

**JOURNAL
OF
THE COMMITTEE ON ORGANIZATION
OF
THE METROPOLITAN DISTRICT
COMMISSION**

**FOR THE YEAR
2016**

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Membership of the District is made up of the City of Hartford and
The Towns of Bloomfield, Newington, Wethersfield, Windsor,
East Hartford, Rocky Hill and West Hartford

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**MEMBERSHIP
OF
THE COMMITTEE ON ORGANIZATION
2016**

HECTOR RIVERA Chairman, Committee on Organization

DANIEL CAMILLIERE Vice Chairman, Committee on Organization

LUIS CABAN

KATHLEEN J. KOWALYSHYN

DANIEL CAMILLIERE

HECTOR M. RIVERA

DONALD M. CURREY

RAYMOND SWEZY

ALLEN HOFFMAN

RICHARD W. VICINO

WILLIAM HORAN

MINUTES
OF
MEETINGS OF THE COMMITTEE ON ORGANIZATION
HELD IN 2016

**SPECIAL MEETING
COMMITTEE ON ORGANIZATION
The Metropolitan District
555 Main Street, Hartford
Monday, January 11, 2016**

Present: Commissioners Luis Caban, Daniel Camilliere, Donald M. Currey, Alphonse Marotta, Hector M. Rivera, Raymond Sweezy and District Chairman William A. DiBella (6)

Absent: Commissioners William P. Horan, Kathleen J. Kowalyshyn (2)

Also Present: Citizen Member Ronald F. Angelo, I
Citizen Member Martin B. Courneen
Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Brendan Fox, Assistant District Counsel
John S. Mirtle, District Clerk
Sue Negrelli, Director of Engineering
Robert Schwarm, Director of Information Technology
Kelly Shane, Director of Procurement
Robert Zaik, Manager of Labor Relations
Kerry E. Martin, Assistant to the Chief Executive Officer
Carrie Blardo, Assistant to the Chief Operating Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

District Chairman DiBella called the meeting to order at 5:35 PM

ELECTION OF CHAIRMAN

District Chairman DiBella called for nominations for Chairman.

Commissioner Sweezy nominated Commissioner Camilliere for Chairman of the Committee on Organization. There were no other nominations.

On motion made by Commissioner Sweezy and duly seconded, Commissioner Camilliere was elected Chairman of the Committee on Organization by unanimous vote of those present.

ELECTION OF VICE CHAIRMAN

Chairman Camilliere called for nominations for Vice Chairman.

Commissioner Sweezy nominated Commissioner Rivera for Vice Chairman of the Committee on Organization. There were no other nominations.

On motion made by Commissioner Sweezy and duly seconded, Commissioner Rivera was elected Vice Chairman of the Committee on Organization by unanimous vote of those present.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of September 1, 2015 were approved.

APPOINTMENTS FOR THE YEARS 2016-2017

To: Committee on Organization for consideration on January 11, 2016

It is recommended that it be

Voted: That pursuant to the Charter of the Metropolitan District, the Committee on Organization recommends to the District Board the following to serve as Citizen Members to serve until December 31, 2017;

Ronald F. Angelo – Board of Finance
Martin B. Courneen – Board of Finance
Richard T. Mulready – Board of Finance
Linda King-Corbin – Board of Finance
Albert F. Reichin – Strategic Planning Committee

Further Voted: That the Committee on Organization recommends to the District Board the following Bureau, Committee, and Board appointments for the years 2016 and 2017:

Water Bureau

Daniel Camilliere	James S. Needham
Mary Anne Charron	Mark A. Pappa
Timothy Curtis	Pasquale J. Salemi
Joseph Klett	Helene Shay
Kathleen Kowalyshyn	Raymond Sweezy

Bureau of Public Works

Andrew Adil	Maureen Magnan
Luis Caban	Alphonse Marotta
Donald Currey	J. Lawrence Price
Janice Flemming	Kennard Ray
Allen Hoffman	Hector M. Rivera
William P. Horan	Raymond Sweezy
Joseph Klett	Richard W. Vicino
Joseph H. Kronen	
Byron Lester	

Board of Finance

Luis Caban	Ronald Angelo
Allen Hoffman	Martin B. Courneen
William Horan	Linda King-Corbin
Pasquale Salemi	Richard T. Mulready

Personnel, Pension & Insurance Committee

Daniel Camilliere	Maureen Magnan
Donald Currey	J. Lawrence Price
Timothy Curtis	Pasquale J. Salemi
Joseph Klett	Raymond Sweezy
Kathleen J. Kowalyshyn	
Byron Lester	

Committee on MDC Government

Allen Hoffman	Alphonse Marotta
Jean Holloway	James Needham
William Horan	J. Lawrence Price
Joseph H. Kronen	Hector Rivera
Maureen Magnan	

Audit Committee

Mary Anne Charron	Mark A. Pappa
Donald Currey	J. Lawrence Price
Timothy Curtis	Richard W. Vicino
Allen Hoffman	Raymond Sweezy
Kathleen Kowalyshyn	
Alphonse Marotta	

Community Affairs

Mary Anne Charron
Janice Flemming
Maureen Magnan

Hector Rivera
Helene Shay
Raymond Sweezy

Commission on Regional Planning

Daniel Camilliere
Timothy Curtis

Alphonse Marotta
Raymond Sweezy

General Policy and Planning Committee

Luis Caban
Timothy Curtis
James Needham
Mark Pappa

J. Lawrence Price
Pasquale Salemi
Raymond Sweezy

Strategic Planning Committee

Andrew Adil
Luis Caban
Daniel Camilliere
Mary Anne Charron
Janice Flemming
Byron Lester
Alphonse Marotta

Mark Pappa
J. Lawrence Price
Kennard Ray
Alvin Taylor
Richard Vicino
Timothy Curtis
Albert Reichin

Energy Committee

Mark Pappa
Hector Rivera

Pasquale Salemi
Richard Vicino

Farmington River Watershed Committee

Timothy Curtis
Mark Pappa

Hector Rivera

CRRA Steering Committee

William Horan
Maureen Magnan

Pasquale Salemi

Respectfully submitted,

Scott W. Jellison
Chief Executive Officer

On motion made by Commissioner Sweezy and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.

ADJOURNMENT

The meeting was adjourned at 5:44 PM

ATTEST:



John S. Mirtle, Esq.
District Clerk

June 6, 2016
Date of Approval

**SPECIAL MEETING
COMMITTEE ON ORGANIZATION**

The Metropolitan District
555 Main Street, Hartford
Monday, June 6, 2016

Present: Commissioners Luis Caban, Daniel Camilliere, Donald M. Currey, William P. Horan, Alphonse Marotta, Hector M. Rivera, Raymond Sweezy and District Chairman William A. DiBella (8)

Absent: Commissioner Kathleen J. Kowalyshyn (1)

Also Present: Commissioner Allen Hoffman
Commissioner Bhupen Patel
Citizen Member Ronald F. Angelo, I
Scott W. Jellison, Chief Executive Officer
John M. Zinarella, Deputy Chief Executive Officer, Business Services
Christopher R. Stone, Assistant District Counsel
John S. Mirtle, District Clerk
Robert Schwarm, Director of Information Technology
Kerry E. Martin, Assistant to the Chief Executive Officer
Carrie Blardo, Assistant to the Chief Operating Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

District Chairman DiBella called the meeting to order at 4:18 PM

ELECTION OF CHAIRMAN

District Chairman DiBella called for nominations for Chairman.

Commissioner Sweezy nominated Commissioner Caban for Chairman of the Committee on Organization. There were no other nominations.

On motion made by Commissioner Sweezy and duly seconded, Commissioner Caban was elected Chairman of the Committee on Organization by unanimous vote of those present.

ELECTION OF VICE CHAIRMAN

Chairman Caban called for nominations for Vice Chairman.

Commissioner Sweezy nominated Commissioner Camilliere for Vice Chairman of the Committee on Organization. There were no other nominations.

On motion made by Commissioner Sweezy and duly seconded, Commissioner Camilliere was elected Vice Chairman of the Committee on Organization by unanimous vote of those present.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of January 11, 2016 were approved.

APPOINTMENT OF INTERIM DIRECTOR OF HUMAN RESOURCES

EXECUTIVE SESSION

At 4:22 P.M., Chairman Caban requested an executive session to discuss the appointment of Interim Director of Human Resources.

On motion made by Commissioner Sweezy and duly seconded, the Committee on Organization entered into executive session to discuss the appointment of Interim Director of Human Resources.

Those in attendance during the executive session:

Commissioners Luis Caban, Daniel Camilliere, Donald M. Currey, William P. Horan, Alphonse Marotta, Hector M. Rivera, Raymond Sweezy and District Chairman William A. DiBella, Chief Executive Officer Scott W. Jellison and Deputy Chief Executive Officer of Business Services John Zinzarella.

RECONVENE

At 4:29 P.M., Chairman Caban requested to come out of executive session and on motion made by Commissioner Camilliere and duly seconded, the Committee came out of executive session and reconvened. No formal action was taken.

To: Committee on Organization for consideration on June 6, 2016

Pursuant to Section B3b of the District By-Laws, staff recommends the Committee on Organization to appoint Robert Zaik as Interim Director of Human Resources for The Metropolitan District. Over the past several months, Mr. Zaik has served in this capacity on a temporary basis, and has executed the duties of this office in a highly professional manner.

Therefore it is **RECOMMENDED**:

Voted: That the Committee on Organization recommends to the District Board passage of the following resolution:

Resolved: That the District Board, in accordance with Section B3b of the District By-Laws, hereby appoints Robert Zaik as Interim Director of Human Resources for the Metropolitan District.

Respectfully Submitted,

Chief Executive Officer
Scott W. Jellison

On motion made by District Chairman DiBella and duly seconded, the resolution was adopted by unanimous vote of those present.

ADJOURNMENT

The meeting was adjourned at 4:30PM

ATTEST:



John S. Mirtle, Esq.
District Clerk

November 2, 2016

Date of Approval

**SPECIAL MEETING
COMMITTEE ON ORGANIZATION
The Metropolitan District
555 Main Street, Hartford
Wednesday, November 2, 2016**

Present: Commissioners Daniel Camilliere, Donald M. Currey, Allen Hoffman, Kathleen J. Kowalyshyn, Hector M. Rivera, Raymond Sweezy and District Chairman William A. DiBella (7)

Absent: Commissioners Luis Caban and William P. Horan (2)

Also Present: Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
Christopher R. Stone, Assistant District Counsel
Brendan Fox, Assistant District Counsel
John S. Mirtle, District Clerk
Rob Constable, Director of Finance
Sue Negrelli, Director of Engineering
Robert Schwarm, Director of Information Technology
Kelly Shane, Director of Procurement
Robert Zaik, Interim Director of Human Resources
Mike Curley, Manager of Technical Services
Allen King, Real Estate Administrator
Jennifer Ottalagana, Project Manager
Nick Salemi, Special Services Administrator
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Vice Chairman Camilliere called the meeting to order at 4:54 PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of June 6, 2016 were approved.

**APPOINTMENT OF COMMISSIONER TAYLOR
TO COMMITTEES**

To: Committee on Organization for consideration on November 2, 2016

It is recommended that it be

Voted: That the Committee on Organization recommend to the District Board the appointment of Commissioners Alvin E. Taylor to the Bureau of Public Works, General Policy and Planning Committee, Committee on MDC Government, Committee on Organization, Personnel, Pension and Insurance Committee, Audit Committee, CRRA Steering Committee, and Strategic Planning Committee.

Respectfully submitted,

Scott W. Jellison
Chief Executive Officer

On motion made by District Chairman DiBella and duly seconded, the resolution was adopted by unanimous vote of those present.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard.

ADJOURNMENT

The meeting was adjourned at 4:56 PM

ATTEST:


John S. Mirtle, Esq.

District Clerk

February 6, 2017

Date of Approval

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