissioners. These included exploring the option of greater community involvement through things such as community television, exploring a low income program, and finding "out of the box" solutions for the rising for ad valorem tax. I hope progress on these ideas can be reported on at each board meeting.

I would like to see that when a vote is taken on any resolution coming before the board commissioners be given an opportunity to express their reasons for voting for or against the resolution, and that those reasons be part of the minutes of that meeting. I believe this is important because the taping of each meeting and the minutes of each meeting are an MDC official record. This is information important to be documented.

And finally I would like to express my concerns about the resolution to spend \$110,000 to renew contracts with 2 legal consultants and add one more. It's not clear where in the budget this item is included. However, in the legal department \$95,700 is for consultants, \$1,000,000 is for legal services, and \$1,019,400 if the payroll for 7 attorneys. Attorney Chris Stone and attorney Brendan Fox as well as Chairman DiBella all spend considerable time at the Capitol and follow legislation. It is not clear to me why this additional money for lobbyists is needed.

Judy Allen  
West Hartford

### **COMMISSIONER QUESTIONS AND COMMENTS**

Commissioner Currey asked about workman's compensation and overtime.

Commissioner Vicino asked about training and safety programs.

### **ADJOURNMENT**

The meeting was adjourned at 6:51PM

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

February 5, 2018

\_\_\_\_\_  
Date of Approval



**THE METROPOLITAN DISTRICT COMMISSION**

555 Main Street  
Hartford, Connecticut 06103  
Monday, February 5, 2018

**Present:** Commissioners Andrew Adil, John Avedisian, Clifford Avery Buell, Luis Caban, Daniel Camilliere, Donald M. Currey, William A. DiBella, Timothy J. Fitzgerald, Peter Gardow, Denise Hall, James Healy, Allen Hoffman, Jean Holloway, David Ionno, Kathleen J. Kowalyszyn, Alphonse Marotta, Dominic M. Pane, Bhupen Patel, Pasquale J. Salemi, Raymond Sweezy, Alvin Taylor, Richard W. Vicino (22)

**Absent:** Commissioners Mary Anne Charron, Matthew B. Galligan, Sandra Johnson, Byron Lester, Maureen Magnan, Whit Osgood, Michael Solomonides and New Britain Special Representative Michael Carrier (8)

**Also**

**Present:** Citizen Member Martin Courneen  
Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Christopher Stone, Assistant District Counsel  
Brendan Fox, Assistant District Counsel  
John S. Mirtle, District Clerk  
Robert Constable, Director of Finance  
Christopher Levesque, Director of Operations  
Sue Negrelli, Director of Engineering  
Kelly Shane, Director of Procurement  
Tom Tyler, Director of Facilities  
Robert Zaik, Director of Human Resources  
Marcy Wright-Bolling, Manager of Human Resources  
Michael Curley, Manager of Technical Services  
Jennifer Ottalagana, Project Manager  
Nick Salemi, Special Services Administrator  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Carrie Blardo, Assistant to the Chief Operating Officer  
Cynthia A. Nadolny, Executive Assistant  
Victoria S. Escoriza, Executive Assistant  
David Silverstone, Consumer Advocate

**CALL TO ORDER**

The meeting was called to order by Chairman DiBella at 6:17PM

**ROLL CALL AND QUORUM**

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

**PLEDGE OF ALLEGIANCE**

Those in attendance stood and recited the Pledge of Allegiance.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

Judy Allen of West Hartford spoke in support of the West Hartford Community Television resolution.

**APPROVAL OF MINUTES**

*On motion made by Commissioner Adil and duly seconded, the meeting minutes of January 8, 2018 were approved.*

**REPORT FROM DISTRICT COUNSEL**

R. Bartley Halloran delivered the District Counsel's Report regarding the State Water Plan's inclusion of references to the public trust and legal water rights in the state.

**REPORT FROM DISTRICT CHAIRMAN**

District Chairman DiBella recognized former Commissioner Flemming-Butler, who addressed the Board and thanked the Commissioners, staff and Chairman.

**REPORT FROM CHIEF EXECUTIVE OFFICER**

Scott W. Jellison presented the Chief Executive Officer's Report and Christopher Levesque and Sue Negrelli gave a presentation regarding water main breaks and leaks.

***Commissioner Kowalyshyn left the meeting at 7:05PM***

***Commissioner Marotta left the meeting at 7:11PM***

**PERSONNEL, PENSION AND INSURANCE COMMITTEE  
CHANGES TO BENEFITS AND CONDITIONS OF EMPLOYMENT FOR  
EXEMPT & EXCLUDED EMPLOYEES**

**To:** District Board

February 5, 2018

**From:** Personnel, Pension and Insurance Committee

Staff has been considering options to decrease, or at least hold steady, future employment costs. Staff recommends that the following modifications regarding pension contributions, OPEB contributions and health insurance benefits be implemented for new Exempt and Excluded employees hired after March 1, 2018.

As detailed below, staff also recommends the following proposed modifications for existing Exempt and Excluded employees: continuing the existing moratorium on classification review requests, overtime pay change and offering existing employees the ability to select a Health Savings Account.

Similar elements have been proposed to all three of the bargaining units.

For New Exempt and Excluded Employees hired after March 1, 2018:

- A. Pension contribution to 7.5% of regular compensation;
- B. OPEB (Other Post-Retirement Benefits) contribution of 1.5% of regular compensation;
- C. There shall be a moratorium for initiating Classification Review Requests continued indefinitely;
- D. All new Exempt and Excluded employees eligible for overtime must work forty hours in the week of assigned overtime in order to be eligible for the time and one-half overtime premium;
- E. No Spousal or Dependent medical/dental coverage upon retirement;
- F. New employees will be enrolled in a Health Savings Account ("HSA") and will contribute 16% of the Anthem Blue Cross Blue Shield Allocation Rate ("Allocation Rate"). Limited to the first three years of employment, the District will contribute \$1,000 annually for single and \$ 2,000 annually for family coverages. Any such contribution shall be terminated upon retirement. During retirement, the new retiree's contribution percentage will be frozen at the date of retirement, but that the frozen contribution percentage will be applied to the Allocation Rate as adjusted annually for the retiree's lifetime.
- G. As these new employees retire and attain Medicare eligibility, there will be no reimbursement for Medicare Part B by the District;

- H. These new employees shall not receive any pre-retirement pay-out of the “up to 50 days of Sick Leave and/or Vacation” time ;

For existing Exempt and Excluded Employees:

- A. The existing moratorium for initiating Classification Review Requests shall be indefinitely extended;
- B. All existing Exempt and Excluded employees eligible for overtime must work forty hours in the week of assigned overtime in order to be eligible for the time and one-half overtime premium;
- C. Existing Exempt and Excluded employees will have the option to change their medical coverage to the Health Savings (HSA) Account will contribute 16% of the Anthem Blue Cross Blue Shield Allocation Rate (“Allocation Rate”). Limited to the three years period following this election, the District will contribute \$ 1,000 annually for single and \$ 2,000 annually for family coverages. Any existing employee choosing to participate in an HSA will have a one-time opportunity on the first anniversary of the commencement of their HSA plan to discontinue their participation in the plan. During retirement, the new retiree’s contribution percentage will be frozen at the date of retirement, but that the frozen contribution percentage will be applied to the Allocation Rate as adjusted annually for the retiree’s lifetime.

At a meeting of the Personnel, Pension and Insurance Committee held on February 5, 2018, it was:

**VOTED:** That the Personnel Pension and Insurance Committee recommend to the District Board passage of the following resolution:

**RESOLVED:** For New Exempt and Excluded Employees hired after March 1, 2018, the following changes to benefits and conditions for employment shall be applied:

- A. Pension contribution to 7.5% of regular compensation;
- B. OPEB (Other Post-Retirement Benefits) contribution of 1.5% of regular compensation;
- C. There shall be a moratorium for initiating Classification Review Requests continued indefinitely;
- D. All new Exempt and Excluded employees eligible for overtime must work forty hours in the week of assigned overtime in order to be eligible for the time and one-half overtime premium;
- E. No Spousal or Dependent medical/dental coverage upon retirement;
- F. New employees will be enrolled in a Health Savings Account (“HSA”) and will contribute 16% of the Anthem Blue Cross Blue Shield

Allocation Rate ("Allocation Rate"). Limited to the first three years of employment, the District will contribute \$1,000 annually for single and \$ 2,000 annually for family coverages. Any such contribution shall be terminated upon retirement. During retirement, the new retiree's contribution percentage will be frozen at the date of retirement, but that the frozen contribution percentage will be applied to the Allocation Rate as adjusted annually for the retiree's lifetime.

- G. As these new employees retire and attain Medicare eligibility, there will be no reimbursement for Medicare Part B by the District;
- H. These new employees shall not receive any pre-retirement pay-out of the "up to 50 days of Sick Leave and/or Vacation" time ;

For existing Exempt and Excluded Employees:

- D. The existing moratorium for initiating Classification Review Requests shall be indefinitely extended;
- E. All existing Exempt and Excluded employees eligible for overtime must work forty hours in the week of assigned overtime in order to be eligible for the time and one-half overtime premium;
- F. Existing Exempt and Excluded employees will have the option to change their medical coverage to the Health Savings (HSA) Account will contribute 16% of the Anthem Blue Cross Blue Shield Allocation Rate ("Allocation Rate"). For an existing Exempt and Excluded employee that elects to switch to the HSA during the first available open enrollment, the District will contribute \$1,500 for single and \$3,000 for family coverages into the employee's HSA. For the following two years, the District will contribute \$ 1,000 for single and \$ 2,000 for family coverages. Any existing employee choosing to participate in an HSA will have a one-time opportunity on the first anniversary of the commencement of their HSA plan to discontinue their participation in the plan. During retirement, the new retiree's contribution percentage will be frozen at the date of retirement, but that the frozen contribution percentage will be applied to the Allocation Rate as adjusted annually for the retiree's lifetime.

**Be It Further**

**Resolved:** The District Board refers to the Committee on MDC Government any necessary ordinance changes to implement this resolution.

Respectfully Submitted,

John S. Mirtle, Esq.  
District Clerk

*The resolution was amended at a meeting of the Personnel, Pension and Insurance Committee held on February 5, 2018, as shown above in redline.*

*On motion made by Commissioner Fitzgerald and duly seconded, the report was received and resolution adopted, as amended by the Personnel, Pension and Insurance Committee, by unanimous vote of those present.*

*Without objection, agenda items #9B "NEW SUPERVISORY POSITION" and #9C "WATER/WASTEWATER TREATMENT PLANT OPERATOR TRAINEE POSITION" were consolidated and considered together.*

**PERSONNEL, PENSION AND INSURANCE COMMITTEE  
CHANGES TO CLASSIFICATION SYSTEM  
NEW SUPERVISORY POSITION**

**To:** District Board February 5, 2018

**From:** Personnel, Pension and Insurance Committee

As part of the District's continuing efforts to decrease the number of classifications, the District negotiated an agreement with Local 1026, AFSCME. The terms of the Agreement provides that the existing classifications of Water Pollution Control Plant Shift Supervisor and Water Pollution Control Satellite Supervisor be eliminated with a new combined classification proposed. A copy of the Agreement is attached.

Staff is recommending that the Classification be amended to include the Water pollution Control Supervisor classification. A copy of the proposed specification is attached. The SS07 salary allocation proposed matches the allocation of the existing WPC Satellite Supervisor classification.

The negotiated Agreement creates the opportunity for aspiring supervisors to secure the Class 4 Wastewater Plant Operator Certificate.

**Code: 37837  
Employee Group: Local 1026  
FLSA Status: Non-Exempt**

**METROPOLITAN DISTRICT COMMISSION  
CLASSIFICATION DESCRIPTION**

**CLASSIFICATION TITLE: WATER POLLUTION CONTROL SUPERVISOR**

---

**JOB SUMMARY**

This is very responsible water pollution control plant supervisory work involving the direction of the operation of the Hartford and satellite water pollution control plants, including all unit processes of water pollution control plant operations, maintenance and process control and oversight. Responsibilities include unit processes direction of preliminary treatment, primary treatment, secondary treatment, chlorine/Ultraviolet disinfection solids processing, solids receiving, thickening (both gravity and dissolved air floatation), dewatering, wet weather, heat recovery/electrical production and all associated equipment.

Work involves responsibility for the safe, effective and timely operation of the assigned plant. Duties include directing plant operations and maintenance, and conducting plant record keeping and administration. This position also has the responsibility for making very difficult plant technical and operational decisions. This work requires that the employee have considerable knowledge, skill and ability in water pollution control plant operations and supervision.

**ESSENTIAL FUNCTIONS**

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Schedules, assigns, supervises and evaluates a medium to large size work groups. Investigates and resolves operational problems and responds to complaints from the public.
- Fills out forms and reports on completed work assignments and completes employee time records. Compiles and analyzes operational data and prepares routine reports. Orders parts and materials.
- Drafts unit budget and controls expenditures within fund allocations.
- Trains and counsels employees. Administers union contract language and oral and written warnings, and recommends higher level discipline. Assists in employee selection. Assures safe work practices.

- Coordinates activities on a short and long term basis to assure personnel, materials and equipment necessary for projects and objectives. Responds to emergency call-outs.
- Performs related work as required.

### **SUPERVISION RECEIVED**

Works under the general supervision of the Manager of Water Pollution Control through the WPC Superintendent.

### **MINIMUM QUALIFICATIONS**

A high school diploma or the equivalent, some training in water pollution control plus six (6) years of progressively responsible water pollution control facility operations experience including at least two (2) years in a crew leader or supervisory capacity, or an equivalent combination of education and qualifying experience substituting on a year-for-year basis.

### **SPECIAL REQUIREMENTS**

Must have a valid Connecticut Class III Water Pollution Control Plant Operator's Certificate with the Class IV Water Pollution Control Plant Operator's Certificate preferred.

Must have a valid driver's license.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

- Considerable knowledge of Class IV and III water pollution control plant operations and supervision.
- Good knowledge of public administration principles and practices as applied to work unit reporting and routine administrative procedures.
- Good ability to communicate orally and to lead others in a work unit; some writing ability.
- Good ability to administer policies and procedures including scheduling, routine decision-making and the completion of forms and reports.
- Good ability to supervise others in a work unit.



- Considerable ability to establish and maintain effective working relationships with coworkers, vendors, contractors, consultants, and the general public.

## ADA COMPLIANCE

**Physical Ability:** Tasks require the ability to exert moderate physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (under 50 pounds).

**Sensory Requirements:** Some tasks require the ability to perceive and discriminate: (i) visual and/or auditory cues or signals; and/or (ii) odors. Some tasks require the ability to communicate orally and in writing.

**Environmental Factors:** Essential functions are performed in plants, frequently exposed to heavy industrial equipment, caustic chemicals, raw sewage, activated sludge, biologically contaminated underground facilities, and the like.

*The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*

At a meeting of the Personnel, Pension and Insurance Committee held on February 5, 2018, it was:

VOTED: That the Personnel, Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That the Classification System be amended to show the elimination of the WPC Plant Shift Supervisor and WPC Satellite Supervisor classifications with the creation of a unified Water Pollution Control Supervisor, SS07, classification.

Respectfully Submitted,

John S. Mirtle, Esq.  
District Clerk

Memorandum of Understanding

The Metropolitan District Commission, hereinafter, "the District," together with Local 1026, COUNCIL 4, AFSCME, hereinafter, "the Union," in mutual consideration of the promises made herein, WITHOUT SETTING PRECEDENT OR ESTABLISHING PRACTICE, agree to the following:

1. This Agreement is *subject to the ratification process of the District and the Union.*
2. Limited to employees assigned to the Water Pollution Control Series, conditioned entirely upon the approval of the District's governing bodies including Board of Commissioners, the District shall propose a new multi-tasking **Water Pollution Control Supervisor**, SS07, classification and shall propose to move the Assistant WPC Superintendent to SS09 salary allocation.. The proposed new classification shall reflect a combination of the present WPC Satellite and WPC Plant Shift Supervisors classifications. The new classification shall require a Connecticut Class 3 Water Pollution Control Operator Certification.

Should the proposals above be approved, the parties further agree that should an employee assigned to the new WPC Supervisor, SS07, classification subsequently secure a Connecticut Class 4 Water Pollution Control Operator Certification, the District shall, effective the Sunday following the date of the certification, adjust the employee's compensation to the SS08 salary.

3. Should the proposals above be approved, the District shall make the following compensation adjustments effective to the Sunday following the date of full ratification of the parties, including:
  - One employee assigned to the Assistant WPC Superintendent to SS09;
  - Three employees assigned to the WPC Plant Shift Supervisor to SS07;
  - One employee assigned to a WPC Satellite Supervisor already possessing a Class 4 certificate to SS08;
  - One WPC Plant Shift Supervisor position already possessing a Class 4 certificate to SS08;

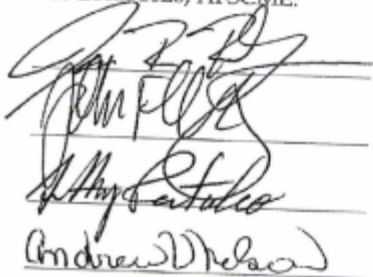
See ATTACHMENT

For those employees assigned to the WPC Satellite Supervisor, SS07, save for the one employee who already possess the Connecticut Class 4 Water Pollution Control Operator Certification, there shall be no compensation adjustment, except that the District may cross-orientate the employees to all of the wastewater functions particularly those at the Hartford WPC Facility. The same cross-orientation process may be employed by the District to all of the employees assigned to the WPC Plant Shift Supervisor position.


4. The District and the Union recognize the workings of Connecticut State Agencies Regulations Sect. 22 a-416-8 (b) related to the use of employees designated as facility Chief Operators. Notwithstanding the foregoing sentence, for District chain of command reporting, the employees assigned to the satellite facilities shall continue to report to the WPC Superintendent.
5. Should the proposals above be approved, the District shall be free to temporarily assign qualified employees to fill staffing needs across the entire WPC Series without contest or challenge.
6. Should the proposals above be approved the District agrees to post the new WPC Supervisor, SS07, to replace a retired employee at the East Hartford WPC Facility. Said position shall be posted as an "open" posting.
7. For future supervisory position vacancies in the Water Pollution Control Series, the District reserves the right to determine if the position is to be filled. Nothing herein shall be construed as the creation of any expressed or implied staffing requirement or condition.
8. All other terms and conditions of the Collective Bargaining Agreement not herein waived or modified continue in full force and effect.
9. This Agreement satisfies the requirements of Section 20.1 of the Collective Bargaining Agreement.

All terms and conditions above, agreed to this 29th day of November 2017.

For Local 1026, AFSCME:

  
 Andrew D. DeLeon

For the Metropolitan District:

  
 Robert J. Zaid

ATTACHMENT

Affected Employee:	Present Classification:	Proposed Action:
Robert Lugli	Assistant WPC Superintendent, SS08	Assistant WPC Superintendent, SS09
Bruce Lundie	WPC Plant Shift Supervisor, SS05	Water Pollution Control Supervisor, SS07
Brian Staley	WPC Plant Shift Supervisor, SS05	Water Pollution Control Supervisor, SS07
Ryon Jagoda	WPC Plant Shift Supervisor, SS05	Water Pollution Control Supervisor, SS07
Mark Kajka	WPC Plant Shift Supervisor, SS05	Water Pollution Control Supervisor, SS08
Carl Veilleux	WPC Satellite Supervisor, SS07	Water Pollution Control Supervisor, SS08

**PERSONNEL, PENSION AND INSURANCE COMMITTEE  
CHANGES TO CLASSIFICATION SYSTEM  
WATER/WASTEWATER TREATMENT PLANT OPERATOR TRAINEE POSITION**

**To:** District Board

February 5, 2018

**From:** Personnel, Pension and Insurance Committee

As part of the District's continuing efforts to decrease the number of classifications, we are proposing a combined new classification to encompass the existing Water Pollution Control Plant Operator Trainee and the newly proposed Water Treatment Plant Operator Trainee.

Staff is recommending that the Classification System be amended to include the Water/Wastewater Treatment plant operator Trainee classification. A copy of the proposed specification is attached. The proposed labor grade of LT03 matches the allocation of the existing Water Pollution Control Plant Operator Trainee classification.

**Code: 37807  
Employee Group: Local 184  
FLSA Status: Non-Exempt**

**METROPOLITAN DISTRICT COMMISSION  
CLASSIFICATION DESCRIPTION**

**CLASSIFICATION TITLE: WATER/WASTEWATER TREATMENT PLANT  
OPERATOR TRAINEE**

---

**JOB SUMMARY**

The purpose of this classification is to provide entry-level water pollution control or water treatment operation work at the training level involving the assistance to operators, learning plant operations and procedures, and demonstrating an ability to understand and operate process equipment.

Work involves responsibility for safe assistance to plant operators. Duties include helping with assigned tasks and learning plant operations. This work requires that the employee have some knowledge, skill and ability in general laboring work.

**ESSENTIAL FUNCTIONS**

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Assists plant operators in all plant operation and maintenance tasks, at all facilities, as assigned. Performs related work as required.
- Learns plant equipment operation methods and procedures.
- Performs work in a safe manner and observes all safety procedures.
- Uses all tools, equipment and materials responsibly, and performs basic monitoring, inspection and preventive maintenance duties. Works as operator as experience is gained and as assigned.
- Obtains appropriate level of operator licensure for water pollution control or water treatment plant.
- May be required to work nights and weekends, depending on plant needs and training availability.

### **SUPERVISION RECEIVED**

Works under the general supervision of a shift supervisor, crew leader or plant operator.

### **MINIMUM QUALIFICATIONS**

A high school diploma or the equivalent plus some experience in mechanical or construction trades, or labor; or any equivalent combination of education, training and experience, substituting on a year-for-year basis, which provides the requisite knowledge, skills and abilities for this classification.

### **SPECIAL REQUIREMENTS**

Must have a valid driver's license.

- Water Operator:
  - Ability to obtain within two (2) years of date of hire a Class 1 Water Treatment Plant Operator Certificate from the Connecticut Department of Public Health (CTDPH).
  - Must successfully pass the Connecticut Department of Public Health's Class 1 Operator Examination.

- *Wastewater Operator:*
  - Must have passed the CT DEEP Class I Wastewater Operator certificate examination. Does not need to possess a CT DEEP Class I license at time of hire.

## **KNOWLEDGE, SKILLS, AND ABILITIES**

- Knowledge of tools, equipment and methods of general laboring work.
- Knowledge of work standards and safety procedures in general laboring work.
- Skill in the operation of computers and plant-related systems and software, and ability to perform light data entry.
- Skill in the use of hand tools and power equipment and controls in plant operation.
- Ability to follow oral and written instructions and to learn District procedures. Ability to communicate orally.
- Ability to perform water pollution control or water treatment work safely, effectively and efficiently.
- Ability to establish and maintain effective working relationships with coworkers.

## **ADA COMPLIANCE**

**Physical Ability:** Tasks require the ability to exert moderate physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (50 pounds and under.).

**Sensory Requirements:** Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally and in writing.

**Environmental Factors:** Essential functions are performed both indoors and outdoors, with potential exposure to any or all of the following: various weather/temperature conditions, high or deep dangerous places, working near moving mechanical/heavy industrial equipment, risk of electric shock, vibration, fumes, airborne particles, chemicals, loud and/or reoccurring noises, raw sewage, activated sludge and dewatered sludge.

*The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both*

*prospective and current employees to discuss potential accommodations with the employer.*

This action enhances the on-going High School Intern program originated by the District and now, envisioned by the Town of Bloomfield.

At a meeting of the Personnel, Pension and Insurance Committee held on February 5, 2018, it was:

VOTED: That the Personnel, Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That the Classification System be amended to add the combined Water/Wastewater Treatment Plant Operator Trainee, LT03, classification.

Respectfully Submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Fitzgerald and duly seconded, the reports for resolutions #9B "NEW SUPERVISORY POSITION" and #9C "WATER/WASTEWATER TREATMENT PLANT OPERATOR TRAINEE POSITION" were received and the resolutions adopted by unanimous vote of those present.***

***Without objection, agenda items #10A "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 2018-7061" and #10B "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 2018-7062" were consolidated and considered together.***

**BOARD OF FINANCE  
APPROVAL FOR STATE OF CONNECTICUT FINANCING  
DWSRF NO. 2018-7061**

To: District Board

February 5, 2018

From: Board of Finance

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and Project Loan Obligation to the State of Connecticut having a principal amount of \$2,115,361.50 and having an interest rate of 2.00%.

The low interest loan will fund the replacement of water mains in the vicinity of Montclair Drive and Linbrook Road in West Hartford.

The State of Connecticut, through the Drinking Water State Revolving Fund Program, will provide \$2,115,361.50 in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the Board of Finance held on February 5, 2018, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel:

RESOLUTION OF THE DISTRICT BOARD WITH RESPECT TO THE ISSUANCE OF INTERIM FUNDING OBLIGATIONS AND PROJECT LOAN OBLIGATIONS PURSUANT TO THE PROJECT LOAN AND SUBSIDY AGREEMENT DWSRF NO. 2018-7061 BETWEEN THE STATE OF CONNECTICUT AND THE METROPOLITAN DISTRICT UNDER THE DRINKING WATER STATE REVOLVING FUND PROGRAM

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver any and all Interim Funding Obligations and Project Loan Obligations in the aggregate amount not to exceed \$2,115,361.50. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Project Loan and Subsidy Agreement DWSRF No. 2018-7061 to be entered into with the State of Connecticut (the "Agreement") and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully Submitted,

John S. Mirtle, Esq.  
District Clerk



**BOARD OF FINANCE  
APPROVAL FOR STATE OF CONNECTICUT FINANCING  
DWSRF NO. 2018-7062**

To: District Board

February 5, 2018

From: Board of Finance

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and Project Loan Obligation to the State of Connecticut having a principal amount of \$1,461,991.65 and having an interest rate of 2.00%.

The low interest loan will fund the replacement of water mains in the vicinity of Garden Street in Wethersfield.

The State of Connecticut, through the Drinking Water State Revolving Fund Program, will provide \$1,461,991.65 in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the Board of Finance held on February 5, 2018, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLUTION OF THE DISTRICT BOARD WITH RESPECT TO THE ISSUANCE OF INTERIM FUNDING OBLIGATIONS AND PROJECT LOAN OBLIGATIONS PURSUANT TO THE PROJECT LOAN AND SUBSIDY AGREEMENT DWSRF NO. 2018-7062 BETWEEN THE STATE OF CONNECTICUT AND THE METROPOLITAN DISTRICT UNDER THE DRINKING WATER STATE REVOLVING FUND PROGRAM

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver any and all Interim Funding Obligations and Project Loan Obligations in the aggregate amount not to exceed \$1,461,991.65. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Project Loan and Subsidy Agreement DWSRF No. 2018-7062 to be entered into with the State of Connecticut (the "Agreement") and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement.

Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully Submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Salemi and duly seconded, the reports for resolutions 10A "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 2018-7061" and 10B "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 2018-7062" were received and the resolutions adopted by unanimous vote of those present.***

#### **WEST HARTFORD COMMUNITY TELEVISION**

To: District Board

February 5, 2018

After suggestion and discussion at the January District Board meeting, staff has arranged with West Hartford Community Television to video record and televise District Board meetings in 2018. West Hartford Community Television has agreed to record and televise the District Board meetings in 2018 for up to \$5,000. The recordings will be shown on the West Hartford Community Television's public access TV channel and YouTube channel. The recordings will be provided to the District and the District will be free to use the videos for its own purposes such as posting on its own YouTube channel. The recordings will also be available to be provided to other public access TV stations of the District's member or non-member towns.

It is RECOMMENDED that it be voted:

Be it Hereby Resolved:

The District Board hereby authorizes West Hartford Community Television to video record District Board meetings and broadcast said recordings on its public access television channel or make available on the internet provided that West Hartford Community Television provides copies of recordings to the District or its member and non-member towns to be used for their own free use. The District will pay West Hartford Community Television up to \$5,000 per year for recordings of all District Board meetings within that year.

Respectfully Submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Caban and duly seconded, the report was received and resolution adopted, by unanimous vote of those present.***

**COMMITTEE ON ORGANIZATION  
APPOINTMENT OF COMMISSIONER PANE  
TO STRATEGIC PLANNING COMMITTEE**

To: District Board February 5, 2018

From: Committee on Organization

**Voted:** At a meeting of the Board of Finance held on February 5, 2018, it was:  
That the Committee on Organization recommend to the District Board the appointment of Commissioner Dominic M. Pane ~~to replace Commissioner Daniel Camilliere~~ on the Strategic Planning Committee.

Respectfully Submitted,

John S. Mirtle, Esq.  
District Clerk

***The resolution was amended at a meeting of the Committee on Organization held on February 5, 2018, as shown above in redline.***

***On motion made by Commissioner Currey and duly seconded, the report was received and resolution adopted, as amended by the Committee on Organization, by unanimous vote of those present.***

***Commissioner Ionno left the meeting at 7:53 PM***

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

David Silverstone, Independent Consumer Advocate, spoke regarding his support of money that needs to be spent on water main replacements. He also spoke regarding the Department of Public Health Primary Fee, and Public Trust. He urged support of the State Water Plan at the General Assembly.

**COMMISSIONER QUESTIONS AND COMMENTS**

Chairman DiBella congratulated Cindy Nadolny on her upcoming retirement, and thanked her for her 29 years of service to the District.

**ADJOURNMENT**

The meeting was adjourned at 8:29 PM

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

March 12, 2018

\_\_\_\_\_  
Date of Approval

**THE METROPOLITAN DISTRICT COMMISSION  
SPECIAL MEETING**

555 Main Street  
Hartford, Connecticut 06103  
Monday, March 12, 2018

**Present:** Commissioners Andrew Adil, John Avedisian, Clifford Avery Buell, Luis Caban, Daniel Camilliere, William A. DiBella, Timothy J. Fitzgerald, James Healy, Allen Hoffman, Jean Holloway, Kathleen J. Kowalyszyn, Gary LeBeau, Byron Lester, Alphonse Marotta, Whit Osgood, Domenic M. Pane, Bhupen Patel, Pasquale J. Salemi, Raymond Sweezy, Alvin Taylor and Richard W. Vicino (21)

**Absent:** Commissioners Mary Anne Charron, Donald M. Currey, Matthew B. Galligan, Peter Gardow, Denise Hall, David Ionno, Sandra Johnson, Maureen Magnan, Michael Solomonides and New Britain Special Representative Michael Carrier (10)

**Also**

**Present:** Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
Christopher Stone, Assistant District Counsel  
John S. Mirtle, District Clerk  
Robert Constable, Director of Finance  
Christopher Levesque, Director of Operations  
Sue Negrelli, Director of Engineering  
Robert Schwarm, Director of Information Technology  
Kelly Shane, Director of Procurement  
Tom Tyler, Director of Facilities  
Robert Zaik, Director of Human Resources  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Carrie Blardo, Assistant to the Chief Operating Officer  
Victoria S. Escoriza, Executive Assistant  
David Silverstone, Consumer Advocate  
Attorney Tony Jorgensen, Outside Counsel

**CALL TO ORDER**

The meeting was called to order by Chairman DiBella at 5:53PM

**ROLL CALL AND QUORUM**

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

**SWEARING IN NEW COMMISSIONER**

The District Clerk swore in Commissioner Gary LeBeau.

**PLEDGE OF ALLEGIANCE**

Those in attendance stood and recited the Pledge of Allegiance.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

Non one from the public appeared to be heard.

**APPROVAL OF MINUTES**

*On motion made by Commissioner Pane and duly seconded, the meeting minutes of February 5, 2018 were approved.*

**REPORT FROM DISTRICT COUNSEL**

Assistant District Counsel Christopher Stone presented a report.

**REPORT FROM CHIEF EXECUTIVE OFFICER**

Scott W. Jellison presented the Chief Executive Officer's Report.

**COMMUNITY AFFAIRS COMMITTEE  
UNIVERSITY OF HARTFORD JAMES RANDAZZO '83 ENDOWED  
SCHOLARSHIP**

To: District Board

March 12, 2018

From: Community Affairs Committee

At a meeting of the Community Affairs Committee held on March 12, 2018, it was:

VOTED: That the Community Affairs Committee recommends to the District Board passage of the following resolution:

**Be it resolved** that the Board of Commissioners of The Metropolitan District ("Board") hereby authorizes the University of Hartford to transfer the existing non-endowed funds from the Metropolitan District Commission (MDC) Scholarship (Fund Number 201570) to an endowed scholarship fund. The MDC Scholarship was established in 1993 and awarded when the College of Engineering, Technology, and Architecture (CETA) was Ward College of Technology. The scholarship was designated for engineering students pursuing their Associates Degrees. Because CETA no longer offers Associate Degrees, the funds have not been awarded since 1999/2000. The existing fund balance is \$100,297.14.

**Be it further resolved**, that the fund's distributions, in the amount of approximately \$4,000.00 annually, will be used to provide scholarship assistance in honor of MDC Manager of Water Treatment and Supply James Randazzo (UHART '83) to incoming students in the College of Engineering, Technology, and Architecture, and hereafter be named the JAMES RANDAZZO '83 ENDOWED SCHOLARSHIP. In addition, first preference for the Fund will be given to a student from a Metropolitan District Commission member town with a declared concentration in an engineering degree program and second preference will be given to non-member towns served by the Metropolitan District. If there is no suitable candidate from a member or non-member town in a given year, the scholarship will not be awarded until a subsequent year to a suitable candidate that meets the scholarship criteria.

**Be it further resolved**, that the Board authorizes the Chief Executive Officer to execute a "Use Agreement" with the University of Hartford that includes selection procedures, terms of award and funding and distribution policy.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Caban and duly seconded,  
the report was received and resolution adopted, by unanimous  
vote of those present.***

**CUSTOMER ASSISTANCE PROGRAM  
ADMINISTERED BY OPERATION FUEL**

To: District Board

March 12, 2018

From: Board of Finance

In recent years, the District considered and researched the establishment of a Customer Assistance Program to assist customers with financial hardship to pay their water bills. One obstacle to initiation of such a program was the internal

administrative costs. The District also elected to wait until upgrading its electronic billing system to allow customers the ability to voluntarily contribute to a customer assistance fund through their bill payments.

After recommendation by the Consumer Advocate, District Staff is proposing the creation of a Customer Assistance Program administered by Operation Fuel. Operation Fuel already runs energy assistance programs throughout the state. The District's Customer Assistance Program will utilize the towns' social services departments to assist interested customers in completing the Operation Fuel application in order to receive assistance. If a customer meets the eligibility criteria, he/she may receive a grant of up to \$500 per year.

At a meeting of the Board of Finance held on March 12, 2018, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution.

RESOLVED:

Staff is hereby authorized to enter into an agreement with Operation Fuel to create a Customer Assistance Program to be administered by Operation Fuel as more fully described in the following proposal. Staff is authorized to allocate \$50,000 for the Customer Assistance Program of which \$44,000 shall be utilized for customer grants to pay customer water bills and \$6,000 to be paid to Operation Fuel for administrative costs and fuel bank fees.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

**Operation Fuel, Inc.**  
**Proposed Water Assistance Program**  
**The MDC Operation Fuel Water Assistance Partnership**  
**Background**

Operation Fuel has provided energy affordability solutions, education, and support to Connecticut residents for forty years. Our core mission service, to which this request relates, is providing year-round emergency energy assistance grants to low and moderate income households. Last year we provided assistance for over 20,000 individuals from 7,830 households statewide.

With our network of 106 community-based fuel banks, we provide support to people who are not eligible for or have exhausted their government energy assistance benefits, including our state's working poor and people on fixed incomes. But Operation Fuel does more than distribute energy assistance grants. In collaboration with our community partners we work to significantly improve energy assistance



distribution systems and find new ways to address Connecticut's energy affordability crisis. For example, in recent years we launched a burner repair program, to help people in need of emergency furnace repairs, and helped hundreds of small businesses make energy efficiency upgrades through our small business grant program.

Operation Fuel has one simple goal: to reduce the home energy and utility burden of low and moderate income Connecticut residents. We work towards this goal in a variety of ways, primarily through the distribution of emergency assistance grants to households in need. Once only a cold weather program, we now take applications 12 months a year.

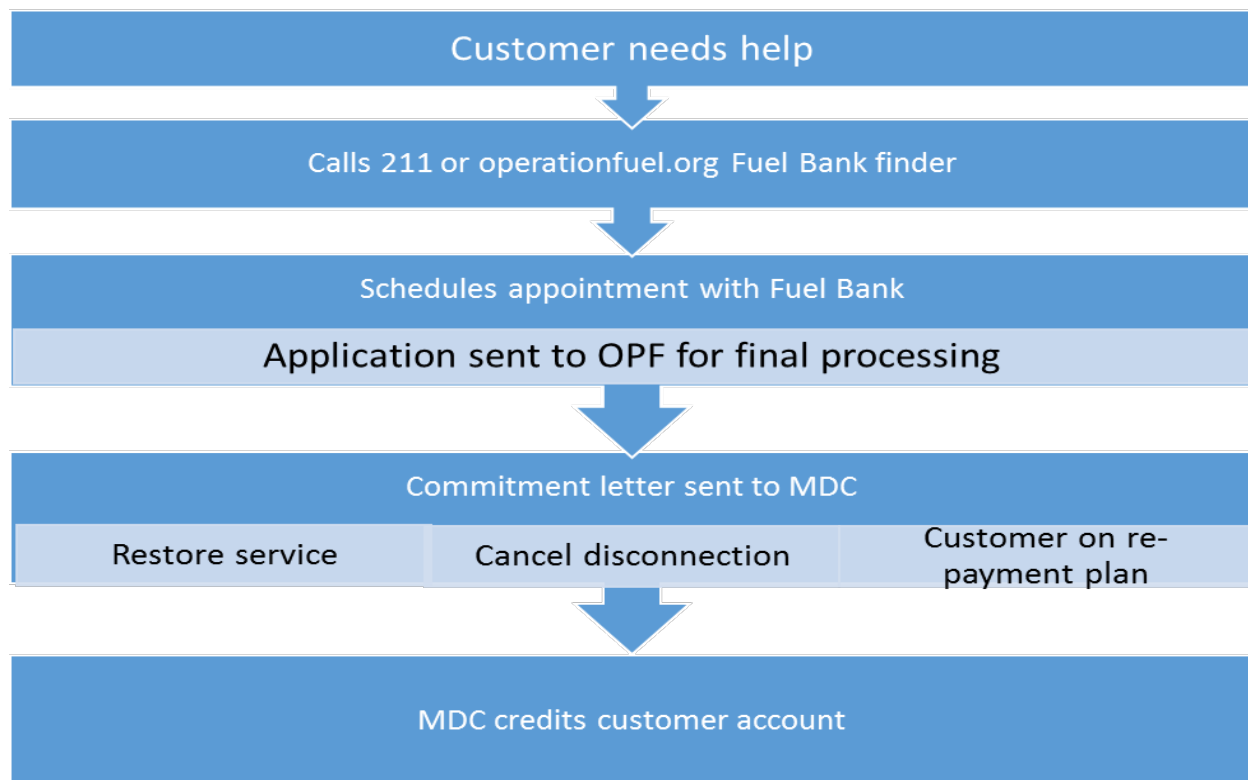
### **Program Description**

With funding from the Metropolitan District (MDC), Operation Fuel, Inc. (OPF) will provide water utility assistance grants to MDC customers in member and nonmember towns. Operation Fuel partners with over 100 non-profits, municipal governments and community action agencies that serve as our intake sites, also known as Fuel Banks. We have Fuel Banks located in Bloomfield, East Hartford, East Granby, Glastonbury, Hartford, Newington, Rocky hill, West Hartford, South Windsor, Wethersfield, and Windsor. Farmington residents seeking assistance can apply at HRA in Bristol, New Britain or Gifts of Love in Avon.

Operation Fuel will use the current Fuel Bank model which assists struggling households with energy and utility grants to assist MDC customers with water utility arrearages or customers in danger of termination or shut off. Our experienced Fuel Bank staff will also develop custom approaches for each customer recognizing that many are struggling based on circumstances unique to each applicant (job loss, illness, disability, domestic turmoil or unexpected expenses). Solution oriented strategies include:

- One time grant paid to customer's water bill
- Customer with high arrearage agrees to re-payment schedule in addition to grant paid towards bill
- Customer with poor payment history required to make good faith payment of \$100.00

Using a shared web-based application system, Fuel Banks will enter MDC customer requests for assistance. OPF staff will process the applications for approval and send the MDC an approval letter to credit the customer account, or prevent shut off, or re-connect water service. If for any reason, the customer is denied for assistance, the fuel bank will be notified by OPF staff.



## Media

Media and publicity will be coordinated by Operation Fuel, with a clear objective of placing emphasis on The MDC and recognizing that financial constraints, albeit temporary or long term, are a fact of life for many customers. The Water Assistance partnership with Operation Fuel is intended to find a payment solution for customers that are faced with financial hardship. Operation Fuel's media consultant will write a press release and coordinate a press conference at a mutually agreed upon location.

## Program Benefits and performance measures

- Reduce collections
- Promote bill paying among hardship customers
- Expand public image
- Reduce call time with hardship customers
- Performance measures
  - # of disconnections per year
  - # of arrearages
  - Delinquent accounts committed to payment plans
  - Success rate of payment plan

<b>Expense Item</b>	<b>Notes</b>	<b>Total Projected Budget</b>	<b>MDC Funds</b>	<b>Operation Fuel Funds</b>
MDC Client Grants		\$ 44,000	\$ 44,000	\$ -
Client Application Processing and Payment	\$33.67 x 3/hr x 52wks	\$ 5,253	\$ 4,900	\$ 353
Fuel Bank Fees	\$25 x 44/grants	\$ 1,100	\$ 1,100	\$ -
Program Oversight	\$33.67 x 1/hr x 52wks	\$ 1,751	\$ -	\$ 1,751
Marketing		\$ 1,800		\$ 1,800
Critical Infrastructure (insurance, rent, utilities, etc.)		\$ 4,513		\$ 4,513
Operating Expenses (accounting, employee benefits, payroll, travel, etc.)		\$ 9,243		\$ 9,243
<b>Total</b>		<b>\$ 67,660</b>	<b>\$ 50,000</b>	<b>\$ 17,660</b>

### [OPERATION FUEL SAMPLE WATER PROGRAM GUIDELINES 2018](#)

Operation Fuel is a private, nonprofit statewide organization that provides water assistance to lower and moderate-income working families, elderly residents and individuals with disabilities.

#### **GUIDELINES**

Beginning April 16, 2018 Operation Fuel will administer a water assistance program for MDC customers in member and nonmember towns who need aid with meeting their water utility needs. This program will be for households living up to 75% of state median income. There will not be an assets test. The maximum grant amount will be up to \$500.

To qualify for water utility assistance, clients must have a shut-off notice or have no water utility service or must need assistance with making a required payment in order to prevent a shut-off, or have a past due balance of 30 days or more.

#### **Grant Amount**

One time grant up to \$500 per household.

**\*All final approvals will be made by Operation Fuel Staff**

**Program Dates**

The Program will start April 16, 2018 and end May 31, 2019. Closing date is funding dependent.

**Eligibility Guidelines**

Some emergency examples can include but are not limited to the following:

- Client is suffering from job loss and is collecting un-employment or exhausted un-employment benefits
- Client health or housing is threatened
- Water Utility grants – Client has made a total of 4 payments within the 12month period of which the client is applying. Clients must show a pattern of payments. If client makes all 4 payments within one month or days prior to applying, they will not qualify.

**Documentation**

- Applicant must provide water utility shut off notice or water utility bill that is 30 days past due and payment history
- Documentation of all household members with income (last 4 weeks of income)
- Application must be signed by client and Operation Fuel staff

*Operation Fuel is an emergency energy assistance organization. Operation Fuel energy grants are for households which fall within the income guidelines and are faced with financial crisis\*.*

*An Operation Fuel energy grant is not an entitlement to all Connecticut residents who fall within the income guidelines. Grants to households are approved at the discretion of Operation Fuel. \* Financial crisis is defined as the inability of a family to pay their water utility bill. Financial crisis is considered to be a situation in which a family must choose between paying for their water utility needs, buying food, paying the rent or mortgage, or paying medical bills as a result of unemployment, illness, death, or other emergencies.*

***On motion made by Commissioner Caban and duly seconded, the report was received and resolution adopted by majority of roll call vote.***

The results of the roll call:

**Yeas :** Commissioners Andrew Adil, John Avedisian, Clifford Avery Buell, Luis Caban, Daniel Camilliere, William A. DiBella, Timothy J. Fitzgerald, James Healy, Jean Holloway, Kathleen J. Kowalshyn, Gary LeBeau, Byron Lester, Alphonse Marotta, Domenic M. Pane, Bhupen Patel, Pasquale J. Salemi, Alvin Taylor and Richard W. Vicino (18)

**Nays:** Commissioners Allen Hoffman and Raymond Sweezy (2)

**Abstentions:** None (0)

**Absent:** Commissioners Mary Anne Charron, Donald M. Currey, Peter Gardow, Denise Hall, David Ionno and Maureen Magnan (6)

**BOARD OF FINANCE  
APPROVAL FOR STATE OF CONNECTICUT FINANCING  
CWF NO. 657-C1**

To: District Board March 12, 2018

From: Board of Finance

At a meeting of the Board of Finance held on March 12, 2018, it was:

**VOTED:** That the Board of Finance recommends to the District Board passage of the following amended and restated resolution from Bond Counsel:

**RESOLVED:**

AMENDED AND RESTATED RESOLUTION OF THE DISTRICT BOARD WITH RESPECT TO THE ISSUANCE OF INTERIM FUNDING OBLIGATIONS AND PROJECT LOAN OBLIGATIONS PURSUANT TO THE FIRST AMENDMENT CWF NO. 657-C1 TO THE PROJECT LOAN AND PROJECT GRANT BETWEEN THE STATE OF CONNECTICUT AND THE METROPOLITAN DISTRICT UNDER THE CLEAN WATER FUND PROGRAM

**RESOLVED:**

Section 1. This resolution amends and restates a resolution of the District Board, passed at a meeting of the District Board held on December 4, 2017.

Section 2. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver the First Amendment CWF No. 657-C1 to Project Loan and Project Grant Agreement to be entered into with the State of Connecticut (the "Agreement") and any and all Interim Funding Obligations and Project Loan Obligations for CWF No. 657-C1 in the aggregate amount not to exceed \$155,269,638.73. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Agreement and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. The prior actions by the Chairman and the District Treasurer in furtherance of this resolution are hereby

confirmed and ratified in all respects. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 3. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted, by unanimous vote of those present.***

**COMMITTEE ON ORGANIZATION  
APPOINTMENT OF COMMISSIONER LEBEAU TO COMMITTEES**

To: District Board March 12, 2018

From: Committee on Organization

At a meeting of the Committee on Organization held on March 12, 2018, it was:

**Voted:** That the Committee on Organization recommend to the District Board the appointment of Commissioner Gary D. LeBeau the following Committees:

- Water Bureau
- Strategic Planning Committee

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Caban and duly seconded, the report was received and resolution adopted, by unanimous vote of those present.***

**BUREAU OF PUBLIC WORKS  
SETTLEMENT OF CONDEMNATION OF SUBTERRANEAN EASEMENT**

To: District Board March 12, 2018

From: Bureau of Public Works

At a meeting of the bureau of public works held on March 12, 2018, it was:

VOTED: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

**Be it resolved**, that the Board of Commissioners of the Metropolitan District ("Board") hereby authorizes District Counsel, or his designee, to enter into a settlement agreement and general release with KWK Hanmer, LLC ("KWK") whereby the MDC agrees to pay and KWK agrees to accept the sum of \$115,000.00 as full and final settlement of the condemnation action initiated by the MDC, and appealed by KWK, to secure rights to a portion of the parcel of land known as 99 Hamner Street, Hartford, CT, said action more specifically set forth in the litigation pending in the Judicial District of Hartford Superior Court captioned **The Metropolitan District v. KWK Hanmer, LLC, et al**, Docket No. CV-16-5042183-S. Upon receipt of these funds, KWK shall immediately withdraw its appeal; and

**Be it further resolved**, that the Board authorizes District Counsel, or his designee, to approve any and all documents reasonably necessary to effect the terms of the settlement described above.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted, by unanimous vote of those present.***

**PERSONNEL, PENSION AND INSURANCE COMMITTEE  
LITIGATION SETTLEMENT**

To: District Board March 12, 2018

From: Personnel, Pension and Insurance Committee

In April of 2013, the District received a Complaint alleging discrimination for reasons of age and race involving a supervisory promotion.

In 2015, despite the evidence presented by the District to indicate that the best qualified candidate was chosen, the Commission on Human Rights and Opportunities certified the matter for a Formal Hearing.

Since the matter was certified, the parties have been involved with a contentious discovery process.

In early February, the parties have reached an agreement in which the Complainant has completely released the Metropolitan District from any issues related to the discrimination allegations. The agreement strictly provides that there was no admission of any wrongdoing or any violation of the Complainant's rights.

In consideration of receiving the Complainant's General Release, the terms of the agreement provide that the District pay the Complainant eight thousand dollars (\$ 8,000).

Labor Counsel and Staff have recommended that this settlement be approved.

At a meeting of the Personnel, Pension and Insurance Committee held on March 12, 2018, it was:

**VOTED:** That the Personnel Pension and Insurance Committee recommend to the District Board the approval of the Settlement Agreement executed on February 6, 2018.

**RESOLVED:** That pursuant to Section B2f of the By-Laws of The Metropolitan District, the Board of Commissioners of The Metropolitan District hereby authorizes the Chief Executive Officer, or his designee, to settle the CHRO Complaint captioned *RODNEY MORGAN V. The Metropolitan District*, CHRO Complaint No. 1310384 (EEOC No. 16A-2013-00877) for the total sum of \$ 8,000.00, subject to the proper execution of any and all documents reasonably necessary to effect said settlement, including but not limited to a general release containing a confidentiality provision from the plaintiff, and formal withdrawal of said action.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Caban and duly seconded, the report was received and resolution adopted, by majority vote of those present. Commissioner Sweezy opposed.***



**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

Judy Allen of West Hartford submitted the following written comments:

March 12, 2018  
General Public Comments  
District Board Meeting

I support your adoption of a program run by Operation Fuel to assist low income customers having difficulty paying their water bills. This will not only help low income customers but ultimately pay for itself through avoiding shut offs and improved public opinion.

I know the MDC will oppose the State Water Plan. There is likely nothing I can say here tonight that will change your opinion about that.

I have listened here at board meetings when concerns about public trust were raised and the depiction of how the doctrine could cause problems for the MDC, based on the MDC's desire to "own" the water in their reservoirs.

But I have to say this one more time. The State Water Plan is not a regulation, it is not a law, it has no ability to enforce anything. It is a plan, a guide, meant to help guide future decisions about how water is used among the competing needs for public health, environmental health, and economic development. Putting public trust language in the water plan changes nothing.

The plan makes recommendations. Nothing takes away anyone's rights to anything. No precedents are set. In fact the plan goes out of its way avoid use of language such as "will", "should", "shall", or anything implying a directive.

The State of CT needs this plan as the MDC's close participation in the development of the plan can attest to. The MDC should be supporting this plan.

Judy Allen  
West Hartford, CT

**ADJOURNMENT**

The meeting was adjourned at 6:50 PM

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

April 2, 2018

\_\_\_\_\_  
Date of Approval

**THE METROPOLITAN DISTRICT COMMISSION  
SPECIAL MEETING**

555 Main Street  
Hartford, Connecticut 06103  
Monday, April 2, 2018

**Present:** Commissioners John Avedisian, Clifford Avery Buell, Luis Caban, Donald M. Currey, William A. DiBella, Timothy J. Fitzgerald, Peter Gardow, Denise Hall, James Healy, Allen Hoffman, Jean Holloway, David Ionno, Maureen Magnan, Alphonse Marotta, Whit Osgood, Domenic M. Pane, Bhupen Patel, Pasquale J. Salemi, Raymond Sweezy, Alvin Taylor and Richard W. Vicino (21)

**Absent:** Commissioners Andrew Adil, Daniel Camilliere, Mary Anne Charron, Matthew B. Galligan, Sandra Johnson, Kathleen J. Kowalyshyn, Gary LeBeau, Byron Lester, Michael Solomonides and New Britain Special Representative Michael Carrier (10)

**Also**

**Present:** Citizen Member Martin B. Courneen  
Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Christopher Stone, Assistant District Counsel  
Brendan Fox, Assistant District Counsel  
John S. Mirtle, District Clerk  
Robert Constable, Director of Finance  
Christopher Levesque, Director of Operations  
Sue Negrelli, Director of Engineering  
Robert Schwarm, Director of Information Technology  
Kelly Shane, Director of Procurement  
Tom Tyler, Director of Facilities  
Robert Zaik, Director of Human Resources  
Nick Salemi, Special Services Administrator  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Carrie Blardo, Assistant to the Chief Operating Officer  
Victoria S. Escoriza, Executive Assistant  
David Silverstone, Consumer Advocate

**CALL TO ORDER**

The meeting was called to order by Chairman DiBella at 5:30PM

**ROLL CALL AND QUORUM**

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

**PLEDGE OF ALLEGIANCE**

Those in attendance stood and recited the Pledge of Allegiance.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MINUTES**

*On motion made by Commissioner Caban and duly seconded, the meeting minutes of March 12, 2018 were approved. Commissioners Hall and Magnan abstained.*

**REPORT FROM CHIEF EXECUTIVE OFFICER**

Scott W. Jellison presented the Chief Executive Officer's Report.

*Commissioner Holloway entered the meeting at 5:35 PM*

**REPORT FROM DISTRICT COUNSEL**

District Counsel R. Bartley Halloran presented a report.

*Commissioner Healy entered the meeting at 5:40 PM*

*Without object, the agenda order was changed, and agenda item #10 "PUBLIC REQUESTS FOR PLACEMENT OF BENCHES ON WATERSHED LANDS" was moved in front of agenda item #9 "2018 OPERATING BUDGET TRANSFER"*

**WATER BUREAU**  
**PUBLIC REQUESTS FOR PLACEMENT OF BENCHES ON WATERSHED LANDS**

To: District Board

April 2, 2018

From: Water Bureau

**Be it resolved**, that the Board of Commissioners of the Metropolitan District ("Board") authorizes staff to consider and, when appropriate, approve requests from the public for the placement of benches on District owned lands.

**Be it further resolved**, that the installation of any such benches will be paid for by the requestor and at no cost to the District. The installation will be subject to review and approval by District staff. Once a bench has been installed, the requestor will not have any right, or responsibility, to maintain the bench.

**Be it further resolved**, the District makes no promise to perform any maintenance or upkeep of any such benches and once the District determines that any bench shall be removed for any reason, the District may remove the bench at its sole discretion.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Sweezy and duly  
seconded, the report was received and resolution adopted, by  
unanimous vote of those present.***

**BOARD OF FINANCE**  
**BUDGET FOR LEGAL DEFENSE OF NON-MEMBER TOWN**  
**SURCHARGE CLASS ACTION LAWSUIT**

To: District Board

April 2, 2018

From: Board of Finance

At a meeting of the Board of Finance held on April 2, 2018, it was:

**Voted:** That the Board of Finance recommends to the District Board passage of the following resolution.

**Resolved:** The legal defense costs of the non-member town surcharge class action lawsuit will be exclusively funded by water sales revenues.

***On motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted, by unanimous vote of those present.***

**SETTLEMENT OF PENDING LITIGATION  
REYNALDO RUIZ v. MDC et al.**

To: District Board

April 2, 2018

**BE IT HEREBY RESOLVED**, that pursuant to Section B2f of the By-Laws of The Metropolitan District, the Board of Commissioners of The Metropolitan District hereby authorizes District Counsel, or his designee, to settle the lawsuit captioned *Reynaldo Ruiz v. The Metropolitan District et al.*, Docket No. HHD-CV17-6073650, for the total sum of \$7,500.00, subject to the proper execution of any and all documents reasonably necessary to effect said settlement, including but not limited to a general release containing a confidentiality provision from the plaintiff, and formal withdrawal of said action.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Magnan and duly seconded, the report was received and resolution adopted, by unanimous vote of those present.***

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

No one from the public appeared to be heard.

**ADJOURNMENT**

The meeting was adjourned at 6:04 PM

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

April 30, 2018

\_\_\_\_\_  
Date of Approval

**THE METROPOLITAN DISTRICT COMMISSION  
SPECIAL MEETING**

555 Main Street  
Hartford, Connecticut 06103  
Monday, April 30, 2018

**Present:** Commissioners John Avedisian, Clifford Avery Buell, Luis Caban, Daniel Camilliere, Donald M. Currey, William A. DiBella, Peter Gardow, Denise Hall, Allen Hoffman, David Ionno, Kathleen J. Kowalyshyn, Gary LeBeau, Whit Osgood, Domenic M. Pane, Bhupen Patel, and Alvin Taylor (16)

**Absent:** Commissioners Andrew Adil, Mary Anne Charron, Timothy J. Fitzgerald, Matthew B. Galligan, James Healy, Jean Holloway, Sandra Johnson, Byron Lester, Maureen Magnan, Alphonse Marotta, Pasquale J. Salemi, Michael Solomonides, Raymond Sweezy, Richard W. Vicino and New Britain Special Representative Michael Carrier (15)

**Also**

**Present:** Citizen Member Ronald Angelo  
Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Christopher Stone, Assistant District Counsel  
Brendan Fox, Assistant District Counsel  
Christopher Levesque, Director of Operations  
Sue Negrelli, Director of Engineering  
Kelly Shane, Director of Procurement  
Tom Tyler, Director of Facilities  
Nick Salemi, Special Services Administrator  
Carrie Blardo, Assistant to the Chief Operating Officer  
Victoria S. Escoriza, Executive Assistant  
David Silverstone, Consumer Advocate

**CALL TO ORDER**

The meeting was called to order by Chairman DiBella at 5:30 PM

**ROLL CALL AND QUORUM**

Assistant District Counsel Christopher R. Stone called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

**PLEDGE OF ALLEGIANCE**

Those in attendance stood and recited the Pledge of Allegiance.

***Commissioner Camilliere entered the meeting at 5:38PM***

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

Independent Consumer Advocate David Silverstone spoke in favor of the State Water Plan despite insertion of the public trust language.

Valerie Rossetti of Bloomfield spoke in favor of the State Water Plan and the insertion of the public trust language.

Tollie Miller of Bloomfield spoke in favor of the State Water Plan and the insertion of the public trust language.

Margaret Miner of Rivers Alliance spoke in favor of the State Water Plan and the insertion of the public trust language.

**APPROVAL OF MINUTES**

***On motion made by Commissioner Hoffman and duly seconded, the meeting minutes of April 2, 2018 were approved.***

**DISCUSSION RE: STATE WATER PLAN**

District Counsel R. Bartley Halloran briefed the District Board on the State Water Plan and the District Board held a discussion.

***Commissioner Patel made a motion to direct District staff and counsel to seek removal of the public trust language that was inserted into the State Water Plan late in the process; or alternatively for District staff and counsel to also consider amended language that would adequately resolve the issue of insertion of the “public trust” doctrine into the State Water Plan.***

***On motion made by Commissioner Patel and duly seconded, the resolution was adopted by majority vote of those present. Commissioner Ianno opposed.***

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

Valerie Rossetti of Bloomfield spoke regarding public comments at meetings regarding the State Water Plan.

Margaret Miner of Rivers Alliance spoke regarding the state water planning process.

**ADJOURNMENT**

The meeting was adjourned at 7:06 PM

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

May 7, 2018

\_\_\_\_\_  
Date of Approval



**THE METROPOLITAN DISTRICT COMMISSION**

555 Main Street  
Hartford, Connecticut 06103  
Monday, May 7, 2018

**Present:** Commissioners Andrew Adil, John Avedisian, Clifford Avery Buell, Luis Caban, Daniel Camilliere, Donald M. Currey, William A. DiBella, Timothy J. Fitzgerald, Peter Gardow, Denise Hall, James Healy, Allen Hoffman, Jean Holloway, David Ionno, Gary LeBeau, Byron Lester, Alphonse Marotta, Whit Osgood, Domenic M. Pane, Bhupen Patel, Pasquale J. Salemi, Raymond Sweezy, Alvin Taylor and Richard W. Vicino (24)

**Absent:** Commissioners Mary Anne Charron, Matthew B. Galligan, Sandra Johnson, Kathleen J. Kowalyshyn, Maureen Magnan, Michael Solomonides and New Britain Special Representative Michael Carrier (7)

**Also**

**Present:** Citizen Member Ronald Angelo  
Citizen Member Martin Courneen  
Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Christopher Levesque, Director of Operations  
Sue Negrelli, Director of Engineering  
Kelly Shane, Director of Procurement  
Robert Schwarm, Director of Information Technology  
Tom Tyler, Director of Facilities  
Robert Zaik, Director of Human Resources  
Richard Freeman, Manager of Treasury  
Glenn Graham, Manager of Customer Service  
Nick Salemi, Special Services Administrator  
Julie McLaughlin, Special Services Administrator  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Carrie Blardo, Assistant to the Chief Operating Officer  
Victoria S. Escoriza, Executive Assistant  
David Silverstone, Consumer Advocate  
Joe Vitale, Bond Counsel  
Ernie Lorimer, Bond Counsel  
Lisa Cantone, CohnReznick  
Melissa Ferrucci, CohnReznick

**CALL TO ORDER**

The meeting was called to order by Chairman DiBella at 5:40 PM

**ROLL CALL AND QUORUM**

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

**PLEDGE OF ALLEGIANCE**

Those in attendance stood and recited the Pledge of Allegiance.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

Judy Allen of West Hartford Submitted the following written comments:

COMMENTS FOR THE MDC DISTRICT BOARD MEETING  
5/7/18

This is what I know about the process throughout last week that led to the State Water Plan's failure to be adopted.

Last week there seemed to be no compromise that could be reached about the public trust language. CWWA had offered language that environmental advocates couldn't live with, and environmental advocates had offered language that CWWA couldn't live with. At that point the CWWA refused to discuss anything further. Regardless of whether any compromises could be made, the WPC and the Governor were remaining firm that the plan be voted on and adopted as written with no changes.

On April 26th, following a meeting with the Governor, CT Water Works Association (CWWA) said it was ready to meet with environmental advocates and talk.

On April 30 Rivers Alliance emailed MDC commissioners outlining the process up to that point but received no reply. MDC commissioners met to pass a resolution directing staff to work for elimination of public trust language or failing that to work on a compromise.

On Tuesday May 1, Betsy Gara (representing the CWWA), and the environmental advocates met and agreed to compromise language (MDC not present). Betsy Gara obtained approval from CWWA and others in her coalition, including CT Council of Municipalities (CCM) and CT Conference of Small Towns (COST). A letter was prepared to the WPC announcing the agreement. But, apparently, CWWA coalition member CBIA had not been fully apprised of events. CT Business and Industry Association (CBIA) representative, Eric Brown, objected that corporations, farmers, and golf managers were being ignored. Reportedly Sen. Len Fassano agreed, and that killed any chances of a compromise this session.

I hope the irony of this is not lost.

The first ever State Water Plan, costing \$1 million for development for over a year, in the end was blocked, not because of public trust language but by interests who felt left out, not consulted.

The degree of support from the MDC for the CWWA compromise, or support for CBIA's opposition is not known. I hope you, the board, ask staff what position they advocated for. Did they fulfill the direction you gave them last week when you adopted your resolution? Were they actively involved in any of these negotiations? Their name is not mentioned in any documentation of the work on compromise language.

The good news is that the State Water Plan is not dead. It will return the next legislative session. Between now and then I hope this CWWA compromise can be supported by all.

Judy Allen  
West Hartford

**APPROVAL OF MINUTES**

*On motion made by Commissioner Camilliere and duly seconded, the meeting minutes of April 30, 2018 were approved.*

*Commissioners Adil and Healy abstained.*

**REPORT FROM DISTRICT CHAIRMAN**

District Chairman DiBella led a moment of silence for former commissioner D. Anwar Al-Ghani who recently passed away.

**REPORT FROM CHIEF EXECUTIVE OFFICER**

Scott W. Jellison presented the Chief Executive Officer's Report and introduced Auditors Lisa Cantone and Melissa Ferrucci from CohnReznick.

**REPORT FROM DISTRICT COUNSEL**

R. Bartley Halloran delivered the District Counsel's Report.

**BOARD OF FINANCE  
DEBT ISSUANCE RESOLUTION  
FOR GENERAL OBLIGATION BONDS  
ISSUANCE OF UP TO \$120,000,000 IN GENERAL OBLIGATION BONDS**

To: District Board

May 7, 2018

From: Board of Finance

Staff is seeking authority for the District to issue up to \$120,000,000 in general obligation bonds on a negotiated basis.

At a meeting of the Board of Finance held on May 7, 2018, it was:

**Voted:** That the Board of Finance recommends to the District Board passage of the following resolution:

**RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF NOT EXCEEDING  
\$120,000,000 IN GENERAL OBLIGATION BONDS OF THE METROPOLITAN  
DISTRICT**

Not exceeding \$120,000,000 Metropolitan District General Obligation Bonds (the "Bonds") are hereby authorized to be issued for capital improvement projects, to

currently refund up to \$120,000,000 Bond Anticipation Notes of the District maturing August 1, 2018 (the "Outstanding Notes"). The Bonds are authorized to be issued to fund such portion of the authorized and unissued balances of the capital appropriations contained in certain bond resolutions adopted to finance capital budget items enacted by the District Board in the years and in the amounts set forth on Exhibit A hereto attached and for any supplemental purposes or projects the Board of Finance and the District Board may from the date hereof authorize to be financed by the issuance of bonds. The Bonds shall be dated the date of their delivery, and shall mature on July 1 or July 15 in each of the years 2019 or 2020 through up to 2048, bearing interest semi-annually each year until maturity. The Bonds shall be payable at and certified by U.S. Bank National Association, which bank shall also serve as registrar and transfer agent for the Bonds. The Bonds shall be sold by the District Treasurer, or in his absence, the Deputy Treasurer, in a negotiated offering. The District Treasurer, or in his absence the Deputy Treasurer, is hereby delegated the authority to determine the principal amount to be issued, the principal amount to mature in each year, optional redemption date(s) and redemption premium(s), if any, the rate or rates of interest on the Bonds, and to deliver the Bonds to the purchaser(s) thereof in accordance with this resolution. The Chairman, or in his absence, the Vice Chairman, and the District Treasurer or in his absence the Deputy Treasurer are authorized to negotiate, execute and deliver a Contract of Purchase setting forth all the terms of sale of the Bonds, including the underwriters' discount for such sale, in such form as they shall deem necessary and appropriate. The Chairman, or in his absence, the Vice Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver a Tax Regulatory Agreement for the Bonds on behalf of the District in such form as they shall deem necessary and appropriate, and to rebate to the Federal government such amounts as may be required pursuant to the Tax Regulatory Agreement for the purpose of complying with the requirements of the Internal Revenue Code of 1986, as amended. The Chairman, or in his absence, the Vice Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver a Continuing Disclosure Agreement and any and all agreements and documents necessary to effect the issuance and sale of the Bonds in accordance with the terms of this resolution.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted, by unanimous vote of those present.***

**WATER BUREAU**  
**PUBLIC REQUESTS FOR PLACEMENT OF BENCHES ON WATERSHED LANDS**

To: District Board

May 7, 2018

From: Water Bureau

At a meeting of the Water Bureau on April 2, 2018, the Bureau approved a resolution authorizing staff to consider and, when appropriate, approve requests from the public for the placement of memorial benches in honor of individuals on District owned land.

Staff hereby submits the following policy for approval:

At a meeting of the Water Bureau held on May 7, 2018, it was:

VOTED: That the Water Bureau recommends to the District Board passage of the following resolution:

RESOLVED: That the following policy for the donation of memorial benches be established:

**APPLICATION**

1. Anyone interested in requesting a memorial or commemorative bench on District land shall complete an application form and include an application fee of \$100. The application form is available at the Office of the District Clerk and will detail information related to requested bench placement e.g. specific or general location on District land, placard inscription, etc.
2. After review and consideration of a bench request, if District staff determines that the bench request can be granted and placement of a bench in the requested location will not negatively impact the District land, water supply or natural water courses, the requestor shall pay the full costs of materials and installation costs prior to purchase and installation of the bench by the District. The \$100 application fee will be credited towards the cost of the installation.

**LOCATION**

3. The requestor shall identify on the application if there is a specific location that he/she wants to place the bench or a general location (i.e. anywhere in West Hartford reservoirs). The actual location of the bench installation will be at the sole discretion of the District and will depend upon the following factors, including but not limited to: water supply impacts, environmental considerations, aesthetics and proximity of any other benches or structures.

4. Benches may be allowed at the District's West Hartford Reservoirs, Reservoir 6 or on District property along the Farmington River. The permitted locations are open to the general public as governed by the ordinances of the District.

### **STANDARD BENCH**

5. The bench will be steel and/or aluminum cast bench with in-ground or surface mounts. Bench length can be 4ft or 6ft depending on the requestor's preference.
6. The bench will be purchased and installed by the District after payment by the requestor. The bench will be installed on concrete moorings or a suitably sized concrete pad, installed by the District.
7. The commemorative plaque will be a 4" x 6" bronze plaque ordered and installed by the District. The text on the commemorative plaque shall be submitted on the application form submitted to the District Clerk. The purpose of the commemorative plaque is to honor or remember individuals and must be appropriate for display in a public place. The plaque cannot advertise, promote or publicize any business, commercial product or service.
8. The MDC District Board may provide for a bench and commemorative plaque to recognize an individual or organization that has made a notable contribution, service, or gift to the District.

### **FUTURE MAINTENANCE OR REPLACEMENT**

9. Once a bench has been installed, the requestor will not have any right, or responsibility, to maintain the bench. The District makes no promise to perform any maintenance or upkeep of any such benches and once the District determines that any bench shall be removed for any reason, the District may remove the bench at its sole discretion.

### **LIABILITY**

10. The benches shall be open to the general public for recreational use during the regular operating hours in which the District facilities are open for recreational purposes. As provided in Connecticut General Statute §52-557g, the District shall owe no duty of care to keep the bench safe for use, or owe a duty to give any warning of a dangerous condition, use, structure or activity on the land to person entering for recreational purposes.

### **OWNERSHIP**

11. The bench will be the property of the District and the requestor shall acquire no right of ownership or interest in the bench. The bench will be located in an

area open to the general public and the public will be allowed to use the bench during normal recreation hours.

### **DEDICATION CEREMONY**

12. After installation of the bench, the requestor can arrange with the District for a small dedication ceremony during the regular hours that the facility is open to the public. No additional decorations, signs or flowers are permitted to be deposited or installed at the location of the bench.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion by Commissioner Pane, the resolution was amended to allow the Chase Family and the Kohrer Family, who previously requested Benches at the Water Bureau meeting of April 2, 2018, be approved.***

***On motion made by Commissioner Patel and duly seconded, the report was received and resolution adopted, as amended, by unanimous vote of those present.***

***Commissioner Salemi exited the meeting at 6:33PM***

### **PERSONNEL, PENSION AND INSURANCE COMMITTEE CHANGES TO CLASSIFICATION SYSTEM WATER/WASTEWATER TREATMENT PLANT OPERATOR TRAINEE POSITION**

To: District Board

May 7, 2018

From: Personnel, Pension and Insurance Committee

On February 5, 2018, the Personnel, Pension and Insurance Committee approved a new job description titled Water/Wastewater Treatment Plant Operator Trainee. This job was created to encompass the existing Water Pollution Control Plant Operator Trainee and the new Water Treatment Plant Operator Trainee.

It was determined that minor adjustments were needed to provide clarification of the job requirements for this position.

**Code:**  
**Employee Group: Local 184**  
**FLSA Status: Non-Exempt**

**METROPOLITAN DISTRICT COMMISSION  
CLASSIFICATION DESCRIPTION**

**CLASSIFICATION TITLE: WATER/WASTEWATER TREATMENT PLANT  
OPERATOR TRAINEE**

---

**JOB SUMMARY**

The purpose of this classification is to provide entry-level water and/or wastewater treatment plant operation **work at the training level involving the assistance to operators, learning plant operations and procedures**, and demonstrating an ability to understand and operate process equipment.

Work involves responsibility for safe assistance to plant operators. Duties include helping with assigned tasks and learning plant operations. This work requires that the employee have some knowledge, skill and ability in general laboring work.

**ESSENTIAL FUNCTIONS**

**The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.**

- Assists plant operators in plant operation and maintenance tasks, at all facilities, as assigned. Performs related work as required.
- Learns plant equipment operations methods and procedures.
- Performs work in a safe manner and observes all safety procedures.
- Uses all tools, equipment and materials responsibly, and performs basic inspection and preventive maintenance prior to use.
- Works as operator as experience is gained and as assigned.
- Obtains appropriate level of operator licensure for water and/or wastewater treatment plant.
- May be required to work nights and weekends, depending on plant needs and training availability.

**SUPERVISION RECEIVED**

Works under the general supervision of a supervisor, crew leader or plant operator.



## MINIMUM QUALIFICATIONS

A high school diploma or the equivalent plus some experience in mechanical or construction trades, or labor; or any equivalent combination of education, training and experience substituting on a year-for-year basis, which provides the requisite knowledge, skills and abilities for this classification.

## SPECIAL REQUIREMENTS

- Must have a valid driver's license
- Water Operator:
  - Must possess a Connecticut Department of Public Health (DPH) Water Treatment Plant Operator in Training Certificate (Level IV preferred).
- *Wastewater Operator:*
  - Must possess a Connecticut Department of Energy & Environmental Protection (DEEP) Class 1 Wastewater Operator Certificate.

## KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of the tools, equipment, and methods of general laboring work.
- Knowledge of the work standards and safety procedures in general laboring work.
- Skill in the operation of computers and plant-related systems and software, and ability to perform light data entry.
- Skill in the use of hand tools and power equipment and controls in plant operations.
- Ability to follow oral and written instructions and to learn District procedures. Ability to communicate orally.
- Ability to perform water treatment work safely, effectively and efficiently.
- Ability to establish and maintain effective working relationships with coworkers.

## ADA COMPLIANCE

**Physical Ability:** Tasks require the ability to exert moderate physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (50 pounds and under).

**Sensory Requirements:** Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally and in writing.

**Environmental Factors:** Essential functions are performed both indoors and outdoors, with potential exposure to any or all of the following: various weather/temperature conditions, high or deep dangerous places, working near moving mechanical/heavy industrial equipment, risk of electric shock, vibration, fumes, airborne particles, chemicals, loud and/or reoccurring noises, raw sewage, activated sludge and dewatered sludge.

*The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*

At a meeting of the Personnel, Pension and Insurance Committee held on May 7, 2018, it was:

VOTED: That the Personnel, Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That the Classification System be amended to include the above changes to the Water/Wastewater Treatment Plant Operator Trainee, LT03 classification.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Camilliere and duly seconded, the report was received and resolution adopted, by unanimous vote of those present.***

**PERSONNEL, PENSION AND INSURANCE COMMITTEE  
CHANGES TO CLASSIFICATION SYSTEM  
UTILITY MAINTENANCE CREW LEADER**

To: District Board

May 7, 2018

From: Personnel, Pension and Insurance Committee

As part of the District's continuing efforts to decrease the number of classifications, Staff is proposing a cross-functional crew leader classification. This classification was identified in recent negotiations with the bargaining unit. This classification is recommended for allocation to the LT13 labor grade (Annual Range \$ 76,294 to \$ 91,582).

Staff is recommending that the Classification System be amended to include the Utility Maintenance Crew Leader classification. A copy of the proposed specification is attached.

This action, if approved puts the “generic” capstone on the utility maintenance series negotiated with the bargaining units.

**Code:**  
**Employee Group: Local 184**  
**FLSA Status: Non-Exempt**

### **METROPOLITAN DISTRICT COMMISSION CLASSIFICATION DESCRIPTION**

#### **CLASSIFICATION TITLE: UTILITY MAINTENANCE CREW LEADER**

---

#### **JOB SUMMARY**

The purpose of this classification is to provide responsible utility maintenance lead and laboring work which may involve overseeing a crew in the construction and repair of water and sewer pipelines and the cleaning and maintenance of sewer pipelines.

Work involves responsibility for safe, effective and timely completion of assigned construction and repair projects and the correction of sewer line blockages and other collection pipeline issues. Responsible for resolving utility systems emergencies on assigned shifts and for the work assigned crews. Duties include investigating and repairing or securing water leaks and other emergencies, and overseeing crew members. This position also has the responsibility for making difficult systems emergency technical decisions. Duties may include the operation of pipeline construction equipment and tools, performing repair and installations, assisting in the direction of sanitary sewer and storm sewer and catch basin cleaning, clearing and pumping operations. This position also has the responsibility for making water and sewer pipeline component project decisions and making sewer line maintenance, technical and operational decisions. This work requires that the employee have good knowledge, skill and ability in water and sewer pipeline component construction and repair methods and good knowledge, skill and ability in sewer line maintenance principles and practices.

#### **ESSENTIAL FUNCTIONS**

**The following duties are illustrative of the classification and may not include all of the duties under the classification.**

- Oversees, a small size work group in cleaning and maintaining sewer lines, catch basins and related facilities. Investigates water and sewer leaks and

other customer calls for service and repairs or secures conditions found. Removes and replaces smaller water meters. Assigns, oversees and corrects the work of a small crew in emergency systems response operations.

- Constructs and repairs manholes, catch basins, meter pits, sidewalks, and related pipeline components. Repairs sanitary and storm sewer lines and makes small repairs to water mains and services. Performs masonry work, as necessary in construction and repair. Reads and interprets pipeline component blueprints and translates them into construction activities.
- Locates gates and related assemblies and excavates and grades, as necessary. Investigates and-repairs stuffing box, gland and bonnet leaks. Installs spacers and frames to bring gate boxes and manholes up to grade. Reads and interprets parts diagrams, basic blueprints and sketches and Gate Books.
- Performs hydrant and related assemblies replacements. Locates hydrants and related assemblies. Investigates leaks, as assigned, and performs emergency shutdown operations during water system failures. Operates a two-way radio pickup truck to transport equipment and materials to the job site.
- oversees and corrects the work of a small work crew in pipeline component construction and repair or cleaning and maintaining sewer lines, catch basins and related facilities. Demonstrates work procedures. Cites work rules violations.
- Fills out forms on completed work assignments. Coordinates activities on a short-term basis to assure personnel, materials and equipment necessary for assignments.
- Assists in investigating problems in the field and determining corrective actions to be taken on call for emergencies. May operate rod or jet truck in emergencies. Oversees the clean-up of chemical spills in sewer lines. Takes metered readings of chemical explosiveness.
- Oversees and corrects a small work group in pumping and cleaning operations, cavity investigations, cellar cleaning due to sewer back-ups and water leaks, Oversees snow removal at sewer plants and pump stations.
- Assists in filling out forms and reporting on completed work assignments and completing employee time records. Assists in training employees. Assures safe work practices.
- Assists in coordinating personnel, materials and equipment necessary for projects and objectives.

- Responds to water and sewer emergencies and related problems at any time of day or night, as directed. Serves on-call for emergencies, as assigned.
- Performs related work as required.

### **SUPERVISION RECEIVED**

Works under the general direction of a Superintendent, Assistant Superintendent or supervisor.

### **MINIMUM QUALIFICATIONS**

A high school diploma or the equivalent plus five years of progressively responsible pipeline component repair and masonry experience including some experience in a lead capacity, or five years of progressively responsible sewer line maintenance or related experience including at least two years in a lead capacity, with demonstration of competent performance in one of the functions described in this specification.

Must have a valid Commercial Driver's License, Subclassification "B" with airbrake and tanker endorsements.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

- Considerable knowledge of water and sewer pipeline component construction and repair methods, equipment and materials involving the components. Some knowledge of public administration principles and practices as applied to crew operations reporting.
- Good skill in pipeline masonry.
- Good ability to communicate orally and to lead a work crew; some writing ability.
- Good ability to make operational decisions within established procedures and to complete routine forms.
- Good ability to oversee the activities of an assigned work crew. Considerable ability to establish and maintain effective working relationships with coworkers, vendors, contractors, customers and the general public.
- Good knowledge of sewer line maintenance principles and practices.
- Knowledge of public administration principles and practices as applied to work unit reporting and routine administrative procedures.
- Ability to administer policies and procedures including scheduling, routine decision-making, and the completion of forms.

- Ability to oversee others in a work unit.
- Ability to operate computers, software, systems and standard office equipment required for performing essential functions, including data entry.
- Ability to establish and maintain effective working relationships with coworkers, contractors, customers, and the general public.

## ADA COMPLIANCE

**Physical Ability:** Tasks require the ability to exert heavy physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of significant weight (greater than 50 pounds).

**Sensory Requirements:** Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally.

**Environmental Factors:** Essential functions are performed primarily in underground locations, frequently exposed to heavy industrial equipment, noxious substances, raw sewage, activated sludge, biologically contaminated underground facilities, and the like.

*The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*

At a meeting of the Personnel, Pension and Insurance Committee held on May 7, 2018, it was:

VOTED: That the Personnel, Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That the Classification System be amended to include the Utility Maintenance Crew Leader classification with a salary allocation to LT13.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

*On motion made by Commissioner Fitzgerald and duly seconded, the report was received and resolution adopted, by unanimous vote of those present.*

**COMMITTEE ON MDC GOVERNMENT  
REVISIONS TO DISTRICT WATER ORDINANCE**

To: District Board

May 7, 2018

From: Committee on MDC Government

District staff, through the Office of District Counsel, submits the following ordinance revision to The Metropolitan District Water Ordinances for consideration by the Committee on MDC Government. Pursuant to the authority set forth in Section 1(g) of Special Act 08-9 (Regular Session 2008).

At a meeting of the Committee on MDC Government held on May 7, 2018, it was:

**VOTED:** That the Committee on MDC Government recommends to the District Board passage of the following resolution:

**RESOLVED:** That the revision to The Metropolitan District's Water Ordinances be adopted as follows:

**SEC. W2a PAYMENT OF WATER BILLS**

Water bills shall be due and payable within **30 25** days of the date of issue. Beginning July 1, 2003, one per cent (1%) interest will be applied monthly to the unpaid balance, including previously applied interest, of all water bills outstanding beyond the **30 25** days.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

*On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted, by unanimous vote of those present.*

**COMMITTEE ON MDC GOVERNMENT  
REVISION TO DISTRICT BYLAWS**

To: District Board

May 7, 2018

From: Committee on MDC Government

District staff, through the Office of District Counsel, submits the following ordinance revision to The Metropolitan District Bylaws for consideration by the Committee on MDC Government. Pursuant to the authority set forth in Section 1(g) of Special Act 08-9 (Regular Session 2008).

At a meeting of the Committee on MDC Government held on May 7, 2018, it was:

**VOTED:** That the Committee on MDC Government recommends to the District Board passage of the following resolution:

**RESOLVED:** That the revision to The Metropolitan District's Bylaws be adopted as follows:

**B3i COMMITTEE ON MDC GOVERNMENT**

The Committee on MDC Government shall consist of ~~ten~~twelve Commissioners of the District.

The Committee on MDC Government shall, upon authorization of the District Board, arrange for the introduction into the General Assembly in the manner provided in the General Statutes of changes in the Charter of the District, and shall arrange for appearances on behalf of the District for or against any legislation at hearings as the interests of the District may appear.

The Committee on MDC Government shall advise the District Board on prospective new ordinances and by-laws and on revisions of the ordinances or by-laws.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Taylor and duly seconded,  
the report was received and resolution adopted, by unanimous  
vote of those present.***



**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

Judy Allen of West Hartford spoke regarding the Public Trust Wording in the State Water Plan.

**ADJOURNMENT**

The meeting was adjourned at 6:45 PM

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

June 4, 2018

\_\_\_\_\_  
Date of Approval

**THE METROPOLITAN DISTRICT COMMISSION**

555 Main Street  
Hartford, Connecticut 06103  
Monday, June 4, 2018

**Present:** Commissioners John Avedisian, Clifford Avery Buell, Daniel Camilliere, Donald M. Currey, Peter Gardow, Denise Hall, Allen Hoffman, David Ionno, Kathleen J. Kowalyshyn, Maureen Magnan, Alphonse Marotta, Domenic M. Pane, Bhupen Patel, Pasquale J. Salemi, Michael Solomonides, Raymond Sweezy, Alvin Taylor, Michael Torres and Richard W. Vicino (19)

**Absent:** Commissioners Andrew Adil, Luis Caban, Mary Anne Charron, William A. DiBella, Timothy J. Fitzgerald, Matthew B. Galligan, James Healy, Jean Holloway, Sandra Johnson, Gary LeBeau, Byron Lester, Whit Osgood and New Britain Special Representative Michael Carrier (13)

**Also**

**Present:** Citizen Member Ronald Angelo  
Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Brendan Fox, Assistant District Counsel  
Christopher Stone, Assistant District Counsel  
John S. Mirtle, District Clerk  
Christopher Levesque, Director of Operations  
Sue Negrelli, Director of Engineering  
Kelly Shane, Director of Procurement  
Robert Schwarm, Director of Information Technology  
Tom Tyler, Director of Facilities  
Robert Zaik, Director of Human Resources  
Marcy Wright-Bolling, Manager of Human Resources  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Carrie Blardo, Assistant to the Chief Operating Officer  
Victoria S. Escoriza, Executive Assistant  
David Silverstone, Consumer Advocate

**CALL TO ORDER**

The meeting was called to order by Vice Chairwoman Magnan at 5:44 PM

**SWEARING IN NEW COMMISSIONER**

The District Clerk swore in Commissioner Michael Torres.

**ROLL CALL AND QUORUM**

The District Clerk called the roll and informed Vice Chairwoman Magnan that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

### **PLEDGE OF ALLEGIANCE**

Those in attendance stood and recited the Pledge of Allegiance.

### **PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

### **APPROVAL OF MINUTES**

*On motion made by Commissioner Camilliere and duly seconded, the meeting minutes of May 7, 2018 were approved.*

### **REPORT FROM DISTRICT CHAIRMAN**

This agenda item was passed.

### **REPORT FROM CHIEF EXECUTIVE OFFICER**

Scott W. Jellison presented the Chief Executive Officer's Report and recognized Steve Pratt, Manager of Laboratory Services, for being presented with the 2018 George Warren Fuller Award by the Connecticut Section of the American Water Works Association (CTAWWA).

### **REPORT FROM DISTRICT COUNSEL**

R. Bartley Halloran delivered the District Counsel's Report.

### **REPORT ON HARTFORD LEVEE**

Fred Johnson and John McGrane of GEI gave a presentation regarding the Hartford levee.

*Commissioner Kowalyshyn exited the meeting at 7:01PM*

*Commissioner Currey exited the meeting at 7:05PM*

***Commissioner Marotta exited the meeting at 7:27 PM***

**BOARD OF FINANCE  
REALLOCATION OF GENERAL OBLIGATION BONDS**

From: Board of Finance

To: District Board

June 4, 2018

Staff is seeking authority for the District to reallocate proceeds from: (i) the District's \$36,215,000 General Obligation Bonds, Issue of 2015, Series B from the capital improvement projects set forth on **Exhibit A** attached to those capital improvement projects set forth on **Exhibit A**; (ii) the District's \$33,025,000 General Obligation Bonds, Issue of 2016, Series A from the capital improvement projects set forth on **Exhibit A** attached to those capital improvement projects set forth on **Exhibit A**; (iii) the District's \$108,315,000 General Obligation Bonds, Issue of 2016, Series C from the capital improvement projects set forth on **Exhibit A** attached to those capital improvement projects set forth on **Exhibit A**; (iv) the District's \$120,000,000 General Obligation Bond Anticipation Notes, Series B, dated August 2, 2017 from the capital improvement projects set forth on **Exhibit A** attached to those capital improvement projects set forth on **Exhibit A**.

At a meeting of the Board of Finance held on June 4, 2018 it was:

**Voted:** That the Board of Finance recommends to the District Board passage of the following resolution:

**RESOLUTION AUTHORIZING THE REALLOCATION OF PROCEEDS FROM  
GENERAL OBLIGATION BONDS AND GENERAL OBLIGATION BOND  
ANTICIPATION NOTES OF THE METROPOLITAN DISTRICT**

Proceeds from (i) the District's \$36,215,000 General Obligation Bonds, Issue of 2015, Series B; (ii) the District's \$33,025,000 General Obligation Bonds, Issue of 2016, Series A; (iii) the District's \$108,315,000 General Obligation Bonds, Issue of 2016, Series C; (iv) \$120,000,000 General Obligation Bond Anticipation Notes, Series B, dated August 2, 2017; are hereby reallocated from the capital improvement projects set forth on **Exhibit A** attached to those capital improvement projects set forth on **Exhibit A**.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

**EXHIBIT A****\$36,215,000 General Obligation Bonds, Issue of 2015, Series B**

From:	2014 Orchard Street Water Pump Station, Glastonbury	(94,000)
	2014 Wethersfield Water Pump Station, Wethersfield	(7,000)
To:	2014 Phelps Brook Dam and East Dike Rehabilitation Project	101,000
From:	2014 Orchard Street Water Pump Station, Glastonbury	(85,000)
	2014 Wethersfield Water Pump Station, Wethersfield	(6,000)
To:	2014 Phelps Brook Dam and East Dike Rehabilitation Project	91,000

**\$33,025,000 General Obligation Bonds, Issue of 2016, Series A**

From:	2014 Water Main Replacement Oakwood Avenue, West Hartford	(45,000)
To:	2014 Phelps Brook Dam and East Dike Rehabilitation Project	45,000

**\$108,315,000 General Obligation Bonds, Issue of 2016, Series C**

From:	2014 Hartford WPCF DAFT Sludge Equalization Design	(724,000)
To:	2015 WPC Equipment & Facilities Improvements	724,000
From:	2007 Wastewater Treatment Facility Improvements	(135,000)
	2008 WPC Infrastructure Replacements and Improvements	(25,000)
To:	2014 Pump Station Upgrades – Burnside Avenue, East Hartford	160,000
From:	2014 Hartford WPCF Sludge Mixing Tank, Sludge Screening, GT & RSRF Upgrades	(384,000)
To:	2015 General Purpose Sewer	384,000

From:	2010 WPC Electrical Systems Modernization Program	(3,000)
	2012 Hartford WPC Solids Handling & Processing	(17,000)
To:	2011 WPC Electronic Development	20,000
From:	2013 HWPCF Cake Storage & Gravity Thickener System	(181,000)
To:	2014 Wastewater Pump Station Improvements	181,000
From:	2011 Water Main Replacement - Hamilton Street and Park Terrace, Hartford, Phase II	(4,000)
To:	2010 Hydraulic Computer Modeling	4,000
From:	2014 Hartford WPCF DAFT Sludge Equalization Design	(35,000)
To:	2015 WPC Equipment & Facilities Improvements	35,000
<b>\$120,000,000 General Obligation Bond Anticipation Notes, Series B dated August 3, 2017</b>		
From:	2017 Construction Services	(602,000)
To:	2018 Construction Services	602,000
From:	2017 Survey & Construction	(690,000)
To:	2018 Survey & Construction	690,000
From:	2017 Business Transformation	(1,940,000)
To:	2017 Fleet Equipment Replacement	532,000
	2013 Information Technology - Applications	618,000
	2016 Information Systems I/T Upgrades	790,000
From:	2015 Information Systems - Operational Modules	(1,920,000)

To:	2013 Facilities Improvement Program	11,000
	2011 Security and Supervisory Control and Data Acquisition (SCADA) Communications	54,000
	2012 Facility Improvement Program	57,000
	2011 Headquarter Renovations	76,000
	2013 Information Technology- Hardware	80,000
	2013 Communications Systems Upgrades	155,000
	2018 Fleet and Equipment Replacement	187,000
	2016 Fleet Replacement	201,000
	2011 Facility & Equipment Improvements	208,000
	2017 Engineering Services	215,000
	2015 Administrative Facilities Improvement Program	274,000
	2016 Administrative Facilities Improvement Program	63,000
	2017 Technical Services	339,000
From:	2017 Computerized Management System	(1,000,000)
	2015 Information Systems - Business Transformation SAP Upgrade	(983,000)
	2015 Information Systems - Finance Modules	(730,000)
To:	2018 Technical Services	2,713,000
From:	2017 Administration Facilities and Equipment Improvements	(578,000)
To:	2018 Engineering Services	578,000
From:	2007 Wastewater Treatment Facility Security and Communication Improvements	(141,000)
	2015 Various Sewer Pipe Replacement/Rehab – District Wide	(141,000)
	2014 Various Sewer Pipe Replacement/Rehab – District Wide	(141,000)

	2013 General Purpose Sewer	(141,000)
To:	2009 Capacity Management Operation & Maintenance Compliance Capital Equipment and Staffing	564,000
From:	2014 Sewer Replacement – Packard Street & Daniel Boulevard, Bloomfield	(1,000,000)
	2009 Hartford Odor Control Construction	(119,000)
To:	2017 Sanitary Sewer Rehabilitation Program	1,119,000
From:	2013 West Hartford Inflow/Infiltration Removal –Contract I	(4,800,000)
To:	2018 Construction Services	1,198,000
	2018 Technical Services	87,000
	2018 Engineering Services	1,322,000
	2016 Various Sewer Pipe Replacement/Rehab – District Wide	139,000
	2012 East Hartford WPC Waste Water Screening Installation	190,000
	2017 Paving Program and Restoration (Sewer)	303,000
	2017 Various Sewer Segment Replacement/Rehabilitation Program	770,000
	2018 Sewer Rehabilitation Program	791,000
From:	2013 Sewer Gate Replacement Program District-wide	(3,600,000)
To:	2018 Survey & Construction	2,530,000
	2014 Various Transmission Main Design & Construction	46,000
	2014 General Purpose Sewer	352,000
	2015 General Purpose Sewer	672,000
From:	2014 Various Sewer Pipe Replacement/Rehab – District Wide	(1,330,000)
To:	2013 Rocky Hill Interceptor – Relief Sewer/Capacity Improvements 2017 Wastewater Pump Station Upgrades	33,000



	36,000
2011 Sewer Pump Station Improvement Program	40,000
2016 Hartford WPCF - Air Permit Compliance Upgrades	95,000
2015 WPC Equipment & Facilities Improvements	363,000
2012 Sewer Replacement - Montclair Drive, West Hartford	763,000
From: 2012 Sanitary Sewer Replacements District-Wide	(969,000)
To: 2012 General Purpose Sewer	19,000
2014 Hartford WPCF West Primary Settling Tanks	24,000
2011 WPC Renewal & Replacements	53,000
2013 Water Treatment Facilities Upgrades	54,000
2014 Renewable Energy Projects – Water Facilities	5,000
2015 Renewable Energy Projects – Water Facilities	58,000
2015 WMR Bond Street Area, Hartford	64,000
2017 Hydrant Replacement Program	67,000
2015 WPC Plant Infrastructure Renewal and Replacements	70,000
2009 Water Treatment Facility Improvements	73,000
2014 Backwater Valve Program	75,000
2012 Sewer Rehabilitation Program	77,000
2016 General Purpose Water Program	79,000
2012 WPC Renewal and Replacements	80,000
2015 Water Supply Generators	83,000
2015 Sanitary Sewer Easements Acquisitions & Improvements	88,000
From: 2007 Wastewater Treatment Facility Improvements	(38,000)

To:	2015 Paving Program (Sewer)	18,000
	2010 Water Treatment Facility Upgrade Program	20,000
From:	2015 CCTV Generated Sewer Contracts	(522,000)
To:	2014 Pump Station Replacement – Rainbow Trunk, Windsor	8,000
	2012 Sewer Replacement - Woodland Avenue and Peters Road, Bloomfield	22,000
	2015 East Hartford WPCF Compressor, DO Control & SCADA Upgrades	24,000
	2011 West Hartford Water Treatment Facility North Storage Tank Installation	25,000
	2012 WPC Equipment & Facilities Refurbishment	25,000
	2011 WPC Electronic Development	25,000
	2012 Backwater Valve Program	26,000
	2010 Dam Safety Improvements - Res #2	27,000
	2015 WMR Buckingham Street Area, Hartford	27,000
	2014 Pump Station Upgrades – Burnside Avenue, East Hartford	35,000
	2014 Simsbury Road Water Pump Station, Bloomfield	36,000
	2014 WPC Equipment & Facilities Refurbishment	45,000
	2012 Information Technology Security Improvements	48,000
	2015 Sewer Rehabilitation Program	48,000
	2015 Poquonock WPCF Primary & Secondary Tanks	49,000
	2014 Levee Protection System Improvements, East Hartford and Hartford	52,000
From:	2010 WPC Electrical Systems Modernization Program	(701,000)
	2014 Hartford WPCF Sludge Mixing Tank, Sludge Screening, GT & RSRF Upgrades	(344,000)
	2008 WPC Infrastructure Replacements and Improvements	(242,000)
	2015 Hartford WPCF SPB Electrical Upgrades (SPB Solids)	

		(230,000)
	2009 Water Pollution Control Infrastructure Replacements and Improvements	(211,000)
	2013 WPC SCADA Upgrades	(173,000)
	2012 Hartford WPC Solids Handling & Processing	(132,000)
	2013 General Purpose Sewer	(193,000)
To:	2018 Water Main Replacement Program	2,226,000
From:	2014 Transmission Main Extension – Newington	(2,633,000)
To:	2013 Paving Program (Water)	362,000
	2014 Kilkenny Water	2,271,000
From:	2014 Orchard Street Water Pump Station, Glastonbury	(2,000,000)
To:	2010 Dam Safety - Nepaug, Phelps Brook, East Dike	49,000
	2018 Radio Frequency Automated Meter Reading Program	236,000
	2016 WMR Simmons Road Area, East Hartford	411,000
	2015 Puddletown Booster Water Pump Station, New Hartford	432,000
	2017 Paving Program and Restoration (Water)	872,000
From:	2014 Water Main Replacement – Wethersfield	(135,000)
	2011 Dam Safety Improvements - Res #6	(4,000)
	2008 Water Supply Facility Improvements	(2,000)
To:	2014 Kilkenny Water	141,000
From:	2012 Standpipe & Above Grade Storage Tank Projects	(385,000)
To:	2014 Water Treatment Facilities Upgrades	31,000
	2011 Water Supply Facility and Watershed Land Improvements	111,000

	2017 General Purpose Water Program	115,000
	2014 Phelps Brook Dam and East Dike Rehabilitation Project	128,000
From:	2014 General Purpose Water Program	(824,000)
To:	2015 Water Treatment Facilities Upgrades	108,000
	2017 Radio Frequency Automated Meter Reading Program	333,000
	2012 Radio Frequency Automated Meter Reading	383,000
From:	2015 Water Main Replacement - Cottage Grove Road, Bloomfield	(679,000)
To:	2011 Water Main Replacement - Longview Drive, Talcottview and Pheasant Lane, Bloomfield	113,000
	2012 Water Treatment Facilities Upgrades	198,000
	2010 General Purpose Water	368,000

***On motion made by Commissioner Taylor and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**COMMITTEE ON ORGANIZATION  
APPOINTMENT OF COMMISSIONERS TO COMMITTEES**

To: District Board June 4, 2018

From: Committee on Organization

At a meeting of the Committee on Organization held on June 4, 2018, it was:

**Voted:** That the Committee on Organization recommends to the District Board the appointment of Commissioner Donald Currey to the Board of Finance, and Commissioner Gary D. LeBeau to the Committee on MDC Government.

Respectfully submitted,

John S. Mirtle, Esq.

District Clerk

***On motion made by Commissioner Taylor and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**PERSONNEL, PENSION AND INSURANCE COMMITTEE  
RESOLUTION MODIFYING THE DISTRICT'S  
457(B) PLAN INVESTMENT OPTIONS**

This agenda item was passed.

**PERSONNEL, PENSION AND INSURANCE COMMITTEE  
TENTATIVE CONTRACT SETTLEMENT**

To: District Board

June 4, 2018

From: Personnel, Pension and Insurance Committee

Through efforts coordinated through Commissioner input and guidance, the District reached a tentative contract settlement agreement with all of its affiliated bargaining units on May 4, 2018. The agreement was made subject to the ratification process of each of the bargaining units and the District's governing bodies.

Each of the bargaining units conducted ratification voting through the week of May 14, 2018, with the units conducting a simultaneous count on Friday, May 18, 2018.

The bargaining units provided individual notice to the District to confirm that the unit had voted to accept the tentative agreement.

Staff and legal counsel recommends that the tentative agreement be approved by this Sub-Committee with the recommendation of approval with the full Board of Commissioners.

The significant items of this agreement include:

**For new Employees (hired after June 5, 2018):**

- Pension contribution increased to of 7.5% of regular compensation;
- No Spousal or Dependent medical/dental coverage upon retirement; however, retiree spouse may elect retiree medical/dental coverage

provided said spouse assumes and pays the full cost of such coverage, as may be annually adjusted;

- New employee will be automatically enrolled in Health Savings Account (HSA), with the District providing some of the seed money to assist with the single and family deductibles;
- With new employees who ultimately retire, the District is curtailing the reimbursement for the Medicare Part B;
- At the point of retirement, should these new employees have any optional Life Insurance, the retiree shall pay the cost of coverage but at the group rate in effect, as may be annually adjusted. The cost will be part of the monthly authorized deductions;

**For both existing and new employees:**

- Moratorium on pension negotiation extended to December 31, 2025;
- General Wage Adjustments for each of the four years commiserate with adjustments applied with our Member Towns and surrounding municipalities;
- Allowing existing employees the option to change to the High Deductible Medical Plan;
- The health insurance premium cost share for all employees (including those employees hired on or after October 1, 2015 not covered by a High Deductible Plan (HAS) shall be advanced over the term of the contract to 18%;
- Effective the Sunday following the date of full ratification, as applied to all future retirements, the District shall buy out the base Life Insurance by paying the retiree a lump sum. For these retirees, who decide to continue with their optional insurance, the retiree will be responsible to pay for the full cost at the group rate. \$ 6,000.
- The existing Classification Request moratorium extended to December 31, 2022;
- All employees will pay 1% of regular wages into the OPEB Fund;

At a meeting of the Personnel, Pension and Insurance Committee held on June 4, 2018, it was:

**VOTED:** That the Personnel Pension and Insurance Committee recommends to the District Board that the Chief Executive Officer be authorized to implement the terms of the tentative contract settlement executed with the affiliated bargaining units on May 4, 2018 (copy attached).

**RESOLVED:** That the Board of Commissioners of The Metropolitan District hereby authorizes the Chief Executive Officer to implement the terms of the tentative contract settlement executed with the affiliated bargaining units on May 4, 2018 (copy attached).

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Pane and duly seconded,  
the report was received and resolution adopted by unanimous  
vote of those present.***

Tentative Agreement with Local 184, Local 3713 and Local 1026

As to new employees within any of the bargaining units hired on or after June 5, 2018:

- a. Pension contribution of 7.5% of regular compensation, with the District maintaining the existing defined benefit plan;
- b. No Spousal or Dependent medical/dental coverage upon retirement; however, retiree spouse may elect retiree medical/dental coverage provided said spouse assumes and pays the full cost of such coverage, as may be annually adjusted;
- c. New employee will be enrolled in Health Savings Account (HSA) at 16% premium share. For each year of the contract term, the District will contribute 50% of the minimum annual deductible (presently, said percentage equals \$1,000.00 for individual plans and \$2,000.00 for family plans). Upon retirement, the premium share percentage in effect at date of retirement will be frozen, but that percentage will be applied to the insurance premium as adjusted annually for the retiree's lifetime, and the employer contribution towards the minimum annual deductible will terminate;
- d. The reimbursement by the District for Medicare Part B is terminated;
- e. At the point of retirement, should these new employees have any optional Life Insurance, the retiree shall pay the cost of coverage but at the group rate in effect, as may be annually adjusted. The cost will be part of the monthly authorized deductions;
- f. OPEB (Other Post-Retirement Benefits) contribution of 1.0% of regular compensation.

For contract and pension plan applications (applicable to both existing and new employees):

- a. Moratorium on pension negotiation extended to December 31, 2025;
- b. General Wage Adjustments applied as follows (week-starting dates to be determined):
  - For Year of 2019, effective December 30, 2018 - 3.00%;
  - For Year of 2020, effective December 29, 2019 - 3.00%;
  - For Year of 2021, effective December 27, 2020 - 3.00%; and
  - For Year of 2022, effective December 26, 2021 - 2.50%;
- c. Commencing with the open enrollment period commencing October 1, 2018, existing employees may opt for medical/dental coverage through an HSA, with a first year minimum deductible contribution from the District of \$1,500.00 for individual coverage and \$3,000.00 for family coverage, and thereafter the same contribution as provided new employees noted above. Upon retirement, the



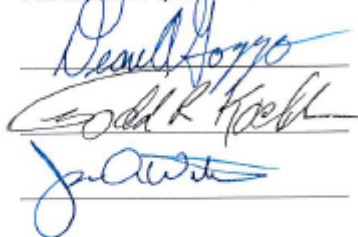
- premium share percentage in effect at date of retirement will be frozen, but that percentage will be applied to the insurance premium as adjusted annually for the retiree's lifetime, and the employer contribution towards the minimum annual deductible will terminate. Any existing employee choosing to participate in an HSA will have a one-time opportunity on or before the second anniversary of their enrollment into the HSA plan to discontinue their participation in the HSA plan. In the event the participating employee exercises this option to discontinue their participation in an HSA, that employee will not be able to return to an HSA thereafter. Retiree spouse/dependent coverages remain as presently exist.
- d. The health insurance premium cost share for all employees (including those employees hired on or after October 1, 2015 not covered by a Health Savings Account shall increase as detailed below:
- |                             |                |                         |
|-----------------------------|----------------|-------------------------|
| Effective December 30, 2018 | 16% of Premium | Smokers 19% of Premium; |
| Effective December 29, 2019 | 17% of Premium | Smokers 20% of Premium; |
| Effective December 27, 2020 | 18% of Premium | Smokers 21% of Premium; |
| Effective December 26, 2021 | 18% of Premium | Smokers 21% of Premium; |
- e. Clarify Section 6.6 of the Collective Bargaining Agreement with Local 184, Section 10.4 of the Collective Agreement with Local 3713 and Section 5.5 of the Collective Agreement with Local 1026 by eliminating qualifying phrase, "and other paid time off", with the understanding that the absent employee may access such other paid time off during their absence. Sections would be applied if employee could not return to work within sixty days and who has exhausted the Sick Leave balance;
- f. Section 11.4 of the Collective Bargaining Agreement with Local 184, Section 10.14 of the Collective Bargaining Agreement with Local 3713 and Section 9.5 of the Collective Agreement with Local 1026 are amended to provide that, upon the exhaustion of sick time, unused earned time and vacation time, in that order, shall be converted to sick time and used as the ¼ charge deduction under these sections.
- g. Modify Section 8.1.b of the Collective Agreement with Local 3713 to provide that any and all future cost increase after December 31, 2018, shall be passed to the employees as reflected in the other two Collective Agreements;
- h. Effective the Sunday following the date of full ratification, as applied to all future retirements, the District shall buy out the \$ 5,000 base Life Insurance by paying the retiree \$ 6,000. This money shall be paid to the retiree after retirement and shall not be treated as pensionable earnings for benefit calculation. If the retiree opted for additional insurance at his or her cost, the retiree may maintain that insurance with the consent of the provider and pay the premiums associated therewith directly to the provider;
- i. Classification Request moratorium extended to December 31, 2022;

- j. Effective December 30, 2018, for all employees, the OPEB contribution is increased to 1.0% of regular wages.

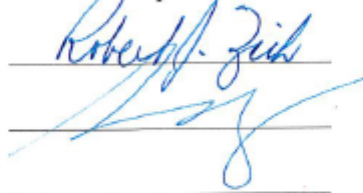
This tentative agreement is subject to the ratification processes of all of the parties.

All terms and conditions above, agreed to and accepted this 4 day of May, 2018.

For Local 184, AFSCME:



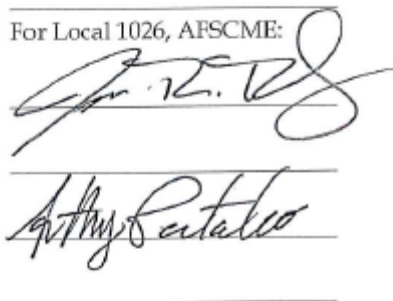
For the Metropolitan District:



For Local 3713, AFSCME:



For Local 1026, AFSCME:



**PERSONNEL, PENSION AND INSURANCE COMMITTEE  
CHANGES TO BENEFITS AND CONDITIONS OF EMPLOYMENT FOR  
EXEMPT & EXCLUDED EMPLOYEES**

To: District Board

June 4, 2018

From: Personnel, Pension and Insurance Committee

Historically, the District has adopted changes to the benefits and conditions of employment for its exempt and excluded (non-union) employees to reflect changes

negotiated with its collective bargaining units. The tentative agreement with Locals 184, 1026 and 3713 was ratified by their respective membership the week of May 14, 2018. As such, staff proposes the following changes be considered, including:

- Effective December 30, 2018, the OPEB (Other Post-Employment Benefits) deduction shall be 1.0% of regular wages for all Exempt and Excluded employees, including those Exempt and Excluded employees hired after March 1, 2018;
- Effective December 30, 2018, there shall be a 3.0% General Wage Adjustment applied to the classified salary schedule as well as with each of the unclassified employee salaries;
- Effective December 29, 2019, there shall be a 3.0% General Wage Adjustment applied to the classified salary schedule as well as with each of the unclassified employee salaries;
- Effective December 27, 2020, there shall be a 3.0% General Wage Adjustment applied to the classified salary schedule as well as with each of the unclassified employee salaries;
- Effective December 26, 2021, there shall be a 2.5% General Wage Adjustment applied to the classified salary schedule as well as with each of the unclassified employee salaries;
- For Exempt and Excluded employees not covered by a High Deductible Health Plan, the health insurance premium costs shall increase as follows:
  - Effective December 30, 2018, 16% of Premium, with smokers 19% of Premium;
  - Effective December 29, 2019, 17% of Premium, with smokers 20% of Premium;
  - Effective December 27, 2020, 18% of Premium, with smokers 21% of Premium; and
  - Effective December 26, 2021, 18% of Premium, with smokers 21% of Premium; and
- Commencing with the open enrollment period commencing October 1, 2018, Exempt and Excluded employees hired on or before March 1, 2018 may opt for medical/dental coverage through a High Deductible Health Plan at a premium share of 16% of the Anthem Blue Cross Blue Shield Allocation Rate ("Allocation Rate"), with a first year minimum deductible contribution from the District to the employee's Health Savings Account of \$1,500.00 for individual coverage and \$3,000.00 for family coverage, and thereafter the same contribution as provided to

new employees hired on or after March 1, 2018. Upon retirement, the premium share percentage in effect at date of retirement will be frozen, but that percentage will be applied to the Allocation Rate as adjusted annually for the retiree's lifetime, and the employer contribution towards the minimum annual deductible will terminate. Any existing employee choosing to participate in an HSA will have a one-time opportunity on or before the second anniversary of their enrollment into the HSA plan to discontinue their participation in the HSA plan. In the event the participating employee exercises this option to discontinue their participation in an HSA, that employee will not be able to return to an HSA thereafter.

The changes above are consistent with the benefits and conditions of employment changes ratified by each collective bargaining unit and considered by the Personnel, Pension and Insurance Committee and the MDC Board of Commissioners of even date herewith.

It is noted that Section H of the February 5, 2018 resolution of the District Board relating to the changes to the benefits and conditions of employment for Exempt and Excluded employees provided for the elimination of the pre-retirement payout of up to 50 days of sick/vacation time for new employees hired after March 1, 2018. The agreements with the collective bargaining units retain this benefit, and staff is recommending that this benefit be reinstated for all Exempt and Excluded employees as well.

Otherwise, unless specifically modified above, the changes to the benefits and conditions of employment for Exempt and Excluded employees hired after March 1, 2018 approved by the Personnel, Pension and Insurance Committee and the MDC Board of Commissioners on February 5, 2018 remain in full force and effect.

At a meeting of the Personnel, Pension and Insurance Committee held on June 4, 2018, it was:

**VOTED:** That the Personnel Pension and Insurance Committee recommend to the District Board passage of the following resolution:

**RESOLVED:** For all Exempt and Excluded Employees the following changes shall be applied, including:

- Effective December 30, 2018, the OPEB (Other Post-Employment Benefits) deduction shall be 1.0% of regular wages for all Exempt and Excluded employees, including those Exempt and Excluded employees hired after March 1, 2018;

- Effective December 30, 2018, there shall be a 3.0% General Wage Adjustment applied to the classified salary schedule as well as with each of the unclassified employee salaries;
- Effective December 29, 2019, there shall be a 3.0% General Wage Adjustment applied to the classified salary schedule as well as with each of the unclassified employee salaries;
- Effective December 27, 2020, there shall be a 3.0% General Wage Adjustment applied to the classified salary schedule as well as with each of the unclassified employee salaries;
- Effective December 26, 2021, there shall be a 2.5% General Wage Adjustment applied to the classified salary schedule as well as with each of the unclassified employee salaries;
- For Exempt and Excluded employees not covered by the High Deductible Health Plan, the health insurance premium costs shall increase as follows:
  - Effective December 30, 2018, 16% of Premium, with Smokers 19% of Premium;
  - Effective December 29, 2019, 17% of Premium, with Smokers 20% of Premium;
  - Effective December 27, 2020, 18% of Premium, with Smokers 21% of Premium; and
  - Effective December 26, 2021, 18% of Premium, with Smokers 21% of Premium; and
- Commencing with the open enrollment period commencing October 1, 2018, Exempt and Excluded employees hired on or before March 1, 2018 may opt for medical/dental coverage through a High Deductible Health Plan at a premium share of 16% of the Anthem Blue Cross Blue Shield Allocation Rate ("Allocation Rate"), with a first year minimum deductible contribution from the District to the employee's Health Savings Account of \$1,500.00 for individual coverage and \$3,000.00 for family coverage, and thereafter the same contribution as provided to new employees hired on or after March 1, 2018. Upon retirement, the premium share percentage in effect at date of retirement will be frozen, but that percentage will be applied to the Allocation Rate as adjusted annually for the retiree's lifetime, and the employer contribution towards the minimum annual deductible will terminate. Any existing employee choosing to participate in an HSA will have a one-time opportunity on or before the second anniversary of their enrollment into the HSA plan to discontinue their participation in the HSA plan. In the event the participating employee exercises this option to discontinue their

participation in an HSA, that employee will not be able to return to an HSA thereafter; and

**BE IT FURTHER RESOLVED**, that Section H of the Board resolution of February 5, 2018 relating to changes to the benefits and conditions of employment for Exempt and Excluded employees is hereby rescinded; and

**BE IT FURTHER RESOLVED**, that unless specifically modified above, the changes to the benefits and conditions of employment for Exempt and Excluded employees hired after March 1, 2018 approved by the Personnel, Pension and Insurance Committee and the MDC Board of Commissioners on February 5, 2018 remain in full force and effect.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**SETTLEMENT OF PENDING LITIGATION  
JOSE FIGUEROA v. MDC**

To: District Board

June 4, 2018

**BE IT HEREBY RESOLVED**, that pursuant to Section B2f of the By-Laws of The Metropolitan District, the Board of Commissioners of The Metropolitan District hereby authorizes District Counsel, or his designee, to settle the lawsuit captioned *Jose L. Figueroa v. The Metropolitan District*, Docket No. HHD-CV15-6061802, for the total sum of \$15,000.00, subject to the proper execution of any and all documents reasonably necessary to effect said settlement, including but not limited to a general release containing a confidentiality provision from the plaintiff, and formal withdrawal of said action.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Vicino and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

Nick Alexander from Heat, Light & Water Consulting LLC submitted the following comments:

Nick Alexander, Member, Heat, Light & Water Consulting, LLC.  
5 Morganti Court, Ridgefield, CT 06877  
+305 342 2753  
[nick.alexander@hlwconsulting.com](mailto:nick.alexander@hlwconsulting.com)



Statement to District Board of the MDC, June 4, 2018.

Good evening

This statement will only take 5 minutes. My name is Nick Alexander and I live in Ridgefield, CT. I am here representing only myself as the owner of Heat, Light & Water Consulting.

I want to put a proposal to the Board that I think will, within 3 years, be earning the MDC incremental bottom-line income of at least \$2m per year off of a newly-created asset worth at least \$10m, as well as

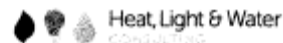
- improving Hartford ratepayer satisfaction,
- informing ratepayers of their responsibilities for their buried lines,
- bringing reputational benefits for MDC by solving real problems faced by Hartford homeowners, and
- saving a lot of leaking water.

No 12-month period would be a drain on cash for the District.

I wish to partner with Mr. Jellison and his staff to develop a District-owned voluntary warranty program to cover the cost of emergency repairs to service lines and sewer lines on ratepayer-owned land. These repairs are the homeowner's responsibility, often cost thousands of dollars and most Hartford residents would struggle to afford a sudden expense of that magnitude.

Most of the state of CT already has similar programs offered by their utilities – Aquarion customers have the 'Safety Valve' branded program, CT Water customers have the Linebacker program, and New Haven residents have the regional water authority's Pipesafe program. For Linebacker and Pipesafe, customers can pay for their membership of the program on the utility's bill. Hartford residents seeking similar coverage have to today spend well over \$200 for their own insurance from private businesses such as Homeserve.

[www.hlwconsulting.com](http://www.hlwconsulting.com)



I have spent more than a decade in the warranty industry in roles such as CFO, but now am dedicated to helping utilities and municipalities do this themselves to the benefit of all their stakeholders. I believe that District ownership of a program allows for this body to have ultimate authority around pricing, how the program is marketed, use of the brand and the types of repair to be covered in the Hartford area. I have comprehensive knowledge of all business processes in these programs and am as passionate about taking care of the customer as I am for bringing financial benefits to the District.

As a next step, I request that the Board direct myself and MDC executive management to return to the July 9 meeting with a more detailed proposal for a program, including firm timelines and financial projections. I will make no charge for my time used to prepare this proposal.

Should any person here this evening wish to conduct due diligence on me and my credentials, I leave copies of my business card here and details of my website together with copies of this statement, which I am happy to be entered to the official record of this meeting. I will take any questions. Thankyou.

Sincerely,

Nick Alexander, Member, Heat, Light & Water Consulting, LLC.

[www.hlwconsulting.com](http://www.hlwconsulting.com)

### **ADJOURNMENT**

The meeting was adjourned at 7:51 PM

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

July 9, 2018

\_\_\_\_\_  
Date of Approval



**THE METROPOLITAN DISTRICT COMMISSION**

555 Main Street  
Hartford, Connecticut 06103  
Monday, July 9, 2018

**Present:** Commissioners John Avedisian, Clifford Avery Buell, Luis Caban, Daniel Camilliere, William A. DiBella, Peter Gardow, Denise Hall, James Healy, Allen Hoffman, Jean Holloway, Kathleen J. Kowalyszyn, Gary LeBeau, Byron Lester, Alphonse Marotta, Whit Osgood, Domenic M. Pane, Bhupen Patel, Pasquale J. Salemi, Raymond Sweezy, Alvin Taylor, Michael Torres and Richard W. Vicino (22)

**Absent:** Commissioners Andrew Adil, Mary Anne Charron, Donald M. Currey, Timothy J. Fitzgerald, Matthew B. Galligan, David Ionno, Maureen Magnan, Sandra Johnson, Michael Solomonides, and New Britain Special Representative Michael Carrier (10)

**Also**

**Present:** Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Brendan Fox, Assistant District Counsel  
Carl R. Nasto, Assistant District Counsel  
John S. Mirtle, District Clerk  
Christopher Levesque, Director of Operations  
Sue Negrelli, Director of Engineering  
Kelly Shane, Director of Procurement  
Robert Schwarm, Director of Information Technology  
Tom Tyler, Director of Facilities  
Robert Zaik, Director of Human Resources  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Victoria S. Escoriza, Executive Assistant

**CALL TO ORDER**

The meeting was called to order by Chairman DiBella at 6:00 PM

**ROLL CALL AND QUORUM**

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

**PLEDGE OF ALLEGIANCE**

Those in attendance stood and recited the Pledge of Allegiance.

**MOMENT OF SILENCE**

***Chairman DiBella requested a moment of silence in memory of Martin B. Courneen who served as a Commissioner and Citizen Member for over 25 years.***

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MINUTES**

***On motion made by Commissioner Camilliere and duly seconded, the meeting minutes of June 4, 2018 were approved.***

***Commissioners Caban, Healy, LeBeau, Lester and Kowalyshyn abstained.***

**REPORT FROM DISTRICT CHAIRMAN**

The District Chairman discussed his report during the District Counsel report.

**REPORT FROM CHIEF EXECUTIVE OFFICER**

Scott Jellison delivered the District Chief Executive Officers report.

**REPORT FROM DISTRICT COUNSEL**

Without objection, Agenda Items #10B “*Department of Energy and Environmental Protection Discharge of Wastewater from the Former Hartford Landfill into the District’s Sanitary Sewer*” and #12 “*Settlement of Pending Litigation – Eversource v. MDC*”, were discussed during the District Counsel Report.

R. Bartley Halloran delivered the District Counsel’s Report.

***Commissioner Osgood left the meeting at 6:41 PM***

**DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION**  
**DISCHARGE OF WASTEWATER FROM THE FORMER HARTFORD**  
**LANDFILL INTO THE DISTRICT'S SANITARY SEWER**

Commissioner Sweezy read the following resolution:

To: District Board

July 9, 2018

Be it resolved:

MDC Counsel is instructed to inform DEEP that the continued discharge of groundwater and leachate into the sewer system will not be permitted after September 1, 2018 unless:

- a) A long term abatement plan is developed between parties by September 1, 2018, and
- b) MDC is paid for the outstanding charges for discharge of groundwater and leachate from the landfill to date, and a commitment to pay future charges is made.

***Without objection, Commissioner Buell amended the resolution to add the language shown above in redline.***

***On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted, as amended, by unanimous vote of those present.***

***At 7:42 PM Chairman DiBella recused himself due to a conflict of interest and exited the meeting. District Counsel R. Bartley Halloran took over chair.***

**SETTLEMENT OF PENDING LITIGATION**  
***EVERSOURCE V. MDC***

To: District Board

July 9, 2018

**BE IT HEREBY RESOLVED**, that pursuant to Section B2f of the By-Laws of The Metropolitan District, the Board of Commissioners of The Metropolitan District hereby authorizes District Counsel, or his designee, to settle the lawsuit captioned *CT LIGHT & POWER d/b/a EVERSOURCE ENERGY v. THE METROPOLITAN DISTRICT*, Docket No. HHD-CV17-6077616, for the total sum of \$48,500.00, subject to the proper execution of any and all documents reasonably necessary to effect said settlement, including but not limited to a general release containing a confidentiality provision from the plaintiff, and formal withdrawal of said action.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Vicino and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

***Chairman DiBella abstained.***

***Chairman DiBella resumed the chair at 7:45 PM***

**BOARD OF FINANCE  
BUSINESS TRANSFORMATION PROJECT MANAGEMENT  
AND DATA CLEANSING**

To: District Board July 9, 2018

From: Board of Finance

Bond counsel prepared the following resolution for consideration by the Board of Finance:

At a meeting of the Board of Finance held on July 9, 2018, it was:

**Voted:** That the Board of Finance recommends to the District Board passage of the following resolution:

RESOLUTION APPROPRIATING \$7,500,000 FOR INFORMATION TECHNOLOGY IN SUPPORT OF THE DISTRICT'S BUSINESS TRANSFORMATION PROGRAM AND AUTHORIZING THE ISSUANCE OF \$7,500,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

**Section 1.** The sum of \$7,500,000 is hereby appropriated for information technology in support of the District's Business Transformation Project. Specifically, this appropriation includes project management costs for the SAP system reimplementation, including legacy SAP data cleansing services in preparation for data migration into the District's new SAP system. Such costs may include those for hardware, software, labor costs for District employees as well as costs for the services of third parties, legal, administrative and other financing costs related thereto.

**Section 2.** To meet said appropriation \$7,500,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. Said bonds shall be issued in fully registered form, be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or the Deputy Treasurer, and bear the District seal or a facsimile thereof. The bonds may be secured by the full faith and credit of the District and/or by special revenues of the District pledged thereto by the District Board, in accordance with Connecticut laws and the District's Charter. Each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with and that such bond is within every debt and other limit prescribed by law. The aggregate principal amount of the bonds to be issued, the form of issuance as serial, term or discount bonds, the dated date, final maturity, annual installments of principal, whether interest on the bonds will be fixed or variable, the rate or rates of interest, or method of determining interest rates thereon, whether such interest shall be excluded or included in gross income for federal income tax purposes, denominations, terms of redemption, if any, the date, time of issue and sale and all other terms, details and particulars of such bonds shall be determined by the District Board, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. It is hereby found and determined that the issuance of any such bonds the interest on which is included in gross income for federal income tax purposes is in the public interest. The bonds may be sold by competitive bid or negotiated sale, as determined by the District Board. If sold by competitive bid, a notice of sale, or summary thereof, shall be published at least five (5) days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If sold by negotiated sale, the form and details of the bond purchase agreement for the sale of the bonds shall be determined by the District Board.

**Section 3.** The Treasurer and the Deputy Treasurer are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes or certificates of indebtedness evidencing such borrowings may be sold by competitive bid or negotiated sale, as determined by the Treasurer or Deputy Treasurer, in such manner as shall be determined by said Officers. Said notes or certificates of indebtedness shall be issued in fully registered form, be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer, and bear the District seal or a facsimile thereof. The notes or certificates of indebtedness may be secured by the full faith and credit of the District and/ or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the notes shall recite that every requirement of law relating to its issue has been duly complied with and that such note is within every debt and other limit prescribed by law. The net interest cost on such notes or certificates of indebtedness, including renewals thereof, and the expense of

preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on such notes or certificates of indebtedness then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

**Section 4.** In connection with the issuance of the bonds, notes or certificates of indebtedness authorized hereunder and under the Resolutions ("Authorized Obligations"), the District Board is hereby authorized to approve the terms and conditions of, including necessary covenants, limitations and restrictions on the District necessary to obtain, standby bond purchase agreements, letters of credit, lines of credit, financial guaranty insurance policies, guarantees of the District or third parties, surety agreements, or any similar agreements ("Credit Facilities") with one or more financial institutions providing Credit Facilities ("Credit Facility Providers") to provide for additional security for and the purchase upon tender of the Authorized Obligations, if any, under circumstances set forth in the Indentures (defined herein). Credit Facilities shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer.

**Section 5.** In connection with the issuance of Authorized Obligations bearing interest at variable interest rates, the District Board is hereby authorized to approve the terms and conditions of, including necessary covenants, limitations and restrictions on the District necessary to enter into, remarketing agreements, broker-dealer agreements, auction agency agreements and other agreements (the "Reoffering Agreements") with remarketing agents, investment banking firms or other financial institutions to be appointed by the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer ("Reoffering Agents"), which provide for, among other things, the terms and conditions for reoffering Authorized Obligations bearing interest at variable interest rates, the Reoffering Agents' compensation and the disclosure of the District's financial condition. Reoffering Agreements shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer.

**Section 6.** In connection with the issuance of Authorized Obligations, if permitted by Connecticut laws and the District's Charter, the District Board is hereby authorized to approve the terms and conditions of, including necessary covenants, limitations and restrictions on the District necessary to obtain, an interest rate swap agreement in the form of the International Swaps and Derivatives Association, Inc. (ISDA) Master Agreement, together with applicable annexes, schedules and confirmations thereto, contracts to manage interest rate risk, including interest rate caps, options, puts, call or similar arrangements, or such other agreements permitted by Connecticut laws and the District's Charter ("Swap Agreements"), with one or more counterparties to be selected by the Chairman or Vice Chairman and Treasurer or Deputy Treasurer, as Swap Provider (the "Swap Providers"), which provides for, among other things, the effective date or dates of the Swap Agreements, the rate of interest to be paid by the District to the Swap Providers on the principal amount of the bonds (which may be a fixed rate or a variable rate based on an index determined by the

Chairman or Vice Chairman and Treasurer or Deputy Treasurer), the rate of interest to be received by the District from the Swap Providers (which may be a fixed rate or a variable rate based on an index determined by the Chairman or Vice Chairman and Treasurer or Deputy Treasurer), the payment of certain fees, the imposition of certain covenants, limitations and restrictions on the District and the execution of various other instruments. Swap Agreements shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer. To the extent provided by Connecticut laws, the full faith and credit of the District may be pledged to any and all payments to be made by the District with respect to the Swap Agreements, including, any termination or netting payments to be made by the District.

**Section 7.** The Chairman or Vice Chairman and Treasurer or Deputy Treasurer are hereby authorized, on behalf of the District, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in the Securities and Exchange Commission Securities Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds, notes and certificates of indebtedness authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

**Section 8.** The District hereby expresses its official intent pursuant to Treasury Regulations Section 1.150-2 to reimburse expenditures paid sixty days prior to and any time after the date of passage of this Resolution in connection with the Resolutions with the proceeds of Authorized Obligations. Said obligations shall be issued to reimburse such expenditures not later than 18 months after the date of the expenditure or such later date the Regulations may authorize. The District hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Chairman or Vice Chairman and the Treasurer or Deputy Treasurer is each individually authorized to pay project expenses in accordance herewith pending the issuance of the Authorized Obligations. This Section is included herein solely for purposes of compliance with Treasury Regulations Section 1.150-2 and may not be used or relied on for any other purpose.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Camilliere and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**BUREAU OF PUBLIC WORKS  
100 HELMSFORD WAY, WINDSOR  
RELEASE OF SEWER RIGHT-OF-WAY**

To: District Board

July 9, 2018

From: Bureau of Public Works

On April 12, 2018, the District received a request from Attorney Douglas S. Pelham on behalf of WE 100 Helmsford Way LLC, property owner of 100 Helmsford Way, Windsor, for The Metropolitan District to release portions of two existing sanitary sewer easements within the subject property, as shown on the accompanying map. The purpose of the request is to enable the development of the parcel.

The existing easements were acquired by The Metropolitan District from Culbro Land Resources, Inc., in conjunction with the Village on the Knoll Developer's Permit-Agreement project in 1990. Since the existing sewer was relocated in a separate easement in 1994 through a separate Developer's Permit Agreement and there are no future plans to use these easements, there is no longer any need for them to remain on the Town of Windsor land records.

From an engineering standpoint, the release of these easements will not have a negative impact on the wastewater collection system, and no hardship or detriment would be imposed on others. All new connections and services to the property can utilize the existing sanitary sewer in Helmsford Way.

At a meeting of the Bureau of Public Works held on June 13, 2018, it was:

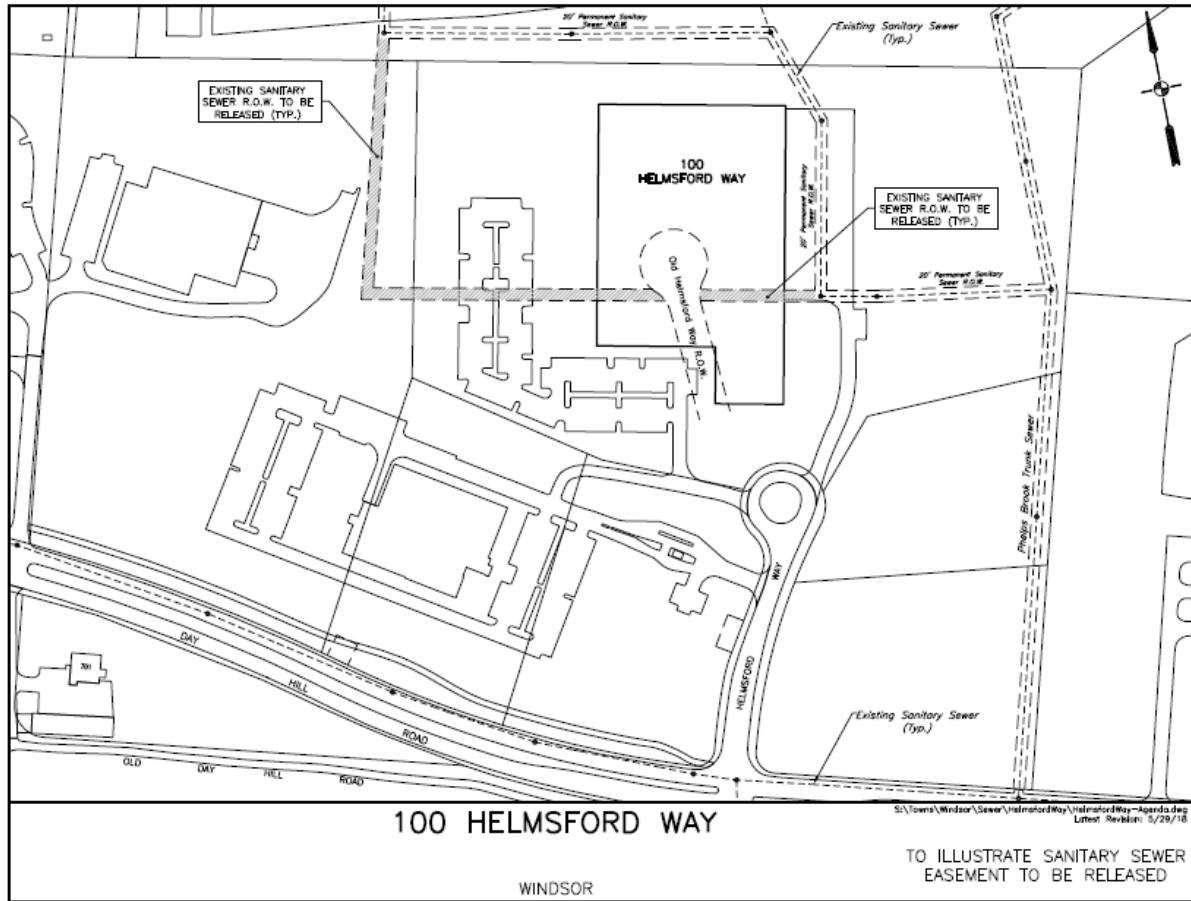
**Voted:** That the Bureau of Public Works recommends to the District Board passage of the following resolution:

**Resolved:** That the Chairman or Vice Chairman of the District Board be authorized to execute the release of portions of the existing sanitary sewer easements on property owned by WE 100 Helmsford Way LLC, as shown on the accompanying map and as recorded in the Town of Windsor land records, Volume 814, Pages 132 through 137. The release shall be subject to approval by District Counsel as to form and content.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk





**COHN | BIRNBAUM | SHEA**  
A PROFESSIONAL CORPORATION  
ATTORNEYS AT LAW

HARTFORD • NEW YORK

Douglas S. Pelham  
860-493-2261  
[dpelham@cbshealaw.com](mailto:dpelham@cbshealaw.com)100 PEARL STREET  
HARTFORD, CONNECTICUT 06103-4500  
TELEPHONE 860 • 493 • 2200  
FACSIMILE 860 • 727 • 0361  
[WWW.CBSHEALAW.COM](http://WWW.CBSHEALAW.COM)METROPOLITAN DISTRICT  
ENGINEERING & PLANNING

April 9, 2018

APR 12 2018

RECEIVED

Michael Curley, P.E.  
Technical Services, Engineering & Planning  
The Metropolitan District  
555 Main Street, P.O. Box 800  
Hartford, CT 06142-0800

Re: Request for release of a sanitary sewer easement at 100 Helmsford Way, Windsor, CT

Dear Mr. Curley:

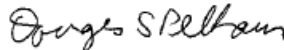
This is a request to release a portion of a sanitary sewer easement at the above referenced property. Enclosed please find copies of the following documents in furtherance of this request:

1. ALTA/NSPS Land Title Survey prepared for WE 100 Helmsford Way LLC dated April 10, 2017, prepared by Alford Associates, Inc.
2. Sewer Easement dated August 14, 1990 and recorded in Volume 814 at Page 132 of the Windsor Land Records.
3. Sewer Easement dated August 14, 1990 and recorded in Volume 814 at Page 135 of the Windsor Land Records.
4. Plan & Profile 3, Day Hill Technology Park Prepared for Culbro Land Resources, Inc. and recorded as Map No. 3713 of the Windsor Land Records.
5. Plan & Profile 4, Day Hill Technology Park Prepared for Culbro Land Resources, Inc. and recorded as Map No. 3714 of the Windsor Land Records.
6. An 11 X 17 copy of the first sheet of the survey hand marked with the portions of the easement for which a release is requested.

It appears from the documentation we have that the sewer lines and part of the easement were previously relocated but the unneeded portion of the original easement was never released. This request is therefore made in order to release the unneeded portions of the old easement of record.

A check for \$125.00 is also enclosed for administrative fees. Please advise if you need any further information regarding this matter.

Very truly yours,

Douglas S. Pelham  
Attorney for WE 100 Helmsford Way LLC

c: Barbara Green (via email) w/enclosures

188125v1/90068-001

***On motion made by Commissioner Pane and duly seconded,  
the report was received and resolution adopted by unanimous  
vote of those present.***

**AUTHORIZATION FOR SALE OF VEHICLE**

To: District Board

July 9, 2018

From: Scott W. Jellison, Chief Executive Officer

The Metropolitan District ("District") owns a certain 2007 LT9513 model Vactor Truck manufactured by Sterling (the "Vehicle"). The District now desires to replace this Vehicle and sell it as scrap to Standard Equipment Company ("Standard") for consideration in the amount of \$20,000.00.

**Be It Resolved:** that pursuant to Section 2-12 of the District Charter, the above-reference sale of the Vehicle to Standard is hereby authorized for the purposes set forth above, upon the above terms and conditions, and such other terms and conditions as the Chief Executive Officer and the District Counsel deem appropriate and in the best interests of the District; and be it further

**Resolved,** that the Chief Executive Officer is hereby authorized to enter into and execute bills of sale and any and all manner of other documents and to take such other actions as he and the District Counsel may deem appropriate and in the best interests of the District in order to effect the above sale; and be it further

**Resolved,** that no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Chief Executive Officer fail to execute the aforementioned bills of sale or other documents, or to take any of the other aforesaid actions; and be it further

**Resolved,** that all approvals and authorizations provided hereby are contingent upon, and shall only be effective on and by means of, the Chief Executive Officer executing such bills of sale and other documents, and taking such actions, all of which shall be, in form and substance, acceptable to the Chief Executive Officer and District Counsel.

Respectively submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Kowalyshyn and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

No one from the public appeared to be heard.

**COMMISSIONER QUESTIONS AND COMMENTS**

***Without objection, Commissioner Caban recommended to set an authorization level for the sale of personal property, and referred this to the Audit Committee.***

**ADJOURNMENT**

The meeting was adjourned at 8:05 PM

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

August 6, 2018

---

Date of Approval

**THE METROPOLITAN DISTRICT COMMISSION**

555 Main Street  
Hartford, Connecticut 06103  
Monday, August 6, 2018

**Present:** Commissioners Andrew Adil, John Avedisian, Clifford Avery Buell, Daniel Camilliere, William A. DiBella, Timothy J. Fitzgerald, Peter Gardow, Denise Hall, James Healy, Allen Hoffman, Jean Holloway, Kathleen J. Kowalyshyn, Gary LeBeau, Maureen Magnan, Alphonse Marotta, Whit Osgood, Domenic M. Pane, Bhupen Patel, Pasquale J. Salemi, Raymond Sweezy, Alvin Taylor, Michael Torres and Richard W. Vicino (23)

**Absent:** Commissioners Luis Caban, Mary Anne Charron, Donald M. Currey, Matthew B. Galligan, David Ionno, Sandra Johnson, Byron Lester, Michael Solomonides, and New Britain Special Representative Michael Carrier (9)

**Also**

**Present:** Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Brendan Fox, Assistant District Counsel  
Christopher Stone, Assistant District Counsel  
John S. Mirtle, District Clerk  
Christopher Levesque, Director of Operations  
Sue Negrelli, Director of Engineering  
Kelly Shane, Director of Procurement  
Robert Schwarm, Director of Information Technology  
Carrie Blardo, Assistant to the Chief Operating Officer  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Victoria S. Escoriza, Executive Assistant

**CALL TO ORDER**

The meeting was called to order by Chairman DiBella at 5:33 PM

**ROLL CALL AND QUORUM**

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

**PLEDGE OF ALLEGIANCE**

Those in attendance stood and recited the Pledge of Allegiance.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MINUTES**

*On motion made by Commissioner Camilliere and duly seconded, the meeting minutes of July 9, 2018 were approved.*

*Commissioners Adil, Fitzgerald and Magnan abstained.*

**REPORT FROM DISTRICT CHAIRMAN**

Chairman DiBella delivered the District Chairman Report. Without objection, Chairman DiBella referred the creation of a Speakers Bureau to the Community Affairs Committee.

**REPORT FROM CHIEF EXECUTIVE OFFICER**

Scott Jellison delivered the District Chief Executive Officers report.

**REPORT FROM DISTRICT COUNSEL**

Attorney R. Bartley Halloran presented the District Counsel Report.

**DISTRICT CLERK  
PETITION FOR SEWER SERVICE**

From: District Clerk

To: District Board

August 6, 2018

The following petition was received on July 6, 2018:

Arsalan Altaf has requested sewer service for a property located on Fairfield Avenue in Newington, Connecticut.

It is RECOMMENDED that it be

**Voted:** That the foregoing petition be received and referred to the Bureau of Public Works for study and subsequent action.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

**Arsalan Altaf**

16 Maple Ave, Windsor Locks, CT 06096

---

Request for Sewer Service to  
48 Fairfield Ave, Newington, CT

July 6, 2018

District Clerk  
555 Main St  
Hartford, CT 06142

The purpose of this letter is to formally request a sewer main extension for service at 48 Fairfield Ave, Newington, CT.

Very Truly Yours,

*Arsalan Altaf*

***On motion made by Commissioner Magnan and duly seconded, the report was received and resolution adopted, by unanimous vote of those present.***

***Without objection, Agenda Items #10A "Petition for Water Service – Foster Road, South Windsor" and #10B "Petition for Water Service – International Drive and Seymour Road, East Granby" were consolidated and considered together.***

**DISTRICT CLERK  
PETITION FOR WATER SERVICE**

From: District Clerk

To: District Board

August 6, 2018

The following petition was received on July 10, 2018:

Justin Rheiner has requested extending the water main on Foster Road in South Windsor, Connecticut.

It is RECOMMENDED that it be

**Voted:** That the foregoing petition be received and referred to the Water Bureau for study and subsequent action.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

Dear Mr. Michael Curley,

My name is Justin Rheiner and I live at 470 Foster Road in South Windsor, CT. Both my house and my next door neighbor's house are new builds constructed in 2016. Their house is on the corner of Foster and Strong Roads, however, their address is technically Strong Road because their driveway comes off of Strong. We both have private wells for our water supply as do several other neighbors across the street at our end of Foster Road.

There is a water main on Foster Road that services the majority of the street already, up to and including my other next door neighbor, right next door to me, at 450 Foster Road. I have spoken to my neighbors with well water and they are very interested in connecting to the main water supply if the utility is continued the rest of the way down our street.

Please consider this my formal request to continue the main water service line the rest of the way down Foster Road to the end of the street at Strong Road.

If you have any questions or need any further information, please feel free to contact me at the above address, on my cell or via email at [redacted]. Thank you very much for your time and consideration.

Respectfully,



Justin Rheiner

METROPOLITAN DISTRICT  
ENGINEERING & PLANNING

JUL 10 2018  
RECEIVED

**DISTRICT CLERK  
PETITION FOR WATER SERVICE**

From: District Clerk



To: District Board

August 6, 2018

The following petition was received on August 2, 2018:

Jeffrey Carrigan, on behalf of the Granby Village Condo Association, has requested extending the water main along International Drive and Seymour Road, East Granby, Connecticut.

It is RECOMMENDED that it be

**Voted:** That the foregoing petition be received and referred to the Water Bureau for study and subsequent action.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

Good Afternoon MDC...

On behalf of The Granby Village Condo Association, I am writing to request for a proposal to extend MDC Utilities to our neighborhood in East Granby, CT.

Currently our aging well system serves three separate condo complexes of at least 120 residences near the Windsor-East Granby town line along International Dr. and Seymour Rd.

We know the process may take years however, we need to prepare for a viable water supply to respond to the wells inevitable failure.

Our condos along with the surrounding neighborhood makes up the largest population demographic of potential customers in our town and I am surprised that the network is not extended here...

Right now our households spend about \$25/month each for our water utility and hopefully with variances from the town, the extension of MDC is a comparable possibiilty.

Please if a proposal could be sent as a reply to this email, I could submit something in writing to our next Homeowners Association Meeting at the end of August.

Thanks for your consideration...

Jeffrey Carrigan  
Board Member  
Granby Village Condo Association

***On motion made by Commissioner Sweezy and duly seconded, the reports for resolutions #10A "Petition for Water Service – Foster Road, South Windsor" and #10B "Petition for Water Service – International Drive and Seymour Road, East Granby" were received and the resolutions adopted by unanimous vote of those present.***

**BOARD OF FINANCE  
2018 OPERATING BUDGET TRANSFER**

To: District Board

August 6, 2018

From: Board of Finance

The 2018 Metropolitan District operating budget is currently experiencing deficits in the Taxes budget. The Taxes budget has a deficit due to actual mill rates in the non-member towns being higher than previous mill rates.

**CERTIFICATIONS:**

In accordance with Section 3-8 of the Charter of The Metropolitan District, I hereby certify that there exists free from encumbrances, in the following appropriation, the amounts listed:

	<b>General</b>	<b>Water</b>	<b>Total</b>
<b>Department 741 – Special Programs &amp; Agreements</b>	<b><u>-0-</u></b>	<b><u>\$3,405,300.00</u></b>	<b><u>\$3,405,300.00</u></b>
<b>Total</b>	<b><u>-0-</u></b>	<b><u>\$3,405,300.00</u></b>	<b><u>\$3,405,300.00</u></b>

---

John M. Zinzarella  
Chief Financial Officer

At a meeting of the Board of Finance held on August 6, 2018, it was:

**Voted:** That the Board of Finance recommends to the District Board passage of the following resolution.

**Resolved:** That transfers within the 2018 Budget Appropriations be approved as follows:

<b>From:</b>	<b>General</b>	<b>Water</b>	<b>Total</b>
<b>Department 741 – Special Programs &amp; Agreements</b>	<b><u>-0-</u></b>	<b><u>\$200,000.00</u></b>	<b><u>\$200,000.00</u></b>
<b>Total</b>	<b><u>-0-</u></b>	<b><u>\$200,000.00</u></b>	<b><u>\$200,000.00</u></b>

<b>To:</b>	<b>General</b>	<b>Water</b>	<b>Total</b>
<b>Department-731</b>			

<b>Taxes</b>	<b>-0-</b>	<b>\$200,000.00</b>	<b>\$200,000.00</b>
<b>Total</b>	<b><u>-0-</u></b>	<b><u>\$200,000.00</u></b>	<b><u>\$200,000.00</u></b>

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

*On motion made by Commissioner Magnan and duly seconded, the report was received and resolution adopted, by unanimous vote of those present.*

*Commissioner LeBeau exited the meeting at 6:34PM*

*Commissioner Osgood exited the meeting at 6:48 PM*

*Commissioner Avedisian exited the meeting at 6:49PM*

#### **OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

No one from the public appeared to be heard.

#### **COMMISSIONER QUESTIONS AND COMMENTS**

Merice Bryan of the Upper Albany Merchants Association submitted the following written comments:



*"To build a strong, responsive merchants' association, with objectives to develop a communication network, provide technical assistance, organize promotional activities, and increase residents' utilization of the commercial strip"*

August 6, 2018

MDC District Commissioners  
The Metropolitan District  
555 Main Street  
Hartford, CT 06103

Dear Commissioner,

On behalf of members of the Upper Albany Merchant Association we are seeking your assistance to ensure that consistent services and delivery of the highest quality water are maintained to properties along the Upper Albany corridor.

The Route 44 DOT Safety Improvement Program is currently in its construction phase and there are no plans for the improvement or replacement of existing water mains or associated service laterals. Recently, one of our merchants was forced to replace the water service lateral that services his property located at 1123 Albany Avenue. The attached photograph shows the condition of the pipe that was removed from service. We are concerned that this situation might not be unique (widespread along the corridor) and although we have repeatedly sought the assistance of the MDC, the agency's consensus is that no action is necessary on its part.


The water leak at 1123 Albany Avenue was first detected during October 2017, and continued through June 2018. We are concerned that some of this water could have found its way into the basements of several of the properties on the avenue but all efforts to have MDC address the matter in a meaningful manner have proven futile. In the meantime, some residents have wisely refused to utilize the water for potable use.

We would appreciate any effort on your part that will provide the assurance that potable water will be consistently delivered to residents and property owners of this community. Thanks for your kind consideration.

Regards,

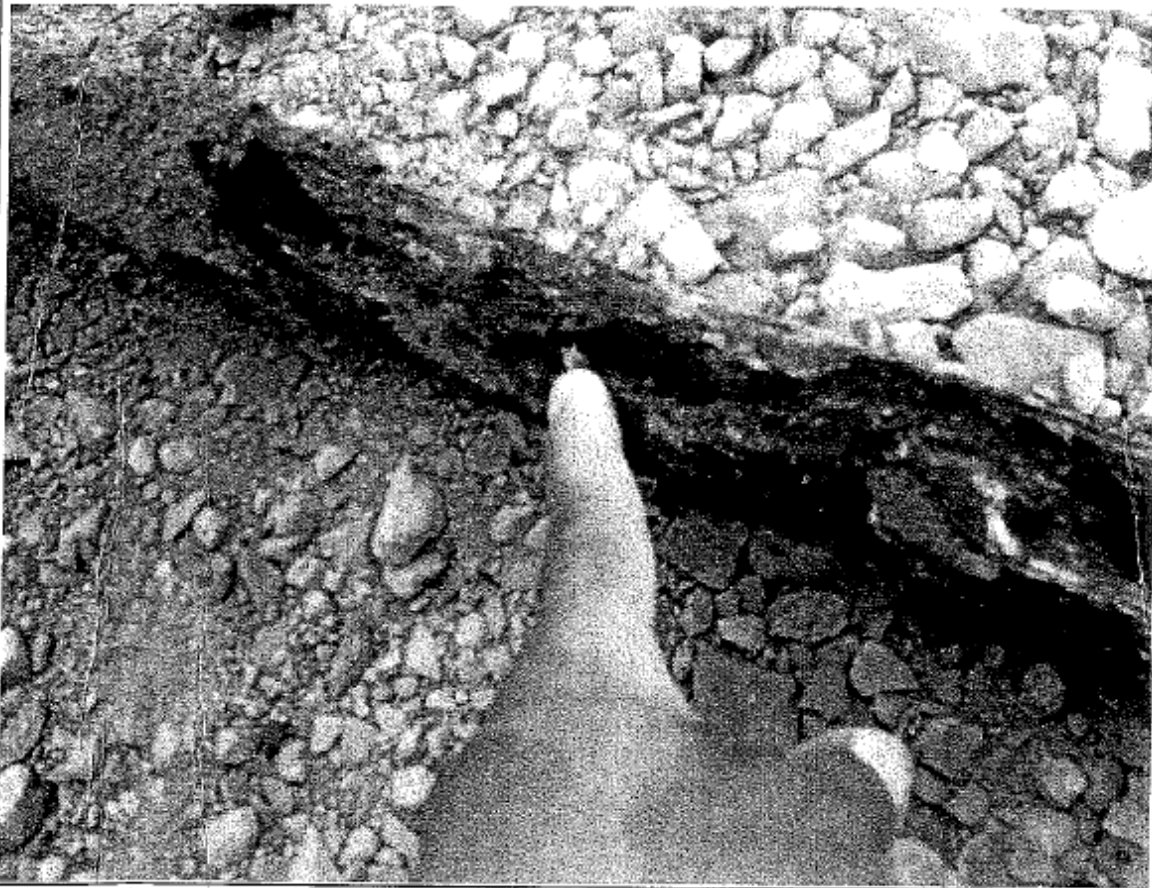

Upper Albany Merchants Association


cc. CT Department of Public Health

	<p><b>Upper Albany Merchants Association</b>  <b>Regarding: 1123 Albany Ave</b></p> <p><i>"To build a strong, responsive merchants' association, with objectives to develop a communication network, provide technical assistance, organize promotional activities, and increase residents' utilization of the commercial strip"</i></p>	<p>UAMA Partner: MDC / DPH</p> <p>Commissioners Meeting 6:00pm August 06, 2018</p>
---	--	--

### Condition of Failed Service Lateral

DATE: August 06, 2018



<p><b>UAMA, 1382 ALBANY AVE. HARTFORD, CT 06112</b>  <b>WWW.UPPERALBANY.COM (860)727-9830</b></p>

	<p><b>Upper Albany Merchants Association</b>  <b>Regarding: Albany Ave Water Mains</b></p> <p><i>"To build a strong, responsive merchants' association, with objectives to develop a communication network, provide technical assistance, organize promotional activities, and increase residents' utilization of the commercial strip"</i></p>	<p>UAMA Partner: MDC / DPH</p> <p>Commissioners Meeting 6:00pm August 06, 2018</p>
---	---	--

## **Condition of Albany Ave Water Mains and Services**

**DATE: August 06, 2018**

1. Why didn't MDC work with the State and the City to replace the large water mains and services within Albany Avenue?
2. Why was Hartford Upper Albany Avenue treated differently from West Hartford Farmington Avenue?
3. Is it not true that up to 2012 or so, MDC was planning to replace the mains and services ahead of the State work?
4. What did MDC's own analysis say regarding the age, conditions, schedule and need for replacing the mains and services?
5. Wasn't there available funding from the State DPH for such work?
6. What will happen to the new infrastructure improvements if these mains and services fail a few years from now?
7. What was the rationale for replacing the West Hartford Farmington Avenue mains versus the action to not replace the ones in Albany Avenue?
8. Who made the decision not to replace Hartford Albany Avenue mains and services, and, why?
<p><i>* This Thursday 10AM - Handel Center  Meeting w/ Upper Albany -&gt; Bill and Scott attending</i></p>
<p><b>UAMA. 1382 ALBANY AVE. HARTFORD. CT 06112</b>  <b>WWW.UPPERALBANY.COM (860)727-9830</b></p>

**ADJOURNMENT**

The meeting was adjourned at 6:51 PM

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

September 5, 2018

---

Date of Approval

**THE METROPOLITAN DISTRICT COMMISSION**

555 Main Street  
Hartford, Connecticut 06103  
Wednesday, September 5, 2018

**Present:** Commissioners John Avedisian, Clifford Avery Buell, Luis Caban, Daniel Camilliere, Donald M. Currey, William A. DiBella, Timothy J. Fitzgerald, Peter Gardow, Denise Hall, James Healy, Allen Hoffman, Jean Holloway, David Ionno, Kathleen J. Kowalyshyn, Gary LeBeau, Byron Lester, Maureen Magnan, Alphonse Marotta, Whit Osgood, Domenic M. Pane, Bhupen Patel, Pasquale J. Salemi, Michael Solomonides, Raymond Sweezy, Alvin Taylor, and Richard W. Vicino (26)

**Absent:** Commissioners Andrew Adil, Mary Anne Charron, Matthew B. Galligan, Sandra Johnson, Michael Torres and New Britain Special Representative Michael Carrier (6)

**Also**

**Present:** Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
John S. Mirtle, District Clerk  
Christopher Levesque, Director of Operations  
Sue Negrelli, Director of Engineering  
Robert Schwarm, Director of Information Technology  
Kelly Shane, Director of Procurement  
Tom Tyler, Director of Facilities  
Robert Zaik, Director of Human Resources  
Nick Salemi, Special Services Administrator  
Julie McLaughlin, Special Services Administrator  
Carrie Blardo, Assistant to the Chief Operating Officer  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Victoria S. Escoriza, Executive Assistant  
Joe Laliberte, CDM Smith  
David Silverstone, Consumer Advocate

**CALL TO ORDER**

The meeting was called to order by Chairman DiBella at 6:07 PM

**ROLL CALL AND QUORUM**

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.



**PLEDGE OF ALLEGIANCE**

Those in attendance stood and recited the Pledge of Allegiance.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MINUTES**

***On motion made by Commissioner Camilliere and duly seconded, the meeting minutes of August 6, 2018 were approved.***

***Commissioner Caban abstained.***

**REPORT FROM CHIEF EXECUTIVE OFFICER**

Scott Jellison delivered the District Chief Executive Officers report.

Julie McLaughlin, Special Services Administrator, gave a presentation regarding the water bill layout and design.

***Commissioner Currey exited the meeting at 6:27 PM***

**INTEGRATED PLAN TECHNICAL APPROACH**

Joe Laliberte of CDM Smith gave a presentation on the Integrated Plan Technical Approach.

***Without object, Chairman DiBella requested to move Agenda Item #12, "Opportunity for General Public Comments" prior to Agenda Item #11, "Discharge of Wastewater from the Former Hartford Landfill Into the District's Sanitary Sewer".***

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

Judy Allen from West Hartford spoke regarding potential ways to save money.

**DISCHARGE OF WASTEWATER FROM THE FORMER HARTFORD LANDFILL  
INTO THE DISTRICT'S SANITARY SEWER****EXECUTIVE SESSION**

At 6:28 P.M., Chairman DiBella requested an executive session to discuss pending litigation.

***On motion made by Commissioner Caban and duly seconded, the District Board entered into executive session to discuss pending litigation.***

Those in attendance during the executive session:

Commissioners John Avedisian, Clifford Avery Buell, Luis Caban, Daniel Camilliere, Donald M. Currey, William A. DiBella, Timothy J. Fitzgerald, Peter Gardow, Denise Hall, James Healy, Allen Hoffman, Jean Holloway, David Ionno, Kathleen J. Kowalyshyn, Gary LeBeau, Byron Lester, Maureen Magnan, Alphonse Marotta, Whit Osgood, Domenic M. Pane, Bhupen Patel, Pasquale J. Salemi, Michael Solomonides, Raymond Sweezy, Alvin Taylor, and Richard W. Vicino Chief Executive Officer Scott W. Jellison; Deputy Chief Executive Officer, Business Services John M. Zinzarella; Director of Operations Christopher Levesque; Director of Facilities Tom Tyler; Attorneys R. Bartley Halloran, John S. Mirtle, Christopher R. Stone.

***Commissioner Kowalyshyn exited the meeting at 8:18 PM***

***Commissioner Ionno exited the meeting at 9:01 PM***

### **RECONVENE**

At 9:07 P.M., Chairman DiBella requested to come out of executive session and on motion made by Commissioner Sweezy and duly seconded, the District Board came out of executive session and reconvened. No formal action was taken.

To: District Board

September 5, 2018

From: R. Bartley Halloran, District Counsel

At the July 9, 2018 District Board meeting, the Board approved a resolution instructing District Counsel to inform the Connecticut Department of Energy and Environmental Protection ("DEEP") that the continued discharge of groundwater and leachate from the Hartford landfill into the District's sewer system would not be permitted after September 1, 2018 unless a long term abatement plan is developed and the outstanding charges are paid in full.

The District and DEEP continue to engage in a dialogue in an attempt to resolve the ongoing dispute. Since the July Board meeting, the District and DEEP representatives met on August 15, 2018 and an additional meeting is scheduled for September 18, 2018 between District Chairman DiBella and DEEP Commissioner Klee to attempt to resolve the dispute.

It is RECOMMENDED:

**BE IT RESOLVED:** that the District Board extend the September 1, 2018 deadline from its July resolution in order to allow District Chairman DiBella, ~~and~~ Commissioner Klee, and Secretary Barnes of OPM to meet on September 18, 2018 to continue settlement discussions; and

**BE IT FURTHER RESOLVED:** that the District Chairman and District Counsel is instructed to report to the District Board at its October meeting on the outcome of the settlement discussions, the current status of the dispute, and potential legal remedies available to the District; and

**BE IT FURTHER RESOLVED:** that a committee consisting of at least five (5) but no more than seven (7) Commissioners, appointed by the District Chairman, is hereby created as a subcommittee of the Board to receive recommendations and periodic updates from staff on issues relating to DEEP's discharge of groundwater and leachate from the Hartford landfill into the District's sewer system, and to report to the Board its findings and recommendations as necessary.

Respectively submitted,

John S. Mirtle, Esq.  
District Clerk

*On motion made by Commissioner Sweezy and duly seconded, the resolution was amended as reflected above in redline.*

*On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted, as amended, by unanimous vote of those present.*

#### **ADJOURNMENT**

The meeting was adjourned at 9:09 PM

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

October 1, 2018

\_\_\_\_\_  
Date of Approval

**THE METROPOLITAN DISTRICT COMMISSION**

555 Main Street  
Hartford, Connecticut 06103  
Monday, October 1, 2018

**Present:** Commissioners Andrew Adil, John Avedisian, Clifford Avery Buell, Luis Caban, Daniel Camilliere, Donald M. Currey, William A. DiBella, Peter Gardow, Denise Hall, Allen Hoffman, Jean Holloway, David Ionno, Gary LeBeau, Byron Lester, Maureen Magnan, Alphonse Marotta, Whit Osgood, Domenic M. Pane, Pasquale J. Salemi, Alvin Taylor, Michael Torres and Richard W. Vicino (22)

**Absent:** Commissioners Mary Anne Charron, Timothy J. Fitzgerald, Matthew B. Galligan, James Healy, Kathleen J. Kowalyshyn, Bhupen Patel, Michael Solomonides, Raymond Sweezy, and New Britain Special Representative Michael Carrier (9)

**Also**

**Present:** Citizen Member Ron Angelo  
Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
Christopher Stone, Assistant District Counsel  
John S. Mirtle, District Clerk  
Christopher Levesque, Director of Operations  
Sue Negrelli, Director of Engineering  
Robert Schwarm, Director of Information Technology  
Kelly Shane, Director of Procurement  
Karyn Blaise, Controller  
Nick Salemi, Special Services Administrator  
Carrie Blardo, Assistant to the Chief Operating Officer  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Victoria S. Escoriza, Executive Assistant  
Joe Laliberte, CDM Smith  
David Silverstone, Consumer Advocate

**CALL TO ORDER**

The meeting was called to order by Chairman DiBella at 6:03 PM

**ROLL CALL AND QUORUM**

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

**PLEDGE OF ALLEGIANCE**

Those in attendance stood and recited the Pledge of Allegiance.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

Scott VanSicklin, President of the Kimberly Lane Water Association in South Glastonbury, spoke in favor of agenda item #13, "Petition for Water Service".

David Silverstone, Independent Consumer Advocate, spoke in support of the Integrated Plan and announced that he will hold a public forum on October 10, 2018 at 7:00 PM at the MDC Training Center, 125 Maxim Road, Hartford.

Judy Allen of West Hartford spoke in favor of the integrated plan, and asked questions regarding the CWP Charges, calculations of the flat customer service charge and available funding in the future.

**APPROVAL OF MINUTES**

*On motion made by Commissioner Camilliere and duly seconded, the meeting minutes of September 5, 2018 were approved.*

*Commissioner Adil abstained.*

**REPORT FROM DISTRICT CHAIR**

*Without objection, Chairman DiBella requested to move Agenda Item #6, "Report from District Chair" until the end of the meeting.*

**REPORT FROM CHIEF EXECUTIVE OFFICER**

Scott Jellison delivered the District Chief Executive Officers report.

**REPORT FROM DISTRICT COUNSEL**

This report was passed.

**ANNOUNCEMENT OF CONSUMER ADVOCATE PUBLIC FORUM**

District Chairman DiBella announced that there will be a public forum led by the MDC Independent Consumer Advocate, David Silverstone, on October 10, 2018 at 7:00 PM at the MDC Training Center, 125 Maxim Road, Hartford.

**BUREAU OF PUBLIC WORKS  
INTEGRATED PLAN AFFORDABILITY ANALYSIS**

***Joe Laliberte of CDM Smith gave a presentation on the Integrated Plan.***

To: District Board

October 1, 2018

From: Bureau of Public Works

At a meeting of the Bureau of Public Works held on September 26, 2018, it was voted and recommended passage of the following resolution:

Be it hereby resolved, that the District Board, hereby approves the proposed Updated Clean Water Project Long Term Control Plan ("Updated Long Term Control Plan") as presented by District staff and CDM Smith to the Bureau of Public Works on September 5, 2018 and September 26, 2018, and scheduled for submission to the Department of Energy and Environmental Protection on or before December 31, 2018. The Bureau of Public Works hereby further directs MDC staff to incorporate an Integrated Plan within said proposed Updated Long Term Control Plan to address combined sewer overflows while also addressing the overall infrastructure improvements necessary to enhance and modernize the District's sewerage system, maintain compliance with the federal and state consent decrees and orders, and consider issues relative to an affordability analysis.

Respectfully Submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Camilliere and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

***Commissioner Torres exited the meeting at 6:43 PM***

***Commissioner Osgood exited the meeting at 6:45 PM***

**BOARD OF FINANCE  
2018 OPERATING BUDGET TRANSFER**

To: District Board

October 1, 2018

From: Board of Finance

The 2018 Metropolitan District operating budget is forecasting deficits in the following functional areas: Chief Executive Office, Legal, Command Center and Operations. The forecasted deficit in the Chief Executive office is due to overlapping positions as a result of a retirement. The Legal Department is forecasting a deficit due to increased federal lobbying efforts and the Command Center and Operations departments are forecasting shortfalls in overtime due to the high volume of water main breaks during the winter of 2018.

#### CERTIFICATIONS:

In accordance with Section 3-8 of the Charter of The Metropolitan District, I hereby certify that there exists free from encumbrances, in the following appropriation, the amounts listed:

<b>From:</b>	<b>General</b>	<b>Water</b>	<b>Total</b>
Department 15 - Human Resources	63,000.00	65,600.00	128,600.00
Department 17 - Information Systems	90,700.00	184,300.00	275,000.00
Department 18 - Finance	49,000.00	51,000.00	100,000.00
Department 19 - Environment, Health & Safety	12,300.00	12,700.00	25,000.00
Department 20 - Engineering Planning	29,400.00	30,600.00	60,000.00
Department 40 - Operating Office	22,800.00	23,700.00	46,500.00
Department 404 - Plant Maintenance	49,000.00	51,000.00	100,000.00
Department 50 - Water Treatment & Supply	-	173,000.00	173,000.00
Department 70 - Debt Service	17,700.00	38,200.00	55,900.00
Department 741- Special Agreements & Programs	-	219,600.00	219,600.00
	333,900.00	849,700.00	1,183,600.00

---

John M. Zinzarella  
Chief Financial Officer

At a meeting of the Board of Finance held on October 1, 2018, it was:

**Voted:** That the Board of Finance recommends to the District Board passage of the following resolution.



**Resolved:** That transfers within the 2018 Budget Appropriations be approved as follows:

<b>From:</b>	<b>General</b>	<b>Water</b>	<b>Total</b>
Department 15 - Human Resources	63,000.00	65,600.00	128,600.00
Department 17 - Information Systems	90,700.00	184,300.00	275,000.00
Department 18 - Finance	49,000.00	51,000.00	100,000.00
Department 19 - Environment, Health & Safety	12,300.00	12,700.00	25,000.00
Department 20 - Engineering Planning	29,400.00	30,600.00	60,000.00
Department 40 - Operating Office	22,800.00	23,700.00	46,500.00
Department 404 - Plant Maintenance	49,000.00	51,000.00	100,000.00
Department 50 - Water Treatment & Supply	-	173,000.00	173,000.00
Department 70 - Debt Service	17,700.00	38,200.00	55,900.00
Department 741- Special Agreements & Programs	-	219,600.00	219,600.00
	333,900.00	849,700.00	1,183,600.00

To:	General	Water	Total
Department 12 - Chief Executive Office	22,800.00	23,800.00	46,600.00
Department 14 - Legal	36,800.00	38,200.00	75,000.00
Department 21 - Command Center	33,000.00	64,000.00	97,000.00
Department 30- Operations	241,300.00	723,700.00	965,000.00
	<hr/>		
	333,900.00	849,700.00	1,183,600.00

Respectfully Submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Salemi and duly seconded,  
the report was received and resolution adopted by unanimous  
vote of those present.***

**AUTHORIZATION FOR SALE OF DISTRICT PERSONAL PROPERTY  
VIA AUCTION**

To: District Board

October 1, 2018

From: Scott W. Jellison, Chief Executive Officer

Pursuant to prudent fleet management and equipment retirement practices The Metropolitan District ("District") is preparing to sell certain obsolete vehicles, vessels, and miscellaneous auto parts and other equipment (collectively, the "District Personal Property") through an auction conducted by Sales Auction Company, LLC in Windsor Locks, Connecticut on October 6, 2018. District staff is seeking authorization from the District Board to participate in this auction and similar future auctions to efficiently dispose of obsolete District Personal Property.

**Be It Resolved:** that pursuant to Section 2-12 of the District Charter, the District's Director of Operations and Director of Procurement (collectively, the "MDC Staff") are hereby authorized to sell District Personal Property via public auctions, upon the terms and conditions as MDC Staff as well as District Counsel deem appropriate and in the best interests of the District; and be it further

**Resolved**, that MDC Staff are hereby authorized to enter into and execute bills of sale and any and all manner of other documents and to take such other actions as they and District Counsel may deem appropriate and in the best interests of the District in order to effect such sales; and be it further

**Resolved**, that no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should any of MDC Staff fail to execute the aforementioned bills of sale or other documents, or to take any of the other aforesaid actions; and be it further

**Resolved**, that all approvals and authorizations provided hereby are contingent upon, and shall only be effective on and by means of, MDC Staff executing such bills of sale and other documents, and taking such actions, all of which shall be, in form and substance, acceptable to MDC Staff and District Counsel; and be it further

**Resolved**, that for purposes of administrative efficiency and expediency, the District's Director of Operations may delegate his or her authority under this resolution to the District's Manager of Maintenance and/or Fleet Superintendent, and/or any other District employee(s) assigned to CEM in order to effect such sales.

Respectively submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Pane and duly seconded,  
the report was received and resolution adopted by unanimous  
vote of those present.***

**DISTRICT CLERK  
PETITION FOR WATER SERVICE**

From: District Clerk

To: District Board

October 1, 2018

The following petition was received on September 1, 2018:

Mr. Scott VanSicklin, on behalf of the Kimberly Lane Water Association, has requested extending the water main to Kimberly Lane in South Glastonbury, Connecticut.

It is RECOMMENDED that it be

**Voted:** That the foregoing petition be received and referred to the Water Bureau for study and subsequent action.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

Mr. Scott VanSicklin  
President  
Kimberly Lane Water Association  
38 Kimberly Lane  
South Glastonbury, CT 06073  
September 1, 2018

Mr. William DiBella, Chairman  
Commissioners of the Metropolitan District Commission  
The Metropolitan District Commission  
555 Main Street  
Hartford, CT 06103

Dear Chairman DiBella and Distinguished Commissioners:

The Kimberly Lane Water Association was established in 1949 to provide the nine newly-constructed homes on the street with water. During that time, South Glastonbury was essentially a rural area. As such, there were no underground public utilities such as water or natural gas. A community well system was chosen by the developers as the best water source for these new homes due to the expenses associated with drilling individual wells, the likelihood of finding an adequate water supply in each individual lot and the necessity of having to place septic systems in each lot on the street in an area that contains an extensive amount of ledge. As our community well approaches the end of its life expectancy, time is of the essence as we are forced to make hard decisions regarding how we as a group will maintain an adequate supply of potable water.

Our water association is currently using its third well. The previous two wells have failed and are not able to provide enough water. While this third well has provided/produced an adequate supply we are now facing serious infrastructure issues. We have been notified that one of the water tanks is leaking and needs to be replaced. An initial estimate to replace the tank was given at \$98K. While this would solve the current tank leak issue it does not address the remaining infrastructure, the majority of which is over 70 years old. The State of CT Public Health cites that the other tank on the system line is a hydro-pneumatic tank which is at the end of its useful life (over 30 years old) and will need to be replaced soon. DPH has indicated that this type of tank is considered to be a safety concern as evidenced by a hydro-pneumatic tank explosion in Stonington in 2015. If and when this tank fails a new type of system would need to be designed and installed.

Increased household size on our street has required our association to reactivate as a Public Water System falling under the oversight of the State DPH. Many changes in the regulations have gone into effect since we were last designated as a Public Water System back in 1995. The Kimberly Lane Water Association is made up of single parents, seniors, and parents of special needs children who simply will not have the financial ability to pay for the increased costs associated with current state DPH regulations to repair and sustain a community water system at the end of its useful life with money that would be better spent securing an MDC hookup, which is a permanent solution.

MDC Petition Letter

Page 2

While we have looked into the possibility of drilling separate wells, we have serious concerns about the feasibility of this option based on previous well failures, evidence of low water output from the neighbors (who subsequently hooked up to MDC water after trying unsuccessfully to increase their water supply by multiple attempts at microfracturing and vein splitting), uranium and VOC's previously cited in a water test, and the large amount of ledge in the area make septic and sanitary fields extremely hard to establish on the existing properties.

Because the tank is leaking we as an association have contacted and met with both the State of Connecticut and Glastonbury Health Depts. We have attached a detailed letter from State of CT DPH Drinking Water Section Chief Lori Mathieu which outlines the reasons why they encourage and endorse our goal of connecting to the MDC water supply.

Both the state and the town health departments feel that connecting to the MDC the best action for us to take given reasons cited above. They both feel it is the optimal choice due to our proximity to the existing MDC line (less than 200 ft.). We have attached GIS maps of Kimberly Lane for your review. As you can see from the maps, the total length of the road is approximately 1000 ft. from the farthest point to the water line on Route 17/Main Street. For the most part the line coming up Kimberly Lane would run as a straight line with a small incline on the first third of the distance (closest to the MDC connection) with a slight downward decline on the remaining two-thirds. Please note that the two homes at the southwest ends of our street are already connected to the MDC water main.

Based on all of the aforementioned environmental and economic reasons, plus the recommendations of both the State of CT Department of Health and the Town of Glastonbury Health Department, we respectfully submit this petition to request that the households that comprise the Kimberly Lane Water be allowed to connect to the MDC public water system. We are asking that MDC please fast track this project to hook up to the MDC system so that our community water association members do not face further financial burdens in obtaining clean, safe potable water.

Please do not hesitate to contact us if you have any questions or if we may be of any assistance in expediting this request.

We thank you for your time and consideration.

Sincerely,

Mr. Scott VanSicklin  
President  
Kimberly Lane Water Association  
38 Kimberly Lane,  
South Glastonbury, CT 06073  
and the members of the Kimberly Lane Well Association

# STATE OF CONNECTICUT

## DEPARTMENT OF PUBLIC HEALTH



Raul Pino, M.D., M.P.H.  
Commissioner

Dannel P. Malloy  
Governor

Nancy Wyman  
Lt. Governor

### Drinking Water Section

August 31, 2018

Mr. Scott VanSicklin  
Kimberly Lane Water Association  
38 Kimberly Lane  
Glastonbury, CT 06073

PUBLIC WATER SYSTEM: Kimberly Lane Water Association  
Glastonbury, CT  
CLASSIFICATION TYPE: Community  
PWSID: CT0540071

SUBJECT: Letter of support for connection to Metropolitan District Commission

Dear Mr. VanSicklin:

Thank you for your time in meeting with Vicky Carrier, P.E. of my staff on August 17, 2018. Your file has been reviewed both at the Department of Public Health and Glastonbury Health Department. We concur with your assessment that a connection to the water to the Metropolitan District water line available at the bottom of Kimberly Lane on Route 17 (Main Street) is in the best long term interest of your association for the following reasons:

- The water system was largely built in the late 1940's – the infrastructure is old and in need of replacement as evidenced by your leaking atmospheric water storage tank. The age of your hydropneumatic tank is unknown however you should be aware that these tanks present a safety concern as evidenced by the tank explosion in southeastern Connecticut in 2015 (see circular letter 2015-09 [https://portal.ct.gov/-/media/Departments-and-Agencies/DPH/dph/drinking\\_water/pdf/DWSCircularLetter201509InspectionofHydropneumaticStorageTanksandAssetManagementPlanspdf.pdf?fa=en](https://portal.ct.gov/-/media/Departments-and-Agencies/DPH/dph/drinking_water/pdf/DWSCircularLetter201509InspectionofHydropneumaticStorageTanksandAssetManagementPlanspdf.pdf?fa=en)). Your system lack redundancy (no second well or backup transfer pump). Although a hand drawn schematic of your water lines is available, its accuracy is untested therefore any leaks could be difficult to locate and could lead to depressurizing the entire water system. There is reportedly no means to flush.
- Your water system has recently been re-activated therefore no recent water quality is available however a review of historical data indicates that the well currently in use (Well#3) had previous detections of trace Volatile Organic Chemicals and elevated Uranium.
- Your water system faces significant upcoming expenses include monitoring, hiring a certified operator, addressing any sudden potential infrastructure failure, installation of a generator (required by December 17, 2018 for water systems of your size) with only 9 households to spread expenses. You should be receiving a sanitary survey report from DPH in the near future.



Phone: (860) 509-7333 • Fax: (860) 509-7359  
Telecommunications Relay Service 7-1-1  
410 Capitol Avenue, P.O. Box 340308, MS#12DWS  
Hartford, Connecticut 06134-0308  
[www.ct.gov/dph/publicdrinkingwater](http://www.ct.gov/dph/publicdrinkingwater)

*Assurance Action/Event Occurrence Resolution*



Scott VanSicklin  
August 31, 2018  
Page 2

This office is planning to issue a Consent Order with negotiated compliance deadlines while you pursue the interconnection to Metropolitan District Commission. We also plan to request a meeting with your Association, the Town of Glastonbury and the Metropolitan District Commission to bring all parties to the table to discuss potential timelines for a connection.

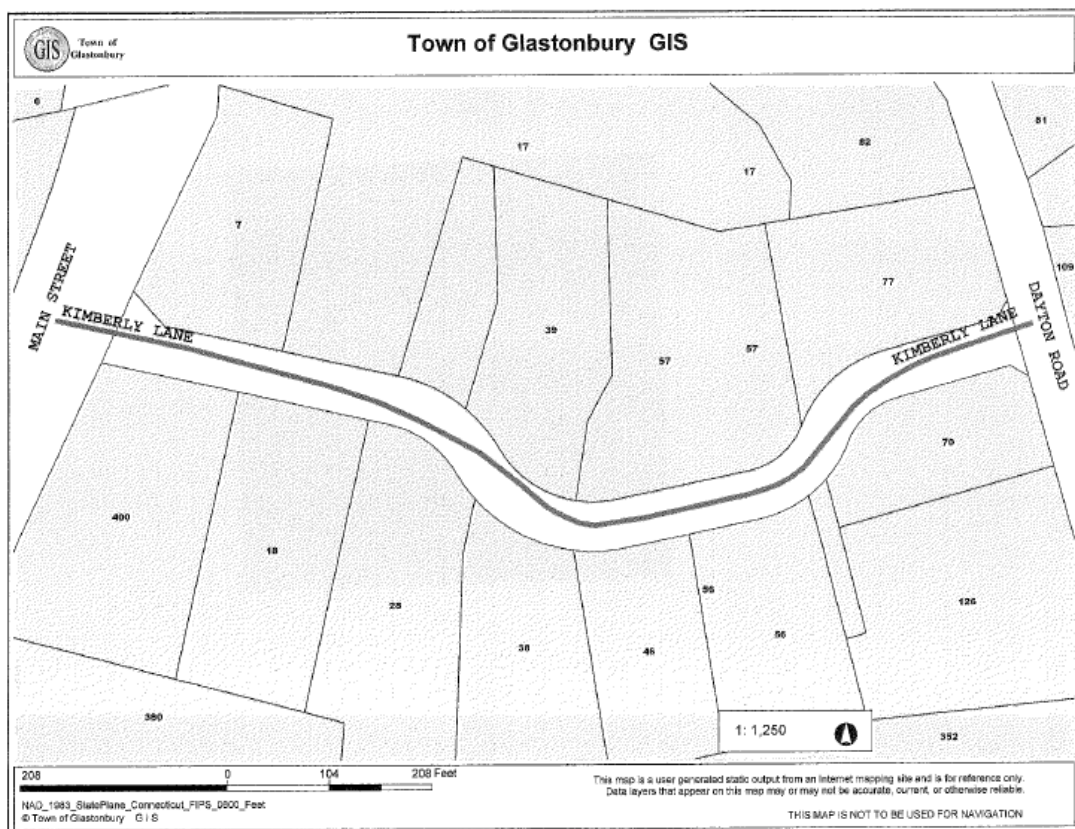
If you have any questions, please contact Vicky Carrier of my staff at (860) 509-7333 or at [vicky.carrier@ct.gov](mailto:vicky.carrier@ct.gov).

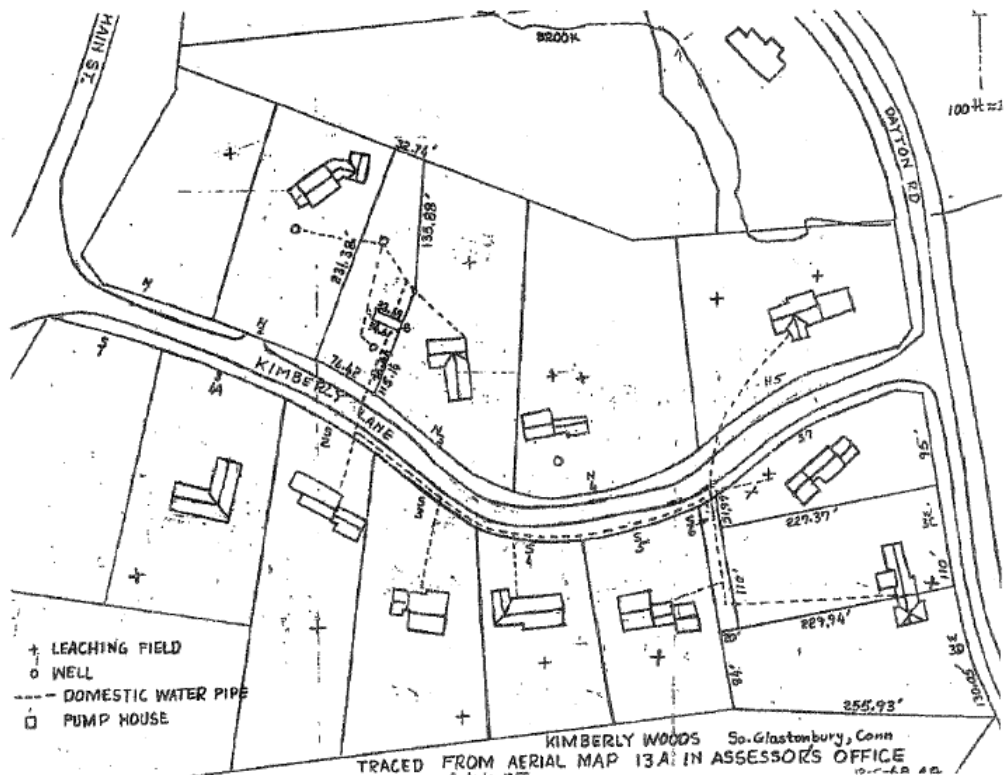
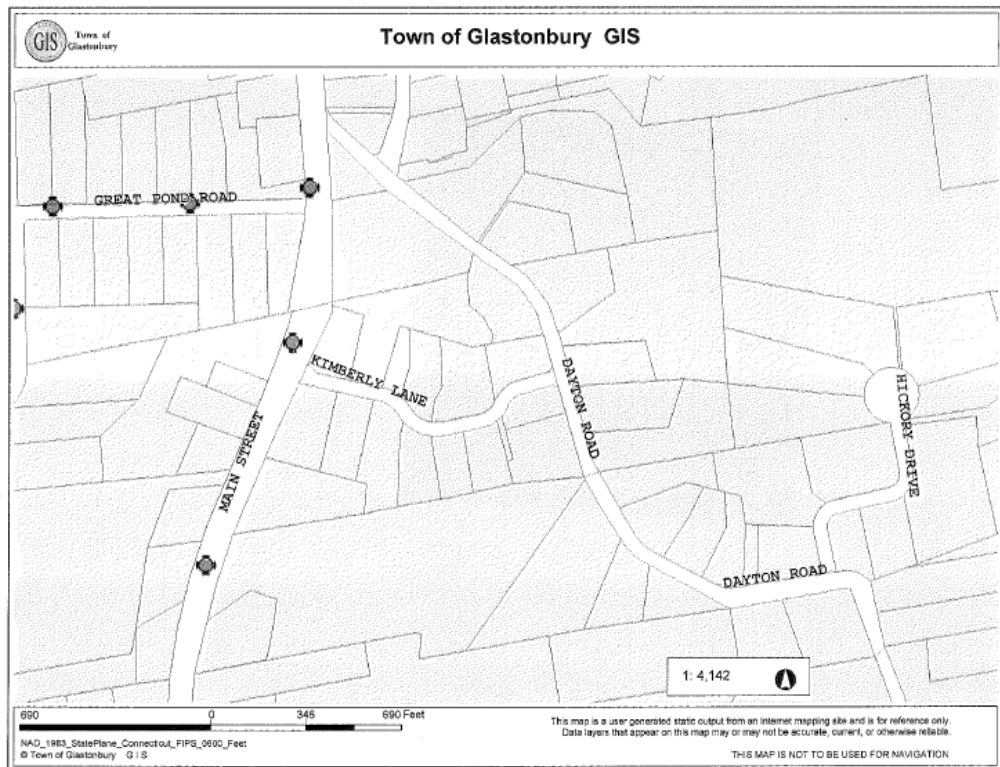
Sincerely,

*Lori D. Mathieu*

Lori Mathieu  
Public Health Section Chief  
Drinking Water Section

cc: Ms. Wendy Mis, Director of Health, Glastonbury Health Department  
Mr. Don Kenrick, Sanitarian, Glastonbury Health Department  
Ms. Jennifer Ottalagana, Metropolitan District Commission  
Mr. Gary Johnson, CT DPH -Enforcement





***On motion made by Commissioner Currey and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***



**REPORT FROM DISTRICT CHAIR****EXECUTIVE SESSION**

At 7:18 P.M., Chairman DiBella requested an executive session to discuss pending litigation.

***On motion made by Commissioner Caban and duly seconded, the District Board entered into executive session to discuss pending litigation.***

Those in attendance during the executive session:

Commissioners Andrew Adil, John Avedisian, Clifford Avery Buell, Luis Caban, Daniel Camilliere, Donald M. Currey, William A. DiBella, Peter Gardow, Denise Hall, Allen Hoffman, Jean Holloway, David Ionno, Gary LeBeau, Byron Lester, Maureen Magnan, Alphonse Marotta, Whit Osgood, Domenic M. Pane, Pasquale J. Salemi, Alvin Taylor, Michael Torres and Richard W. Vicino; Chief Executive Officer, Scott W. Jellison; Director of Operations Christopher Levesque; Director of Engineering Susan Negrelli; Attorneys Christopher R. Stone and John S. Mirtle.

***Commissioner Magnan exited the meeting at 7:39 PM***

***Commissioner Hall exited the meeting at 7:40 PM***

***Commissioner Marotta exited the meeting at 7:40 PM***

***Commissioner Ionno exited the meeting at 8:08 PM***

**RECONVENE**

At 8:15 P.M., Chairman DiBella requested to come out of executive session and on motion made by Commissioner Currey and duly seconded, the District Board came out of executive session and reconvened. No formal action was taken.

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

No one from the public appeared to be heard.

**ADJOURNMENT**

The meeting was adjourned at 8:15 PM

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

November 7, 2018

Date of Approval

**THE METROPOLITAN DISTRICT COMMISSION**

555 Main Street  
Hartford, Connecticut 06103  
Wednesday, November 7, 2018

**Present:** Commissioners Andrew Adil, Clifford Avery Buell, Luis Caban, Daniel Camilliere, Donald M. Currey, William A. DiBella, Timothy Fitzgerald, Peter Gardow, Allen Hoffman, Jean Holloway, David Ionno, Kathleen Kowalyshyn, Gary LeBeau, Byron Lester, Maureen Magnan, Alphonse Marotta, Whit Osgood, Domenic M. Pane, Pasquale J. Salemi, Michael Solomonides, Raymond Sweezy, and Alvin Taylor (22)

**Absent:** Commissioners John Avedisian, Mary Anne Charron, Matthew B. Galligan, Denise Hall, James Healy, Michael Torres, Richard W. Vicino, and New Britain Special Representative Michael Carrier (9)

**Also**

**Present:** Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
Christopher Stone, Assistant District Counsel  
John S. Mirtle, District Clerk  
Christopher Levesque, Director of Operations  
Sue Negrelli, Director of Engineering  
Robert Schwarm, Director of Information Technology  
Tom Tyler, Director of Facilities  
Karyn Blaise, Controller  
Carrie Blardo, Assistant to the Chief Operating Officer  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Victoria S. Escoriza, Executive Assistant  
David Silverstone, Consumer Advocate

**CALL TO ORDER**

The meeting was called to order by Chairman DiBella at 5:42 PM

**ROLL CALL AND QUORUM**

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

**PLEDGE OF ALLEGIANCE**

Those in attendance stood and recited the Pledge of Allegiance.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

Judy Allen of West Hartford spoke in support of the Operation Fuel program. She also gave remarks on the proposed budget for 2019.

Tolli Miller of Bloomfield spoke in support of the Operation Fuel program and expressed concerns about the proposed economic development rate.

Patricia O'Connor of West Hartford spoke in support of Operation Fuel program and expressed concerns about the proposed economic development rate.

**APPROVAL OF MINUTES**

***On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of October 1, 2018 were approved.***

***Without objection, the District Chairman Report was moved after the CEO Report.***

**REPORT FROM CHIEF EXECUTIVE OFFICER**

Scott Jellison delivered the District Chief Executive Officers report.

**REPORT FROM DISTRICT CHAIR****EXECUTIVE SESSION**

At 6:18 P.M., Chairman DiBella requested an executive session to discuss the potential purchase of real estate.

***On a motion made by Commissioner Kowalyshyn and duly seconded, the District Board entered into executive session.***

Those in attendance during the executive session:

Commissioners Andrew Adil, Clifford Avery Buell, Luis Caban, Daniel Camilliere, Donald M. Currey, William A. DiBella, Timothy Fitzgerald, Peter Gardow, Allen Hoffman, Jean Holloway, David Ionno, Kathleen Kowalyshyn, Gary LeBeau, Byron Lester, Maureen Magnan, Alphonse Marotta, Whit Osgood, Domenic M. Pane, Pasquale J. Salemi, Michael Solomonides, Raymond Sweezy and Alvin Taylor; Chief Executive Officer Scott W. Jellison; Deputy Chief Executive Officer, Business Services John M. Zinzarella; Director of Procurement Kelly Shane; Director of Facilities Tom Tyler; Director of Engineering Susan Negrelli; Attorney Christopher Stone.

**RECONVENE**

At 6:38 P.M., Chairman DiBella requested to come out of executive session and on motion made by Commissioner Camilliere and duly seconded, the District Board came out of executive session and reconvened. No formal action was taken.

**FISCAL YEAR 2019 BUDGET ESTIMATES  
RE: REFERRAL TO BOARD OF FINANCE**

**2019 Proposed Budget Summary****Revenue & Expenditure Summary**

	2017 Actual	2018 Adopted	2018 Projected	2019 Proposed
<b><u>Water Revenues</u></b>				
Sale of Water	\$78,140,400	\$80,187,300	\$82,190,500	\$88,756,600
Other Operating Revenue	3,991,200	4,261,100	3,727,000	6,812,200
Subtotal Operating Revenue	82,131,600	84,448,400	85,917,500	95,568,800
Non-Operating Revenues	4,979,600	2,396,900	2,275,150	2,262,600
Contribution from (to) Working Funds	0	1,270,400	0	0
Subtotal Non-Operating Revenue	4,979,600	3,667,300	2,275,150	2,262,600
Total Water Revenue	87,111,200	88,115,700	88,192,650	97,831,400
<b><u>Sewer Revenues</u></b>				
Tax on Member Municipalities	\$41,670,400	\$45,004,000	\$45,004,000	\$51,754,600
Revenue for Other Gov't Agencies	4,693,500	4,530,000	5,319,000	4,958,400
Other Sewer Revenues	15,507,480	14,168,900	16,299,300	17,108,400
Sewer User Charge Revenues	7,638,240	11,038,400	11,142,100	17,540,900
Subtotal Operating Revenue	69,509,620	74,741,300	77,764,400	91,362,300
Contrib/Transfers from Other Funds	2,114,000	4,235,900	0	0
Subtotal Non-Operating Revenue	2,114,000	4,235,900	0	0
Total Sewer Revenues	71,623,620	78,977,200	77,764,400	91,362,300
Total Water and Sewer Revenues	\$158,734,820	\$167,092,900	\$165,957,050	\$189,193,700

	2017 Actual	2018 Adopted	2018 Projected	2019 Proposed
<b><u>Expenditures</u></b>				
District Board	\$233,600	\$375,500	\$375,500	\$395,500
Executive Office	675,600	903,700	952,000	950,300
Administrative Services	151,100	-	-	-
Legal	2,095,600	1,685,900	1,649,900	1,727,900
Human Resources	1,468,100	1,542,150	1,412,850	1,524,100
Information Technology	6,357,300	7,151,850	6,816,650	6,928,100
Finance	5,422,000	6,497,000	6,441,500	6,886,300
Environment, Health & Safety	850,500	902,700	872,700	964,800
Engineering and Planning	1,025,200	1,798,500	1,728,500	1,926,600
Command Center	3,701,600	4,060,900	4,055,900	4,115,900
Operating Office	582,700	539,900	539,900	750,000
Operations	9,422,000	9,825,300	10,744,960	10,846,900
Laboratory Services	1,541,800	1,653,300	1,655,800	1,775,600
Water Pollution Control	15,377,100	16,745,100	16,745,100	17,461,500
Maintenance	10,255,100	11,254,600	11,029,600	11,098,000
Water Treatment & Supply	7,841,600	8,861,500	8,702,000	9,038,900
Patrol	1,550,100	1,674,600	1,674,600	1,719,400
Debt Service	48,133,491	56,741,300	55,233,748	65,822,800
Employee Benefits	18,890,000	20,060,100	20,111,600	28,507,900
General Insurance	3,965,800	4,162,200	4,162,200	4,747,100
Taxes and Fees	3,333,600	3,300,500	3,496,500	3,610,500
Special Agr. and Programs	3,403,700	4,806,300	4,591,400	4,395,600
Contingencies	-	2,550,000	-	4,000,000
Riverfront Park	1,208,200	-	-	-
<b>Total Water and Sewer Budget</b>	<b>\$147,485,791</b>	<b>\$167,092,900</b>	<b>\$162,992,908</b>	<b>\$189,193,700</b>

**2019 Proposed Budget Summary****Sewer Revenue & Expenditure Summary**

	2017 Actual	2018 Adopted	2018 Projected	2019 Proposed
<b><u>REVENUES</u></b>				
Tax on Member Municipalities	\$41,670,400	\$45,004,000	\$45,004,000	\$51,754,600
Revenue for Other Gov't Agencies	4,693,500	4,530,000	5,319,000	4,958,400
Other Sewer Revenues	15,507,480	14,168,900	16,299,300	17,108,400
Sewer User Charge Revenues	7,638,240	11,038,400	11,142,100	17,540,900
Subtotal	69,509,620	74,741,300	77,764,400	91,362,300
Contr./Transfers from Other Funds	2,114,000	4,235,900	0	0
Subtotal	\$2,114,000	\$4,235,900	\$0	\$0
Total Revenue	\$71,623,620	\$78,977,200	\$77,764,400	\$91,362,300
<b><u>EXPENDITURES</u></b>				
District Board	\$114,500	\$184,000	\$184,000	\$193,800
Executive Office	331,000	442,800	466,500	465,600
Legal	1,026,800	826,100	808,500	846,700
Human Resources	719,400	755,700	692,300	746,800
Information Technology	2,097,900	2,360,200	2,249,500	2,286,300
Finance	2,656,800	3,183,600	3,156,400	3,374,200
Environment, Health & Safety	416,700	442,300	427,600	472,800
Engineering and Planning	502,400	881,300	847,000	944,100
Command Center	1,258,600	1,380,700	1,379,000	1,399,400
Operating Office	285,600	264,600	264,600	367,500
Operations	2,355,600	2,456,300	2,686,200	2,711,800
Laboratory Services	740,100	793,600	794,800	852,300
Water Pollution Control	15,377,100	16,745,100	16,745,100	17,461,500
Maintenance	5,025,100	5,514,800	5,404,600	5,438,000
Debt Service	23,536,004	28,519,400	27,846,589	34,069,500
Employee Benefits	8,500,500	9,027,000	9,050,200	12,828,600
General Insurance	1,189,800	1,248,700	1,248,700	1,424,100
Special Agr. and Programs	1,367,700	1,401,000	1,376,000	1,479,300
Contingencies	0	2,550,000	0	4,000,000
Total Expenses	\$67,575,604	\$78,977,200	\$75,627,589	\$91,362,300

**2019 Proposed Budget Summary****Water Revenue & Expenditure Summary**

	2017 Actual	2018 Adopted	2018 Projected	2019 Proposed
<b><u>REVENUES</u></b>				
Sale of Water	\$78,140,400	\$80,187,300	\$82,190,500	\$88,756,600
Other Operating Revenues	3,991,200	4,261,100	3,727,000	6,812,200
Subtotal	\$82,131,600	\$84,448,400	\$85,917,500	\$95,568,800
Non-Operating Revenues	4,979,600	2,396,900	2,275,150	2,262,600
Contrib. From (to) Working Fund	0	1,270,400	0	0
Subtotal	\$4,979,600	\$3,667,300	\$2,275,150	\$2,262,600
Total Revenue	\$87,111,200	\$88,115,700	\$88,192,650	\$97,831,400
<b><u>EXPENDITURES</u></b>				
District Board	\$119,100	\$191,500	\$191,500	\$201,700
Executive Office	344,600	460,900	485,500	484,700
Legal	1,068,800	859,800	841,400	881,200
Human Resources	748,700	786,450	720,550	777,300
Information Technology	4,259,400	4,791,650	4,567,150	4,641,800
Finance	2,765,200	3,313,400	3,285,100	3,512,100
Environment, Health & Safety	433,800	460,400	445,100	492,000
Engineering and Planning	522,800	917,200	881,500	982,500
Command Center	2,443,000	2,680,200	2,676,900	2,716,500
Operating Office	297,100	275,300	275,300	382,500
Operations	7,066,400	7,369,000	8,058,760	8,135,100
Laboratory Services	801,700	859,700	861,000	923,300
Maintenance	5,230,000	5,739,800	5,625,000	5,660,000
Water Treatment & Supply	7,841,600	8,861,500	8,702,000	9,038,900
Patrol	1,550,100	1,674,600	1,674,600	1,719,400
Debt Service	24,597,487	28,221,900	27,387,159	31,753,300
Employee Benefits	10,389,500	11,033,100	11,061,400	15,679,300
General Insurance	2,776,000	2,913,500	2,913,500	3,323,000
Taxes and Fees	3,333,600	3,300,500	3,496,500	3,610,500
Special Agr. and Programs	2,036,000	3,405,300	3,215,400	2,916,300
Total Expenses	\$79,910,187	\$88,115,700	\$87,365,319	\$97,831,400

**2019 Proposed Budget Summary****Hydroelectric Revenue & Expenditure Summary**

		2017 Adopted	2018 Adopted	2018 Projected	2019 Proposed
<b><u>REVENUES</u></b>					
Power Sales		\$706,585	\$895,300	\$983,410	\$895,400
Other Revenues		\$0	\$0	\$0	\$0
Subtotal		\$706,585	\$895,300	\$983,410	\$895,400
Reserves		\$0	\$0	\$0	\$0
Subtotal		\$0	\$0	\$0	\$0
Total Revenue		\$706,585	\$895,300	\$983,410	\$895,400
<b><u>EXPENDITURES</u></b>					
Goodwin/Colebrook					
Payroll		129,542	79,700	79,700	79,700
Operations		177,097	319,200	317,800	319,500
Maintenance		90,021	401,400	401,400	401,200
Capital		0	0	0	0
Debt Service		0	0	0	0
Development					
Contribution to General Fund		0	0	0	0
Operations		84,088	85,000	85,000	85,000
Contingencies		0	10,000	10,000	10,000
Total Expenses		\$480,748	\$895,300	\$893,900	\$895,400



## 2019 Proposed Capital Improvement Plan

---

### Water

Assessable Water	\$ 2,500,000
General Purpose Water Program	1,000,000
Paving Program & Restoration	5,000,000
Water Main Replacement Program	8,000,000
Water Pump Stations and Equipment	300,000
Bloomfield Transmission Main Extension - Phase II	6,000,000
Oakwood Avenue Area Water Main Replacement, West Hartford	3,000,000
Water Treatment Facilities Infrastructure Rehabilitation, Upgrades & Replacements Including Lab Instrumentation Replacements	1,900,000
Water Supply Infrastructure Rehabilitation, Upgrades & Replacements	2,200,000
<b>Total Water</b>	<b>\$ 29,900,000</b>

### Wastewater

General Purpose Sewer	\$ 1,000,000
Paving Program and Restoration	3,000,000
Sewer Rehabilitation Program	3,300,000
Various Sewer Pipe Replacement/Rehabilitation Program	5,000,000
Wastewater Pump Stations and Equipment	400,000
Oakwood Avenue Area Sewer Replacement, West Hartford	7,000,000
Water Pollution Control Facilities Infrastructure Rehabilitation, Upgrades and Replacements	4,200,000
<b>Total Wastewater</b>	<b>\$ 23,900,000</b>

### Combined

Fleet and Equipment Replacement and Upgrade	\$ 1,700,000
Information Systems Upgrade	3,200,000
Survey & Construction	5,000,000
Engineering Services	2,500,000
Construction Services	3,500,000
Technical Services	3,400,000
<b>Total Combined</b>	<b>\$ 19,300,000</b>

<b>GRAND TOTAL 2019 CIP</b>	<b>\$ 73,100,000</b>
-----------------------------	----------------------

***On motion made by Commissioner Sweezy and duly seconded, the budget estimates for Fiscal Year 2019 were received and referred to the Board of Finance in accordance with Section 3-2 of the District Charter.***

**BOARD OF FINANCE**  
**CLOSEOUT OF WATER, SEWER AND COMBINED PROGRAMS**  
**WATER CAPITAL PROJECT PROGRAMS**

To: District Board

November 7, 2018

From: Board of Finance

The District has undertaken the task of updating its Capital Improvement Project (CIP) records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.

Proj. Definition	Year	BA	Project Description	Town	Budget	Expended Amount	Remaining Balance
WDS.PS0214.01	2014	2113	2014 Wethersfield Water Pump Station	Wethersfield	4,000,000.00	577.50	3,999,422.50
WDS.PS0514.01	2014	2113	2014 Simsbury Rd Water PS Bloomfield	Bloomfield	300,000.00	36,283.00	263,717.00
WDS.PS1214.02	2014	2113	2014 Uplands Way Water PS Glastonbury	Glastonbury	300,000.00	0.00	300,000.00
WDS.TK1214.01	2014	2113	2014 Eastbury Basin Rehabilitation	Eastbury	3,750,000.00	0.00	3,750,000.00
WDS.EQ0015.01	2015	2113	2015 Hydrant Replacement Program	Various	1,600,000.00	1,590,487.59	9,512.41
		<b>2113 Total</b>			9,950,000.00	1,627,348.09	8,322,651.91
WAT.CW1292.01	2011	2209	CLSD -2011 GENERAL PURPOSE WATER	Various	1,000,000.00	337,175.14	662,824.86
WAT.CW1293.01	2011	2209	2011 GROUND WATER DEVELOPMENT	Various	5,000,000.00	305,999.51	4,694,000.49
		<b>2209 Total</b>			6,000,000.00	643,174.65	5,356,825.35
WAT.CW1220.01	2009	2318	Radio Frequency Automated Meter Reading	Various	5,000,000.00	4,962,878.99	37,121.01
WAT.CW1262.01	2010	2318	2010 Radio Frequency Auto Metr Reading	Various	4,846,800.00	4,295,795.92	551,004.08
WAT.CW1307.01	2011	2318	2011 RADIO FREQUENCY AUTOMATED METER REA	Various	1,500,000.00	1,484,733.94	15,266.06
		<b>2318 Total</b>			11,346,800.00	10,743,408.85	603,391.15
WAT.CW1247.01	2010	2320	2010Water Main Replacement - W. Hartford	West Hartford	400,000.00	126,538.88	273,461.12
WAT.CW1257.01	2010	2320	10Watr Main Replace Farmington Av W Hrtfd	West Hartford	1,359,400.00	1,250,709.12	108,690.88
WAT.CW1272.01	2010	2320	2010CWP Water Main Replac Hudson St Htfd	Hartford	1,057,000.00	0.00	1,057,000.00
WAT.CW1283.01	2010	2320	2010CWP Watr Main Wethersfield #3 Hrtfd	Hartford	2,692,000.00	616,387.65	2,075,612.35
WAT.CW1300.01	2011	2320	2011 WMR EAST HARTFORD	East Hartford	2,450,000.00	20,384.83	2,429,615.17
WAT.CW1304.01	2011	2320	2011 DESIGN OF WMR OUTSIDE OF CWP	Various	1,000,000.00	370,612.68	629,387.32
WAT.CW1331.01	2012	2320	2012 Water Storage Tank Safety Upgrade	Various	839,000.00	5,000.00	834,000.00
		<b>2320 Total</b>			9,797,400.00	2,389,633.16	7,407,766.84
WAT.CW1294.01	2011	2324	2011 Design Nepaug 3 Pipeline	Barkhamsted	2,200,000.00	0.00	2,200,000.00
		<b>2324 Total</b>			2,200,000.00	0.00	2,200,000.00
WAT.CW1218.01	2009	2331	NON-CSO RELATED ASSETS 2009 Adopted Appr	Various	5,000,000.00	1,401,876.68	3,598,123.32
WAT.CW1241.01	2009	2331	Whiting Lane W.H. Water Main Replacement	West Hartford	700,000.00	532,669.45	167,330.55
		<b>2331 Total</b>			5,700,000.00	1,934,546.13	3,765,453.87
WAT.CW1213.01	2008	2334	2008 Transmission Valve Replacement	Various	2,000,000.00	312,511.84	1,687,488.16
WAT.CW1219.01	2009	2334	TRANSMISSION VALVE REPLACEMENTS 2009	Barkhamsted	3,500,000.00	487,327.56	3,012,672.44
		<b>2334 Total</b>			5,500,000.00	799,839.40	4,700,160.60
WAT.CW1224.01	2009	2338	Mansfield Street Hartford Water Main Rep	Hartford	1,495,000.00	25,540.36	1,469,459.64
WAT.CW1225.01	2009	2338	FARMINGTON WATER MAIN INSTALLATION W.H.	West Hartford	1,380,000.00	1,214,682.52	165,317.48
		<b>2338 Total</b>			2,875,000.00	1,240,222.88	1,634,777.12
WAT.CW1311.01	2011	2340	2011 DAM SAFETY IMPROVEMENTS-RES #5	West Hartford	1,330,000.00	0.00	1,330,000.00
WAT.CW1341.01	2012	2340	2012 Structure Abandonment	Various	603,000.00	12,575.00	590,425.00
WAT.CW1355.01	2012	2340	2012 Raw Water Pipeline Improvements	Various	5,000,000.00	0.00	5,000,000.00
WAT.CW1375.01	2013	2340	2013 Water Rehabilitation Program	Various	1,000,000.00	491,228.86	508,771.14
WDS.DM0014.03	2014	2340	2014 Water Rehabilitation Program	Various	1,000,000.00	458,774.55	541,225.45
WDS.DM0015.03	2015	2340	2015 Water Rehabilitation Program	Various	1,000,000.00	502,749.21	497,250.79
		<b>2340 Total</b>			9,933,000.00	1,465,327.62	8,467,672.38
		<b>Grand Total</b>			63,302,200.00	20,843,500.78	42,458,699.22

After reviewing the information contained herein

At a meeting of the Board of Finance held on November 7, 2018, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully Submitted,

John S. Mirtle, Esq.  
District Clerk**SEWER CAPITAL PROJECT PROGRAMS**

To: District Board

November 7, 2018

From: Board of Finance

The District has undertaken the task of updating its Capital Improvement Project (CIP) records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.

Proj. Definition	Year	BA	Project Description	Town	Budget	Expended Amount	Remaining Balance
WWA.CS1158.01	2010	5109	2010 GPS New Park Ave	Hartford	1,900,000.00	1,790,960.15	109,039.85
		<b>5109 Total</b>			1,900,000.00	1,790,960.15	109,039.85
WWA.CS1192.01	2013	5113	2013 Rocky Hill Interceptor	Rocky Hill	770,000.00	770,000.00	0.00
SCS.EQ0014.02	2014	5113	2014 Private Property Inflow Disconnect	Various	150,000.00	0.00	150,000.00
SCS.PS0614.01	2014	5113	2014 Pump Station Upgrades-Island Rd Win	Windsor	500,000.00	0.00	500,000.00
WPC.EQ0314.01	2014	5113	2014 RH WPCF Upgrd-Aeration & Disinfecti	Rocky Hill	3,000,000.00	0.00	3,000,000.00
WPC.EQ0314.02	2014	5113	2014 Rocky Hill WPCF Upgrade-Electrical	Rocky Hill	4,000,000.00	0.00	4,000,000.00
WPC.FA0114.02	2014	5113	2014 Hartford WPCF Final Settling Tank 1	Hartford	3,000,000.00	0.00	3,000,000.00
WPC.FA0114.04	2014	5113	2014 Hartford WPCF West Primary Settling	Hartford	3,100,000.00	2,962,738.27	137,261.73
WPC.FA0615.01	2015	5113	2015 Poquonock WPCF Prmry & Scndry Tanks	Poquonock	3,300,000.00	2,893,615.66	406,384.34
		<b>5113 Total</b>			17,820,000.00	6,626,353.93	10,787,261.73
WWA.CSA449.01	2011	5630	2011 Assessable Sewer	Various	1,600,000.00	0.00	1,600,000.00
WWA.CSA451.01	2012	5630	CLSD-2012 Assessable Sewer Prgrm (2003)	Various	220,000.00	687.50	219,312.50
		<b>5630 Total</b>			1,820,000.00	687.50	1,819,312.50
WWA.CS1156.01	2010	5680	2010 WPC EHWPCF Screen & Grit Replacement	East Hartford	3,823,000.00	2,481,694.39	1,341,305.61
		<b>5680 Total</b>			3,823,000.00	2,481,694.39	1,341,305.61
WWA.CS1125.00	2008	5735	2008 CMOM Equipment & Staffing	MDC	5,000,000.00	3,682,274.29	1,317,725.71
WWA.CS1132.01	2009	5735	2009 CMOM Compliance - Equip & Staffing	MDC	5,000,000.00	3,042,923.95	1,957,076.05
WWA.CS1161.01	2011	5735	CLSD-2011 CMOM Compliance	MDC	2,000,000.00	1,406,452.15	593,547.85
		<b>5735 Total</b>			12,000,000.00	8,131,650.39	3,868,349.61
WWA.CS1139.01	2008	5741	CLSD-CMOM Compliance	Various	5,000,000.00	2,628,057.18	2,371,942.82
		<b>5741 Total</b>			5,000,000.00	2,628,057.18	2,371,942.82
WWA.CS1173.02	2013	5803	2013 Ridge Street WWPS - Windsor	Windsor	630,000.00	441,462.35	188,537.65
		<b>5803 Total</b>			630,000.00	441,462.35	188,537.65
		<b>Grand Total</b>			42,993,000.00	22,100,865.89	20,892,134.11

After reviewing the information contained herein

At a meeting of the Board of Finance held on November 7, 2018, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully Submitted,

John S. Mirtle, Esq.  
District Clerk

**COMBINED CAPITAL PROJECT PROGRAMS**

To: District Board

November 7, 2018

From: Board of Finance

The District has undertaken the task of updating its Capital Improvement Project (CIP) records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.

Proj. Definition	Year	BA	Project Description	Town	Budget	Expended Amount	Remaining Balance
COM.OT0015.03	2015	5613	2015 Member Towns New GIS Base Map Dtbse	MDC	1,600,000.00	488,720.07	1,111,279.93
		<b>5613 Total</b>			1,600,000.00	488,720.07	1,111,279.93
COM.CFP143.01	2009	5650	CLSD-Facility & Bldg. Imps. – Hdqrs –	MDC	1,000,000.00	970,015.42	29,984.58
		<b>5650 Total</b>			1,000,000.00	970,015.42	29,984.58
COM.CFP135.01	2008	5651	CLSD-2008 Security System Upgrades	MDC	800,000.00	508,778.29	291,221.71
COM.CFP149.01	2008	5651	CLSD-Pump Station Radio/Antenna Upg	MDC	800,000.00	793,003.42	6,996.58
COM.CFP150.01	2010	5651	CLSD-2010 Facility & Equipment Impr	MDC	444,000.00	441,318.66	2,681.34
COM.CFP158.01	2010	5651	2010 Headquarters Renovation(3rd Floor)	MDC	1,300,000.00	1,255,617.28	44,382.72
COM.CFP166.01	2011	5651	2011 Headquarters Renovation	MDC	1,500,000.00	1,443,979.58	56,020.42
		<b>5651 Total</b>			4,844,000.00	4,442,697.23	401,302.77
COM.CFP151.01	2010	5677	2010 Information System Improvements	MDC	3,600,000.00	3,426,452.66	173,547.34
COM.CFP152.01	2010	5677	2010 Information System Improvements #2	MDC	2,000,000.00	1,644,675.91	355,324.09
COM.CFP154.01	2010	5677	2010 GIS Enterprise System Development	MDC	1,136,000.00	0.00	1,136,000.00
COM.CFP160.01	2011	5677	CLSD-2011 Information System Impr.	MDC	700,000.00	665,457.45	34,542.55
COM.CFP162.01	2011	5677	2011 GIS Enterprise System Development	MDC	450,000.00	300,709.00	149,291.00
		<b>5677 Total</b>			7,886,000.00	6,037,295.02	1,848,704.98
COM.CFP140.01	2009	5728	Risk Management Initiatives	MDC	1,725,000.00	674,065.91	1,050,934.09
		<b>5728 Total</b>			1,725,000.00	674,065.91	1,050,934.09
COM.CFP163.01	2011	5729	2011 Pump Station Generators	MDC	4,800,000.00	3,713,595.14	1,086,404.86
		<b>5729 Total</b>			4,800,000.00	3,713,595.14	1,086,404.86
COM.OT0014.01	2014	5802	CLSD-2014 Survey & Construction	MDC	5,000,000.00	3,923,327.04	1,076,672.96
COM.OT0014.02	2014	5802	CLSD-2014 Engineering Services	MDC	3,300,000.00	2,387,108.72	912,891.28
COM.OT0014.03	2014	5802	CLSD-2014 Construction Services	MDC	3,500,000.00	2,526,369.98	973,630.02
COM.OT0014.04	2014	5802	CLSD-2014 Technical Services	MDC	2,600,000.00	1,998,054.24	601,945.76
COM.OT0015.01	2015	5802	CLSD-2015 Construction Services	MDC	3,500,000.00	2,584,975.73	915,024.27
COM.OT0015.02	2015	5802	CLSD-2015 Engineering Services	MDC	2,500,000.00	1,817,309.28	682,690.72
COM.OT0015.04	2015	5802	CLSD-2015 Survey & Construction	MDC	5,000,000.00	4,464,585.57	535,414.43
COM.OT0015.05	2015	5802	CLSD-2015 Technical Services	MDC	4,000,000.00	3,009,405.64	990,594.36
COM.OT0016.01	2016	5802	CLSD-2016 Construction Services	MDC	3,500,000.00	2,976,769.89	523,230.11
COM.OT0016.02	2016	5802	CLSD-2016 Engineering Services	MDC	2,500,000.00	1,789,374.60	710,625.40
COM.OT0016.03	2016	5802	CLSD-2016 Survey & Construction	MDC	5,000,000.00	4,266,476.36	733,523.64
COM.OT0016.04	2016	5802	CLSD-2016 Technical Services	MDC	3,400,000.00	2,699,784.61	700,215.39
COM.OT0017.01	2017	5802	2017 Construction Services	MDC	3,300,000.00	2,298,674.07	1,001,325.93
COM.OT0017.02	2017	5802	2017 Engineering Services	MDC	2,500,000.00	1,915,365.87	584,634.13
COM.OT0017.03	2017	5802	2017 Survey & Construction	MDC	5,000,000.00	3,410,826.97	1,589,173.03
COM.OT0017.04	2017	5802	2017 Technical Services	MDC	3,900,000.00	2,839,274.56	1,060,725.44
		<b>5802 Total</b>			58,500,000.00	44,907,683.13	13,592,316.87
		<b>Grand Total</b>			80,355,000.00	61,234,071.92	19,120,928.08

After reviewing the information contained herein

At a meeting of the Board of Finance held on November 7, 2018, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully Submitted,

John S. Mirtle, Esq.  
District Clerk

**CLOSEOUT OF CLEAN WATER PROGRAMS**  
**CLEAN WATER FUND PROJECT PROGRAMS**

To: District Board

November 7, 2018

From: Board of Finance

The District has undertaken the task of updating its Clean Water Fund Program records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.

Proj. Definition	Year	BA	Project Description	Budget	Expended Amount	Remaining Balance
CW1.MGMGEO.30	2007	5300	Geotechnical Services - Consulting	\$ 2,066,949.91	\$ 2,066,949.91	\$ -
CW1.MGMPMC.13	2007	5300	2013 CWP PMC	-	-	\$ -
CW1.NSSGRA.02	2007	5300	Granby 2&5 (Cornwall Street Area) Design	32,548,599.93	32,548,599.93	\$ -
CW1.NSSTOW.02	2007	5300	Tower Avenue Area South	12,649,780.63	12,649,780.63	\$ -
CW1.SSOWND.02	2007	5300	2012 CWP WINDSOR SSES COMPLETION	-	-	\$ -
CW1.SSOWTH.04	2007	5300	2012 Folly Brook I/I Rehab	-	-	\$ -
		<b>5300 Total</b>		47,265,330.47	47,265,330.47	\$ -
CW2.MGMCWP.13	2013	5400	CLSD-2013 CWP Administration	505,030.18	505,030.18	\$ -
CW2.MGMPMC.13	2013	5400	2013 CWP PMC	7,895,855.33	7,895,855.33	\$ -
CW2.SSOWTH.10	2014	5400	2014 SSES Rocky Hill - II	-	-	\$ -
CW2.CONFRA.01	2015	5400	2015 Franklin & Maple Conduits	-	-	\$ -
CW2.CONGBR.02	2015	5400	2015 Walnut to Church Dsn	-	-	\$ -
CW2.CONNMD.01	2015	5400	2015 Main Street Dsn	-	-	\$ -
CW2.CONNMD.02	2015	5400	2015 Sanford Street Design	-	-	\$ -
CW2.CONSBR.01	2015	5400	2015 New Britain & Arlington	-	-	\$ -
CW2.SSOWHA.07	2015	5400	2015 WH SSES I (2012-59)	-	-	\$ -
CW2.SSOWHA.08	2015	5400	2015 W.H. SSES Rehab II	-	-	\$ -
CW2.SSSPAR.08	2015	5400	2015 Park Street Dsn	-	-	\$ -
CW2.MGMCWP.16	2016	5400	2016 CWP Admin	10,471,683.85	10,471,683.85	\$ -
CW2.MGMPMC.16	2016	5400	2016 CWP PMC/CDM	3,830,829.76	3,830,829.76	\$ -
CW2.MGMCWP.17	2017	5400	2017 CWP Admin	9,441,000.00	9,441,000.00	\$ -
		<b>5400 Total</b>		32,144,399.12	32,144,399.12	\$ -
		<b>Grand Total</b>		79,409,729.59	79,409,729.59	\$ -

After reviewing the information contained herein

At a meeting of the Board of Finance held on November 7, 2018, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully Submitted,

John S. Mirtle, Esq.  
District Clerk

***On a motion made by Commissioner Sweezy and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.***

***Without objection, Agenda items 10-B “Approval For State of Connecticut Financing CWF NO. 221-CSL”, 10-C “Approval For State of Connecticut Financing DWSRF NO. 2018- 7062-1”, and 10-D “Consideration and Potential Action RE: Approval For State of Connecticut Financing DWSRF NO. 2019-7074” were consolidated and voted on together.***

**BOARD OF FINANCE  
APPROVAL FOR STATE OF CONNECTICUT FINANCING  
CWF NO. 221-CSL**

To: District Board

November 7, 2018

From: Board of Finance

Staff seeks approval from your Board to execute and deliver the CWF 221-CSL Project Loan Agreement, Interim Funding Obligation and Project Loan Obligation to the State of Connecticut for CWF No. 221-CSL having a principal amount of \$2,716,617.73 and having an interest rate of 2.00%.

The low interest loan will fund the Cedar Street sanitary sewer and water main improvements to mitigate localized sanitary sewer surcharging consistent with sanitary sewer overflow master plan recommendations.

The State of Connecticut, through the Clean Water Fund Program, will provide \$2,716,617.73 in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the Board of Finance held on November 7, 2018, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLUTION OF THE DISTRICT BOARD WITH RESPECT TO THE ISSUANCE OF INTERIM FUNDING OBLIGATIONS AND PROJECT LOAN OBLIGATIONS PURSUANT TO THE CWF NO. 221-CSL PROJECT LOAN AGREEMENT

BETWEEN THE STATE OF CONNECTICUT AND THE METROPOLITAN DISTRICT  
UNDER THE CLEAN WATER FUND PROGRAM

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver the CWF No. 221-CSL Project Loan Agreement to be entered into with the State of Connecticut (the "Agreement") and any and all Interim Funding Obligations and Project Loan Obligations for CWF No. 221-CSL in the aggregate amount not to exceed \$2,716,617.73. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Agreement and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

**BOARD OF FINANCE**  
**APPROVAL FOR STATE OF CONNECTICUT FINANCING**  
**DWSRF NO. 2018-7062-1**

To: District Board

November 7, 2018

From: Board of Finance

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and Project Loan Obligation to the State of Connecticut having a principal amount of \$2,483,746.65 pursuant to the First Amendment Agreement No. 2018-7062-1 to Project Loan Agreement DWSRF No. 2018-7062. This First Amendment Agreement No. 2018-7062-1 increases the maximum principal amount of the existing loan by \$1,021,755.00. The loan bears interest at the rate of 2.00% per annum.

The low interest loan funds the replacement of water mains in the vicinity of Garden Street in Wethersfield.

The State of Connecticut, through the Drinking Water State Revolving Fund Program, will provide \$2,483,746.65, which is an increase of \$1,021,755.00 over the existing maximum principal amount of \$1,461,991.65, in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the Board of Finance held on November 7, 2018, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLUTION OF THE DISTRICT BOARD WITH RESPECT TO THE ISSUANCE OF INTERIM FUNDING OBLIGATIONS AND PROJECT LOAN OBLIGATIONS PURSUANT TO THE PROJECT LOAN AGREEMENT DWSRF NO. 2018-7062 AS AMENDED BY THE FIRST AMENDMENT AGREEMENT No. 2018-7062-1 BETWEEN THE STATE OF CONNECTICUT AND THE METROPOLITAN DISTRICT UNDER THE DRINKING WATER STATE REVOLVING FUND PROGRAM

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver any and all Interim Funding Obligations and Project Loan Obligations in the aggregate amount not to exceed \$2,483,746.65. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Project Loan Agreement DWSRF No. 2018-7062, as amended by the First Amendment Agreement No. 2018-7062-1 to Project Loan Agreement DWSRF No. 2018-7062, to be entered into with the State of Connecticut (as amended, the "Agreement") and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk



**BOARD OF FINANCE  
APPROVAL FOR STATE OF CONNECTICUT FINANCING  
DWSRF NO. 2019-7074**

To: District Board

November 7, 2018

From: Board of Finance

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and Project Loan Obligation to the State of Connecticut having a principal amount of \$2,522,972.24 and having an interest rate of 2.00%.

The low interest loan will fund the replacement of water mains in the vicinity of Bond Street in Hartford.

The State of Connecticut, through the Drinking Water State Revolving Fund Program, will provide \$2,522,972.24 in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the Board of Finance held on November 7, 2018, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLUTION OF THE DISTRICT BOARD WITH RESPECT TO THE ISSUANCE OF INTERIM FUNDING OBLIGATIONS AND PROJECT LOAN OBLIGATIONS PURSUANT TO THE PROJECT LOAN AGREEMENT DWSRF NO. 2019-7074 BETWEEN THE STATE OF CONNECTICUT AND THE METROPOLITAN DISTRICT UNDER THE DRINKING WATER STATE REVOLVING FUND PROGRAM

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver any and all Interim Funding Obligations and Project Loan Obligations in the aggregate amount not to exceed \$2,522,972.24. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Project Loan Agreement DWSRF No. 2019-7074 to be entered into with the State of Connecticut (the "Agreement") and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On a motion made by Commissioner Sweezy and duly seconded, the reports for Agenda items 10-B "Approval For State of Connecticut Financing CWF NO. 221-CSL", 10-C "Approval For State of Connecticut Financing DWSRF NO. 2018- 7062-1", and 10-D "Consideration and Potential Action RE: Approval For State of Connecticut Financing DWSRF NO. 2019-7074" were received and resolutions adopted by unanimous vote of those present.***

**BOARD OF FINANCE  
CUSTOMER ASSISTANCE PROGRAM  
ADMINISTERED BY OPERATION FUEL**

To: District Board

November 7, 2018

From: Board of Finance

At the beginning of 2018, the Board of Finance and District Board approved and authorized the establishment of a Customer Assistance Program funded by the District and administered by Operation Fuel. The program ran from April through September and provided need based grants to 111 households.

After completion of the first year of the Customer Assistance Program, District Staff recommends continuing the program for 2019 and funding it at the same level as the prior year. The District's Customer Assistance Program will utilize the towns' social services departments to assist interested customers in completing the Operation Fuel application in order to receive assistance. If a customer meets the eligibility criteria, he/she may receive a grant of up to \$500 per year.

Staff has worked with the District's online bill pay system KUBRA to include an option for customers to donate money towards the Customer Assistance Program. At this time, Staff is able to offer customers that pay their bills online the opportunity to donate money towards the Customer Assistance Program. Due to costs and practical restraints, it is not feasible at this time to offer customers that pay their bill via check or in-person to donate towards the Customer Assistance Program. Expanding the customer donations to check and in-person payments can be revisited at a later date.

At a meeting of the Board of Finance held on November 7, 2018, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution.

RESOLVED: Staff is hereby authorized to enter into an agreement with Operation Fuel to administer a Customer Assistance Program as more fully described in the attached guidelines. Staff is authorized to allocate \$50,000 for the Customer Assistance Program of which \$44,000 shall be utilized for customer grants to pay customer water bills and \$6,000 to be paid to Operation Fuel for administrative costs and fuel bank fees.

BE IT FURTHER RESOLVED: Staff is hereby authorized to allow online bill pay customers to donate money towards the Customer Assistance Program to be used for customer assistance grants.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

### **OPERATION FUEL WATER PROGRAM GUIDELINES 2019**

Operation Fuel is a private, nonprofit statewide organization that provides water assistance to lower and moderate-income working families, elderly residents and individuals with disabilities.

#### **GUIDELINES**

Beginning April 1, 2019 Operation Fuel will administer a water assistance program for MDC customers in member and nonmember towns who need aid with meeting their water utility needs. This program will be for households living up to 75% of state median income. There will not be an assets test. The maximum grant amount will be up to \$500.

To qualify for water utility assistance, customers must have a shut-off notice or have no water utility service or must need assistance with making a required payment in order to prevent a shut-off, or have a past due balance of 30 days or more.

#### **Grant Amount**

One time grant up to \$500 per household.

**\*All final approvals will be made by Operation Fuel Staff**

#### **Program Dates**

The Program will start April 1, 2019 and end December 31, 2019. Closing date is funding dependent.

#### **Eligibility Guidelines**

Some emergency examples can include but are not limited to the following:

- Customer is suffering from job loss and is collecting un-employment or exhausted un-employment benefits
- Customer health or housing is threatened
- Assistance is not available to customers in collections for current balances
- Customer has made a total of 4 payments within the 12 month period of which the customer is applying. Customer must show a pattern of payments. If customer makes all 4 payments within one month or days prior to applying, they will not qualify. Alternatively, if the customer did not make 4 payments within the preceding 12 month period but made substantial payments that equal at least 35% of the outstanding balance at the time of the grant application, the customer may be deemed eligible for a customer assistance grant. Based on customer payment history, MDC may require customer to pay a percentage of delinquent balance in order to receive grant.

**Documentation**

- Applicant must provide water utility shut off notice or water utility bill that is 30 days past due and payment history
- Documentation of all household members with income (last 4 weeks of income)
- Application must be signed by customer and fuel bank staff

***On a motion made by Commissioner Camilliere and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**BOARD OF FINANCE****APPROVAL OF SMALL BUSINESS ENERGY ADVANTAGE LOAN AGREEMENT**

To: District Board

November 7, 2018

From: Board of Finance

On December 4, 2017 the Board of Finance and District Board authorized District staff to execute a 0% interest rate loan agreement with Eversource for approximately \$60,000 to participate in the Eversource Small Business Energy Advantage (SBEA) Program. The Eversource SBEA Program offers Loans ranging from \$500 to \$100,000 through the Connecticut Energy Efficiency Fund to help upgrade or replace existing electric and gas equipment with qualifying high-efficiency equipment. Repayment terms are up to 48 months. 0% interest, on-bill payments up to \$100,000

Staff is now seeking authority for the District to execute additional loan agreements under the SBEA Program at the following MDC facilities:

MDC Headquarters  
MDC Customer Service Building  
West Hartford WTF  
Collinsville WTF  
Hartford WPCF

MDC Operations Facility  
Rossi Building  
Reservoir No. 6 WTF  
Barkhamsted WS Headquarters  
Rocky Hill WPCF

East Hartford WPCF  
West Branch Headquarters  
Pump Stations

Poquonock WPCF  
Dams – Gate Houses  
Storage Tanks/Basins

It is therefore RECOMMENDED that it be:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution

RESOLVED: The District Treasurer or Deputy Treasurer are authorized to execute and deliver loan agreements with 0% interest rates to Eversource under the Small Business Energy Advantage program with each loan not to exceed \$100,000.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On a motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**SETTLEMENT OF PENDING LITIGATION  
GORDON WILLIS V. THE METROPOLITAN DISTRICT**

To: District Board

November 7, 2018

**BE IT HEREBY RESOLVED**, that pursuant to Section B2f of the By-Laws of The Metropolitan District, the Board of Commissioners of The Metropolitan District hereby authorizes District Counsel, or his designee, to settle the lawsuit captioned *Gordon Willis v. The Metropolitan District et al.*, Docket No. HHD-CV16-6070589, for the total sum of \$70,000.00, subject to the proper execution of any and all documents reasonably necessary to effect said settlement, including but not limited to a general release containing a confidentiality provision from the plaintiff, and formal withdrawal of said action.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On a motion made by Commissioner Adil and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.***

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

Independent Consumer Advocate David Silverstone informed those in attendance that there is a link to a recording of the ICA Meeting from October 10, 2018 available on the MDC website.

**COMMISSIONER QUESTIONS & COMMENTS**

Commissioner Ionno spoke in support of an increase to the proposed Riverfront Recapture Funds.

Commissioner Taylor spoke to consider a consent calendar.

Commissioner Pane spoke regarding the release of waters into the Farmington River.

**ADJOURNMENT**

The meeting was adjourned at 6:55 PM

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

December 10, 2018

\_\_\_\_\_  
Date of Approval

**THE METROPOLITAN DISTRICT COMMISSION**

555 Main Street  
Hartford, Connecticut 06103  
Monday, December 10, 2018

**Present:** Commissioners Andrew Adil, John Avedisian, Clifford Avery Buell, Luis Caban, Daniel Camilliere, Donald M. Currey, William A. DiBella, Timothy Fitzgerald, Peter Gardow, Denise Hall, James Healy, Allen Hoffman, Jean Holloway, David Ionno, Gary LeBeau, Byron Lester, Maureen Magnan, Whit Osgood, Domenic M. Pane, Bhupen Patel, Pasquale J. Salemi, Estela M. Segarra, Michael Solomonides, Alvin Taylor, Michael Torres and Richard W. Vicino (26)

**Absent:** Commissioners Mary Anne Charron, Matthew B. Galligan, Kathleen Kowalyshyn, Alphonse Marotta, Raymond Sweezy and New Britain Special Representative Michael Carrier (6)

**Also**

**Present:** Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Christopher Stone, Assistant District Counsel  
Brendan Fox, Assistant District Counsel  
John S. Mirtle, District Clerk  
Christopher Levesque, Director of Operations  
Sue Negrelli, Director of Engineering  
Robert Schwarm, Director of Information Technology  
Kelly Shane, Director of Procurement  
Tom Tyler, Director of Facilities  
Robert Zaik, Director of Human Resources  
Karyn Blaise, Controller  
Nick Salemi, Special Services Administrator  
Carrie Blardo, Assistant to the Chief Operating Officer  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Victoria S. Escoriza, Executive Assistant  
David Silverstone, Consumer Advocate

**CALL TO ORDER**

The meeting was called to order by Chairman DiBella at 5:46 PM

**ROLL CALL AND QUORUM**

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

**PLEDGE OF ALLEGIANCE**

Those in attendance stood and recited the Pledge of Allegiance.

**SWEARING IN NEW COMMISSIONER**

The District Clerk swore in Commissioner Estela M. Segarra.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

Judy Allen of West Hartford spoke regarding the water rate increase and the budget process.

**APPROVAL OF MINUTES**

*On motion made by Commissioner Camilliere and duly seconded, the meeting minutes of November 7, 2018 were approved.*

**REPORT FROM DISTRICT CHAIR**

This report was passed.

**REPORT FROM CHIEF EXECUTIVE OFFICER**

Scott Jellison delivered the District Chief Executive Officers report.

**REPORT FROM DISTRICT COUNSEL**

R. Bartley Halloran delivered the District Counsel report.

**BOARD OF FINANCE  
FISCAL YEAR 2019-CAPITAL IMPROVEMENT BUDGET**

**To:** District Board December 10, 2018

**From:** Board of Finance

At a meeting of the Board of Finance held on November 28, 2018, it was:



**Voted:** That the Board of Finance accepts and approves a Capital Improvement Budget for 2019 in the total amount of \$73,100,000 in appropriations to be funded from bonds, note proceeds or other sources as follows:

### **Wastewater**

General Purpose Sewer	\$	1,000,000
Paving Program and Restoration		3,000,000
Sewer Rehabilitation Program		3,300,000
Various Sewer Pipe Replacement/Rehabilitation Program		5,000,000
Wastewater Pump Stations and Equipment		400,000
Oakwood Avenue Area Sewer Replacement - Phase I		7,000,000
Water Pollution Control Facilities Infrastructure Rehabilitation, Upgrades and Replacements		4,200,000
<b>Total Wastewater</b>	<b>\$</b>	<b>23,900,000</b>

### **Water**

Assessable Water	\$	2,500,000
General Purpose Water Program		1,000,000
Paving Program & Restoration		5,000,000
Water Main Replacement Program		8,000,000
Water Pump Stations and Equipment		300,000
Bloomfield Transmission Main Extension - Phase II		6,000,000
Oakwood Avenue Area Water Main Replacement - Phases I & II		3,000,000
Water Treatment Facilities Infrastructure Rehabilitation, Upgrades & Replacements Including Lab Instrumentation Replacements		1,900,000
Water Supply Infrastructure Rehabilitation, Upgrades & Replacements		2,200,000
<b>Total Water</b>	<b>\$</b>	<b>29,900,000</b>

### **Combined**

Fleet and Equipment Replacement and Upgrade	\$	1,700,000
Information Systems Upgrade		3,200,000
Survey & Construction		5,000,000
Engineering Services		2,500,000
Construction Services		3,500,000
Technical Services		3,400,000
<b>Total Combined</b>	<b>\$</b>	<b>19,300,000</b>

**Wastewater, Water and Combined Total** **\$ 73,100,000**

**Further Voted:** That the Board of Finance recommends to the District Board passage of the following resolutions:

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

**AUTHORIZATION TO ISSUE GENERAL OBLIGATION BONDS NOT  
TO EXCEED \$73,100,000**

WHEREAS, the District Board has resolved today to appropriate and issue Bonds for those capital improvements projects numbered 1- 22, inclusive; and

WHEREAS, the District Board wishes to determine the form, date or dates, maturities, manner of sale and other details concerning such bonds;

Now THEREFORE BE IT RESOLVED:

**Section 1.** To meet the appropriations for the projects set forth in the 2019 CIP Resolutions Nos. 1- 22 inclusive (the "Resolutions"), bonds of the District are authorized in the respective amounts set forth in such Resolutions to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. Said bonds shall be issued in fully registered form, be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or the Deputy Treasurer, and bear the District seal or a facsimile thereof. The bonds may be secured by the full faith and credit of the District and/or by special revenues of the District pledged thereto by the District Board, in accordance with Connecticut laws and the District's Charter. Each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with and that such bond is within every debt and other limit prescribed by law. The aggregate principal amount of the bonds to be issued, the form of issuance as serial, term or discount bonds, the dated date, final maturity, annual installments of principal, whether interest on the bonds will be fixed or variable, the rate or rates of interest, or method of determining interest rates thereon, whether such interest shall be excluded or included in gross income for federal income tax purposes, denominations, terms of redemption, if any, the date, time of issue and sale and all other terms, details and particulars of such bonds shall be determined by the District Board, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. It is hereby found and determined that the issuance of any such bonds the interest on which is included in gross income for federal income tax purposes is in the public interest. The bonds may be sold by competitive bid or negotiated sale, as determined by the

District Board. If sold by competitive bid, a notice of sale, or summary thereof, shall be published at least five (5) days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If sold by negotiated sale, the form and details of the bond purchase agreement for the sale of the bonds shall be determined by the District Board.

**Section 2.** The Treasurer and the Deputy Treasurer are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes or certificates of indebtedness evidencing such borrowings may be sold by competitive bid or negotiated sale, as determined by the Treasurer or Deputy Treasurer, in such manner as shall be determined by said Officers. Said notes or certificates of indebtedness shall be issued in fully registered form, be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer, and bear the District seal or a facsimile thereof. The notes or certificates of indebtedness may be secured by the full faith and credit of the District and/ or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the notes shall recite that every requirement of law relating to its issue has been duly complied with and that such note is within every debt and other limit prescribed by law. The net interest cost on such notes or certificates of indebtedness, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on such notes or certificates of indebtedness then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

**Section 3.** In connection with the issuance of the bonds, notes or certificates of indebtedness authorized hereunder and under the Resolutions ("Authorized Obligations"), the District Board is hereby authorized to approve the terms and conditions of, including necessary covenants, limitations and restrictions on the District necessary to obtain, standby bond purchase agreements, letters of credit, lines of credit, financial guaranty insurance policies, guarantees of the District or third parties, surety agreements, or any similar agreements ("Credit Facilities") with one or more financial institutions providing Credit Facilities ("Credit Facility Providers") to provide for additional security for and the purchase upon tender of the Authorized Obligations, if any, under circumstances set forth in the Indentures (defined herein). Credit Facilities shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer.

**Section 4.** In connection with the issuance of Authorized Obligations the District Board is hereby authorized to approve the terms and conditions of indentures of trust or other instruments of trust ("Indentures") with commercial banks or national banking associations with trust powers or trust companies to be appointed by the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer ("Trustees"), which provide for, among other things, the rate of rates of interest, or method of determining

interest rates thereon, procedures for conducting auctions in an auction rate mode, the denominations, the tender rights of holders, if any, the rights of redemption and redemption prices, the payment of certain fees, the imposition of certain covenants, limitations and restrictions on the District necessary to issue the variable rate bonds, and the execution of various other instruments. Indentures shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer.

**Section 5.** In connection with the issuance of Authorized Obligations bearing interest at variable interest rates, the District Board is hereby authorized to approve the terms and conditions of, including necessary covenants, limitations and restrictions on the District necessary to enter into, remarketing agreements, broker-dealer agreements, auction agency agreements and other agreements (the “Reoffering Agreements”) with remarketing agents, investment banking firms or other financial institutions to be appointed by the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer (“Reoffering Agents”), which provide for, among other things, the terms and conditions for reoffering Authorized Obligations bearing interest at variable interest rates, the Reoffering Agents’ compensation and the disclosure of the District’s financial condition. Reoffering Agreements shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer.

**Section 6.** In connection with the issuance of Authorized Obligations, if permitted by Connecticut laws and the District’s Charter, the District Board is hereby authorized to approve the terms and conditions of, including necessary covenants, limitations and restrictions on the District necessary to obtain, an interest rate swap agreement in the form of the International Swaps and Derivatives Association, Inc. (ISDA) Master Agreement, together with applicable annexes, schedules and confirmations thereto, contracts to manage interest rate risk, including interest rate caps, options, puts, call or similar arrangements, or such other agreements permitted by Connecticut laws and the District’s Charter (“Swap Agreements”), with one or more counterparties to be selected by the Chairman or Vice Chairman and Treasurer or Deputy Treasurer, as Swap Provider (the “Swap Providers”), which provides for, among other things, the effective date or dates of the Swap Agreements, the rate of interest to be paid by the District to the Swap Providers on the principal amount of the bonds (which may be a fixed rate or a variable rate based on an index determined by the Chairman or Vice Chairman and Treasurer or Deputy Treasurer), the rate of interest to be received by the District from the Swap Providers (which may be a fixed rate or a variable rate based on an index determined by the Chairman or Vice Chairman and Treasurer or Deputy Treasurer), the payment of certain fees, the imposition of certain covenants, limitations and restrictions on the District and the execution of various other instruments. Swap Agreements shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer. To the extent provided by Connecticut laws, the full faith and credit of the District may be pledged to any and all payments to be made by the District with respect to the Swap Agreements, including, any termination or netting payments to be made by the District.

**Section 7.** The Chairman or Vice Chairman and Treasurer or Deputy Treasurer are hereby authorized, on behalf of the District, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the “MSRB”) and to provide notices to the MSRB of material events as enumerated in the Securities and Exchange Commission Securities Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds, notes and certificates of indebtedness authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

**Section 8.** The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for eligible projects set forth in the Resolutions and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of projects determined by the State of Connecticut Department of Energy and Environmental Protection to be eligible for funding under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the “Clean Water Fund Program”), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations (“Clean Water Fund Obligations”) as the District Board shall determine, in accordance with Connecticut laws and the District’s Charter, following recommendation of the Board of Finance. Clean Water Fund Obligations, Project Loan and Grant Agreements and any other instruments, agreements or certificates under the Clean Water Fund Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Clean Water Fund Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Clean Water Fund Obligations, subject to the provisions of the Clean Water Fund Program, shall be determined by the District Board, following recommendation of the Board of Finance. Clean Water Fund Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District’s Charter. Each of the Clean Water Fund Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

**Section 9.** The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for eligible projects set forth in the Resolutions and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of projects determined by the State of Connecticut Department of Public Health to be eligible for funding under Section 22a-475 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the “Drinking Water

Program”), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations (“Drinking Water Obligations”) as the District Board shall determine, in accordance with Connecticut laws and the District’s Charter, following recommendation of the Board of Finance. Drinking Water Obligations, Project Loan Agreements and any other instruments, agreements or certificates under the Drinking Water Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Drinking Water Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Drinking Water Obligations, subject to the provisions of the Drinking Water Program, shall be determined by the District Board, following recommendation of the Board of Finance. Drinking Water Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District’s Charter. Each of the Drinking Water Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

**Section 10.** The District hereby expresses its official intent pursuant to Treasury Regulations Section 1.150-2 to reimburse expenditures paid sixty days prior to and any time after the date of passage of this Resolution in connection with the Resolutions with the proceeds of Authorized Obligations, Drinking Water Obligations or Clean Water Fund Obligations. Said obligations shall be issued to reimburse such expenditures not later than 18 months after the date of the expenditure or such later date the Regulations may authorize. The District hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Chairman or Vice Chairman and the Treasurer or Deputy Treasurer is each individually authorized to pay project expenses in accordance herewith pending the issuance of the Authorized Obligations. This Section is included herein solely for purposes of compliance with Treasury Regulations Section 1.150-2 and may not be used or relied on for any other purpose.

**Section 11.** In connection with the issuance of Authorized Obligations and Drinking Water Obligations or Clean Water Fund Obligations, the District Board is hereby authorized to, and if any such action shall heretofore have been taken, such action is hereby ratified and confirmed, (a) publish such notices, hold such hearings, make such representations and agreements, and take such other actions as shall be necessary to enable bond counsel to render its opinions as to the validity of the said obligations and the exclusion of the interest thereon, if applicable, from gross income for federal income tax purposes, (b) make, execute and deliver all such additional and supplemental documents, including, but not limited to any tax compliance agreements, tax certificates, tax forms, investment agreements or assignments, and (c) do and perform such acts and take such actions as may be necessary or required for the consummation of the transactions provided for and contemplated by this Resolution.

## 2019 CIP PROJECT RESOLUTION NO. 1

RESOLUTION APPROPRIATING \$1,000,000 FOR THE GENERAL PURPOSE SEWER PROGRAM AND AUTHORIZING THE ISSUANCE OF \$1,000,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

## RESOLVED:

**Section 1.** The sum of \$1,000,000 is hereby appropriated for the General Purpose Sewer Program including planning, design and construction of the replacement and/or rehabilitation of existing sewer mains, pump stations, and any related collection system appurtenances at various locations District wide as a result of infrastructure exceeding its useful life, and for legal, administrative and other financing costs related thereto. Such Projects may also include electrical, mechanical, or renewable energy upgrades at District facilities. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

## 2019 CIP PROJECT RESOLUTION NO. 2

RESOLUTION APPROPRIATING \$3,000,000 FOR THE PAVING PROGRAM AND RESTORATION AUTHORIZING THE ISSUANCE OF \$3,000,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

## RESOLVED:

**Section 1.** The sum of \$3,000,000 is hereby appropriated for final pavement restoration of roads, sidewalks, driveways, parking lots and other areas as well as unpaved areas disturbed by MDC sewer projects, including material disposal and usage of materials from stock, and for legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

## 2019 CIP PROJECT RESOLUTION NO. 3

RESOLUTION APPROPRIATING \$3,300,000 FOR THE SANITARY SEWER REHABILITATION PROGRAM AND AUTHORIZING THE

ISSUANCE OF \$3,300,000 BONDS OF THE DISTRICT TO MEET SAID  
APPROPRIATION

RESOLVED:

**Section 1.** The sum of \$3,300,000 is hereby appropriated for the conduct of sewer system investigations (using closed circuit TV inspection, sonar or laser methods) to support the design and construction of rehabilitation and replacement of deteriorating segments of the District's sewer infrastructure, including staffing, equipment, legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

2019 CIP PROJECT RESOLUTION NO. 4

RESOLUTION APPROPRIATING \$5,000,000 FOR VARIOUS SEWER PIPE  
REPLACEMENT/REHABILITATIONS – DISTRICT WIDE AND AUTHORIZING THE  
ISSUANCE OF \$5,000,000 BONDS OF THE DISTRICT TO MEET SAID  
APPROPRIATION

RESOLVED:

**Section 1.** The sum of \$5,000,000 is hereby appropriated for the design and construction of sewer system upgrades, replacements and rehabilitation measures as a result of aging and deteriorating infrastructure located District-wide including survey, sewer easement clearing, closed circuit TV inspection, the replacement, rehabilitation and or upgrade of District infrastructure, and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

2019 CIP PROJECT RESOLUTION NO. 5

RESOLUTION APPROPRIATING \$400,000 FOR WASTEWATER  
PUMP STATION UPGRADES AND EQUIPMENT AND AUTHORIZING  
THE ISSUANCE OF \$400,000 BONDS OF THE DISTRICT TO MEET  
SAID APPROPRIATION

RESOLVED:



**Section 1.** The sum of \$400,000 is hereby appropriated for upgrades, replacements and improvements to the District's wastewater pump stations, including motors and pumps, and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

#### 2019 CIP PROJECT RESOLUTION NO. 6

RESOLUTION APPROPRIATING \$7,000,000 FOR THE OAKWOOD AVENUE AREA SEWER REPLACEMENT AND AUTHORIZING THE ISSUANCE OF \$7,000,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

**Section 1.** The sum of \$7,000,000 is hereby appropriated for the rehabilitation of sewer mains and lateral replacements in the Oakwood Avenue area of West Hartford from Park Road to Dexter Avenue to restore reliable service and prevent disruptions that occur due to the aging sewer system, and for legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

#### 2019 CIP PROJECT RESOLUTION NO. 7

RESOLUTION APPROPRIATING \$4,200,000 FOR WATER POLLUTION CONTROL FACILITIES INFRASTRUCTURE REHABILITATION, UPGRADES AND REPLACEMENT AND AUTHORIZING THE ISSUANCE OF \$4,200,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

**Section 1.** The sum of \$4,200,000 is hereby appropriated for the design and construction of a variety of renewal and replacements at the four water pollution control facilities to modernize existing systems, and for legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

2019 CIP PROJECT RESOLUTION NO. 8

RESOLUTION APPROPRIATING \$2,500,000 FOR THE ASSESSABLE WATER PROGRAM AND AUTHORIZING THE ISSUANCE OF \$2,500,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

**Section 1.** The sum of \$2,500,000 is hereby appropriated for the extension of various water mains resulting from property owner petitions for public sewer service within the District's service area, including the Coleman Road, Feldspar Ridge, Kinne Road and Raymond Road/Kimberly Lane projects in Glastonbury. This appropriation includes costs for design, construction, project administration, legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

2019 CIP PROJECT RESOLUTION NO. 9

RESOLUTION APPROPRIATING \$1,000,000 FOR THE GENERAL PURPOSE WATER PROGRAM AND AUTHORIZING THE ISSUANCE OF \$1,000,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

**Section 1.** The sum of \$1,000,000 is hereby appropriated for the replacement or rehabilitation of aging water mains and related system-wide equipment/infrastructure improvements, and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

2019 CIP PROJECT RESOLUTION NO. 10

RESOLUTION APPROPRIATING \$5,000,000 FOR THE PAVING PROGRAM AND RESTORATION AND AUTHORIZING THE ISSUANCE

OF \$5,000,000 BONDS OF THE DISTRICT TO MEET SAID  
APPROPRIATION

RESOLVED:

**Section 1.** The sum of \$5,000,000 is hereby appropriated for final pavement restoration of roads and other areas disturbed by the MDC water projects, including disposal of unsuitable materials and usage of materials from stock, and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

2019 CIP PROJECT RESOLUTION NO. 11

RESOLUTION APPROPRIATING \$8,000,000 FOR THE WATER MAIN  
REPLACEMENT PROGRAM AND AUTHORIZING THE ISSUANCE OF  
\$8,000,000 BONDS OF THE DISTRICT TO MEET SAID  
APPROPRIATION

RESOLVED:

**Section 1.** The sum of \$8,000,000 is hereby appropriated for the design, construction, inspection and associated work to replace water mains and water services throughout the District that have exceeded their useful lives and/or have experienced numerous breaks, and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

2019 CIP PROJECT RESOLUTION NO. 12

RESOLUTION APPROPRIATING \$300,000 FOR WATER PUMP  
STATION UPGRADES AND EQUIPMENT AND AUTHORIZING THE  
ISSUANCE OF \$300,000 BONDS OF THE DISTRICT TO MEET SAID  
APPROPRIATION

RESOLVED:

**Section 1.** The sum of \$300,000 is hereby appropriated for upgrades, replacements and improvements to the District's water pump stations, including motors, pumps and associated equipment, and legal, administrative and other

financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

2019 CIP PROJECT RESOLUTION NO. 13

RESOLUTION APPROPRIATING \$6,000,000 FOR THE BLOOMFIELD TRANSMISSION MAIN EXTENSION – PHASE II AND AUTHORIZING THE ISSUANCE OF \$6,000,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

**Section 1.** The sum of \$6,000,000 is hereby appropriated for the design, construction, inspection and associated work to extend a transmission main from Brown Street to Woodland Avenue in Bloomfield, and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

2019 CIP PROJECT RESOLUTION NO. 14

RESOLUTION APPROPRIATING \$3,000,000 FOR THE OAKWOOD AVENUE, WEST HARTFORD AREA WATER MAIN REPLACEMENT AND AUTHORIZING THE ISSUANCE OF \$3,000,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

**Section 1.** The sum of \$3,000,000 is hereby appropriated for the replacement of water mains and service replacements in the Oakwood Avenue area of West Hartford from Park Road to Dexter Avenue to restore reliable service and prevent disruptions that occur due to the aging water system, and for legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

2019 CIP PROJECT RESOLUTION NO. 15

RESOLUTION APPROPRIATING \$1,900,000 FOR WATER TREATMENT FACILITIES INFRASTRUCTURE REHABILITATION, UPGRADES & REPLACEMENTS, INCLUDING LABORATORY INSTRUMENTATION REPLACEMENTS AND AUTHORIZING THE ISSUANCE OF \$1,900,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

**Section 1.** The sum of \$1,900,000 is hereby appropriated to design and construct a variety of renewal and replacements, including electrical improvements at the District's three water treatment facilities to modernize existing systems. Multiple water treatment facility assets will be rehabilitated to improve treatment processes, operational reliability, security and safety. Also included is the replacement of various laboratory equipment that have reached the end of their useful life, and for legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

2019 CIP PROJECT RESOLUTION NO. 16

RESOLUTION APPROPRIATING \$2,200,000 FOR WATER SUPPLY INFRASTRUCTURE REHABILITATION, UPGRADES AND REPLACEMENT AND AUTHORIZING THE ISSUANCE OF \$2,200,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

**Section 1.** The sum of \$2,200,000 is hereby appropriated for the design and construction of a variety of renewal and replacements at the District's water supply facilities and functions to improve raw water quality, operational reliability, security and safety, and for legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

2019 CIP PROJECT RESOLUTION NO. 17

RESOLUTION APPROPRIATING \$1,700,000 FOR FLEET AND EQUIPMENT REPLACEMENT AND AUTHORIZING THE ISSUANCE

OF \$1,700,000 BONDS OF THE DISTRICT TO MEET SAID  
APPROPRIATION

RESOLVED:

**Section 1.** The sum of \$1,700,000 is hereby appropriated for the replacement of transportation and power operated equipment, the purchase of generators, engines and emergency response equipment, and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

2019 CIP PROJECT RESOLUTION NO. 18

RESOLUTION APPROPRIATING \$3,200,000 FOR INFORMATION  
SYSTEMS UPGRADES AND AUTHORIZING THE ISSUANCE OF  
\$3,200,000 BONDS OF THE DISTRICT TO MEET SAID  
APPROPRIATION

RESOLVED:

**Section 1.** The sum of \$3,200,000 is hereby appropriated for the purchase, upgrade and/or replacement of computer related infrastructure and/or software and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

2019 CIP PROJECT RESOLUTION NO. 19

RESOLUTION APPROPRIATING \$5,000,000 FOR SURVEY &  
CONSTRUCTION AND AUTHORIZING THE ISSUANCE OF \$5,000,000  
BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

**Section 1.** The sum of \$5,000,000 is hereby appropriated for the survey and construction inspection of all water and sewer projects within the District's service area, including projects installed under District contract and developer permit agreements and legal, administrative other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

2019 CIP PROJECT RESOLUTION NO. 20

RESOLUTION APPROPRIATING \$2,500,000 FOR ENGINEERING SERVICES AND AUTHORIZING THE ISSUANCE OF \$2,500,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

**Section 1.** The sum of \$2,500,000 is hereby appropriated for developing and designing the District's capital improvement projects, including improvements to and expansion of the District's water distribution and sewer collection systems and related work on water and sewage treatment plants and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

2019 CIP PROJECT RESOLUTION NO. 21

RESOLUTION APPROPRIATING \$3,500,000 FOR CONSTRUCTION SERVICES AND AUTHORIZING THE ISSUANCE OF \$3,500,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

**Section 1.** The sum of \$3,500,000 is hereby appropriated for the costs of the management of District's capital improvement projects including improvements to and expansion of the District's water distribution and sewer collection systems and related work on water and sewage treatment plants and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

2019 CIP PROJECT RESOLUTION NO. 22

RESOLUTION APPROPRIATING \$3,400,000 FOR TECHNICAL SERVICES AND AUTHORIZING THE ISSUANCE OF \$3,400,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

## RESOLVED:

**Section 1.** The sum of \$3,400,000 is hereby appropriated for technical support to all of the District's capital improvement projects including improvements to and expansion of the District's water distribution and sewer collection systems and related work on water and sewage treatment plants and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

**Section 2.** The District Board finds this project a single item of capital expense not regularly recurring.

***On a motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

***Commissioner Osgood left the meeting at 6:21 PM***

**BOARD OF FINANCE  
FISCAL YEAR 2019 - BUDGET EXPENDITURES**

**To:** District Board December 10, 2018

**From:** Board of Finance

At a Board of Finance meeting held on November 28, 2018, it was:

**Voted:** That the estimated 2019 budget expenditures in the total amount of **\$189,468,200** be referred to the District Board for acceptance and approval as follows:



Budget Appropriations	Water	Sewer	Total
District Board	201,700	193,800	395,500
Executive Office	484,700	465,600	950,300
Legal	881,200	846,700	1,727,900
Human Resources	777,300	746,800	1,524,100
Information Technology	4,641,800	2,286,300	6,928,100
Finance	3,512,100	3,374,200	6,886,300
Environment, Health and Safety	492,000	472,800	964,800
Engineering and Planning	982,500	944,100	1,926,600
Customer Service	2,716,800	1,399,500	4,116,300
Operating Office	386,100	370,900	757,000
Operations	8,041,100	2,680,500	10,721,600
Laboratory Services	923,300	852,300	1,775,600
Water Pollution Control	-	17,462,200	17,462,200
Maintenance	5,582,600	5,363,600	10,946,200
Water Treatment & Supply	8,944,700	-	8,944,700
Patrol	1,719,500	-	1,719,500
Debt Service	31,753,300	34,069,500	65,822,800
Employee Benefits	15,679,300	12,828,600	28,507,900
General Insurance	3,323,000	1,424,100	4,747,100
Taxes and Fees	3,610,500	-	3,610,500
Special Agreements and Programs	3,553,900	1,479,300	5,033,200
Contingencies	-	4,000,000	4,000,000
<b>Total Water and Sewer Budget</b>	<b>98,207,400</b>	<b>91,260,800</b>	<b>189,468,200</b>

Whereas, within the Metropolitan District Fiscal Year 2019 budget, there is a proposed funding level for Riverfront Recapture, Inc. ("RRI") of \$1,250,000.00; and

Whereas, as part of committee and bureau meetings in the Fiscal Year 2019 budget, Commissioners discussed reducing the MDC budget as it relates to RRI, either immediately or over a number of years; and

Whereas, there was a general consensus that the MDC's funding contribution to RRI should be reduced to \$600,000.00 annually over a period of time; and

Whereas a representative of the MDC maintains a position on the RRI Board as an ex-officio and executive board member;

Now therefore, be it hereby resolved that for the MDC Fiscal Year 2019 budget the funding for RRI shall remain at the current level, with the intent that over the course of the next five years, the MDC funding contribution to RRI may be incrementally reduced to \$600,000.00 annually commencing with the Fiscal Year 2024 budget. Any such annual reductions shall be in incremental amounts as determined by the MDC Board of Commissioners, in its sole discretion, as part of the annual budget process;

And be it further resolved that the MDC ex-officio and executive committee representative on the RRI Board of Directors shall be Commissioner Pasquale J. Salemi, Jr. of East Hartford.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Currey and duly seconded, the resolution was amended, by majority vote present, to include the text in red above. Commissioners Gardow, Hall and Hoffman opposed the amendment.***

***On a motion made by Commissioner Magnan and duly seconded, the report was received and resolution adopted, as amended, by majority vote of those present. Commissioner Gardow opposed.***

**BOARD OF FINANCE  
FISCAL YEAR 2019 - BUDGET REVENUES**

To: District Board December 10, 2018

From: Board of Finance

At a meeting of the Board of Finance held on November 28, 2018, it was:

**Voted:** That the 2019 Budget Revenues in the total amount of **\$189,468,200** be referred to the District Board for acceptance and approval as follows:

<b>Revenue</b>	<b>Total</b>
<b>Water Revenues</b>	
<b>Operating Revenues</b>	
Sale of Water	\$89,124,600
Other Operating Revenues	6,820,200
<b>Subtotal Operating Revenues</b>	<b>95,944,800</b>
<b>Non-Operating Revenues</b>	<b>2,262,600</b>
<b>Total Source of Revenues – Water Operations</b>	<b>\$98,207,400</b>
<b>Sewer Revenues</b>	
<b>Operating Revenues</b>	
Tax on Member Municipalities	\$48,153,100
Revenue from Other Government Agencies	4,958,400
Other Sewer Revenues	17,108,400
Sewer User Charge Revenues	17,540,900
<b>Subtotal Operating Revenues</b>	<b>\$87,760,800</b>
<b>Other Financing Sources</b>	
Designated from Surplus	3,500,000
<b>Subtotal Other Financing Sources</b>	<b>\$3,500,000</b>
<b>Total Source of Revenues – Sewer Operations</b>	<b>\$91,260,800</b>
<b>Total Source of Revenues – Water and Sewer Operations</b>	<b>\$189,468,200</b>

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

*On a motion made by Commissioner Caban and duly seconded, the report was received and resolution adopted by majority vote of those present. Commissioner Gardow opposed.*

**BOARD OF FINANCE  
FISCAL YEAR 2019 - HYDROELECTRIC EXPENDITURES AND REVENUES**

**To:** District Board December 10, 2018

**From:** Board of Finance

At a Board of Finance meeting held on November 28, 2018, it was:

**Voted:** That the Board of Finance recommends to the District Board for acceptance and approval an appropriation of \$895,400 for the operation of the Hydroelectric Program.

**Further Voted:** That the Board of Finance recommends to the District Board for acceptance and approval estimated Hydroelectric revenues of \$895,400 in support of operations as follows:

Power Sales	\$ 895,400
Interest Income	0
Designated from Surplus	0
Total Hydroelectric	<u>\$ 895,400</u>

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On a motion made by Commissioner Taylor and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**BOARD OF FINANCE  
FISCAL YEAR 2019 - TAX ON MEMBER MUNICIPALITIES**

**To:** District Board December 10, 2018

**From:** Board of Finance

A Fiscal Year 2019 Tax Levy on The Metropolitan District's member municipalities in the amount of \$48,153,100 is recommended in support of the

proposed 2019 budget. In accordance with the District Board's policy, taxes may be paid in quarterly installments. To coincide with the fiscal year cycle (July 1 – June 30) adhered to by the member municipalities, the quarterly tax payments are unbalanced. The amount of the tax due in the first half of 2019 will be equivalent to 50% of the total 2018 tax levy. This amount (when paid) will be subtracted from the total 2019 tax levy: the balance is the amount due in the second half of the year.

Apportionment of the Fiscal Year 2019 tax among the member municipalities and the amount due on each installment will be as follows:

<b>Tax History by Town</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Hartford	\$10,298,600	\$10,174,900	\$10,963,200	\$11,550,400	\$12,372,000
East Hartford	\$4,490,100	\$4,762,000	\$5,059,400	\$5,486,600	\$5,775,200
Newington	\$3,287,300	\$3,508,400	\$3,752,900	\$4,120,900	\$4,318,900
Wethersfield	\$3,022,000	\$3,207,700	\$3,408,200	\$3,707,800	\$3,979,400
Windsor	\$3,222,600	\$3,404,700	\$3,656,900	\$4,001,500	\$4,274,900
Bloomfield	\$2,752,400	\$2,936,000	\$3,067,100	\$3,256,200	\$3,488,600
Rocky Hill	\$2,153,700	\$2,239,700	\$2,475,800	\$2,712,500	\$2,909,600
West Hartford	\$8,219,700	\$8,710,900	\$9,286,900	\$10,168,100	\$11,034,500
<b>Total</b>	<b>\$37,446,400</b>	<b>\$38,944,300</b>	<b>\$41,670,400</b>	<b>\$45,004,000</b>	<b>\$48,153,100</b>

At a meeting of the Board of Finance held on November 28, 2018, it was:

**Voted:** That the District Board approve the following resolution:

**Resolved:** That, in accordance with Section 3-12 and 3-13 of the District Charter, a tax on the member municipalities comprising The Metropolitan District, in the sum of \$48,153,100, shall be due and payable in favor of The Metropolitan District in four installments on the following due dates: the first installment, totaling \$11,251,000, shall be due and payable on January 16, 2019; the second installment, totaling \$11,251,000, shall be due and payable on April 17, 2019; the third installment, totaling \$12,825,550, shall be due and payable on July 17, 2019; and the fourth installment, totaling \$12,825,550, shall be due and payable October 16, 2019. In the event the Department of Energy and Environmental Protection pays the \$4 million included in the District's 2019 budget related to the groundwater discharge at the Hartford Landfill, said money shall be applied to reduce the member municipalities' 2019 ad valorem taxes. Apportionment of the Fiscal Year 2019 tax among the member municipalities and the amount due on each installment shall be as follows:

Installment Date	1/16/2019	4/17/2019	7/17/2019	10/16/2019	Total
Hartford	\$2,887,600	\$2,887,600	\$3,298,400	\$3,298,400	\$12,372,000
East Hartford	1,371,650	1,371,650	1,515,950	1,515,950	5,775,200
Newington	1,030,225	1,030,225	1,129,225	1,129,225	4,318,900
Wethersfield	926,950	926,950	1,062,750	1,062,750	3,979,400
Windsor	1,000,375	1,000,375	1,137,075	1,137,075	4,274,900
Bloomfield	814,050	814,050	930,250	930,250	3,488,600
Rocky Hill	678,125	678,125	776,675	776,675	2,909,600
West Hartford	2,542,025	2,542,025	2,975,225	2,975,225	11,034,500
Total	\$11,251,000	\$11,251,000	\$12,825,550	\$12,825,550	\$48,153,100

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On a motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted by majority vote of those present. Commissioner Gardow opposed.***

**BOARD OF FINANCE  
FISCAL YEAR 2019 - REVISIONS TO DISTRICT SEWER USER CHARGE RATES  
AND OTHER RELATED CHARGES**

To: District Board

December 10, 2018

From: Board of Finance

In accordance with Section S12j of the District's Ordinances, sewer use unit charge rates shall be determined annually in conjunction with adoption of the District Budget. The 2019 budget in support of sewer operations calls for a sewer user charge rate of \$4.64, which is 37.6% higher than the prior year.

Additionally, in support of the 2019 budget and in accordance with Section S12l of the District's Ordinances, the monthly sewer customer service charge will increase to \$6.00, effective January 1, 2019.

Following the cost trends for the sewer user charge rate, it is recommended the BOD and COD rate be increased to \$0.55 and \$0.55 per pound respectively. In addition, the suspended solids strength charge will increase to \$0.45 per pound. These unit charges, which apply to high flow users, low flow/high strength users and non-municipal tax-exempt users, are for the following:

1. Liquid flow charge rate based on sewer flow in hundreds of cubic feet (CCF).
2. a. BOD (biochemical oxygen demand) strength charge rate based on pounds of BOD for the concentration of BOD exceeding 300 milligrams per liter (mg/l).  
  
b. COD (chemical oxygen demand) strength charge rate based on pounds of COD for that concentration of COD exceeding 700 mg/l.
3. Suspended solids strength charge rate based on pounds of suspended solids for that concentration exceeding 300 mg/l.

In accordance with Section S12p of the District's Ordinances, sewer user charge Late Filing/Sewage Evaluation Fees will be unchanged for the 2019 budget.

Additionally, Section S12x of the District's Ordinances provides for the Clean Water Project Charge, primarily for payment of principal and interest on certain bonds and loans which proceeds are used to finance the costs associated with the Clean Water Project. The clean water project charge is set annually in conjunction with adoption of the District Budget. Effective January 1, 2019, said charge shall be \$4.10 per hundred cubic feet (ccf) to be uniformly applied and to be proportional to the quantity of water used by District customers who utilize the District sewer system and are furnished water directly by the Metropolitan District. The clean water project charge shall appear separately on the water bills of the District.

Liquid Waste Discharge Fee (other than Acceptable Septage): A fee is required as part of the approval from MDC for its acceptance, by whatever means, of the discharge of liquid waste other than Acceptable Septage, as provided by §S13b of the District's Sewer Ordinances. For example, but without limiting the forms of liquid waste subject to this fee, this fee shall apply to the following without limitation: groundwater; remediated groundwater; contaminated stormwater; contaminated groundwater permitted through a CT DEEP Groundwater Remediation General Permit or other CT DEEP Miscellaneous General or Individual Permit; landfill leachate; process equipment condensate; groundwater used for process water including cooling water; discharges granted temporary authorization to discharge by CT DEEP; and stormwater discharged into a separated sanitary sewer system.

FOG Charges: Fees are charged to Class III and IV food service establishments to offset the costs of managing the Fats, Oils and Grease (FOG) program. This program is required by the CT Department of Energy and Environmental Protection General Permit for the Discharge of Wastewater Associated with Food Preparation Establishments.

**Liquid Waste Discharge Fee(other than Acceptable Septage)**

Tier 1--	0-500,000 avg. gallons per month	\$0.13/gal
Tier 2--	500,001 to 700,000 avg. gallons per month	\$0.07/gal
Tier 3--	700,000+ avg. gallons per month	\$0.05/gal

**FOG Fees**

Annual FOG Fee	\$80.00
Failure to submit Registration or Variance Applications	\$100.00
Disallow Inspection	\$100.00
No FOG management equipment installed	\$200.00
Non-compliant FOG management equipment installed	\$200.00
Failure to maintain grease trap cleaning, inspection and and maintenance records in proper order	\$100.00
Failure to maintain FOG management equipment in proper working order	\$200.00
Failure to clean FOG management equipment quarterly or when 25% of the depth of the trap is filled with food solids and FOG, whichever comes first.	\$200.00
Failure to properly dispose of brown and/or yellow grease	\$200.00
Source of sewer blockage	\$500.00
Source of sanitary sewer overflow (minimum) - Actual costs will be billed to the facility for time and materials related to the overflow	\$500.00

**Violation Correction Schedule**

Equipment not registered	7 days
No grease trap installed or non-compliant grease trap installed	30 days
FOG management equipment in need of repair or cleaning	7 days
Failure to maintain written records of FOG management equipment cleaning and inspection	7 days
Disallow an inspection – Inspection must be scheduled within 7 days of initial inspection attempt	7 days
Failure to clean and maintain FOG management equipment as required	7 days
Source of sewer blockage	24 Hours
Source of sanitary sewer overflow (minimum)	24 Hours

**\$75 re-inspection fee for not complying with the NOV within the schedule listed above.**

At a meeting of the Board of Finance held on November 28, 2018, it was:

**Voted:** That the District Board approve the following resolution:



**Resolved:** That, in accordance with Section S12j of the District Ordinances, Unit Charges For Computing The Sewer User Charge, a sewer user charge rate of four dollars and sixty-four cents (\$4.64) per hundred cubic feet of sewer flow be effective for meter readings on and after January 1, 2019 and that, effective January 1, 2019, a sewer user customer service charge of six dollars (\$6.00) per month, a BOD strength charge of fifty-five cents (\$0.55) per pound be billed on sewer flow for that concentration of BOD exceeding 300 milligrams per liter; a COD strength charge of fifty-five cents (\$0.55) per pound be billed on sewer flow for that concentration of COD exceeding 700 milligrams per liter; and a suspended solids strength charge of forty-five cents (\$0.45) per pound be billed on sewer flow for that concentration of suspended solids exceeding 300 milligrams per liter.

**Further**

**Resolved:** In accordance with Section S12x of the District's Ordinances, the rate for the Clean Water Project Charge (f/k/a Special Sewer Service Charge) shall be \$4.10 per ccf commencing January 1, 2019.

**Also Voted:** That the District Board approve the following schedule of fees effective January 1, 2019.

**Liquid Waste Discharge Fee**

Tier 1--	0-500,000 avg. gallons per month	\$0.13/gal
Tier 2--	500,001 to 700,000 avg. gallons per month	\$0.07/gal
Tier 3--	700,000+ avg. gallons per month	\$0.05/gal

**FOG Fees**

Annual FOG Fee	\$80.00
Failure to submit Registration or Variance Applications	\$100.00
Disallow Inspection	\$100.00
No FOG management equipment installed	\$200.00
Non-compliant FOG management equipment installed	\$200.00
Failure to maintain grease trap cleaning, inspection and and maintenance records in proper order	\$100.00
Failure to maintain FOG management equipment in proper working order	\$200.00
Failure to clean FOG management equipment quarterly or when 25% of the depth of the trap is filled with food solids and FOG, whichever comes first.	\$200.00
Failure to properly dispose of brown and/or yellow grease	\$200.00
Source of sewer blockage	\$500.00
Source of sanitary sewer overflow (minimum) - Actual costs will be billed to the facility for time and materials related to the overflow	\$500.00

**Violation Correction Schedule**

Equipment not registered	7 days
No grease trap installed or non-compliant grease trap installed	30 days
FOG management equipment in need of repair or cleaning	7 days
Failure to maintain written records of FOG management equipment cleaning and inspection	7 days
Disallow an inspection – Inspection must be scheduled within 7 days of initial inspection attempt	7 days
Failure to clean and maintain FOG management equipment as required	7 days
Source of sewer blockage	24 Hours
Source of sanitary sewer overflow (minimum)	24 Hours

**\$75 re-inspection fee for not complying with the NOV within the schedule listed above.**

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On a motion made by Commissioner Caban and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**BOARD OF FINANCE  
RESOLUTION SETTING THE THRESHOLD AMOUNT FOR THE PURPOSES OF  
THE DISTRICT'S REFERENDUM REQUIREMENT**

To: District Board December 10, 2018

From: Board of Finance

**WHEREAS**, the charter of the Metropolitan District of Hartford County, Connecticut (the "District"), and more particularly Section 14 of number 511 of the special acts of 1929, as amended by section 1 of number 332 of the special acts of 1931, number 127 of the special acts of 1947, section 2 of special act 79-102, special act 80-13, section 1 of special act 83-31, section 5 of special act 90-27, and section 2 of public act 15-114 (Section 14, as amended, being referred to as the "Referendum Requirement"), provides as follows:

(a) Appropriations to be financed by the issuance of bonds, notes or other obligations of the district may be made at any time upon approval of the district board and recommendation of the board of finance in accordance with section 20 of number 511 of the special acts of 1929.

(b) (1) Any appropriation in excess of the amount set forth in subdivision (2) of this subsection for any single item of capital expense not regularly

recurring, including, but not limited to, a capital purpose, a public improvement or an extraordinary expenditure which may properly be financed long-term rather than from current revenues, notwithstanding that such appropriation is included in the budget to be met from current revenues, shall be approved by a two-thirds vote of the entire district board and by a majority of the electors of the district at a referendum of the district called by the district board in accordance with the requirements of section 5 of number 511 of the special acts of 1929, as amended by special act 77-54; provided an appropriation for any reason involving not more than twice the amount set forth in subdivision (2) of this subsection in any one year for the purpose of meeting a public emergency threatening the lives, health or property of citizens of the district may be made upon approval by a two-thirds vote of the entire district board without submission to the electors of the district; provided further, appropriations may be made in any amount without submission to the electors of the district for any public improvement all or a portion of which is to be paid for by assessments of benefits or from funds established to pay for waste or water facilities pursuant to section 13 of number 511 of the special acts of 1929, as amended by number 366 of the special acts of 1949, special act 77-54 and special act 83-31; and provided further, submission to the electors of the district shall only be required with respect to such portion, if any, of any appropriation approved by the district board on and after October 1, 2015, as exceeds the amount set forth in subdivision (2) of this subsection. The district board may determine, in the case of appropriations for water, sewer and utility line extensions and improvements, or the installation or replacement of service meters, the definition of what shall constitute a single item of capital expense for purposes of compliance with the referendum requirement of this section. Such determination may be contained in the capital budget or a resolution making such appropriation or authorizing the issuance of bonds, notes or obligations of the district and any such determination shall be final and conclusive.

(2) On and after October 1, 2015, the threshold amount for purposes of subdivision (1) of this subsection shall be twenty million dollars as adjusted annually thereafter on October first by a percentage equal to the increase, if any, in the consumer price index for urban consumers, as most recently determined by the United States Department of Labor, Bureau of Labor Statistics for the most recent twelve-month period available, provided for any appropriation adopted by the district board on and after October 1, 2015, the aggregate amount of federal and state grants available, committed to be made available or expected to be made available for the appropriation at issue, each as determined by the district board whose determination shall be conclusive, shall be deducted from the amount of the appropriation in determining whether such threshold is met.

WHEREAS, for purposes of this resolution, the amount referred to in section (b)(2) of the Referendum Requirement is hereinafter referred to as the Threshold Amount, and WHEREAS, the consumer price index for urban consumers, as determined by the United States Department of Labor, Bureau of Labor Statistics ("CPI") as of September 30, 2018 was 252.439, representing a percentage from October 1, 2017 to October 1, 2018 of two and 30/100 percent (2.30%);

WHEREAS, the District Board wishes to find and determine the Threshold Amount in effect as of the date of this Resolution;

At a meeting of the Board of Finance held on November 28, 2018, it was:

**Voted:** That the District Board approve the following resolution:

**NOW THEREFORE BE IT RESOLVED:**

Based on the evidence presented to the District Board, the District Board finds and determines, that the Threshold Amount in effect as of October 1, 2018 and thereafter is TWENTY-ONE MILLION TWO HUNDRED TWENTY-THREE THOUSAND FORTY-TWO AND 00/100 DOLLARS (\$21,223,042.00).

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

*On a motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted by unanimous vote of those present.*

***Commissioner Torres left the meeting at 7:19 PM***

**WATER BUREAU  
2019 DISTRICT WATER RATES**

**To:** District Board December 10, 2018

**From:** Water Bureau

The 2019 budget in support of Water Operations calls for the water use rate to increase to \$3.50 per hundred cubic feet (CCF). The changes will become effective January 1, 2019.

A discussion of several rates that comprise the proposed schedule for 2019 and the recommendations pertaining to each follows:

Water Used Charge – Treated Water

Staff recommends that the rate charged for the use of treated water based on actual metered consumption increase from \$3.14 per CCF to \$3.50 per CCF.

The recommended rate for treated water for customers, based on actual metered consumption, is:

<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
<del>\$3.14/100 Cu. ft.</del>	\$3.50 /100 Cu ft.

Customer Service Charge

Revenues from this customer service charge are intended to support a portion of the fixed operating, maintenance and debt costs associated with water operations. The customer service charges in the residential category (5/8", 3/4", and 1" meters) will remain at \$44.94 per month. The customer service charges for the 6" will remain at \$1,458.21 per month. The customer service charges for the 1 1/2", 2", 3", 4", 8", 10" and 12" meters will remain at \$145.80, \$233.40, \$437.67, \$730.65, \$2,313.48, \$5,333.31, \$5,689.14 per month respectively.

Surcharge Outside The Metropolitan District

A fixed "surcharge" rate is added to all accounts for service outside the boundaries of the District. The surcharge is based on the size of the meter that serves each delivery point. Revenues from this charge are for the reimbursement of assets deployed. The surcharge rates have been set at the same rates as the Customer Service Charges. The surcharge rates in the residential category (5/8", 3/4", and 1" meters) will remain at \$44.94 per month. The customer service charges for the 6" will remain at \$1,458.21 per month. The customer service charges for the 1 1/2", 2", 3", 4", 8", 10" and 12" meters will remain at \$145.80, \$233.40, \$437.67, \$730.65, \$2,313.48, \$5,333.31, \$5,689.14 per month respectively.

Water Used Charge – Untreated Water

The District provides untreated water to other agencies and water companies for a fixed rate based on actual consumption. The current rate for this untreated or "raw" water is \$1.50 per hundred cubic feet of consumption. It is recommended that the charge for untreated water remain at the rate of \$1.50 per hundred cubic feet.

Surcharge Outside the Metropolitan District for Capital Improvements

A surcharge is added to the water rate to recover the cost of major capital improvements and/or upgrades such as water main extensions, pump stations, etc. In non-member towns.

Private Fire Protection Charge

Rates for private fire protection are charged to all fire service accounts, including combination services, based on the size of the service connection. Staff recommends monthly service charges for the 2", 3", 4", 6", 8", 10" and 12" meters rates increase to \$19.96, \$25.97, \$38.99, \$65.40, \$240.00, \$375.00, \$540.00 respectively.

Conclusion

Staff believes that the foregoing rate change recommendations are justified, reflect the sound financial administration that has earned the District support among credit rating agencies and financial advisors, and are consistent with the policy direction of the Commission.

At a meeting of the Water Bureau held on November 28, 2018, it was:

**RECOMMENDED** that it be

**Voted:** That the District Board, acting under Section 5-4 of the District Charter, establishes revised water rates effective with the meter readings rendered on and after January 1, 2019, as set forth in the following "REVISIONS TO WATER SUPPLY ORDINANCES."

**REVISIONS TO WATER SUPPLY ORDINANCES****W-1 WATER RATES****SEC. W1a WATER USED CHARGE (TREATED WATER)**

The WATER USED CHARGE is the quantity of water used as read at the meter, as follows:

BILLS RENDERED	RATE
MONTHLY AND QUARTERLY	\$3.14 per 100 Cubic Feet
<b><u>BILLS RENDERED</u></b>	<b><u>RATE</u></b>
<b><u>MONTHLY</u></b>	<b><u>3.50 per 100 Cubic Feet</u></b>

**SEC. W1b CUSTOMER SERVICE CHARGE**

The CUSTOMER SERVICE CHARGE is a service charge applicable to all metered services and services to be metered. The charge shall be determined from the size of each meter installed or to be installed on the premises, as follows:

SIZE OF METER	<u>MONTHLY BILLING</u>
5/8"	<u>\$14.98</u>
3/4"	<u>\$14.98</u>
1"	<u>\$14.98</u>
1 1/2"	<u>\$48.60</u>
2"	<u>\$77.80</u>
3"	<u>\$145.89</u>
4"	<u>\$243.55</u>
6"	<u>\$486.07</u>
8"	<u>\$771.16</u>
10"	<u>\$1,777.77</u>
12"	<u>\$1,896.38</u>

### **SEC. W1c SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT**

In towns outside the limits of The Metropolitan District, in addition to charges under SEC. W1a and W1b, there shall be a surcharge determined from the size of the meter installed on the premises, as follows:

SIZE OF METER	<u>MONTHLY BILLING</u>
5/8"	<u>\$14.98</u>
3/4"	<u>\$14.98</u>
1"	<u>\$14.98</u>
1 1/2"	<u>\$48.60</u>
2"	<u>\$77.80</u>
3"	<u>\$145.89</u>
4"	<u>\$243.55</u>
6"	<u>\$486.07</u>
8"	<u>\$771.16</u>
10"	<u>\$1,777.77</u>
12"	<u>\$1,896.38</u>

### **SEC. W1f SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT FOR CAPITAL IMPROVEMENTS**

In towns outside the limits of The Metropolitan District for which capital improvements or layout and assessment projects are constructed, in addition to charges under SEC. W1a, W1b and W1c, there shall be a surcharge on the water rates determined from the size of the meter installed on the premises, as follows:

**Farmington**

SIZE OF METER	MONTHLY BILLING
5/8"	<u>\$0.18</u>
1"	<u>\$0.36</u>
1 1/2"	<u>\$1.94</u>
2"	<u>\$6.17</u>
3"	<u>\$10.79</u>
4"	<u>\$13.44</u>
8"	<u>\$353.71</u>

SIZE OF METER	MONTHLY BILLING
5/8"	<u>\$0.74</u>
1"	<u>\$2.60</u>
1 1/2"	<u>\$12.40</u>
2"	<u>\$28.26</u>
3"	<u>\$41.96</u>
4"	<u>\$119.93</u>
6"	<u>\$43.32</u>
8"	<u>\$4,854.28</u>

**Glastonbury**

SIZE OF METER	MONTHLY BILLING
5/8"	<u>\$1.44</u>
3/4"	<u>\$3.40</u>
1"	<u>\$3.33</u>
1 1/2"	<u>\$8.65</u>
2"	<u>\$16.57</u>
3"	<u>\$51.05</u>
4"	<u>\$51.05</u>

SIZE OF METER	MONTHLY BILLING
5/8"	<u>\$3.58</u>
3/4"	<u>\$4.96</u>
1"	<u>\$9.59</u>
1 1/2"	<u>\$28.76</u>
2"	<u>\$49.83</u>
3"	<u>\$131.23</u>
4"	<u>\$128.08</u>



**South Windsor****SIZE OF METER      MONTHLY BILLING**

5/8"	<u>\$0.31</u>
3/4"	<u>\$0.51</u>
1"	<u>\$0.92</u>
1 1/2"	<u>\$1.41</u>
2"	<u>\$3.15</u>
3"	<u>\$32.97</u>
4"	<u>\$32.97</u>

**SIZE OF METER      MONTHLY BILLING**

5/8"	<u><b>\$ .57</b></u>
3/4"	<u><b>\$ .70</b></u>
1"	<u><b>\$1.73</b></u>
1 1/2"	<u><b>\$2.22</b></u>
2"	<u><b>\$7.62</b></u>
3"	<u><b>\$87.23</b></u>
4"	<u><b>\$29.01</b></u>
6"	<u><b>\$25.10</b></u>

**SEC. W6f      CHARGES FOR PRIVATE FIRE PROTECTION SERVICE**

Charges for metered or unmetered connections to water mains supplying water for fire protection including combination services, ~~metered, or unmetered~~, shall be in accord with the following table:

<u>SIZE OF CONNECTION</u>	<u>MONTHLY CHARGE</u>
2"	<u>\$17.91</u>
3"	<u>\$23.30</u>
4"	<u>\$34.98</u>
6"	<u>\$58.67</u>
8"	<u>\$88.21</u>
10"	<u>\$147.73</u>
12"	<u>\$207.76</u>

<u>SIZE OF CONNECTION</u>	<u>MONTHLY CHARGE</u>
2"	<u><b>\$19.96</b></u>
3"	<u><b>\$25.97</b></u>
4"	<u><b>\$38.99</b></u>
6"	<u><b>\$65.40</b></u>
8"	<u><b>\$240.00</b></u>
10"	<u><b>\$375.00</b></u>
12" & Larger	<u><b>\$540.00</b></u>

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

*On a motion made by Commissioner Buell and duly seconded, the report was received and resolution adopted by unanimous vote of those present.*

**WATER BUREAU  
REVISIONS TO WATER ASSESSMENT RATES AND OTHER RELATED  
CHARGES AND SPECIAL WATER RATES AND CHARGES**

**To:** District Board December 10, 2018  
**From:** Water Bureau

In support of the annual water operating budget, staff is submitting these rates in conjunction with the revisions to the proposed Fiscal Year 2019 water rates and other peripheral charges associated with the delivery and sale of water as part of the annual budget adoption process.

Staff has reviewed these rates in light of the costs associated with them on a 'typical' model basis and makes the following recommendations:

Water Assessment Rates and Other Related Charges:

	<u>Current</u>	<u>Proposed</u>
Main Pipe Assessment	\$77.00/ft	<b><u>\$95.00/ft</u></b>
Service Pipe Taps		
Domestic (includes spacer and meter costs):		
1" Service Tap with 5/8" Meter	\$550.00	<b><u>\$670.00</u></b>
1" Service Tap with 3/4" Meter	\$575.00	<b><u>\$675.00</u></b>
1-1/2" Service Tap with 1" Meter	\$695.00	<b><u>\$800.00</u></b>
2" Service Tap with 1-1/2" Meter	\$1,400.00	\$1,400.00
4" Service Tap with 2" Meter	\$1,450.00	\$1,450.00
4" Service Tap with 3" Meter	\$1,580.00	\$1,580.00
6" Service Tap with 4" Meter	\$1,780.00	\$1,780.00
8" Service Tap with 6" Meter	\$2,400.00	\$2,400.00
10" Service Tap with 8" Meter	\$3,370.00	\$3,370.00
Fire Service		
2" Fire Service Tap	\$565.00	<b><u>\$650.00</u></b>
4", 6", 8" Fire Service Tap	\$460.00	<b><u>\$550.00</u></b>

## Hydrants

Installed after the main	\$9,800.00	<b><u>\$10,800.00</u></b>
Hydrant Maintenance	\$100.00	<b><u>\$125.00</u></b>
Hydrant Relocation	\$15,000.00	\$15,000.00
	deposit +/- actual	deposit +/- actual
	cost + overhead	cost + overhead
Fire Flow Testing	\$340.00	<b><u>\$400.00</u></b>

Special Meter Charges and Deposits:

	<b><u>Current</u></b>	<b><u>Proposed</u></b>
Hydrant Meters		
Administrative and meter reading fee, including connection and inspection fees + actual water use to be billed	\$1,000.00	\$1,000.00
Hydrant Meter Deposit	\$1,500.00	\$1,500.00
Subsequent re-inspection and testing fee, if backflow prevention device required	\$50.00	<b><u>\$100.00</u></b>
Frozen, Lost or Damaged Meters		
5/8" meter	\$200.00	<b><u>\$225.00</u></b>
3/4" meter	\$240.00	<b><u>\$260.00</u></b>
1" meter	\$275.00	<b><u>\$300.00</u></b>
1-1/2" meter	\$920.00	<b><u>\$1,000.00</u></b>
2" meter	\$1,155.00	<b><u>\$1,300.00</u></b>
3" meter	\$1,355.00	<b><u>\$1,425.00</u></b>
4" meter	\$1,615.00	<b><u>\$1,700.00</u></b>
6" meter	\$2,560.00	<b><u>\$2,700.00</u></b>
8" meter	\$4,000.00	<b><u>\$4,100.00</u></b>
Radio transmitter unit	\$155.00	<b><u>\$200.00</u></b>
Spacer Charges		
5/8", 3/4"	\$145.00	<b><u>\$160.00</u></b>
1"	\$150.00	<b><u>\$165.00</u></b>
1-1/2"	\$200.00	<b><u>\$225.00</u></b>
2" & larger	\$220.00	<b><u>\$250.00</u></b>

	<u>Current</u>	<u>Proposed</u>
3 <sup>rd</sup> Party Damaged Hydrant Charge		
Repair or Replacement	actual cost + overhead	actual cost + overhead
Delinquent Account Review and Lien Fees	\$85.00	<b><u>\$90.00</u></b>
Delinquent Account Review and Lien Fees – Condo Assoc.	\$26.00	\$26.00
Checks Returned for Insufficient Funds	\$50.00	<b><u>\$60.00</u></b>
Shut-Off /Turn-on for Non-Payment	\$100.00	<b><u>\$125.00</u></b>
Shut-Off/Turn-on for Non-Payment (subsequent event in same year)	\$200.00	<b><u>\$225.00</u></b>
Scheduled Overtime/Emergency Inspections	\$325.00	\$325.00
Off and On Within 12 Months	\$95.00	<b><u>\$110.00</u></b>
Install Permanent Meter (No Service Tap)		
5/8" – 1" Meter	\$95.00	<b><u>\$110.00</u></b>
2" Meter & larger	\$240.00	<b><u>\$275.00</u></b>
Backflow Prevention Device Testing	\$90.00	<b><u>\$200.00</u></b>
Cross Connection Service	N/A	<b><u>\$90.00</u></b>
Service Call 1 <sup>st</sup> visit free	N/A	N/A
Service Call - Subsequent visits	\$90.00/ea	\$90.00/ea
Closing Meter Reading Fee (per visit)	\$90.00	<b><u>\$110.00</u></b>
Water Wagon - Non-Sunday	\$1,030.00	\$1,030.00
Water Wagon – Sunday	\$1,350.00	\$1,350.00
Water Tanker – Administrative Fee		
+ actual water use to be billed	\$75.00	\$75.00
Administrative Review for Water and/or Sewer Services	\$465.00	\$465.00
Tampering of Hydrant or Water Supply		
First offense	\$500.00	\$500.00
Subsequent offense	\$1,000.00	\$1,000.00
Water Service Installation Charge	\$1,800.00	\$1,800.00

At a meeting of the Water Bureau held on November 28, 2018, it was:

RECOMMENDED that it be:

Voted: That the District Board, upon recommendation of the Water Bureau, hereby adopts the following schedule of fees effective January 1, 2019:

Water Assessment Rates and Other Related Charges:

Main Pipe Assessment	\$95.00/ft
Service Pipe Taps	
Domestic (includes spacer and meter costs):	
1" Service Tap with 5/8" Meter	\$670.00
1" Service Tap with 3/4" Meter	\$675.00
1-1/2" Service Tap with 1" Meter	\$800.00
2" Service Tap with 1-1/2" Meter	\$1,400.00
4" Service Tap with 2" Meter	\$1,450.00
4" Service Tap with 3" Meter	\$1,580.00
6" Service Tap with 4" Meter	\$1,780.00
8" Service Tap with 6" Meter	\$2,400.00
10" Service Tap with 8" Meter	\$3,370.00
Fire Service	
2" Fire Service Tap	\$650.00
4", 6", 8 " Fire Service Tap	\$550.00
Hydrants	
Installed after the main	\$10,800.00
Hydrant Maintenance	\$125.00
Hydrant Relocation	\$15,000.00
	deposit +/- actual
	cost + overhead
Fire Flow Testing	\$400.00

Special Meter Charges and Deposits:

Hydrant Meters	
Administrative and meter reading fee, including connection and inspection fees	
+ actual water use to be billed	\$1,000.00
Hydrant Meter Deposit	\$1,500.00
Subsequent re-inspection and	

testing fee, if backflow prevention device required	\$100.00
Frozen, Lost or Damaged Meters	
5/8" meter	\$225.00
3/4" meter	\$260.00
1" meter	\$300.00
1-1/2" meter	\$1,000.00
2" meter	\$1,300.00
3" meter	\$1,425.00
4" meter	\$1,700.00
6" meter	\$2,700.00
8" meter	\$4,100.00
Radio transmitter unit	\$200.00
Spacer Charges	
5/8", 3/4"	
1"	\$160.00
1-1/2"	\$165.00
2" & larger	\$225.00
3 <sup>rd</sup> Party Damaged Hydrant Charge	
Repair or Replacement	actual cost + overhead
Delinquent Account Review and Lien Fees	\$90.00
Delinquent Account Review and Lien Fees – Condo Assoc.	\$26.00
Checks Returned for Insufficient Funds	\$60.00
Shut-Off/Turn-on for Non-Payment	\$125.00
Shut-Off/Turn-on for Non-Payment (subsequent event in same year)	\$225.00
Scheduled Overtime/Emergency Inspections	\$325.00
Off and On Within 12 Months	\$110.00
Install Permanent Meter (No Service Tap)	
5/8" – 1" Meter	\$110.00
2" Meter & larger	\$275.00
Backflow Prevention Device Testing	\$200.00
Cross Connection Service	\$90.00
Service Call 1 <sup>st</sup> visit free	N/A
Service Call - Subsequent visits	\$90.00/ea
Closing Meter Reading Fee	\$110.00
Water Wagon - Non-Sunday	\$1,030.00

Water Wagon – Sunday	\$1,350.00
Water Tanker – Administrative Fee	
+ actual water use to be billed	\$75.00
Administrative Review for Water and/or Sewer Services	\$465.00
Tampering of Hydrant or Water Supply	
First offense	\$500.00
Subsequent offense	\$1,000.00
Water Service Installation Charge	\$1,800.00

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On a motion made by Commissioner Taylor and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

***Commissioner Solomonides left the meeting at 7:33 PM***

**WATER BUREAU  
ENCROACHMENT AGREEMENT  
CHERRY BROOK - RESERVOIR 6 SECTION II PIPELINE RIGHT-OF-WAY  
REALIGNMENT OF FISHER DRIVE AND BICKFORD DRIVE, AVON**

To: District Board

December 10, 2018

From: Water Bureau

On August 21, 2018, the Metropolitan District received a request from Ronald Bomengen of Fuss & O'Neill, on behalf of the Carpionato Group, LLC, and Avon Town Center, LLC, developer and owner, to permanently encroach upon the Cherry Brook – Reservoir 6 Section II Pipeline 100-foot right-of-way, containing an existing 48-inch RCP raw water transmission main, located across Fisher Drive, Bickford Drive and private lands, west of Route 10 in Avon (the “right-of-way”). This encroachment will provide access for the realignment of the intersection of Fisher Drive and Bickford Drive, Stage 1 of the Avon Village Center mixed use development project, as shown on the accompanying map.

The raw water pipeline right-of-way across the parcel was conveyed to the Metropolitan District by the Ensign-Bickford Company on December 27, 1961 in conjunction with the construction of the Cherry Brook – Reservoir 6 Section II Pipeline, and is recorded in the Town of Avon land records: Volume 45 Page 79. Item 6 of the easement document states that the Grantor “shall have the right to build public roads across any portion of said rights-of-way subject to approval of the

Grantee herein in writing and provided such roads, including surfacing and grading, shall not interfere with the rights herein granted.”

As stated previously, the purpose of this encroachment is to allow for the realignment of the intersection of Fisher Drive and Bickford Drive, to include placement of water mains, storm drains, gas mains, sanitary sewer pipe, concrete sidewalks, granite curbing, light poles, rip rap, a concrete culvert end, a bituminous concrete path and grading within the right-of-way (hereinafter collectively referred to as the “Improvements”).

The Owner has agreed to the following conditions, in order to satisfy the District’s concerns for protection of the existing 48-inch raw water transmission main located within the subject right-of-way and the District’s accessibility along the length of the right-of-way:

1. No additional permanent structures, other than the proposed Improvements shall be located within the District’s right-of-way.
2. Pipes crossing over or under the District’s pipelines shall maintain a minimum eighteen (18”) inch vertical clearance.
3. Grading shall be such that the surface of the right-of-way shall maintain not less than three (3) feet nor more than ten (10) feet of cover over the raw water pipeline.
4. The Metropolitan District shall not be held liable for any damage caused to any structure listed above located within or adjacent to the right-of-way in the event of an emergency raw water transmission main repair. The Metropolitan District will make every effort feasible to minimize damage to these structures; however, the cost for repairs to such structures shall be the responsibility of the Owner.
5. The District reserves the right to remove any improvements within the right-of-way at any time if so required for maintenance or repair of the raw water transmission main. The Owner shall bear any additional maintenance or repair costs necessitated by the presence of any improvements upon the right-of-way.
6. Care must be taken during construction not to disturb the existing raw water transmission main. All heavy construction equipment must be located outside the limits of the right-of-way when not in use. Any earth moving equipment that will be utilized on the site over and adjacent to the water main shall be reviewed and approved by District staff prior to mobilization to the site. Any damage to the existing raw water transmission main caused by any construction within the right-of-way shall be the responsibility of the Owner.



7. An MDC inspector must be on the job site whenever work is being performed by or on behalf of Owner to construct, maintain or repair any Improvements within the right-of-way. Any construction, maintenance or repair of the Improvements shall conform to District standards and 48-hours advance notice must be given to the District prior to any such construction, maintenance or repair within the right-of-way.

Staff has reviewed the proposed construction plans and determined that there will be no negative impact on District property or infrastructure.

At a meeting of the Water Bureau held on December 10, 2018, it was:

VOTED: That the Water Bureau recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute an agreement, subject to approval as to form and content by District Counsel, granting permission to Avon Town Center, LLC to encroach upon the Cherry Brook – Reservoir 6 Section II Pipeline 100-foot raw water right-of-way located across Fisher Drive, Bickford Drive and private lands, west of Route 10 in Avon, for the purpose of installing water mains, storm drains, gas mains, sanitary sewer pipe, concrete sidewalks, granite curbing, light poles, rip rap, a concrete culvert end, a bituminous concrete path and grading for the intersection realignment of Fisher Drive and Bickford Drive, Avon, provided that the District shall not be held liable for any costs or damages of any kind which may result during initial construction or in the following years with respect to any subsequent construction, maintenance or repair as a result of such encroachment.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk



August 21, 2018

Mr. Michael Curley, Manager of Technical Services  
The Metropolitan District  
Engineering & Planning  
555 Main Street  
P.O. Box 800  
Hartford, CT 06142-0800

RE: Avon Village Center Encroachment Permit Request  
Avon, CT  
Fuss & O'Neill Reference No. 2014 0986.S10

Dear Mr. Curley:

On the behalf of the Carpionato Group, LLC, I would like to request an encroachment permit for Stage 1 of the Avon Village Center (AVC), a mixed-use development. The proposed project is located on approximately 100 acres of land north of Route 44 and west of Route 10/202. The portion of the project that will require an encroachment permit from The MDC is located near the intersection of Fisher Drive and Route 10/202.

The AVC development will be constructed in multiple phases beginning with Stage 1 in the fall of 2018. Stage 1 of construction includes the realignment of Bickford Drive and Fisher Drive near the intersection of Route 10/202. A portion of a 100 foot MDC easement is within the Stage 1 area. Construction activities within the MDC easement will include:

- Clearing and grubbing
- Earth moving (excavation and fill)
- Removal of existing roadway
- Removal of existing utility and stormwater system infrastructure
- Installation of utility and stormwater system infrastructure
- Installation of bituminous concrete roadways, concrete walkways, granite curbs, bituminous concrete trails, and Farmington Valley Greenway Trail
- Installation of light poles

146 Hartford Road  
Manchester, CT  
06040  
t 860.646.2469  
800.286.2469  
f 860.533.5143

[www.fando.com](http://www.fando.com)

California  
Connecticut  
Maine  
Massachusetts  
New Hampshire  
Rhode Island  
Vermont

Detailed plans for all proposed construction within the MDC easement are enclosed with this letter.

Please consider this a formal request for a permanent encroachment permit to develop the AVC Stage 1 improvements within the MDC easement.

F:\P\2014\0986\S10\Utilities\MDC\2018-08-31 - Encroachment Permit\_Phase 1 Stage 1\2018-08-03 - AVC - MDC Encroachment Permit Request.docx



**To:** District Board December 10, 2018

**From:** Committee on MDC Government

## WATER ORDINANCES:

- |       |  |
|-------|--|
| § W1a | “WATER USED CHARGE (TREATED WATER)”                                    |
| § W1f | “SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT FOR CAPITAL IMPROVEMENTS” |
| § W6f | “CHARGES FOR PRIVATE FIRE PROTECTION SERVICE”                          |

**SEWER ORDINANCES:**

§ S15b "DEFINITIONS"  
§ S15e "VARIANCES"  
§ S15l "BILLING OF FOG CHARGES"  
§ S15m "PAYING OF FOG CHARGES"

At a meeting of the Committee on MDC Government held on December 10, 2018, it was:

**VOTED:** That the District Board approves passage of the following resolution:

**RESOLVED:** That the following Metropolitan District's Ordinances be revised and adopted as follows:

**REVISIONS TO WATER SUPPLY ORDINANCES****SEC. W1a WATER USED CHARGE (TREATED WATER)**

The **WATER USED CHARGE** is the quantity of water used as read at the meter, as follows:

BILLS RENDERED	RATE
MONTHLY AND QUARTERLY	\$3.14 per 100 Cubic Feet
<b><u>MONTHLY</u></b>	<b><u>\$3.50 per 100 Cubic Feet</u></b>

**SEC. W1f SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT FOR CAPITAL IMPROVEMENTS**

In towns outside the limits of The Metropolitan District for which capital improvements or layout and assessment projects are constructed, in addition to charges under SEC. W1a, W1b and W1c, there shall be a surcharge on the water rates determined from the size of the meter installed on the premises, as follows:

**Farmington**

## SIZE OF METER

## MONTHLY BILLING

5/8"	<u>\$0.18</u>
1"	<u>\$0.36</u>
1 1/2"	<u>\$1.94</u>
2"	<u>\$6.17</u>
3"	<u>\$10.79</u>
4"	<u>\$13.44</u>
8"	<u>\$353.71</u>

## SIZE OF METER

## MONTHLY BILLING

5/8"	<u>\$0.74</u>
1"	<u>\$2.60</u>
1 1/2"	<u>\$12.40</u>
2"	<u>\$28.26</u>
3"	<u>\$41.96</u>
4"	<u>\$119.93</u>
6"	<u>\$43.32</u>
8"	<u>\$4,854.28</u>

**Glastonbury**

## SIZE OF METER

## MONTHLY BILLING

5/8"	<u>\$1.44</u>
3/4"	<u>\$3.40</u>
1"	<u>\$3.33</u>
1 1/2"	<u>\$8.65</u>
2"	<u>\$16.57</u>
3"	<u>\$51.05</u>
4"	<u>\$51.05</u>

## SIZE OF METER

## MONTHLY BILLING

5/8"	<u>\$3.58</u>
3/4"	<u>\$4.96</u>
1"	<u>\$9.59</u>
1 1/2"	<u>\$28.76</u>
2"	<u>\$49.83</u>
3"	<u>\$131.23</u>
4"	<u>\$128.08</u>

**South Windsor****SIZE OF METER      MONTHLY BILLING**

<u>5/8"</u>	<u>\$0.31</u>
<u>3/4"</u>	<u>\$0.51</u>
<u>1"</u>	<u>\$0.92</u>
<u>1 1/2"</u>	<u>\$1.41</u>
<u>2"</u>	<u>\$3.15</u>
<u>3"</u>	<u>\$32.97</u>
<u>4"</u>	<u>\$32.97</u>

**SIZE OF METER      MONTHLY BILLING**

<b><u>5/8"</u></b>	<b><u>\$.57</u></b>
<b><u>3/4"</u></b>	<b><u>\$.70</u></b>
<b><u>1"</u></b>	<b><u>\$1.73</u></b>
<b><u>1 1/2"</u></b>	<b><u>\$2.22</u></b>
<b><u>2"</u></b>	<b><u>\$7.62</u></b>
<b><u>3"</u></b>	<b><u>\$87.23</u></b>
<b><u>4"</u></b>	<b><u>\$29.01</u></b>
<b><u>6"</u></b>	<b><u>\$25.10</u></b>

**W6f CHARGES FOR PRIVATE FIRE PROTECTION SERVICE**

Charges for metered or unmetered connections to water mains supplying water for fire protection including combination services, ~~metered, or unmetered~~, shall be in accord with the following table:

**SIZE OF CONNECTION      MONTHLY CHARGE**

<u>2"</u>	<u>\$17.91</u>
<u>3"</u>	<u>\$23.30</u>
<u>4"</u>	<u>\$34.98</u>
<u>6"</u>	<u>\$58.67</u>
<u>8"</u>	<u>\$88.21</u>
<u>10"</u>	<u>\$147.73</u>
<u>12"</u>	<u>\$207.76</u>

**SIZE OF CONNECTION      MONTHLY CHARGE**

<b><u>2"</u></b>	<b><u>\$19.85</u></b>
<b><u>3"</u></b>	<b><u>\$25.82</u></b>
<b><u>4"</u></b>	<b><u>\$38.77</u></b>

<u>6"</u>	<u>\$65.02</u>
<u>8"</u>	<u>\$240.00</u>
<u>10"</u>	<u>\$375.00</u>
<u>12" &amp; Larger</u>	<u>\$540.00</u>

**REVISIONS TO SEWER ORDINANCES  
S-15 FATS, OILS AND GREASE (FOG)  
MANAGEMENT PROGRAM**

**SEC. S15b DEFINITIONS**

The following terms shall have the meanings indicated hereafter where used in this Ordinance and are in addition to those defined in Part 1, General Sewer Ordinance, Section S1b, Definitions:

- 1) "FOG – FATS, OILS AND GREASE"  
Any fats, oils and grease generated from the food preparation process as identified per the most current EPA method as listed in 40 CFR 136.3., as may be amended from time to time.
- 2) "FOOD SERVICE ESTABLISHMENT (FSE)"  
Food service establishment means a Class III or Class IV food service establishment as defined by Section 19-13-B42 of the State of Connecticut Public Health Code, Class 2, 3 or 4 food establishments as defined by the Food and Drug Administration (FDA) Food Code adopted by Connecticut Public Act 17-93, or any other facility discharging fats, oil and grease above the effluent limits in Section 5(c)(1) and (2) of the State of Connecticut General Permit for the Discharge of Wastewater Associated with Food Service Establishments such as, but not limited to, restaurants, hotel kitchens, hospital kitchens, school kitchens, bars, factory cafeterias, retail bakeries and clubs.
- 3) "GENERAL PERMIT FOR THE DISCHARGE OF WASTEWATER ASSOCIATED WITH FOOD SERVICE ESTABLISHMENTS"  
The State of Connecticut's Department of Energy and Environmental Protection General Permit for the Discharge of Wastewater Associated with Food Service Establishments issued October 5, 2016 and its subsequent updates. The General Permit was formerly titled General Permit for the Discharge of Wastewater Associated with Food Preparation Establishments.
- 4) "Active Grease Recovery Unit (AGRU)"  
Active Grease Recovery Unit means an interior grease interceptor that separates grease from wastewater by active mechanical or electrical means as described in the General Permit for the Discharge of Wastewater Associated

## SEC. S15e VARIANCES

If a Food Service Establishment has limited potential for FOG in the discharge; an establishment may request a variance for required equipment by submitting an Application for Variance on a form provided by the District. If a variance of equipment is approved, the Food Service Establishment owner shall pay a variance registration fee. The variance registration is valid for a period of three years. If there is a change of ownership then the establishment's new owner must submit a new Application for Variance and pay the associated fee. Facilities that receive a variance on the FOG Management Equipment requirement are subject to the FOG Annual Fee. MDC reserves the right to revoke any variance issued and require grease control devices to be installed.

## SEC. S15l BILLING OF FOG CHARGES

The fees associated with the District's FOG Management Program will be billed to the owner of the Food Service Establishment ~~as detailed on the FOG registration form.~~

## SEC. S15 m PAYMENT OF FOG CHARGES

The fees associated with the District's FOG Management Program, either as a separate bill or combined with the water and/or sewer bill, shall be due and payable within ~~30~~ 25-days of the date of issue, and the District is empowered to permit an extension of time of the due date up to seven days after the end of the billing period. One percent (1%) interest will be applied monthly to the unpaid balance, including previously applied interest, of all bills outstanding beyond the ~~30-25~~ days.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On a motion made by Commissioner Hoffman and duly seconded, the report was received and resolution adopted by majority vote of those present.***

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

Judy Allen of West Hartford spoke regarding the upcoming Long Term Control Plan Public Hearing scheduled for December 11, 2018 and expressed that an extension of time is not acceptable.



**COMMISSIONER QUESTIONS & COMMENTS**

Commissioner Hoffman thanked the staff for answering all of the budget related questions.

Commissioner Magnan congratulated Commissioner Camilliere for being inducted into the Veterans Hall of Fame.

Chairman DiBella spoke regarding the national infrastructure program over the next 25-30 years, as well as the proposed integrated plan.

**ADJOURNMENT**

The meeting was adjourned at 7:46 PM

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

January 7, 2019

---

Date of Approval

**INDEX**

**To**

**MINUTES OF THE DISTRICT BOARD**

# District Board - 2018

	Page
<b>A</b>	
<b>ABERASTURIA, RAM</b>	
Appointment of Citizen Member to Board of Finance	4
<b>ADIL, ANDREW</b>	
Appointment of Commissioner to Bureau of Public Works	4
Appointment of Commissioner to Strategic Planning Committee	5
Appointment of Commissioner to Water Bureau	4
<b>ANGELO, RONALD F.</b>	
Appointment of Citizen Member to Board of Finance	4
<b>AVEDISIAN, JOHN</b>	
Appointment of Commissioner to Bureau of Public Works	4
Appointment of Commissioner to Committee on MDC Government	5
Appointment of Commissioner to Strategic Planning Committee	5
<b>B</b>	
<b>BUELL, CLIFFORD AVERY</b>	
Appointment of Commissioner to Committee on MDC Government	5
Appointment of Commissioner to Committee on Organization	3
Appointment of Commissioner to Community Affairs Committee	5
Appointment of Commissioner to Farmington River Watershed Committee	6
Appointment of Commissioner to Water Bureau	4
<b>C</b>	
<b>CABAN, LUIS</b>	
Appointment of Commissioner to Board of Finance	4
Appointment of Commissioner to Bureau of Public Works	4
Appointment of Commissioner to Committee on Organization	3
Appointment of Commissioner to General Policy and Planning Committee	5
Appointment of Commissioner to Strategic Planning Committee	5

	<b>Page</b>
<hr/>	
<b>CAMILLIERE, DANIEL</b>	
Appointment of Commissioner to Commission on Regional Planning	5
Appointment of Commissioner to Committee on Organization	3
Appointment of Commissioner to Community Affairs Committee	5
Appointment of Commissioner to Personnel, Pension and Insurance Committee	4
Appointment of Commissioner to Strategic Planning Committee	5
Appointment of Commissioner to Water Bureau	4
<b>CHAIRPERSON, ELECTION OF</b>	
Election of William A. DiBella	2
<b>CHARRON, MARY ANNE</b>	
Appointment of Commissioner to Audit Committee	5
Appointment of Commissioner to Community Affairs Committee	5
Appointment of Commissioner to Water Bureau	4
<b>CITIZEN MEMBER, APPOINTMENT OF</b>	
Appointment of Hector Rivera as Citizen Member on Strategic Planning Committee until December 31, 2019	3
Appointment of Kinda King-Corbin as Citizen Member on Board of Finance until December 31, 2019	3
Appointment of Martin B. Courneen as Citizen Member on Board of Finance until December 31, 2019	3
Appointment of Ram Aberasturia as Citizen Member on Board of Finance until December 31, 2019	3
Appointment of Ronald F. Angelo as Citizen Member on Board of Finance until December 31, 2019	3
<b>COMMITTEE APPOINTMENTS</b>	
Appointments to Committee on Organization for the Years 2018 and 2019	2
<b>COMMUNITY AFFAIRS COMMITTEE</b>	
University of Hartford James Randazzo '83 Endowed Scholarship	35
<b>COMMUNITY TELEVISION</b>	
West Hartford	31
<b>CONSUMER ADVOCATE</b>	
Announcement of Public Forum	122

	<b>Page</b>
<hr/>	
<b>COURNEEN, MARTIN B.</b>	
Appointment of Citizen Member to Board of Finance	4
<b>CURREY, DONALD M.</b>	
Appointment of Commissioner to Audit Committee	5
Appointment of Commissioner to Bureau of Public Works	4
Appointment of Commissioner to Committee on Organization	3
Appointment of Commissioner to General Policy and Planning Committee	5
 <b>D</b>	
<b>DEEP LANDFILL</b>	
Discharge of Wastewater From Former Hartford Landfill into the District's Sanitary Sewer	96
<b>DIBELLA, WILLIAM A.</b>	
Appointment of Commissioner to Committee on Organization	3
Elected Chairman	2
<b>DISTRICT CLERK</b>	
Service of Tax Warrants for Fiscal Year 2018	6
 <b>F</b>	
<b>FINANCE, BOARD OF</b>	
2017 Operating Budget Transfer	8
2018 Operating Budget Transfer	123
2018 Operating budget transfer	111
2019 Budget Expenditures	173
2019 Budget Revenues	175
2019 Capital Improvement Budget	157
2019 Hydroelectric Revenues & Revenues	177
2019 Sewer User Charge Rates	179
2019 Tax on Member Municipalities	177
Approval for State of Connecticut Financing	30
Approval for State of Connecticut Financing	42
Approval For State of Connecticut Financing	28

	<b>Page</b>
Approval for State of CT Financing CWF No. 2018-7062-1	148
Approval for State of CT Financing CWF No. 2019-7074	150
Approval for State of CT Financing CWF No. 221-CSL	147
Approval of Small Business Energy Advantage Loan Agreement	153
Budget for legal defense of non-member town surcharge class action lawsuit	49
Business Transformation Project Management and Data Cleansing	97
Closeout of Water, Sewer & Combined Capital Project Programs	143
Customer Assistance Program administered by Operation Fuel	36
Customer Assistance Program Administered by Operation Fuel	151
Debt Issuance Resolution	56
Reallocation of General Obligation Bonds	73
Resolution Setting Referendum Requirement Threshold	183
<b>FITZGERALD, TIMOTHY J.</b>	
Appointment of Commissioner to Personnel, Pension and Insurance Committee	4
Appointment of Commissioner to Strategic Planning Committee	5
Appointment of Commissioner to Water Bureau	4
<b>G</b>	
<b>GARDOW, PETER E.</b>	
Appointment of Commissioner to Audit Committee	5
Appointment of Commissioner to Committee on MDC Government	5
Appointment of Commissioner to Water Bureau	4
<b>GOVERNMENT, COMMITTEE ON MDC</b>	
Appointment of Legislative Consultants	11
Revisions to District Ordinances	200
<b>H</b>	
<b>HALL, DENISE</b>	
Appointment of Commissioner to Committee on MDC Government	5
Appointment of Commissioner to General Policy and Planning Committee	5

	<b>Page</b>
Appointment of Commissioner to Water Bureau	4
<b>HARTFORD LANDFILL, FORMER</b>	
Discharge of Wastewater into District's Sanitary Sewer	118
<b>HEALY, JAMES</b>	
Appointment of Commissioner to Bureau of Public Works	4
Appointment of Commissioner to Farmington River Watershed Committee	6
Appointment of Commissioner to Strategic Planning Committee	5
<b>HOFFMAN, ALLEN</b>	
Appointment of Commissioner to Audit Committee	5
Appointment of Commissioner to Board of Finance	4
Appointment of Commissioner to Bureau of Public Works	4
Appointment of Commissioner to Committee on MDC Government	5
Appointment of Commissioner to Committee on Organization	3
Appointment of Commissioner to Strategic Planning Committee	5
<b>HOLLOWAY, GEORGIANA</b>	
Appointment of Commissioner to Committee on MDC Government	5
Appointment of Commissioner to Community Affairs Committee	5
Appointment of Commissioner to Farmington River Watershed Committee	6
Appointment of Commissioner to Water Bureau	4
<b>I</b>	
<b>INTEGRATED PLAN</b>	
Technical Approach	118
<b>IONNO, DAVID</b>	
Appointment of Commissioner to Committee on MDC Government	5
Appointment of Commissioner to Community Affairs Committee	5
Appointment of Commissioner to Water Bureau	4
<b>K</b>	
<b>KING-CORBIN, LINDA A.</b>	
Appointment of Citizen Member to Board of Finance	4
<b>KOWALYSHYN, KATHLEEN J.</b>	

	<b>Page</b>
Appointment of Commissioner to Audit Committee	5
Appointment of Commissioner to Committee on Organization	3
Appointment of Commissioner to General Policy and Planning Committee	5
Appointment of Commissioner to Personnel, Pension and Insurance Committee	4
Appointment of Commissioner to Water Bureau	4
 <b>L</b>	
<b>LESTER, BYRON</b>	
Appointment of Commissioner to Bureau of Public Works	4
Appointment of Commissioner to Personnel, Pension and Insurance Committee	4
Appointment of Commissioner to Strategic Planning Committee	5
 <b>M</b>	
<b>MAGNAN, MAUREEN</b>	
Appointment of Commissioner to Bureau of Public Works	4
Appointment of Commissioner to Committee on MDC Government	5
Appointment of Commissioner to Community Affairs Committee	5
Appointment of Commissioner to CRRRA Steering Committee	6
Appointment of Commissioner to General Policy and Planning Committee	5
Appointment of Commissioner to Personnel, Pension and Insurance Committee	4
Elected Vice-Chairman	2
 <b>MAROTTA, ALPHONSE</b>	
Appointment of Commissioner to Audit Committee	5
Appointment of Commissioner to Bureau of Public Works	4
Appointment of Commissioner to Commission on Regional Planning	5
Appointment of Commissioner to Committee on MDC Government	5
Appointment of Commissioner to Personnel, Pension and Insurance Committee	4
Appointment of Commissioner to Strategic Planning Committee	5
 <b>MDC GOVERNMENT, COMMITTEE ON</b>	



	<b>Page</b>
Revisions to District Bylaws	69
Revisions to District Water Ordinance	68
 <b>N</b>	
<b>NEW COMMISSIONER, INTRODUCTION AND OATH OF OFFICE</b>	
Commissioner Gary LeBeau of East Hartford	35
Commissioner Michael Torres of East Hartford	71
 <b>O</b>	
<b>ORGANIZATION, COMMITTEE ON</b>	
Appointment of Commissioner Lebeau to Committees	43
Appointment of Commissioner Pane	32
Appointment of Commissioners to Committees	81
Committee Appointments for the Years 2018 + 2019	3
 <b>P</b>	
<b>PANE, DOMENIC</b>	
Appointment of Commissioner to Bureau of Public Works	4
Appointment of Commissioner to General Policy and Planning Committee	5
Appointment of Commissioner to Personnel, Pension and Insurance Committee	4
Appointment of Commissioner to Water Bureau	4
 <b>PATEL, BHUPEN</b>	
Appointment of Commissioner to Farmington River Watershed Committee	6
Appointment of Commissioner to Personnel, Pension and Insurance Committee	4
 <b>PERSONAL PROPERTY, SALE OF</b>	
Authorization via Auction	127
 <b>PERSONNEL, PENSION AND INSURANCE COMMITTEE</b>	
Changes to benefits and conditions of employment for exempt & excluded employees	87
Changes to benefits and conditions of employment for exempt & excluded employees	16
Changes to classification system	19

	<b>Page</b>
Changes to classification system	25
Changes to classification system Utility Maintenance Crew Leader	63
Changes to classification system Water/Wastewater treatment plant operator trainee position	60
Litigation Settlement	44
Tentative Contract Settlement	82
Workers' Compensation Medical Care Plan	7
<b>PETITION FOR WATER SERVICE</b>	
Kimberly Lane Water Association - Referred to the Water Bureau	128
<b>PUBLIC WORKS, BUREAU OF</b>	
100 Helmsford Way, Windsor - Release of Sewer Right-Of-Way	101
Integrated Plan Affordability Analysis	123
Settlement of condemnation of subterranean easement	44
<b>R</b>	
<b>REFERRAL TO BOARD OF FINANCE</b>	
Fiscal Year 2019 Budget Estimates	137
<b>RIVERA, HECTOR</b>	
Appointment of Citizen Member to Strategic Planning Committee	5
<b>S</b>	
<b>SALEMI, PASQUALE</b>	
Appointment of Commissioner to Board of Finance	4
Appointment of Commissioner to CRRRA Steering Committee	6
Appointment of Commissioner to Energy Committee	5
Appointment of Commissioner to General Policy and Planning Committee	5
Appointment of Commissioner to Personnel, Pension and Insurance Committee	4
Appointment of Commissioner to Water Bureau	4
<b>SETTLEMENT OF PENDING LITIGATION</b>	
Eversource v. MDC	96
Gordon Willis v. MDC	154
Jose Figueroa v. MDC	91

	<b>Page</b>
<b>SEWER SERVICE, PETITION FOR</b>	
48 Fairfield Ave, Newington, CT	107
<b>SWEETZ, RAYMOND</b>	
Appointment of Commissioner to Audit Committee	5
Appointment of Commissioner to Bureau of Public Works	4
Appointment of Commissioner to Commission on Regional Planning	5
Appointment of Commissioner to Committee on Organization	3
Appointment of Commissioner to Community Affairs Committee	5
Appointment of Commissioner to General Policy and Planning Committee	5
Appointment of Commissioner to Personnel, Pension and Insurance Committee	4
Appointment of Commissioner to Strategic Planning Committee	5
Appointment of Commissioner to Water Bureau	4
<b>T</b>	
<b>TAX WARRANTS, SERVICE OF</b>	
Fiscal Year 2018	6
<b>TAYLOR, ALVIN</b>	
Appointment of Commissioner to Audit Committee	5
Appointment of Commissioner to Bureau of Public Works	4
Appointment of Commissioner to Committee on MDC Government	5
Appointment of Commissioner to Committee on Organization	3
Appointment of Commissioner to Community Affairs Committee	5
Appointment of Commissioner to CRRA Steering Committee	6
Appointment of Commissioner to General Policy and Planning Committee	5
Appointment of Commissioner to Personnel, Pension and Insurance Committee	4
Appointment of Commissioner to Strategic Planning Committee	5
Appointment of Commissioner to Water Bureau	4
<b>V</b>	
<b>VEHICLE, AUTHORIZATION FOR SALE</b>	

	<b>Page</b>
Authorization for sale of 2017 LT9513 model Vactor Truck	104
<b>VICE-CHAIRPERSON, ELECTION OF</b>	
Election of Maureen Magnan	2
<b>VICINO, RICHARD W.</b>	
Appointment of Commissioner to Audit Committee	5
Appointment of Commissioner to Bureau of Public Works	4
Appointment of Commissioner to Committee on Organization	3
Appointment of Commissioner to Community Affairs Committee	5
Appointment of Commissioner to Energy Committee	5
Appointment of Commissioner to Strategic Planning Committee	5
<b>W</b>	
<b>WATER BUREAU</b>	
2019 Water Assessment Rates & Other Charges	191
2019 Water Rates	185
Encroachment Agreement - Cherry Brook - Reservoir 6 Section II Pipeline	196
Public Request for Placement of Benches on Watershed Lands	58
Public Request for Placement of Benches on Watershed Lands	49
<b>WATER SERVICE, PETITION FOR</b>	
470 Foster Road, South Windsor, CT request to extend water main	109
International Drive and Seymour Road, East Granby, CT request to extend water main	110