

**JOURNAL
OF
THE WATER BUREAU
OF
THE METROPOLITAN DISTRICT
COMMISSION**

FOR THE YEAR
2017

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And compiled by the
Office of the District Clerk

Membership of the District is made up of the City of Hartford and
The Towns of Bloomfield, Newington, Wethersfield, Windsor,
East Hartford, Rocky Hill and West Hartford

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MEMBERSHIP
OF
THE WATER BUREAU
2017

RAYMOND SWEEZY Chairman, Water Bureau

DOMINIC PANE Vice Chairman, Water Bureau

ANDREW ADIL

DOMINIC PANE

DANIEL CAMILLIERE

MARK A. PAPPÀ

MARY ANNE CHARRON

PASQUALE J. SALEMI

GEORGIANA HOLLOWAY

RAYMOND SWEEZY

KATHLEEN KOWALYSHYN

CHRISTOPHER SYREK

BYRON LESTER

MICHAEL CARRIER*

**Special Representative from the Town of New Britain*

MINUTES

OF

MEETINGS OF THE WATER BUREAU

HELD IN 2017

**THE WATER BUREAU
REGULAR MEETING**
555 Main Street
Hartford, Connecticut 06103
Wednesday, February 15, 2017

Present: Commissioners Kathleen Kowalyshyn, Mark A. Pappa, Raymond Sweezy, Special Representative Michael Carrier and District Chairman DiBella (5)

Absent: Commissioner Daniel A. Camilliere, Mary Ann Charron and Pasquale J. Salemi (3)

Also

Present: Commissioner Allen Hoffman
Commissioner Donald Currey
Commissioner Bhupen Patel
Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
Christopher R. Stone, Assistant District Counsel
Carl Nasto, Assistant District Counsel
John S. Mirtle, District Clerk
Rob Constable, Director of Finance
Sue Negrelli, Director of Engineering
Mike Curley, Manager of Technical Services
Jennifer Ottalagana, Project Manager
David Banker, Project Manager
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

NO QUORUM PRESENT

The District Clerk called the roll and declared that a quorum of the Water Bureau was not present at 4:00 P.M.

ATTEST:


John S. Mirtle, Esq.
District Clerk

Date of Approval

**THE WATER BUREAU
SPECIAL MEETING**
555 Main Street
Hartford, Connecticut 06103
Monday, April 3, 2017

Present: Commissioners Andrew Adil, Daniel A. Camilliere, Kathleen Kowalyshyn, Mark A. Pappa, Domenic Pane, Pasquale J. Salemi, Raymond Sweezy, Alvin Taylor and District Chairman DiBella (9)

Absent: Commissioners Mary Ann Charron, Georgiana Holloway Byron Lester and Christopher Syrek; Special Representative Michael Carrier (5)

Also

Present: Citizen Member Ronald Angelo
Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
Christopher R. Stone, Assistant District Counsel
Carl Nasto, Assistant District Counsel
John S. Mirtle, District Clerk
Rob Constable, Director of Finance
Sue Negrelli, Director of Engineering
Mike Curley, Manager of Technical Services
Jennifer Ottalagana, Project Manager
David Banker, Project Manager
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Chairman Sweezy called the meeting to order at 3:37 P.M.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by District Chairman DiBella and duly seconded, the meeting minutes of November 2, 2016, February 15, 2017 and public hearing minutes of November 16, 2016 were approved. Commissioner Taylor abstained.

**UPDATE RE: WATER UTILITY COORDINATING COMMITTEE
ESTABLISHED EXCLUSIVE SERVICE AREAS AND
INTEGRATED PLAN**

David Banker provided an update to the Water Bureau on WUCC ESAs and the integrated plan.

**MDC POLICY ON WUCC ESTABLISHED EXCLUSIVE SERVICE
AREAS AND INVOLUNTARY ACQUISITION OF SMALL WATER
COMPANIES**

Susan Negrelli briefed the Water Bureau on issues surrounding the WUCC ESAs and involuntary acquisition of small water companies.

**594 ALBANY TURNPIKE (ROUTE 44), CANTON
ENCROACHMENT AGREEMENT**

EXECUTIVE SESSION

At 4:15 P.M., Chairman Sweezy requested an executive session to discuss pending litigation.

***On motion made by Commissioner Adil and duly seconded, the
Water Bureau entered into executive session to discuss pending
litigation.***

Those in attendance during the executive session:

Commissioners Andrew Adil, Daniel A. Camilliere, Kathleen Kowalyshyn, Byron Lester, Mark A. Pappa, Domenic Pane, Pasquale J. Salemi, Raymond Sweezy, and District Chairman DiBella; Attorney Carl Nasto, Susan Negrelli, Michael Curley, John Zinzarella.

RECONVENE

At 4:27 P.M., Chairman Sweezy requested to come out of executive session and on motion made by Commissioner Pane and duly seconded, the Water Bureau came out of executive session and reconvened. No formal action was taken.

To: Water Bureau for consideration on April 3, 2017

On March 7, 2016, upon approval and recommendation of the Water Bureau, The Metropolitan District Commission (the "Board"), approved a request by David and Jacqueline Mott, property owners of a certain parcel of land known as 594 Albany Turnpike, Canton, Connecticut (collectively, the "Owners"), requesting permission to permanently encroach upon the Barkhamsted-Nepaug Pipeline Right-of-Way, containing an existing 48-inch RCP raw

water transmission main (the “Main”), located across private lands south of Albany Turnpike in Canton, Connecticut (the “Right-of-Way”) for the purpose of installing electric, telephone and cable lines and a new paved driveway to serve a proposed house on such parcel. As part of this approval, the Board required that “a formal encroachment agreement shall be executed by the [O]wner[s] and the Metropolitan District, consistent with current practice involving similar requests[,]” which agreement is subject to approval as to form and content by District Counsel; and that “the District shall not be held liable for any costs or damages of any kind which may result during initial construction or in the following years with respect to any subsequent construction, maintenance or repair as a result of such encroachment.” On or about April 14, 2016, MDC staff prepared the encroachment agreement and sent the same to Owners for review and execution.

Notwithstanding the foregoing approval, Owners have refused to execute the encroachment agreement, and instead have proceeded, without any notice to the MDC or its staff, with construction of the single-family house on the subject parcel in complete disregard of the safety and integrity of the Main. Such construction has included the installation of a 1,000 gallon underground propane tank in a location abutting the southern edge of the Right-of-Way (See Exhibit A attached hereto and made a part hereof), which tank and its location were not disclosed by Owners either in their encroachment request or in the site plan or other documents submitted by or on behalf of Owners in connection with such request. Staff has also confirmed that the Owners’ “Call Before You Dig” permit/ticket for such installation expired in October of 2016, and was not properly continued for purposes of remaining in effect when the tank was installed in January of 2017. Given the present location of the tank and its dimensions (approximately 12’ long, 4’ wide and 5’ high), it is in all likelihood that the excavation required for such installation necessitated an unauthorized encroachment within the Right-of-Way. In addition, the Owners have stockpiled or caused to be stockpiled, excavated soils within the Right-of-Way. As a result of Owners’ above actions, MDC secured a court order prohibiting any further excavation on the subject property (the utilities and driveway permitted under the encroachment authorization had not been installed at time of such order) until a formal hearing for a permanent injunction on the matter can be held, which hearing was scheduled for February 16, 2017 at 10:00 am in Hartford Superior Court.

Immediately prior to the above scheduled hearing the parties were able to reach an accord that was embodied in a court approved order that permitted a one-time encroachment in the Right-of-Way for the purpose of installing the aforementioned utilities and driveway subject to and in accordance with all the material provisions of the March 7, 2016 encroachment approvals of the Water Bureau and the Board. In addition, the Owners agreed to immediately removal the excavate soils that were stockpiled on the Right-of-Way, and to work with MDC in good faith to relocate the propane tank to a mutually acceptable location on the Owners’ property where it will not pose any threat or danger to the safety or integrity of the Main. Please be advised that this accord only resolves the injunction action brought by the MDC against the Owners, and the underlying lawsuit (i.e., a quiet title action) remains in tact and will proceed absent a final settlement.

In light of the foregoing, Staff is recommending that the Water Bureau: (i) vote to go into an executive session in order to discuss the pending litigation against the Owners and the strategy for the same; and (ii) reconsider its approval of the above encroachment and modify

such approval by including the following supplemental terms and conditions, and provide a recommendation and accompanying resolution to the Board for action on such modified approval.

The encroachment agreement as fully executed by the District and Owners be recorded on the Canton Land Records.

It is therefore RECOMMENDED that it be

VOTED: That the Water Bureau recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute an agreement, subject to approval as to form and content by District Counsel, granting permission to David and Jacqueline Mott to encroach upon the existing Barkhamsted-Nepaug Pipeline 75-foot Right-of-Way south of Albany Turnpike in Canton, with electrical, telephone and cable lines and a paved driveway, as shown on the plan submitted by Robert Green Associates, LLC, Surveyors and Engineers, 6 Old Waterbury Road, Terryville, CT, dated December 18, 2015 revised through February 9, 2016, consistent with the approval of such encroachment authorized by the District Board on March 7, 2016, as modified by the supplemental terms and conditions set forth above, and that the District shall not be held liable for any costs or damages of any kind which may result during initial construction or in the following years with respect to any subsequent construction, maintenance or repair as a result of such encroachment.

Respectfully Submitted,

Scott W. Jellison
Chief Executive Officer

***On motion made by Commissioner Pane and duly seconded,
the report was received and the resolution adopted by
unanimous vote of those present.***

**BOWLES PARK/WILLOW CREEK, HARTFORD
ABANDONMENT OF WATER MAIN**

To: Water Bureau for consideration on April 3, 2017

On January 17, 2017, the District received a letter from Kristen Solloway of Fuss & O'Neill on behalf of The City of Hartford and Hartford Housing Authority, Owner and Developer of Bowles Park/Willow Creek, requesting that the Metropolitan District abandon the existing

water mains within portions of Nahum Drive and Berkeley Drive in Hartford, as shown on the accompanying map. The purpose of the request is to enable the construction of a new residential development. The Owner will in turn build new public water mains to service the development. The existing water mains were built in 1950 by the City of Hartford Housing Authority under a Developer's Permit-Agreement with the Metropolitan District.

The proposal submitted includes the abandonment of approximately 3,100 feet of 8-inch water main in Nahum Drive and approximately 1,000 feet of 6-inch water main in Berkeley Drive, as shown on the aforementioned map. The existing water mains were originally constructed in a public roadway; therefore no easements exist.

From an engineering standpoint, the abandonment of the existing water mains will not have a negative impact on the District's water distribution system, and no hardship or detriment would be imposed on others. The proposed new water mains will be constructed within the subject parcel under a new Developer's Permit-Agreement.

It is therefore RECOMMENDED that it be

VOTED: That the Water Bureau recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute the abandonment of the existing water mains on property of the City of Hartford, Nahum Drive and Berkeley Drive, Hartford, as shown on the accompanying map.

Respectively submitted,

Scott W. Jellison
Chief Executive Officer



January 17, 2017

Michael T. Curley
The Metropolitan District
555 Main Street
Hartford, CT 06142

Re: Willow Creek/Bowles Park
Abandonment Request

Dear Mr. Curley:

The Willow Creek/Bowles Park project has been approved by the City of Hartford's Planning and Zoning Commission for a new zone and masterplan as by right. This project will be redeveloped in phases and sections of sanitary sewer and storm drainage will remain on line until the future phases are constructed. It is understood that the sections of sanitary sewer and storm drainage remaining on line until the full build out, will continue to be the responsibility of the MDC and access will be maintained for maintenance purposes.

As discussed at our December 16, 2016 meeting, below is a request for abandonment of sanitary sewer, water, and storm drainage at the following locations:

Water Services and Main:

1. Nahum Drive – All services with the exception of the Boys and Girls Home
2. Berkley Drive – All services

Sanitary Sewer Service and Mains and Storm Drainage:

1. Nahum Drive - See attached plan
2. Berkley Drive – See attached plan

We trust the information enclosed will be sufficient for you to place this request on the appropriate MDC board agendas. Please do not hesitate to contact me with any questions or comments. I can be reached at 860-646-2469 x-5344 or ksolloway@fando.com

Sincerely,

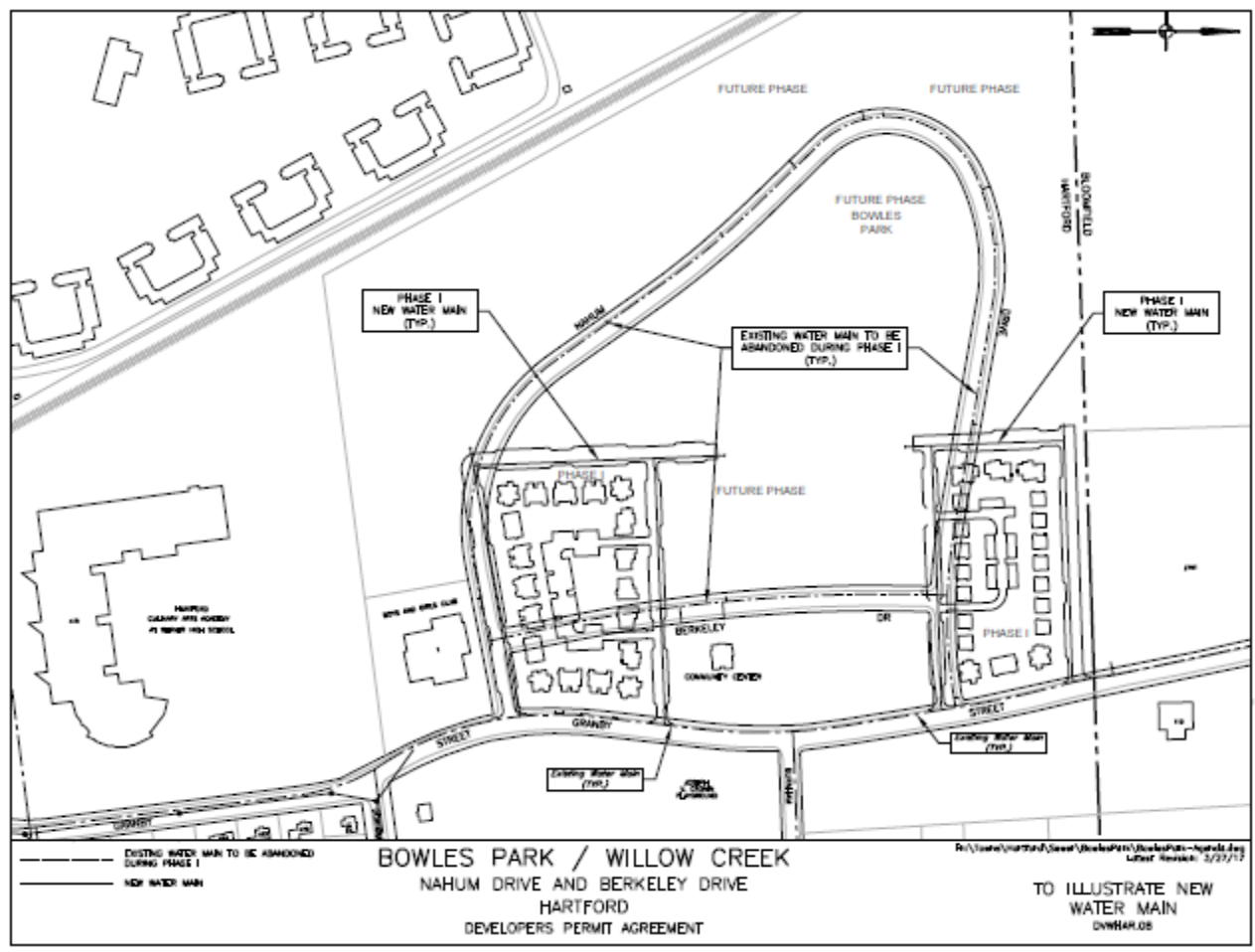
Kristen E. Solloway, P.E.
Vice President

cc: Anthony Rowan, ATR Construction Services
Todd McClutchy, JHM Financial Group

146 Hartford Road
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Connecticut
Massachusetts
Rhode Island
South Carolina

\\Private\DFS\Projectdata\P2013\0256\A10\Submissions\2017-0103 - MDC - Abandonment
Letter\Kes_Mdc_Abandonment_Request_20170105.Docx
Corres.



On motion made by Commissioner Pane and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.

OPPORTUNITY FOR GENERAL PUBLIC COMMENT

No one from the public appeared to be heard.

ADJOURNMENT

The meeting was adjourned at 4:34 P.M.

ATTEST:

John S. Mirtle, Esq.
District Clerk

Date of Approval

**THE WATER BUREAU
REGULAR MEETING**

555 Main Street
Hartford, Connecticut 06103
Wednesday, May 17, 2017

Present: Commissioners Andrew Adil, Daniel A. Camilliere, Kathleen Kowalyshyn, Domenic Pane, Raymond Sweezy, Alvin Taylor (6)

Absent: Commissioners Mary Ann Charron, Georgiana Holloway, Byron Lester and Pasquale J. Salemi, Christopher Syrek and District Chairman DiBella; Special Representative Michael Carrier (7)

Also

Present: Commissioner Allen Hoffman
Commissioner Donald Currey
Scott W. Jellison, Chief Executive Officer
R. Bartley Halloran, District Counsel
John Zinzarella, Chief Financial Officer
Christopher Stone, Assistant District Counsel
Carl Nasto, Assistant District Counsel
John S. Mirtle, District Clerk
Sue Negrelli, Director of Engineering
Tom Tyler, Director of Facilities
Christopher Levesque, Director of Operations
Michael Curley, Manager of Technical Services
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Chairman Sweezy called the meeting to order at 4:07 P.M.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by Commissioner Camilliere and duly seconded, the meeting minutes of April 3, 2017 were approved.

ELECTION OF CHAIRMAN

Commissioner Pane nominated Commissioner Sweezy to be Chairman of the Water Bureau. Commissioner Taylor moved that nominations be closed. Commissioner Sweezy was elected Chairman of the Water Bureau by unanimous vote of those present.

ELECTION OF VICE-CHAIRMAN

Commissioner Kowalyshyn nominated Commissioner Pane to be Vice-Chairman of the Water Bureau. Commissioner Taylor moved that nominations be closed. Commissioner Pane was elected Vice-Chairman of the Water Bureau by unanimous vote of those present.

**AUTHORIZATION TO EXECUTE WATER UTILITY COORDINATING COMMITTEE
EXCLUSIVE SERVICE AREA STATEMENT OF CONFIRMATION**

To: Water Bureau for consideration on May 17, 2017

Staff seeks approval from the Water Bureau to authorize the Chief Executive Officer or District Counsel to execute the attached Statement of Confirmation of Exclusive Service Area Boundaries for the Central Connecticut Water Supply Management Area

It is therefore RECOMMENDED that the Water Bureau recommend to the District Board passage of the following resolution:

Be It Resolved: that the Chief Executive Officer or District Counsel are hereby authorized to execute the attached Statement of Confirmation of Exclusive Service Area Boundaries for the Central Connecticut Water Supply Management Area on behalf of the District.

Respectfully Submitted,

Scott W. Jellison
Chief Executive Officer



CENTRAL PWSMA ESA DELINEATION

MARCH 2017
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STATEMENT OF CONFIRMATION OF EXCLUSIVE SERVICE AREA BOUNDARIES CENTRAL CONNECTICUT PUBLIC WATER SUPPLY MANAGEMENT AREA

Whereas, in accordance with Section 25-33h of the Connecticut General Statutes, each potential Exclusive Service Area (ESA) holder in the Central Connecticut Public Water Supply Management Area (PWSMA) is granted the right to request, through a declaration process, its future service area; and

Whereas, the Central Connecticut Water Utility Coordinating Committee (WUCC) has formally requested such ESA declarations from potential providers and has received such declarations from interested parties within the Central PWSMA; and

Whereas, the Central Connecticut WUCC has reviewed the declared ESA boundaries and confirms that all conflicts between potential ESA holders have been resolved through a process developed by the WUCC; and

Whereas, the Central Connecticut WUCC will make recommendations to the Connecticut Department of Public Health (DPH) with regard to ESA awards;

Therefore, the undersigned accepts responsibility for the ESA as recommended by the Central Connecticut WUCC and will abide by the following provisions:

1. Service Area Boundaries: The undersigned acknowledge that the attached map(s) as identified below as presented on Geographic Information System (GIS) mapping accurately identifies the undersigned ESA holder's ESA as accepted by the Central Connecticut WUCC on or prior to (DATE). Copies of the approved maps and Statements of Confirmation will be kept on file at the Connecticut DPH offices and will be available for public review. Unofficial copies will be available electronically online on the Central WUCC website hosted by Connecticut DPH.
2. Rights and Responsibilities: The undersigned acknowledges its right and responsibility for providing adequate service as requested by consumers and under terms otherwise provided by statute, regulation and ordinance with their ESA boundaries with a reasonable timeframe, as specified by the Regulations of Connecticut State Agencies 25-33h-1(k)(2). Such rights and responsibilities are detailed in the ESA Document prepared by the Central WUCC. The undersigned acknowledges that it will adhere to any applicable changes to the statutes and regulations which may occur from time to time.
3. Boundary Adjustments: If at some time in the future it is in the best interest of the undersigned to make adjustments to an ESA boundary, such adjustments must be made in accordance with the ESA Modification Procedures in the Central WUCC Work Plan and be approved by the Connecticut DPH. Such adjustments must be reconfirmed by completion of a new Statement of Confirmation of ESA Boundaries and updates to the associated mapping.

The undersigned ESA holder has executed this Statement of Confirmation as of (DATE).

MARCH 2017
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ESA Holder

Representative (Print)

ESA Map Numbers Associated with this Statement of Confirmation: _____

Brief description of the ESA shown on the enclosed map(s) for which this Statement of Confirmation applies:

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears slightly aged or off-white. There is no handwriting or other markings on the page.

On motion made by Commissioner Kowalyshyn and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.

**WATER BUREAU
RESOLUTION PROHIBITING USE OF DRONES ON
MDC PROPERTIES AND RESERVOIRS**

To: Water Bureau

May 17, 2017

With the advent of advances in technology for unmanned aircraft systems (hereinafter “drones”) that have made the same available to the public through mass production at an affordable cost, the unauthorized use of drones on and over MDC properties and reservoirs has increased in recent months thereby subjecting such properties and reservoirs to security and pollution risks, and interfering with the authorized recreational use and enjoyment of these properties by the public. In an effort to eliminate these risks and prohibit such interference, the District desires to adopt a policy prohibiting the unauthorized use of drones on and over MDC properties and reservoirs.

At a meeting of the Water Bureau held on May 17, 2017, it was:

Voted: That the Water Bureau recommends to the District Board passage of the following resolution:

Resolved: That the unauthorized use of drones on and over MDC properties and reservoirs is expressly prohibited, and that any such prohibited use shall constitute an actionable trespass and nuisance subjecting the person conducting such use to the applicable penalties available at law for such actionable offenses; including but not limited to Connecticut General Statutes §25-43(c).

Resolved: That pursuant to Section 5-3 of the Compiled Charter of The Metropolitan District, the Water Bureau shall adopt regulations prohibiting the unauthorized use of drones on and over MDC properties and reservoirs consistent with the policy therefor set forth in the above resolved clause.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

Commissioner Adil made a motion to amend the resolution to prohibit the “unauthorized” use of drones. The motion was duly seconded and approved by unanimous vote of those present.

On motion made by Commissioner Adil and duly seconded, the report was received and the resolution, as amended, adopted by unanimous vote of those present.

**REFERRAL OF REVISIONS OF WATER ORDINANCES
TO COMMITTEE ON MDC GOVERNMENT**

To: Water Bureau for consideration on May 17, 2017

Staff recommends the Water Bureau refer the revision of several sections of the District's Water Supply Ordinances to the Committee on MDC Government for review and consideration under the District's ordinance revision process. The proposed revisions are to the following sections:

SEC. W2b	UNPAID WATER BILL CONSTITUTES LIEN
SEC. W4h	INSTALLATION OF MAINS BY DEVELOPER'S METHOD
SEC. W5g	COMBINATION SERVICES NOT ALLOWED
SEC. W6b	CHARGES FOR MAINTENANCE
SEC. W7o	AIRCRAFT

In addition, staff recommends the creation of an ordinance to address the acquisition of private water systems within the District's Exclusive Service Area (ESA).

Be It Resolved: that the Water Bureau recommends and refers to the Committee on MDC Government the review and consideration of ordinance revisions to sections W2b, W4h, W5g, W6b and W7o of the District's Water Supply Ordinances.

Be It Further Resolved, the Water Bureau recommends and refers to the Committee on MDC Government the creation of a new ordinance to address the acquisition of private water systems within the District's Exclusive Service Area (ESA).

Respectfully Submitted,

Scott W. Jellison
Chief Executive Officer

On motion made by Commissioner Camilliere and duly seconded, the report was received and the resolution, as amended, adopted by unanimous vote of those present.

OPPORTUNITY FOR GENERAL PUBLIC COMMENT

No one from the public appeared to be heard.

ADJOURNMENT

The meeting was adjourned at 4:32 P.M.

ATTEST:

John S. Mirtle, Esq.
District Clerk

Date of Approval

**THE WATER BUREAU
SPECIAL MEETING**
555 Main Street
Hartford, Connecticut 06103
Monday, June 19, 2017

Present: Commissioners Daniel A. Camilliere, Kathleen Kowalyshyn, Domenic Pane, Pasquale J. Salemi, Raymond Sweezy, Alvin Taylor and District Chairman DiBella (7)

Absent: Commissioners Andrew Adil, Mary Ann Charron, Georgiana Holloway, Byron Lester and Christopher Syrek; Special Representative Michael Carrier (6)

Also

Present: Scott W. Jellison, Chief Executive Officer
R. Bartley Halloran, District Counsel
John Zinzarella, Chief Financial Officer
Christopher Stone, Assistant District Counsel
John S. Mirtle, District Clerk
Sue Negrelli, Director of Engineering
Tom Tyler, Director of Facilities
Christopher Levesque, Director of Operations
Michael Curley, Manager of Technical Services
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Chairman Sweezy called the meeting to order at 5:05 P.M.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by Commissioner Kowalyshyn and duly seconded, the meeting minutes of May 17, 2017 were approved.

WATER SERVICE TO 580 CHRISTIAN LANE IN BERLIN

To: Water Bureau for consideration on June 19, 2017

District staff received a request from the owner of 580 Christian Lane in Berlin to provide the property with water service. The property is currently unserved by public water and is located adjacent to the town border of Newington. Due to the property's location, it is unlikely that the Berlin Water Control Commission will be able to service the property in the foreseeable future. There is an existing water main located in Bridle Path in Newington that the property owner will connect to. The Berlin Water Control Commission sent a letter dated June 1, 2017 authorizing the District to serve the property for the foreseeable future and if Berlin Water Control Commission expands its water service to be able to serve the property in the future, the connection to the District's water system will be reevaluated. Upon approval by the Water Bureau and District Board, the District and Berlin Water Control Commission will amend, by agreement, their Exclusive Service Areas established by the Water Utility Coordinating Committee.

Staff has reviewed this request and considers it feasible.

It is therefore RECOMMENDED that it be

- VOTED: That the Water Bureau recommends to the District Board passage of the following resolution:
- RESOLVED: That the property owner of 580 Christian Lane in Berlin, CT be authorized to connect to the District's existing water main in Bridle Path in Newington under the District's standard connection procedure.
- BE IT FURTHER RESOLVED: That the District's Exclusive Service Area established by the Water Utility Coordinating Committee be amended, by agreement with Berlin Water Control Commission, to reflect service to 580 Christian Lane in Berlin.

Respectfully Submitted,

Scott W. Jellison
Chief Executive Officer



TOWN OF BERLIN
Water Control Commission
240 Kensington Road • Berlin, CT 06037
Office (860) 828-7065 • Fax (860) 828-7180

June 1, 2017

Ms. Susan Negrelli, Director of Engineering
The Metropolitan District
PO Box 800
Hartford, CT 06142-0800

RE: Memorandum of Understanding
Water service for 580 Christian Lane, Berlin

Dear Ms. Negrelli:

Please accept this letter as a Memorandum of Understanding (MOU) between the Berlin Water Control Commission (BWCC) and the Metropolitan District Commission (MDC) regarding service of water to the property located at 580 Christian Lane in Berlin, CT. Both the MDC and BWCC agree this is in the best interest of the utilities at this time.

The purpose of this MOU is to authorize the MDC to serve the property currently owned by JD MELT, LLC, located in the Berlin Water Control Commission service area. Due to the availability and accessibility of the MDC's water system on Bridle Path in Newington and considering the Town of Berlin has no immediate plans to expand its water system to the area, it is in the best interest of the property owner that the MDC serve this property with water. Should this property, in the future, be served with water by the Berlin Water Control, the service to this property should be re-evaluated.

Please be advised that at its May 23, 2017 meeting, the Water Control Commission voted to approve this Memorandum of Understanding with the Metropolitan District Commission.

Sincerely,

A handwritten signature in blue ink, which appears to read "Bruce Laroche".

Bruce Laroche, Chairman
Berlin Water Control Commission

Attachment

cc: Jack Healy, P.E. - Interim Town Manager/Public Works Director
Ray Jarema, P.E. - Water Control Manager
Allen King- MDC



On motion made by Commissioner Kowalyshyn and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.

OPPORTUNITY FOR GENERAL PUBLIC COMMENT

No one from the public appeared to be heard.

ADJOURNMENT

The meeting was adjourned at 5:08 P.M.

ATTEST:

John Mirtle
John S. Mirtle, Esq.
District Clerk

September 11, 2017

Date of Approval

**THE WATER BUREAU
SPECIAL MEETING**
555 Main Street
Hartford, Connecticut 06103
Monday, August 7, 2017

Present: Commissioners Andrew Adil, Daniel A. Camilliere, Domenic Pane, Alvin Taylor and District Chairman DiBella (5)

Absent: Commissioners Mary Ann Charron, Georgiana Holloway, Kathleen Kowalyshyn, Byron Lester, Pasquale J. Salemi, Raymond Sweezy, and Special Representative Michael Carrier (7)

Also

Present: Scott W. Jellison, Chief Executive Officer
John Zinzarella, Chief Financial Officer
Christopher Stone, Assistant District Counsel
John S. Mirtle, District Clerk
Sue Negrelli, Director of Engineering
Tom Tyler, Director of Facilities
Michael Curley, Manager of Technical Services
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

NO QUORUM PRESENT

The District Clerk called the roll and declared that a quorum of the Water Bureau was not present at 4:00 PM.

ATTEST:


John S. Mirtle, Esq.
District Clerk

September 11, 2017

Date of Approval

**THE WATER BUREAU
SPECIAL MEETING
555 Main Street
Hartford, Connecticut 06103
Monday, September 11, 2017**

Present: Commissioners Clifford Avery Buell, Daniel A. Camilliere, Peter Gardow, David Ionno, Domenic Pane, Raymond Sweezy, Alvin Taylor and District Chairman DiBella (8)

Absent: Commissioners Andrew Adil, Mary Ann Charron, Georgiana Holloway, Kathleen Kowalyshyn, Byron Lester, Pasquale J. Salemi and Special Representative Michael Carrier (7)

Also

Present: Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher Stone, Assistant District Counsel
John S. Mirtle, District Clerk
Robert Zaik, Director of Human Resources
Marcy Wright-Bolling, Manager of Human Resources
Kelly Shane, Director of Procurement
Tom Tyler, Director of Facilities
Christopher Levesque, Director of Operations
Michael Curley, Manager of Technical Services
Nick Salemi, Special Services Administrator
Kerry E. Martin, Assistant to the Chief Executive Officer
Carrie Blardo, Assistant to the Chief Operating Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Chairman Sweezy called the meeting to order at 4:17 P.M.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by Commissioner Camilliere and duly seconded, the meeting minutes of June 19, 2017 and August 7, 2017 were approved.

**187 STONER DRIVE, WEST HARTFORD
ENCROACHMENT AGREEMENT**

To: The Water Bureau for consideration on September 11, 2017

On June 27, 2017, the Metropolitan District received a letter from Timothy Curtin, property owner of 187 Stoner Drive, West Hartford (the "Owner"), requesting permission to permanently encroach upon an existing 25-foot right-of-way containing an existing 24-inch tile water transmission main, located across private lands east of Stoner Drive in West Hartford (the "Right-of-Way") for the purpose of reconstructing an existing attached wood deck within the same footprint.

The water main easement across the parcel was conveyed to the Hartford Board of Water Commissioners in 1859 and assigned to the MDC upon West Hartford becoming a member town.

As stated previously, the purpose of this encroachment is to reconstruct the existing attached wood deck to the same dimensions and configuration as existing (hereinafter referred to as the "Improvements").

The Owner has agreed to the following conditions in order to satisfy the District's concerns for protection of the existing 24-inch tile water transmission main located within the subject Right-of-Way and the District's accessibility along the length of the Right-of-Way:

1. No additional permanent structures, other than the proposed Improvements shall be located within the District's Right-of-Way.
2. The Metropolitan District shall not be held liable for any damage caused to the Improvements listed above located within or adjacent to the Right-of-Way in the event of an emergency water main repair. The Metropolitan District will make every effort feasible to minimize damage to these improvements; however the cost for repairs to such improvements shall be the responsibility of the Owner. The Metropolitan District may require such insurance and/or sureties as it deems, in its sole discretion, to be necessary to protect its right of way and water infrastructure.
3. No vibratory compaction equipment shall be used within 25 feet of the District's water transmission main. All new foundation piers for proposed deck posts within the right-of-way shall be dug by hand.
4. The District reserves the right to remove any improvements within the Right-of-Way at any time, if so required, for maintenance or repair of the water transmission main. The Owner shall bear any additional maintenance or repair costs necessitated by the presence of the improvements upon the Right-of-Way.
5. Care must be taken during construction not to disturb the existing water transmission main. All heavy construction equipment must be located outside the limits of the Right-

of-Way. Any earth moving equipment that will be utilized on the site over and adjacent to the water transmission main shall be reviewed and approved by District staff prior to mobilization to the site.

6. An MDC inspector must be on the job site whenever work is being performed by or on behalf of Owner to construct, maintain or repair any Improvements within the Right-of-Way, at the expense of the Owner. Any construction, maintenance or repair of the Improvements shall conform to District standards and 48-hours advance notice must be given to the District prior to any such construction, maintenance or repair within the Right-of-Way.

Staff has reviewed the proposed construction plans and determined that there will be no negative impact on District property or infrastructure.

Upon approval by the Water Bureau and the District Board, a formal encroachment agreement shall be executed between the owner and the Metropolitan District, consistent with current practice involving similar requests.

It is therefore RECOMMENDED that it be

VOTED: That the Water Bureau recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute an agreement, subject to approval as to form and content by District Counsel, granting permission to Timothy Curtin to encroach upon the existing 25-foot Right-of-Way east of Stoner Drive in West Hartford, with a wood deck, as shown on the compilation plan by MDC Survey Department dated 07/07/2017, provided that the District shall not be held liable for any costs or damages of any kind which may result during initial construction or in the following years with respect to any subsequent construction, maintenance or repair as a result of such encroachment.

Respectfully Submitted,

Scott W. Jellison
Chief Executive Officer

June 27, 2017

Allen King
The Metropolitan District Commission
555 Main Street
Hartford, CT 06103

Dear Mr. King,

Thank you for taking my call yesterday and for the guidance on how best to proceed with our deck project. The following summarizes my understanding of the conversation and request:

My wife (Jane Murphy) and I are the property owners of 187 Stoner Drive, West Hartford. We are in need of replacing the deck in the rear of our house that was built by the previous property owners. We have come to learn that the deck was built without proper approvals by the MDC and the town of West Hartford. We wish to rectify that situation as part of the deck replacement. Attached you will find a copy of a survey we had done on the property and which shows the deck in the rear of the house. It appears that the deck encroaches 5'7" into the MDC easement. The replacement deck would be of similar profile and encroachment.

I believe you indicated that the process would be for MDC personnel to review the request and make a recommendation to the Water Bureau for its consideration. If approved, the request would then be sent to the District Board for ultimate decisioning. Upon approval, we would need to enter into an Encroachment Agreement and our contractor would have to satisfy the MDC's insurance requirements.

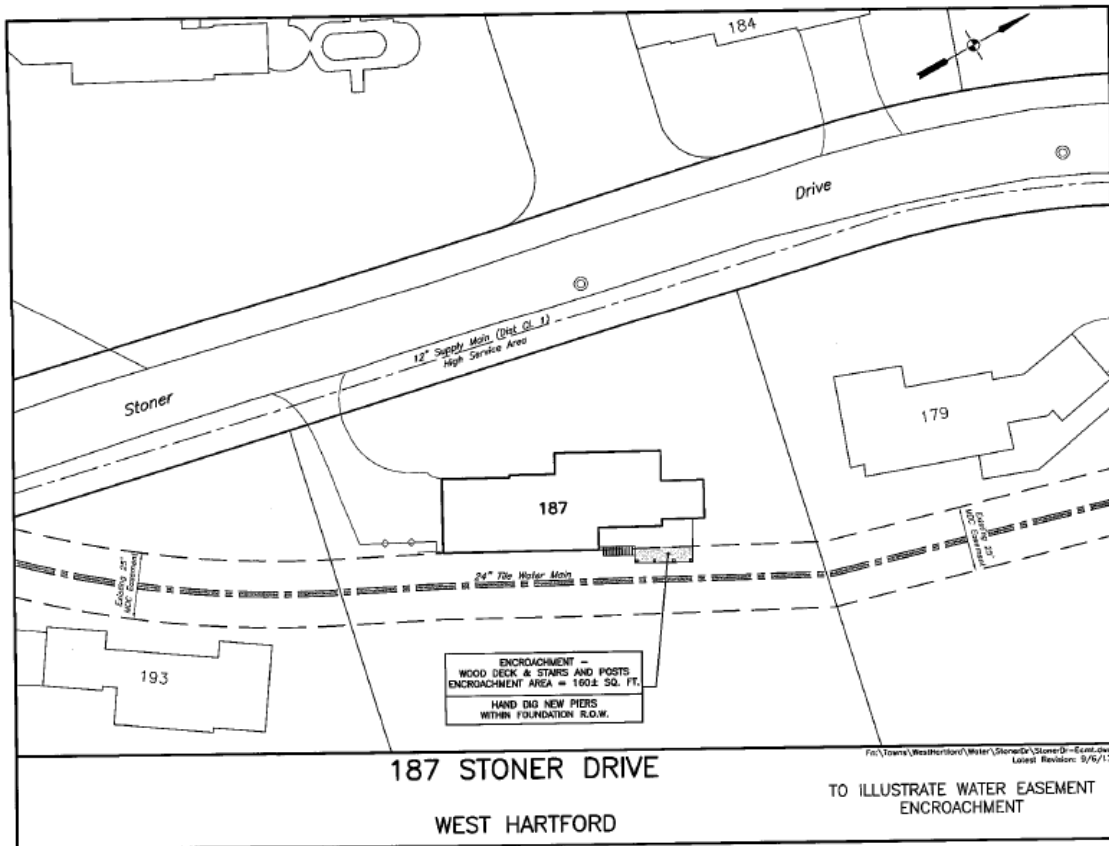
Would you please confirm if my understanding is correct or, if not, provide clarification? Time is of the essence for us, so your guidance on helping us most efficiently navigate the process would be greatly appreciated.

Thank you.

Regards,

A handwritten signature in black ink, appearing to read 'Timothy Curtin', with a long horizontal flourish extending to the right.

Timothy Curtin
187 Stoner Drive
West Hartford, CT 06107
860-670-1520



On motion made by Commissioner Pane and duly seconded, the report was received and resolution adopted by unanimous vote present.

ADJOURNMENT

The meeting was adjourned at 4:20 P.M.

ATTEST:

John Mirtle
John S. Mirtle, Esq.
District Clerk

December 4, 2017

Date of Approval

THE WATER BUREAU
555 Main Street
Hartford, Connecticut 06103
Wednesday, November 15, 2017

Present: Commissioners Andrew Adil, Daniel A. Camilliere, Timothy J. Fitzgerald, Peter Gardow, Kathleen Kowalyshyn, Domenic Pane, Alvin Taylor and District Chairman DiBella (8)

Absent: Commissioners Clifford Avery Buell, Mary Ann Charron, Georgiana Holloway, David Ionno, Byron Lester, Pasquale J. Salemi, Raymond Sweezy and Special Representative Michael Carrier (8)

Also

Present: Commissioner Denise Hall
Commissioner Alphonse Marotta
Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher Stone, Assistant District Counsel
Robert Constable, Director of Finance
Robert Schwarm, Director of Information Technology
Kelly Shane, Director of Procurement
Tom Tyler, Director of Facilities
Robert Zaik, Director of Human Resources
Lisa Remsen, Financial Analyst
Nick Salemi, Special Services Administrator
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

NO QUORUM PRESENT

Attorney Christopher Stone called the roll and declared that a quorum of the Water Bureau was not present at 4:00 P.M.

ATTEST:


John S. Mirtle, Esq.
District Clerk

December 4, 2017

Date of Approval

**THE WATER BUREAU
PUBLIC HEARING**
555 Main Street
Hartford, Connecticut 06103
Wednesday, November 15, 2017

Present: Commissioners Andrew Adil, Daniel A. Camilliere, Timothy J. Fitzgerald, Peter Gardow, Kathleen Kowalyszyn, Domenic Pane, Alvin Taylor and District Chairman DiBella (8)

Also

Present: Commissioner Denise Hall
Commissioner Alphonse Marotta
Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher Stone, Assistant District Counsel
Robert Constable, Director of Finance
Robert Schwarm, Director of Information Technology
Kelly Shane, Director of Procurement
Tom Tyler, Director of Facilities
Robert Zaik, Director of Human Resources
Lisa Remsen, Financial Analyst
Nick Salemi, Special Services Administrator
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

Commissioner Domenic Pane, acting as chairman, called the public hearing to order at 4:05 P.M.

Commissioner Pane read the hearing procedures and guidelines:

“This is a public hearing to consider the proposed revisions to The Metropolitan District Water Supply Ordinances: **§ W1a and § W1d.**

This Public Hearing is part of the legal procedure that The Metropolitan District is required to follow regarding the revision of any of its ordinances, as mandated by Special Act 01-3 of the Connecticut General Assembly of 2001.”

“A final decision on this proposed ordinance revision has yet to be made. That decision will ultimately be made by the District Board of The Metropolitan District, and will take into account what is said at this hearing.

“The District Clerk will now read, for the record, the notice of this public hearing and the statement of purpose explaining why these revisions have been proposed.”

Attorney Christopher Stone, read the following into the record:

The following hearing notice was published in the Hartford Courant on November 5, 2017 and again on November 10, 2017; and the notice and the complete text of the proposed ordinance addition and revisions was filed, for public inspection, in the office of the town clerk in each municipality that is a member town of The Metropolitan District.

NOTICE OF PUBLIC HEARING ON PROPOSED REVISIONS TO ORDINANCES

Pursuant to Special Act 01-3, as adopted by the General Assembly of the State of Connecticut, and Section 2-14 of the Charter of The Metropolitan District, the Water Bureau of The Metropolitan District will hold a public hearing on proposed revisions to The District's Water Supply Ordinances as they relate to the water rates for the fiscal year 2018. The hearing will be held in the Board Room at Metropolitan District Headquarters, 555 Main Street, Hartford, Connecticut, on Wednesday, **November 15, 2017 at 4:00p.m.**

Proposed changes to the rates stipulated under the following sections of the Water Supply Ordinances will be considered:

Section W1a Water Used Charge (Treated Water) Section W1d Charges for Untreated Water

The proposed ordinance revisions are available for inspection at the Office of the District Clerk of The Metropolitan District, 555 Main Street, Hartford and www.themdc.org/district-board. All interested parties from The Metropolitan District's member municipalities may appear to be heard.

John S. Mirtle, Esq.
District Clerk

PUBLIC COMMENTS

Judy Allen, West Hartford Resident, read the following comments:

Comments for Public Hearing 11/15/17
Revisions to Water Ordinances

I support the new water rate. The MDC's water rate has always been one of, if not the, lowest in the state. When so many around our state, country, and even the world have poor quality or limited access to clean water, we should be grateful for the water provided by the MDC and not take it for granted.

I hope the MDC spends this money wisely for its best possible use.

I would also support in the future a system that would set a rate based on the amount of water reasonably needed to provide the needs for drinking, cooking, and public health for a family in the district. Then set higher rates based on additional volumes of water used for non-essential things like watering lawns, filling swimming pools, car washing, etc. The higher the volume of water used, the higher the rates. To me, this seems a more equitable way to charge for water, ensuring conservation and appropriate revenue for the MDC.

I am also in favor of the approximately \$4.00 per year charge for all MDC customers to support the work the Department of Public Health (DPH) must do in overseeing the hundreds of small water systems throughout the state, many of whom are struggling to provide water during droughts or are contaminated by polluted groundwater. No matter how the cost is passed on to customers, an explanation must be given which will raise questions. The way in which such a charge is explained has much to do with a customer's feelings about it.

The DPH has encouraged the Water Utility Coordinating Committees (WUCC), at least in the Central WUCC, to consider the costs to the department when it approves more of these smaller water systems. Yet these systems are still being approved by the WUCC. There are many factors that go into this, not the least of which is the cost of hooking up to an established water utility. The MDC has proposed a new ordinance that would relieve itself from incurring any costs associated with having to take over a failing system within its Exclusive Service Area (ESA) or as required by the DPH for public health reasons. Until the WUCC and holders of ESAs, in conjunction with water utilities and the DPH, can come up with solutions, this additional charge seems appropriate to me.

While the MDC must run itself in the best interests of its customers, it is also a steward of a precious resource, needed by all for life itself. Water is no respecter of boundaries. That gives the MDC a responsibility to engage in constructive ways with others whether they be water utilities and systems, governmental agencies, or environmental groups, for the best possible use of our state's waters.

Judy Allen
West Hartford

South Windsor State Representative Tom Delnicki, spoke in opposition of the water ordinance revisions.

Newington State Representative Gary Byron, spoke in opposition of the water ordinance revisions.

ADJOURNMENT

The meeting was adjourned at 4:16 PM

ATTEST:

John S. Mirtle, Esq.
District Clerk

December 4, 2017

Date of Approval

**THE WATER BUREAU
SPECIAL MEETING**

555 Main Street
Hartford, Connecticut 06103
Monday, December 4, 2017

Present: Commissioners Andrew Adil, Daniel A. Camilliere, Timothy J. Fitzgerald, Georgiana Holloway, David Ionno, Kathleen Kowalyszyn, Domenic Pane, Pasquale J. Salemi, Raymond Sweezy, Alvin Taylor; District Chairman DiBella and Special Representative Michael Carrier (12)

Absent: Commissioners Clifford Avery Buell, Mary Ann Charron, Peter Gardow and Byron Lester (4)

Also

Present: Commissioner John Avedisian
Commissioner Donald M. Currey
Commissioner Denise Hall
Commissioner Whit Osgood
Citizen Member Ron Angelo
Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher Stone, Assistant District Counsel
Brendan Fox, Assistant District Counsel
Robert Constable, Director of Finance
Sue Negrelli, Director of Engineering
Kelly Shane, Director of Procurement
Tom Tyler, Director of Facilities
Robert Zaik, Director of Human Resources
Lisa Remsen, Financial Analyst
Nick Salemi, Special Services Administrator
Kerry E. Martin, Assistant to the Chief Executive Officer
Carrie Blardo, Assistant to the Chief Operating Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Chairman Sweezy called the meeting to order at 5:06 P.M.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

Judy Allen spoke regarding the lack of quorum at the previous public hearing.

APPROVAL OF MINUTES

On motion made by Commissioner Pane and duly seconded, the meeting minutes of September 11, 2017, November 15, 2017 and Public Hearing Minutes of November 15, 2017 were approved.

REVISIONS TO DISTRICT WATER RATES

To: Water Bureau for consideration on December 4, 2017

The 2018 budget in support of Water Operations calls for the water use rate to increase to \$3.14 per hundred cubic feet (CCF). The changes will become effective January 1, 2018.

A discussion of the several rates that comprise the proposed schedule for 2018 and the recommendations pertaining to each follows:

Water Used Charge – Treated Water

Staff recommends that the rate charged for the use of treated water based on actual metered consumption increase from \$2.77 per CCF to \$3.14 per CCF.

The recommended rate for treated water, based on actual metered consumption, is:

<u>WATER USAGE</u>	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
All Customers	\$2.77/100 Cu. ft.	\$3.14/100 Cu ft.

Customer Service Charge

Revenues from this customer service charge are intended to support a portion of the fixed operating, maintenance and debt costs associated with water operations. The customer service charges in the residential category (5/8", 3/4", and 1" meters) will remain at \$44.94 per quarter. The customer service charges for the 6" will remain at \$1,458.21 per quarter. The customer service charges for the 1 1/2", 2", 3", 4", 8", 10" and 12" meters will remain at \$145.80, \$233.40, \$437.67, \$730.65, \$2,313.48, \$3,533.31, \$5,689.14 per quarter respectively.

Surcharge Outside The Metropolitan District

A fixed "surcharge" rate is added to all accounts for service outside the boundaries of the District. The surcharge is based on the size of the meter that serves each delivery point. Revenues from this charge are for the reimbursement of assets deployed. The

surcharge rates have been set at the same rates as the Customer Service Charges. The surcharge rates in the residential category (5/8", 3/4", and 1" meters) will remain at \$44.94 per quarter. The customer service charges for the 6" will remain at \$1,458.21 per quarter. The customer service charges for the 1 1/2", 2", 3", 4", 8", 10" and 12" meters will remain at \$145.80, \$233.40, \$437.67, \$730.65, \$2,313.48, \$3,533.31, \$5,689.14 per quarter respectively.

Water Used Charge – Untreated Water

The District provides untreated water to other agencies and water companies for a fixed rate based on actual consumption. The current rate for this untreated or "raw" water is \$1.00 per hundred cubic feet of consumption. It is recommended that the charge for untreated water increase to the rate of \$1.50 per hundred cubic feet.

Surcharge Outside the Metropolitan District for Capital Improvements

A surcharge is added to the water rate to recover the cost of major capital improvements and/or upgrades such as water main extensions, pump stations, etc. In non-member towns.

Private Fire Protection Charge

Rates for private fire protection are charged to all fire service accounts based on the size of the service connection. Staff recommends monthly service charges for the 2", 3", 4", 6", 8", 10" and 12" meters rates increase to \$17.91, \$23.30, \$34.98, \$58.67, \$88.21, \$147.73, \$207.76 respectively.

Conclusion

Staff believes that the foregoing rate change recommendations are justified, reflect the sound financial administration that has earned the District support among credit rating agencies and financial advisors, and are consistent with the policy direction of the Commission.

After reviewing the information contained herein

It is **RECOMMENDED** that it be

Voted: That the Water Bureau, acting under Section 5-4 of the District Charter, establishes revised water rates effective with the meter readings rendered on and after January 1, 2018, as set forth in the following Water Supply Ordinances

Further

Voted: That following the public hearing held on November 15, 2017, as required by Special Act 01-3, as adopted by the General Assembly of the State of Connecticut, and Section 2-14 of the Charter of The Metropolitan District, the Water Bureau recommends to the

District Board, through the Committee on MDC Government, approval of revisions to Water Supply Ordinances §§ W1a, W1d and W6f by the enactment of said proposed ordinances. (Additions are indicated by underscoring and deletions are crossed out).

REVISIONS TO WATER SUPPLY ORDINANCES W-1 WATER RATES

SEC. W1a WATER USED CHARGE (TREATED WATER)

The WATER USED CHARGE is the quantity of water used as read at the meter, as follows:

BILLS RENDERED

RATE

MONTHLY AND QUARTERLY

~~\$2.77 per 100 Cubic Feet~~

\$3.14 per 100 Cubic Feet

SEC. W1b CUSTOMER SERVICE CHARGE

The CUSTOMER SERVICE CHARGE is a service charge applicable to all metered services and services to be metered. The charge shall be determined from the size of each meter installed or to be installed on the premises, as follows:

SIZE OF METER

MONTHLY BILLING

QUARTERLY BILLING

5/8"	<u>\$14.98</u>	<u>\$44.94</u>
3/4"	<u>\$14.98</u>	<u>\$44.94</u>
1"	<u>\$14.98</u>	<u>\$44.94</u>
1 1/2"	<u>\$48.60</u>	<u>\$145.80</u>
2"	<u>\$77.80</u>	<u>\$233.40</u>
3"	<u>\$145.89</u>	<u>\$437.67</u>
4"	<u>\$243.55</u>	<u>\$730.65</u>
6"	<u>\$486.07</u>	<u>\$1,458.21</u>
8"	<u>\$771.16</u>	<u>\$2,313.48</u>
10"	<u>\$1,777.77</u>	<u>\$3,533.31</u>
12"	<u>\$1,896.38</u>	<u>\$5,689.14</u>

SEC. W1c SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT

In towns outside the limits of The Metropolitan District, in addition to charges under SEC. W1a and W1b, there shall be a surcharge determined from the size of the meter installed on the premises, as follows:

SIZE OF METER	MONTHLY BILLING	QUARTERLY BILLING
5/8"	<u>\$14.98</u>	<u>\$44.94</u>
3/4"	<u>\$14.98</u>	<u>\$44.94</u>
1"	<u>\$14.98</u>	<u>\$44.94</u>
1 1/2"	<u>\$48.60</u>	<u>\$145.80</u>
2"	<u>\$77.80</u>	<u>\$233.40</u>
3"	<u>\$145.89</u>	<u>\$437.67</u>
4"	<u>\$243.55</u>	<u>\$730.65</u>
6"	<u>\$486.07</u>	<u>\$1,458.21</u>
8"	<u>\$771.16</u>	<u>\$2,313.48</u>
10"	<u>\$1,777.77</u>	<u>\$3,533.31</u>
12"	<u>\$1,896.38</u>	<u>\$5,689.14</u>

SEC. W1d CHARGES FOR UNTREATED WATER

Charges for untreated water sold to water companies and agencies under agreement between The Metropolitan District and such companies or agencies, or by other arrangement, shall ~~remain at the rate of \$1.00 cents~~ be a rate of \$1.50 per hundred cubic feet.

SEC. W1f SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT FOR CAPITAL IMPROVEMENTS

In towns outside the limits of The Metropolitan District for which capital improvements or layout and assessment projects are constructed, in addition to charges under SEC. W1a, W1b and W1c, there shall be a surcharge on the water rates determined from the size of the meter installed on the premises, as follows:

Farmington

SIZE OF METER	MONTHLY BILLING	QUARTERLY BILLING
5/8"	<u>\$1.32</u>	<u>\$3.96</u>
1"	<u>\$2.21</u>	<u>\$6.63</u>
1 1/2"	<u>\$4.41</u>	<u>\$13.23</u>
2"	<u>\$7.06</u>	<u>\$21.18</u>
3"	<u>\$13.23</u>	<u>\$39.69</u>
4"	<u>\$22.05</u>	<u>\$66.15</u>
8"	<u>\$70.56</u>	<u>\$211.68</u>

Glastonbury

SIZE OF METER	MONTHLY BILLING	QUARTERLY BILLING
5/8"	<u>\$1.74</u>	<u>\$5.22</u>
1"	<u>\$1.76</u>	<u>\$5.28</u>
3/4"	<u>\$2.90</u>	<u>\$8.70</u>
1"	<u>\$5.81</u>	<u>\$17.43</u>
1 1/2"	<u>\$9.29</u>	<u>\$27.87</u>
2"	<u>\$17.43</u>	<u>\$52.29</u>
3"	<u>\$28.99</u>	<u>\$86.97</u>
4"		

South Windsor

SIZE OF METER	MONTHLY BILLING	QUARTERLY BILLING
5/8"	<u>\$.57</u>	<u>\$1.71</u>
1"	<u>\$.57</u>	<u>\$1.71</u>
3/4"	<u>\$.95</u>	<u>\$2.85</u>
1"	<u>\$1.91</u>	<u>\$5.73</u>
1 1/2"	<u>\$3.05</u>	<u>\$9.15</u>
2"	<u>\$5.72</u>	<u>\$17.16</u>
3"	<u>\$9.51</u>	<u>\$28.53</u>
4"	<u>\$19.02</u>	<u>\$57.06</u>
6"		

SEC. W6f CHARGES FOR PRIVATE FIRE PROTECTION SERVICE

Charges for connections to water mains supplying water for fire protection, metered, or unmetered, shall be in accord with the following table:

SIZE OF CONNECTION**MONTHLY CHARGE**

2"	<u>\$15.75</u>
3"	<u>\$20.49</u>
4"	<u>\$30.76</u>
6"	<u>\$51.59</u>
8"	<u>\$77.57</u>
10"	<u>\$129.91</u>
12"	<u>\$182.70</u>

SIZE OF CONNECTIONMONTHLY CHARGE

<u>2"</u>	<u>\$17.91</u>
<u>3"</u>	<u>\$23.30</u>
<u>4"</u>	<u>\$34.98</u>
<u>6"</u>	<u>\$58.67</u>
<u>8"</u>	<u>\$88.21</u>
<u>10"</u>	<u>\$147.73</u>
<u>12"</u>	<u>\$207.76</u>

Respectfully submitted,

Scott W. Jellison
Chief Executive Officer

On motion made by Commissioner Pane and duly seconded, the report was received and resolution adopted by majority vote of those present. Commissioners Ionno, Fitzgerald and New Britain representative Carrier opposed.

REVISIONS TO WATER ASSESSMENT RATES AND OTHER RELATED CHARGES AND SPECIAL WATER RATES AND CHARGES

To: Water Bureau for consideration on December 4, 2017

In support of the annual water operating budget, staff is submitting these rates in conjunction with the revisions to the proposed Fiscal Year 2018 water rates and other peripheral charges associated with the delivery and sale of water as part of the annual budget adoption process.

Staff has reviewed the following rates and recommends the rates remain the same as Fiscal Year 2017.

It is RECOMMENDED that it be:

Voted: That the Water Bureau hereby adopts the following schedule of fees effective January 1, 2018:

Water Assessment Rates and Other Related Charges:

Main Pipe Assessment	\$77.00/ft
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Service Pipe Taps

Domestic (includes spacer and meter costs):

1" Service Tap with 5/8" Meter	\$550.00
1" Service Tap with 3/4" Meter	\$575.00
1-1/2" Service Tap with 1" Meter	\$695.00
2" Service Tap with 1-1/2" Meter	\$1,400.00
4" Service Tap with 2" Meter	\$1,450.00
4" Service Tap with 3" Meter	\$1,580.00
6" Service Tap with 4" Meter	\$1,780.00
8" Service Tap with 6" Meter	\$2,400.00
10" Service Tap with 8" Meter	\$3,370.00

Fire Service

2" Fire Service Tap	\$565.00
4", 6", 8 " Fire Service Tap	\$460.00

Hydrants

Installed after the main	\$9,800.00
Hydrant Maintenance	\$100.00
Hydrant Relocation	\$15,000.00 deposit +/-

actual cost + overhead	\$340.00
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Fire Flow Testing

Special Meter Charges and Deposits:

Hydrant Meters

Administrative and meter reading fee, including connection and inspection fees

+ actual water use to be billed	\$1,000.00
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Hydrant Meter Deposit	\$1,500.00
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Subsequent re-inspection and testing fee, if backflow prevention device required	\$50.00
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Frozen, Lost or Damaged Meters

5/8" meter	\$200.00
3/4" meter	\$240.00
1" meter	\$275.00
1-1/2" meter	\$920.00
2" meter	\$1,155.00

3" meter	\$1,355.00
4" meter	\$1,615.00
6" meter	\$2,560.00
8" meter	\$4,000.00
Radio transmitter unit	\$155.00
Spacer Charges	
5/8", 3/4"	\$145.00
1"	\$150.00
1-1/2"	\$200.00
2" & larger	\$220.00
3 rd Party Damaged Hydrant Charge	
Repair or Replacement	actual cost + overhead
Delinquent Account Review and Lien Fees	
Delinquent Account Review and Lien Fees	\$85.00
– Condo Assoc.	\$26.00
Checks Returned for Insufficient Funds	
	\$50.00
Shut-Off/Turn-on for Non-Payment	\$100.00
Shut-Off/Turn-on for Non-Payment	\$200.00
(subsequent event in same year)	
Scheduled Overtime/Emergency	
Inspections	\$325.00
Off and On Within 12 Months	\$95.00
Install Permanent Meter	
(No Service Tap)	
5/8" – 1" Meter	\$95.00
2" Meter & larger	\$240.00
Backflow Prevention Device Testing	\$90.00
Service Call 1 st visit free	N/A
Service Call - Subsequent visits	\$90.00/ea
Closing Meter Reading Fee	\$90.00
Water Wagon - Non-Sunday	\$1,030.00
Water Wagon – Sunday	\$1,350.00
Water Tanker – Administrative Fee	
+ actual water use to be billed	\$75.00
Administrative Review for Water and/or	
Sewer Services	\$465.00
Tampering of Hydrant or Water Supply	
First offense	
Subsequent offense	\$500.00
	\$1,000.00
Water Service Installation Charge	\$1,800.00

Respectfully submitted,

Scott W. Jellison,
Chief Executive Officer

On motion made by Commissioner Pane and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

OPPORTUNITY FOR GENERAL PUBLIC COMMENT

No one from the public appeared to be heard.

COMMISSIONER COMMENTS

Commissioner Osgood spoke regarding the rate increase and trying to reduce expenditures costs.

ADJOURNMENT

The meeting was adjourned at 5:25 P.M.

ATTEST:


John S. Mirtle, Esq.
District Clerk

March 4, 2018

Date of Approval

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