

**JOURNAL  
OF  
THE WATER BUREAU  
OF  
THE METROPOLITAN DISTRICT  
COMMISSION**

**FOR THE YEAR  
2016**

Published by authority of the Commission  
And compiled by the  
Office of the District Clerk

Membership of the District is made up of the City of Hartford and  
The Towns of Bloomfield, Newington, Wethersfield, Windsor,  
East Hartford, Rocky Hill and West Hartford

## **CONTENTS**

	<b>Page</b>
Membership.....	A

## **MINUTES OF THE WATER BUREAU**

February 24.....	1
March 7.....	5
May 18.....	17
October 24 .....	18
November 2 .....	19
November 16 (Joint Public Hearing of the Board of Finance and Water Bureau) .....	24

## **INDEX**

Minutes of the Water Bureau .....	I-1
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**MEMBERSHIP  
OF  
THE WATER BUREAU  
2016**

**TIMOTHY CURTIS** Chairman, Water Bureau

**RAYMOND SWEZY** Vice Chairman, Water Bureau

DANIEL CAMILLIERE

MARK A. PAPPA

MARY ANNE CHARRON

PASQUALE J. SALEMI

TIMOTHY CURTIS

HELENE SHAY

JOSEPH KLETT

RAYMOND SWEZY

KATHLEEN KOWALYSHYN

MICHAEL CARRIER\*

JAMES S. NEEDHAM

\**Special Representative from the Town of New Britain*

**MINUTES**  
**OF**  
**MEETINGS OF THE WATER BUREAU**  
**HELD IN 2016**

**THE WATER BUREAU  
SPECIAL MEETING**  
125 Maxim Road  
Hartford, Connecticut 06114  
Wednesday, February 24, 2016

**Present:** Commissioners Daniel A. Camilliere, Mary Ann Charron, Timothy Curtis, Mark A. Pappa, Pasquale J. Salemi, Raymond Sweezy and District Chairman William A. DiBella (7)

**Absent:** Commissioner Joseph Klett, Kathleen Kowalyshyn, James Needham, Helene Shay and Special Representative Michael Carrier (5)

**Also**

**Present:** Commissioner Allen Hoffman  
Commissioner Byron Lester  
Commissioner Alphonse Marotta  
Commissioner Hector M. Rivera  
Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
Christopher R. Stone, Assistant District Counsel  
John S. Mirtle, District Clerk  
Sue Negrelli, Director of Engineering  
Jim Randazzo, Manager of Water Treatment and Supply  
Mike Curley, Manager of Technical Services  
David Bunker, Project Manager  
Nick Salemi, Communications Administrator  
Julie McLaughlin, Communications Administrator  
Carrie Blardo, Assistant to the Chief Operating Officer  
Cynthia A. Nadolny, Executive Assistant

**CALL TO ORDER**

Chairman Curtis called the meeting to order at 5:00 P.M.

***Commissioner Camilliere entered the meeting at 5:07 P.M.***

**REPORT FROM STAFF RE: WATER SUPPLY FACTS**

***Susan Negrelli, Director of Engineering, presented on The  
Metropolitan District Water Supply Facts.***

***Jim Randazzo, Manager of Water Treatment and Supply,  
presented on water supply, Metropolitan District reservoirs  
and details concerning the West Branch of Farmington River.***

***David Banker, Project Manager, presented on information regarding industrial water rates.***

***John M. Zinzarella, Deputy Chief Executive Officer, Business Services presented on The Metropolitan District rate structure.***

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

Kim Green, West Hartford resident, asked questions regarding the revision to Water Ordinance § W1a, the process of publishing public hearing notices, as well as the industrial water rate discounts.

David Mann, Bloomfield resident, spoke against a proposed Niagara water bottling plant in Bloomfield, CT and had concerns of water levels and natural environmental conditions. He also spoke in opposition to the revision of Water Ordinance § W1a.

Alison Quinion, West Hartford resident, expressed opposition of bottled water due to its environmental impacts.

Oz Greibel, President of MetroHartford Alliance, expressed his support for the Niagara bottling plant in Bloomfield, CT and driving economic growth in the region.

Alicea Charamut, Newington resident, River Steward for the Connecticut River Watershed Counsel, Board Member of Rivers Alliance and President of Farmington Valley Chapter of Trout Unlimited, spoke with concerns of the amount of high-volume users attracted by the revision of Water Ordinance § W1a. She also asked for clarification on the drought contingency plan.

Kevin Gough, Bloomfield resident, asked about the maximum sewer and water charge discounts Niagara could possibly receive annually.

Paula Jones, Bloomfield resident, asked about the revision to Water Ordinance § W1a for promoting high-capacity users as well as the relationship between The Metropolitan District and The MetroHartford Alliance.

Havital Miltz, Newington resident, spoke in opposition to bottled water due to its environmental impacts.

Anne Gustafson, Bloomfield resident, expressed her opposition of the Niagara bottling plant in Bloomfield, CT.

Donna Landerman, Bloomfield resident, spoke against a proposed Niagara water bottling plant in Bloomfield, CT and asked about The Metropolitan District Commissioner contact information.

Val Rozzetti, Bloomfield resident, spoke in opposition of discounting water rates for high-volume users. She asked about the 2012 Water Supply Plan as well as the bond resolution

voted on by the District Board on December 14, 2015. She also asked about the process for revising MDC Water Ordinance § W1a.

Jan Norris, Bloomfield resident, requested data and specs on wastewater disposal and asked if it was possible to hold off on allowing the proposed Niagara water bottling plant in Bloomfield, CT.

Val Bryan, Hartford resident, spoke regarding the location of The Metropolitan District meetings. She expressed that she'd like the MDC to revoke the revision of Water Ordinance § W1a. She also asked about negotiating the discounted rate for high-capacity users.

Ken Green, Hartford resident, spoke regarding Metropolitan District meeting notices, and the process. He also spoke regarding the Citizens Advisory Committee.

Judy Allen, West Hartford resident, expressed her willingness to go to the Connecticut State Legislature to ban single use water bottles for sale throughout the State. She expressed that individual human use of water should take precedence over industrial use. She asked about the rate revisions, special sewer charge calculation as well as the users who would benefit from the revision of Water Ordinance § W1a and if hospitals are included.

Dave Pauluk, West Hartford resident, spoke in opposition to the proposed Niagara water bottling plant in Bloomfield, CT and asked about the origin of developing the high-volume user discount.

Mark Saunders, Bloomfield resident, spoke in opposition to the revision of Water Ordinance § W1a. He also expressed his concerns for future water capacity. He asked questions regarding when the Metropolitan District ordinances can be changed, as well as questions regarding water conservation and considering more community involvement and communication.

Philip Dunlop, West Hartford resident, expressed concerns of future environmental conditions.

Susan Yoriasevecz, Bloomfield resident, asked about the process of having special meetings for reconsidering the revision of Water Ordinance § W1a.

Doug Rankin, West Hartford resident, expressed environmental concerns for the water bottling industry. He questioned finding solutions to change the revisions made regarding Water Ordinance § W1a.

Kim Hughes, West Hartford resident, expressed concerns of long term environmental effects due to bottling water.

Jane Nadel-Klein, Bloomfield resident, expressed concerns of environmentally harmful and economically questionable development.

Mary Fay, West Hartford resident, spoke in opposition of a proposed Niagara water bottling plant in Bloomfield, CT.

**ADJOURNMENT**

The meeting was adjourned at 8:54 P.M.

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

March 7, 2016

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Date of Approval

**THE WATER BUREAU  
SPECIAL MEETING**  
555 Main Street  
Hartford, Connecticut 06103  
Monday, March 7, 2016

**Present:** Commissioners Daniel A. Camilliere, Timothy Curtis, Joseph Klett, Kathleen Kowalyshyn, Mark A. Pappa, Pasquale J. Salemi, Raymond Sweezy and District Chairman William A. DiBella (7)

**Absent:** Commissioner Mary Ann Charron, James Needham, Helene Shay and Special Representative Michael Carrier (4)

**Also**

**Present:** Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
Christopher R. Stone, Assistant District Counsel  
R. Bartley Halloran, District Counsel  
Brendan Fox, Assistant District Counsel  
John S. Mirtle, District Clerk  
Rob Constable, Director of Finance  
Sue Negrelli, Director of Engineering  
Robert Schwarm, Director of Information Technology  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Carrie Blardo, Assistant to the Chief Operating Officer  
Jennifer Ottalagana, Project Manager  
Julie McLaughlin, Communications Administrator

**CALL TO ORDER**

Chairman Curtis called the meeting to order at 4:03 P.M.

**APPROVAL OF MINUTES**

*On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of February 24, 2016 were approved.*

**DISCUSSION RE: REVISED WATER BILL**

*Rob Constable, Director of Finance, briefed the Water Bureau on the Revised Water Bill*

**DISCUSSION RE: WATER UTILITY COORDINATING COMMITTEE AND STATE WATER PLANNING COUNCIL STEERING COMMITTEE**

***Scott W. Jellison, Chief Executive Officer and R. Bartley Halloran, District Counsel briefed the Water Bureau on the Water Utility Coordinating Committee and State Water Planning Council Steering Committee***

**DISCUSSION RE: RADIO FREQUENCY PROGRAM – PHASE 4**

***Scott W. Jellison, Chief Executive Officer briefed the Water Bureau on Phase 4 of the Radio Frequency Program***

**BRIGHTON PARK PHASE 2, BLOOMFIELD  
RELEASE OF RIGHT-OF-WAY**

To: Water Bureau for consideration on March 7, 2016

On February 16, 2016, the District received a request from Attorney Thomas M. Daniells of Murtha Cullina LLP, for The Metropolitan District (the “District”) to release an existing water easement within the properties owned by Bloomfield Realty Partners, LLC and Realty Investors VII Bloomfield, LLC (collectively, the “Developer”), as shown on the accompanying map. The purpose of this request is to release the original easement obtained in Phase 1 of this project in order to construct new buildings within the area of such easement.

The Developer intends to install a new water main on this property under a Developer’s Permit Agreement for Phase 2 of this project and in January, 2016 granted the District a new 20-foot permanent water easement along the proposed water main. The original easement was acquired by the District through the Developer’s Permit-Agreement process for Brighton Park Phase 1 on October 3, 2007.

From an engineering standpoint and taking into account the granting of the new 20-foot permanent water easement to the District by Developer, the release of the original easement will not have a negative impact on the water distribution system, and no hardship or detriment would be imposed on others.

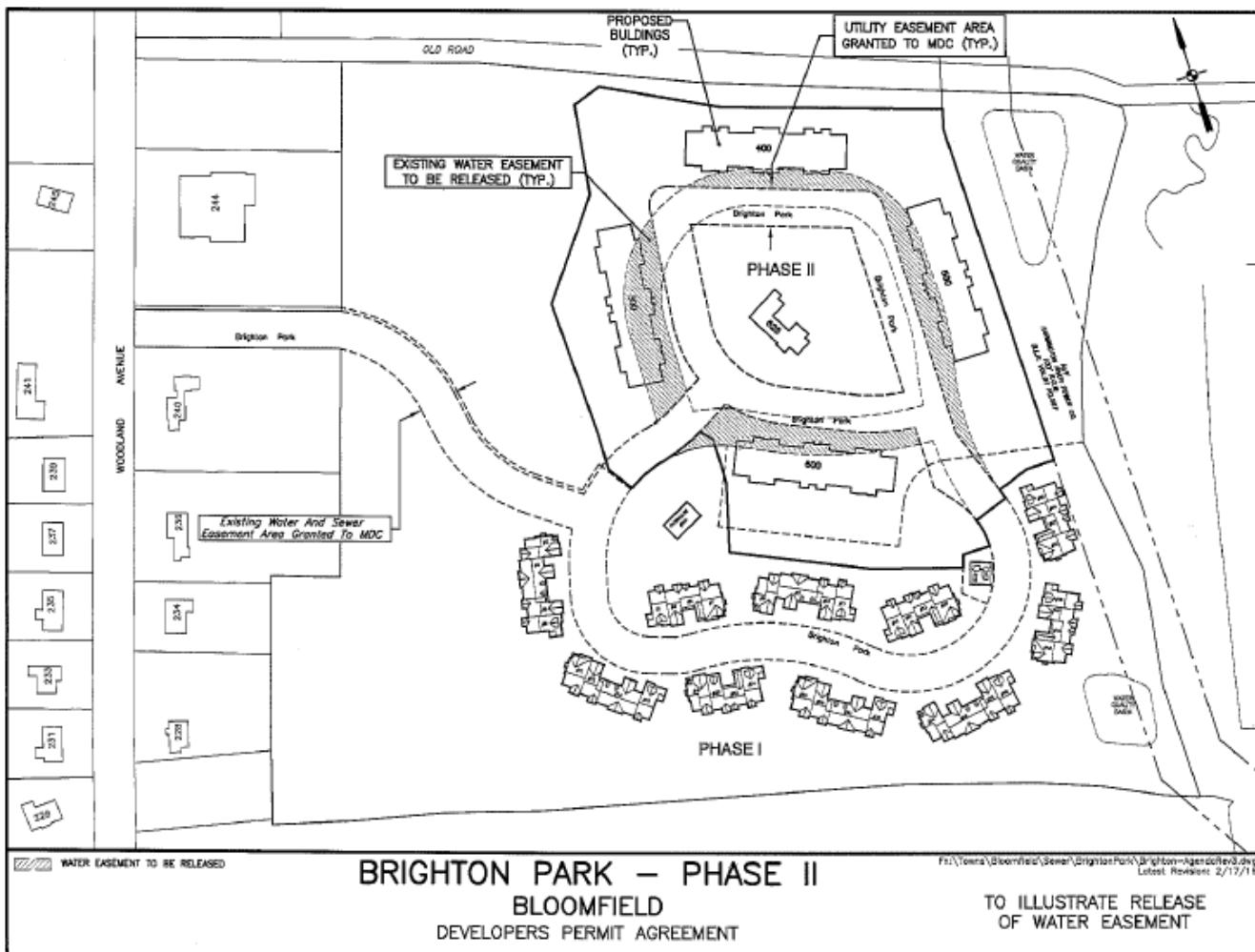
It is therefore RECOMMENDED that it be

**Voted:** That the Water Bureau recommends to the District Board passage of the following resolution:

**Resolved:** That the Chairman or Vice Chairman of the District Board be authorized to execute the release of the original water easement on properties owned by Bloomfield Realty Partners, LLC and Realty Investors VII Bloomfield, LLC, as shown on the accompanying map and as recorded in the Town of Bloomfield land records, Volume 1485, Page 82. The release shall be subject to approval by District Counsel as to form and content.

Respectively submitted,

Scott W. Jellison  
Chief Executive Officer



*On motion made by Commissioner Sweezy and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.*

**594 ALBANY TURNPIKE (ROUTE 44), CANTON  
ENCROACHMENT AGREEMENT**

To: Water Bureau for consideration on March 7, 2016

On February 11, 2016, the Metropolitan District received a letter from David and Jacqueline Mott, property owners of 594 Albany Turnpike, Canton (the "Owners"), requesting permission to permanently encroach upon the Barkhamsted-Nepaug Pipeline Right-of-Way, containing an existing 48-inch RCP raw water transmission main, located across private lands south of Albany Turnpike in Canton (the "Right-of-Way") for the purpose of installing electric, telephone and cable lines and a new paved driveway to serve a proposed house on the lot.

The 75-foot raw water pipeline right-of-way across the parcel was conveyed to The Metropolitan District by Wallace Bradley Thompson in November, 1939 in conjunction with the construction of the Barkhamsted-Nepaug Pipe line, and is recorded in the Town of Canton land records: Volume 35, Page 372.

As stated previously, the purpose of this encroachment is to cross the existing Right-of-Way with electric, telephone and cable lines and a new paved driveway to serve a proposed house (such service lines and driveway hereinafter collectively referred to as the "Improvements"). As can be seen on the attached sketch, the only possibility the Owner has to develop this property is to cross the MDC Right-of-Way with utilities and a driveway.

The Owner has agreed to the following conditions in order to satisfy the District's concerns for protection of the existing 48-inch raw water transmission main located within the subject Right-of-Way and the District's accessibility along the length of the Right-of-Way:

1. Any foundations associated with the construction of the proposed house must be located outside of the limits of the existing Right-of-Way. No additional permanent structures, other than the proposed Improvements shall be located within the District's Right-of-Way.
2. Pipes crossing over or under the District's raw water pipelines shall maintain an eighteen (18") inch vertical clearance. Any new pipes located on the parcel shall also maintain a minimum ten (10) foot horizontal clearance.
3. The Metropolitan District shall not be held liable for any damage caused to any utility listed above located within or adjacent to the Right-of-Way in the event of an emergency water main repair. The Metropolitan District will make every effort feasible to minimize damage to these utilities; however the cost for repairs to such utilities shall be the responsibility of the Owner.
4. No vibratory compaction equipment shall be used within 25 feet of the District's raw water pipeline.
5. The District reserves the right to remove pavement or structures within the Right-of-Way at any time if so required for maintenance or repair of the water main. The Owner shall bear any additional maintenance or repair costs necessitated by the presence of pavement and/or structures upon the Right-of-Way.
6. Care must be taken during construction not to disturb the existing water main. All heavy construction equipment must be located outside the limits of the Right-of-Way. Any earth moving equipment that will be utilized on the site over and adjacent to the water main shall be reviewed and approved by District staff prior to mobilization to the site.

7. An MDC inspector must be on the job site whenever work is being performed by or on behalf of Owner to construct, maintain or repair any Improvements within the Right-of-Way, at the expense of the Owner. Any construction, maintenance or repair of the Improvements shall conform to District standards and 48-hours advance notice must be given to the District prior to any such construction, maintenance or repair within the Right-of-Way.

Staff has reviewed the proposed construction plans and determined that there will be no negative impact on District property or infrastructure.

Upon approval by the Water Bureau and the District Board, a formal encroachment agreement shall be executed between the owner and the Metropolitan District, consistent with current practice involving similar requests.

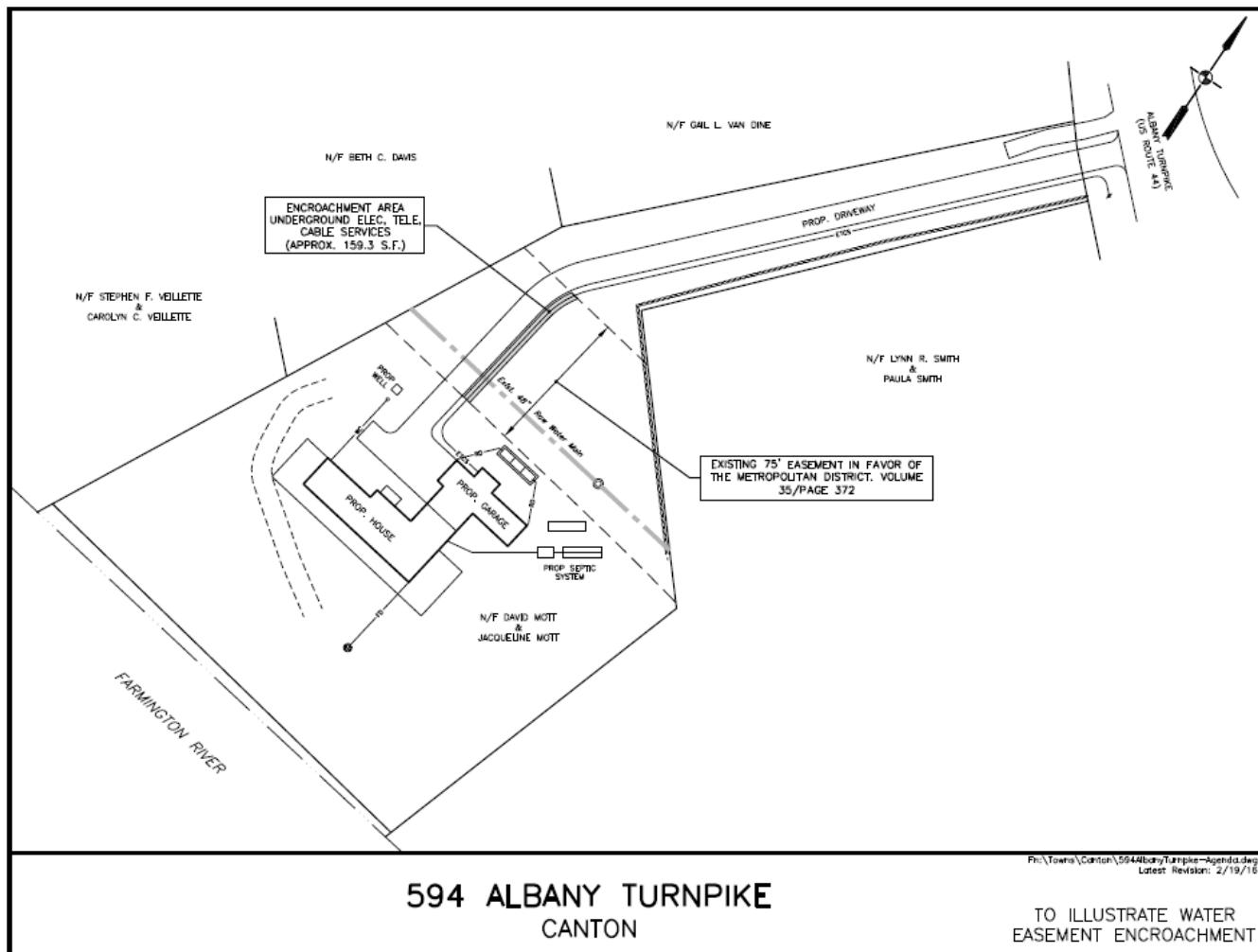
It is therefore RECOMMENDED that it be

**VOTED:** That the Water Bureau recommends to the District Board passage of the following resolution:

**RESOLVED:** That the Chairman or Vice Chairman of the District Board be authorized to execute an agreement, subject to approval as to form and content by District Counsel, granting permission to David and Jacqueline Mott to encroach upon the existing Barkhamsted-Nepaug Pipeline 75-foot Right-of-Way south of Albany Turnpike in Canton, with electrical, telephone and cable lines and a paved driveway, as shown on the plan submitted by Robert Green Associates, LLC, Surveyors and Engineers, 6 Old Waterbury Road, Terryville, CT, dated December 18, 2015 revised through February 9, 2016, provided that the District shall not be held liable for any costs or damages of any kind which may result during initial construction or in the following years with respect to any subsequent construction, maintenance or repair as a result of such encroachment.

Respectfully Submitted,

Scott W. Jellison  
Chief Executive Officer



***On motion made by Commissioner Sweezy and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.***

**BRINLEY AVENUE, HARTFORD  
REPORT OF HEARING AND LAYOUT AND ASSESSMENT**

To: The Water Bureau for consideration on March 7, 2016

On July 29, 2014, the District received two petitions requesting public water service from the property owners of 46-48 and 52 Brinley Avenue, Hartford.

There are four properties on Brinley Avenue that could be served by this proposed water main installation. The properties of the two petitioners (nos. 46-48 and 52) will be subject to assessment. The undeveloped property at 40 Brinley Avenue is a 5,400 sq. ft. lot located in a R-4 Zone, which requires a minimum lot area of 7,000 sq. ft.; therefore this lot is unbuildable and nonconforming. The fourth property located at 55 Brinley Avenue is a vacant parcel owned by the City of Hartford.

A public hearing was held on Tuesday, August 25, 2015, and was chaired by Commissioner Curtis. The property owner of 46-48 Brinley Avenue attended and spoke in favor of the installation of the water main. The property owner of 52 Brinley Avenue did not attend the meeting but wrote in favor of the project, as well as the proposed water assessment to his property.

In a letter dated February 23, 2015, Otis Pitts, Operations Manager of the Department of Health and Human Services for the City of Hartford, wrote that the installation of a new public water main on Brinley Avenue in Hartford will advance the efforts to ensure both safe and the highest quality potable water for these residents.

Based on the information presented at the public hearing and the opinions of the property owners, your staff and the Commissioner present at the hearing recommend that this project be approved.

The estimated cost and benefit summary for this project is as follows:

**ESTIMATED CONSTRUCTION COST:**

Construction of 430 lf (+/-) of 8"	
water main and appurtenances	\$250,000.00
Contingency (10%)	\$ 25,000.00
Total Estimated Construction Cost	\$275,000.00
	\$ 275,000.00

**ESTIMATED OTHER COSTS:**

Legal Advertising	\$ 1,500.00
Blueprints, Maps & Charts	\$ 500.00
Soil Borings and Investigations	\$ 5,000.00
Work by District Forces	<u>\$ 5,000.00</u>
Total Estimated Other Costs	\$12,000.00
	<u>\$ 12,000.00</u>

**TOTAL ESTIMATED PROJECT COST** \$ 287,000.00

The source of funding summary is as follows:

Direct Assessments	\$ 4,920.00
Deficit to be Charged to the Assessable Water Fund	\$ 282,080.00
<b>TOTAL ESTIMATED PROJECT COST</b>	<b>\$ 287,000.00</b>

The deficit on this project is high due to the fact that all of the frontage being assessed is on one side of the road only.

After consideration of the above and any other comments by the Commissioner present at the public hearing, it is recommended that it be:

VOTED: That a layout and schedule of assessments for the construction of water mains in Brinley Avenue, Hartford, be published using the schedule of flat rates adopted December 18, 2014 and effective January 1, 2015 at \$41.00 per front foot or adjusted front foot, with notice to any property owner aggrieved by these proceedings that he or she may appeal from the actions of the Metropolitan District and its Water Bureau to the Superior Court.

AND

VOTED: That the Controller or Chief Administrative Officer be requested to make tentative allocations for this project pending passage of the layout by the District Board, and pending determination of actual costs, in accordance with the following schedule, which schedule is based on the Engineer's estimated cost and on the estimated assessment, as follows:

Direct Assessment to be Accrued to the Assessable Water Fund	\$ 4,920.00
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Deficit to be Charged to the Assessable Water Fund	<u>\$ 282,080.00</u>
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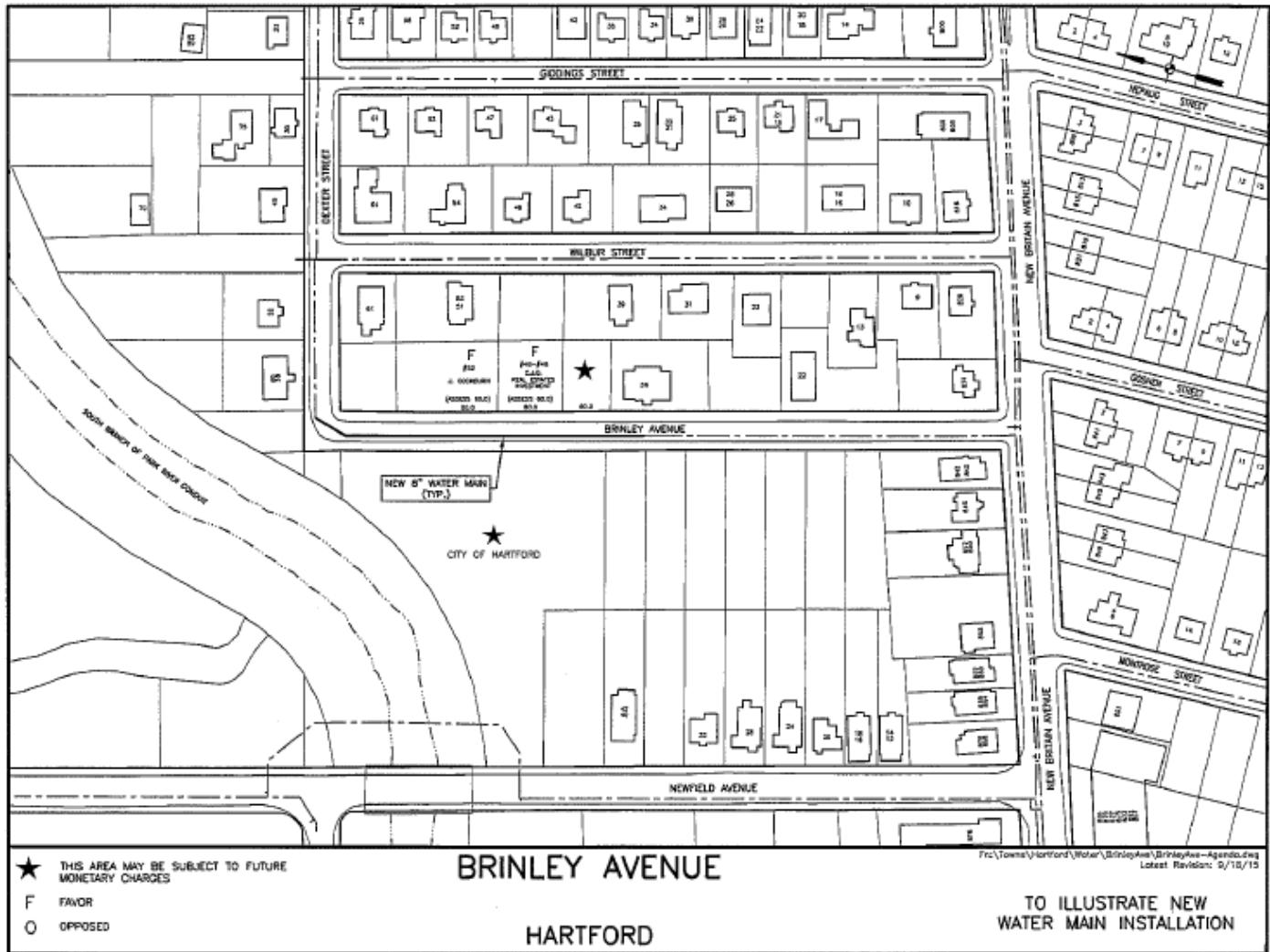
TOTAL ESTIMATED PROJECT COST	\$ 287,000.00
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AND

VOTED: To transmit to the District Board a resolution to lay out and to authorize construction of a public water main in Brinley Avenue, Hartford, as set forth in the layout and schedule of assessments by the Water Bureau, and payment for the same is authorized from the Assessable Water Fund.

Respectfully submitted,

Scott W. Jellison  
Chief Executive Officer



*On motion made by Commissioner Sweezy and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.*

#### DEEPWOOD LANE, WEST HARTFORD REPORT OF HEARING AND LAYOUT AND ASSESSMENT

To: The Water Bureau for consideration on March 7, 2016

On January 24, 2015, the District received a petition from all eight property owners on Deepwood Lane, West Hartford, requesting that a public water main be installed in the street.

There are eight properties on Deepwood Lane that this project will serve. All eight properties will be subject to assessment. These eight properties are currently served by MDC water through private connections from a private 4-inch water main with a single meter.

A public hearing was held on Tuesday, August 25, 2015, chaired by Commissioner Curtis. Six (6) property owners attended the hearing and all spoke in favor of the proposed water main layout. There were two (2) properties not represented at the hearing, however, these owners have previously registered in favor of the project.

As part of this project, the proposed 8-inch water main will serve all eight properties on Deepwood Lane, increasing system pressure and fire flow with the installation of a new hydrant, and connect to the existing transmission main near Uplands Drive to provide system redundancy in the event of a water main break in the area.

In a letter dated June 22, 2015, Steven J. Huleatt, Director of Health for the West Hartford-Bloomfield Health District, stated that the Health District supports the installation of a new public water supply line to serve the homes and residents on Deepwood Lane to provide safe water quality and increased capacity in the interest of the public's health and safety.

Based on the information presented at the public hearing and the favorable opinions of the property owners, your staff and the Commissioner present at the hearing recommend that this project be approved.

The estimated cost and benefit summary for this project is as follows:

**ESTIMATED CONSTRUCTION COST:**

750 feet of 8-inch	\$388,640.00
Contingencies (10%)	<u>\$ 38,860.00</u>
<b>Total Estimated Construction Cost</b>	<b>\$427,500.00</b>

**ESTIMATED OTHER COST:**

Damage Awards	\$ 3,000.00
Legal Advertising	\$ 1,500.00
Blueprints, Maps & Charts	\$ 500.00
Soil Borings and Investigations	\$ 7,500.00
Work by District Forces	<u>\$ 10,000.00</u>
Total Estimated Other Costs	<u>\$ 22,500.00</u>

**TOTAL ESTIMATED PROJECT COST:** **\$450,000.00**

The source of funding summary is as follows:

Estimated Direct Assessments to be Accrued to

the Assessable Water Fund **\$ 48,480.00**

Deficit to be charged to the Assessable Water Fund **\$401,520.00**

**TOTAL ESTIMATED PROJECT COST:**  
**\$450,000.00**

The deficit on this project is high due to the fact that the water main is being extended an additional 250 feet to connect to the transmission main, both increasing system pressure and providing system redundancy.

After consideration of the above and any other comments by the Commissioner present at the public hearing, it is RECOMMENDED that it be

**VOTED:** That a layout and schedule of assessments for construction of a water main in Deepwood Land, West Hartford, be published using the schedule of flat rates adopted December 18, 2014 and effective January 1, 2015 at \$41.00 per front foot or adjusted front foot, with notice to any property owner aggrieved by these proceedings that he or she may appeal from the actions of the Metropolitan District and its Water Bureau to the Superior Court.

**AND**

**VOTED:** That the Controller be requested to make tentative allocations for this project pending passage of the layout by the District Board, and pending determination of actual costs, in accordance with the following schedule, which schedule is based on the Engineer's estimated cost and on the estimated assessment, as follows:

Direct Assessment to be Accrued to

the Assessable Water Fund	\$ 48,480.00
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Deficit to be charged to the Assessable

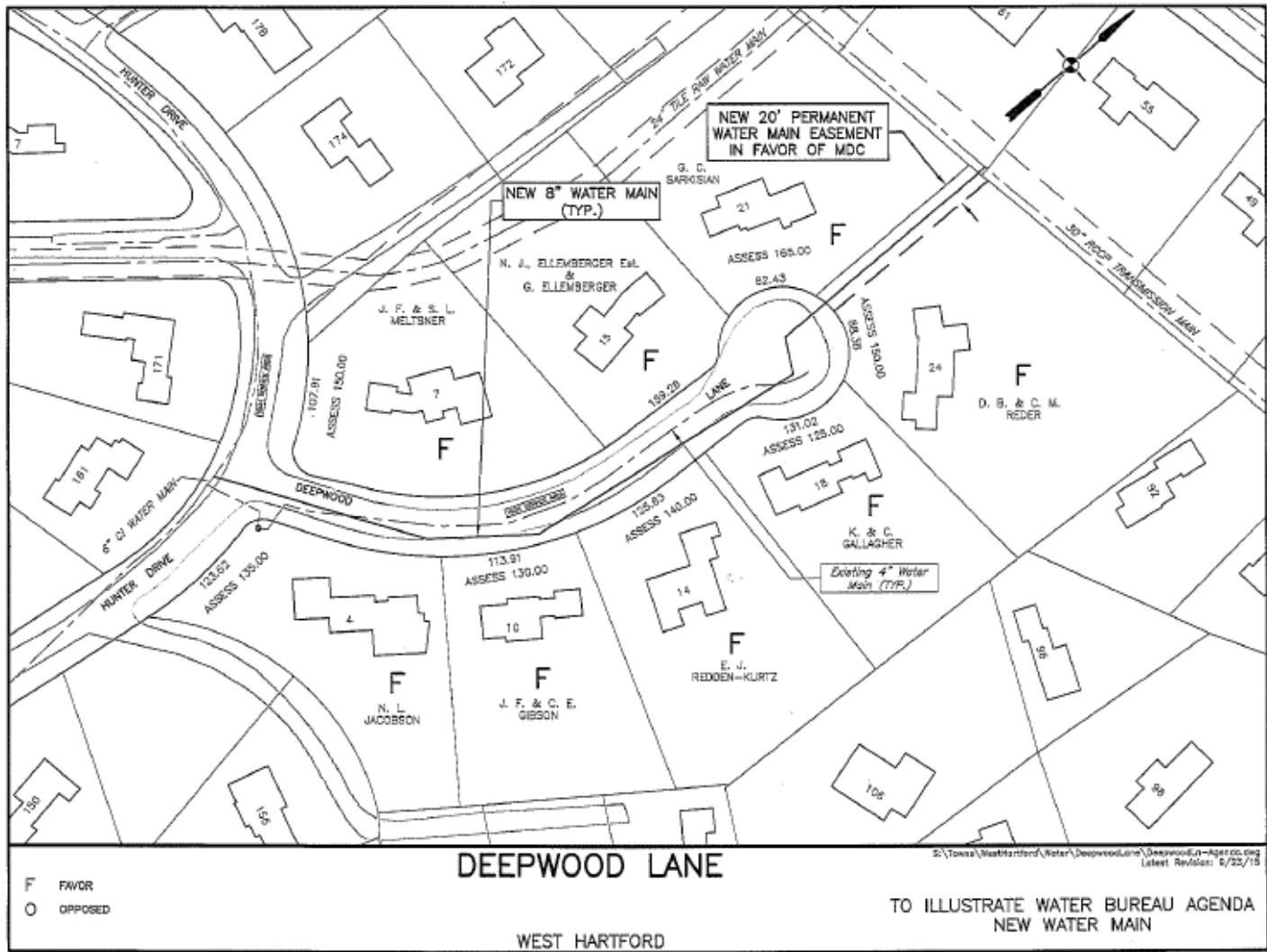
Water Fund	<u>\$ 401,520.00</u>
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Total Estimated Project Cost:	\$ 450,000.00
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**AND**

**VOTED:** To transmit to the District Board a resolution to layout and authorize construction of a public water main in Deepwood Lane, West Hartford, as set forth in the layout and schedule of assessments by the Water Bureau, and payment for the same is authorized from the Assessable Water Fund.

Respectfully submitted,  
Scott W. Jellison  
Chief Executive Officer



***On motion made by Commissioner Sweezy and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.***

ATTEST:

*John S. Mirtle*  
John S. Mirtle, Esq.  
District Clerk

November 2, 2016

Date of Approval

**THE WATER BUREAU**  
555 Main Street  
Hartford, Connecticut 06103  
Wednesday, May 18, 2016

**Present:** Commissioners Daniel A. Camilliere, Timothy Curtis, Kathleen Kowalyshyn, Mark A. Pappa, Raymond Sweezy and District Chairman William A. DiBella (6)

**Absent:** Commissioner Mary Ann Charron, Joseph Klett, James Needham, Pasquale J. Salemi, Helene Shay and Special Representative Michael Carrier (6)

**Also**

**Present:** Commissioner Allen Hoffman  
Commissioner Bhupen Patel  
Citizen Member Ronald F. Angelo  
Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
Brendan Fox, Assistant District Counsel  
John S. Mirtle, District Clerk  
Sue Negrelli, Director of Engineering  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Carrie Blardo, Assistant to the Chief Operating Officer  
Mike Curley, Manager of Technical Services  
Jim Randazzo, Manager of Water Treatment and Supply  
Raymond Barel, Assistant Manager of Water Treatment  
Nick Salemi, Communications Administrator

**CALL TO ORDER**

Chairman Curtis called the meeting to order at 4:05 P.M.

**ROLL CALL AND QUORUM**

The District Clerk called the roll and informed Chairman Curtis that a quorum of the Water Bureau was not present.

At that time, the meeting was adjourned.

**ADJOURNMENT**

The meeting was adjourned at 4:06 P.M.

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

November 2, 2016

\_\_\_\_\_  
Date of Approval

**THE WATER BUREAU  
SPECIAL MEETING**  
555 Main Street  
Hartford, Connecticut 06103  
Monday, October 24, 2016

**Present:** Commissioners Timothy Curtis, Joseph Klett, Mark A. Pappa, Helene Shay and Raymond Sweezy (5)

**Absent:** Commissioner Daniel A. Camilliere, Mary Ann Charron, Kathleen Kowalyshyn, James Needham, Pasquale J. Salemi and Special Representative Michael Carrier (6)

**Also**

**Present:** Scott W. Jellison, Chief Executive Officer  
John S. Mirtle, District Clerk  
Sue Negrelli, Director of Engineering  
Mike Curley, Manager of Technical Services  
Jennifer Ottalagana, Project Manager  
Robert Zaik, Interim Director of Human Resources  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant

**CALL TO ORDER**

Chairman Curtis called the meeting to order at 4:00 P.M.

**ROLL CALL AND QUORUM**

The District Clerk called the roll and informed Chairman Curtis that a quorum of the Water Bureau was not present.

At that time, the meeting was adjourned.

**ADJOURNMENT**

The meeting was adjourned at 4:00 P.M.

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

November 2, 2016

\_\_\_\_\_  
Date of Approval

**THE WATER BUREAU  
SPECIAL MEETING**  
555 Main Street  
Hartford, Connecticut 06103  
Wednesday, November 2, 2016

**Present:** Commissioners Daniel A. Camilliere, Kathleen Kowalyshyn, Mark A. Pappa, Pasquale J. Salemi, Helene Shay, Raymond Sweezy, Special Representative Michael Carrier and District Chairman DiBella (8)

**Absent:** Commissioner Mary Ann Charron, Timothy Curtis, Joseph Klett and James Needham (4)

**Also**

**Present:** Commissioner Allen Hoffman  
Commissioner Whit Osgood  
Commissioner Bhupen Patel  
Citizen Member Ron Angelo  
Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
Christopher R. Stone, Assistant District Counsel  
Brendan Fox, Assistant District Counsel  
John S. Mirtle, District Clerk  
Rob Constable, Director of Finance  
Sue Negrelli, Director of Engineering  
Robert Schwarm, Director of Information Technology  
Robert Zaik, Interim Director of Human Resources  
Mike Curley, Manager of Technical Services  
Allen King, Real Estate Administrator  
Jennifer Ottalagana, Project Manager  
Nick Salemi, Special Services Administrator  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant

**CALL TO ORDER**

Chairman Curtis called the meeting to order at 4:34 P.M.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

Judy Allen of 25 Fowler Drive, West Hartford spoke regarding water service installation charge.

***Special Representative Michael Carrier arrived at 4:37 PM***

### **APPROVAL OF MINUTES**

***On motion made by District Chairman DiBella and duly seconded, the meeting minutes of March 7, 2016, May 18, 2016 and October 24, 2016 were approved.***

### **WATER SERVICE INSTALLATION PROGRAM**

To: The Water Bureau for consideration on November 2, 2016

Over the past several years, the District has constructed several Class 1 Water Main projects for the improvement of water quality and strengthening of the water distribution system in certain areas of the District. Per Section W-3 of the Ordinances of the Metropolitan District Relating to Water Supply, any properties that may be served by these mains are not assessed for the cost at the time of installation, but may be allowed to have service connections from the main upon application and payment of connection charges. Staff has learned that many of the properties that abut these water mains have not connected to them, whether it is because of the cost, the effort of hiring a contractor to do the work, or the lack of need.

A review of the latest Class 1 Water Main projects constructed by the District show that the number of properties connected to the new main are very minimal. Examples are New Britain Avenue in Rocky Hill, where 5,656-feet of water main was installed and 13 properties (18%) out of 72 connected, and Terry Plains Road in Bloomfield, where 4,976-feet of water main was installed and 4 properties (11%) out of 37 are connected.

In order to facilitate this process for the property owners that would like to have the service, increase the District's customer base, and help recoup the costs of installing Class 1 Water Mains, staff is recommending the initiation of a Water Service Installation Program (the "Program"), whereby water services are installed by District forces, or by a contractor hired by the District, at a flat charge established by the Water Bureau. This new "Water Service Installation Charge" of \$1,800 is proposed to be effective January 1, 2017 to fund the installation of 1-inch water services between the new service tap at the main to the shut off valve (curb stop) located one foot beyond the property line. If this new charge is approved, the new Water Service Installation Charge will be in addition to any existing charges for the service tap and main pipe assessment.

The Water Service Installation Program also aims to facilitate the installation of water services to the property owner through ease of payment for the service. The District Charter allows the cost of laying service pipes upon public or private property to be recorded as a lien against the lands and buildings benefited. Therefore, the cost of laying the service pipe by District forces or by the District's contractor can be collected along with the existing connection charges by the District, and property owners will have the option to pay this cost in full or use the District's installment payment method.

Staff has reviewed the current assessment rates, which have not been increased in 20 years, and are proposing to increase main pipe assessment charges next year from \$41.00 to \$95 per foot (derived from District's Pipeline Construction Cost Database). Staff will notify property owners eligible to take advantage of the Water Service Installation Program through the use of mailings, pamphlets and brochures. The local health departments' support of the program would also be important to communicate to the owners.

After reviewing the information contained herein

It is RECOMMENDED that it be:

VOTED: That the Water Bureau establishes a Water Service Installation Program and Charge effective January 1, 2017, as set forth above, for properties abutting Class 1 and Class 2 Water Mains; and MDC staff is hereby authorized to take any and all actions necessary in the best interests of the District in order to implement this program.

Respectfully submitted,

Scott W. Jellison  
Chief Executive Officer

*On motion made by Commissioner Shay and duly seconded,  
the report was received and the resolution adopted by  
unanimous vote of those present.*

**ABANDONMENT OF WATER MAIN AND RELEASE OF EASEMENT  
285 BROAD STREET, HARTFORD**

To: Water Bureau for consideration on November 2, 2016

On May 19, 2016, the District received a letter from the law firm Hinkley Allen, on behalf of CT-285 Broad Street, LLC., requesting that the Metropolitan District subordinate its easement on property known as 285 Broad Street in Hartford, Connecticut, in furtherance of an environmental land use restriction ("ELUR") it intends to enter into with the Connecticut Department of Energy and Environmental Protection. The Property was conveyed to CT-285 Broad Street, LLC by the Hartford Courant Co., LLC in 2013. The ELUR is proposed to prohibit residential use of certain areas on site, prevent water infiltration through environmentally isolated soil underlying a portion of the on-site building, and prevent exposure to inaccessible soil underlying a portion of the on-site building or located at a depth of 8-feet or greater beneath a portion of the paved visitors parking lot.

The existing water main easement was acquired by The Metropolitan District in 1975. Upon review of CT-285 Broad Street, LLC's request to subordinate the District's easement, the water main within the easement has been physically disconnected and is no longer in service.

From an engineering standpoint, the abandonment of the existing 320-foot section of water main and release of easement will not have a negative impact on the water distribution system, and no hardship or detriment would be imposed on others.

It is therefore recommended that it be

**Voted:** That the Water Bureau recommends to the District Board passage of the following resolution:

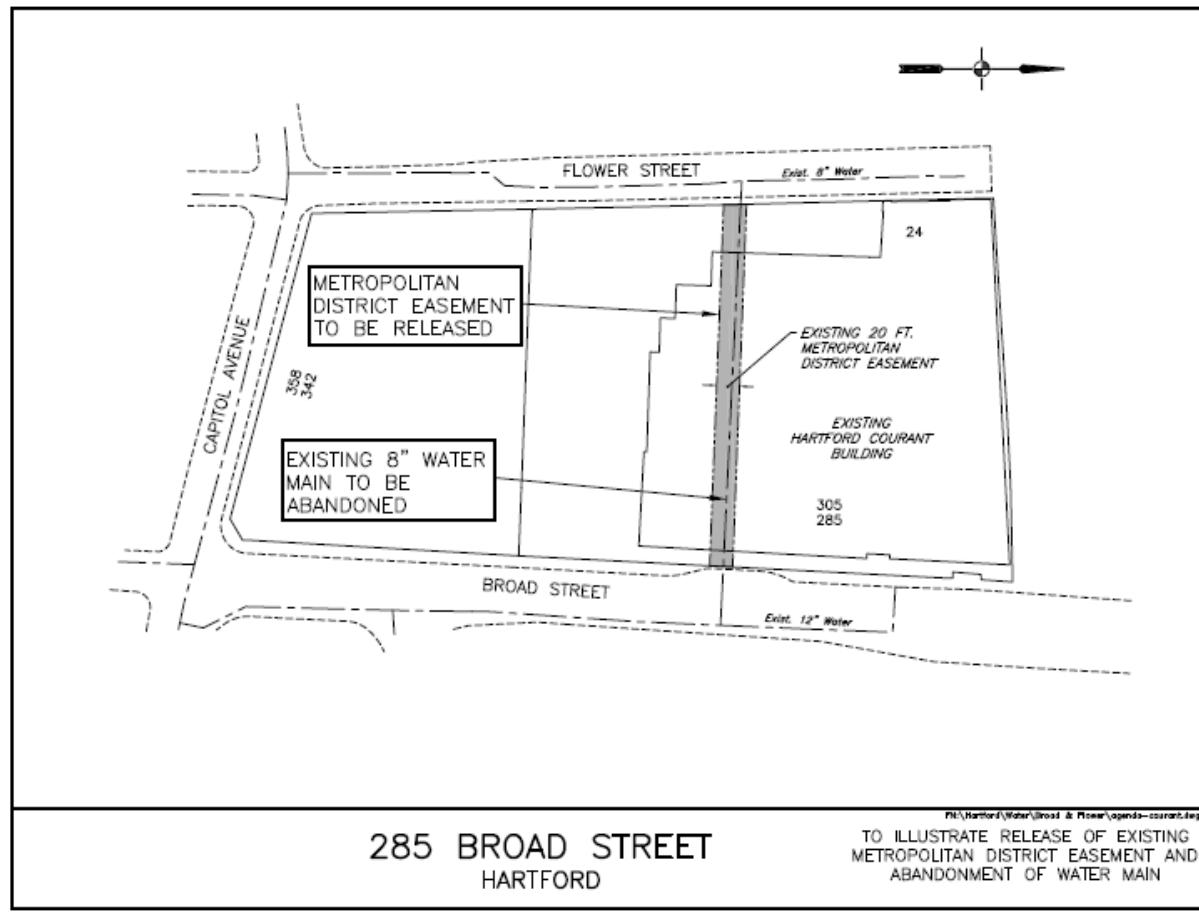
**Resolved:** That the Chairman or Vice Chairman of the District Board be authorized to execute the abandonment of the 320-foot section of existing water main on property of the 285 Broad Street, Hartford, as shown on the accompanying map.

**Be It Further  
Resolved**

That the Chairman or Vice Chairman of the District Board be authorized to execute the release of the original water easement on properties owned by CT-285 Broad Street, LLC., as shown on the accompanying map and as recorded in the Town of Hartford land records, Volume 1481, Page 70. The release shall be subject to approval by District Counsel as to form and content.

Respectfully submitted,

Scott W. Jellison  
Chief Executive Officer



*On motion made by Commissioner Kowalyshyn and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.*

**OPPORTUNITY FOR GENERAL PUBLIC COMMENT**

Judy Allen of 25 Fowler Drive, West Hartford asked about the interest on the Water Service Installation Program.

**ADJOURNMENT**

The meeting was adjourned at 4:54 P.M.

ATTEST:

*John Mirtle*  
John S. Mirtle, Esq.

District Clerk

April 3, 2017

Date of Approval

**JOINT PUBLIC HEARING OF THE  
BOARD OF FINANCE AND WATER BUREAU**

**The Metropolitan District**

555 Main Street

Hartford, Connecticut 06103

Wednesday, November 16, 2016

**Present:** Commissioners Daniel A. Camilliere, Timothy Curtis, Janice Flemming-Bulter, Allen Hoffman, Maureen Magnan, James Needham, Mark A. Pappa, Whit Osgood, Bhupen Patel, J. Lawrence Price, Pasquale J. Salemi, Alvin Taylor; District Chairman William A. DiBella, Citizen Member Angelo, Chief Executive Officer Scott W. Jellison, Deputy Chief Executive Officer of Business Services John M. Zinzarella, District Counsel R. Bartley Halloran; Assistant District Counsel Christopher R. Stone, Director of Finance Rob Constable, Director of Engineering Sue Negrelli, Director of Information Technology Robert Schwarm, Director of Procurement Kelly Shane, Director of Human Resources Robert Zaik, Special Services Administrator Nick Salemi, Executive Assistant Cindy Nadolny and District Clerk John Mirtle

**PUBLIC HEARING ON PROPOSED REVISIONS TO  
WATER ORDINANCES AND 2017 PROPOSED BUDGET**

Commissioner Curtis and Commissioner Salemi, acting as Co-Chairs, called the public hearing to order at 5:31 P.M.

Board of Finance Chairman Salemi read the following statement:

“This is a joint public hearing by The Metropolitan District’s Board of Finance and Water Bureau. The Board of Finance will receive public input on the proposed 2017 budget for The Metropolitan District.”

“On November 4, 2016, the 2017 proposed budget was posted on [www.themdc.org](http://www.themdc.org) and distributed to member municipalities’ town clerks offices. At its November 9<sup>th</sup> meeting, the Board of Finance referred the proposed budget to the District Board. A final decision on the 2017 proposed budget has yet to be made. The District Board will consider and approve a final budget at its December 5, 2016 public meeting, and will take into account what is said at this hearing.”

Water Bureau Chairman Curtis read the following statement:

“This is a public hearing to consider the proposed revision to The Metropolitan District’s Water Supply Ordinances. The proposed revisions include Sections W1a “Water Used Charge (Treated Water), W1b “Customer Service Charge”, W1c “Surcharge Outside The Metropolitan District”, W1d “Charges for Untreated Water”, W6f “Charges for Private Fire Protection Service” and W5a “Charges For

Service Pipe". This Public Hearing is part of the legal procedure that The Metropolitan District is required to follow regarding the revision of any of its ordinances, as mandated by Special Act 01-3 of the Connecticut General Assembly of 2001."

"A final decision on the proposed ordinances revision has yet to be made. That decision will ultimately be made by the District Board of The Metropolitan District, and will take into account what is said at this hearing.

"The District Clerk will now read, for the record, the notice of this public hearing."

At the direction of the Chairmen, Mr. Mirtle read the following:

The following hearing notice was published in the Hartford Courant on November 4, 2016 and again on November 11, 2016; and the notice and the complete text of the proposed ordinance revision was filed, for public inspection, in the office of the town clerk in each municipality that is a member town of The Metropolitan District.

#### NOTICE OF PUBLIC HEARING

#### **BOARD OF FINANCE AND WATER BUREAU JOINT PUBLIC HEARING**

**2017 PROPOSED BUDGET AND**

**PROPOSED REVISIONS TO WATER ORDINANCES**

**The Metropolitan District**

**555 Main Street**

**Hartford, Connecticut**

Pursuant to Special Act 01-3, as adopted by the General Assembly of the State of Connecticut, and Section 2-14 of the Charter of The Metropolitan District, the Board of Finance and Water Bureau of The Metropolitan District will hold a joint public hearing on the 2017 proposed budget and proposed revisions to The District's Water Supply Ordinances as they apply to the water rates for the fiscal year 2017. The hearing will be held in the Board Room at Metropolitan District Headquarters, 555 Main Street, Hartford, Connecticut, on Wednesday, **November 16, 2016 at 5:30p.m.**

Proposed changes to the rates stipulated under the following sections of the Water Supply Ordinances will be considered:

<b>Section W1a</b>	<b>Water Used Charge (Treated Water)</b>
<b>Section W1b</b>	<b>Customer Service Charge</b>
<b>Section W1c</b>	<b>Surcharge Outside The Metropolitan District</b>
<b>Section W1d</b>	<b>Charges for Untreated Water</b>
<b>Section W6f</b>	<b>Charges for Private Fire Protection Service</b>

Further proposed ordinance revisions unrelated to water rates:

**Section W5a      Charges for Service Pipe**

STATEMENT OF PURPOSE OF REVISION TO W5a: To update the MDC Water Ordinances in order to implement a Water Service Installation Program.

The proposed ordinance revisions are available for inspection at the Office of the District Clerk of The Metropolitan District, 555 Main Street, Hartford and [www.themdc.org/district-board](http://www.themdc.org/district-board).

All interested parties from The Metropolitan District's member municipalities may appear to be heard.

John S. Mirtle, Esq.  
District Clerk

Chairmen Curtis and Salemi opened the floor to any members of the public whom wished to speak relative to the proposed Metropolitan District Water Supply Ordinances and 2017 Proposed Budget.

Judy Allen of 25 Fowler Drive, West Hartford, spoke on behalf of Save our Water Connecticut, regarding Niagara, high volume water discounts, and the special sewer service charge.

Corey Tucker of 310 Cherry Brook Road, Canton, spoke regarding the MDC Reservoirs, natural resources and recycling.

Marie Lorenzo of 97 Hubbard Drive, Glastonbury, spoke regarding water conservation.

Susan Kniep of 50 Old Roberts Street, East Hartford, spoke in opposition of rate increases and in opposition of the Ad Valorem plan.

Shari Cantor, Mayor of West Hartford, spoke regarding the Ad Valorem plan and suggested that the MDC issue a TAN if Hartford is unable to pay their portion of the Ad Valorem.

Peter Privitera, CFO of the Town of West Hartford, spoke regarding the impact of the Ad Valorem Plan on the Town of West Hartford. He urged the MDC to consider other options.

Ron Van Winkle, Town Manager of West Hartford, spoke regarding the impact of the Ad Valorem Plan on the Town of West Hartford. He also suggested that the MDC issue a TAN to offset costs or possible sewer fees for customers.

Dr. JoAnne Bauer, of 25 North Beacon Street, Hartford, Chairperson of Hartford's Advisory Commission on the Environment, and a member of Save Our Water Connecticut, spoke in opposition of the proposed rate increases. She also spoke in opposition of Niagara Bottling.

Tim Wolf of 4 Guernsey Road, Bloomfield, spoke in opposition of the water rate increase and in opposition of the high volume water discount.

Elizabeth Yetman of 82 Robin Road, Windsor, spoke in opposition of the budget increases.

Sara Frey of 34 Walton Drive, West Hartford, spoke in opposition of the high volume water discount.

Sharon Byron of Simsbury, spoke in opposition of Niagara.

Tollie Miller of Bloomfield and on behalf of Save Our Water Connecticut, spoke regarding the high quality and value of water in Connecticut, and spoke in opposition of the high volume water discount.

Gail Budrejko of 21 Isabelle Terrace, Newington, spoke regarding long term budgeting in Hartford and Member Towns.

Thomas Henman of Burlington, spoke regarding long term water conservation and spoke in opposition to the high volume water discounts.

Sue Lavoy of West Hartford spoke on behalf of Sisters of Mercy and Save our Water Connecticut. She explained a corporate stand on water, created by the Sisters of Mercy in 2009, supporting actions to protect water as a resource, and opposing bottling water, except in circumstances where potable water is not available.

Jeff Bridges, Town Manager of Wethersfield, spoke about the balance between responsibilities as a regional body and protecting the interest of local residents. He also spoke about funding local government in the 21<sup>st</sup> century.

### **ADJOURNMENT**

The meeting was adjourned at 6:34 P.M.

ATTEST:

John S. Mirtle, Esq.  
District Clerk

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Date of Approval

# **INDEX**

**To**

**MINUTES OF THE WATER BUREAU**

# Water Bureau - 2016

	<u>Page</u>
<b>A</b>	
<b>ABANDONMENT OF WATER MAIN &amp; RELEASE OF EASEMENT</b>	
285 Broad Street, Hartford	21
<b>E</b>	
<b>ENCROACHMENT AGREEMENT - RAW WATER TRANSMISSION MAIN</b>	
594 Albany Turnpike (Route 44), Canton	7
<b>P</b>	
<b>PUBLIC HEARING</b>	
Revisions to Water Supply Ordinances & 2017 Rates	24
<b>R</b>	
<b>RADIO FREQUENCY PROGRAM</b>	
Briefing	6
<b>RELEASE OF RIGHT-OF-WAY</b>	
Brighton Park Phase 2, Bloomfield	6
<b>REPORT OF HEARING AND LAYOUT AND ASSESSMENT</b>	
Brinley Avenue, Hartford	10
Deepwood Lane, West Hartford	13
<b>S</b>	
<b>STATE WATER PLANNING COUNCIL STEERING COMMITTEE</b>	
Briefing	6
<b>W</b>	
<b>WATER BILL, REVISIONS</b>	
Briefing	5
<b>WATER SERVICE INSTALLATION PROGRAM</b>	
Establishment of Program	20
<b>WATER SUPPLY FACTS</b>	
Report from Staff	1

# Water Bureau - 2016

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	<b>Page</b>
<b>WATER UTILITY COORDINATING COMMITTEE</b>	

Briefing

6