

**JOURNAL
OF
THE METROPOLITAN DISTRICT
COMMISSION**

FOR THE YEAR
2016

Published by authority of the Commission
And compiled by the
Office of the District Clerk

Membership of the District is made up of the City of Hartford and
The Towns of Bloomfield, Newington, Wethersfield, Windsor,
East Hartford, Rocky Hill and West Hartford

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METROPOLITAN DISTRICT COMMISSION

(The District Board)

2016

Term Expires

<u>Commissioner</u>	<u>Town</u>	<u>Dec. 31 of</u>
ANDREW S. ADIL	WETHERSFIELD GOVERNOR APPOINTMENT	2019 ¹
LUIS CABAN	HARTFORD	2016
DANIEL A. CAMILLIERE	WETHERSFIELD	2020
MARY ANNE CHARRON	WEST HARTFORD GOVERNOR APPOINTMENT	2019 ¹
DONALD M. CURREY	EAST HARTFORD GOVERNOR APPOINTMENT	2019 ¹
TIMOTHY CURTIS	WINDSOR	2016
WILLIAM A. DI BELLA	HARTFORD	2020
JANICE FLEMMING	HARTFORD GOVERNOR APPOINTMENT	2019 ¹
MATTHEW B. GALLIGAN	SOUTH WINSOR NON-MEMBER TOWN APPOINTMENT	2019
ALLEN HOFFMAN	LEGISLATIVE APPOINTMENT	2018
GEORGIANA HOLLOWAY	HARTFORD	2020
WILLIAM P. HORAN	EAST HARTFORD	2016
SANDRA JOHNSON	EAST GRANBY NON-MEMBER TOWN APPOINTMENT	2019
JOSEPH KLETT	NEWINGTON	2016
KATHLEEN J. KOWALYSHYN	HARTFORD GOVERNOR APPOINTMENT	2019 ¹
BYRON LESTER	BLOOMFIELD	2018
MAUREEN MAGNAN	WEST HARTFORD	2020
ALPHONSE MAROTTA	HARTFORD	2016
JAMES S. NEEDHAM	WEST HARTFORD	2017
WHIT OSGOOD	GLASTONBURY NON-MEMBER TOWN APPOINTMENT	2019
MARK A. PAPP	SENATE PRO TEMPORE APPOINTMENT	2020
BHUPEN PATEL	NEWINGTON GOVERNOR APPOINTMENT	2020
J. LAWRENCE PRICE	WEST HARTFORD	2018
KENNARD RAY	HARTFORD	2014
HECTOR M. RIVERA	HARTFORD	2016
PASQUALE J. SALEMI	EAST HARTFORD	2016
HELENE H. SHAY	WINDSOR GOVERNOR APPOINTMENT	2019 ¹
MICHAEL SOLOMONIDES	FARMINGTON NON-MEMBER TOWN APPOINTMENT	2020
RAYMOND SWEETZ	ROCKY HILL	2018
ALVIN E. TAYLOR	SENATE PRO TEMPORE APPOINTMENT	2021
RICHARD W. VICINO	LEGISLATIVE APPOINTMENT	2021
MICHAEL CARRIER ²	NEW BRITAIN	

A

¹April 29, 2019

² Representative from the City of New Britain on water matters only

OFFICERS
Of
THE METROPOLITAN DISTRICT COMMISSION
2016

Chief Executive Officer	SCOTT W. JELLISON
District Counsel	R. BARTLEY HALLORAN
Deputy Chief Executive Officer, Business Services	JOHN M. ZINZARELLA
District Clerk	JOHN S. MIRTLE
Director of Engineering	SUSAN NEGRELLI
Director of Finance	ROBERT CONSTABLE
Interim Director of Human Resources	ROBERT ZAIK
Director of Information Services	ROBERT SCHWARM
Director of Procurement	KELLY SHANE

**CITIZEN MEMBERS
Of
THE METROPOLITAN DISTRICT COMMISSION
2016**

	<u>Term Expires</u>
RONALD F. ANGELO, I	DECEMBER 31, 2017
MARTIN B. COURNEEN	DECEMBER 31, 2017
LINDA A. KING-CORBIN	DECEMBER 31, 2017

Citizen Members are appointed by the District Board on recommendation of the Committee on Organization and serve for two-year terms.

Citizen Members serve on either the Commission on Regional Planning or the Board of Finance.

ORGANIZATION
Of
THE METROPOLITAN DISTRICT COMMISSION
2016

WILLIAM A. DIBELLA Chairman, District Board
MAUREEN MAGNAN Vice Chairman, District Board

BUREAU OF PUBLIC WORKS

ANDREW S. ADIL
LUIS CABAN
DONALD M. CURREY
JANICE FLEMMING
ALLEN HOFFMAN
WILLIAM P. HORAN
JOSEPH KLETT
BYRON LESTER

MAUREEN MAGNAN
ALPHONSE MAROTTA
J. LAWRENCE PRICE
KENNARD RAY
HECTOR M. RIVERA
RAYMOND SWEEZY
ALVIN E. TAYLOR
RICHARD W. VICINO

WATER BUREAU

DANIEL A. CAMILLIERE
MARY ANNE CHARRON
TIMOTHY CURTIS
JOSEPH KLETT
KATHLEEN J. KOWALYSHYN
JAMES S. NEEDHAM

MARK A. PAPPA
PASQUALE J. SALEMI
HELENE H. SHAY
RAYMOND SWEEZY
MICHAEL CARRIER³

D

³ Representative from the city of New Britain on water matters only

COMMITTEE ON ORGANIZATION

LUIS CABAN

DANIEL A. CAMILLIERE

DONALD M. CURREY

ALLEN HOFFMAN

WILLIAM P. HORAN

KATHLEEN J. KOWALYSHYN

HECTOR M. RIVERA

RAYMOND SWEEZY

ALVIN E. TAYLOR

RICHARD VICINO

COMMISSION ON REGIONAL PLANNING

DANIEL A. CAMILLIERE

TIMOTHY CURTIS

RAYMOND SWEEZY

ALPHONSE MAROTTA

BOARD OF FINANCE

LUIS CABAN

ALLEN HOFFMAN

WILLIAM P. HORAN

PASQUALE J. SALEMI

RONALD F. ANGELO, I*

MARTIN B. COURNEEN*

LINDA KING-CORBIN*

*Citizen Member; two-year term expires December 31, 2017

PERSONNEL, PENSION AND INSURANCE COMMITTEE

DANIEL A. CAMILLIERE

DONALD M. CURREY

TIMOTHY CURTIS

JOSEPH KLETT

KATHELEEN J. KOWALYSHYN

BYRON LESTER

MAUREEN MAGNAN

J. LAWRENCE PRICE

PASQUALE J. SALEMI

RAYMOND SWEEZY

ALVIN E. TAYLOR

COMMITTEE ON MDC GOVERNMENT

ALLEN HOFFMAN

GEORGIANA HOLLOWAY

WILLIAM P. HORAN

MAUREEN MAGNAN

ALPHONSE MAROTTA

JAMES S. NEEDHAM

J. LAWRENCE PRICE

HECTOR M. RIVERA

ALVIN E. TAYLOR

COMMUNITY AFFAIRS COMMITTEE

MARY ANNE CHARRON

JANICE FLEMMING

MAUREEN MAGNAN

HECTOR M. RIVERA

HELENE H. SHAY

RAYMOND SWEEZY

AUDIT COMMITTEE

MARY ANNE CHARRON

MARK A. PAPP

DONALD M. CURREY

J. LAWRENCE PRICE

TIMOTHY CURTIS

RAYMOND SWEEZY

ALLEN HOFFMAN

ALVIN E. TAYLOR

KATHLEEN J. KOWALYSHYN

RICHARD W. VICINO

ALPHONSE MAROTTA

STRATEGIC PLANNING COMMITTEE

ANDREW S. ADIL

ALPHONSE MAROTTA

LUIS CABAN

MARK A. PAPP

DANIEL CAMILLIERE

J. LAWRENCE PRICE

MARY ANNE CHARRON

KENNARD RAY

TIMOTHY CURTIS

ALVIN E. TAYLOR

JANICE FLEMMING

RICHARD W. VICINO

BYRON LESTER

CRRA STEERING COMMITTEE

WILLIAM HORAN

PASQUALE J. SALEMI

MAUREEN MAGNAN

ALVIN E. TAYLOR

GENERAL POLICY AND PLANNING COMMITTEE

LUIS CABAN

J. LAWRENCE PRICE

TIMOTHY CURTIS

PASQUALE J. SALEMI

JAMES S. NEEDHAM

RAYMOND SWEEZY

MARK A. PAPP

ALVIN E. TAYLOR

MINUTES

of

MEETINGS OF THE DISTRICT BOARD

HELD IN 2016

THE METROPOLITAN DISTRICT COMMISSION

555 Main Street
Hartford, Connecticut 06103
Monday, January 11, 2016

Present: Commissioners Andrew Adil, Luis Caban, Daniel Camilliere, Mary Anne Charron, Donald M. Currey, Timothy Curtis, William A. DiBella, Janice Flemming, Allen Hoffman, Jean Holloway, William P. Horan, Joseph Klett, Kathleen J. Kowalyshyn, Joseph H. Kronen, Byron Lester, Maureen Magnan, Alphonse Marotta, James S. Needham, Mark A. Pappa, Kennard Ray, Hector Rivera, Pasquale J. Salemi, Raymond Sweezy, Michael A. Toppi and Richard W. Vicino (25)

Absent: Commissioners Matthew B. Galligan, Sandra Johnson, J. Lawrence Price, Helene Shay, Michael Solomonides and Special Representative Michael Carrier (6)

Also

Present: Citizen Member Ronald F. Angelo, I
Citizen Member Martin B. Courneen
Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Brendan Fox, Assistant District Counsel
John S. Mirtle, District Clerk
Sue Negrelli, Director of Engineering
Robert Schwarm, Director of Information Technology
Kelly Shane, Director of Procurement
Robert Zaik, Manager of Labor Relations
Kerry E. Martin, Assistant to the Chief Executive Officer
Carrie Blardo, Assistant to the Chief Operating Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

The meeting was called to order by District Counsel R. Bartley Halloran at 5:31 PM

ROLL CALL AND QUORUM

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

ELECTION OF CHAIRMAN

R. Bartley Halloran, District Counsel, called for the election of the Chairman. Commissioner Sweezy placed Commissioner William A. DiBella's name in nomination, Commissioner Magnan seconded the nomination.

Commissioner Camilliere made a motion to close the nominations. Commissioner William A. DiBella of Hartford was elected Chairman of the District Board of The Metropolitan District for 2016 and 2017. Chairman DiBella assumed the Chair and thanked the Commission for their nominations and confidence in re-electing him Chairman for the next two years.

ELECTION OF VICE CHAIRMAN

Chairman DiBella called for the election of the Vice Chairman. Commissioner Camilliere placed Commissioner Maureen Magnan's name in nomination, and the nomination was duly seconded by Commissioner Sweezy.

There being no further nominations, the nominations were closed. Commissioner Maureen Magnan was elected Vice Chairman of the District Board of The Metropolitan District for 2016 and 2017.

**APPOINTMENTS TO COMMITTEE ON ORGANIZATION
FOR THE YEARS 2016-2017**

To: District Board

From: District Chairman

January 11, 2016

The Chairman hereby appoints the following Commissioners to the Committee on Organization for the years 2016 and 2017:

Luis Caban	Kathleen J. Kowalyshyn
Daniel Camilliere	Hector M. Rivera
Donald M. Currey	Raymond Sweezy
Allen Hoffman	Richard W. Vicino
William P. Horan	

Respectfully submitted,

William A. DiBella
District Chairman

RECESS

At 5:35 P.M., on motion made by Commissioner Camilliere and duly seconded, District Chairman DiBella recessed the District Board meeting to enable the Committee on Organization to prepare its report on appointments for 2016 and 2017.

RECONVENE

At 5:45 P.M., District Chairman DiBella reconvened the meeting of the District Board.

**COMMITTEE ON ORGANIZATION
APPOINTMENTS FOR THE YEARS 2016-2017**

To: District Board

From: Committee on Organization January 11, 2016

It is recommended that it be

Voted: That pursuant to the Charter of the Metropolitan District, the Committee on Organization recommends to the District Board the following to serve as Citizen Members to serve until December 31, 2017;

Ronald F. Angelo – Board of Finance
Martin B. Courneen – Board of Finance
Richard T. Mulready – Board of Finance
Linda King-Corbin – Board of Finance
Albert F. Reichin – Strategic Planning Committee

Further

Voted: That the Committee on Organization recommends to the District Board the following Bureau, Committee, and Board appointments for the years 2016 and 2017:

Water Bureau

Daniel Camilliere
Mary Anne Charron
Timothy Curtis
Joseph Klett
Kathleen Kowalyshyn

James S. Needham
Mark A. Pappa
Pasquale J. Salemi
Helene Shay
Raymond Sweezy

Bureau of Public Works

Andrew Adil
Luis Caban
Donald Currey
Janice Flemming
Allen Hoffman
William P. Horan
Joseph Klett
Joseph H. Kronen
Byron Lester

Maureen Magnan
Alphonse Marotta
J. Lawrence Price
Kennard Ray
Hector M. Rivera
Raymond Sweezy
Richard W. Vicino

Board of Finance

Luis Caban
Allen Hoffman
William Horan
Pasquale Salemi

Ronald Angelo
Martin B. Courneen
Linda King-Corbin
Richard T. Mulready

Personnel, Pension & Insurance Committee

Daniel Camilliere
Donald Currey
Timothy Curtis
Joseph Klett
Kathleen J. Kowalyshyn
Byron Lester

Maureen Magnan
J. Lawrence Price
Pasquale J. Salemi
Raymond Sweezy

Committee on MDC Government

Allen Hoffman
Jean Holloway
William Horan
Joseph H. Kronen
Maureen Magnan

Alphonse Marotta
James Needham
J. Lawrence Price
Hector Rivera

Audit Committee

Mary Anne Charron
Donald Currey
Timothy Curtis
Allen Hoffman
Kathleen Kowalyshyn
Alphonse Marotta

Mark A. Pappa
J. Lawrence Price
Richard W. Vicino
Raymond Sweezy

Community Affairs

Mary Anne Charron
Janice Flemming
Maureen Magnan

Hector Rivera
Helene Shay
Raymond Sweezy

Commission on Regional Planning

Daniel Camilliere	Alphonse Marotta
Timothy Curtis	Raymond Sweezy

General Policy and Planning Committee

Luis Caban	J. Lawrence Price
Timothy Curtis	Pasquale Salemi
James Needham	Raymond Sweezy

Mark Pappa

Strategic Planning Committee

Andrew Adil	Mark Pappa
Luis Caban	J. Lawrence Price
Daniel Camilliere	Kennard Ray
Mary Anne Charron	Alvin Taylor
Janice Flemming	Richard Vicino
Byron Lester	Timothy Curtis
Alphonse Marotta	Albert Reichin

Energy Committee

Mark Pappa	Pasquale Salemi
Hector Rivera	Richard Vicino

Farmington River Watershed Committee

Timothy Curtis	Hector Rivera
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Mark Pappa

CRRA Steering Committee

William Horan	Pasquale Salemi
Maureen Magnan	

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Caban and duly seconded, the report was received and resolution adopted by unanimous vote of those present

APPROVAL OF MINUTES

On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of December 14, 2015 were approved.

Commissioner Charron abstained.

**DISTRICT CLERK
SERVICE OF TAX WARRANTS FOR FISCAL YEAR 2016**

To: District Board

From: District Clerk

January 11, 2016

Pursuant to the Charter of the District, Section 3-13, the District Clerk reports that Tax Warrants for Fiscal Year 2016, drawn by the Chairman of The Metropolitan District, in favor of the Treasurer have been served on the following:

Town Clerk, Marguerite Phillips, Bloomfield
Town Clerk, Robert J. Pasek, East Hartford
Town and City Clerk John V. Bazzano, Hartford
Town Clerk Tanya D. Lane, Newington
Town Clerk Office Attn: Linda A. Giuliano, Rocky Hill
Town Clerk Essie S. Labrot, West Hartford
Town Clerk Dolores G. Sassano, Wethersfield
Town Clerk Anna Posniak, Windsor

Receipts for these tax warrants have been received and are on file in the Office of the District Clerk.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

***On motion made by Commissioner Hoffman and duly
seconded, the report was received and resolution adopted
by unanimous vote of those present***

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

RECESS

At 6:25 P.M., on motion made my commissioner Kowalyshyn and duly seconded, District Chairman DiBella recessed the District Board meeting to enable the Board of Finance to hold a special meeting.

RECONVENE

At 6:30 P.M., District Chairman DiBella reconvened the meeting of the District Board.

Without objection, agenda items #15A "ISSUANCE OF GENERAL OBLIGATION BONDS" and #15B "ISSUANCE OF BOND ANTICIPATION NOTES" were consolidated to be voted on together.

**BOARD OF FINANCE
DEBT ISSUANCE RESOLUTION FOR GENERAL OBLIGATION BONDS
ISSUANCE OF UP TO \$33,500,000 IN GENERAL OBLIGATION BONDS**

From: Board of Finance

To: District Board

January 11, 2016

Staff is seeking authority for the District to issue up to \$33,500,000 in general obligation bonds that will refund \$33,500,000 in existing bond anticipation notes due on March 18, 2016.

At a meeting of the Board of Finance held on January 11, 2016, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

**RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF NOT
EXCEEDING \$33,500,000 IN GENERAL OBLIGATION BONDS OF THE
METROPOLITAN DISTRICT**

Not exceeding \$33,500,000 Metropolitan District General Obligation Bonds (the "Bonds") are hereby authorized to be issued to currently refund up to \$33,500,000 Anticipation Notes of the District maturing March 18, 2016 (the "Outstanding Notes"), to fund such portion of the authorized and unissued balances of the capital appropriations contained in certain bond resolutions adopted to finance capital budget items enacted by the District Board in the years and in the amounts set forth on Exhibit A attached hereto. Proceeds of the Bonds not used to refund the Outstanding Notes shall be used on a first-spent basis to temporarily finance the expenditures for any of the purposes or projects set forth on Exhibit A and for any supplemental purposes or projects the Board of Finance and the District Board may from the date hereof authorize to be financed by the issuance of bonds. The Bonds shall be dated the date of their delivery, and shall mature on February 1 in each of the years 2017 through 2036, bearing interest semi-annually each year until maturity (the "Bonds"). The Bonds shall be payable at and certified by U.S. Bank National Association, which bank shall also serve as registrar and transfer agent for the Bonds. The Bonds shall be sold by the District Treasurer, or in his absence, the Deputy Treasurer, in a competitive offering and shall be awarded to the bidder or bidders offering to purchase the Bonds at the lowest true interest cost to the District, and in no case for a sum less than par and accrued interest to the date of delivery. The District Treasurer, or in his absence the Deputy Treasurer, is hereby delegated

the authority to determine the principal amount to be issued, the principal amount to mature in each year, optional redemption date(s) and redemption premium(s), if any, the rate or rates of interest on the Bonds, and to deliver the Bonds to the purchaser(s) thereof in accordance with this resolution. The Chairman, or in his absence, the Vice Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver a Tax Regulatory Agreement for the Bonds on behalf of the District in such form as they shall deem necessary and appropriate, and to rebate to the Federal government such amounts as may be required pursuant to the Tax Regulatory Agreement for the purpose of complying with the requirements of the Internal Revenue Code of 1986, as amended. The Chairman, or in his absence, the Vice Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver a Continuing Disclosure Agreement, an Escrow Agreement and any and all agreements and documents necessary to effect the issuance and sale of the Bonds in accordance with the terms of this resolution.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

**BOARD OF FINANCE
DEBT ISSUANCE RESOLUTION FOR BANS
ISSUANCE OF UP TO \$113,500,000 IN BOND ANTICIPATION NOTES**

From: Board of Finance

To: District Board

January 11, 2016

Staff is seeking authority for the District to issue up to \$113,500,000 in bond anticipation notes that will renew \$73,000,000 in bond anticipation notes for CIP projects and will provide \$40,500,000 in new money for CIP projects.

Bond anticipation notes will be dated on or about February 18, 2016 and will mature on December 1, 2016. All of the bond anticipation notes bear interest payable at maturity and will be issued in fully registered form.

Bond counsel prepared the following resolution for consideration by the Board of Finance:

At a meeting of the Board of Finance held on January 11, 2016, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

**RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF NOT
EXCEEDING \$113,500,000 GENERAL OBLIGATION BOND
ANTICIPATION NOTES OF THE METROPOLITAN DISTRICT**

Not exceeding \$113,500,000 Metropolitan District General Obligation Bond Anticipation Notes (the "Notes") are hereby authorized to be issued in anticipation of the issuance of bonds to fund such portion of the authorized and unissued balances of the capital appropriations contained in certain bond resolutions adopted to finance capital budget items enacted by the District Board in the years and in the amounts set forth on Exhibit A hereto attached. Proceeds of the Notes shall be used on a first-spent basis to temporarily finance the expenditures for any of the purposes or projects set forth on Exhibit A and for any supplemental purposes or projects the Board of Finance and the District Board may from the date hereof authorize to be financed by the issuance of bonds. The Notes shall be dated on or about February 18, 2016, and shall mature on December 1, 2016, bear interest payable at maturity and be issued in fully registered form. The Notes shall be payable at and certified by U.S. Bank National Association, which bank shall also serve as registrar and transfer agent for the Notes. The Notes shall be sold by the District Treasurer, or in his absence, the Deputy Treasurer, in a competitive offering and shall be awarded to the bidder or bidders offering to purchase the Notes at the lowest net interest cost to the District, and in no case for a sum less than par and accrued interest to the date of delivery or shall be sold in a negotiated offering, in the discretion of the Treasurer or, in his absence, the Deputy Treasurer. The District Treasurer, or in his absence the Deputy Treasurer, is hereby delegated the authority to determine the rate or rates of interest on the Notes, and to deliver the Notes to the purchaser or purchasers thereof in accordance with this resolution. The Chairman, or in his absence, the Vice Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver a Tax Regulatory Agreement and, in the case of a negotiated sale, a Note Purchase Agreement for the Notes on behalf of the District in such forms as they shall deem necessary and appropriate, and to rebate to the Federal government such amounts as may be required pursuant to the Tax Regulatory Agreement for the purpose of complying with the requirements of the Internal Revenue Code of 1986, as amended. The Chairman, or in his absence, the Vice Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver a Continuing Disclosure Agreement, an Escrow Agreement and any and all agreements and documents necessary to effect the issuance and sale of the Notes in accordance with the terms of this resolution.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Salemi and duly seconded, the reports for #15A "ISSUANCE OF GENERAL OBLIGATION BONDS" and #15B "ISSUANCE OF BOND ANTICIPATION NOTES" were received and the resolutions adopted by unanimous vote of those present.

**PERSONNEL, PENSION AND INSURANCE COMMITTEE
PETITION FOR APPROVAL
NEW JOB SPECIFICATIONS FOR LOCAL 184 CLASSIFICATIONS**

From: Personnel, Pension and Insurance Committee

To: District Board

January 11, 2016

As part of the contract negotiation process with Local 184 (operational and maintenance unit), the District and the Union agreed to create new combined job specifications with new valuations (see attached job specifications).

Staff recommends that the attached new job specifications along with the negotiated valuation changes (below) be incorporated and approved as part of the District's Classification System.

Valuation negotiated with Local 184:

Facilities Maintainer 1	LT07;
Facilities Maintainer 2	LT10;
Facilities Maintainer Crew Leader	LT13;
Stock Specialist 1	LT07;
Stock Specialist 2	LT10;
Stock Services Crew Leader	LT13;
Utility Maintainer 1	LT05;
Utility Maintainer 2	LT09;
Vehicle & Equipment Mechanic	LT11;
WPC Plant Operator 1	LT08;
WPC Plant Operator 2	LT09;
Sr Utility Maintainer Crew Leader	LT13;

Through the terms of the contract settlement agreement, the above-referenced positions will be posted informally as a mass posting. The action will allow the District to use qualified employees across various functions. The incorporation of Commercial Driver's License requirements in most of these new job specifications was the cornerstone of the recent contract negotiation.

At a meeting of the Personnel, Pension and Insurance Committee held on January 11, 2016, it was:

VOTED: That the Personnel Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That the new job specifications to the positions represented by Local 184 with proposed valuations be approved and incorporated as part of the District's Classification System.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

Code:
Employee Group: Local 184
FLSA Status: Non-Exempt

**METROPOLITAN DISTRICT COMMISSION
CLASSIFICATION DESCRIPTION**

CLASSIFICATION TITLE: FACILITIES MAINTAINER 1

JOB SUMMARY

The purpose of this classification is to provide responsible general facilities and grounds maintenance work which may involve the cleaning of buildings, the maintenance of lawns and walkways, the operation of a tractor and harrow in a sand filter bed, the reading of instruments and the collection of water samples, the maintenance of pump station equipment and facilities and the operation of varied maintenance equipment used in the maintenance of roads, reservoir lands, pipelines and related facilities.

Work involves responsibility for safe maintenance of buildings, grounds, filter beds, pump stations, lands, facilities and equipment. Duties include operating dump trucks, construction equipment, tractors and harrowing equipment and power equipment. This position also has the responsibility for making standard general maintenance decisions in accordance with established procedures. This work requires that the employee have good knowledge, skill and ability in building and grounds maintenance, water filter bed maintenance, pump station maintenance instrument reading and stationary equipment and facility maintenance.

ESSENTIAL FUNCTIONS

The following duties are illustrative of the classification and may not include all of the duties under the classification.

- Maintains roads, reservoir lands and facilities, pipelines, structures, and related facilities through the operation of construction and other equipment.

Performs a wide variety of general labor tasks including brush cutting, sanding and plowing, grass cutting, tree work, catch basin and drainage work, and reservoir facilities operation. May assist in sign fabrication, as assigned.

- Uses all tools, equipment and materials responsibly and performs basic inspection and preventive maintenance prior to use. Performs work in a safe manner and observes all safety procedures. Fills out job or shift report forms, as assigned.
- Cleans and waxes floors; vacuums; cleans wall, windows, furniture and office equipment; empties wastebaskets and barrels. Cleans lavatories, equipment and storage and garage areas. Maintains supplies of paper and other hygiene products in lavatories. Mows lawns, trims shrubs, shovels snow, and removes ice from walkways and service roads. May operate light motor equipment occasionally to clear snow and move material, as assigned.
- Picks up and delivers packages. Loads, unloads, moves and stores materials.
- Assists higher-level classifications in operations and manual labor, as assigned. Performs routine painting. Performs minor electrical, carpentry or plumbing repairs, as assigned.
- Performs work in a safe manner and observes all safety procedures. Performs harrowing operations, including the driving of the tractor, in a safe manner and observes all safety procedures. May mow grass, shovel snow and perform routine maintenance work, as assigned.
- Uses all tools, equipment and materials responsibly and performs basic inspection of them prior to use.
- Reads meters, charts and related instruments to monitor water supplies and flows. Records readings on standard logs and replaces meter and chart paper, as necessary. Collects water samples from reservoirs, streams and wells for testing. Maintains clocks and chart recorders. Removes and replaces standard interchangeable parts and cleans mechanisms.
- Inspects pumps, motors, generators, compressors, and related equipment. Detects and reports problems in equipment operation. Performs routine maintenance on pump station equipment and facilities. Cleans facilities and equipment. Maintains pump station buildings and grounds.
- Reads pump station equipment operating gauges and charts and records operating data. Reports deviations from normal operating rates.
- Responds to pump station alarms and assists in restoring the station to full working operation.
- May oversee the work of lower classifications, as assigned.
- Performs related work as required.

SUPERVISION RECEIVED

Works under the general direction of the Facilities Maintenance Supervisor or other supervisory or administrative personnel.

MINIMUM QUALIFICATIONS

A high school diploma or the equivalent plus two years of experience in construction work, stationary equipment maintenance or water supply maintenance or a related field, with demonstration of competent performance in one of the functions described in this specification.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of the tools, equipment and methods of buildings and grounds maintenance and water supply maintenance.
- Knowledge of the work standards and safety procedures in buildings and grounds maintenance.
- Knowledge in the operation of construction equipment.
- Skill in the use of the hand tools and power equipment in cleaning and grounds maintenance.
- Ability to perform buildings and grounds maintenance safely, effectively and efficiently.
- Ability to follow oral instructions and to learn District procedures.
- Ability to safely operate a variety of grounds keeping equipment.
- Ability to establish and maintain effective working relationships with coworkers.
- Ability to operate a personal computer, as assigned.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert heavy physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of significant weight (greater than 50 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors: Essential functions are performed primarily outdoors, frequently exposed to any or all of the following: various weather conditions, high or

deep dangerous places, working near moving mechanical parts, risk of electric shock, vibration, fumes, airborne particles, chemicals, etc.

The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Code:
Employee Group: Local 184
FLSA Status: Non-Exempt

METROPOLITAN DISTRICT COMMISSION CLASSIFICATION DESCRIPTION

CLASSIFICATION TITLE: FACILITIES MAINTAINER 2

JOB SUMMARY

The purpose of this classification is to provide responsible general facilities, systems and grounds maintenance work which may involve the operation of construction and excavation equipment, logging equipment and road maintenance equipment, the taking and recording of instrument readings involving hydroelectric plant production and operation and the use of specialty carpentry and masonry tools and equipment.

Work involves responsibility for safe construction and repair of roads, wooden, masonry and metal objects, safe and effective plant monitoring and maintenance, safe and effective processing of felled trees into saleable logs, safe and effective maintenance of lands, facilities and equipment and the identification of actual and potential sources of water pollutions including inspection and the coordination of abatement efforts. Duties include operating dump trucks, construction equipment, tractors and harrowing equipment and power equipment. This position also has the responsibility for making standard general maintenance decisions in accordance with established procedures. This work requires that the employee have good knowledge, skill and ability in building and grounds maintenance, water filter bed maintenance, pump station maintenance instrument reading and stationary equipment and facility maintenance.

ESSENTIAL FUNCTIONS

The following duties are illustrative of the classification and may not include all of the duties under the classification.

- Maintains roads, reservoir lands and facilities, pipelines, structures, and related facilities through the operation of construction and other equipment.

Transports equipment and material on a trailer with dump truck, as assigned. Performs wide variety of general labor tasks including brush cutting, sanding and plowing, grass cutting, tree work, catch basin and drainage work and reservoir facilities operations work.

- Operates a tractor shovel, bulldozer, front loader and/or equivalent equipment to excavate and move earth and paving material in pipeline repair and installation. Operates smaller equipment, trucks and power equipment, as assigned. Performs work in a safe manner and observes all safety procedures. Uses all tools, equipment and materials responsibly and performs basic inspection and preventive maintenance prior to use.
- Responds to water and sewer emergencies and related problems at any time of day or night, as directed. Serves on-call for emergencies, as assigned.
- Inspects septic systems, oil tanks and other potential sources of water pollution in homes, farms, businesses, schools, and industries for actual or potential sources of pollution. Reports findings and makes recommendations. Takes and records water and pollution samples. Maintains records and enters and processes data in a computer. Compiles reports on water quality and vehicle operations. Coordinates efforts to abate sources of water pollution. Performs varied clerical duties including data entry in a personal computer, as assigned.
- Designs, constructs and repairs a wide variety of wooden structures, frames, facilities, fixtures, furniture, shelves, counters, and cabinets in the shop and in the field. Installs insulation, ceilings and floors, including floor tile. Installs and repairs related hardware. Constructs, repairs and maintains masonry structures and facilities in concrete, brick, block, and bluestone. Builds forms for pouring concrete. Maintains and builds roads and roadways, pipelines, repairs and rebuilds pumps, gates and hydroplant fixtures using machinist tools and equipment. Assists in road and sanitation system construction and repair using construction equipment and tools. Operates survey equipment and reads plans to lay out construction projects.
- Takes and records instrument readings on hydroelectric plant production and operation. Reports problems in production and operation and takes action to correct problems, as directed. Operates gates, valves and other hydroelectric equipment to control stream flows, as directed and in accordance with established procedures. Performs routine and complex maintenance on hydroelectric equipment and plants including electrical turbine units, buildings, gatehouses and grounds.
- Operates log skidder to skid felled trees out of the woods to the landing area, or the log forwarder to sort, load and pile logs for trucking, as assigned. Grades and marks felled trees for maximum value and bucks trees into logs for sale. May fell trees, as assigned.

- Fills out job or shift report forms, as assigned. Performs related work as required.
- Performs work of lower classifications, as necessary.

SUPERVISION RECEIVED

Works under the general direction of the Facilities Maintenance Supervisor or other supervisory or administrative personnel.

MINIMUM QUALIFICATIONS

A high school diploma or the equivalent plus two years of experience in construction work, stationary equipment maintenance or water supply maintenance or a related field, with demonstration of competent performance in one of the functions described in this specification. Must have a valid Commercial Driver's License, sub-classification "B" with airbrake endorsement.

KNOWLEDGE, SKILLS, AND ABILITIES

- Good knowledge of the tools, equipment, and methods of heavy construction equipment operation.
- Good knowledge of the work standards and safety procedures in heavy construction equipment operation.
- Good skill in the operation of heavy construction equipment.
- Considerable ability to perform heavy construction equipment operation safely, effectively and efficiently.
- Considerable ability to follow oral and written instructions and to learn District procedures. Good ability to communicate orally.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert heavy physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of significant weight (greater than 50 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors: Essential functions are performed primarily outdoors, frequently exposed to any or all of the following: various weather conditions, high or

deep dangerous places, working near moving mechanical parts, risk of electric shock, vibration, fumes, airborne particles, chemicals, etc.

The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Code:
Employee Group: Local 184
FLSA Status: Non-Exempt

METROPOLITAN DISTRICT COMMISSION CLASSIFICATION DESCRIPTION

CLASSIFICATION TITLE: FACILITIES MAINTENANCE CREW LEADER

JOB SUMMARY

The purpose of this classification is to provide very responsible facilities maintenance work involving the oversight of roads, buildings and facilities, construction and repair crews, logging crews and utility watershed maintenance crews.

Work involves responsibility for safe, effective and timely maintenance tasks associated with construction and repair work, logging work, utility watershed maintenance crews and grounds maintenance crews. Duties include overseeing construction and repair crews and performing construction, repair and maintenance tasks, grounds maintenance and logging crews. This position also has the responsibility for making difficult construction and repair technical decisions. This work requires that the employee have considerable knowledge, skill and ability in road, building and facilities maintenance methods.

ESSENTIAL FUNCTIONS

The following duties are illustrative of the classification and may not include all of the duties under the classification.

- Performs trades, equipment operator or maintainer tasks to construct, repair and maintain roads, buildings, facilities, and hydropower equipment, as necessary. Assigns, oversees and corrects the work of a small work crew.
- Assigns, oversees and corrects the work of a medium size work crew involved in the maintenance of buildings, grounds, and related facilities. Performs all maintenance tasks assigned including cleaning and minor maintenance of buildings and related facilities, lawn care, trimming trees and shrubs, snow removal, and operation of light power equipment.

- Assigns, oversees and corrects the work of a small work group in maintaining water supply lands and facilities and operating equipment. Performs all maintenance tasks assigned including road and reservoir maintenance, equipment operation, pipeline maintenance, valve and gate operation, and structure maintenance. Assists in the maintenance of a large recreation areas.
- Assists in planning and laying out felling patterns, skid trails and landing areas in the woods. Assesses felled trees for defects and marketability. Grades logs for bucking. Loads a logging truck with a hydraulic loader and drives truck to deliver logs to sawmills or other locations. Oversees felling, log skidding, grading, bucking, and loading. Oversees stake production operations. Assigns, oversees and corrects the work of a small logging crew.
- Maintains and builds roads and roadways, pipelines, repairs and rebuilds pumps, gates and hydroplant fixtures using machinist tools and equipment. Assists in road and sanitation system construction and repair using construction equipment and tools. Operates survey equipment and reads plans to lay out construction projects.
- Takes and records instrument readings on hydroelectric plant production and operation. Reports problems in production and operation and takes action to correct problems, as directed. Operates gates, valves and other hydroelectric equipment to control stream flows, as directed and in accordance with established procedures. Performs routine and complex maintenance on hydroelectric equipment and plants including electrical turbine units, buildings, gatehouses and grounds.
- Fills out forms on completed work assignments. Demonstrates work procedures. Cites work rules violations. Coordinates activities on a short-term basis to assure personnel, materials and equipment necessary for assignments. Performs related work as required.

SUPERVISION RECEIVED

Works under the general supervision of the Facility Maintenance Supervisor or other assigned supervisor.

MINIMUM QUALIFICATIONS

A high school diploma or equivalent plus three (3) years of progressively responsible buildings and grounds maintenance experience including some experience in a lead capacity, or an equivalent combination of education and qualifying experience substituting on a year-for-year basis. Must have a valid Commercial Driver's License, sub-classification "B" with airbrake endorsement.

KNOWLEDGE, SKILLS, AND ABILITIES

- Considerable knowledge of road, building, facilities, and hydropower equipment maintenance methods, equipment and materials.
- Considerable knowledge of buildings, facilities and grounds maintenance principles and practices. Some knowledge of public administration principles and practices as applied to crew operations reporting. Some knowledge of the operation of a personal computer and software.
- Considerable knowledge of land, facility and equipment maintenance methods, equipment and materials.
- Considerable knowledge of logging methods, equipment and materials.
- Some knowledge of public administration principles and practices as applied to crew operations reporting. Good ability to communicate orally and to lead a work crew; some writing ability. Good ability to make operational decisions within established procedures and to complete routine forms. Good ability to oversee the activities of an assigned work crew.
- Considerable ability to establish and maintain effective working relationships with coworkers, vendors, contractors, other governmental agencies, and the general public.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert heavy physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of significant weight (greater than 50 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors: Essential functions are performed primarily outdoors, frequently exposed to any or all of the following: various weather conditions, high or deep dangerous places, working near moving mechanical parts, risk of electric shock, vibration, fumes, airborne particles, chemicals, etc.

The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Code:

Employee Group: Local 184**FLSA Status: Non-Exempt****METROPOLITAN DISTRICT COMMISSION
CLASSIFICATION DESCRIPTION****CLASSIFICATION TITLE: SENIOR UTILITY MAINTENANCE CREW LEADER**

JOB SUMMARY

The purpose of this classification is to provide very responsible utility maintenance lead and laboring work which may involve directing a crew in the construction and repair of water and sewer pipelines and the cleaning and maintenance of sewer pipelines.

Work involves responsibility for safe, effective and timely completion of assigned construction and repair projects and the correction of sewer line blockages and other collection pipeline issues. Duties may include the operation of pipeline construction equipment and tools, performing repair and installations, assisting in the direction of sanitary sewer and storm sewer and catch basin cleaning, clearing and pumping operations and directing crew activities. This position also has the responsibility for making difficult water and sewer pipeline component project decisions and making difficult sewer line maintenance, technical and operational decisions. This work requires that the employee have considerable knowledge, skill and ability in water and sewer pipeline component construction and repair methods and good knowledge, skill and ability in sewer line maintenance principles and practices.

ESSENTIAL FUNCTIONS

The following duties are illustrative of the classification and may not include all of the duties under the classification.

- Assists in scheduling, assigning, overseeing, and evaluating a medium size work group in cleaning and maintaining sewer lines, catch basins and related facilities.
- Constructs and repairs manholes, catch basins, meter pits, sidewalks, and related pipeline components. Repairs sanitary and storm sewer lines and makes small repairs to water mains and services. Performs masonry work, as necessary in construction and repair. Reads and interprets pipeline component blueprints and translates them into construction activities.
- Locates gates and related assemblies and excavates and grades, as necessary. Investigates and-repairs stuffing box, gland and bonnet leaks. Installs spacers and frames to bring gate boxes and manholes up to grade.

Reads and interprets parts diagrams, basic blueprints and sketches and Gate Books.

- Performs hydrant and related assemblies replacements. Locates hydrants and related assemblies. Investigates leaks, as assigned, and performs emergency shutdown operations during water system failures. Operates a two-way radio pickup truck to transport equipment and materials to the job site.
- Assigns, oversees and corrects the work of a small work crew in pipeline component construction and repair or cleaning and maintaining sewer lines, catch basins and related facilities. Demonstrates work procedures. Cites work rules violations.
- Fills out forms on completed work assignments. Coordinates activities on a short-term basis to assure personnel, materials and equipment necessary for assignments.
- Assists in investigating problems in the field and determining corrective actions to be taken on call for emergencies. May operate rod or jet truck in emergencies. Assists in supervising the clean-up of chemical spills in sewer lines. Takes metered readings of chemical explosiveness.
- Assists in supervising pumping and cleaning operations in District water pollution control plants and pump stations. Assists in supervising cavity investigations and cellar cleaning due to sewer back-ups and water leaks. Assists in supervising snow removal at sewer plants and pump stations.
- Assists in filling out forms and reporting on completed work assignments and completing employee time records. Assists in training and counseling employees. Administers union contract language and oral warnings, and recommends higher level discipline. Assists in employee selection. Assures safe work practices.
- Assists in coordinating personnel, materials and equipment necessary for projects and objectives.
- Responds to water and sewer emergencies and related problems at any time of day or night, as directed. Serves on-call for emergencies, as assigned.
- Performs related work as required.

SUPERVISION RECEIVED

Works under the general direction of a Superintendent, Assistant Superintendent or supervisor.

MINIMUM QUALIFICATIONS

A high school diploma or the equivalent plus five years of progressively responsible pipeline component repair and masonry experience including some experience in a lead capacity, or five years of progressively responsible sewer line maintenance or related experience including at least two years in a lead capacity, with demonstration of competent performance in one of the functions described in this specification. Must have a valid Commercial Driver's License, Subclassification "B" with airbrake and tanker endorsements.

KNOWLEDGE, SKILLS, AND ABILITIES

- Considerable knowledge of water and sewer pipeline component construction and repair methods, equipment and materials involving the components. Some knowledge of public administration principles and practices as applied to crew operations reporting.
- Good skill in pipeline masonry.
- Good ability to communicate orally and to lead a work crew; some writing ability.
- Good ability to make operational decisions within established procedures and to complete routine forms. Good ability to oversee the activities of an assigned work crew. Considerable ability to establish and maintain effective working relationships with coworkers, vendors, contractors, customers and the general public.
- Good knowledge of sewer line maintenance principles and practices.
- Knowledge of public administration principles and practices as applied to work unit reporting and routine administrative procedures.
- Ability to administer policies and procedures including scheduling, routine decision-making, and the completion of forms.
- Ability to oversee others in a work unit.
- Ability to operate computers, software, systems and standard office equipment required for performing essential functions, including data entry.
- Ability to establish and maintain effective working relationships with coworkers, contractors, customers, and the general public.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert heavy physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of significant weight (greater than 50 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors: Essential functions are performed primarily in underground locations, frequently exposed to heavy industrial equipment, noxious substances, raw sewage, activated sludge, biologically contaminated underground facilities, and the like.

The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Code:
Employee Group: Local 0184
FLSA Status: Non-Exempt

**METROPOLITAN DISTRICT COMMISSION
CLASSIFICATION DESCRIPTION**

CLASSIFICATION TITLE: STOCK SERVICES CREW LEADER

JOB SUMMARY

The purpose of this classification is to provide responsible utility stock services work. Work involves responsibility for timely and accurate issuance of materials, parts or tools for utility construction repair and maintenance. Duties include receiving, issuing and accounting for materials, parts and tools using District's electronic computerized systems. This position also has the responsibility for making difficult stock management decisions. This work requires that the employee have considerable knowledge, skill and ability in stocking operations and computerized record keeping. The position may be assigned to operate as a singular or remote function without direct leadership

ESSENTIAL FUNCTIONS

The following duties are illustrative of the classification and may not include all of the duties under the classification.

- Receives, stores, inventories, issues, and maintains electronic records on materials, parts or tools used in repair and maintenance of fleet, plant maintenance, utility systems or facility operations.
- Prepares reports and analyzes inventory control records. Enters data into electronic records for all items received and issued. Maintains accurate and timely inventory balances. Projects stock and inventory use and needs. Monitors and coordinates the entry of work orders into computerized systems. Updates and reconciles order and inventory records to ensure appropriate inventory stock levels. Assigns, oversees and corrects the work of a small work crew.
- Fills out forms on completed work assignments. Maintains electronic and computerized inventory and operational records. Prepares reports on stock use and needs. Coordinates purchasing procedures. Performs physical and cycle inventory reviews.
- Demonstrates work procedures. Cites work rules violations.
- Operates motor vehicle and stock moving equipment such as crane, front loader, backhoe and forklift. Operates a personal computer, and general office equipment as necessary to complete essential functions, including the use of word processing, spreadsheet, database, or other maintenance management system software. Uses all tools, equipment and materials responsibly and performs basic inspection and preventive maintenance prior to use.
- Performs physical and cycle inventories and runs inventory reports. Cleans and maintains stock storage area; maintains inventory labeling system. Performs related work as required.
- Canvasses vendors for needed stock items. Initiates and processes purchase requisitions and receiving materials. May drive to pick up stock or spare parts.

SUPERVISION RECEIVED

Works under the general direction of the Stock Services Supervisor.

MINIMUM QUALIFICATIONS

A high school diploma or the equivalent plus five (5) years of progressively responsible electronic computerized stock and inventory control experience, including some experience in a lead inventory control capacity, or an equivalent combination of education and qualifying experience substituting on a year-for-year basis.

KNOWLEDGE, SKILLS, AND ABILITIES

- Considerable knowledge of electronic and computerized stocking operations and record keeping methods, equipment and materials, including use of personal computer and pertinent software programs.
- Considerable knowledge of public administration principles and practices as applied to inventory records and crew operations reporting.
- Good ability to communicate orally and in writing and to lead a work crew.
- Good ability to make operational decisions within established procedures and to complete routine forms.
- Good ability to oversee the activities of an assigned work crew.
- Considerable ability to establish and maintain effective working relationships with coworkers, vendors, and contractors.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert moderate physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (under 50 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally and in writing.

Environmental Factors: Essential functions are performed primarily outdoors, frequently exposed to any or all of the following: various weather conditions, high or deep dangerous places, working near moving mechanical parts, risk of electric shock, vibration, fumes, airborne particles, chemicals, etc.

The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Code:
Employee Group: Local 0184
FLSA Status: Non-Exempt

CLASSIFICATION DESCRIPTION

CLASSIFICATION TITLE: STOCK SPECIALIST 1

JOB SUMMARY

The purpose of this classification is to provide responsible utility stock services work involving the receipt, recording and issuance of materials, parts or tools.

Work involves responsibility for timely and accurate issuance of materials, parts or tools. Duties include receiving, issuing and record keeping for materials, parts or tools. Performs data entry to maintain work orders and inventories. This position also has the responsibility for making standard stock services decisions in accordance with established procedures. This work requires that the employee have good knowledge, skill and ability in stocking operations and electronic record keeping.

ESSENTIAL FUNCTIONS

The following duties are illustrative of the classification and may not include all of the duties under the classification.

- Receives, stores, inventories, issues, and maintains records on materials used in repairing and maintaining infrastructure. Operates stock loading equipment in yard including a crane, forklift and front loader, as assigned. Maintains inventory records. Enters data into records for all stock received and issued.
- Receives, stores, inventories, issues, and maintains records on materials, parts, and tools used in the maintenance and repair of the equipment and buildings. Utilizes a computer to enter all work orders received and processed. Updates outstanding work orders and equipment maintenance history.
- Canvasses vendors for required stock items and spare parts. Initiates purchase requisitions.
- Operates stock loading equipment in yard including a crane, forklift and front loader, as assigned.
- Performs work in a safe manner and observes all safety procedures. Uses all tools, equipment and materials responsibly and performs basic inspection and preventive maintenance prior to use.
- Performs related work as required.

SUPERVISION RECEIVED

Works under the general direction of the Stock Services Superintendent.

MINIMUM QUALIFICATIONS

A high school diploma or the equivalent plus two (2) years of progressively responsible stock, stores, inventory, or receiving experience; or any equivalent combination of education, training and experience, substituting on a year-for-year basis, which provides the requisite knowledge, skills and abilities for this classification. Must have a valid driver's license.

KNOWLEDGE, SKILLS, AND ABILITIES

- Considerable knowledge of personal computer operation and related software.
- Good knowledge of the tools, equipment and methods of vehicle and equipment stock services.
- Good knowledge of the work standards and safety procedures in stock services.
- Considerable ability to perform stock services work safely, effectively and efficiently.
- Considerable ability to establish and maintain effective working relationships with coworkers and vendors.
- Considerable ability to follow oral and written instructions and to learn District procedures.
- Ability to communicate orally and in writing.
- Ability to fill out forms and charts.
- Knowledge of materials stocking operations and record keeping methods, equipment and materials.
- Skill in the operation of stock loading equipment including a crane and front loader.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert moderate physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (under 50 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally and in writing.

Environmental Factors: Essential functions are performed primarily outdoors, frequently exposed to any or all of the following: various weather conditions, high or deep dangerous places, working near moving mechanical parts, risk of electric shock, vibration, fumes, airborne particles, chemicals, etc.

The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Code:
Employee Group: Local 0184
FLSA Status: Non-Exempt

METROPOLITAN DISTRICT COMMISSION CLASSIFICATION DESCRIPTION

CLASSIFICATION TITLE: STOCK SPECIALIST 2

JOB SUMMARY

The purpose of this classification is to provide responsible utility stock services work involving the receipt, recording and issuance of materials, parts or tools. The position may be assigned to operate as a singular or remote function without direct leadership.

Work involves responsibility for timely and accurate issuance of materials, parts or tools. Duties include receiving, issuing and record keeping for materials, parts or tools. Performs data entry to maintain work orders and inventories. This position also has the responsibility for making standard stock services decisions in accordance with established procedures. This work requires that the employee have good knowledge, skill and ability in stocking operations and electronic record keeping.

ESSENTIAL FUNCTIONS

The following duties are illustrative of the classification and may not include all of the duties under the classification.

- Receives, stores, inventories, issues, and maintains electronic records on materials, parts or tools used in repair and maintenance of fleet, plant maintenance, utility systems or facility operations.
- Prepares various reports and records in the completion of work assignments: fills out forms on completed work assignments; maintains inventory records; enters data into electronic records for all stock received and issued to ensure inventory accuracy. Prepares reports on stock use and needs; enters work orders received and processed; updates outstanding work orders and equipment maintenance history; reviews work orders and issues required parts and tools.
- Operates motor vehicle and stock moving equipment such as crane, front loader, backhoe and forklift. Operates a personal computer, and general office equipment as necessary to complete essential functions, including the use of word processing, spreadsheet, database, or other maintenance management system software. Uses all tools, equipment and materials responsibly and performs basic inspection and preventive maintenance prior to use.
- Performs physical and cycle inventories and runs inventory reports. Cleans and maintains stock storage area; maintains inventory labeling system. Performs related work as required.
- Canvasses vendors for needed stock items. Initiates and processes purchase requisitions and receiving materials. May drive to pick up stock or spare parts.
- Performs work in a safe manner and observes all safety procedures.
- Oversees assistants, as necessary.
- Responds to emergencies as directed. Serves on-call as assigned

SUPERVISION RECEIVED

Works under the general direction of the Stock Services Supervisor.

MINIMUM QUALIFICATIONS

A high school diploma or the equivalent plus four (4) years of progressively responsible stock, stores, inventory, or receiving experience; or any equivalent

combination of education, training and experience, substituting on a year-for-year basis, which provides the requisite knowledge, skills and abilities for this classification. Must have a valid driver's license.

KNOWLEDGE, SKILLS, AND ABILITIES

- Considerable knowledge of personal computer operation and related software.
- Good knowledge of the tools, equipment and methods of vehicle and equipment stock services.
- Good knowledge of the work standards and safety procedures in stock services.
- Some skill in the use of power equipment in stock services.
- Considerable ability to perform stock services work safely, effectively and efficiently.
- Considerable ability to establish and maintain effective working relationships with coworkers and vendors.
- Considerable ability to follow oral and written instructions and to learn District procedures.
- Considerable ability to communicate orally and in writing.
- Good ability to fill out forms and charts.
- Knowledge of materials stocking operations and record keeping methods, equipment and materials.
- Skill in the operation of stock loading equipment including a crane and front loader.
- Ability to follow oral and written instructions and to learn District procedures. Ability to communicate orally.
- Ability to oversee the work of others.
- Ability to establish and maintain effective working relationships with coworkers and vendors.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert moderate physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (under 50 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally and in writing.

Environmental Factors: Essential functions are performed primarily outdoors, frequently exposed to any or all of the following: various weather conditions, high or deep dangerous places, working near moving mechanical parts, risk of electric shock, vibration, fumes, airborne particles, chemicals, etc.

The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Code:
Employee Group: Local 184
FLSA Status: Non-Exempt

METROPOLITAN DISTRICT COMMISSION CLASSIFICATION DESCRIPTION

CLASSIFICATION TITLE: UTILITY MAINTAINER 1

JOB SUMMARY

The purpose of this classification is to provide responsible utility maintenance and laboring work which may involve providing assistance operating sewer cleaning trucks and operating sewer cleaning equipment, repairing and installing pipelines using power equipment and tools, servicing and repairing hydrants and related assemblies or servicing and maintaining and repairing gates and related assemblies. Work involves responsibility for safe operation of utility maintenance equipment. Duties may include assisting in operation of rod, jet and camel trucks and cleaning and maintaining sewer lines and related facilities, the operation of gate trucks and various pneumatic excavation tools and pipe cutting equipment. This position also has the responsibility for making routine equipment operating decisions in accordance with established procedures. This work requires that the employee have some knowledge, skill and ability in sewer line maintenance, gate maintenance, hydrant maintenance or water and sewer pipe maintenance and repair.

ESSENTIAL FUNCTIONS

The following duties are illustrative of the classification and may not include all of the duties under the classification.

- Assists in operating rod, jet and camel trucks and a bucket machine to clean, clear and maintain sewer lines and related facilities. Operates equipment and performs manual labor to clean, clear, pump, and maintain sanitary and storm sewers, catch basins, siphons, flood gates, trunk lines, and manholes, and related facilities. Assists in inspecting sewer lines and investigating depressions and other problems. Assists in cleaning and pumping cellars. Clears rights-of-way and assists in conducting scumming and pumping operations at treatment plants, as assigned.
- Performs laboring work in support of gate crews or other maintenance operations, as assigned. Performs routine service and repair of gates and related assemblies. Operates, tests and inspects gates and related assemblies. Replaces worn or defective gate, regulator and relief valve parts.
- Locates gates and related assemblies and excavates and grades, as necessary. Investigates and-repairs stuffing box, gland and bonnet leaks. Installs spacers and frames to bring gate boxes and manholes up to grade.
- Reads and interprets parts diagrams, basic blueprints and sketches and Gate Books.
- Performs routine service and repair of hydrants and related assemblies. Operates, tests, inspects, flushes, and cleans hydrants. Replaces worn or defective hydrant parts. Locates hydrants and related assemblies. Investigates leaks, as assigned, and performs emergency shutdown operations during water system failures. Operates a two-way radio pickup truck to transport equipment and materials to the job site.
- Installs and joins pipe in trenches using a wide variety of power equipment and tools including cutters, wrenches, saws, tapping machines, caulkers, and burners. Excavates, shores and fills trenches and other working spaces using power equipment and tools and manual labor including the use of jackhammers, air shovels, paving breakers, tampers, shovels, and shoring boxes. Performs general laboring tasks in pipeline repair and installation including masonry, rigging, drilling, grading, and lifting and carrying.
- Performs work in a safe manner and observes all safety procedures.
- Uses all tools, equipment and materials responsibly and performs basic inspection of them prior to use.
- Responds to utility emergencies at any time of day or night, as directed. Serves on-call for emergencies, as assigned.

- Performs related work as required.

SUPERVISION RECEIVED

Works under the general direction of a crew leader or supervisor.

MINIMUM QUALIFICATIONS

A high school diploma or the equivalent plus one (1) year of water service or sewer line maintenance, or an equivalent combination of education and qualifying experience substituting on a year-for-year basis. Must have a valid Commercial Driver's License, Subclassification "B" with airbrake and tanker endorsements.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of water service maintenance and plumbing methods, equipment and materials.
- Some knowledge of the tools, equipment and methods of sewer line maintenance or related laboring work. Some knowledge of the work standards and safety procedures in sewer line maintenance, gate maintenance, hydrant maintenance or utility pipe repair.
- Knowledge of water service problems and their causes.
- Knowledge of public administration principles and practices as applied to customer service maintenance.
- Knowledge in the use of tools and power equipment in utility line maintenance.
- Skill in basic computer operations.
- Ability to communicate orally and some writing ability.
- Ability to establish and maintain effective working relationships with coworkers, vendors, contractors, customers, and the general public.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert moderate physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (under 50 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally and in writing.

Environmental Factors: Essential functions are performed primarily outdoors, frequently exposed to any or all of the following: various weather conditions, high or deep dangerous places, working near moving mechanical parts, risk of electric shock, vibration, fumes, airborne particles, chemicals, etc.

The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Code:
Employee Group: Local 184
FLSA Status: Non-Exempt

METROPOLITAN DISTRICT COMMISSION CLASSIFICATION DESCRIPTION

CLASSIFICATION TITLE: UTILITY MAINTAINER 2

JOB SUMMARY

The purpose of this classification is to provide responsible utility maintenance and laboring work which may involve operating compressor trucks with air-driven excavation and cutting equipment, maintaining and installing residential, commercial and industrial water meters with consumption read technology, investigating and resolving various customer complaints and issues and servicing and maintaining and repairing gates, hydrants and related assemblies.

Work involves responsibility for safe operation of utility maintenance equipment. Duties may include the operation of gate trucks and various pneumatic excavation tools and pipe cutting equipment, the installation of water meters with consumption collecting read technologies and the investigation of all types of customer concerns and complaints. This position also has the responsibility for making routine equipment operating decisions in accordance with established procedures. This work requires that the employee have some knowledge, skill and ability in water and sewer line maintenance, gate maintenance, hydrant maintenance and meter installation.

ESSENTIAL FUNCTIONS

The following duties are illustrative of the classification and may not include all of the duties under the classification.

- Performs laboring work in support of gate crews or other maintenance operations, as assigned. Performs routine service and repair of gates and

related assemblies. Operates, tests and inspects gates and related assemblies. Replaces worn or defective gate, regulator and relief valve parts.

- Locates gates and related assemblies and excavates and grades, as necessary. Investigates and-repairs stuffing box, gland and bonnet leaks. Installs spacers and frames to bring gate boxes and manholes up to grade. Reads and interprets parts diagrams, basic blueprints and sketches and Gate Books.
- Performs routine service and repair of hydrants and related assemblies. Operates, tests, inspects, flushes, and cleans hydrants. Replaces worn or defective hydrant parts. Locates hydrants and related assemblies. Investigates leaks, as assigned, and performs emergency shutdown operations during water system failures. Operates a two-way radio pickup truck to transport equipment and materials to the job site.
- Responds first to reported system emergencies. Investigates water service leaks, blockages and related problems and determines responsibility for correction. Confers with customers about District repair policies and referral resources. Determines whether repairs can be made alone or if assistance is needed.
- Removes and replaces or repairs or assists in removing and replacing or repairing water meters, plumbing or appliances, as determined in the investigation. Works in residences, commercial and industrial premises, and in pits and vaults. Installs pressure and meter recorders. Inspects and flushes hydrants and gates. Services and repairs hydrants and related assemblies. Replaces worn or defective parts. Operates, tests, inspects, flushes, and cleans hydrants. Oversees the work of any assigned assistant in the performance of hydrant and related assembly service and repair.
- Locates hydrants and related assemblies. Investigates leaks and performs emergency shut-down operations during water system failures. Operates a power gate machine to shut down and open large mains and gates. Performs pipe repairs. May operate a dump truck in emergencies, as assigned.
- Performs work in a safe manner and observes all safety procedures.
- Uses all tools, equipment and materials responsibly and performs basic inspection of them prior to use.

- Responds to utility emergencies at any time of day or night, as directed. Serves on-call for emergencies, as assigned.
- Performs related work as required.

SUPERVISION RECEIVED

Works under the general direction of a crew leader or supervisor.

MINIMUM QUALIFICATIONS

A high school diploma or the equivalent plus two (2) years of progressively responsible experience in water service maintenance and plumbing, or an equivalent combination of education and qualifying experience substituting on a year-for-year basis. Must have a valid Commercial Driver's License, Subclassification "B" with airbrake endorsement.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of water service maintenance and plumbing methods, equipment and materials.
- Some knowledge of the tools, equipment and methods of sewer line maintenance or related laboring work. Some knowledge of the work standards and safety procedures in sewer line maintenance, gate maintenance, hydrant maintenance or utility pipe repair.
- Knowledge of water service problems and their causes.
- Knowledge of public administration principles and practices as applied to customer service maintenance.
- Knowledge in the use of tools and power equipment in utility line maintenance.
- Skill in basic computer operations.
- Ability to communicate orally and to lead a work assistant; some writing ability.
- Ability to establish and maintain effective working relationships with coworkers, vendors, contractors, customers, and the general public.
- Knowledge of the tools, equipment and methods of sewer line maintenance or related laboring work. Some knowledge of the work standards and safety procedures in sewer line maintenance, gate maintenance, hydrant maintenance or utility pipe repair.

- Good skill in the use of the hand tools and power equipment in utility line maintenance or related laboring work.
- Good ability to perform utility line maintenance or related laboring work safely, effectively and efficiently. Good ability to follow oral instructions and to learn District procedures. Good ability to establish and maintain effective working relationships with coworkers.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert moderate physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (under 50 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally and in writing.

Environmental Factors: Essential functions are performed primarily outdoors, frequently exposed to any or all of the following: various weather conditions, high or deep dangerous places, working near moving mechanical parts, risk of electric shock, vibration, fumes, airborne particles, chemicals, etc.

The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Code: 37232
Employee Group: Local 1026
FLSA Status: Non-Exempt

METROPOLITAN DISTRICT COMMISSION CLASSIFICATION DESCRIPTION

CLASSIFICATION TITLE: VEHICLE & EQUIPMENT MECHANIC

JOB SUMMARY

This is very responsible vehicle and equipment repair work involving mechanical repairs to a wide variety of vehicles and rolling and stationary equipment including heavy construction equipment and various types of smaller power equipment. Work includes the overhauling and repairing of riding and walking mowers, generators,

chain saws, sanders, power take off engines, outboard motors, pumps, sweepers, and related equipment.

Work involves responsibility for safe and effective repair of a wide variety of vehicles and equipment. Duties include overhauling drive train and control components, repairing mechanical, electrical, hydraulic, and pneumatic systems, and repairing frames and sheet metal. This position also has the responsibility for making difficult vehicle and equipment and maintenance technical decisions in accordance with established procedure. This work requires that the employee have considerable knowledge, skill and ability in vehicle and equipment repair and small equipment repair, rebuilding and maintenance.

ESSENTIAL FUNCTIONS

The following duties are illustrative of the classification and may not include all of the duties under the classification.

- Identifies vehicle and equipment malfunctions and determines corrective actions to be taken through tests. Tests vehicles and equipment after repairs. Repairs or overhauls engines, transmissions, gear trains, differentials, steering systems, brake systems, clutch systems, fuel systems, suspension systems, cooling systems, electrical systems, power takeoffs, hydraulic and pneumatic lifts and controls, and related components. Performs vehicle and equipment maintenance. Reads and interprets service manuals and work orders. Repairs frames, sheet metal and stock as assigned.
- Repairs brakes, clutches, exhausts, electrical wiring, and related components, as assigned. Tunes engines. Performs safety inspections and routine and preventive maintenance. Makes road calls on immobile vehicles and equipment and makes emergency repairs.
- Repairs or overhauls a very large number of two and four cycle smallbore engines, large and small diesel engines, and related transmissions, differentials, gear trains, and other systems. Repairs portable and stationary equipment and power tools at a variety of District facilities including treatment plants, reservoirs and solid waste facilities. Identifies equipment malfunctions and determines corrective actions to be taken through tests. Tests equipment after repairs. Maintains a large inventory of small engine parts and records. Contacts vendors for supplies and prices of parts. Fills out purchase requisitions and stocks and issues parts.
- Lubricates vehicles, checks and changes fluids and filters on a wide variety of vehicles and equipment, or rotates, changes, balances, and repairs a wide variety of tires and tubes, as assigned.
- Fills out job or shift report forms, as assigned. Performs work of lower classifications, as necessary. Performs related work as required.

SUPERVISION RECEIVED

Works under the general supervision of the Fleet Supervisor or Fleet Superintendent.

MINIMUM QUALIFICATIONS

A high school diploma or the equivalent plus four years of experience in vehicle and equipment maintenance, or an equivalent combination of education and qualifying experience substituting on a year-for-year basis.

SPECIAL REQUIREMENTS:

Must have a valid Commercial Driver's License sub-classification "A" or "B" with air brake endorsement, as necessary.

KNOWLEDGE, SKILLS, AND ABILITIES

- Considerable knowledge of the tools, equipment, and methods of vehicle and equipment overhaul and repair. Considerable knowledge of the work standards and safety procedures in vehicle and equipment overhaul and repair.
- Considerable skill in the use of mechanics tools and special diagnostic equipment and tools. Considerable ability to perform vehicle and equipment overhaul and repair safely, effectively and efficiently.
- Considerable ability to follow oral and written instructions and to learn District procedures. Good ability to communicate orally. Good ability to fill out forms and charts. Considerable ability to establish and maintain effective working relationships with coworkers and vendors.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert moderate physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (under 50 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally and in writing.

Environmental Factors: Essential functions are performed primarily in an indoor, shop, laboratory, or office environment with occasional fieldwork that may involve exposure to various weather conditions, atmospheric conditions, hazards, noises, etc.

The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and

Code:
Employee Group: Local 184
FLSA Status: Non-Exempt

**METROPOLITAN DISTRICT COMMISSION
CLASSIFICATION DESCRIPTION**

CLASSIFICATION TITLE: WATER POLLUTION CONTROL PLANT OPERATOR 1

JOB SUMMARY

This very responsible position is specialized in all unit processes of water pollution control plant operations, maintenance and process control and oversight. Responsibilities include unit processes such as preliminary treatment, primary treatment, secondary treatment, chlorine/Ultraviolet disinfection solids processing, solids receiving, thickening (both gravity and dissolved air floatation), dewatering, wet weather, heat recovery /electrical production and all associated equipment. Work involves responsibility for safe and efficient operations of aforementioned assigned processes. This position has responsibility for implementing operational changes and recommending process control adjustments in all areas of the facilities in accordance with established procedures. The position requires the ability to work varying overtime assignments, including stand-by assignments and nights, weekends and holidays (Satellite Plants, On Call as assigned)

ESSENTIAL FUNCTIONS

The following duties are illustrative of the classification and may not include all of the duties under the classification.

- Inspects and operates all treatment plant equipment to ensure proper functioning, makes adjustments to operating equipment, reports the need for major or specialized repairs to equipment, machinery and electrical and control systems, assists specialized trades personnel in making major and/or highly technical repairs to equipment, machinery and systems. Performs preventative, predictive and corrective maintenance and assists maintenance in performing repairs.
- Gathers information for input into the Supervisory Control and Data Acquisition System (SCADA), Hach WIMS and other data and computerized control systems.

- Operates all wastewater treatment equipment, machinery and facilities by using manual, electronic and computer control systems to regulate and control processes.
- Assists in training and development by demonstrating effective operating procedure and technique and may help disseminate training material.
- Monitors gauges, meters, charts, graphs and operates pumps, valves, electric motors, adjusting related equipment to operational needs.
- Interprets data and trends and applies standard operating procedures to recommend appropriate process control decisions
- Receives chemical shipments; monitors unloading process and records into inventory; checks chemical alarms and feed systems for leaks. Determines proper dosages of polymer, coagulants and odor control chemicals and implements operational changes to treatment processes based upon testing and knowledge of current system conditions and standard operating procedures.
- Collects wastewater samples and performs laboratory tests associated with process and permit requirements; cleans tanks and maintain buildings and grounds.
- Understands and operates all processes including incineration, waste heat recovery and electrical generation, chemical and ultraviolet disinfection, including cleaning and replacing ultraviolet lamps.
- Monitors collection system for real time control strategy and conveyance tunnel operation (pending). Operates plant wet weather treatment systems to optimize plant and collection system.
- Performs work in a safe manner and observes all safety procedures, including the use of personal protective equipment. Performs work or lower classifications, as necessary.
- Uses all tools, equipment and materials responsibly, performs inspections. Responds to emergencies as directed at any time of day or night.
- Observes and accurately reports plant process and equipment problems. Completes job or shift report forms, as assigned. Performs basic

mathematical, statistical, geometric and algebraic calculations common to treatment quantification and laboratory analysis. Operates personal computers with the ability to apply and use various processing software programs.

SUPERVISION RECEIVED

Works under the general direction of a plant or shift supervisor or crew leader.

MINIMUM QUALIFICATIONS

A high school diploma or the equivalent plus one year of experience in water pollution control plant operations.

Must have a valid Connecticut Class 1 Water Pollution Control Plant Operator's Certificate and maintain such certification in good standing. Effective working experience with Windows Office Software. Experience in SAP and Hach WIMS is desirable. Ability to work with SCADA systems for effective process monitoring.

Must possess a valid driver's license.

KNOWLEDGE, SKILLS, AND ABILITIES

- Considerable contemporary knowledge of principles and practices of all wastewater treatment processes for both liquid (BNR and wet weather) and solids treatment, odor control, incineration, waste heat recovery/electrical production, including specific chemical and biological processes and sampling and testing applied in wastewater treatment.
- Considerable knowledge skill and ability in applying safety procedures in all wastewater treatment operations, plant, grounds and equipment maintenance, including waste heat recovery and electrical generation production.
- Considerable knowledge in using and applying the terminology, symbols and standard abbreviations used in wastewater treatment and the reading of technical drawings.
- Considerable knowledge and skill to work independently, exercising sound judgment. Considerable ability in following oral and written instructions and procedures. Considerable oral and written communicative skills, including the effective completion of written forms and records, the timely and accurate preparation of reports, the electronic entry of data and information and the communication through electronic mail.

- Effective knowledge of Federal, State and Local legal and regulatory requirement related to the operation of wastewater treatment processes, including NPDES and air permits.
- Effective knowledge and ability in utilizing computer systems for data entry and process optimization. Capability to maintain data and information and to retrieve operational and equipment information.
- Effective ability with the use of small hand tools. Considerable ability to establish and maintain effective working relationships with coworkers.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert heavy physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of significant weight (greater than 50 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors: Essential functions are performed primarily outdoors, frequently exposed to any or all of the following: various weather conditions, high or deep dangerous places, working near moving mechanical parts, risk of electric shock, vibration, fumes, airborne particles, chemicals, etc.

The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Code:
Employee Group: Local 184
FLSA Status: Non-Exempt

METROPOLITAN DISTRICT COMMISSION CLASSIFICATION DESCRIPTION

CLASSIFICATION TITLE: WATER POLLUTION CONTROL PLANT OPERATOR 2

JOB SUMMARY

This very responsible position is specialized in all unit processes of water pollution control plant operations, maintenance and process control and oversight. Responsibilities include unit processes such as preliminary treatment, primary

treatment, secondary treatment, chlorine/Ultraviolet disinfection solids processing, solids receiving, thickening (both gravity and dissolved air floatation), dewatering, wet weather, heat recovery /electrical production and all associated equipment.

Work involves responsibility for safe and efficient operations of aforementioned assigned processes. This position has responsibility for implementing operational changes and recommending process control adjustments in all areas of the facilities in accordance with established procedures. The position requires the ability to work varying overtime assignments, including stand-by assignments and nights, weekends and holidays (Satellite Plants On Call as assigned).

ESSENTIAL FUNCTIONS

The following duties are illustrative of the classification and may not include all of the duties under the classification.

- Inspects and operates all treatment plant equipment to ensure proper functioning, makes adjustments to operating equipment, reports the need for major or specialized repairs to equipment, machinery and electrical and control systems, assists specialized trades personnel in making major and/or highly technical repairs to equipment, machinery and systems. Performs preventative, predictive and corrective maintenance and assists maintenance in performing repairs.
- Gathers information for input into the Supervisory Control and Data Acquisition System (SCADA), Hach WIMS and other data and computerized control systems.
- Operates all wastewater treatment equipment, machinery and facilities by using manual, electronic and computer control systems to regulate and control processes.
- Assists in training and development by demonstrating effective operating procedure and technique and may help disseminate training material.
- Monitors gauges, meters, charts, graphs and operates pumps, valves, electric motors, adjusting related equipment to operational needs.
- Interprets data and trends and applies standard operating procedures to recommend appropriate process control decisions
- Receives chemical shipments; monitors unloading process and records into inventory; checks chemical alarms and feed systems for leaks. Determines proper dosages of polymer, coagulants and odor control chemicals, and implements operational changes to treatment processes based upon testing and knowledge of current system conditions and standard operating procedures.

- Collects wastewater samples and performs laboratory tests associated with process and permit requirements; cleans tanks and maintain buildings and grounds.
- Understands and operates all processes including incineration, waste heat recovery and electrical generation, chemical and ultraviolet disinfection, including cleaning and replacing ultraviolet lamps.
- Monitors collection system for real time control strategy and conveyance tunnel operation (pending). Operates plant wet weather treatment systems to optimize plant and collection system.
- Performs work in a safe manner and observes all safety procedures, including the use of personal protective equipment. Performs work or lower classifications, as necessary.
- Uses all tools, equipment and materials responsibly, performs inspections. Responds to emergencies as directed at any time of day or night.
- Observes and accurately reports plant process and equipment problems. Completes job or shift report forms, as assigned. Performs basic mathematical, statistical, geometric and algebraic calculations common to treatment quantification and laboratory analysis. Operates personal computers with the ability to apply and use various processing software programs.

SUPERVISION RECEIVED

Works under the general direction of a plant or shift supervisor or crew leader.

MINIMUM QUALIFICATIONS

A high school diploma or the equivalent plus three years of experience in water pollution control plant operations. Post-high school education may be substituted for up to a maximum of one and one-half years (50%) of the experience required (using 45 CEU's as being equivalent to one year of full time post-high school education).

Must have a valid Connecticut Class 2 Water Pollution Control Plant Operator's Certificate and maintain such certification in good standing. Effective working experience with Windows Office Software. Experience in SAP and Hach WIMS is desirable. Ability to work with SCADA systems for effective process monitoring.

Must possess a valid driver's license.

KNOWLEDGE, SKILLS, AND ABILITIES

- Considerable contemporary knowledge of principles and practices of all wastewater treatment processes for both liquid (BNR and wet weather) and solids treatment, odor control, incineration, waste heat recovery/electrical production, including specific chemical and biological processes and sampling and testing applied in wastewater treatment.
- Considerable knowledge skill and ability in applying safety procedures in all wastewater treatment operations, plant, grounds and equipment maintenance, including waste heat recovery and electrical generation production.
- Considerable knowledge in using and applying the terminology, symbols and standard abbreviations used in wastewater treatment and the reading of technical drawings.
- Considerable knowledge and skill to work independently, exercising sound judgment. Considerable ability in following oral and written instructions and procedures. Considerable oral and written communicative skills, including the effective completion of written forms and records, the timely and accurate preparation of reports, the electronic entry of data and information and the communication through electronic mail.
- Effective knowledge of Federal, State and Local legal and regulatory requirement related to the operation of wastewater treatment processes, including NPDES and air permits.
- Effective knowledge and ability in utilizing computer systems for data entry and process optimization. Capability to maintain data and information and to retrieve operational and equipment information.
- Effective ability with the use of small hand tools. Considerable ability to establish and maintain effective working relationships with coworkers.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert heavy physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of significant weight (greater than 50 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors: Essential functions are performed primarily outdoors, frequently exposed to any or all of the following: various weather conditions, high or deep dangerous places, working near moving mechanical parts, risk of electric shock, vibration, fumes, airborne particles, chemicals, etc.

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On motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted by unanimous vote of those present

**COMMITTEE ON MDC GOVERNMENT
APPOINTMENT OF LEGISLATIVE CONSULTANTS**

From: Committee on MDC Government

To: District Board

January 11, 2016

Over the past several years, the firms of Doyle, D'Amore & Balducci and Capitol Strategies Group, LLC have provided exemplary service in the area of governmental relations. Based upon their collective past performance, and to maintain a level of continuity within the District's legislative and administrative lobbying activities, District staff recommends the reappointment of Doyle, D'Amore & Balducci and Capitol Strategies Group, LLC to represent the District during the 2015 legislative session. The terms of their respective appointments would be from January 1, 2016 through December 31, 2016.

Furthermore, in the event the Committee on MDC Government forwards the appointments to the District Board, District staff recommends that the annual fee for each lobbyist firm remain \$25,000.00, for a total of \$50,000.00. Payments would be prorated over a 12-month period, commencing January 2016.

At a meeting of the Committee on MDC Government on January 11, 2016, it was:

Voted: That the Committee on MDC Government recommends to the District Board passage of the following resolution:

Resolved: That the firms of Doyle, D'Amore & Balducci and Capitol Strategies Group, LLC be retained to perform lobbying services for a period commencing on January 1, 2016 and terminating on December 31, 2016, for a fee of \$25,000.00 each, totaling \$50,000.00, to be prorated over a twelve-month period, subject to the execution of a written agreement prepared and approved by District Counsel as to form and content, reflecting the scope of services, reporting requirements and such other terms and conditions as District Counsel may specify.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Marotta and duly seconded, the report was received and resolution adopted by unanimous vote of those present

Commissioner Kronen left the meeting at 6:49 P.M.

**BUREAU OF PUBLIC WORKS
CONDEMNATION PROCEEDINGS AGAINST 365 MAPLE STREET,
WETHERSFIELD CT IN FURTHERANCE WITH THE CLEAN WATER PROJECT**

From: Bureau of Public Works

To: District Board

January 11, 2016

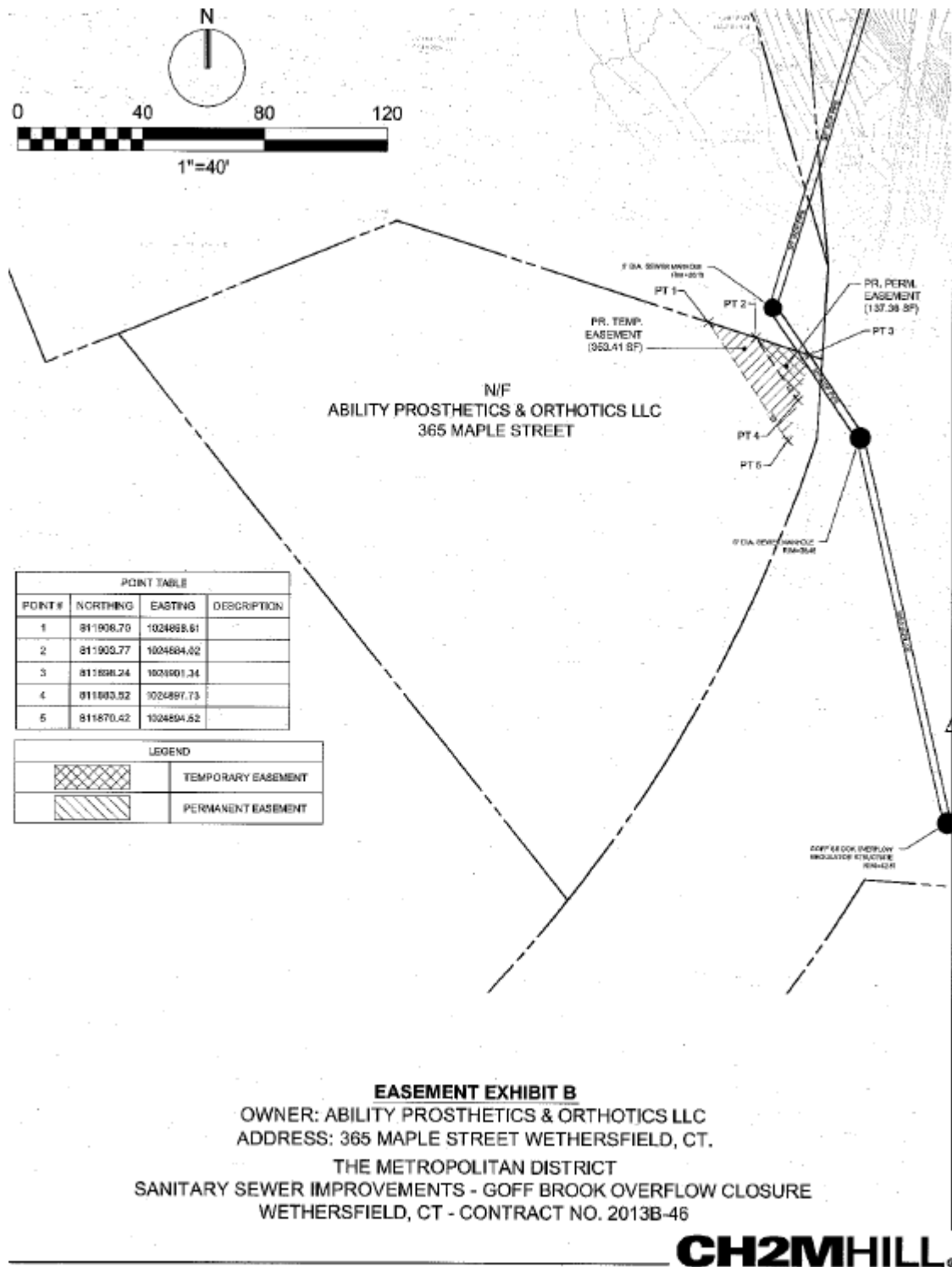
At a meeting of the Bureau of Public Works held on January 11, 2016, it was:

Resolved that, pursuant to Conn. Gen. Stat. § 48-12, and Sections 1-1, 1-2f and 1-4 of the Metropolitan District Charter, the Board of Commissioners of the Metropolitan District hereby authorizes District staff to proceed with the condemnation proceeding to obtain an approximately 353 square foot temporary easement and approximately 137 square foot permanent easement on a portion of the property owned by Maher Kasabji and Zorica Englehardt located at 365 Maple Street, Wethersfield, Connecticut, as more particularly set forth in the attached map. Said easements are necessary for the installation, use, maintenance and repair of a sanitary sewer within Maple Street, Wethersfield, Connecticut in furtherance of the Clean Water Project and particularly the Goff Brook Overflow Closure Project.

The amount of compensation to be awarded pursuant to said condemnation proceeding shall be the average value of the property rights acquired, as independently determined by two Connecticut licensed appraisers.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk



*On motion made by Commissioner Adil and duly seconded,
 the report was received and resolution adopted by
 unanimous vote of those present*

**BUREAU OF PUBLIC WORKS
CONDEMNATION PROCEEDINGS AGAINST 311-353 MAPLE STREET,
WETHERSFIELD CT IN FURTHERANCE WITH THE CLEAN WATER PROJECT**

From: Bureau of Public Works

To: District Board

January 11, 2016

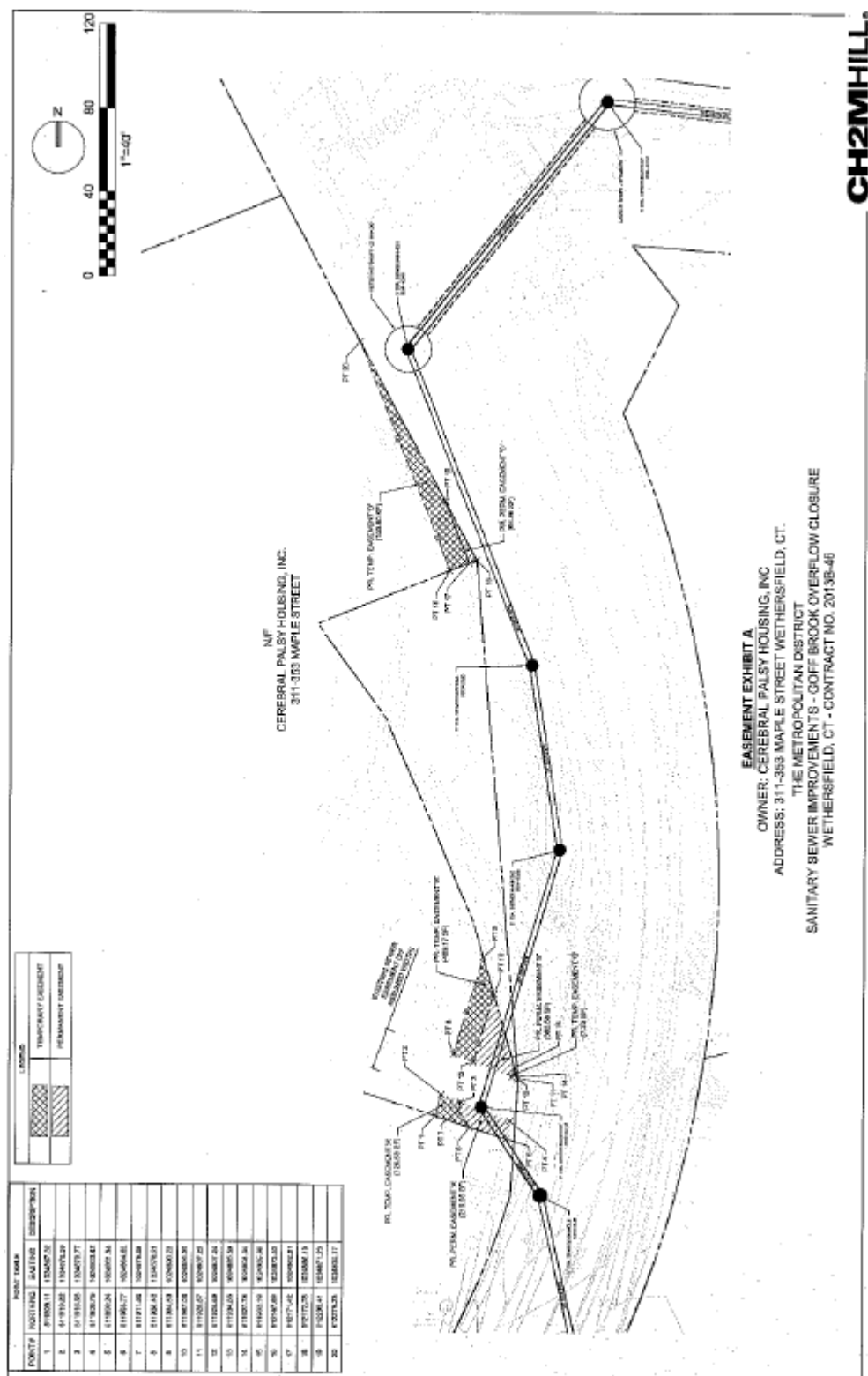
At a meeting of the Bureau of Public Works held on January 11, 2016, it was:

Resolved that, pursuant to Conn. Gen. Stat. § 48-12, and Sections 1-1, 1-2f and 1-4 of the Metropolitan District Charter, the Board of Commissioners of the Metropolitan District hereby authorizes District staff to proceed with the condemnation proceeding to obtain approximately 1,283 square feet of temporary easements and approximately 656 square feet of permanent easements on a portion of property owned by Cerebral Palsy Housing, Inc. and located at 311-353 Maple Street, Wethersfield, Connecticut, as more particularly set forth in the attached map. Said easements are necessary for the installation, use, maintenance and repair of a sanitary sewer within Maple Street, Wethersfield, Connecticut in furtherance of the Clean Water Project and particularly the Goff Brook Overflow Closure Project.

The amount of compensation to be awarded pursuant to said condemnation proceeding shall be the average value of the property rights acquired, as independently determined by two Connecticut licensed appraisers.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk



On motion made by Commissioner Adil and duly seconded, the report was received and resolution adopted by unanimous vote of those present

ADJOURNMENT

The meeting was adjourned at 6:53 P.M.

ATTEST:

A handwritten signature in black ink, appearing to read "John Mirtle".

John S. Mirtle, Esq.
District Clerk

February 17, 2016

Date of Approval

**THE METROPOLITAN DISTRICT COMMISSION
SPECIAL MEETING**

555 Main Street
Hartford, Connecticut 06103
Wednesday, February 17, 2016

Present: Commissioners Andrew Adil, Daniel Camilliere, Donald M. Currey, Timothy Curtis, William A. DiBella, Matthew B. Galligan, Allen Hoffman, Jean Holloway, Joseph Klett, Kathleen J. Kowalyszyn, Joseph H. Kronen, Maureen Magnan, Mark A. Pappa, Hector Rivera, Pasquale J. Salemi, Raymond Sweezy and Richard W. Vicino (17)

Absent: Commissioners Luis Caban, Mary Anne Charron, Janice Flemming, William P. Horan, Sandra Johnson, Byron Lester, Alphonse Marotta, James S. Needham, J. Lawrence Price, Kennard Ray, Helene Shay, Michael Solomonides, Michael A. Toppi and Special Representative Michael Carrier (14)

Also

Present: Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
John S. Mirtle, District Clerk
Rob Constable, Director of Finance
Sue Negrelli, Director of Engineering
Stanley Pokora, Manager of Treasury
Robert Schwarm, Director of Information Technology
Kelly Shane, Director of Procurement
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

The meeting was called to order by Chairman DiBella at 5:38 PM

ROLL CALL AND QUORUM

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

Kim Green, West Hartford resident, spoke against a proposed Niagara water bottling plant in Bloomfield, CT and asked the Board of Commissioners to table agenda item #8B, CEO Contract Renewal.

Sue Farrell, West Hartford resident, spoke against a proposed Niagara water bottling plant in Bloomfield, CT and asked the Board of Commissioners to table agenda item #8B, CEO Contract Renewal.

Mary Fay, West Hartford resident, expressed her support for, and agreement with Kim Green.

Dave Pauluk, West Hartford resident, spoke against a proposed Niagara water bottling plant in Bloomfield, CT and asked the Board of Commissioners to table agenda item #8B, CEO Contract Renewal.

APPROVAL OF MINUTES

On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of January 11, 2016 were approved.

REPORT FROM DISTRICT CHAIRMAN

William A. DiBella, District Chairman, announced that the Water Bureau will hold a meeting on February 24th at 5:00PM at the MDC Training Center, 125 Maxim Road in Hartford to address the public citizens' concerns and questions regarding a proposed Niagara water bottling plant in Bloomfield, CT.

REPORT FROM CHIEF EXECUTIVE OFFICER

Scott Jellison, Chief Executive Officer presented the monthly CEO Report

**PERSONNEL, PENSION AND INSURANCE COMMITTEE
PETITION FOR DISABILITY RETIREMENT**

To: District Board

From: Personnel, Pension and Insurance Committee February 17, 2016

Pursuant to Section G 1 b. of the General Ordinances, we are recommending that the Personnel, Pension and Insurance Committee approve a Disability Retirement effective August 1, 2015, for Mr. Leon Wang. We have received the employee's written petition for consideration under the Disability Retirement provision. The employee's doctors have provided adequate medical information to support the condition that the employee is permanently disabled and cannot engage

in any gainful occupation or employment. The medical condition was confirmed by the District's doctor.

A thorough review of this petition was conducted prior to advancing this recommendation for action.

Therefore, staff is recommending that the employee's petition for disability retirement be approved by this Committee.

At a meeting of the Personnel, Pension and Insurance Committee held on February 17, 2016, it was:

VOTED: That the Personnel Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That effective March 1, 2016, Mr. Leon Wang shall be approved for a Disability Retirement pursuant to the terms and conditions of the General Ordinances of the Metropolitan District Commission.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted by unanimous vote of those present

**PERSONNEL, PENSION AND INSURANCE COMMITTEE
RENEWAL OF CEO CONTRACT**

EXECUTIVE SESSION

At 6:09 P.M., Chairman DiBella requested an executive session to discuss the CEO Contract.

On motion made by Commissioner Sweezy and duly seconded, the Personnel, Pension & Insurance Committee entered into executive session to discuss the CEO Contract.

Those in attendance during the executive session:

Commissioners Andrew Adil, Daniel Camilliere, Donald M. Currey, Timothy Curtis, William A. DiBella, Matthew B. Galligan, Allen Hoffman, Jean Holloway, Joseph Klett, Kathleen J. Kowalyshyn, Joseph H. Kronen, Maureen Magnan, Mark A. Pappa,

Hector Rivera, Pasquale J. Salemi, Raymond Sweezy and Richard W. Vicino;
Attorneys Christopher R. Stone and R. Bartley Halloran

RECONVENE

At 6:21 P.M., Chairman DiBella requested to come out of executive session and on motion made by Commissioner Adil and duly seconded, the Committee came out of executive session and reconvened. No formal action was taken.

To: District Board

From: Personnel, Pension and Insurance Committee February 17, 2016

At a meeting of the Personnel, Pension and Insurance Committee held on February 17, 2016, it was:

RESOLVED:

The Personnel, Pension and insurance Committee of the Metropolitan District hereby recommends to the District Board that said Board approve and authorize the District Chairman to execute, on its behalf, the First Amendment to Employment Contract amending the Employment Contract dated February 1, 2015 by and between the District and its Chief Executive Officer, Scott W. Jellison, as attached hereto and incorporated by reference herein.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

FIRST AMENDMENT TO EMPLOYMENT CONTRACT

This First Amendment, as specifically provided for herein, to a certain Employment Contract dated February 1, 2015, by and between the Metropolitan District, a specially chartered municipal corporation with offices located at 555 Main Street, Hartford, Connecticut ("District"), acting herein through its Chairman William A. DiBella, duly authorized by resolution of the District at its meeting of _____, 2016, and Scott W. Jellison, Chief Executive Officer of the District ("CEO") provides as follows:

WHEREAS, by agreement dated February 1, 2015, the District and CEO entered into an employment agreement ("Employment Contract") whereby the District hired the CEO to serve as the chief executive officer of the District from February 1, 2015 through January 31, 2016, subject to certain terms, conditions and undertakings as provided therein; and

WHEREAS, the District and CEO desire to amend the Employment Contract to extend its term and modify the compensation provision as it relates to the number of years of credited service included in the CEO's District pension;

NOW THEREFORE, in exchange for the mutual undertakings and obligation set forth herein, and for other valuable consideration, the District and the CEO hereby agree to modify the Employment Contract as follows:

1. Effective January 1, 2016, Section 3 of this Employment Contract is deleted, and replaced with the following:
 3. **Term**: The term of this Agreement shall commence on January 1, 2016 and shall terminate on December 31, 2018, unless sooner terminated pursuant to Paragraph 7 below. Further, on each anniversary date of the term of this Agreement, and absent

contrary action by the Board of Commissioners of the District (District Board) prior to December 31st of each contract year, the term of this Agreement shall be extended for an additional year; as such, absent contrary action by the District Board, upon each anniversary date, the term of this Agreement shall be three (3) years.

2. **Effective January 1, 2016, Section 4 of this Employment Agreement is deleted, and replaced with the following:**

4. **Compensation:**

- a. For services rendered by the CEO under this Agreement, the CEO shall be compensated at an annual salary of \$301,394.07, payable on a weekly basis in arrears and subject to all payroll deductions required by law. Nothing in this Agreement shall be construed as requiring increases to CEO's salary during the term of this Agreement or any extension or renewal thereof. Notwithstanding the foregoing, the CEO's salary shall be increased by any cost of living adjustment authorized by the District Board during the term of this Agreement for other executive level staff of the District.

During the term of this Agreement, the CEO may be reimbursed for reasonable and authorized business expenses incurred in connection with his employment, as approved by the District and subject to such requirements with respect to substantiation and documentation as may be specified by the District or the Internal Revenue Service.

- b. As additional compensation, and subject to the limitations set forth below, the District shall credit the CEO with one (1) additional year of credited service for each year of credited service he earns on or after January 1, 2015, up to a maximum of ten (10) additional years of credited service ("Additional Years of Credited Service"). On or before March 1, 2016, the District shall amend the District's retirement plan to

incorporate such provisions as are necessary to effectuate this aspect of the CEO's compensation.

Notwithstanding the vesting provisions of the retirement plan, if either of the following events occurs on or before December 31, 2024, then: (i) the portion of the accrued benefit of the CEO under the retirement plan which is attributable to the Additional Years of Credited Service credited to the CEO under the preceding paragraph shall be forfeited; and (ii) the Additional Years of Credited Service credited to the CEO under the preceding paragraph shall not be taken into account for purposes of determining whether the sum of his age and years of credited service for purposes of the "Rule of 85" definition of normal retirement date under the retirement plan equals eighty-five (85):

- (i) the CEO voluntarily elects to terminate his employment by providing the District with at least one hundred (100) calendar days' prior notice of termination, as permitted by Section 7(A)(i) of the Employment Contract; or
- (ii) the District terminates the CEO for "just cause" (as defined in Section 7(B) of the Employment Contract), as permitted by Section 7(A)(iii) of the Employment Contract.

However, notwithstanding the provisions of this subsection (b) relating to the forfeiture of the portion of the accrued benefit of the CEO which is attributable to the Additional Years of Credited Service credited to the CEO under this subsection (b), such portion of his accrued benefit which is accrued to the date of his sixty-fifth (65th) birthday shall become vested and nonforfeitable upon such date, as required by the terms of the retirement plan. In addition, upon the termination or partial termination of the retirement

plan or the complete discontinuance of contributions to the retirement plan, the portion of the accrued benefit of the CEO which is attributable to the Additional Years of Credited Service credited to the CEO under this subsection (b) and which is accrued to the date of such termination or partial termination or complete discontinuance of contributions shall become vested and nonforfeitable, to the extent funded as of such date, as required by the terms of the retirement plan.

In all other respects, unless specifically modified herein, the Employment Agreement, and terms and conditions set forth therein, remain in full force and effect.

In witness hereof, the parties have hereunto signed this Agreement this ____ day of _____, 2016.

The Metropolitan District

William A. DiBella

Scott W. Jellison

Approved as to form and content:

R. Bartley Halloran, Esq.
District Counsel
Dated: _____

On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted by unanimous vote of those present

**JOB CLASSIFICATION REVISION
BILLING ANALYST**

To: District Board

February 17, 2016

From: Personnel, Pension and Insurance Committee

Staff is recommending that the Classification Plan be amended to include the revised position of *Billing Analyst* with a proposed value of EE-13 (annual range \$83,175.53 – \$108,129.19). The position will provide professional level work maintaining the Metropolitan District's accounting system with respect to billing processes. The position will assist in developing billing processes and procedures and analyzing billing data.

A thorough review of this position was conducted prior to advancing this recommendation for action.

Therefore, staff is recommending that the classification system be amended to reflect the modification of the *Billing Analyst* position and assign the classification a value of EE-13.

At a meeting of the Personnel, Pension and Insurance Committee held on February 17, 2016, it was:

VOTED: That the Personnel Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That the classification system be amended to reflect the modification of the *Billing Analyst* position and assign this classification a value of EE-13.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

METROPOLITAN DISTRICT COMMISSION CLASSIFICATION DESCRIPTION

CLASSIFICATION TITLE: BILLING ANALYST

JOB SUMMARY

The purpose of this classification is to perform professional level work maintaining the Metropolitan District's accounting system with respect to billing processes. The position will assist in developing billing processes and procedures and analyzing billing data.

ESSENTIAL FUNCTIONS

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related,

or a logical assignment for this classification. Other duties may be required and assigned.

- Designs, implements and oversees billing procedures and processes. Plans and implements internal controls and quality assurances for billing processes. Works in a cross-functional capacity to ensure best practices are followed.
- Acts as a liaison to stakeholders regarding billing rates and billing details.
- Ensures the accuracy and timeliness of the billing processes for the District. Reviews and analyzes billing.
- Performs analysis of billing effectiveness and recommends and implements improvements to the billing system.
- Documents all processes. Monitors and responds to changes in billing requirements.
- May oversee the work of other employees in the billing group.
- Performs other related duties as required.

SUPERVISION RECEIVED

Works under the general direction of the Controller.

MINIMUM QUALIFICATIONS

Bachelor's degree in accounting or closely related field; supplemented by minimum five (5) years previous experience and/or training that includes billing process development and financial analysis, including two (2) years of supervisory and/or managerial experience. Additional years of service and experience in the utility industry can be used as a replacement for the degree requirement.

Experience with SAP/ERP Systems preferred.

SPECIAL REQUIREMENTS

None.

PERFORMANCE APTITUDES (KNOWLEDGE, SKILLS, AND ABILITIES)

Data Utilization: Requires the ability to coordinate, manage, strategize, and/or correlate data and/or information. Includes exercise of judgment in determining time, place and/or sequence of operations. Includes referencing data analyses to determine necessity for revision of organizational components.

Human Interaction: Requires the ability to function in a supervisory/managerial capacity for a group of workers. Includes the ability to make decisions on procedural and technical levels and communicate processes to others company wide.

Equipment, Machinery, Tools, and Materials Utilization: Requires the ability to operate, maneuver and/or control the actions of equipment, machinery, tools, and/or materials used in performing essential functions.

Verbal Aptitude: Requires the ability to utilize a wide variety of reference, descriptive, advisory and/or design data and information.

Mathematical Aptitude: Requires the ability to perform addition, subtraction, multiplication and division; ability to calculate decimals and percentages; may include ability to perform mathematical operations with fractions; may include ability to compute discount, interest, profit and loss, ratio and proportion; may include ability to calculate surface areas, volumes, weights, and measures.

Functional Reasoning: Requires the ability to apply principles of logical or synthesis functions. Ability to deal with several concrete and abstract variables, and to analyze major problems that require complex planning for interrelated activities that can span one or several work units.

Situational Reasoning: Requires the ability to exercise the judgment, decisiveness and creativity required in situations involving the direction, control and planning of an entire program or set of programs.

ADA COMPLIANCE

Physical Ability: Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and/or pulling of objects and materials of light weight (5-10 pounds). Tasks may involve extended periods of time at a keyboard or workstation.

Sensory Requirements: Some tasks require the ability to perceive and discriminate sounds, and visual cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors: Tasks are regularly preformed without exposure to adverse environmental conditions.

The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

On motion made by Commissioner Camilliere and duly seconded, the report was received and resolution adopted by majority vote of those present

Commissioner Currey opposed**BOARD OF FINANCE
2015 OPERATING BUDGET TRANSFER**

To: District Board

From: Board of Finance

February 17, 2016

The 2015 Metropolitan District operating budget is experiencing a deficit in the Legal, Employee Benefits and Human Resources budgets. The Legal deficit is the result of the increased legal services during the year. The Employee Benefits budget deficit is due increased medical claims and retirements in 2015. The increase in Human Resources is due to Obamacare Tax.

CERTIFICATIONS:

In accordance with Section 3-8 of the Charter of The Metropolitan District, I hereby certify that there exists free from encumbrances, in the following appropriation, the amounts listed:

	General	Water	Total
Department 801 – Contingencies	\$91,420.00	\$66,402.00	\$157,822.00
Department-402 Hartford Water Pollution Control	124,898.00	-0-	124,898.00
Department-741-Special Agreements & Programs	-0-	<u>387,900.00</u>	<u>387,900.00</u>
Total	<u>\$216,318.00</u>	<u>\$454,302.00</u>	<u>\$670,620.00</u>

John M. Zinzarella
Chief Financial Officer

At a meeting of the Board of Finance held on February 17, 2016, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution.

Resolved: That transfers within the 2015 Budget Appropriations be approved as follows:

From:	General	Water	Total
Department 801 – Contingencies	\$91,420.00	\$66,402.00	\$157,822.00

Department-402 Hartford Water Pollution Control	124,898.00	-0-	124,898.00
Department-741-Special Agreements & Programs	-0-	<u>387,900.00</u>	<u>387,900.00</u>
Total	<u>\$216,318.00</u>	<u>\$454,302.00</u>	<u>\$670,620.00</u>
To:	General	Water	Total
Department-141 Legal	\$68,600.00	\$71,400.00	\$140,000.00
Department-151 Human Resources	39,298.00	40,902.00	80,200.00
Department-711 Employee Benefits	<u>108,420.00</u>	<u>342,000.00</u>	<u>450,420.00</u>
Total	<u>\$216,318.00</u>	<u>\$454,302.00</u>	<u>\$670,620.00</u>

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

***On motion made by Commissioner Salemi and duly
seconded, the report was received and resolution adopted
by unanimous vote of those present***

**BOARD OF FINANCE
\$52,000,000 BOND REFUNDING RESOLUTION**

To: District Board

February 17, 2016

From: Board of Finance

At a meeting of the Board of Finance held on February 17, 2016, it was:

Voted:

That the Board of Finance finds, based on the recommendation of First Southwest, that the issuance of not exceeding \$52,000,000 General Obligation Refunding Bonds of the Metropolitan District (the "District") shall result in a net

present value debt service savings to the District and, therefore, recommends to the District Board passage of the following resolution:

**RESOLUTION WITH RESPECT TO THE AUTHORIZATION,
ISSUANCE AND SALE OF NOT EXCEEDING \$52,000,000 GENERAL
OBLIGATION REFUNDING BONDS OF THE METROPOLITAN
DISTRICT**

RESOLVED:

Section 1. Not exceeding \$52,000,000 General Obligation Refunding Bonds (the "Refunding Bonds") of the Metropolitan District (the "District") may be issued in one or more series and in such principal amounts as the Chairman and District Treasurer, or in their absence, the Vice Chairman or Deputy Treasurer, shall determine to be in the best interests of the District for the purpose of achieving net present value savings and/or to moderate debt service payments. The District Board finds, based on the recommendation of First Southwest, that the issuance of the Refunding Bonds shall result in a net present value debt service savings to the District. The Refunding Bonds are hereby authorized to refund all or any portion of any one or more series of the District's outstanding General Obligation Bonds, Issue of 2008 (the "Refunded Bonds"). The Refunding Bonds shall be issued and sold either in a negotiated underwriting or a competitive offering, at such time or times as the Chairman and the District Treasurer, or in their absence, the Vice Chairman or Deputy Treasurer, shall determine to be most opportune for the District. Each series of Refunding Bonds shall mature in such amounts and on such date or dates as shall be determined by the Chairman and District Treasurer, or in their absence, the Vice Chairman or Deputy Treasurer, provided that no Refunding Bonds shall mature later than the final maturity date of the last maturity of any Refunded Bonds being refunded by such series. The Refunding Bonds shall bear interest payable at such rate or rates as shall be determined by the Chairman and District Treasurer, or in their absence, the Vice Chairman or Deputy Treasurer,. The Refunding Bonds shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman and the District Treasurer, or in their absence, the Vice Chairman or Deputy Treasurer, bear the District seal or a facsimile thereof, and be approved as to their legality by Hinckley, Allen & Snyder LLP, and Finn Dixon & Herling LLP, Bond Counsel. The Refunding Bonds shall be general obligations of the District and each of the Refunding Bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the District are pledged to the payment of the principal thereof and the interest thereon. The aggregate denominations, form, details, and other particulars thereof, including the terms of any rights of redemption and redemption prices, the designation of the certifying, paying, registrar and transfer agent, shall be subject to the approval of the Chairman and District Treasurer, or in their absence, the Vice Chairman or Deputy Treasurer. The net proceeds of the sale of the Refunding Bonds, after payment of

underwriter's discount and other costs of issuance, shall be deposited in an irrevocable escrow account in an amount sufficient to pay the principal of, interest and redemption premium, if any, due on the Refunded Bonds to maturity or earlier redemption pursuant to the plan of refunding. The Chairman and District Treasurer, or in their absence, the Vice Chairman or Deputy Treasurer, are authorized to appoint an escrow agent and other professionals and to execute and deliver any and all escrow, investment and related agreements necessary to provide for such payments on the Refunded Bonds and to provide for the transactions contemplated hereby. The Chairman and District Treasurer, or in their absence, the Vice Chairman or Deputy Treasurer, are authorized to prepare and distribute preliminary and final Official Statements of the District for use in connection with the offering and sale of the Refunding Bonds, and they are hereby authorized to execute and deliver on behalf of the District a Bond Purchase Agreement, a Continuing Disclosure Agreement, a Tax Regulatory Agreement, Escrow Agreement and such other documents necessary or desirable for the issuance of the Refunding Bonds and the payment of Refunded Bonds.

Section 2. This resolution shall be effective until December 31, 2016.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Magnan and duly seconded, the report was received and resolution adopted by unanimous vote of those present

**BOARD OF FINANCE
APPROVAL FOR STATE OF CONNECTICUT FINANCING
CWF NO. 215-C**

To: District Board

February 17, 2016

From: Board of Finance

At a meeting of the Board of Finance held on February 17, 2016, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

**RESOLUTION OF THE DISTRICT BOARD WITH RESPECT TO THE
ISSUANCE OF INTERIM FUNDING OBLIGATIONS AND PROJECT
LOAN OBLIGATIONS PURSUANT TO THE PROJECT LOAN AND
PROJECT GRANT AGREEMENT CWF NO. 215-C BETWEEN THE
STATE OF CONNECTICUT AND THE METROPOLITAN DISTRICT
UNDER THE CLEAN WATER FUND PROGRAM**

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver Project Loan and Project Grant Agreement CWF No. 215-C to be entered into with the State of Connecticut (the "Agreement") and any and all Interim Funding Obligations and Project Loan Obligations for CWF No. 215-C in the aggregate amount not to exceed \$11,692,057.44. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Agreement and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

***On motion made by Commissioner Salemi and duly
seconded, the report was received and resolution adopted
by unanimous vote of those present***

**BUREAU OF PUBLIC WORK
AUTHORIZATION OF SUPPLEMENTAL ASSESSMENT
777 MAIN STREET HARTFORD**

To: District Board

From: Bureau of Public Works

February 17, 2016

On November 5, 2015, a preliminary schedule of assessment for the above supplemental assessment was mailed to the property owner. A public hearing was held on November 18, 2015, chaired by Commissioner Vicino. The property owner attended the hearing and spoke in opposition to the supplemental assessment.

District staff and the Commissioners present at the public hearing recommend levying the supplemental assessment.

Subsequent to the public hearing, at a meeting held on December 14, 2015 the Bureau of Public Works ordered publication of a schedule of assessments.

On December 23, 2015, the schedule of assessments was published as ordered by the Bureau of Public Works. An appeal was filed in Hartford Superior Court on January 12, 2016 BY 777 Residential LLC. A copy of the schedule of assessments is on file in the office of the District Clerk.

It is therefore recommended that it be:

RESOLVED: Notwithstanding the appeal of the supplemental assessment filed in Hartford Superior Court by 777 Residential LLC, the District Board hereby authorizes a supplemental assessment for 777 Main Street Hartford, using the schedule of flat rates adopted and effective June 21, 1995, for property used or zoned for single residential dwelling units at \$1,655.00 per dwelling unit allowed by zoning on a buildable lot, and further authorizes the Bureau of Public Works to declare the such supplemental assessment due and payable.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

**SUPPLEMENTAL SEWER ASSESSMENT FOR
777 MAIN STREET IN HARTFORD**

THE METROPOLITAN DISTRICT
555 Main Street, P.O. Box 800
Hartford, Connecticut

December 23, 2015

At a meeting held on December 14, 2015, the Bureau of Public Works voted to approve passage of the following resolution:

Resolved: That a schedule of supplemental assessment for 777 Main Street Hartford, be published and filed in accordance with Connecticut General Statutes §7-250 using the schedule of flat rates adopted and effective June 21, 1995, for property used or zoned for two or more dwelling units at \$1,655.00 per dwelling unit allowed by zoning on a buildable lot, and a copy of such assessment be mailed to any property owner affected thereby, which mailing shall state the date of such filing and that any appeals from such assessment must be taken within twenty-one days (21) after such filing.

These sewers are for the conveyance of sanitary sewage only; all storm water, cooling water, subsoil drainage and objectionable industrial wastes are excluded, as described in the Ordinances of The Metropolitan District.

Assessments are based on the schedule of flat rate adopted June 21, 1995, for property used or zoned for single residential dwelling units at \$1,655.00 per dwelling unit or dwelling unit allowed by zoning on a buildable lot.

SUPPLEMENTAL SEWER ASSESSMENT

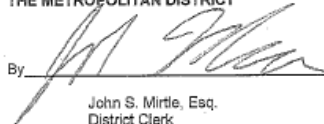
<u>Property now or Formerly of</u>	<u>Number</u>	<u>Dwelling Units</u>	<u>Rate</u>	<u>Supplemental Sewer Assessment</u>
<u>MAIN STREET, HARTFORD</u> 777 RESIDENTIAL LLC	777	286	\$1,655	\$473,330.00
Total Supplemental Sewer Assessments				\$473,330.00

And we find no damages or special benefits to any other person or party, lot or property.

This Supplement Sewer Assessment has been filed with this office and the office of the City Clerk for the City of Hartford on the date set forth above, and all persons aggrieved by the foregoing assessment or awards of damages must take an appeal to the superior court for the judicial district of Hartford within twenty-one days (21) from date of such filing. Said appeal must be taken in accordance with the procedure outlined in Connecticut General Statutes §7-250.

THE METROPOLITAN DISTRICT

By


John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Rivera and duly seconded, the report was received and resolution adopted by unanimous vote of those present

**BUREAU OF PUBLIC WORK
LAYOUT AND AUTHORIZATION FOR CONSTRUCTION OF SANITARY SEWERS
FOR PIERSON LANE, WINDSOR**

To: District Board

From: Bureau of Public Works

February 17, 2016

On Tuesday, August 25, 2015, the Metropolitan District Commission held a public hearing on proposed layout and assessment for sanitary sewers in portions of Pierson Lane, Windsor.

Subsequent to the public hearing, at a meeting held on November 18, 2015 the Bureau of Public Works ordered publication of a layout and schedule of assessments for the proposed project, and voted to recommend to the District Board passage of a resolution to layout and authorize construction of the proposed sanitary sewers.

On January 6, 2016, the combined layout and schedule of assessments was published as ordered by the Bureau of Public Works. No appeals were taken. A copy of the combined layout and schedule of assessments is on file in the office of the District Clerk.

It is therefore recommended that it be:

RESOLVED: That the Metropolitan District lays out and constructs a public sanitary sewer with manholes and appurtenances in portions of **PIERSON LANE, WINDSOR**, as more specifically described on a plan on file in the office of the Metropolitan District, 555 Main Street, P.O. Box 800, Hartford Connecticut, entitled, "THE METROPOLITAN DISTRICT HARTFORD, CONNECTICUT ASSESSMENT MAP FOR SANITARY SEWER IN A PORTION OF PIERSON LANE, WINDSOR SCALE: 1" = 100' MDC CODE: 109 PIERSON LANE, WINDSOR.

The sewers are to be in accordance with the plans, specifications and/or directions of the Director of Engineering of The Metropolitan District.

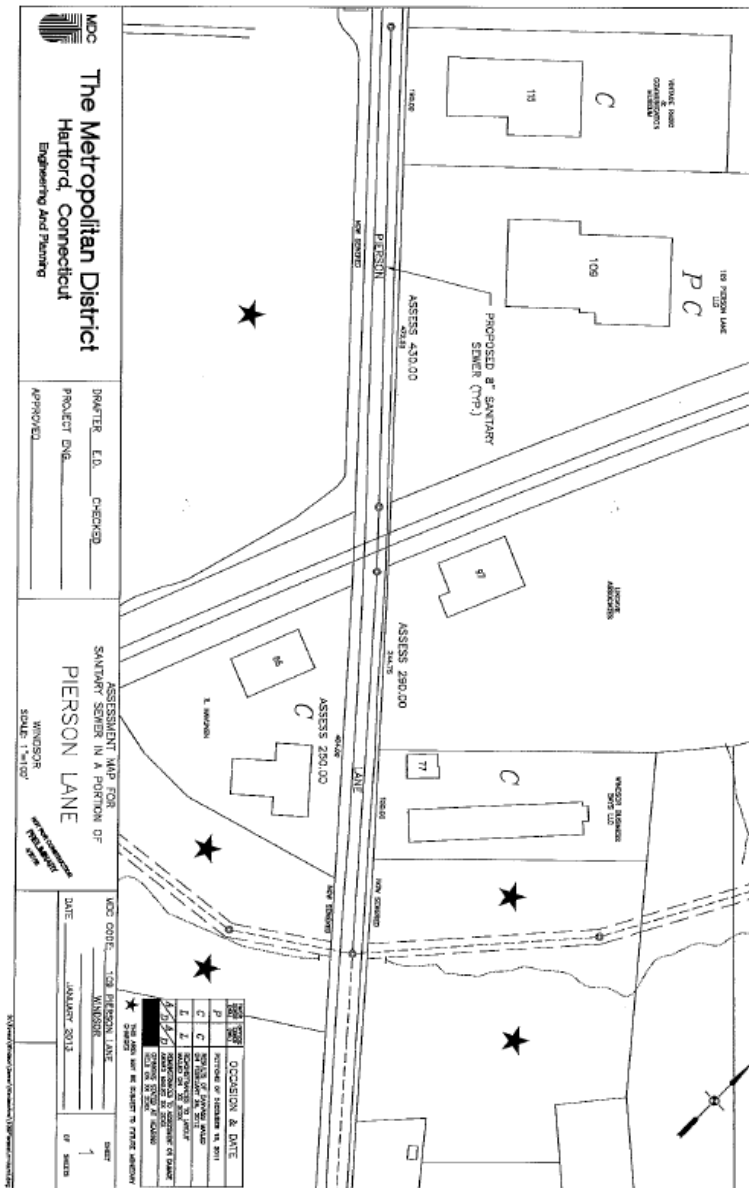
These sewers are for the conveyance of sanitary sewage only; all storm water, cooling water, subsoil drainage and objectionable industrial wastes are excluded, as described in the Ordinances of The Metropolitan District.

FURTHER

RESOLVED: That the resolution entitled "LAYOUT AND AUTHORIZATION OF CONSTRUCTION OF SANITARY SEWERS FOR PIERSON LANE, WINDSOR" be and the same hereby is passed, the construction of sewers described therein is authorized, as set forth in the assessment and payment for the same is authorized from the Assessable Sewer Fund.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk



On motion made by Commissioner Magnan and duly seconded, the report was received and resolution adopted by unanimous vote of those present

BUREAU OF PUBLIC WORKS

CONSIDERATION & POTENTIAL ACTION ON AUTHORIZATION TO INITIATE CONDEMNATION PROCEEDING TO SECURE PERMANENT AND TEMPORARY EASEMENT RIGHTS AS NECESSARY TO COMPLETE THE SOUTH HARTFORD CONVEYANCE AND STORAGE TUNNEL PROJECT

To: District Board

From: Bureau of Public Works

February 17, 2016

By referendum approved in November 6, 2012, the electorate within the Metropolitan District approved for funding for the Clean Water Project. The funding authorization included the expenditure of those funds necessary to purchase, by condemnation or otherwise, such property rights as may be necessary to prosecute the work and complete the improvements required under the Clean Water Project.

As part of its ongoing Clean Water Project activities, the MDC is constructing an eighteen (18) foot wide, twenty-one thousand eight hundred (21,800) linear foot tunnel. The tunnel will provide increased sewer transportation and storage capacity during periods of high wet weather flows. This competitively bid project includes the creation of: (i) launch and retrieval shafts at the tunnel terminus points in Hartford and West Hartford, respectively; (ii) up to seven thousand three hundred (7,300) linear feet of near surface consolidation sewers; (iii) eight (8) tangential vortex hydraulic drop shafts; (iv) a forty million (40,000,000) gallon per day dry pit tunnel pump station; (v) odor control facilities at all potential air release points; and (vi) various other structures and facilities.

To build the tunnel and its various appurtenances, the MDC must acquire certain property rights, including one (1) permanent and one (1) temporary easement, over private land situated at the corner of Franklin Avenue and Hanmer Street in Hartford. The impacted parcel and property owner are as follows:

Owner: Bosnian-American Islamic & Cultural Center, Inc.

Parcel: 595 Franklin Avenue, Hartford, Connecticut

Attached is a copy of the taking map detailing the location, area and other details associated with the permanent and temporary easement takings.

The MDC must obtain the permanent and temporary easement from the property owner prior to the commencement of work by the selected contractor. Despite lengthy negotiations with the property owner, the MDC has not been able to acquire the permanent and temporary easements. Accordingly, action to take the property rights must commence forthwith. Efforts to acquire the necessary property rights by agreement continue, notwithstanding the condemnation proceedings.

The compensation to be paid to the affected property owner represents the average appraised value as independently determined by two (2) Connecticut licensed appraisers. As provided by the MDC Charter Section 1-4, in order to proceed with the condemnation proceeding, a resolution of the District Board is required.

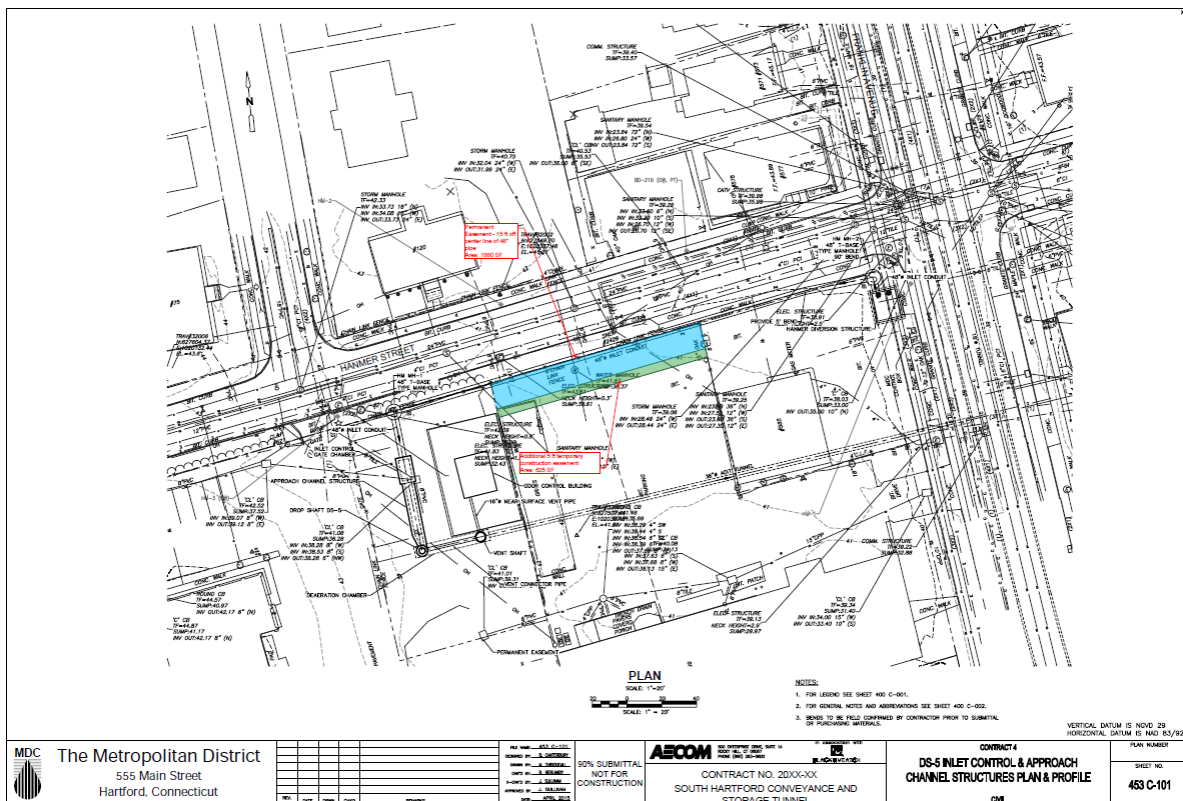
THEREFORE, BE IT RESOLVED THAT:

Pursuant to Conn. Gen. Stat. § 48-12, and Metropolitan District Charter Section 1-2, 1-2f and 1-4, the Board of the Metropolitan District hereby authorizes District staff to proceed with condemnation proceedings on the aforementioned private property and to acquire such property rights pursuant thereto as are necessary for the installation, maintenance, repair and use of those improvements within the South Hartford Conveyance and Storage Tunnel project contained within or affecting said private property.

The amount of compensation awarded pursuant to said condemnation proceeding(s) shall be the average value of the property rights acquired, as independently determined by two (2) Connecticut licensed appraisers.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk



On motion made by Commissioner Rivera and duly seconded, the report was received and resolution adopted by unanimous vote of those present

**BUREAU OF PUBLIC WORKS
CONSIDERATION & POTENTIAL ACTION ON AUTHORIZATION
TO INITIATE CONDEMNATION PROCEEDING TO SECURE PROPERTY
AS NECESSARY TO COMPLETE THE SOUTH HARTFORD CONVEYANCE AND
STORAGE TUNNEL PROJECT**

To: District Board

From: Bureau of Public Works

February 17, 2016

By referendum approved in November 6, 2012, the electorate within the Metropolitan District approved for funding for the Clean Water Project. The funding authorization included the expenditure of those funds necessary to purchase, by condemnation or otherwise, such property rights as may be necessary to prosecute the work and complete the improvements required under the Clean Water Project.

As part of its ongoing Clean Water Project activities, the MDC is constructing an eighteen (18) foot wide, twenty-one thousand eight hundred (21,800) linear foot tunnel. The tunnel will provide increased sewer transportation and storage capacity during periods of high wet weather flows. This competitively bid project includes the creation of: (i) launch and retrieval shafts at the tunnel terminus points in Hartford and West Hartford, respectively; (ii) up to seven thousand three hundred (7,300) linear feet of near surface consolidation sewers; (iii) eight (8) tangential vortex hydraulic drop shafts; (iv) a forty million (40,000,000) gallon per day dry pit tunnel pump station; (v) odor control facilities at all potential air release points; and (vi) various other structures and facilities.

To build the tunnel and its various appurtenances, the MDC must acquire certain property rights, including a twelve thousand one hundred sixty-three (12,163) square foot (0.279 acres) portion of private land situated along Hanmer Street in Hartford. The impacted parcel and property owner are as follows:

Owner: KWK Hanmer, LLC

Parcel: 99 Hanmer Street, Hartford, Connecticut

Attached is a copy of the taking map detailing the location, area and other details associated with the taking.

The MDC must obtain the property from the property owner prior to the commencement of work by the selected contractor. Despite lengthy and vigorous negotiations with the property owner, the MDC has not been able to acquire the property. Accordingly, action to take the property must commence forthwith. Efforts to acquire the necessary property rights by agreement continue, notwithstanding the condemnation proceedings.

The compensation to be paid to the affected property owner represents the average appraised value as independently determined by two (2) Connecticut

licensed appraisers. As provided by the MDC Charter Section 1-4, in order to proceed with the condemnation proceeding, a resolution of the District Board is required.

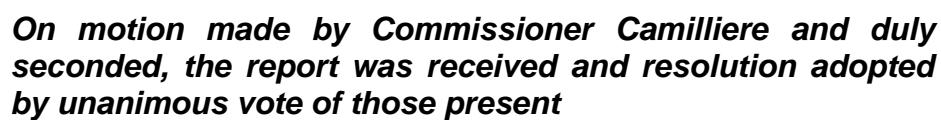
THEREFORE, BE IT RESOLVED THAT:

Pursuant to Conn. Gen. Stat. § 48-12, and Metropolitan District Charter Section 1-2, 1-2f and 1-4, the Board of the Metropolitan District hereby authorizes District staff to proceed with condemnation proceedings on the aforementioned private property and to acquire such property rights pursuant thereto as are necessary for the installation, maintenance, repair and use of those improvements within the South Hartford Conveyance and Storage Tunnel project contained within or affecting said private property.

The amount of compensation awarded pursuant to said condemnation proceeding(s) shall be the average value of the property rights acquired, as independently determined by two (2) Connecticut licensed appraisers.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk



**BUREAU OF PUBLIC WORK
AUTHORIZATION TO CONDEMN SUBTERRANEAN EASEMENTS**

To: District Board

February 17, 2016

THEREFORE, BE IT RESOLVED THAT:

Pursuant to Conn. Gen. Stat. § 48-12, and Sections 1-1, 1-2f and 1-4 of the Metropolitan District Charter, the Board of the Metropolitan District hereby authorizes District staff to proceed with condemnation proceedings on those properties attached hereto and incorporated herein as "Exhibit A", to acquire such property rights pursuant thereto as are necessary for the installation, use, maintenance and repair of the South Hartford Conveyance and Storage Tunnel and appurtenances thereto within or affecting said properties, and to take such further or related action(s) as may be necessary to effectuate the project.

The amount of compensation to be awarded to the property owner(s) of each of said properties pursuant to said condemnation proceeding shall be \$100.00, notwithstanding that the average value as determined by two independent Connecticut licensed appraisers is zero.

Further, in the event any of said property owner(s) agree to voluntarily execute the subterranean easement for the installation, use, maintenance and repair of the South Hartford Conveyance and Storage Tunnel and appurtenances thereto (as more fully set forth in Exhibit B attached hereto) prior to the commencement of any contested hearing within said condemnation proceeding, said property owner(s) shall receive the total sum of \$1,250.00 as consideration for said easement.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

EXHIBIT A

<u>Property</u>	<u>Owner</u>
115 Airport Road	CL&P
112 Ansonia Street	Rodriguez/Serrano
32 Brixton Street/WH	Lavery
34 Brixton Street/WH	CT Sand and Stone Corp.
2006 Broad Street	Lall
130 Brown Street	Elliott
148 Brown Street	JP Morgan-
185 Campfield Avenue	Ortiz
186 Chandler Street	Hebert

28-30 Clarendon Street
31 Clarendon Street
101 Clermont Street
58 Dexter Street
117 Douglas Street
75 Giddings Street
37 Gilman Street
63-65 Gilman Street
491 Hillside Avenue
808 Maple Avenue
831 Maple Avenue
520 New Britain Avenue
579 New Park Avenue/WH
85 Sequin Street
126 Standish Street
69 Talcott Road/WH
401 West Preston Street
454 West Preston Street
990 Wethersfield Avenue
1000 Wethersfield Avenue
1014 Wethersfield Avenue
60 Newfield Avenue
774 Oakwood Avenue/WH
Mgmt.

Budhram
Guster
CT Office of Policy & Mgmt.
Bellestas
Jessmar Apartments, LLC
Evelyn Ortiz
Zocco
Muskic
Ortiz
Mochica Apts.
Alam
SNET
Pinnacle
Lee
Bhola
Audi-CT LLC
Susaya
Wells Fargo Bank
Margaret Properties, LLC
Margaret Properties, LLC
Newfield Realty
State of CT/Dept. of Agriculture
State of CT/Flood Control & Water

***On motion made by Commissioner Rivera and duly
seconded, the report was received and resolution adopted
by unanimous vote of those present***

SETTLEMENT OF PROPOSED WORKER'S COMPENSATION CLAIM

To: District Board

February 11, 2015

BE IT HEREBY RESOLVED, that pursuant to Section B2f of the By-Laws of the Metropolitan District, the Board of Commissioners of the Metropolitan District hereby authorizes District Counsel, or his designee, to execute any and all documents reasonably necessary to effect the settlement of any and all claims pertaining to workers' compensation for Giuseppe Scodella in the amount of \$38,500.00.

Respectfully submitted,

John S. Mirtle
District Clerk

On motion made by Commissioner Kronen and duly seconded, the report was received and resolution adopted by unanimous vote of those present

ADJOURNMENT

The meeting was adjourned at 6:41 P.M.

ATTEST:


John S. Mirtle, Esq.
District Clerk

March 7, 2016
Date of Approval

THE METROPOLITAN DISTRICT COMMISSION

555 Main Street
Hartford, Connecticut 06103
Monday, March 7, 2016

Present: Commissioners Andrew Adil, Luis Caban, Daniel Camilliere, Donald M. Currey, Timothy Curtis, William A. DiBella, Allen Hoffman, Jean Holloway, Sandra Johnson, Kathleen J. Kowalyshyn, Joseph H. Kronen, Byron Lester, Maureen Magnan, Alphonse Marotta, James S. Needham, Mark A. Pappa, Hector Rivera, Pasquale J. Salemi, Michael Solomonides, Raymond Sweezy and Richard W. Vicino (21)

Absent: Commissioners Mary Anne Charron, Janice Flemming, Matthew B. Galligan, William P. Horan, Joseph Klett, J. Lawrence Price, Kennard Ray, Helene Shay, Michael A. Toppi and Special Representative Michael Carrier (10)

Also

Present: Citizen Member Ronald F. Angelo, I
Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Brendan Fox, Assistant District Counsel
Christopher R. Stone, Assistant District Counsel
John S. Mirtle, District Clerk
Sue Negrelli, Director of Engineering
Robert Schwarm, Director of Information Technology
Kerry E. Martin, Assistant to the Chief Executive Officer
Carrie Blardo, Assistant to the Chief Operating Officer

CALL TO ORDER

The meeting was called to order by Chairman DiBella at 5:31 PM

ROLL CALL AND QUORUM

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of February 17, 2016 were approved.

Commissioners Caban and Needham abstained.

Without objection, the Chief Executive Officer report was presented prior to the District Chairman report

REPORT FROM CHIEF EXECUTIVE OFFICER

Scott Jellison, Chief Executive Officer presented the monthly CEO Report

REPORT FROM DISTRICT CHAIRMAN

Bill DiBella, District Chairman, presented the District Chairman Report

EXECUTIVE SESSION

At 6:04 P.M., Chairman DiBella requested an executive session to discuss potential litigation regarding riparian rights.

On motion made by Commissioner Adil and duly seconded, the District Board entered into executive session to discuss potential litigation regarding riparian rights.

Those in attendance during the executive session:

Commissioners Andrew Adil, Luis Caban, Daniel Camilliere, Donald M. Currey, Timothy Curtis, William A. DiBella, Allen Hoffman, Jean Holloway, Sandra Johnson, Kathleen J. Kowalyshyn, Joseph H. Kronen, Byron Lester, Maureen Magnan, Alphonse Marotta, James S. Needham, Mark A. Pappa, Hector Rivera, Pasquale J. Salemi, Michael Solomonides, Raymond Sweezy and Richard W. Vicino; Citizen Member Ronald F. Angelo, I; Attorneys R. Bartley Halloran, Brendan Fox, John S. Mirtle and Christopher R. Stone; John M. Zinzarella, Sue Negrelli and Robert Schwarm.

RECONVENE

At 6:49 P.M., Chairman DiBella requested to come out of executive session and on motion made by Commissioner Camilliere and duly seconded, the Committee came out of executive session and reconvened. No formal action was taken.

**BUREAU OF PUBLIC WORKS
BRIGHTON PARK PHASE 2, BLOOMFIELD
RELEASE OF RIGHT-OF-WAY**

To: District Board

March 7, 2016

From: Bureau of Public Works

On February 16, 2016, the District received a request from Attorney Thomas M. Daniells of Murtha Cullina LLP, for The Metropolitan District (the "District") to release an existing sanitary sewer easement within the properties owned by Bloomfield Realty Partners, LLC and Realty Investors VII Bloomfield, LLC (collectively, the "Developer"), as shown on the accompanying map. The purpose of this request is to release the original easement obtained in Phase 1 of this project in order to construct new buildings within the area of such easement.

The Developer intends to install a new sanitary sewer on this property under a Developer's Permit Agreement for Phase 2 of this project and in January, 2016 granted the District a new 20-foot permanent sanitary sewer easement along the proposed sewer. The original easement was acquired by the District through the Developer's Permit-Agreement process for Brighton Park Phase 1 on October 3, 2007.

From an engineering standpoint and taking into account the granting of the new 20-foot permanent water easement to the District by Developer, the release of the original easement will not have a negative impact on the wastewater collection system, and no hardship or detriment would be imposed on others.

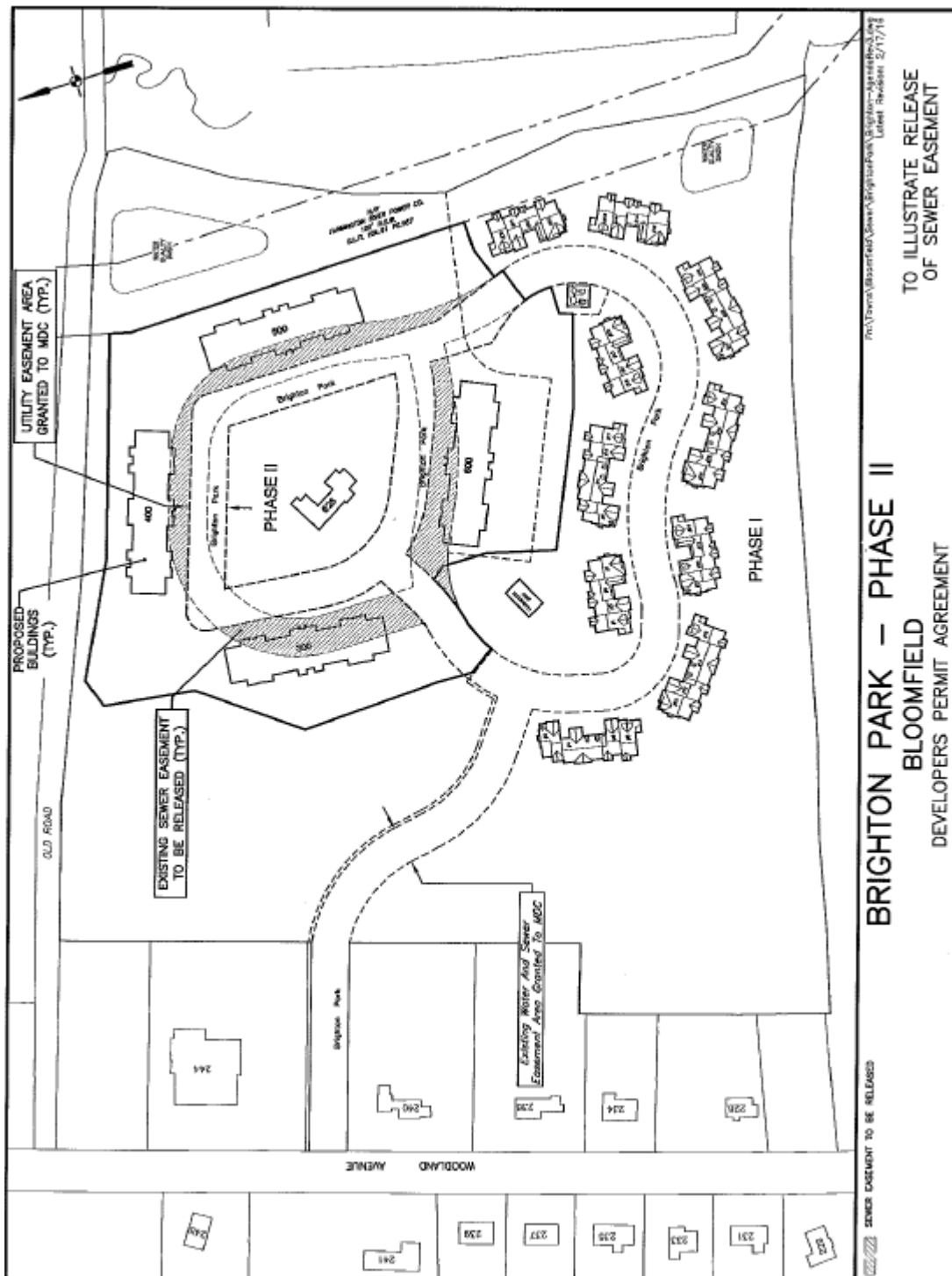
At a meeting of the Bureau of Public Works on March 7, 2016, it was:

Voted: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

Resolved: That the Chairman or Vice Chairman of the District Board be authorized to execute the release of the original sanitary sewer easement on properties owned by Bloomfield Realty Partners, LLC and Realty Investors VII Bloomfield, LLC, as shown on the accompanying map and as recorded in the Town of Bloomfield land records, Volume 1485, Page 89. The release shall be subject to approval by District Counsel as to form and content.

Respectively submitted,

John S. Mirtle, Esq.
District Clerk



On motion made by Commissioner Kowalyshyn and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

Without objection, Agenda Items 9A “Release of Right of Way – Brighton Park, Bloomfield CT”, 9B “Encroachment Agreement – 594 Albany Turnpike Route 44, Canton”, 9C “Public Water Main Installation for Brinley Street in Hartford” and 9D “Public Water Main Installation for Deepwood Lane in West Hartford” were consolidated and considered together.

**WATER BUREAU
BRIGHTON PARK PHASE 2, BLOOMFIELD
RELEASE OF RIGHT-OF-WAY**

To: District Board

March 7, 2016

From: Water Bureau

On February 16, 2016, the District received a request from Attorney Thomas M. Daniells of Murtha Cullina LLP, for The Metropolitan District (the “District”) to release an existing water easement within the properties owned by Bloomfield Realty Partners, LLC and Realty Investors VII Bloomfield, LLC (collectively, the “Developer”), as shown on the accompanying map. The purpose of this request is to release the original easement obtained in Phase 1 of this project in order to construct new buildings within the area of such easement.

The Developer intends to install a new water main on this property under a Developer’s Permit Agreement for Phase 2 of this project and in January, 2016 granted the District a new 20-foot permanent water easement along the proposed water main. The original easement was acquired by the District through the Developer’s Permit-Agreement process for Brighton Park Phase 1 on October 3, 2007.

From an engineering standpoint and taking into account the granting of the new 20-foot permanent water easement to the District by Developer, the release of the original easement will not have a negative impact on the water distribution system, and no hardship or detriment would be imposed on others.

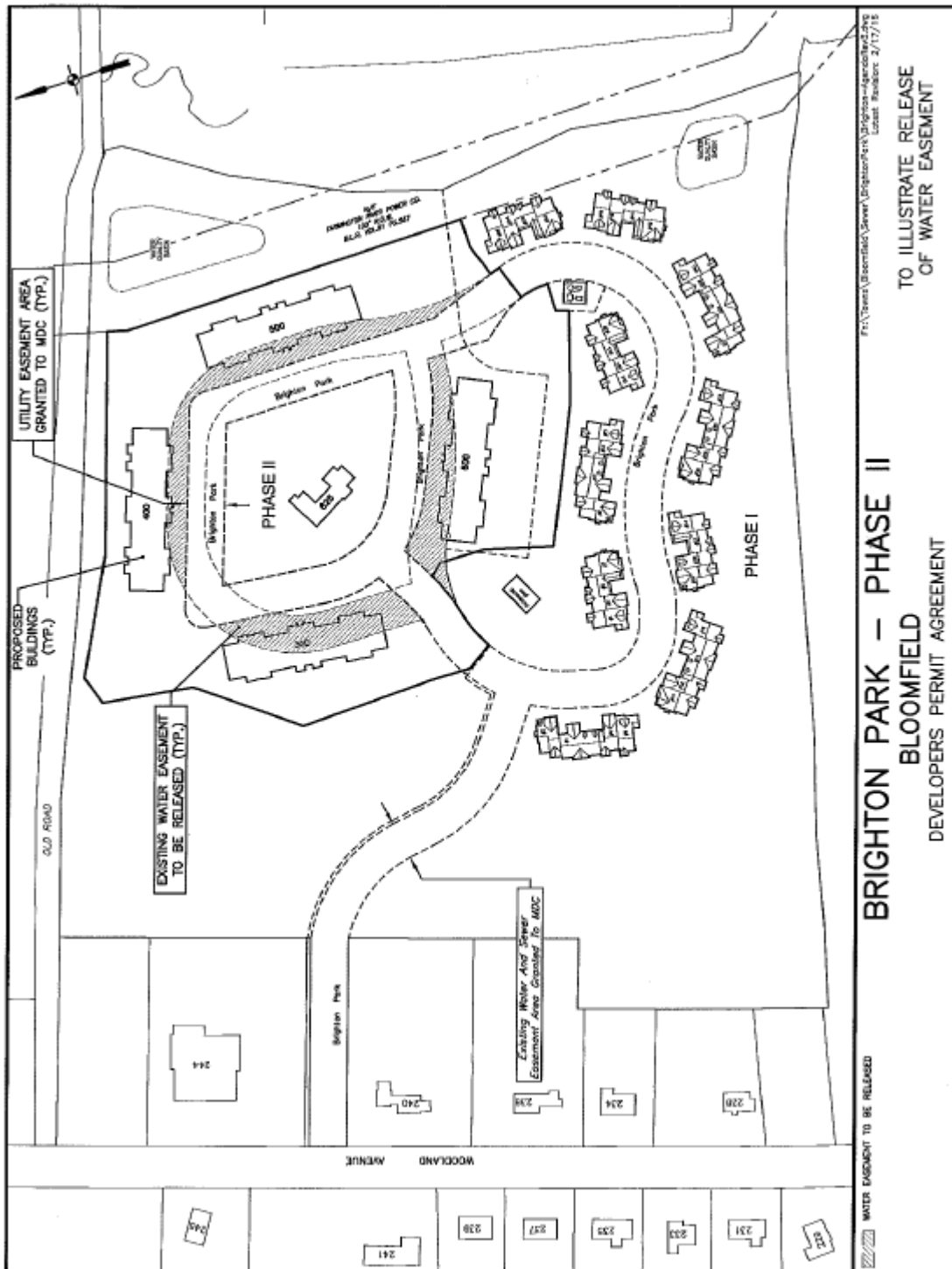
At a meeting of the Water Bureau on March 7, 2016, it was:

Voted: That the Water Bureau recommends to the District Board passage of the following resolution:

Resolved: That the Chairman or Vice Chairman of the District Board be authorized to execute the release of the original water easement on properties owned by Bloomfield Realty Partners, LLC and Realty Investors VII Bloomfield, LLC, as shown on the accompanying map and as recorded in the Town of Bloomfield land records, Volume 1485, Page 82. The release shall be subject to approval by District Counsel as to form and content.

Respectively submitted,

John S. Mirtle, Esq.
District Clerk



**WATER BUREAU
594 ALBANY TURNPIKE (ROUTE 44), CANTON
ENCROACHMENT AGREEMENT**

To: District Board

March 7, 2016

From: Water Bureau

On February 11, 2016, the Metropolitan District received a letter from David and Jacqueline Mott, property owners of 594 Albany Turnpike, Canton (the "Owners"), requesting permission to permanently encroach upon the Barkhamsted-Nepaug Pipeline Right-of-Way, containing an existing 48-inch RCP raw water transmission main, located across private lands south of Albany Turnpike in Canton (the "Right-of-Way") for the purpose of installing electric, telephone and cable lines and a new paved driveway to serve a proposed house on the lot.

The 75-foot raw water pipeline right-of-way across the parcel was conveyed to The Metropolitan District by Wallace Bradley Thompson in November, 1939 in conjunction with the construction of the Barkhamsted-Nepaug Pipe line, and is recorded in the Town of Canton land records: Volume 35, Page 372.

As stated previously, the purpose of this encroachment is to cross the existing Right-of-Way with electric, telephone and cable lines and a new paved driveway to serve a proposed house (such service lines and driveway hereinafter collectively referred to as the "Improvements"). As can be seen on the attached sketch, the only possibility the Owner has to develop this property is to cross the MDC Right-of-Way with utilities and a driveway.

The Owner has agreed to the following conditions in order to satisfy the District's concerns for protection of the existing 48-inch raw water transmission main located within the subject Right-of-Way and the District's accessibility along the length of the Right-of-Way:

1. Any foundations associated with the construction of the proposed house must be located outside of the limits of the existing Right-of-Way. No additional permanent structures, other than the proposed Improvements shall be located within the District's Right-of-Way.
2. Pipes crossing over or under the District's raw water pipelines shall maintain an eighteen (18") inch vertical clearance. Any new pipes located on the parcel shall also maintain a minimum ten (10) foot horizontal clearance.
3. The Metropolitan District shall not be held liable for any damage caused to any utility listed above located within or adjacent to the Right-of-Way in the event of an emergency water main repair. The Metropolitan District will make every effort feasible to minimize damage to these utilities;

however the cost for repairs to such utilities shall be the responsibility of the Owner.

4. No vibratory compaction equipment shall be used within 25 feet of the District's raw water pipeline.
5. The District reserves the right to remove pavement or structures within the Right-of-Way at any time if so required for maintenance or repair of the water main. The Owner shall bear any additional maintenance or repair costs necessitated by the presence of pavement and/or structures upon the Right-of-Way.
6. Care must be taken during construction not to disturb the existing water main. All heavy construction equipment must be located outside the limits of the Right-of-Way. Any earth moving equipment that will be utilized on the site over and adjacent to the water main shall be reviewed and approved by District staff prior to mobilization to the site.
7. An MDC inspector must be on the job site whenever work is being performed by or on behalf of Owner to construct, maintain or repair any Improvements within the Right-of-Way, at the expense of the Owner. Any construction, maintenance or repair of the Improvements shall conform to District standards and 48-hours advance notice must be given to the District prior to any such construction, maintenance or repair within the Right-of-Way.

Staff has reviewed the proposed construction plans and determined that there will be no negative impact on District property or infrastructure.

Upon approval by the Water Bureau and the District Board, a formal encroachment agreement shall be executed between the owner and the Metropolitan District, consistent with current practice involving similar requests.

At a meeting of the Water Bureau on March 7, 2016, it was:

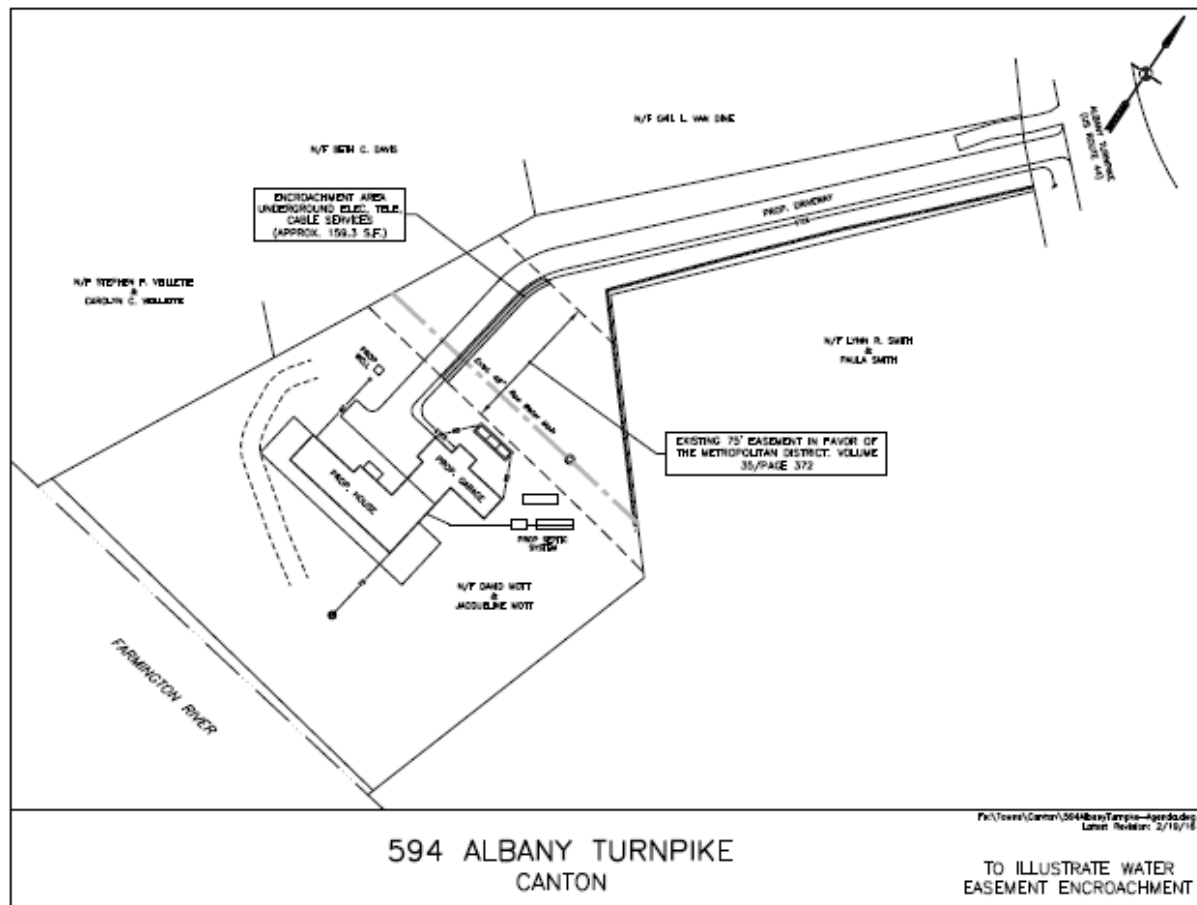
VOTED: That the Water Bureau recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute an agreement, subject to approval as to form and content by District Counsel, granting permission to David and Jacqueline Mott to encroach upon the existing Barkhamsted-Nepaug Pipeline 75-foot Right-of-Way south of Albany Turnpike in Canton, with electrical, telephone and cable lines and a paved driveway, as shown on the plan submitted by Robert Green Associates, LLC, Surveyors and Engineers, 6 Old Waterbury Road, Terryville, CT, dated December 18, 2015 revised through February 9, 2016, provided

that the District shall not be held liable for any costs or damages of any kind which may result during initial construction or in the following years with respect to any subsequent construction, maintenance or repair as a result of such encroachment.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk



**WATER BUREAU
BRINLEY AVENUE, HARTFORD
REPORT OF HEARING AND LAYOUT AND ASSESSMENT**

To: District Board

March 7, 2016

From: Water Bureau

On July 29, 2014, the District received two petitions requesting public water service from the property owners of 46-48 and 52 Brinley Avenue, Hartford.

There are four properties on Brinley Avenue that could be served by this proposed water main installation. The properties of the two petitioners (nos. 46-48 and 52) will be subject to assessment. The undeveloped property at 40 Brinley Avenue is a 5,400 sq. ft. lot located in a R-4 Zone, which requires a minimum lot area of 7,000 sq. ft.; therefore this lot is unbuildable and nonconforming. The fourth property located at 55 Brinley Avenue is a vacant parcel owned by the City of Hartford.

A public hearing was held on Tuesday, August 25, 2015, and was chaired by Commissioner Curtis. The property owner of 46-48 Brinley Avenue attended and spoke in favor of the installation of the water main. The property owner of 52 Brinley Avenue did not attend the meeting but wrote in favor of the project, as well as the proposed water assessment to his property.

In a letter dated February 23, 2015, Otis Pitts, Operations Manager of the Department of Health and Human Services for the City of Hartford, wrote that the installation of a new public water main on Brinley Avenue in Hartford will advance the efforts to ensure both safe and the highest quality potable water for these residents.

Based on the information presented at the public hearing and the opinions of the property owners, your staff and the Commissioner present at the hearing recommend that this project be approved.

The estimated cost and benefit summary for this project is as follows:

ESTIMATED CONSTRUCTION COST:

Construction of 430 lf (+/-) of 8" water main and appurtenances	\$250,000.00	
Contingency (10%)	\$ 25,000.00	
Total Estimated Construction Cost	\$275,000.00	\$ 275,000.00

ESTIMATED OTHER COSTS:

Legal Advertising	\$ 1,500.00	
Blueprints, Maps & Charts	\$ 500.00	
Soil Borings and Investigations	\$ 5,000.00	
Work by District Forces	<u>\$ 5,000.00</u>	
Total Estimated Other Costs	\$12,000.00	<u>\$ 12,000.00</u>

TOTAL ESTIMATED PROJECT COST **\$ 287,000.00**

The source of funding summary is as follows:

Direct Assessments	\$ 4,920.00
Deficit to be Charged to the Assessable Water Fund	\$ 282,080.00
TOTAL ESTIMATED PROJECT COST	\$ 287,000.00

The deficit on this project is high due to the fact that all of the frontage being assessed is on one side of the road only.

At a meeting of the Water Bureau on March 7, 2016, it was:

VOTED: That a layout and schedule of assessments for the construction of water mains in Brinley Avenue, Hartford, be published using the schedule of flat rates adopted December 18, 2014 and effective January 1, 2015 at \$41.00 per front foot or adjusted front foot, with notice to any property owner aggrieved by these proceedings that he or she may appeal from the actions of the Metropolitan District and its Water Bureau to the Superior Court.

AND

VOTED: That the Controller or Chief Administrative Officer be requested to make tentative allocations for this project pending passage of the layout by the District Board, and pending determination of actual costs, in accordance with the following schedule, which schedule is based on the Engineer's estimated cost and on the estimated assessment, as follows:

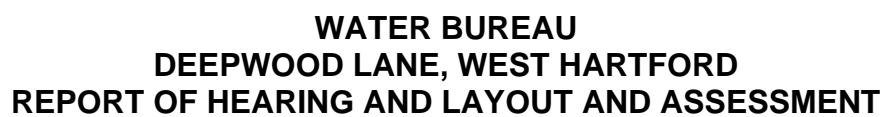
Direct Assessment to be Accrued to the Assessable Water Fund	\$ 4,920.00
Deficit to be Charged to the Assessable Water Fund	<u>\$ 282,080.00</u>
TOTAL ESTIMATED PROJECT COST	\$ 287,000.00

AND

VOTED: To transmit to the District Board a resolution to lay out and to authorize construction of a public water main in Brinley Avenue, Hartford, as set forth in the layout and schedule of assessments by the Water Bureau, and payment for the same is authorized from the Assessable Water Fund.

Respectively submitted,

John S. Mirtle, Esq.
District Clerk



March 7, 2016

From: Water Bureau

On January 24, 2015, the District received a petition from all eight property owners on Deepwood Lane, West Hartford, requesting that a public water main be installed in the street.

There are eight properties on Deepwood Lane that this project will serve. All eight properties will be subject to assessment. These eight properties are currently served by MDC water through private connections from a private 4-inch water main with a single meter.

A public hearing was held on Tuesday, August 25, 2015, chaired by Commissioner Curtis. Six (6) property owners attended the hearing and all spoke in favor of the proposed water main layout. There were two (2) properties not represented at the hearing, however, these owners have previously registered in favor of the project.

As part of this project, the proposed 8-inch water main will serve all eight properties on Deepwood Lane, increasing system pressure and fire flow with the installation of a new hydrant, and connect to the existing transmission main near Uplands Drive to provide system redundancy in the event of a water main break in the area.

In a letter dated June 22, 2015, Steven J. Huleatt, Director of Health for the West Hartford-Bloomfield Health District, stated that the Health District supports the installation of a new public water supply line to serve the homes and residents on Deepwood Lane to provide safe water quality and increased capacity in the interest of the public's health and safety.

Based on the information presented at the public hearing and the favorable opinions of the property owners, your staff and the Commissioner present at the hearing recommend that this project be approved.

The estimated cost and benefit summary for this project is as follows:

ESTIMATED CONSTRUCTION COST:

750 feet of 8-inch	\$388,640.00	
Contingencies (10%)	<u>\$ 38,860.00</u>	
Total Estimated Construction Cost	\$427,500.00	\$427,500.00

ESTIMATED OTHER COST:

Damage Awards	\$ 3,000.00
Legal Advertising	\$ 1,500.00
Blueprints, Maps & Charts	\$ 500.00
Soil Borings and Investigations	\$ 7,500.00
Work by District Forces	<u>\$ 10,000.00</u>

Total Estimated Other Costs	\$ 22,500.00	<u>\$ 22,500.00</u>
TOTAL ESTIMATED PROJECT COST:		\$450,000.00

The source of funding summary is as follows:

Estimated Direct Assessments to be Accrued to the Assessable Water Fund	\$ 48,480.00
Deficit to be charged to the Assessable Water Fund	<u>\$401,520.00</u>
TOTAL ESTIMATED PROJECT COST:	\$450,000.00

The deficit on this project is high due to the fact that the water main is being extended an additional 250 feet to connect to the transmission main, both increasing system pressure and providing system redundancy.

At a meeting of the Water Bureau on March 7, 2016, it was:

VOTED: That a layout and schedule of assessments for construction of a water main in Deepwood Land, West Hartford, be published using the schedule of flat rates adopted December 18, 2014 and effective January 1, 2015 at \$41.00 per front foot or adjusted front foot, with notice to any property owner aggrieved by these proceedings that he or she may appeal from the actions of the Metropolitan District and its Water Bureau to the Superior Court.

AND

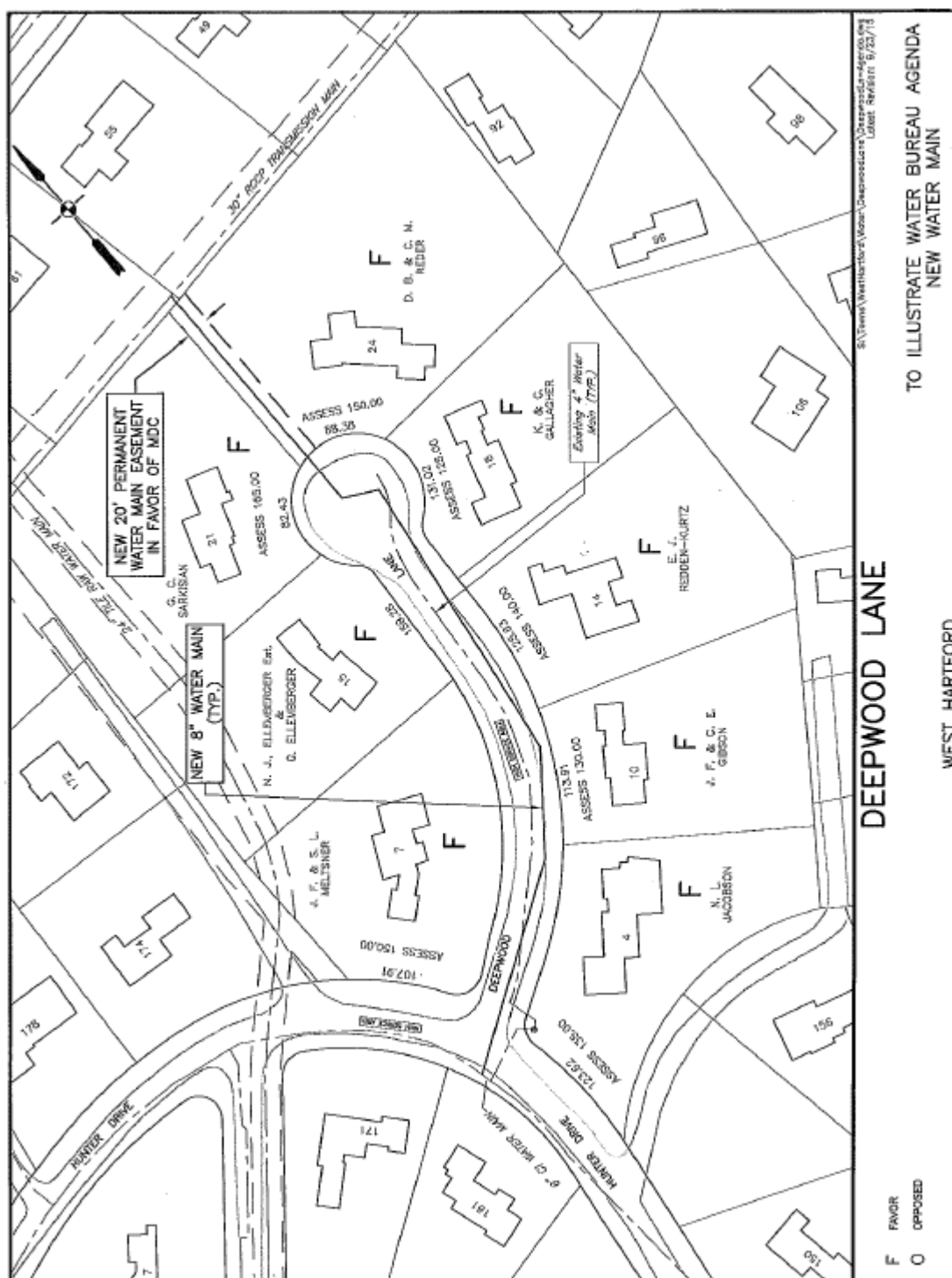
VOTED: That the Controller be requested to make tentative allocations for this project pending passage of the layout by the District Board, and pending determination of actual costs, in accordance with the following schedule, which schedule is based on the Engineer's estimated cost and on the estimated assessment, as follows:

Direct Assessment to be Accrued to the Assessable Water Fund	\$ 48,480.00
Deficit to be charged to the Assessable Water Fund	<u>\$ 401,520.00</u>
Total Estimated Project Cost:	\$ 450,000.00

AND

VOTED: To transmit to the District Board a resolution to layout and authorize construction of a public water main in Deepwood Lane, West Hartford, as set forth in the layout and schedule of assessments by the Water Bureau, and payment for the same is authorized from the Assessable Water Fund.

John S. Mirtle, Esq.
District Clerk



On motion made by Commissioner Camilliere and duly seconded, the reports for resolutions 9A “Release of Right of Way – Brighton Park, Bloomfield CT”, 9B “Encroachment Agreement – 594 Albany Turnpike Route 44, Canton”, 9C “Public Water Main Installation for Brinley Street in Hartford” and 9D “Public Water main Installation for Deepwood Lane in West Hartford” were received and the resolutions adopted by unanimous vote of those present.

**BOARD OF FINANCE
AUTHORIZATION FOR TREASURER AND DEPUTY TREASURER
TO OPEN AND MAINTAIN DEPOSIT ACCOUNT**

To: District Board

March 7, 2016

From: Board of Finance

Staff seeks approval from the Board of Finance to authorize the Treasurer and Deputy Treasurer, acting severally, to perform the following operational cash management banking functions for The Metropolitan District:

- Open and maintain a deposit account or accounts
- Endorse all checks, drafts, notes and other items payable to or owned by The Metropolitan District
- Execute special depository agreements or other such agreements for purposes for which funds, checks or items may be deposited, collected or withdrawn
- Sign checks or other items to be tendered or drawn against bank account(s) opened.

At a meeting of the Board of Finance held on March 7, 2016, the Board of Finance passed the following resolution and recommends passage of the same by the District Board:

Be It Resolved: that the District Clerk be and is authorized to execute the attached Governmental Entity Certificate of Resolution (“Certificate of Resolution”) on behalf of the District, and that the terms and conditions set for in the Certificate of Resolution are incorporated herein and made a part of this resolution which, upon passage, effectively authorizes the District Treasurer and Deputy Treasurer, severally, to act on behalf of the District in the manner consistent with the terms and conditions set forth in said Certificate of Resolution.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk



America's Most Convenient Bank®

GOVERNMENTAL ENTITY CERTIFICATE OF RESOLUTION

(For Deposit Accounts)

Depositor (Name of Governmental Entity): THE METROPOLITAN DISTRICT Address: 555 MAIN ST P.O. BOX 800 HARTFORD, CT 06103	Financial Institution: TD Bank, N.A. 11000 Atrium Way Mt. Laurel, NJ 08054
---	---

I HEREBY CERTIFY that I am the duly elected and qualified Authorized Governmental Agent and keeper of records for the Depositor (also referred to as "Governmental Entity") named above, that the following is a true and complete copy of a Resolution duly adopted at a meeting of the Governing Body of said Governmental Entity held on, or dated on _____, 20____, in accordance with the law and the by-laws of, or consent of, said Governmental Entity, and that my delivery of this Certificate of Resolution to Financial Institution certifies to Financial Institution that such Resolution is still in full force and effect.

I FURTHER CERTIFY that the name of the Depositor set forth above is the complete and correct name of the Governmental Entity and that the Governmental Entity is organized and existing under and by virtue of the laws of the State/Commonwealth/District of _____ a Governmental Entity.

RESOLVED, that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is designated as a Financial Institution of and depository for the funds of this Governmental Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Governmental Entity ("Agents"), whose actual signatures are shown below:

Title	Name	Signature
Deputy CEO of Business Services & Chief Financial Officer, Treasurer	John M. Zinzarella	
Director of Finance/Deputy Treasurer	Robert Constable	

FURTHER RESOLVED, the Agents, whose names and signatures appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Governmental Entity's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein, or the application or disposition of such item or payment order or the proceeds of the item or payment order.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

IN TESTIMONY WHEREOF, I have hereunto set my hand on _____ and attest that the signatures set opposite the names listed above are their genuine signatures.

CERTIFIED TO AND ATTESTED BY:

SEAL

X

Authorized Governmental Agent or Assistant Authorized Governmental Agent

(Title)

Note: In case the Authorized Governmental Agent or other certifying officer is designated by the foregoing resolutions as one of the signing officers, this certificate should also be signed by a second Officer or Director of the Governmental Entity and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

Rev. 11/2014 | TD Bank, N.A.

On motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

SETTLEMENT OF PROPOSED WORKER'S COMPENSATION CLAIM

No action was taken on agenda item #11 "Settlement of Proposed Worker's Compensation Claim"

ADJOURNMENT

The meeting was adjourned at 7:06 P.M.

ATTEST:

A handwritten signature in black ink that reads "John Mirtle". The signature is written in a cursive, flowing style.

John S. Mirtle, Esq.
District Clerk

April 14, 2016
Date of Approval

THE METROPOLITAN DISTRICT COMMISSION

555 Main Street
Hartford, Connecticut 06103
Monday, April 14, 2016

Present: Commissioners Donald M. Currey, Timothy Curtis, William A. DiBella, Janice Flemming, Allen Hoffman, Jean Holloway, Kathleen J. Kowalyshyn, Joseph H. Kronen, Byron Lester, Maureen Magnan, Alphonse Marotta, James S. Needham, Bhupen Patel, Mark A. Pappa, Hector Rivera, Pasquale J. Salemi, Helene Shay, and Richard W. Vicino and Special Representative Michael Carrier (19)

Absent: Commissioners Andrew Adil, Luis Caban, Daniel Camilliere, Mary Anne Charron, Matthew B. Galligan, William P. Horan, Sandra Johnson, Joseph Klett, J. Lawrence Price, Kennard Ray, Michael Solomonides, Raymond Sweezy and Michael A. Toppi (13)

Also

Present: Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Brendan Fox, Assistant District Counsel
Christopher R. Stone, Assistant District Counsel
John S. Mirtle, District Clerk
Rob Constable, Director of Finance
Sue Negrelli, Director of Engineering
Robert Schwarm, Director of Information Technology
Robert Zaik, Manager of Labor Relations
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

The meeting was called to order by Chairman DiBella at 5:39 PM

ROLL CALL AND QUORUM

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

**INTRODUCTION OF NEW COMMISSIONER AND ADMINISTRATION OF OATH
OF OFFICE**

The District Clerk swore in Commissioner Bhupen Patel of Newington.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

Judy Allen of 25 Fowler Drive, West Hartford, raised concerns about the March 7, 2016 District Board Minutes.

APPROVAL OF MINUTES

On motion made by Commissioner Salemi and duly seconded, the meeting minutes of March 7, 2016 were approved.

Commissioner Patel abstained.

Chairman DiBella asked if there was any objection to take the agenda items out of order. Hearing no objection, Chairman DiBella stated the agenda items would be taken up in the following order: #10A APPROVAL OF STATE OF CONNECTICUT FINANCING - CWF 686C; #10B AMENDED AND RESTATED APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 2014-7033; #10C APPROVAL OF STATE OF CONNECTICUT FINANCING 690PG; #10D 2015 OPERATING BUDGET TRANSFER; #11 REFERRAL OF NAMING 231 BRAINARD ROAD BUILDING AFTER FORMER DISTRICT CHAIRMAN JOHN J. ROSSI TO COMMITTEE; #9B CONSIDERATION OF AND POSSIBLE ACTION RE: AUTHORIZATION FOR DISTRICT CLERK TO EXECUTE A CERTIFICATE OF AUTHORITY FOR WILMINGTON TRUST; #9A CONSIDERATION OF AND POSSIBLE ACTION RE: COST REDUCTION INITIATIVES; #7 REPORT FROM DISTRICT CHAIRMAN; #8 REPORT FROM CHIEF EXECUTIVE OFFICER

BOARD OF FINANCE**APPROVAL FOR STATE OF CONNECTICUT FINANCING - CWF NO. 686-C**

To: District Board

April 14, 2016

From: Board of Finance

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and/or Project Loan Obligation to the State of Connecticut for CWF No. 686-C having a principal amount of \$4,657,150.97 and having an interest rate of 2.00%.

The low interest loan and grant will fund the relocation of Eversource ductbanks and installation of geotechnical monitoring points to facilitate the construction of the South Hartford Conveyance Storage Tunnel.

The State of Connecticut, through the Clean Water Fund Program, will provide \$6,429,262.94 in state funding with approximately \$1,772,111.97 in grants and \$4,657,150.97 in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the board of finance held on April 14, 2016, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver the Project Loan and Project Grant Agreement CWF No. 686-C to be entered into with the State of Connecticut (the "Agreement") and any and all Interim Funding Obligations and Project Loan Obligations for CWF No. 686-C in the aggregate amount not to exceed \$4,657,150.97. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Agreement and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectively submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

**BOARD OF FINANCE
AMENDED AND RESTATED APPROVAL FOR STATE OF CONNECTICUT
FINANCING – DWSRF NO. 2014-7033**

To: District Board

April 14, 2016

From: Board of Finance

Staff seeks approval from your Board to amend and restate the resolution of the Board of Finance dated May 7, 2014 concerning the State of Connecticut Financing – DWSRF No. 2014-7033, to execute and deliver the Interim Funding Obligation and Project Loan Obligation to the State of Connecticut now having a principal amount of \$1,501,319.93 and having an interest rate of 2.00%.

The low interest loan and grant will fund pipeline modifications and instrumentation at the West Hartford Water Treatment Facility and the replacement of a water main along Pitkin Street in East Hartford.

The State of Connecticut, through the Drinking Water State Revolving Fund Program, will provide \$1,619,546.87 in state funding with approximately \$118,226.94 in grants and \$1,501,319.93 in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the board of finance held on April 14, 2016, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver any and all Interim Funding Obligations and Project Loan Obligations in the aggregate amount not to exceed \$1,501,319.93. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Project Loan and Subsidy Agreement DWSRF No. 2014-7033 to be entered into with the State of Connecticut (the "Agreement") and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date,

shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Section 3. This resolution amends and restates a resolution of the District Board dated May 7, 2014 concerning the State of Connecticut Financing – DWSRF No. 2014-7033.

Respectively submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

**BOARD OF FINANCE
APPROVAL FOR STATE OF CONNECTICUT FINANCING
CWF NO. 690-PG**

To: District Board

April 14, 2016

From: Board of Finance

Staff seeks approval from your Board to execute and deliver the Project Grant Agreement between the District and the State of Connecticut for CWF No. 690-PG having a grant amount of \$264,282.70.

The grant will fund the development of an asset management program covering water distribution, sanitary and combined sewer infrastructure, water and wastewater facilities in accordance with the Engineering Agreement approved by the Commissioner of Public Health dated October 22, 2015.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the board of finance held on April 14, 2016, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver the Project Grant Agreement CWF No. 690-PG to be entered into with the State of Connecticut (the "Agreement") and

any and all documents and instruments ancillary thereto and to accept the grant thereunder in amount of 264,282.70, or such additional amounts as may be made available thereunder.

Respectively submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

**BOARD OF FINANCE
2015 OPERATING BUDGET TRANSFER**

To: District Board

April 14, 2016

From: Board of Finance

The 2015 Metropolitan District operating budget is experiencing a deficit in the Information Technology and Special Agreements & Programs budgets. The Information Technology deficit is the result of the increased software maintenance services during the year. The Special Agreements & Programs budget deficit is due to the Districts portion of increased construction associated with Mattabassett District.

CERTIFICATIONS:

In accordance with Section 3-8 of the Charter of The Metropolitan District, I hereby certify that there exists free from encumbrances, in the following appropriation, the amounts listed:

	General	Water	Total
Department 701 – Debt Service	<u>\$16,780,000.00</u>	<u>\$14,787,400.00</u>	<u>\$31,567,400.00</u>
Total	<u>\$16,780,000.00</u>	<u>\$14,787,400.00</u>	<u>\$31,567,400.00</u>

John M. Zinzarella
Chief Financial Officer

It is therefore RECOMMENDED that it be:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution.

Resolved: That transfers within the 2015 Budget Appropriations be approved as follows:

From:	General	Water	Total
Department 701 – Debt Service	<u>\$115,500.00</u>	<u>\$234,500.00</u>	<u>\$350,000.00</u>
Total	<u>\$115,500.00</u>	<u>\$234,500.00</u>	<u>\$350,000.00</u>
To:	General	Water	Total
Department-171 Information Systems	\$115,500.00	\$234,500.00	\$350,000.00
Total	<u>\$115,500.00</u>	<u>\$234,500.00</u>	<u>\$350,000.00</u>

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

REFERRAL OF NAMING 231 BRAINARD ROAD BUILDING AFTER FORMER DISTRICT CHAIRMAN JOHN J. ROSSI TO COMMITTEE

The naming of 231 Brainard Road was referred to the General Policy & Planning Committee.

**AUTHORIZATION FOR DISTRICT CLERK TO EXECUTE A
CERTIFICATE OF AUTHORITY FOR WILMINGTON TRUST**

To: District Board

April 14, 2016

From: Personnel, Pension and Insurance Committee

At a meeting of the Personnel, Pension and Insurance Committee held on April 14, 2016, the Personnel, Pension and Insurance Committee passed the following resolution and recommends passage of the same by the District Board:

Be It Resolved: that the District Clerk be and is authorized to execute the attached Wilmington Trust Certificate of Authority ("Certificate of Authority") on behalf of the District, and that the terms and conditions set for in the Certificate of Authority are incorporated herein and made a part of this resolution which, upon passage, effectively authorizes the Chief Executive Officer, severally, to act on behalf of the District in the manner consistent with the terms and conditions set forth in said Certificate of Authority.

Respectively submitted,

John S. Mirtle, Esq.
District Clerk



CERTIFICATE OF AUTHORITY
for

The Metropolitan District
Employer/Board of Trustees (the "Client")

I, John S. Mirtle, the duly appointed representative of Client (in the capacity indicated below) am authorized to certify the approved actions with respect to the Retirement Plan for Employees of the Metropolitan District (the "Plan") of Client, a ☐ corporation ☐ general partnership ☐ limited partnership ☐ limited liability company ☐ sole proprietorship ☒ municipality organized or operating under the laws of the State of Connecticut, hereby certify that a meeting of Client's Board of Directors or other governing body (the "Board") duly called and held, or by unanimous written consent or other method provided by applicable law or governing document, the following resolutions were duly adopted and remain in full force and effect:

RESOLVED, that _____ shall and hereby is removed as the ☐ Custodian ☐ Investment Manager ☐ Trustee of the Plan and that Manufacturers and Traders Trust Company ("M&T Bank") is hereby appointed in such capacity effective January, 2016; and it is further

RESOLVED, that The Metropolitan District ("Client") hereby authorizes the Chief Executive Officer (title) and the (title) (the "Authorized Individuals"), or any one of them, in the name and on behalf of the Client, to complete, execute and deliver to the Trust and Investment Division of M&T Bank agreements in a form acceptable to such Authorized Individual for the provision of custody, trust, funds transfer, investment management and investment advisory services, including any amendments and agreements or other documents related thereto, as such Authorized Individual deems necessary or appropriate from time to time; and it is further

RESOLVED, that Client hereby ratifies and confirms all actions taken by it prior to the date hereof in connection with such agreements executed and delivered to M&T Bank; and it is further

RESOLVED, that the Authorized Individuals are, and each of them is, hereby authorized to designate from time to time the accounts subject to such agreements, and designate from time to time the individuals who may execute or effect transactions under and give notices, certifications and instructions with respect to such agreements, such individuals designated as "Authorized Representatives;" and it is further

RESOLVED, that M&T Bank be and hereby is authorized to rely on the actual or purported signatures of any of Client's Authorized Individuals and Authorized Representatives until M&T Bank has actually received and had a reasonable time to act on written notice from Client revoking such authority; and it is further

RESOLVED, that Client shall defend, indemnify and hold M&T Bank harmless from and against all liabilities, costs, and expenses (including, but not limited to, attorneys' fees and disbursements) incurred by M&T Bank in connection with the honoring of any signature, instruction or action of any Authorized Individual or Authorized Representative, or the refusal to honor any signature, instruction or action of any person who is not an Authorized Individual or Authorized Representative of Client; and it is further

RESOLVED, that these resolutions supersede all prior resolutions on the subject to which they pertain, and shall remain in full force and effect and binding upon Client until M&T Bank has actually received and had a reasonable time to act on any subsequent Certificate of Authority; provided, that these resolutions are limited in application to services provided by the Trust and Investment Division of M&T Bank and do not supersede or affect in any way the continuing validity of other resolutions provided to M&T Bank in regard to accounts that are serviced or services that are provided by any other division or department of M&T Bank, including but not limited to accounts and services provided by Commercial Deposit Services and Treasury Management Services.

IN WITNESS WHEREOF, I have executed this Certificate of Authority this ____ date of _____, _____.

Secretary or other authorized official of the Employer/Board of Trustees

On motion made by Commissioner Magnan and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

Commissioner Vicino abstained.

RETIREMENT INCENTIVE

EXECUTIVE SESSION

At 5:52 P.M., Chairman DiBella requested an executive session to the retirement incentive.

On motion made by Commissioner Currey and duly seconded, the District Board entered into executive session to discuss a possible retirement incentive and collective bargaining issues.

Those in attendance during the executive session:

Commissioners Commissioners Donald M. Currey, Timothy Curtis, William A. DiBella, Janice Flemming, Allen Hoffman, Jean Holloway, Kathleen J. Kowalyshyn, Joseph H. Kronen, Byron Lester, Maureen Magnan, Alphonse Marotta, James S. Needham, Bhupen Patel, Mark A. Pappa, Hector Rivera, Pasquale J. Salemi, Helene Shay, and Richard W. Vicino and Special Representative Michael Carrier; Managers Robert Zaik, Rob Constable, Sue Negrelli, Attorneys John S. Mirtle and R. Bartley Halloran

RECONVENE

At 6:42 P.M., Chairman DiBella requested to come out of executive session and on motion made by Commissioner Currey and duly seconded, the District Board came out of executive session and reconvened. No formal action was taken.

TO: District Board for consideration on April 14, 2016

Staff has been reviewing directions by which to decrease operating expenses. We are proposing an incentive for early retirement. Presently, there are 38 employees with the combined total of 85 points, or Magic Number (Age + Service with no penalty under early retirement) and 6 employees age 65 years or older.

The Retirement Incentive proposed is as follows:

ELIGIBILITY:

- District full-time employees who have combined Age + Service of 85 points or greater (Magic Number) as of June 1, 2016;
- District full-time employees who have achieved Normal Retirement Age of 65 years as of June 1, 2016;

RETIREMENT INCENTIVE:

Cash incentive of \$ 24,000.00, plus two weeks of salary to those eligible employees, above, who request retirement on July 1, 2016. Said incentive cash distribution shall be applied as a post-retirement pay-out in addition to any qualifying accumulated but unused time bank balance pay-outs.

SPECIAL CONDITIONS:

The retirement incentive above is conditioned upon the following:

- Irrevocable election to participate must be submitted in writing on the prescribed form to the Human Resources Department no later than the close of business Friday, May 13, 2016. Any form received after that date may, at the District's sole discretion and upon demonstration of good cause, be accepted.
- The District reserves the right to cancel this early retirement incentive program if the Chief Executive Officer determines, in his sole discretion, that the number of participants is insufficient to achieve the estimated operational budget savings for Fiscal Years 2016 and 2017.

It is therefore **RECOMMENDED** that it be:

RESOLVED: That the Chief Executive Officer is authorized to offer a retirement incentive to eligible employees as described above.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Magnan and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

REPORT FROM DISTRICT CHAIRMAN

The report from District Chairman was passed over.

REPORT FROM CHIEF EXECUTIVE OFFICER

Scott Jellison, Chief Executive Officer presented the monthly CEO Report

ADJOURNMENT

The meeting was adjourned at 7:20 P.M.

ATTEST:

A handwritten signature in black ink that reads "John Mirtle". The signature is written in a cursive, flowing style.

John S. Mirtle, Esq.
District Clerk

May 2, 2016
Date of Approval

THE METROPOLITAN DISTRICT COMMISSION

555 Main Street
Hartford, Connecticut 06103
Monday, May 2, 2016

Present: Commissioners Andrew Adil, Luis Caban, Daniel Camilliere, Mary Anne Charron, Donald M. Currey, Timothy Curtis, William A. DiBella, Allen Hoffman, Jean Holloway, Sandra Johnson, Kathleen J. Kowalyshyn, Byron Lester, Alphonse Marotta, James S. Needham, Mark A. Pappa, Hector Rivera, Pasquale J. Salemi, Helene Shay and Richard W. Vicino (18)

Absent: Commissioners Janice Flemming, Matthew B. Galligan, William P. Horan, Joseph Klett, Joseph H. Kronen, Maureen Magnan, Bhupen Patel, J. Lawrence Price, Kennard Ray, Michael Solomonides, Raymond Sweezy, Michael A. Toppi and Special Representative Michael Carrier (14)

Also

Present: Citizen Member Ronald F. Angelo, I
Scott W. Jellison, Chief Executive Officer
R. Bartley Halloran, District Counsel
Brendan Fox, Assistant District Counsel
Christopher R. Stone, Assistant District Counsel
Carl R. Nasto, Assistant District Counsel
John S. Mirtle, District Clerk
Rob Constable, Director of Finance
Sue Negrelli, Director of Engineering
Robert Schwarm, Director of Information Technology
Kelly Shane, Director of Procurement
Robert Zaik, Manager of Labor Relations
Nick Salemi, Communications Administrator
Kerry E. Martin, Assistant to the Chief Executive Officer
Carrie Blardo, Assistant to the Chief Operating Officer
Cynthia A. Nadolny, Executive Assistant
Scott Chadwick, Chadwick and Stone

CALL TO ORDER

The meeting was called to order by Chairman DiBella at 5:36 PM

ROLL CALL AND QUORUM

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

Commissioner Holloway entered the meeting at 5:38PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

Judy Allen of 25 Fowler Drive, West Hartford, spoke regarding the April 14, 2016 District Board meeting minutes.

APPROVAL OF MINUTES

On motion made by Commissioner Lester and duly seconded, the meeting minutes of April 14, 2016 were approved.

Commissioner Caban, Charron and Kowalyshyn abstained.

REPORT FROM DISTRICT CHAIRMAN

William A. DiBella, District Chairman delivered no report.

REPORT FROM CHIEF EXECUTIVE OFFICER

Scott Jellison, Chief Executive Officer presented the monthly CEO Report

Commissioner Charron left the meeting at 6:32PM

Without objection, Agenda Items 8A "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 7035", 8B "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 7042", 8C "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 7043", 8D "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 7044", 8E "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 7045", 8F "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 7046", and 8G "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 7047" were consolidated and considered together.

**BOARD OF FINANCE
APPROVAL FOR STATE OF CONNECTICUT FINANCING
DWSRF NO. 2016-7035**

To: District Board

From: Board of Finance

May 2, 2016

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and Project Loan Obligation to the State of Connecticut having a principal amount of \$2,315,019.00 and having an interest rate of 2.00%.

The low interest loan and grant will fund site preparation and associated piping and valves for construction of the replacement of a water main and appurtenances on and in the vicinity of Farmington Avenue, Woodland Street and Dennison Street in Hartford.

The State of Connecticut, through the Drinking Water State Revolving Fund Program, will provide \$2,516,325.00 in state funding with approximately \$201,306.00 in grants and \$2,315,019.00 in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the board of finance held on May 2, 2016, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver any and all Interim Funding Obligations and Project Loan Obligations in the aggregate amount not to exceed \$2,315,019.00. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Project Loan and Subsidy Agreement DWSRF No. 2016-7035 to be entered into with the State of Connecticut (the "Agreement") and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

**BOARD OF FINANCE
APPROVAL FOR STATE OF CONNECTICUT FINANCING
DWSRF NO. 2016-7042**

To: District Board

From: Board of Finance

May 2, 2016

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and Project Loan Obligation to the State of Connecticut having a principal amount of \$825,335.44 and having an interest rate of 2.00%.

The low interest loan will fund the replacement of a water main and appurtenances on and in the vicinity of Jerome Avenue and Pheasant Lane in Bloomfield.

The State of Connecticut, through the Drinking Water State Revolving Fund Program, will provide \$825,335.44 in state funding in the form of low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the board of finance held on May 2, 2016, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver any and all Interim Funding Obligations and Project Loan Obligations in the aggregate amount not to exceed \$825,335.44. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Project Loan Agreement DWSRF No. 2016-7042 to be entered into with the State of Connecticut (the "Agreement") and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

**BOARD OF FINANCE
APPROVAL FOR STATE OF CONNECTICUT FINANCING
DWSRF NO. 2016-7043**

To: District Board

From: Board of Finance

May 2, 2016

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and Project Loan Obligation to the State of Connecticut having a principal amount of \$1,415,005.49 and having an interest rate of 2.00%.

The low interest loan and grant will fund the replacement of a water main and appurtenances on and in the vicinity of Center Street and Fairmont Street in Hartford.

The State of Connecticut, through the Drinking Water State Revolving Fund Program, will provide \$1,538,049.45 in state funding with approximately \$123,043.96 in grants and \$1,415,005.49 in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the board of finance held on May 2, 2016, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver any and all Interim Funding Obligations and Project Loan Obligations in the aggregate amount not to exceed \$1,415,005.49. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Project Loan and Subsidy Agreement DWSRF No. 2016-7043 to be entered into with the State of Connecticut (the "Agreement") and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

**BOARD OF FINANCE
APPROVAL FOR STATE OF CONNECTICUT FINANCING
DWSRF NO. 2016-7044**

To: District Board

From: Board of Finance

May 2, 2016

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and Project Loan Obligation to the State of Connecticut having a principal amount of \$3,067,134.04 and having an interest rate of 2.00%.

The low interest loan and grant will fund the replacement of a transmission main(s) and appurtenances on and in the vicinity of Brookfield Street, Hamilton Street, Hillside Avenue and Park Terrace in Hartford.

The State of Connecticut, through the Drinking Water State Revolving Fund Program, will provide \$3,333,841.35 in state funding with approximately \$266,707.31 in grants and \$3,067,134.04 in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the board of finance held on May 2, 2016, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver any and all Interim Funding Obligations and Project Loan Obligations in the aggregate amount not to exceed \$3,067,134.04. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the

Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Project Loan and Subsidy Agreement DWSRF No. 2016-7044 to be entered into with the State of Connecticut (the "Agreement") and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

**BOARD OF FINANCE
APPROVAL FOR STATE OF CONNECTICUT FINANCING
DWSRF NO. 2016-7045**

To: District Board

From: Board of Finance

May 2, 2016

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and Project Loan Obligation to the State of Connecticut having a principal amount of \$2,486,095.50 and having an interest rate of 2.00%.

The low interest loan will fund the replacement of various water mains and appurtenances on and in the vicinity of Byrd Road, Chamberlain Road, Somerset Street and a portion of the Silas Deane Highway in Wethersfield.

The State of Connecticut, through the Drinking Water State Revolving Fund Program, will provide \$2,486,095.50 in state funding in the form of low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the board of finance held on May 2, 2016, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver any and all Interim Funding Obligations and Project Loan Obligations in the aggregate amount not to exceed \$2,486,095.50. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Project Loan Agreement DWSRF No. 2016-7045 to be entered into with the State of Connecticut (the "Agreement") and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

**BOARD OF FINANCE
APPROVAL FOR STATE OF CONNECTICUT FINANCING
DWSRF NO. 2016-7046**

To: District Board

From: Board of Finance

May 2, 2016

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and Project Loan Obligation to the State of Connecticut having a principal amount of \$3,302,029.50 and having an interest rate of 2.00%.

The low interest loan will fund the replacement of a water main(s) and appurtenances on and in the vicinity of Cottage Grove Road and Talcottview Drive in Bloomfield.

The State of Connecticut, through the Drinking Water State Revolving Fund Program, will provide \$3,302,029.50 in state funding in the form of low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the board of finance held on May 2, 2016, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver any and all Interim Funding Obligations and Project Loan Obligations in the aggregate amount not to exceed \$3,302,029.50. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Project Loan Agreement DWSRF No. 2016-7046 to be entered into with the State of Connecticut (the "Agreement") and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

**BOARD OF FINANCE
APPROVAL FOR STATE OF CONNECTICUT FINANCING
DWSRF NO. 2016-7047**

To: District Board

From: Board of Finance

May 2, 2016

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and Project Loan Obligation to the State of Connecticut having a principal amount of \$3,208,392.71 and having an interest rate of 2.00%.

The low interest loan and grant will fund site preparation and associated piping and valves for construction of a 2.5 million gallon water storage basin at the West Hartford Water Treatment Facility.

The State of Connecticut, through the Drinking Water State Revolving Fund Program, will provide \$3,411,469.38 in state funding with approximately \$203,076.67 in grants and \$3,208,392.71 in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the board of finance held on May 2, 2016, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver any and all Interim Funding Obligations and Project Loan Obligations in the aggregate amount not to exceed \$3,208,392.71. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Project Loan and Subsidy Agreement DWSRF No. 2016-7047 to be entered into with the State of Connecticut (the "Agreement") and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Salemi and duly seconded, the reports for resolutions 8A "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 7035", 8B "APPROVAL FOR

STATE OF CONNECTICUT FINANCING DWSRF NO. 7042", 8C "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 7043", 8D "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 7044", 8E "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 7045", 8F "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 7046", and 8G "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 7047" were received and the resolutions adopted by unanimous vote of those present.

**PERSONNEL, PENSION AND INSURANCE COMMITTEE
IMPLEMENTATION OF LEARN & EARN PROGRAM**

To: District Board

From: Personnel, Pension

May 2, 2016

District staff has been working to implement a program geared toward high school students to expose them to careers in the water and sewer industry. This program "MDC Learn and Earn" will be a 4 week paid program. Students will spend one week learning about careers pertaining to water including water treatment and distribution and one week learning about wastewater treatment. The remaining 2 weeks of the program they will spend visiting and working in District facilities. This program will be available to high school students in MDC member towns. A total of 32 students will be accepted into the program. Students will be exposed to all of the career fields that make up a water/sewer utility. They will receive presentation from MDC professionals and will participate in hands on activities during this training program.

This program will begin on July 11, 2016 and end on August 5, 2016. Students will be selected based on recommendations from the Town Board of Education or Superintendent of Schools. The number of students will be based on the ad valorem rate for each town. The rate of pay would be \$9.60 per hour

Hartford	8
East Hartford	4
Newington	3
Wethersfield	3
Windsor	2
Bloomfield	3
Rocky Hill	2
West Hartford	7

At a meeting of the Personnel, Pension and Insurance Committee held on May 2, 2016, it was:

VOTED: That the Personnel Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That District Staff is authorized to proceed with the implementation of the MDC Learn and Earn Program.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Camilliere and duly seconded, the report was received and resolution adopted by majority vote of those present.

Commissioner Currey opposed.

Agenda item 9B "Petition for Disability Retirement" was approved at the Personnel, Pension and Insurance Committee and does not require District Board action. Therefore, no action was taken.

**PERSONNEL, PENSION AND INSURANCE COMMITTEE
SETTLEMENT OF PROPOSED WORKER'S COMPENSATION CLAIM**

EXECUTIVE SESSION

At 6:40 P.M., Chairman DiBella requested an executive session to discuss pending workers' compensation claims.

On motion made by Commissioner Shay and duly seconded, the Personnel, Pension & Insurance Committee entered into executive session to discuss Agenda Item 9C "McCormack Workers Compensation and Labor Grievance Settlement" and Agenda Item 9D "Gonzalez Workers' Compensation Settlement".

Those in attendance during the executive session:

Commissioners Andrew Adil, Luis Caban, Daniel Camilliere, Mary Anne Charron, Timothy Curtis, Allen Hoffman, Sandra Johnson, Kathleen J. Kowalyszyn, Byron Lester, Alphonse Marotta, James S. Needham, Mark A. Pappa, Hector Rivera, Pasquale J. Salemi, Helene Shay and Richard W. Vicino, Manager Robert Zaik, Attorneys John S. Mirtle, R. Bartley Halloran, Christopher R. Stone and Scott Chadwick

District Chairman William A. DiBella and Commissioner Donald M. Currey were not present during Executive Session.

RECONVENE

At 6:48 P.M., Chairman DiBella requested to come out of executive session and on motion made by Commissioner Adil and duly seconded, the Board came out of executive session and reconvened. No formal action was taken.

To: District Board

May 2, 2016

From: Personnel, Pension and Insurance Committee

BE IT HEREBY RESOLVED, that pursuant to Section B2f of the By-Laws of the Metropolitan District, the Board of Commissioners of the Metropolitan District hereby authorizes District Counsel, or his designee, to execute any and all documents reasonably necessary to effect the settlement of any and all claims pertaining to workers' compensation and labor grievances for William McCormack in the amount of \$266,000.00.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Kowalyshyn and duly seconded, the report was received and resolution, as amended by the Personnel, Pension and Insurance Committee, adopted by unanimous vote of those present.

**PERSONNEL, PENSION AND INSURANCE COMMITTEE
SETTLEMENT OF PROPOSED WORKER'S COMPENSATION CLAIM**

To: District Board

May 2, 2016

From: Personnel, Pension and Insurance Committee

BE IT HEREBY RESOLVED, that pursuant to Section B2f of the By-Laws of The Metropolitan District, the Board of Commissioners of the Metropolitan District hereby authorizes District Counsel, or his designee, to execute any and all documents reasonably necessary to effect the settlement of any and all claims pertaining to workers' compensation and labor grievances for Thomas Gonzalez in the amount of \$68,000.00.

Respectfully submitted,

John S. Mirtle, Esq.

District Clerk

On motion made by Commissioner Kowalyshyn and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

**PROPOSAL TO RENAME 231 BRAINARD ROAD IN HONOR
OF JOHN J. ROSSI**

To: District Board

From: General Policy & Planning Committee

May 2, 2016

Resolved: That the District Board rename the “Greybar Building” at 231 Brainard Road, Hartford, in honor of former MDC Chairman John J. Rossi in commemoration of his many years of service to, and leadership of, The Metropolitan District.

Respectively submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Camilliere and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

AUTHORIZATION FOR ACQUISITION AND TRANSFER OF VESSEL

To: District Board

May 2, 2016

From: Scott W. Jellison, Chief Executive Officer

Riverfront Recapture, Inc. (“Riverfront”) owns a certain 1996 Cape Fear model vessel manufactured by McKee (“Vessel”). Riverfront is willing to convey its interest in the Vessel for no consideration to The Metropolitan District (“District”), which will then convey its interest in the Vessel as well as the District-owned motor and the trailer for the same for no consideration to the Town of Wethersfield (“Town”) so that the Town’s Harbormaster can use the Vessel in connection with the performance of his duties, including those under the Town’s Harbor Management Plan.

Be It Resolved: that pursuant to Section 2-12 of the District Charter, the above-reference acquisition of the Vessel from Riverfront and the subsequent conveyance of the Vessel and the motor and trailer for the same to the Town are hereby authorized for the purposes set forth above, upon the above terms and conditions, and such other terms and conditions as the Chief Executive Officer and the District Counsel deem appropriate and in the best interests of the District; and be it further

Resolved, that the Chief Executive Officer is hereby authorized to enter into and execute bills of sale and any and all manner of other documents and to take such other actions as he and the District Counsel may deem appropriate and in the best interests of the District in order to effect the above transactions; and be it further

Resolved, that no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Chief Executive Officer fail to execute the aforementioned bills of sale or other documents, or to take any of the other aforesaid actions; and be it further

Resolved, that all approvals and authorizations provided hereby are contingent upon, and shall only be effective on and by means of, the Chief Executive Officer executing such bills of sale and other documents, and taking such actions, all of which shall be, in form and substance, acceptable to the Chief Executive Officer and District Counsel.

Respectively submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Adil and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

ADJOURNMENT

The meeting was adjourned at 6:59 P.M.

ATTEST:



John S. Mirtle, Esq.
District Clerk

June 6, 2016

Date of Approval

THE METROPOLITAN DISTRICT COMMISSION

555 Main Street
Hartford, Connecticut 06103
Monday, July 11, 2016

Present: Commissioners Luis Caban, Daniel Camilliere, Timothy Curtis, William A. DiBella, Janice Flemming-Butler, Allen Hoffman, Jean Holloway, William P. Horan, Kathleen J. Kowalyshyn, Joseph H. Kronen, Byron Lester, Maureen Magnan, Alphonse Marotta, Bhupen Patel, Mark A. Pappa, J. Lawrence Price, Hector Rivera, Pasquale J. Salemi, Helene Shay, Michael Solomonides and Raymond Sweezy (21)

Absent: Commissioners Andrew Adil, Mary Anne Charron, Donald M. Currey, Matthew B. Galligan, Sandra Johnson, Joseph Klett, James S. Needham, Kennard Ray, Michael A. Toppi, Richard W. Vicino and Special Representative Michael Carrier (11)

Also

Present: Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
John S. Mirtle, District Clerk
Robert Schwarm, Director of Information Technology
Kelly Shane, Director of Procurement
Nick Salemi, Communications Administrator
Mike Curley, Manager of Technical Services
Kerry E. Martin, Assistant to the Chief Executive Officer
Carrie Blardo, Assistant to the Chief Operating Officer
Cynthia A. Nadolny, Executive Assistant
Kevin Graff, Graff Public Solutions, LLC

CALL TO ORDER

The meeting was called to order by Chairman DiBella at 5:34 PM

ROLL CALL AND QUORUM

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of May 2, 2016 were approved.

Commissioners Kronen, Magnan, Patel and Price abstained.

REPORT FROM DISTRICT CHAIRMAN

William A. DiBella, District Chairman spoke briefly to the District Board and thanked them for their condolences over the last few weeks after the passing of a family member.

REPORT FROM CHIEF EXECUTIVE OFFICER

Scott Jellison, Chief Executive Officer presented the monthly CEO Report

**REPORT FROM DISTRICT COUNSEL
RE: GLASTONBURY LAWSUIT**

Without objection, item #8 "Report from District Counsel Re: Glastonbury Lawsuit" was postponed until the end of the meeting.

REPORT FROM STAFF RE: MDC COMMUNICATIONS

Kevin Graff, of Graff Public Solutions, LLC, briefed the District Board regarding MDC Communications.

Commissioner Flemming-Butler entered the meeting at 5:55 PM

**BOARD OF FINANCE
APPROVAL FOR STATE OF CONNECTICUT FINANCING
CWF NO. 692-C**

To: District Board

June 6, 2016

From: Board of Finance

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and/or Project Loan Obligation to the State of Connecticut for

CWF No. 692-C having a principal amount of \$172,230,202.95 and having an interest rate of 2.00%.

The low interest loan and grant will fund Contract 2: the construction of the South Hartford Conveyance Storage Tunnel and shaft.

The State of Connecticut, through the Clean Water Fund Program, will provide \$313,155,369.00 in state funding with approximately \$140,925,166.05 in grants and \$172,230,202.95 in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.
At a meeting of the Board of Finance, held on June 6, 2016, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLUTION OF THE DISTRICT BOARD WITH RESPECT TO THE
ISSUANCE OF INTERIM FUNDING OBLIGATIONS AND PROJECT
LOAN OBLIGATIONS PURSUANT TO THE PROJECT LOAN AND
PROJECT GRANT AGREEMENT CWF NO. 692-C BETWEEN THE
STATE OF CONNECTICUT AND THE METROPOLITAN DISTRICT
UNDER THE CLEAN WATER FUND PROGRAM

RESOLVED:

Section 1. The Chairman, or in his absence, the Vice-Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver Project Loan and Project Grant Agreement CWF No. 692-C to be entered into with the State of Connecticut (the "Agreement") and any and all Interim Funding Obligations and Project Loan Obligations for CWF No. 692-C in the aggregate amount not to exceed \$172,230,202.95, to fund Contract 2, the construction of the South Hartford Conveyance Storage Tunnel and shaft. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, as defined in the Agreement, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Agreement and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date,

shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

Without objection, Agenda Items #12A “HARTFORD TOYOTA, 135 WEST SERVICE ROAD, HARTFORD RELEASE OF RIGHT-OF-WAY AND ABANDONMENT OF SANITARY SEWER”, #12B “RESERVOIR ESTATES, WETHERSFIELD ENCROACHMENT AGREEMENT” and #12C “RESERVOIR ESTATES, WETHERSFIELD RELEASE OF RIGHT-OF-WAY AND ABANDONMENT OF SANITARY SEWER” were consolidated and considered together.

**BURAEU OF PUBLIC WORKS
HARTFORD TOYOTA, 135 WEST SERVICE ROAD, HARTFORD
RELEASE OF RIGHT-OF-WAY AND ABANDONMENT OF SANITARY SEWER**

To: District Board

June 6, 2016

From: Bureau of Public Works

On March 22, 2016, the District received a letter from Eric Masterson of BBL Albany Group V on behalf of the Hartford Toyota Superstore requesting that the Metropolitan District release a portion of the existing sanitary sewer easement within the property of 135 West Service Road, Hartford, owned by 135 West Service Road, LLC, as shown on the accompanying map. The purpose of the request is to abandon a portion of the existing sanitary sewer and release a portion of the easement to enable the construction of a new store building. The Owner will in turn build a new 10-inch sanitary sewer to convey the flow. The existing easement was acquired by the Metropolitan District through a Developer's Permit-Agreement in July, 1959.

From an engineering standpoint, the release of the requested portion of this easement and abandonment of the sanitary sewer would not have a negative impact on the District's sewer system, and no hardship or detriment would be imposed on others. The existing sewer presently serves this site as well as the abutting site, which is vacant. The proposed new sanitary sewer, as well as an accompanying easement, will be constructed within the subject parcel under a new Developer's Permit-Agreement and will serve the site and the abutting property.

At a meeting of the Bureau of Public Works, held on May 18, 2016, it was:

VOTED: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute the release of the portion of the existing sanitary sewer easement and discontinued sanitary sewer on property owned by 135 West Service Road, LLC, as shown on the accompanying map and as recorded in the City of Hartford land records in Volume 1030, Page 319. The release shall be subject to approval by District Counsel as to form and content.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

**BURAEU OF PUBLIC WORKS
RESERVOIR ESTATES, WETHERSFIELD
ENCROACHMENT AGREEMENT**

To: District Board

June 6, 2016

From: Bureau of Public Works

CCC Construction, in a letter dated May 12, 2016, from Frank DiBacco, Owner and Developer, has requested permission from The Metropolitan District to temporarily encroach upon an existing utility easement and permanently encroach on the existing Goff Brook South Branch Trunk Sewer easement located across private lands between Back Lane and Old Reservoir Road in Wethersfield, to construct an entry roadway, install new sanitary sewer and for a permanent storm drainage crossing in conjunction with the Reservoir Estates development project.

The proposed work entails the construction of a temporary entry road with a tracking pad and the installation of new sanitary sewer (temporary encroachments) over the existing 10-inch PVC sanitary sewer within the 30-foot utility easement and the installation of permanent storm drainage over the existing 15-inch RCP sanitary trunk sewer within the 20-foot easement (permanent encroachment), as shown on the accompanying map. The proposed storm drainage will be installed above the existing sanitary trunk sewer with sufficient clearance between the pipes. The existing sanitary sewer was built in 1973 and the existing trunk sewer was built in 1966.

MDC staff has concluded that the encroachments are minor and that there will be no detriment to the sanitary and trunk sewer infrastructure as a result.

CCC Construction has agreed to the following conditions in order to satisfy the District's concerns for protection of the existing sanitary sewers located within the subject parcel and to maintain accessibility along the length of the Metropolitan District's 30-foot and 20-foot permanent easements:

1. Care must be taken during the construction of the new sanitary sewer and storm drain not to disturb the existing sanitary sewer and trunk sewer. All heavy construction equipment must be located outside of the limits of the utility and sanitary trunk sewer easements when not in use. Any earth moving equipment that will be utilized on the site over and adjacent to the existing sanitary sewer and trunk sewer shall be reviewed and approved by District staff prior to mobilization to the site. Any damage to the existing sanitary sewer and trunk sewer caused by any construction within the existing rights-of-way shall be the responsibility of the Owner.
2. No additional permanent structures, other than the proposed storm drain shall be located within the District's sanitary trunk sewer right-of-way.
3. The District reserves the right to remove structures within the utility and sanitary trunk sewer easements at any time if so required for maintenance, repair or replacement of the sanitary sewer or trunk sewer. The Owner shall bear any additional maintenance, repair or replacement costs necessitated by the presence of structures within the easements.
4. In the event of a sewer emergency caused by the proposed excavation, the Owner shall provide, at their expense, an appropriately sized bypass pump.
5. An MDC inspector must be on the job site whenever work is being performed within any utility or sanitary trunk sewer rights-of-way, at the expense of the Owner. Any construction of the new sanitary sewer as well as any construction, maintenance, repair or replacement of the new storm drainage shall conform to District standards and 48-hours advance notice must be given to the District prior to commencing any such activities within the utility or sanitary trunk sewer easements.
6. The Owner shall perform a CCTV inspection, witnessed by an MDC inspector, of the existing sanitary sewer and trunk sewer in the areas of the construction upon completion of backfilling and restoration of the excavated areas. The videos will be delivered to the District for the purposes of assessing the post activity condition of the sanitary sewers.

Staff has reviewed this request and considers it feasible.

A formal encroachment agreement shall be executed between CCC Construction and the Metropolitan District, consistent with current practice involving similar requests.

At a meeting of the Bureau of Public Works, held on May 18, 2016, it was:

VOTED: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute an agreement, subject to approval of form and content by District Counsel, granting permission to CCC Construction to encroach upon existing 30-foot and 20-foot utility and sanitary trunk sewer easements off of Back Lane in private lands, Wethersfield, in support of the planned construction of Reservoir Estates as shown on plans submitted by Dutton Associates, dated March 30, 2016, providing that the District shall not be held liable for any cost of damage of any kind in the following years as a result of the encroachment.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

**BURAEU OF PUBLIC WORKS
RESERVOIR ESTATES, WETHERSFIELD
RELEASE OF RIGHT-OF-WAY AND ABANDONMENT OF SANITARY SEWER**

To: District Board

June 6, 2016

From: Bureau of Public Works

On May 3, 2016, the District received a letter from James Dutton of Dutton Associates, LLC on behalf of Frank DiBacco of CCC Construction, Owner and Developer of Reservoir Estates, requesting that the Metropolitan District release portions of the existing sanitary sewer easements within private lands off of Back Lane in Wethersfield, as shown on the accompanying map. The purpose of the request is to abandon a portion of the existing sanitary sewer and release portions of the easements to enable the construction of a new residential development. The Owner will in turn build a new 8-inch sanitary sewer to convey the flow. The existing easements were acquired by the Metropolitan District through a Developer's Permit-Agreement in February, 1973 and by Layout and Assessment for Back Lane in July, 1980.

From an engineering standpoint, the release of the requested portions of these easements and abandonment of the sanitary sewer would not have a negative impact on the District's sewer system, and no hardship or detriment would be imposed on others. The proposed new sanitary sewer, as well as an accompanying easement, will be constructed within the subject parcel under a new Developer's Permit-Agreement. The abandonment of the existing sewer is subject to the acceptance of the new public roadway by the Town.

At a meeting of the Bureau of Public Works, held on May 18, 2016, it was:

VOTED: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute the release of portions of the existing sanitary sewer easements and discontinued sanitary sewer on property owned by CCC Construction, as shown on the accompanying map and as recorded in the City of Wethersfield land records in Volume 286, Page 1190 and Volume 321, Page 996. The release shall be subject to approval by District Counsel as to form and content.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Hoffman and duly seconded, the reports for resolutions #12A "HARTFORD TOYOTA, 135 WEST SERVICE ROAD, HARTFORD RELEASE OF RIGHT-OF-WAY AND ABANDONMENT OF SANITARY SEWER", #12B "RESERVOIR ESTATES, WETHERSFIELD ENCROACHMENT AGREEMENT" and #12C "RESERVOIR ESTATES, WETHERSFIELD RELEASE OF RIGHT-OF-WAY AND ABANDONMENT OF SANITARY SEWER" were received and the resolutions adopted by unanimous vote of those present.

**COMMITTEE ON ORGANIZATION
APPOINTMENT OF INTERIM DIRECTOR OF HUMAN RESOURCES**

EXECUTIVE SESSION

At 6:34 P.M., Chairman DiBella requested an executive session to discuss agenda item #13, "Appointment of Interim Director of Human Resources"

On motion made by Commissioner Sweezy and duly seconded, the District Board entered into executive

session to discuss Agenda Item #13 “Appointment of Interim Director of Human Resources”.

Those in attendance during the executive session:

Commissioners Luis Caban, Daniel Camilliere, Timothy Curtis, William A. DiBella, Allen Hoffman, William P. Horan, Kathleen J. Kowalyshyn, Joseph H. Kronen, Byron Lester, Maureen Magnan, Alphonse Marotta, Bhupen Patel, Mark A. Pappa, J. Lawrence Price, Hector Rivera, Pasquale J. Salemi, Helene Shay, Michael Solomonides and Raymond Sweezy, Chief Executive Officer Scott W. Jellison, Deputy Chief Executive Officer of Business Services John Zinzarella, Attorneys R. Bartley Halloran, Christopher R. Stone

RECONVENE

At 6:52 P.M., Chairman DiBella requested to come out of executive session and on motion made by Commissioner Kowalyshyn and duly seconded, the District Board came out of executive session and reconvened. No formal action was taken.

To: District Board

June 6, 2016

From: Committee on Organization

Pursuant to Section B3b of the District By-Laws, staff recommends the Committee on Organization to appoint Robert Zaik as Interim Director of Human Resources for The Metropolitan District. Over the past several months, Mr. Zaik has served in this capacity on a temporary basis, and has executed the duties of this office in a highly professional manner.

At a meeting of the Committee on Organization, held on June 6, 2016, it was:

Voted: That the Committee on Organization recommends to the District Board passage of the following resolution:

Resolved: That the District Board, in accordance with Section B3b of the District By-Laws, hereby appoints Robert Zaik as Interim Director of Human Resources for the Metropolitan District for a term of 1 year.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

Commissioner Kowalyshyn made a motion to amend the resolution as depicted above and the motion was duly seconded and approved by unanimous vote of those present.

On motion made by Commissioner Kowalyshyn and duly seconded, the report was received and resolution adopted, as amended, by unanimous vote of those present.

**PERSONNEL, PENSION AND INSURANCE COMMITTEE
AUTHORIZATION FOR DISTRICT CLERK TO EXECUTE A
CERTIFICATE OF AUTHORITY FOR WILMINGTON TRUST**

To: District Board June 6, 2016

From: Personnel, Pension and Insurance Committee

At a meeting of the Personnel, Pension and Insurance Committee held on June 6, 2016, it was:

Be It Resolved: that the District Clerk be and is authorized to execute the attached Wilmington Trust Certificate of Authority ("Certificate of Authority") on behalf of the District, and that the terms and conditions set forth in the Certificate of Authority are incorporated herein and made a part of this resolution which, upon passage, effectively authorizes the Chief Executive Officer, severally, to act on behalf of the District in the manner consistent with the terms and conditions set forth in said Certificate of Authority.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk



CERTIFICATE OF AUTHORITY AND APPOINTMENT

The Metropolitan District (the "Client")

I, John S. Mirtle, the duly appointed representative of Client, in the capacity indicated below, am authorized to certify the approved actions with respect to the Retirement Plan for Employees of the Metropolitan District (the "Plan") of Client, a Select One organized or operating under the laws of the State of Connecticut, hereby certify that at a meeting of the Client's Board of Directors or other governing body (the "Board") duly called and held, or by unanimous written consent or other method provided by applicable law or governing document, the following resolutions were duly adopted and remain in full force and effect.

NOW, THEREFORE, BE IT:

- RESOLVED, that Manufacturers and Traders Trust Company is appointed as Custodian of the Plan and is authorized to hold the assets of such under the terms of the Trust, Custody, Investment Management (with Custody) or Agent Agreement (the "Agreement"), as applicable.
- RESOLVED that either (i) there is not an appointed Custodian of the Plan, in which case this resolution is not applicable, or (ii) there is a Custodian of the Plan and the current Custodian, _____, is removed effective as of the date MTB accepts its appointment.
- RESOLVED, that Client hereby authorizes the Chief Executive Officer, the Deputy CEO/CFO, and the Director of Finance (the "Authorized Officers"), or any one of them, in the name and on behalf of the Client, to complete, execute and deliver the Agreement to MTB substantially in the form presented to this governing body, with such revisions thereto and any amendments, the funds transfer agreement, other ancillary operating agreements, or any other documents related thereto (collectively, the "MTB Documents"), all as such Authorized Officers deem necessary or appropriate from time to time.
- RESOLVED, that Client hereby ratifies and confirms all actions taken by it prior to the date hereof in connection with such MTB Documents (including without limitation the Agreement) executed and delivered to Manufacturers and Traders Trust Company.
- RESOLVED, that Authorized Officers are, and each of them is, hereby authorized to designate from time to time the accounts subject to such agreements, and designate from time to time the individuals who may execute or effect transactions under and give notices, certifications and instructions with respect to such MTB Documents (including any funds transfer (wire or ACH) instructions), such individuals designated as "Authorized Representatives".
- RESOLVED, that MTB be and hereby is authorized to rely on the actual or purported signatures of any of Client's Authorized Officers and Authorized Representatives until MTB has actually received and had a reasonable time to act on written notice from Client revoking such authority.
- RESOLVED, that Client shall defend, indemnify and hold MTB harmless from and against all liabilities, costs, and expenses (including, but not limited to, attorneys' fees and disbursements) incurred by MTB in connection with honoring of any signature, instruction or action of any Authorized Officer or Authorized Representative, or the refusal to honor any signature, instruction or action of any person who has not been designated by the Client as an Authorized Officer or Authorized Representative of Client.
- RESOLVED, that these resolutions supersede all prior resolutions on the subject to which they pertain, and shall remain in full force and effect and binding upon Client until MTB has actually received and had a reasonable time to act on any subsequent Certificate of Authority; provided that these resolutions are limited in application to the aforesaid services to be provided by MTB and do not supersede or affect in any way the continuing validity of other resolution provided to MTB in regard to accounts that are serviced or services that are provided by any other division or department of MTB or with respect to any accounts that are not the subject of these resolutions.

❖ ❖ ❖ ❖ ❖ ❖ ❖ ❖ ❖ ❖ ❖ ❖ ❖ ❖ ❖ ❖

IN WITNESS WHEREOF, I have executed this Certificate of Authority and Appointment this _____ day of May, 2016.

John S. Mirtle, District Clerk

On motion made by Commissioner Price and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

SETTLEMENT OF THOMAS' LAWSUIT
EXECUTIVE SESSION

At 6:54 P.M., Chairman DiBella requested an executive session to discuss agenda item #8 "Report from District Counsel Re: Glastonbury Lawsuit" and agenda item #15, "Settlement of Thomas' Lawsuit"

On motion made by Commissioner Kowalyshyn and duly seconded, the District Board entered into executive session to discuss pending litigation: Agenda Item #8 "Report from District Counsel re: Glastonbury Lawsuit" and Agenda Item #15 "Settlement of Thomas' Lawsuit".

Those in attendance during the executive session:

Commissioners Luis Caban, Daniel Camilliere, Timothy Curtis, William A. DiBella, Allen Hoffman, William P. Horan, Kathleen J. Kowalyshyn, Joseph H. Kronen, Byron Lester, Maureen Magnan, Alphonse Marotta, Bhupen Patel, Mark A. Pappa, J. Lawrence Price, Hector Rivera, Pasquale J. Salemi, Helene Shay, Michael Solomonides and Raymond Sweezy, Chief Executive Officer Scott W. Jellison, Attorneys John S. Mirtle, R. Bartley Halloran, Christopher R. Stone

RECONVENE

At 7:20 P.M., Chairman DiBella requested to come out of executive session and on motion made by Commissioner Kowalyshyn and duly seconded, the District Board came out of executive session and reconvened. No formal action was taken.

SETTLEMENT OF PENDING LITIGATION CLAIM

To: District Board

BE IT HEREBY RESOLVED, that pursuant to Section B2f of the By-Laws of The Metropolitan District, the Board of Commissioners of The Metropolitan District hereby authorizes District Counsel, or his designee, to settle the lawsuit captioned *Lebert Thomas v. The Metropolitan District et al.*, Civil Case No. 3:12-cv-00221 (WWE) ("*Litigation*"), for the total sum of \$350,000.00, of which the MDC would be responsible for \$50,000, plus group retiree health and dental insurance benefits, subject to the proper execution of any and all documents reasonably necessary to effect said settlement, including but not limited to a general release containing a confidentiality provision from the plaintiff, and formal withdrawal of said action.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Kowalyshyn and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

ADJOURNMENT

The meeting was adjourned at 7:21 P.M.

ATTEST:



John S. Mirtle, Esq.
District Clerk

July 11, 2016
Date of Approval

THE METROPOLITAN DISTRICT COMMISSION

555 Main Street
Hartford, Connecticut 06103
Monday, July 11, 2016

Present: Commissioners Andrew Adil, Daniel Camilliere, Mary Anne Charron, Donald M. Currey, Timothy Curtis, William A. DiBella, Allen Hoffman, Jean Holloway, William P. Horan, Kathleen J. Kowalyshyn, Joseph H. Kronen, Byron Lester, Maureen Magnan, James S. Needham, Whit Osgood, Bhupen Patel, Mark A. Pappa, Hector Rivera, Pasquale J. Salemi, Helene Shay, Raymond Sweezy and Richard W. Vicino (22)

Absent: Commissioners Luis Caban, Janice Flemming-Butler, Matthew B. Galligan, Sandra Johnson, Joseph Klett, Alphonse Marotta, J. Lawrence Price, Kennard Ray, Michael Solomonides, and Special Representative Michael Carrier (10)

Also

Present: Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
John S. Mirtle, District Clerk
Sue Negrelli, Director of Engineering
Robert Schwarm, Director of Information Technology
Kelly Shane, Director of Procurement
Robert Zaik, Interim Director of Human Resources
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

The meeting was called to order by Chairman DiBella at 5:33 PM

ROLL CALL AND QUORUM

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

**INTRODUCTION OF NEW COMMISSIONER AND ADMINISTRATION OF OATH
OF OFFICE**

The District Clerk swore in Commissioner Whit Osgood of Glastonbury.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

Judy Allen of 25 Fowler Drive, West Hartford, spoke regarding the June 6, 2016 minutes.

APPROVAL OF MINUTES

On motion made by Commissioner Magnan and duly seconded, the meeting minutes of June 6, 2016 were approved.

Commissioners Adil, Charron, Needham, Osgood and Vicino abstained.

REPORT FROM DISTRICT CHAIRMAN

Chairman DiBella acknowledged an article in the Hartford Courant about Commissioner Alphonse Marotta.

REPORT FROM CHIEF EXECUTIVE OFFICER

Scott W. Jellison, Chief Executive Officer invited the Commissioners on a tour of all MDC Reservoirs and Facilities on July 25th.

He noted the Tunnel Contract signing on June 30th and a groundbreaking is planned for the October timeframe.

He gave an update on projects in non-member towns, the dedication to the Rossi Family planned for the September timeframe, the customer service department, and the summer situation at Barkhamsted and Lake McDonough.

The Metropolitan District Summer training program "Learn to Earn" kicked off today with twelve students.

REPORT FROM DISTRICT COUNSEL

R. Bartley Halloran, District Counsel, briefly reported about the Glastonbury land transaction.

Commissioner Kronen exited the meeting at 6:20PM

**PERSONNEL, PENSION AND INSURANCE COMMITTEE
RETIREMENT INCENTIVE**

To: District Board

July 11, 2016

From: Personnel, Pension and Insurance Committee

Staff has been reviewing directions by which to continue to decrease operating expenses. We are proposing a second incentive for early retirement. As of December 1, 2016, there will be 56 employees with the combined total of 85 points (up from 35 as of June 1, 2016, last incentive), or Magic Number (Age + Service with no penalty under early retirement) and 4 employees age 65 years or older.

The Retirement Incentive proposed is as follows:

ELIGIBILITY:

- District full-time employees who have combined Age + Service of 85 points greater (Magic Number) as of September 1, 2016; or, October 1, 2016; November 1, 2016; or, December 1, 2016;
- District full-time employees who have achieved Normal Retirement Age of years as of September 1, 2016; or, October 1, 2016; or, November 1, 2016; December 1, 2016;

RETIREMENT INCENTIVE:

Cash incentive of \$ 24,000.00, plus two weeks of salary to those eligible employee above, who request retirement on January 1, 2017, and for those employees who have the Magic Number or who are 65 years of age at the retirement date requested for months of September, October, November, December, 2016; or January 1, 2017. The incentive cash distribution shall be applied as a post-retirement pay-out in addition to any qualifying accumulated but unused time bank balance pay-outs.

SPECIAL CONDITIONS:

The retirement incentive above is conditioned upon the following:

- Irrevocable election to participate must be submitted in writing on the prescribed form to the Human Resources Department no later than the close business Friday, August 12, 2016. Any form received after that date may, at the District's sole discretion and upon demonstration of good cause, be accepted.
- The District reserves the right to cancel this early retirement incentive program if the Chief Executive Officer determines, in his sole discretion, that the number of participants is insufficient to achieve the estimated operational budget savings for Fiscal Years 2016 and 2017.
- This Incentive shall be applied to employees who have the Magic Number

who are 65 years or older at the retirement date requested for the months of September, October, November, December, 2016; or, January 1, 2017.

At a meeting of the Personnel, Pension and Insurance Committee held on July 11, 2016, it was:

VOTED: That the Personnel Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That the Chief Executive Officer is authorized to offer a retirement incentive to eligible employees as described above.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Adil and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

**BUREAU OF PUBLIC WORKS
CONSIDERATION & POTENTIAL ACTION ON AUTHORIZATION
TO INITIATE CONDEMNATION PROCEEDING TO SECURE PROPERTY
AS NECESSARY TO COMPLETE THE SOUTH HARTFORD CONVEYANCE AND
STORAGE TUNNEL PROJECT**

To: District Board July 11, 2016

From: Bureau of Public Works

By referenda approved in 2006 and 2012, the electorate within The Metropolitan District approved funding for the Clean Water Project. The funding authorization included the expenditure of those funds necessary to purchase, by condemnation or otherwise, such property rights as may be necessary to prosecute the work and complete the improvements required under the Clean Water Project.

As part of its ongoing Clean Water Project activities, the MDC is constructing an eighteen (18) foot wide, twenty-one thousand eight hundred (21,800) linear foot tunnel, known as the "South Hartford Storage and Conveyance Tunnel". The tunnel will provide increased sewer flow and storage capacity during periods of significant wet weather. The tunnel project includes the construction of: (i) launch and retrieval shafts at the tunnel terminus points in Hartford and West Hartford, respectively; (ii) up to seven thousand three hundred (7,300) linear feet of near surface consolidation sewers; (iii) eight (8) tangential vortex hydraulic drop

shafts; (iv) a forty million (40,000,000) gallon per day dry pit tunnel pump station; (v) odor control facilities at all potential air release points; and (vi) various other structures and facilities.

To build the tunnel and its various appurtenances, the MDC must acquire certain property rights, including an eight thousand one hundred and six (8,106) square foot (0.186 acre) permanent easement and an eight thousand eight hundred and eighty-eight (8,888) square foot (0.204 acre) temporary easement over a portion of land situated along Franklin Avenue in Hartford. The District, through its consultant, has performed an engineering needs assessment and determined that easements over the subject property are the most prudent alternative to other options. The impacted parcel and property owner are as follows:

Parcel: 680 Franklin Avenue, Hartford, Connecticut

Owner: City of Hartford

Attached is a copy of the taking map detailing the location, area and other details associated with the taking.

The MDC must obtain the property from the property owner prior to the commencement of work by the selected contractor. Despite lengthy and vigorous negotiations with the property owner, the MDC has not been able to acquire the property. Accordingly, action to take the property must commence forthwith. Efforts to acquire the necessary property rights by agreement continue, notwithstanding the condemnation proceedings.

The compensation to be paid to the affected property owner represents the average appraised value as independently determined by two (2) Connecticut licensed appraisers. As provided by the MDC Charter Section 1-4, in order to proceed with the condemnation proceeding, a resolution of the District Board is required.

THEREFORE, BE IT RESOLVED THAT:

Pursuant to Conn. Gen. Stat. § 48-12, and Metropolitan District Charter Section 1-2, 1-2f and 1-4, the Board of the Metropolitan District hereby authorizes District staff to proceed with condemnation proceedings on the aforementioned property and to acquire such permanent and temporary easement rights pursuant thereto as are necessary for the installation, maintenance, repair and use of those improvements within the South Hartford Conveyance and Storage Tunnel project contained within or affecting said property.

The amount of compensation awarded pursuant to said condemnation proceeding(s) shall be the average value of the property rights acquired, as independently determined by two (2) Connecticut licensed appraisers.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

EASEMENT DESCRIPTION

A PORTION OF PROPERTY OF THE CITY OF HARTFORD AS DEPICTED ON A MAP ENTITLED "MAP SHOWING EASEMENT AREA TO BE GRANTED TO THE METROPOLITAN DISTRICT ACROSS PROPERTY OF THE CITY OF HARTFORD 680 FRANKLIN AVENUE HARTFORD CONNECTICUT", SCALE 1"=20', DATED 5-16-12 LAST REVISED 6-16-16, PREPARED BY MARTINEZ COUCH & ASSOCIATES, LLC., AND MORE PARTICULARLY DESCRIBED AS:

PERMANENT EASEMENT AREA DESCRIPTION

BEGINNING AT A POINT ON THE EASTERLY LINE OF FRANKLIN AVENUE AND THE SOUTHWESTERLY CORNER OF PROPERTY OF DIEGO G. ALVAREZ. THENCE RUNNING ALONG PROPERTY NOW OR FORMERLY DIEGO G. ALVAREZ N81°05'05"E A DISTANCE OF 47.78' TO A POINT. THENCE RUNNING THROUGH LAND OF CITY OF HARTFORD S9°11'22"E A DISTANCE OF 181.23' TO A POINT. THENCE RUNNING THROUGH LAND OF CITY OF HARTFORD S81°15'32"W A DISTANCE OF 53.26' TO A POINT IN THE EASTERLY LINE OF FRANKLIN AVENUE. THENCE RUNNING ALONG FRANKLIN AVENUE N7°27'23"W A DISTANCE OF 44.25' TO A POINT. THENCE RUNNING THROUGH LAND OF CITY OF HARTFORD N57°45'29"E A DISTANCE OF 14.24' TO A POINT. THENCE RUNNING THROUGH LAND OF THE CITY OF HARTFORD N8°07'43"W A DISTANCE OF 23.17' TO A POINT. THENCE RUNNING THROUGH LAND OF THE CITY OF HARTFORD N67°23'25"W A DISTANCE OF 14.63' TO A POINT IN THE EASTERLY LINE OF FRANKLIN AVENUE. THENCE RUNNING ALONG FRANKLIN AVENUE N7°27'23"W A DISTANCE OF 100.41' TO THE POINT AND PLACE OF BEGINNING.

EASEMENT AREA = 8,106 SQ. FT., 0.186 ACRES

TEMPORARY EASEMENT AREA DESCRIPTION

BEGINNING AT A POINT ON THE EASTERLY LINE OF FRANKLIN AVENUE AND THE SOUTHWEST CORNER OF PROPERTY OF DIEGO G. ALVAREZ. SAID POINT BEING N81°05'05"E A DISTANCE OF 47.78' FROM THE EASTERLY LINE OF FRANKLIN AVENUE. THENCE RUNNING ALONG PROPERTY OF DIEGO G. ALVAREZ N81°05'05"E A DISTANCE OF 48.85' TO A POINT. THENCE RUNNING THROUGH LAND OF THE CITY OF HARTFORD S9°19'29"E A DISTANCE OF 181.08' TO A POINT. THENCE RUNNING THROUGH LAND OF THE CITY OF HARTFORD S80°54'24"W A DISTANCE OF 49.28' TO A POINT. THENCE RUNNING THROUGH LAND OF THE CITY OF HARTFORD N9°11'22"W A DISTANCE OF 181.23' TO THE POINT AND PLACE OF BEGINNING.

TEMPORARY EASEMENT AREA= 8,888 SQ. FT., 0.204 ACRES



As part of its ongoing Clean Water Project activities, the MDC is constructing an eighteen (18) foot wide, twenty-one thousand eight hundred

(21,800) linear foot tunnel, known as the “South Hartford Storage and Conveyance Tunnel”. The tunnel will provide increased sewer flow and storage capacity during periods of significant wet weather. The tunnel project includes the construction of: (i) launch and retrieval shafts at the tunnel terminus points in Hartford and West Hartford, respectively; (ii) up to seven thousand three hundred (7,300) linear feet of near surface consolidation sewers; (iii) eight (8) tangential vortex hydraulic drop shafts; (iv) a forty million (40,000,000) gallon per day dry pit tunnel pump station; (v) odor control facilities at all potential air release points; and (vi) various other structures and facilities.

To build the tunnel and its various appurtenances, the MDC must acquire certain property rights to a portion of a parcel of land known as 180 John D. Wardlaw Way, Hartford, CT (Assessor’s Map 140, Block 588, Parcel 003), said parcel comprised of 47,901 square feet along Brookfield Street, Hartford, CT as more particularly described in the attached exhibits. The District, through its consultant, has performed an engineering needs assessment and determined that easements over the subject property are the most prudent alternative to other options. The impacted parcel and property owner are as follows:

Parcel: 180 John D. Wardlaw Way, Hartford, Connecticut

Owner: Hartford Housing Authority

The MDC must obtain the parcel from the property owner prior to the commencement of work by the selected contractor. Despite lengthy and vigorous negotiations with the property owner, the MDC has not been able to acquire the property. Accordingly, action to take the property must commence forthwith. Efforts to acquire the necessary property rights by agreement continue, notwithstanding the condemnation proceedings.

The compensation to be paid to the affected property owner represents the average appraised value as independently determined by two (2) Connecticut licensed appraisers. As provided by the MDC Charter Section 1-4, in order to proceed with the condemnation proceeding, a resolution of the District Board is required.

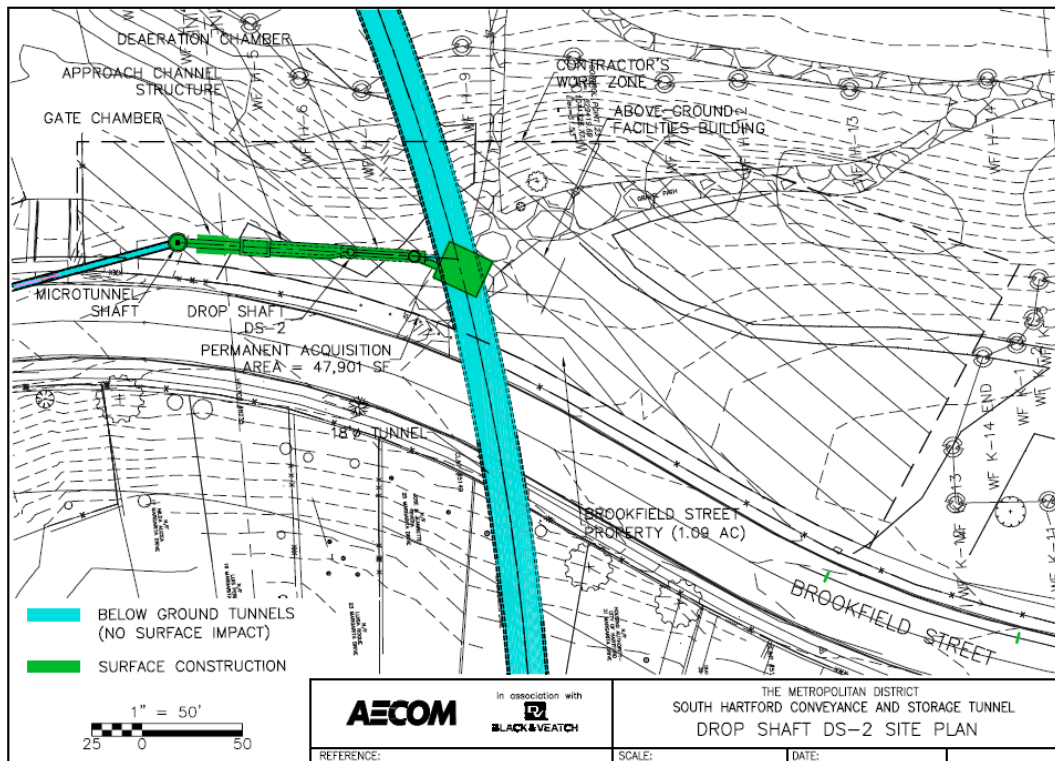
THEREFORE, BE IT RESOLVED THAT:

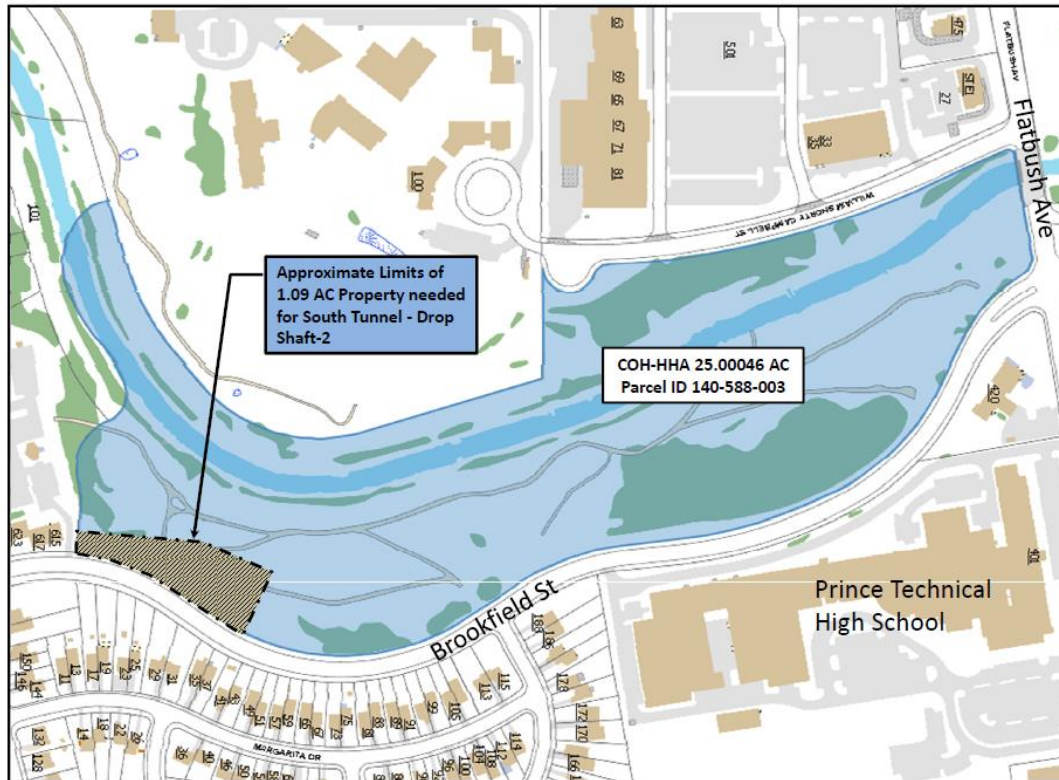
Pursuant to Conn. Gen. Stat. § 48-12, and Metropolitan District Charter Section 1-2, 1-2f and 1-4, the Board of the Metropolitan District hereby authorizes District staff to proceed with condemnation proceedings on the aforementioned property and to acquire said portion of the property as set forth in the attached exhibits as are necessary for the installation, maintenance, repair and use of those improvements within the South Hartford Conveyance and Storage Tunnel project contained within or affecting said parcel.

The amount of compensation awarded pursuant to said condemnation proceeding(s) shall be the average value of the property rights acquired, as independently determined by two (2) Connecticut licensed appraisers.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk





On motion made by Commissioner Currey and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

Commissioner Magnan exited the meeting at 6:40PM

DISCUSSION RE: HOGBACK WATERSHED RECREATION COMMISSION

Scott W. Jellison, Chief Executive Officer, asked the Water Bureau to assign a commissioner to the Hogback Watershed Recreation Commission.

DISCUSSION RE: CUSTOMER IRRIGATION AND HYDRANT ISSUES

Scott W. Jellison, Chief Executive Officer, discussed customer concerns about the Clean Water Project Charge on accounts used solely for irrigation. This will be further discussed at the upcoming Water Bureau meeting.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

Judy Allen of 25 Fowler Drive, West Hartford, spoke regarding transparency, website postings, public notifications and sprinklers in relation to farmers.

Donna Landerman of 6 Rundelane, Bloomfield spoke regarding sprinklers and the relation to Niagara Bottling.

COMMISSIONERS QUESTIONS AND COMMENTS

Commissioner Hoffman Nominated John M. Zinzarella to the Hartford Business Journal awards for Chief Financial Officers.

ADJOURNMENT

The meeting was adjourned at 7:03 P.M.

ATTEST:



John S. Mirtle, Esq.
District Clerk

August 1, 2016

Date of Approval

THE METROPOLITAN DISTRICT COMMISSION

555 Main Street
Hartford, Connecticut 06103
Monday, August 1, 2016

Present: Commissioners Luis Caban, Daniel Camilliere, Mary Anne Charron, Donald M. Currey, William A. DiBella, Janice Flemming-Butler, Allen Hoffman, Kathleen J. Kowalyshyn, Joseph H. Kronen, Alphonse Marotta, Whit Osgood, Bhupen Patel, Hector Rivera, Pasquale J. Salemi, Helene Shay, Raymond Sweezy and Richard W. Vicino (17)

Absent: Commissioners Andrew Adil, Timothy Curtis, Matthew B. Galligan, Jean Holloway, William P. Horan, Sandra Johnson, Joseph Klett, Byron Lester, Maureen Magnan, James S. Needham, Mark A. Pappa, J. Lawrence Price, Kennard Ray, Michael Solomonides, and Special Representative Michael Carrier (15)

Also

Present: Scott W. Jellison, Chief Executive Officer
R. Bartley Halloran, District Counsel
John S. Mirtle, District Clerk
Sue Negrelli, Director of Engineering
Robert Schwarm, Director of Information Technology
Kelly Shane, Director of Procurement
Robert Zaik, Interim Director of Human Resources
Nick Salemi, Communications Administrator
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

The meeting was called to order by Chairman DiBella at 5:31P.M.

ROLL CALL AND QUORUM

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by Commissioner Camilliere and duly seconded, the meeting minutes of July 11, 2016 were approved.

Commissioner Caban abstained.

REPORT FROM DISTRICT CHAIRMAN

No report was given.

REPORT FROM CHIEF EXECUTIVE OFFICER

Scott W. Jellison, Chief Executive Officer, stated that the Customer Service Department on 60 Murphy Road will begin accepting payments on August 8, 2016.

He thanked the Commissioners for attending the facility tour and thanked the Staff for organizing the tour. Another tour is planned in the Autumn.

He reminded Hartford Commissioners that they will attend a Public Works Committee Meeting on Wednesday August 3rd to give an update on the Marcus Garvey Park Project. A ribbon cutting is planned for September.

REPORT FROM DISTRICT COUNSEL

R. Bartley Halloran, District Counsel, discussed an upcoming WUCC meeting in August. A draft copy of the Water Supply Assessment for the central WUCC should be available soon.

CONDEMNATION OF 1040 NEW BRITAIN AVENUE, WEST HARTFORD

To: District Board

August 1, 2016

THEREFORE, BE IT RESOLVED THAT:

Pursuant to Conn. Gen. Stat. § 48-12, and Sections 1-1, 1-2f and 1-4 of the Metropolitan District Charter, the Board of the Metropolitan District hereby authorizes District staff to proceed with condemnation proceedings within a portion of property owned by National Railroad Passenger Corporation/AMTRAK and located along and within 1040 New Britain Avenue, West Hartford, CT, described as Map ID: G15/3771/1040 and referenced in Volume 664, Page 60 of the Town of West Hartford Land Records (see attached Assessment Card and Map), to acquire

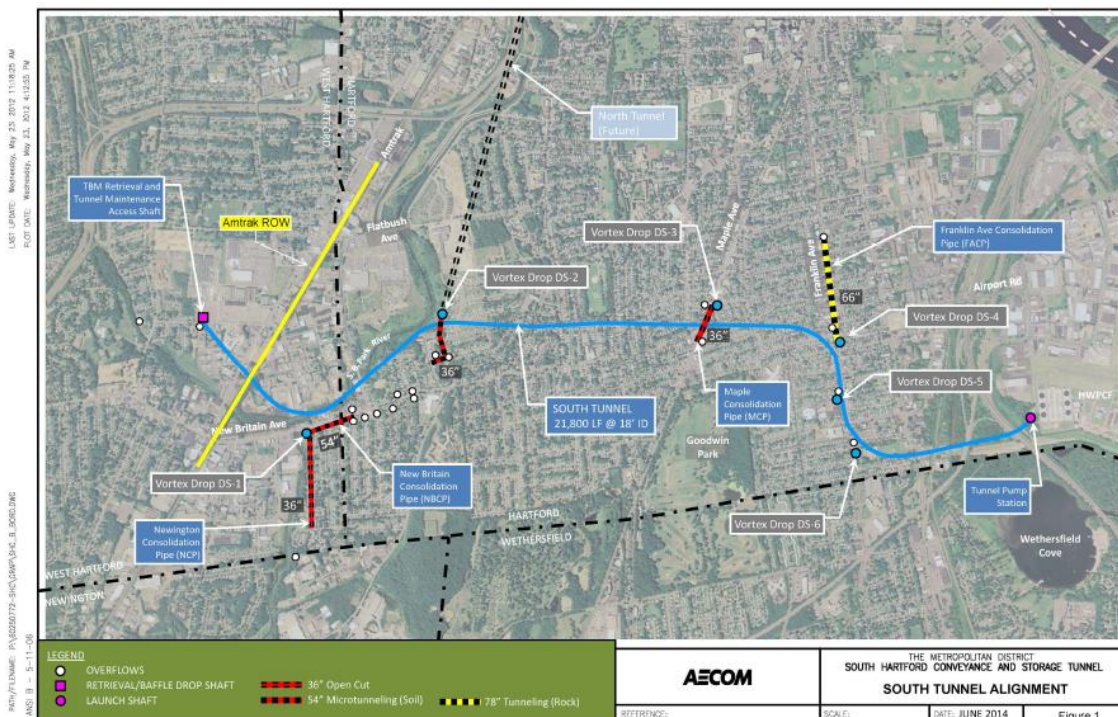
such property rights pursuant thereto as are necessary for the installation, use, maintenance and repair of the South Hartford Conveyance and Storage Tunnel and appurtenances thereto within or affecting said property, and to take such further or related action(s) as may be necessary to effectuate the project.

The amount of compensation to be awarded to the property owner, National Railroad Passenger Corporation/AMTRAK, pursuant to said condemnation proceeding, shall be \$100.00, notwithstanding that the average value as determined by two independent Connecticut licensed appraisers is zero.

Further, in the event said property owner agrees to voluntarily execute the subterranean easement for the installation, use, maintenance and repair of the South Hartford Conveyance and Storage Tunnel and appurtenances thereto prior to the commencement of any contested hearing within said condemnation proceeding, said property owner shall receive the total sum of \$1,250.00 as consideration for said easement.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk





On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

Commissioner Curtis entered the meeting at 5:45 P.M.

APPOINTMENT OF A WATER BUREAU COMMISSIONER REPRESENTATIVE TO THE HOGBACK WATERSHED RECREATION COMMISSION

The District Board discussed the appointment of a Commissioner Representative to the Hogback Watershed Recreation Commission, no action was taken.

SETTLEMENT OF PENDING LITIGATION CLAIM

EXECUTIVE SESSION

At 5:52 P.M., Chairman DiBella requested an executive session to discuss pending litigation.

On motion made by Commissioner Salemi and duly seconded, the District Board entered into executive session to discuss pending litigation.

Those in attendance during the executive session:

Commissioners Luis Caban, Daniel Camilliere, Mary Anne Charron, Donald M. Currey, William A. DiBella, Janice Flemming-Butler, Allen Hoffman, Kathleen J. Kowalyshyn, Joseph H. Kronen, Alphonse Marotta, Whit Osgood, Bhupen Patel, Hector Rivera, Pasquale J. Salemi, Helene Shay, Raymond Sweezy and Richard W. Vicino; Attorneys R. Bartley Halloran and John S. Mirtle; Robert Zaik.

RECONVENE

At 6:02 P.M., Chairman DiBella requested to come out of executive session and on motion made by Commissioner Caban and duly seconded, the District Board came out of executive session and reconvened. No formal action was taken.

To: District Board

August 1, 2016

BE IT HEREBY RESOLVED, that pursuant to Section B2f of the By-Laws of The Metropolitan District, the Board of Commissioners of The Metropolitan District hereby authorizes District Counsel, or his designee, to settle the lawsuit captioned *Henry B. Naboicheck v. The Metropolitan District et al.*, Docket No. HHD-CV-16-6051589-S ("*Litigation*"), for the total sum of \$20,000.00, subject to the proper execution of any and all documents reasonably necessary to effect said settlement, including but not limited to a general release containing a confidentiality provision from the plaintiff, and formal withdrawal of said action.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Camilliere and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

Judy Allen of 25 Fowler Drive, West Hartford, submitted the following comments:

Meeting of the Metropolitan District Board

August 1, 2016

For inclusion into the minutes under general public comments.

Thank you for adding this opportunity for general public comments.

1. I would like to draw your attention to some of the promises Niagara made to you during your discussions of how their bottling plant would contribute to economic development, specifically the creation of new jobs. Niagara has added a space on their website devoted to the concerns raised by citizens of Bloomfield. In response to questions about whether the jobs created by Niagara would be good paying jobs. They responded that at peak capacity they will create 120 new jobs. They cite the MIT living wage calculations for Hartford County which is \$11.70 per hour for one adult. The average pay for an entry level position with Niagara is \$13.46. The same MIT living wage calculator for Hartford County says that for a single parent family with 2 children the living wage is \$30.33 per hour and this assume full time year round employment. \$13.46 is hardly a living wage for a family. Niagara says the average pay for an entry level positions is \$11.70. This mean that some of those jobs pay even less.

2. At the last board meeting there was discussion about the challenge facing the MDC as 1/2 of its workforce qualifies for retirement over the next 5 years. A publication by Homeland Security stresses that public water supply is vulnerable without a workforce that is experienced, knowledgable, and adequate to respond to any kind of crisis. I am concerned the MDC has not planned wisely to address the loss of senior, experienced workers. Chairman DiBella told you the new summer program for youth will be a sort of apprenticeship program helping to fill vacancies in the future. He also told you that 12 youth from local high schools signed up for this summer program, far short of the 20 to 30 youths who participated in summer jobs programs in the past. This isn't an effective way to attract future workers. However, many industries are beginning to partner with local community colleges to create a path to earning some kind of license or certificate demonstrating knowledge and readiness for employment. That would truly be an effective way of building a workforce for the future.

3. At prior meetings when the issue of transparency has come up, ideas related to using email to notify customers about the scheduling of public hearings were made. As the time gets closer for new rate changes to be adopted I would encourage you to put this or something similar in place for notification. The timing of pubic hearings is also important. For working people a hearing at 5:30pm is too early. A 7pm meeting time would facilitate more participation. A second hearing for each ordinance scheduled during the day would allow people who work in the evenings to attend. I realize the Charter requires you to give notice of a hearing in a newspaper and you should certainly do that. There is nothing that prohibits you from giving notice in other creative ways. As was pointed out at one meeting, emailing costs very little. Given the public outcry over last year's adoption of the high volume user rate, it would be wise for the MDC to do all it can to encourage public involvement.

Judy Allen
25 Fowler Dr.
West Hartford, CT

COMMISSIONER QUESTIONS & COMMENTS

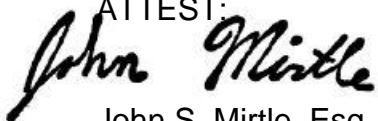
Commissioner Salemi commented on prior projects with local colleges.

Commissioner Flemming commented on the diversity of the summer internship program.

ADJOURNMENT

The meeting was adjourned at 6:18 P.M.

ATTEST:

A handwritten signature in black ink that reads "John Mirtle". The signature is written in a cursive, flowing style.

John S. Mirtle, Esq.
District Clerk

September 12, 2016

Date of Approval

**THE METROPOLITAN DISTRICT COMMISSION
JOHN J. ROSSI BUILDING**

231 Brainard Road, Hartford
Monday, September 12, 2016

Present: Commissioners Andrew Adil, Luis Caban, Donald M. Currey, William A. DiBella, Allen Hoffman, William P. Horan, Kathleen J. Kowalyshyn, Joseph H. Kronen, Maureen Magnan, Alphonse Marotta, James S. Needham, Whit Osgood, Bhupen Patel, Mark A. Pappa, Hector Rivera, Pasquale J. Salemi and Michael Solomonides (17)

Absent: Commissioners Daniel Camilliere, Mary Anne Charron, Timothy Curtis, Janice Flemming-Butler, Matthew B. Galligan, Jean Holloway, Sandra Johnson, Joseph Klett, Byron Lester, J. Lawrence Price, Kennard Ray, Helene Shay, Raymond Sweezy, Richard W. Vicino and Special Representative Michael Carrier (15)

Also

Present: Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
John S. Mirtle, District Clerk
Robert Schwarm, Director of Information Technology
Kelly Shane, Director of Procurement
Jenna Lombardo, Manager of Financial Control
Julie McLaughlin, Special Services Administrator
Nick Salemi, Special Services Administrator
James Masse, Network Analyst
Carrie Blardo, Assistant to the Chief Operating Officer
Cynthia A. Nadolny, Executive Assistant
Joe Laliberte, CDM Smith

CALL TO ORDER

The meeting was called to order by Chairman DiBella at 5:36 P.M.

ROLL CALL AND QUORUM

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

Judy Allen of 25 Fowler Drive, West Hartford spoke regarding the following submitted written comments:

To: the MDC district board

From: Judy Allen
25 Fowler Dr.
West Hartford, CT

For inclusion in the minutes of the 9/12/16 MDC District Board Meeting
Public Comments Related to Agenda Items

#1 Minutes from the last meeting of the District Board on 8/1/2016.

The board voted on a "Resolution for Condemnation of 1040 New Britain Ave., West Hartford" on 8/1/16. The minutes as posted on the MDC website reflect the resolution was submitted to the board but does not indicated from who. Past minutes of the district board all indicate that resolutions sent to the board indicate which board, bureau or committee sent the recommendation and include the vote taken by that body to refer the matter to the district board.

The minutes from the Bureau of Pubic Works on 8/1/16 meeting indicate that a quorum was not present therefore "any intended action taken by the Bureau of Public Works did not constitute official action." Based on that it would seem any action taken by the district staff based on the vote of 8/1/16 for the condemnation of 1040 New Britain Ave. is not really authorized.

#9 Discussion regarding WPC and WUCC.

I have been able to attend meetings of the Water Planning Council (WPC), as well as the Steering Committee, the Science and Technology subcommittee, and the Policy subcommittee. And I have attended the last 2 Water Utility Coordinating Committee (WUCC) meetings. At the recent Science and Technology meeting an issue was raised about the lack of access to Water Supply Plans (WSP) for any of CT's water companies. The Department of Public Health (DPH), who is authorized to make those plans available has refused stating all that information is confidential. The consultants who signed confidentiality agreements for the specific purpose of having access to the WSPs are also being denied this information. In response to a FOIA request for the MDC's water supply plan, DPH, who currently has plan, replied that through an agreement with Homeland Security the entire MDC water plan can not be released. This data is needed by the Science and Technology subcommittee. Without access to each water company plan, there is an enormous gap. The MDC district board expressed concern that the state WPC was moving ahead without input from the WUCC's. Yet the WUCC's seem to be unwilling to agree to that input. The consultants indicate in no other state have they ever encountered such resistance. In fact other states have been anxious to supply such plans in order to ensure their state water plan was as accurate and complete as it could be. CT is the only state with such complete opposition and that opposition is led by the MDC. There is not reason why the WSPs cannot be released with specific security information redacted, such as the location of critical infrastructure. Keeping secrete the MDC's plans for future water supply development, expectations about future water supply needs, or current water supply challenges has nothing to do with national security. This data will not become available to the public. As stated above, the consultants have signed confidentiality agreements to have access for the purpose of compiling data that can be used by the science and technology subcommittee.

The goal of the state WPC has been characterized in district board meetings as a process being led by environmentalists who care more for the environment than they do for CT water supply. This process was initiated when drought conditions years ago threatened water supplies for drinking water, a problem that is facing the state again in very serious ways.

There are 17 issues the WPC is charged with addressing. These are:

1. Identify the quantities and qualities of water that are available for public water supply, health, economic, recreation and environmental benefits on a regional basin scale considering both surface water and groundwater
2. Identify present and projected demands for water resources on a state-wide and regional basin scale
3. Recommend the utilization of the state's water resources, including surface and subsurface water, in a manner that balances public water supply, economic development, recreation and ecological health
4. Recommend steps to increase the climate resiliency of existing water resources and infrastructure
5. Make recommendations for technology and infrastructure upgrades, interconnections and such major engineering works or special districts which may be necessary, including the need, timing and general cost thereof
6. Recommend land use and other measures, including an assessment of land acquisition or land protection needs, where appropriate to ensure the desired quality and abundance of water and to promote development in concert with available water resources
7. Take into account desired ecological, recreational, agricultural, industrial and commercial use of water bodies
8. Inform residents of the state about the importance of water resource stewardship and conservation
9. Establish conservation guidelines and incentives for consumer water conservation with due consideration for energy efficiency
10. Develop a water reuse policy with incentives for matching the quality of the water to the use
11. Meet data collection and analysis needs to provide for data driven water planning and permitting decisions
12. Take into account the ecological, environmental, public health and safety and economic impact that implementation of the state water plan will have on the state
13. Include short and long-range objectives and strategies to communicate and implement the plan
14. Seek to incorporate regional and local plans and programs for water use and management and plans for water and sewerage facilities in the state water plan
15. Promote intra-regional solutions and sharing of water resources
16. Develop and recommend strategies to address climate resiliency including the impact of extreme weather events
17. Identify modifications to laws and regulations that are necessary in order to implement the recommendations of the state water plan.

I'd like to highlight #3 in which the goal is to balance public water supply, economic development, recreation and ecological health.

Environmentalists are not the enemy. Whatever your definition of an environmentalist is, I probably qualify. And I want to drink clean water too. The MDC leadership would be better served to start talking and planning for how they can adapt to changing needs and changing regulations, rather than hide behind national security in the hopes of maintaining the status quo.

APPROVAL OF MINUTES

On motion made by Commissioner Caban and duly seconded, the meeting minutes of August 1, 2016 were approved.

Commissioners Magnan and Needham abstained.

REPORT FROM DISTRICT CHAIRMAN

No report was given.

REPORT FROM CHIEF EXECUTIVE OFFICER

Scott Jellison, Chief Executive Officer presented the monthly CEO Report

REPORT FROM DISTRICT COUNSEL

R. Bartley Halloran, District Counsel, presented the monthly District Counsel Report.

**WATER PLANNING COUNCIL AND WATER UTILITY
COORDINATING COMMITTEES (WUCCS)**

R. Bartley Halloran, District Counsel, gave a presentation regarding the Water Planning Council and the WUCC

Commissioners Osgood and Marotta exited the meeting at 6:37 P.M.

Without objection, Agenda Items 10A “2016 Operating Budget Transfer” and 10B “Fiscal Year 2016 Budget Amendment” were consolidated and considered together.

**BOARD OF FINANCE
2016 OPERATING BUDGET TRANSFER**

To: District Board

September 12, 2016

From: Board of Finance

The 2016 Metropolitan District operating budget is currently experiencing deficits in both the Information Technology and Special Agreements & Programs budgets. The Information Technology budget deficit is the result of higher than forecasted software maintenance service fees as a result of the IT infrastructure investments which have been placed into service during the current year. The Special Agreements & Programs budget deficit is due to the District's portion of increased construction associated with Mattabassett District.

CERTIFICATIONS:

In accordance with Section 3-8 of the Charter of The Metropolitan District, I hereby certify that there exists free from encumbrances, in the following appropriation, the amounts listed:

	General	Water	Total
Department 701 – Debt Service	<u>\$17,400,100.00</u>	<u>\$19,101,800.00</u>	<u>\$36,501,900.00</u>
Total	<u>\$17,400,100.00</u>	<u>\$19,101,800.00</u>	<u>\$36,501,900.00</u>

John M. Zinzarella
Chief Financial Officer

It is therefore RECOMMENDED that it be:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution.

Resolved: That transfers within the 2016 Budget Appropriations be approved as follows:

From:	General	Water	Total
Department 701 – Debt Service	<u>\$205,900.00</u>	<u>\$330,100.00</u>	<u>\$536,000.00</u>
Total	<u>\$205,900.00</u>	<u>\$330,100.00</u>	<u>\$536,000.00</u>
To:	General	Water	Total
Department-171 Information Systems	\$141,900.00	\$288,100.00	\$430,000.00
Department-741 Special Agreements & Programs	\$64,000.00	\$42,000.00	\$106,000.00
Total	<u>\$205,900.00</u>	<u>\$330,100.00</u>	<u>\$536,000.00</u>

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

**BOARD OF FINANCE
FISCAL YEAR 2016 BUDGET AMENDMENT**

To: District Board

September 12, 2016

From: Board of Finance

The 2016 adopted operating budget contained certain assumptions with regard to revenues and the allocation for Employee Benefits. These assumptions included forecasted water consumption, anticipated sludge quantities as well as, the successful resolution of the CRRRA arbitration in 2016. As resolution of the CRRRA arbitration will not be achieved in 2016, the allocation assumptions for Employee Benefits has to be adjusted to reflect the revised reality. Accordingly, certain revenue line items in both the water utility and sewer budgets, must also be adjusted to ensure that each of their 2016 budgets remain balanced.

Therefore it is **RECOMMENDED** that it be

Voted: That the 2016 Budget Revenues be amended as follows: Water Budget Revenues Sale of Water of \$74,015,300 be reduced by \$3,320,900 to \$70,694,400 and the Sewer Budget Revenues-Revenue from Other Government Agencies of \$3,963,400 be increased by \$2,000,000 to \$5,963,400 and Other Revenues of \$11,854,700 be increased by \$1,320,900 to \$13,175,600 and the total amount remains \$149,287,400.

And that the 2016 Budget Expenditures be amended as follows: Water Budget Expenditures-Employee Benefits be reduced by \$3,320,900 and the Sewer Budget Expenditures-Employee Benefits be increased by \$3,320,900 and the total amount remains \$149,287,400 to be referred to the District Board for acceptance and approval.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Kowalyshyn and duly seconded, the reports for resolutions 10A "2016 Operating Budget Transfer" and 10B "Fiscal Year 2016 Budget Amendment" were received and the resolutions adopted by unanimous vote of those present.

SETTLEMENT OF LITIGATION

To: District Board

September 12, 2016

From: Personnel, Pension and Insurance Committee

Be It Hereby Resolved, that the Board of Commissioners of the Metropolitan District hereby authorizes the District Counsel, or his designee, to execute a "Settlement Agreement and General Release" with Deborah Smith ("Smith") settling any and all claims Smith has or may have against The Metropolitan District ("District"), its subsidiaries, divisions, affiliates and related entities, successors and assigns, assets, employee benefit plans or funds, and any of its respective past and/or present commissioners, directors, officers, fiduciaries, agents, attorneys, trustees, administrators, employees and assigns, specifically including its Deputy Chief Executive Officer of Business Services and Chief Financial Officer (collectively, "Releasees"), wherein Smith agrees to execute a general release in favor of the Releasees and dismiss, with prejudice, the pending litigation filed in the United States District Court for the District of Connecticut captioned "***Deborah Smith v. Metropolitan District Commission, et al.***", Civil Case No. 3:14-cv-01466 (JBA)", and in exchange therefore, the District agrees to waive any objection to the payment to Smith by the District's insurer, AIG, the total sum of \$60,000.00, representing claimed damages including back wages, non-wage related compensation and attorney's fees and costs;

Be It Further Resolved, that the general release is subject to review and approval by District Counsel as to form and substance; and

Be It Further Resolved, that District Counsel, or his designee, is authorized to execute any other documents reasonably necessary to effect this settlement.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Magnan and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

SETTLEMENT OF PENDING LITIGATION CLAIM

To: District Board

September 12, 2016

BE IT HEREBY RESOLVED, that pursuant to Section B2f of the By-Laws of The Metropolitan District, the Board of Commissioners of The Metropolitan District hereby authorizes District Counsel, or his designee, to settle the lawsuit captioned *Judy Brusby v. The Metropolitan District et al.*, Docket No. HHD-CV-11-6024042-S ("*Litigation*"), for the total sum of \$28,000.00, subject to the proper execution of any and all documents reasonably necessary to effect said settlement, including but not limited to a general release containing a confidentiality provision from the plaintiff, and formal withdrawal of said action.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Magnan and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

Commissioner Kowalyshyn exited the meeting at 6:45 P.M.

**CLEAN WATER PROJECT AND RELATED CONDEMNATION
PROCEEDINGS UPDATE**

Joe Laliberte, of CDM Smith, gave an update and presentation on the Clean Water Project and Related Condemnation Proceedings.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

Judy Allen, of 25 Fowler Drive, West Hartford submitted written comments and spoke regarding the following citizen petition:

To the District Board of the MDC

From Judy Allen
25 Fowler Dr.
West Hartford, CT.

For inclusion in the minutes of the district board meeting 9/12/16

General Comments from the Public

Members of the Save Our Water CT have collected 60 signatures to request that the MDC implement additional ways for giving notice about upcoming public hearings. These signatures were collected among our friends over a holiday weekend, and I believe represent that there are many interested in more participation in MDC public hearings. I am pleased to have received in the mail an invitation to be put on an MDC mailing list so that I can receive important updates and information. Our petition includes ways to expand upon this. The petition will be part of the record for this meeting, and I invite you to read it in more detail.

I have questions of concern to me that hopefully you will be discussing later in the meeting.

Those concerns include:

In 2014 the MDC changed its ordinances with regard to what purposes the SSSC could be used; specifically, the permissible uses changed from exclusively principal and interest on bonds and loans for the Clean Water Project to exclusively for capital improvement projects for the Clean Water Project. What does this change do and does it impact the rates customers pay for the SSSC?

It does not appear that sewer rates are subject to any form of public comment other than through the traditional budget process. Is there a way for public concerns specifically over sewer rates to be heard?

What opportunities exist for the public to have input on the budget? For example, are there any board, committee or bureau meetings that will be reviewing or discussing the budget that the public can attend and comment on before the actual budget is proposed for adoption by the board? If so, how is notice provided and can the agenda be finalized and published further than three days before the meeting?

Additionally

The Non-Municipal Tax Exempt Sewer Charge. The following are not exact quotes, just my understanding of their meanings.

In the sewer ordinance S12c(3) it defines a Non-Municipal Tax Exempt User as a user that pays no Ad Valorem taxes.

Sec. S12f Explains that Non-Municipal Tax Exempt User Charges apply to those with an equivalent sewer flow greater than 12,200 ccf per year.

Sec. S12g(2) Volume of flow used for reporting quantities shall be based on measures of sewerage discharged to the sewer system by the user.

Sec. S12j For purposes of computing charge to be paid by Non-Municipal Tax Exempt Users, liquid flow charge rates are based on sewer flow in ccf.

Sec. 12k Non-Municipal Tax Exempt Users charge shall be based upon the users' sewer flow

Chapter 3 of the MDC Charter Sec. 3-13

Tax charges for the ensuing year shall be divided among the towns in proportion provided for which the total revenue received yearly from direct taxation in each town, including also that which would have been received from all property exempted from taxation under the provisions of any special act, or by town vote.

I believe that this means that Non-Municipal Tax Exempt Users applies only to customers discharging more than 12,200 ccf per year, based on sewer flow measured, which would require a meter. Additionally the method for computing the tax on member towns includes the tax collected as well as the tax that would have been collected from property exempted from taxation.

Therefore this Non-Municipal Tax Exempt Users charge does not apply to a customer discharging less sewage than 12,200 ccf per year, with no sewer meter, and who qualifies for property tax exemption.

To: The District Board of the Metropolitan District Commission
 555 Main Street
 Hartford, CT 06142

For inclusion in the minutes of the MDC District Board Meeting on September 12, 2016

We the undersigned, request that the Metropolitan District Commission (MDC) implement additional ways for giving notice to its customers about upcoming proposed changes in ordinances and by-laws, especially for the upcoming changes to the water and sewer rates for 2017. We understand that the MDC is required by Charter to give notice of such public hearings in a local newspaper. However there is nothing that precludes the MDC from employing additional methods for such notice.

The MDC has expressed its desire to be more transparent and increase public involvement. We appreciate the efforts the MDC has already made, but that is not enough.

We request the following methods be implemented for the upcoming hearings regarding proposed changes to water and sewer rates:

1. Notice by email to all MDC customers, the timing of which to correspond to notice given in the print media. The content of this notice should include the full text of the proposed changes, the date, time and place of the hearing, and how the public may participate if unable to attend a hearing.
2. Notice on the MDC website which provides a link from its homepage directly to the full text of the proposed ordinance changes, the date, time and place of the public hearing and how customers may participate if unable to attend a hearing.
3. Inclusion of a notice in customer bills directing them to the MDC website.

We fully understanding the MDC Charter requires notice of public hearings to be published in a local newspaper, but this does not preclude additional means of notification.

Print Name	Signature	Town
1. Paula Jones	<i>Paula M Jones</i>	Bloomfield
2. Kevin Gough	<i>Kevin Gough</i>	Bloomfield
3. Carol Loughran	<i>Carol Loughran</i>	Windsor
4. Sharon MANN	<i>Sharon Mann</i>	BLOOMFIELD
5. David Mann	<i>David Mann</i>	BLOOMFIELD
6. Jane Nadel-Hein	<i>Jane Nadel-Hein</i>	Bloomfield
7. CHIP CATON	<i>Chip Caton</i>	BLOOMFIELD
8. Zellen Sandler	<i>Zellen Sandler</i>	Bloomfield

To: The District Board of the Metropolitan District Commission
555 Main Street
Hartford, CT 06142

For inclusion in the minutes of the MDC District Board Meeting on September 12, 2016

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We fully understanding the MDC Charter requires notice of public hearings to be published in a local newspaper, but this does not preclude additional means of notification.

Print Name	Signature	Town
1. VERONICA GRAHAM	<i>Veronica Graham</i>	Hartford CT
2. Lewis Fyles	<i>Lewis Fyles</i>	Hartford CT
3. Russell Ruth	<i>Russell Ruth</i>	Hartford CT
4. Rodamus Vazquez	<i>Rodamus Vazquez</i>	Hartford CT
5. Wayne Baker	<i>Wayne Baker</i>	Manchester CT
6. Rolfe Jones	<i>Rolfe Jones</i>	Bloomfield, CT
7. E.L. Robinson	<i>E.L. Robinson</i>	East Hartford CT
8. Joseph Chavaz	<i>Joseph Chavaz</i>	Bloomfield CT

To: The District Board of the Metropolitan District Commission
 555 Main Street
 Hartford, CT 06142

For inclusion in the minutes of the MDC District Board Meeting on September 12, 2016

We the undersigned, request that the Metropolitan District Commission (MDC) implement additional ways for giving notice to its customers about upcoming proposed changes in ordinances and by-laws, especially for the upcoming changes to the water and sewer rates for 2017. We understand that the MDC is required by Charter to give notice of such public hearings in a local newspaper. However there is nothing that precludes the MDC from employing additional methods for such notice.

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3. Inclusion of a notice in customer bills directing them to the MDC website.

We fully understanding the MDC Charter requires notice of public hearings to be published in a local newspaper, but this does not preclude additional means of notification.

Print Name	Signature	Town
1. Thomas Connolly	<i>[Signature]</i>	Bloomfield
2. Jeffrey Vido	<i>[Signature]</i>	Bloomfield
3. Christine Bongiorno	<i>[Signature]</i>	Bloomfield
4. Sheryl Chance	<i>[Signature]</i>	Bloomfield
5. Raymond Couture	<i>[Signature]</i>	E. HARTFORD RAYMOND COUTURE
6. Allison Kelly	<i>[Signature]</i>	Bloomfield
7. Stewart Barnhart	<i>[Signature]</i>	Bloomfield
8. Keweenaw	<i>[Signature]</i>	Bloomfield

To: The District Board of the Metropolitan District Commission
 555 Main Street
 Hartford, CT 06142

For inclusion in the minutes of the MDC District Board Meeting on September 12, 2016

We the undersigned, request that the Metropolitan District Commission (MDC) implement additional ways for giving notice to its customers about upcoming proposed changes in ordinances and by-laws, especially for the upcoming changes to the water and sewer rates for 2017. We understand that the MDC is required by Charter to give notice of such public hearings in a local newspaper. However there is nothing that precludes the MDC from employing additional methods for such notice.

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1. Sheila Denion	Sheila Denion	W. Hartford
2. Carmela Garofalo	Carmela Garofalo	Bloomfield
3. Peter McGahie	Peter L McGahie	West Hartford
4. Edickie Ozark	Edickie Ozark	West Hartford
5. Ehren Ozark	Ehren Ozark	West Hartford
6. Mary E. Kilian	Mary E. Kilian	West Hartford
7. Paul Trubig	Paul Trubig	West Hartford
8. Beverly Trubig	Beverly Trubig	West Hartford

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Print Name	Signature	Town
1. Judith Allen	<i>Judith Allen</i>	West Hartford
2. CRAIG STARK	<i>Craig Stark</i>	West Hartford
3. Kathleen Stark	<i>Kathleen M. Stark</i>	West Hartford
4. Carol Drane	<i>Carol Drane</i>	West Hartford
5. Fernando Pereira	<i>Fernando Pereira</i>	West Hartford
6. Idalina Pereira	<i>Idalina Pereira</i>	West Hartford
7. SONJA G. DAVIS	<i>Sonja Davis</i>	West Hartford
8. Lois Elsesser	<i>Lois Elsesser</i>	West Hartford

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1. Linda Greca	<i>Linda Greca</i>	New Britain
2. Wilhelmina Lanz	<i>Wilhelmina Lanz</i>	Hartford
3. Marjorie Eickel	<i>Marjorie Eickel</i>	Bloomfield
4. Melinda Shilansky	<i>Melinda Shilansky</i>	West Hartford
5. Susan Rabinovitch	<i>Susan Rabinovitch</i>	West Hartford
6. Maxine Strass	<i>Maxine Strass</i>	West Hartford
7. ROBERT S. HALL	<i>Robert S. Hall</i>	West Hartford
8. Jackie Lee	<i>Jackie Lee</i>	West Hartford

To: The District Board of the Metropolitan District Commission
555 Main Street
Hartford, CT 06142

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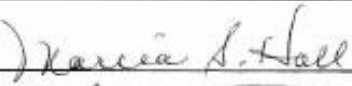
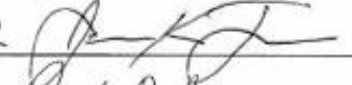

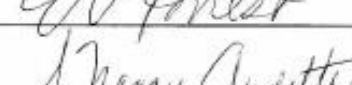
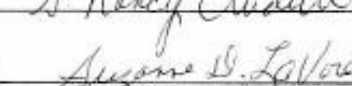

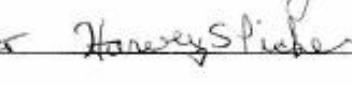

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Print Name	Signature	Town
1. MARCIA S. HALL		West Hartford, CT 06101
2. JAMES K. FARMER		WEST HARTFORD, CT
3. Angela P. Shenk		West Hartford, CT 06110
4. Elizabeth Newton		West Hartford, CT 06119
5. NANCY AUDETTE		Bloomfield CT 06022
6. Suzanne D. Lavoie		West Hartford, CT 06119
7. Elaine Deasy		West Hartford, CT 06119
8. Harvey S. Picker		West Hartford, CT 06107

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Print Name	Signature	Town
1. Judith Lanz Sedor	Judith Lanz Sedor	Windsor/East Granby
2. Valerie Rossetti	Valerie Rossetti	Bloomfield
3. Tollie Miller	Tollie Miller	Bloomfield
4.		

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Print Name	Signature	Town
1. _____	_____	_____
2. _____	_____	_____
3. _____	<i>James B. Smith</i>	<i>West Hartford</i>
4. _____	_____	_____

ADJOURNMENT

The meeting was adjourned at 7:01 P.M.

ATTEST:

John Mirtle

John S. Mirtle, Esq.
District Clerk

October 4, 2016

Date of Approval

THE METROPOLITAN DISTRICT COMMISSION

555 Main Street

Hartford, Connecticut 06103

Wednesday, October 5, 2016

Present: Commissioners Luis Caban, Daniel Camilliere, Donald M. Currey, William A. DiBella, Allen Hoffman, Jean Holloway, Kathleen J. Kowalyshyn, Byron Lester, Maureen Magnan, Alphonse Marotta, James S. Needham, Whit Osgood, Bhupen Patel, Mark A. Pappa, Hector Rivera, Pasquale J. Salemi, Helene Shay and Michael Solomonides and Raymond Sweezy (19)

Absent: Commissioners Andrew Adil, Mary Anne Charron, Timothy Curtis, Janice Flemming-Butler, Matthew B. Galligan, William P. Horan, Sandra Johnson, Joseph Klett, Joseph H. Kronen, J. Lawrence Price, Kennard Ray, Richard W. Vicino and Special Representative Michael Carrier (13)

Also

Present: Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
Christopher R. Stone, Assistant District Counsel
Brendan Fox, Assistant District Counsel
Steven J. Bonafonte, Assistant District Counsel
John S. Mirtle, District Clerk
Rob Constable, Director of Finance
Sue Negrelli, Director of Engineering
Robert Schwarm, Director of Information Technology
Kelly Shane, Director of Procurement
Jenna Lombardo, Manager of Financial Control
Robert Zaik, Interim Director of Human Resources
Julie McLaughlin, Special Services Administrator
Nick Salemi, Special Services Administrator
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant
Joe A. Vitale, Bond Counsel
Ernest Lormier, Bond Counsel

CALL TO ORDER

The meeting was called to order by Chairman DiBella at 5:33 P.M.

ROLL CALL AND QUORUM

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

Todd Landry of 2 Coolidge Road, West Hartford, spoke regarding an agenda revision to review asset management for Coolidge Road water main.

APPROVAL OF MINUTES

On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of September 12, 2016 were approved.

REPORT FROM DISTRICT CHAIRMAN

No report was given.

REPORT FROM CHIEF EXECUTIVE OFFICER

Scott Jellison, Chief Executive Officer presented the monthly CEO Report

Commissioner Holloway entered the meeting at 5:45 P.M.

REPORT FROM DISTRICT COUNSEL

No report was given.

Commissioner Salemi entered the meeting at 6:09 P.M.

RESOLUTION APPROPRIATING A FURTHER \$140,000,000 FOR THE DISTRICT'S COMBINED SEWER OVERFLOW, SANITARY SEWER OVERFLOW AND NITROGEN REMOVAL PROGRAMS TO DECREASE LEVELS OF POLLUTION IN THE CONNECTICUT RIVER AND LONG ISLAND SOUND TO COMPLY WITH A CONSENT DECREE OF THE UNITED STATES DISTRICT COURT OF THE DISTRICT OF CONNECTICUT AND A CONSENT ORDER OF THE CONNECTICUT DEPARTMENT OF ENVIRONMENTAL PROTECTION

To: District Board

October 5, 2016

From: Board of Finance

WHEREAS, the charter of the Metropolitan District of Hartford County, Connecticut (the "District"), and more particularly Section 14 of number 511 of the special acts of 1929, as amended by section 1 of number 332 of the special acts of 1931, number 127 of the special acts of 1947, section 2 of special act 79-102, special act 80-13, section 1 of special act 83-31, section 5 of special act 90-27, and section 2 of public act 15-114 (Section 14, as amended, being referred to as the "Referendum Requirement"), provides as follows:

(a) Appropriations to be financed by the issuance of bonds, notes or other obligations of the district may be made at any time upon approval of the district board and recommendation of the board of finance in accordance with section 20 of number 511 of the special acts of 1929.

(b) (1) Any appropriation in excess of the amount set forth in subdivision (2) of this subsection for any single item of capital expense not regularly recurring, including, but not limited to, a capital purpose, a public improvement or an extraordinary expenditure which may properly be financed long-term rather than from current revenues, notwithstanding that such appropriation is included in the budget to be met from current revenues, shall be approved by a two-thirds vote of the entire district board and by a majority of the electors of the district at a referendum of the district called by the district board in accordance with the requirements of section 5 of number 511 of the special acts of 1929, as amended by special act 77-54; provided an appropriation for any reason involving not more than twice the amount set forth in subdivision (2) of this subsection in any one year for the purpose of meeting a public emergency threatening the lives, health or property of citizens of the district may be made upon approval by a two-thirds vote of the entire district board without submission to the electors of the district; provided further, appropriations may be made in any amount without submission to the electors of the district for any public improvement all or a portion of which is to be paid for by assessments of benefits or from funds established to pay for waste or water facilities pursuant to section 13 of number 511 of the special acts of 1929, as amended by number 366 of the special acts of 1949, special act 77-54 and special act 83-31; and provided further, submission to the electors of the district shall only be required with respect to such portion, if any, of any appropriation approved by the district board on and after October 1, 2015, as exceeds the amount set forth in subdivision (2) of this subsection. The district board may determine, in the case of appropriations for water, sewer and utility line extensions and

improvements, or the installation or replacement of service meters, the definition of what shall constitute a single item of capital expense for purposes of compliance with the referendum requirement of this section. Such determination may be contained in the capital budget or a resolution making such appropriation or authorizing the issuance of bonds, notes or obligations of the district and any such determination shall be final and conclusive.

(2) On and after October 1, 2015, the threshold amount for purposes of subdivision (1) of this subsection shall be twenty million dollars as adjusted annually thereafter on October first by a percentage equal to the increase, if any, in the consumer price index for urban consumers, as most recently determined by the United States Department of Labor, Bureau of Labor Statistics for the most recent twelve-month period available, provided for any appropriation adopted by the district board on and after October 1, 2015, the aggregate amount of federal and state grants available, committed to be made available or expected to be made available for the appropriation at issue, each as determined by the district board whose determination shall be conclusive, shall be deducted from the amount of the appropriation in determining whether such threshold is met.

WHEREAS, for purposes of this resolution, the amount referred to in section (b)(1) of the Referendum Requirement is hereinafter referred to as the Threshold Amount, and

WHEREAS, the District has by previous resolutions approved appropriations authorized expenditures aggregating \$1,600 million for any and all projects necessary or desirable in connection with the planning, design, acquisition, construction and development of a combined sewer overflow program, a sanitary sewer overflow program and a nitrogen removal program of the District, in order to comply with a consent decree issued by the United States District Court, District of Connecticut, and entered into by and between the District, the United States Department Of Justice, the U. S. Attorney's Office, the United States Environmental Protection Agency and the State of Connecticut Attorney General (the "U. S. Consent Decree"), and a consent order to be issued by the State of Connecticut Department of Environmental Protection, now the Connecticut Department of Energy and Environmental Protection ("DEEP") and to be executed by the District and the Commissioner of DEEP (the "Connecticut Consent Order" and, together with the U. S. Consent Decree, the "Government Orders") (the "Project"); and

WHEREAS, the Chairman and the Chief of Program Management or the Treasurer in the name of and on behalf of the District applied for federal and state loans and/or grants-in-aid for the Project under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Clean Water Fund Program"), and in particular, the portion of the Project involving the construction of the South Hartford Storage and Conveyance Tunnel (the "South Tunnel Construction Element") and the District has executed a Project Loan and

Project Grant Agreement, dated June 21, 2016 (the "Agreement"), with the State of Connecticut (CWF No. 692-C) involving a total project cost of \$313,156,346.00, of which \$140,925,166.05 would be funded by state grants under the Clean Water Fund Program (subject to the terms and conditions of such Agreement), and the balance by funds of the District and loans from the Clean Water Fund Program;

WHEREAS, the District has determined to appropriate a further \$140,000,000 of capital expenditures for the Project, specifically to the South Tunnel Construction Element, and to declare its determination that such capital expenditures are expected to be funded entirely by federal or state grants under the Clean Water Fund Program under the Agreement;

NOW THEREFORE BE IT RESOLVED:

Section 1. The additional sum of \$140,000,000 is hereby appropriated for the Project. The Project is a single item of capital expense, not regularly recurring, which may be financed on a long-term basis. For the avoidance of doubt, the appropriation hereby made shall be in addition to any prior appropriation for the Project. The appropriation hereby made shall be allocated specifically to the South Tunnel Construction Element, and in particular to those costs associated with the South Tunnel Construction Element which are paid for by state grants under the Agreement.

Section 2. Based on the facts heretofore cited and other evidence presented to the District Board, the District Board FINDS and DETERMINES, that the appropriation made in Section 1 will be paid for by funds available, committed to be made available or expected to be committed made available by federal and state grants; and further, FINDS and DETERMINES, that the appropriation made in Section 1 will not be in excess of the Threshold Amount, and that therefore the appropriation made in Section is valid and effective without the requirement that the appropriation be submitted to the electors of the District at a referendum held for such purpose as provided in the Referendum Requirement.

Section 3. The applications by the Chairman and the Chief of Program Management or the Treasurer in the name and on behalf of the District for any and all federal and state loans and/or grants-in-aid to meet any portion of the costs of the Project determined by DEEP to be eligible for funding under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Clean Water Fund Program"), and in particular the South Tunnel Construction Element, and the execution and delivery of the Agreement providing for expenditures authorized hereby to be paid for by grants under the Agreement, combined with expenditures and borrowings authorized by other appropriations for the Project, be and they hereby are approved, ratified and confirmed.

Section 4. The Treasurer is authorized and directed to charge expenditures for the South Tunnel Construction Element reimbursed by the state grant under the Agreement against the appropriation made hereby, and to charge no other expenditures against this appropriation.

Section 5. In the absence of the appointment of a Treasurer, the Chief Administrative Officer is authorized to act as Treasurer for all purposes of this resolution and the Manager of Treasury is authorized to act as Deputy Treasurer.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

Agenda Item #9B, BANS Issuance was postponed.

Without objection, Agenda Items 9C "GO Bonds Issuance" and 9D "Capital Project Closeouts" were consolidated and considered together.

**ISSUANCE OF UP TO \$173,500,000
IN GENERAL OBLIGATION BONDS**

From: Board of Finance

To: District Board

October 5, 2016

Staff is seeking authority for the District to issue up to \$173,500,000 in general obligation bonds that will refund \$48,000,000 in existing bond anticipation notes due on December 1, 2016, refund an additional \$65,500,000 in existing bond anticipation notes due on December 1, 2016, unless the District issues new bond anticipation notes to refund such \$65,500,000 in existing bond anticipation notes, and to provide up to \$60,000,000 in new money for CIP projects, unless the District issues new bond anticipation notes to provide such \$60,000,000 in new money for CIP projects.

At a meeting of the Board of Finance held on October 5, 2016, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

**RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF NOT
EXCEEDING \$173,500,000 IN GENERAL OBLIGATION BONDS OF THE
METROPOLITAN DISTRICT**

Not exceeding \$173,500,000 Metropolitan District General Obligation Bonds (the "Bonds") are hereby authorized to be issued in for capital improvement projects, to currently refund up to \$113,500,000 Bond Anticipation Notes of the District maturing December 1, 2016 (the "Outstanding Notes") and to fund up to \$60,000,000 in new

money for Capital Improvement Projects. The Bonds are authorized to be issued to fund such portion of the authorized and unissued balances of the capital appropriations contained in certain bond resolutions adopted to finance capital budget items enacted by the District Board in the years and in the amounts set forth on Exhibit A hereto attached. Proceeds of the Bonds not used to refund the Outstanding Notes shall be used on a first-spent basis to temporarily finance the expenditures for any of the purposes or projects set forth on Exhibit A and for any supplemental purposes or projects the Board of Finance and the District Board may from the date hereof authorize to be financed by the issuance of bonds. The Bonds shall be dated the date of their delivery, and shall mature on November 1 in each of the years 2017 or 2018 through 2036, bearing interest semi-annually each year until maturity (the "Bonds"). The Bonds shall be payable at and certified by U.S. Bank National Association, which bank shall also serve as registrar and transfer agent for the Bonds. The Bonds shall be sold by the District Treasurer, or in his absence, the Deputy Treasurer, in a competitive offering and shall be awarded to the bidder or bidders offering to purchase the Bonds at the lowest true interest cost to the District, and in no case for a sum less than par and accrued interest to the date of delivery. The District Treasurer, or in his absence the Deputy Treasurer, is hereby delegated the authority to determine the principal amount to be issued, the principal amount to mature in each year, optional redemption date(s) and redemption premium(s), if any, the rate or rates of interest on the Bonds, and to deliver the Bonds to the purchaser(s) thereof in accordance with this resolution. The Chairman, or in his absence, the Vice Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver a Tax Regulatory Agreement for the Bonds on behalf of the District in such form as they shall deem necessary and appropriate, and to rebate to the Federal government such amounts as may be required pursuant to the Tax Regulatory Agreement for the purpose of complying with the requirements of the Internal Revenue Code of 1986, as amended. The Chairman, or in his absence, the Vice Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver a Continuing Disclosure Agreement and any and all agreements and documents necessary to effect the issuance and sale of the Bonds in accordance with the terms of this resolution.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

General Obligation Bond Issue of 2016 Series C New Money

CIP Appropriation	Issue Amount
2006 Wethersfield Cove Inflow & Infiltration Reduction	97,000
2007 Wastewater Treatment Facility Improvements	35,000
2007 Wastewater Treatment Facility Security and Communication Improvements	1,144,000
2008 General Purpose Sewer	

	735,000
2008 Capacity Management Operation & Maintenance Compliance	28,000
2008 Improvements to SCADA	46,000
2009 General Purpose Sewer	11,000
2009 Hartford Odor Control Construction	71,000
2009 Water Pollution Control Infrastructure Replacements and Improvements	153,000
2011 Sewer Study - Dividend Brook, Rocky Hill	38,000
2010 Facility & Equipment Improvements Program	55,000
2010 General Purpose Sewer	17,000
2010 WPC EHWPCF Screen & Grit Replacement Program	2,000
2010 WPC Electrical Systems Modernization Program	225,000
2010 WPC Renewal & Replacements Program	89,000
2011 Water Main Replacement - Cottage Grove Road, Bloomfield	63,000
2011 Capacity Management Operation & Maintenance (CMOM) - Compliance	15,000
2011 Facility & Equipment Improvements	99,000
2011 General Purpose Sewer	2,000
2011 Headquarter Renovations	85,000
2011 Pump Station Generators	101,000
2011 WPC Electronic Development	187,000
2011 WPC Equipment & Facility Refurbishment	157,000
2012 Backwater Valve Program	21,000
2012 East Hartford WPC Waste Water Screening Installation	2,880,000
2012 Facility Improvement Program	197,000
2012 Fleet Replacement	307,000
2012 General Purpose Sewer	1,800,000
2012 Hartford WPC Solids Handling & Processing	60,000
2012 Headquarters Parking Garage Renovations	62,000
2012 Sanitary Sewer / Storm Drain Replacement Retreat Ave Htfd	1,616,000
2012 Sanitary Sewer Replacements District-Wide	1,013,000
2012 Sewer Pump Station Upgrades - Mohawk Drive East Hartford	2,000

2012 Sewer Pump Station Upgrades - Ridge Street, Windsor	2,000
2012 Sewer Replacement - Montclair Drive, West Hartford	3,000
2012 Sewer Replacement - Woodland Avenue and Peters Road, Bloomfield	25,000
2012 Standpipe & Above Grade Storage Tank Projects	500,000
2012 WPC Equipment & Facilities Refurbishment	241,000
2012 WPC Renewal and Replacements	103,000
2013 CWP-Water Main Replacement Church Street, Hartford	8,000
2013 Facilities Improvement Program	328,000
2013 Fleet Replacement	109,000
2013 General Purpose Sewer	1,398,000
2013 Information Technology- Hardware	48,000
2013 Information Technology-SAP/Oracle	176,000
2013 Pump Station Upgrades – Mohawk Drive, East Hartford	130,000
2013 Rocky Hill Interceptor – Relief Sewer/Capacity Improvements	125,000
2013 Sewer Gate Replacement Program District-wide	3,600,000
2013 Sewer Pump Station Upgrades – Ridge Street, Windsor	20,000
2013 Various Sewer Pipe Replacement/Rehab – District Wide	748,000
2013 West Hartford Inflow/Infiltration Removal –Contract I	4,800,000
2013 WPC Equipment & Facilities Refurbishment	23,000
2013 WPC SCADA Upgrades	78,000
2014 Orchard Street Water Pump Station, Glastonbury	2,915,000
2015 Orchard Street Water Pump Station, Glastonbury	85,000
2014 Renewable Energy Projects – Sewer Facilities	7,000
2014 General Purpose Sewer	1,154,000
2014 General Purpose Water Program	1,000,000
2014 Hartford WPCF West Primary Settling Tanks	38,000
2014 Pump Station Replacement – Rainbow Trunk, Windsor	432,000
2014 Sewer Rehabilitation Program	885,000
2014 Sewer Replacement - Madison Avenue, Hartford	8,000
2014 Sewer Replacement – Packard Street & Daniel Boulevard, Bloomfield	2,000,000
2014 Transmission Main Extension – Newington	

	2,143,000
2014 Various Sewer Pipe Replacement/Rehab – District Wide	2,500,000
2014 Wastewater Pump Station Improvements	56,000
2014 WPC Renewal and Replacements	48,000
2014 Pump Station Upgrades – Burnside Avenue, East Hartford	1,022,000
2014 Sewer Extension – Marsh Street, Wethersfield	10,000
2015 Administrative Facilities Improvement Program	373,000
2015 Paving Program	332,000
2015 WPC Plant Infrastructure Renewal and Replacements	123,000
2015 CCTV Generated Sewer Contracts	400,000
2015 East Hartford WPCF Compressor, DO Control & SCADA Upgrades	86,000
2015 Information Systems - Business Transformation SAP Upgrade	4,308,000
2015 Information Systems - Finance Modules	5,000,000
2015 Information Systems - Operational Modules	5,000,000
2015 Poquonock WPCF Primary & Secondary Tanks	1,425,000
2015 Sanitary Sewer Easements Acquisitions & Improvements	771,000
2015 Sewer Rehabilitation Program	940,000
2015 Survey & Construction	289,000
2016 Sewer Rehabilitation Program	1,375,000
2016 Water Supply Improvements - Raw Water Transmission Mains	6,000
2016 WMR Simmons Road Area, East Hartford	<u>1,391,000</u>
General Obligation Bond Issue of 2016 Series C New Money	60,000,000

**CLOSEOUT OF WATER, SEWER AND COMBINED PROGRAMS
WATER CAPITAL PROJECT PROGRAMS**

To: District Board October 5, 2016

From: Board of Finance

The District has undertaken the task of updating its Capital Improvement Project (CIP) records. The task includes the identification of projects which have been

completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.

Proj. def.	YEAR	BA	Project Description	Town	Budget	Expended Amount	Remaining Balance
WAT.CW1381.01	2013	2113	2013 Battles St Wtr Main Replace, Hrtfrd	Hartford	130,000.00	-	130,000.00
WAT.CW1383.01	2013	2113	2013 CWP - WM Replace Park St Htfrd	Hartford	4,450,000.00	1,122.00	4,448,878.00
WAT.CW1380.01	2013	2113	2013 CWP-Buckingham St WM Replace, Hart.	Hartford	450,000.00	-	450,000.00
WAT.CW1384.01	2013	2113	2013 CWP-WM Rplc Portion of Park St-PH 1	Hartford	1,800,000.00	-	1,800,000.00
WAT.CW1377.01	2013	2113	2013 Ely St Water Main Replace, Hartford	Hartford	100,000.00	-	100,000.00
WAT.CW1378.01	2013	2113	2013 Fairmount Wtr Main Replace, Hrtfrd	Hartford	70,000.00	-	70,000.00
WAT.CW1382.01	2013	2113	2013 Highland St Wtr Main Replace, EH	East Hartford	90,000.00	-	90,000.00
WAT.CW1367.01	2013	2113	2013 Main Street Water Main Replace, EH	East Hartford	880,000.00	-	880,000.00
WAT.CW1373.01	2013	2113	2013 Wtr Main Replace in Carroll Rd, EH	East Hartford	210,000.00	-	210,000.00
		2113 Total			8,180,000.00	1,122.00	8,178,878.00
WAT.CW1275.01	2010	2320	2010CWP Water Main Replac Broad St Htfd	Hartford	500,000.00	38,782.03	461,217.97
WAT.CW1259.01	2010	2320	2010Watr Main Replace Norwood Rd W. Htfd	West Hartford	125,000.00	3,824.24	121,175.76
WAT.CW1339.01	2012	2320	2012 Asset Mngmnt Computer Model Enhance	Various	396,000.00	-	396,000.00
WAT.CW1353.01	2012	2320	2012 CWP Park River Area Construction	Hartford	2,513,000.00	-	2,513,000.00
WAT.CW1280.02	2012	2320	2012 CWP W/M Replacement-Bond St.	Hartford	3,904,000.00	-	3,904,000.00
WAT.CW1316.02	2012	2320	2012 CWP W/M Replacement-Enfield St.	Hartford	120,000.00	-	120,000.00
WAT.CW1317.02	2012	2320	2012 CWP W/M Replacement-Greenfield St.	Hartford	444,000.00	-	444,000.00
WAT.CW1318.02	2012	2320	2012 CWP W/M Replacement-Magnolia St.	Hartford	27,000.00	-	27,000.00
WAT.CW1338.01	2012	2320	2012 CWP W/M Rplc-W Prestn/Broad St East	Hartford	3,300,000.00	-	3,300,000.00
WAT.CW1337.01	2012	2320	2012 CWP W/M Rplc-W Prestn/Broad St West	Hartford	4,400,000.00	-	4,400,000.00
WAT.CW1330.01	2012	2320	2012 CWP Water Main Replace-DistrictWide	Various	5,000,000.00	-	5,000,000.00
WAT.CW1270.02	2012	2320	2012 Water Facilities Security & Improv.	Various	480,000.00	-	480,000.00
WAT.CW1346.01	2012	2320	2012 Wtr Svc Replacements-District Wide	Various	480,000.00	-	480,000.00
WAT.CW1303.02	2014	2320	2012 T/M Replacement-Hamilton&Park PH 2	Hartford	1,500,000.00	-	1,500,000.00
		2320 Total			23,189,000.00	42,606.27	23,146,393.73
WAT.CW1200.01	2008	2326	2008 Capital Equipment Replacement	MDC	1,800,000.00	1,795,027.79	4,972.21
		2326 Total			1,800,000.00	1,795,027.79	4,972.21
WAT.CW1267.02	2010	2340	2010-Inc.Dam Safety Improvements-Res #2	Barkhamsted	1,640,000.00	-	1,640,000.00
		2340 Total			1,640,000.00	-	1,640,000.00
WAT.CW1351.01	2012	2341	2012 Land Aquisition	VARIOUS	600,000.00	-	600,000.00
		2341 Total			600,000.00	-	600,000.00
WAT.CWA348.01	2010	2709	Burnham Acres Water Project South Windso	South Windsor	778,500.00	365,277.98	413,222.02
		2709 Total			778,500.00	365,277.98	413,222.02
		Grand Total			36,187,500.00	2,204,034.04	33,983,465.96

After reviewing the information contained herein, at a meeting of the Board of Finance held on October 5, 2016, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

SEWER CAPITAL PROJECT PROGRAMS

To: District Board

October 5, 2016

From: Board of Finance

The District has undertaken the task of updating its Capital Improvement Project (CIP) records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.

Proj. def.	YEAR	BA	Project Description	Town	Budget	Expended Amount	Remaining Balance
WWA.CS1210.01	2013	5113	2013 Backwater Valve Program	MDC	750,000.00	-	750,000.00
WWA.CS1205.01	2013	5113	2013 Maple Mews WWPS - Hartford	Hartford	1,120,000.00	-	1,120,000.00
WWA.CS1199.01	2013	5113	2013 Park St Sanitary Swr Imprv - Cont 1	Hartford	2,140,000.00	-	2,140,000.00
WWA.CS1200.01	2013	5113	2013 Park St Sanitary Swr Imprv -Cont 11	Hartford	4,460,000.00	-	4,460,000.00
WWA.CS1201.01	2013	5113	2013 Park St Storm Swr Imprvmnts Hrtfrd	Hartford	4,460,000.00	-	4,460,000.00
WWA.CS1209.01	2013	5113	2013 Private Property Inflow Disconnect	MDC	100,000.00	-	100,000.00
WWA.CS1193.01	2013	5113	2013 RHWPCF Sewershed I/I Removal-Cont 1	Rocky Hill	4,550,000.00	-	4,550,000.00
WWA.CS1194.01	2013	5113	2013 RHWPCF Sewershed I/I Removal-Cont 2	Rocky Hill	4,550,000.00	-	4,550,000.00
WWA.CS1195.01	2013	5113	2013 RHWPCF Sewershed I/I Removal-Cont 3	Rocky Hill	4,690,000.00	-	4,690,000.00
WWA.CS1203.01	2013	5113	2013 Sewer Gate Replace-Collection Syste	VARIOUS	4,310,000.00	-	4,310,000.00
WWA.CS1196.01	2013	5113	2013 W Hartford I/I Removal - Contract 1	West Hartford	4,800,000.00	-	4,800,000.00
WWA.CS1197.01	2013	5113	2013 W Hartford I/I Removal - Contract 2	West Hartford	4,940,000.00	-	4,940,000.00
WWA.CS1191.01	2013	5113	2013 Windsor Interceptor/NM-1	Windsor	1,890,000.00	-	1,890,000.00
		5113 Total			42,760,000.00	-	42,760,000.00
LTC0000004	2006	5200	Wethersfield Cove Area	Wethersfield	5,000,000.00	4,741,181.44	258,818.56
		5200 Total			5,000,000.00	4,741,181.44	258,818.56
WWA.CSA450.01	2012	5630	2012 Assessable Sewer Program	Various	344,000.00	-	344,000.00
WWA.CSA452.01	2013	5630	2013 Assessable Sewer Program	Various	500,000.00	-	500,000.00
		5630 Total			844,000.00	-	844,000.00
SSO0000002	2006	5800	2006 SSO Program-Newington	Newington	5,000,000.00	4,893,537.92	106,462.08
SSO0000003	2006	5800	2006 SSO Program-West Hartford	West Hartford	5,000,000.00	4,935,849.01	64,150.99
		5800 Total			10,000,000.00	9,829,386.93	170,613.07
WWA.CS1182.01	2012	5803	2012 Private Property Inflow Disconnect	Various	396,000.00	-	396,000.00
WWA.CS1180.01	2012	5803	2012 Sewer Storm Drain Prj Route 44 HA	Hartford	960,000.00	-	960,000.00
		5803 Total			1,356,000.00	-	1,356,000.00
		Grand Total			59,960,000.00	14,570,568.37	45,389,431.63

After reviewing the information contained herein, at a meeting of the Board of Finance held on October 5, 2016, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

COMBINED CAPITAL PROJECT PROGRAMS

To: District Board

October 5, 2016

From: Board of Finance

The District has undertaken the task of updating its Capital Improvement Project (CIP) records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.

Proj. def.	YEAR	BA	Project Description	Town	Budget	Expended Amount	Remaining Balance
COM.CFP177.01	2013	5613	2013 231 BRAINARD RD BLDG RENOVATIONS	Hartford	5,000,000.00	-	5,000,000.00
		5613 Total			5,000,000.00	-	5,000,000.00
COM.CFP167.01	2012	5651	2012 Brainard Rd Building Renovations	Hartford	3,206,000.00	-	3,206,000.00
		5651 Total			3,206,000.00	-	3,206,000.00
COM.CFP155.01	2010	5652	2010 Vehicle & Equipment Replacement	MDC	1,931,000.00	1,931,000.00	-
		5652 Total			1,931,000.00	1,931,000.00	-
COM.CFP139.01	2009	5728	Long-Term Strategic Initiatives –	MDC	1,931,000.00	657,315.49	1,273,684.51
		5728 Total			1,931,000.00	657,315.49	1,273,684.51
		Grand Total			12,068,000.00	2,588,315.49	9,479,684.51

After reviewing the information contained herein, at a meeting of the Board of Finance held on October 5, 2016, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Marotta and duly seconded, the reports for resolutions 9C “GO Bonds Issuance” and 9D “Capital Project Closeouts” were received and the resolutions adopted by unanimous vote of those present.

Agenda item #10, “Pending Litigation Docet No. 3:06-CV-00728-PCD” was postponed.

GENERAL PUBLIC COMMENTS

Judy Allen of 25 Fowler Drive, West Hartford spoke regarding the following submitted written comments:

To: John Mirtle,
Assistant District Counsel
Metropolitan District Commission
555 Main Street
Hartford, CT06142

For inclusion in the minutes of the District Board Meeting on Oct. 5, 2016

At the August 1st board meeting Mr. Jellison indicated that monthly reports to the towns would now be more detailed and disseminated to town managers in a timely manner each month. While West Hartford Town Manager, Ron VanWinkle did receive an August report, as of this past Monday, Oct. 3, the September report had yet to arrive.

Given last year's reaction by the public and government officials to rate changes made to accommodate Niagara, you should anticipate much more public comment and scrutiny this year. You need to examine closely your transparency in setting times for public input. Therefore I ask that you honor the request from the 60 MDC customers included in the petition presented to the board on Sept. 12, 2016. These include:

- Notice by email to MDC customers about the date, location, and time of public hearings. These emails should include actual language for proposed rate changes and information about how the public can be involved if unable to attend the hearings. Since the MDC has recently collected information from customers wishing to be included on an email list, this should be fairly simple. This email should include public officials.
- Notice given on the MDC home page should include links to the language for proposed rate changes, the dates, place and times for public hearings, and include how the public can have input if unable to attend.
- Public notice in newspapers should direct the public to the MDC website, where detailed information can be found. It is unreasonable for working people to inspect documents at the MDC clerk's office or the offices of town clerks that are open only during business hours.

For something as important as a rate change there should be more than one opportunity for the public to be heard. This could be a second hearing at a time that accommodates differing schedules.

It is understood that the MDC is required by Charter to post notices in a newspaper. But that doesn't mean additional measures cannot be taken. Much of the Charter was written in the early 20th century and could not have anticipated the explosion of communication opportunities available today.

In response to a question from the West Hartford town clerk, Mr. Mirtle indicated that the 2017 proposed budget would be available on the MDC website in early November. Notice for the Board of Finance budget meetings would also be posted on the website and notice provided to her and the town.

For clarity:

Is this accurate? Will the entire proposed budget be on the website prior to public hearings?

Will there be notice given that the budget has been posted?

Will the budget be available to the public prior to the 10 day notice for a public hearing?

Will public hearings be held for anything other than a proposed change in water rates?

Will there be public hearings about sewer rates and Clean Water Project sewer rates? And if not how will you collect public input about these?

Do you anticipate any other changes to the ordinances and if so will there be one hearing to address all ordinance changes or will there be separate hearings for each change?

Will notice of the Board of Finance budget workshop be given more than 3 business days before the actual date of the meeting?

Is that date available today?

I would also like to comment on the ongoing work of the State Water Plan. A recent Workshop for the steering committee was held on Sept. 29. The main objective of this workshop was to explain the planning process, agree on goals for the plan, and agree on management options that the Plan will address. By attending this meeting, which was open to the public, one could get a real sense of the work going into this plan.

You are entrusted to oversee a public utility that provides drinking water for thousands of people, an enormous responsibility. I recall the response to your tour of MDC facilities. Even though you hear reports and descriptions, actually seeing the resources of the MDC was an "eye opener", giving new perspective on the important work you do.

Likewise, I encourage each of you to attend a meeting of the Water Planning Council or its committees and a meeting of the WUCC. Decisions being made by these bodies will affect CT water supply for years to come. As commissioners I believe it is your duty to learn as much as you can. Attorney Halloran provides updates for you, but there is great value in observing the process for yourself.

The Water Planning Council maintains a website: www.ct.gov/water/site/default.asp. Under "Water Management" are links to information including the work of the Water Utility Coordinating Committee. If you can't attend a meeting there is good information to be found here.

Judy Allen
25 Fowler Dr.
West Hartford, CT 06110

ADJOURNMENT

The meeting was adjourned at 6:21 P.M.

ATTEST:



John S. Mirtle, Esq.
District Clerk

November 2, 2016

Date of Approval

THE METROPOLITAN DISTRICT COMMISSION

555 Main Street

Hartford, Connecticut 06103

Wednesday, November 2, 2016

Present: Commissioners Andrew Adil, Daniel Camilliere, Donald M. Currey, William A. DiBella, Janice Flemming-Butler, Allen Hoffman, Jean Holloway, William P. Horan, Sandra Johnson, Kathleen J. Kowalyshyn, Byron Lester, Maureen Magnan, Alphonse Marotta, James S. Needham, Whit Osgood, Bhupen Patel, Mark A. Pappa, Hector Rivera, Pasquale J. Salemi, Helene Shay, Michael Solomonides, Raymond Sweezy, Alvin Taylor, Richard W. Vicino and Special Representative Michael Carrier (25)

Absent: Commissioners Luis Caban, Mary Anne Charron, Timothy Curtis, Matthew B. Galligan, Joseph Klett, Joseph H. Kronen, J. Lawrence Price and Kennard Ray (8)

Also

Present: Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
Christopher R. Stone, Assistant District Counsel
Brendan Fox, Assistant District Counsel
John S. Mirtle, District Clerk
Rob Constable, Director of Finance
Sue Negrelli, Director of Engineering
Robert Schwarm, Director of Information Technology
Kelly Shane, Director of Procurement
Robert Zaik, Interim Director of Human Resources
Mike Curley, Manager of Technical Services
Allen King, Real Estate Administrator
Jennifer Ottalagana, Project Manager
Nick Salemi, Special Services Administrator
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

The meeting was called to order by Chairman DiBella at 5:30 P.M.

ROLL CALL AND QUORUM

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

Judy Allen of 25 Fowler Drive, West Hartford, spoke regarding the upcoming public hearings on the Budget.

Susan Kniep of East Hartford, representing the Federation of CT Tax Payers, spoke regarding the Ad Valorem tax and information posted on The Metropolitan District website.

APPROVAL OF MINUTES

On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of October 5, 2016 were approved.

Commissioners Taylor and Vicino abstained.

REPORT FROM DISTRICT CHAIRMAN

No report was given.

REPORT FROM CHIEF EXECUTIVE OFFICER

Scott Jellison, Chief Executive Officer presented the monthly CEO Report

Commissioner Holloway entered the meeting at 5:45 P.M.

REPORT FROM DISTRICT COUNSEL

No report was given.

**FISCAL YEAR 2017 BUDGET ESTIMATES
REFERRAL TO BOARD OF FINANCE**

On motion made by Commissioner Sweezy and duly seconded, the budget estimates for Fiscal Year 2017 were received and referred to the Board of Finance in accordance with Section 3-2 of the District Charter.

New Britain Representative Michael Carrier left the meeting at 6:18 PM

DISCUSSION RE: 2017 AD VALOREM

The District Board discussed the 2017 Ad Valorem tax

**BOARD OF FINANCE
AMENDED AND RESTATED DEBT ISSUANCE RESOLUTION
FOR GENERAL OBLIGATION BONDS
ISSUANCE OF UP TO \$173,500,000 IN GENERAL OBLIGATION BONDS**

To: District Board November 2, 2016

From: Board of Finance

Staff is seeking authority for the District to issue up to \$173,500,000 in general obligation bonds previously authorized by a resolution dated October 5, 2015 on a negotiated basis as well as on a competitive basis in the discretion of the District Treasurer, or in his absence, the Deputy Treasurer.

Bond counsel prepared the following resolution for consideration by the Board of Finance:

At a meeting of the Board of Finance held on November 2, 2016, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

**AMENDED AND RESTATED RESOLUTION AUTHORIZING
THE ISSUANCE AND SALE OF NOT EXCEEDING
\$173,500,000 IN GENERAL OBLIGATION BONDS OF THE
METROPOLITAN DISTRICT**

Not exceeding \$173,500,000 Metropolitan District General Obligation Bonds (the "Bonds") are hereby authorized to be issued for capital improvement projects, to currently refund up to \$113,500,000 Bond Anticipation Notes of the District maturing December 1, 2016 (the "Outstanding Notes") and to fund up to \$60,000,000 in new money for Capital Improvement Projects, and pay certain costs of issuance. The Bonds are authorized to be issued to fund such portion of the authorized and unissued balances of the capital appropriations contained in certain bond resolutions adopted to finance capital budget items enacted by the District Board in the years and in the amounts set forth on Exhibit A hereto attached. Proceeds of the Bonds not used to refund the Outstanding Notes shall be used on a first-spent basis to temporarily finance the expenditures for any of the purposes or projects set forth on Exhibit A and for any supplemental purposes or projects the Board of Finance and the District

Board may from the date hereof authorize to be financed by the issuance of bonds. The Bonds shall be dated the date of their delivery, and shall mature on November 1 in each of the years 2017 or 2018 through 2036, bearing interest semi-annually each year until maturity (the "Bonds"). The Bonds shall be payable at and certified by U.S. Bank National Association, which bank shall also serve as registrar and transfer agent for the Bonds. The Bonds shall be sold by the District Treasurer, or in his absence, the Deputy Treasurer, in a competitive offering, or, in the discretion of the District Treasurer or in his absence, the Deputy Treasurer, in a negotiated offering. If sold in a competitive offering, the Bonds shall be awarded to the bidder or bidders offering to purchase the Bonds at the lowest true interest cost to the District, and in no case for a sum less than par and accrued interest to the date of delivery. The District Treasurer, or in his absence the Deputy Treasurer, is hereby delegated the authority to determine the principal amount to be issued, the principal amount to mature in each year, optional redemption date(s) and redemption premium(s), if any, the rate or rates of interest on the Bonds, and to deliver the Bonds to the purchaser(s) thereof in accordance with this resolution. If sold in a negotiated offering, the Chairman, or in his absence, the Vice Chairman, and the District Treasurer or in his absence the Deputy Treasurer are authorized to negotiate, execute and deliver a Contract of Purchase setting forth all the terms of sale of the Bonds, including the underwriters' discount for such sale, in such form as they shall deem necessary and appropriate. The Chairman, or in his absence, the Vice Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver a Tax Regulatory Agreement for the Bonds on behalf of the District in such form as they shall deem necessary and appropriate, and to rebate to the Federal government such amounts as may be required pursuant to the Tax Regulatory Agreement for the purpose of complying with the requirements of the Internal Revenue Code of 1986, as amended. The Chairman, or in his absence, the Vice Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver a Continuing Disclosure Agreement and any and all agreements and documents necessary to effect the issuance and sale of the Bonds in accordance with the terms of this resolution.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

**BOARD OF FINANCE
DEBT ISSUANCE RESOLUTION FOR BANS
ISSUANCE OF UP TO \$173,500,000 IN BOND ANTICIPATION NOTES**

To: District Board November 2, 2016

From: Board of Finance

Staff is seeking authority for the District to issue up to \$173,500,000 to renew bond anticipation notes for CIP projects and to provide up to \$60,000,000 in new money for CIP projects, unless the District issues general obligation bonds for such purposes.

Bond counsel prepared the following resolution for consideration by the Board of Finance:

At a meeting of the Board of Finance held on November 2, 2016, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

**RESOLUTION AUTHORIZING THE ISSUANCE AND SALE
OF NOT EXCEEDING \$173,500,000 GENERAL
OBLIGATION BOND ANTICIPATION NOTES OF THE
METROPOLITAN DISTRICT**

Not exceeding \$173,500,000 Metropolitan District General Obligation Bond Anticipation Notes (the "Notes") are hereby authorized to be issued in anticipation of the issuance of bonds to refund previously issued bond anticipation notes and to fund up to \$60,000,000 in new money for Capital Improvement Projects set forth on Exhibit A hereto attached. The Notes are authorized to be issued to fund such portion of the authorized and unissued balances of the capital appropriations contained in certain bond resolutions adopted to finance capital budget items enacted by the District Board in the years and in the amounts set forth on Exhibit A hereto attached. Proceeds of the Notes not used to refund the Outstanding Notes shall be used on a first-spent basis to temporarily finance the expenditures for any of the purposes or projects set forth on Exhibit A and for any supplemental purposes or projects the Board of Finance and the District Board may from the date hereof authorize to be financed by the issuance of bonds. The Notes shall be dated on or about November 30, 2016, and shall mature on or about July 28, 2017, bear interest payable at maturity and be issued in fully registered form. The Notes shall be payable at and certified by U.S. Bank National Association, which bank shall also serve as registrar and transfer agent for the Notes. The Notes shall be sold by the District Treasurer, or in his absence, the Deputy Treasurer, in a competitive offering or in a negotiated offering, in the discretion of the District Treasurer, or in his absence, the Deputy Treasurer. If sold in a competitive offering the Notes shall be awarded to the bidder or bidders

offering to purchase the Notes at the lowest net interest cost to the District, and in no case for a sum less than par and accrued interest to the date of delivery. The District Treasurer, or in his absence the Deputy Treasurer, is hereby delegated the authority to determine the rate or rates of interest on the Notes, and to deliver the Notes to the purchaser or purchasers thereof in accordance with this resolution. The Chairman, or in his absence, the Vice Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver a Tax Regulatory Agreement and, in the case of a negotiated sale, a Note Purchase Agreement for the Notes on behalf of the District in such forms as they shall deem necessary and appropriate, and to rebate to the Federal government such amounts as may be required pursuant to the Tax Regulatory Agreement for the purpose of complying with the requirements of the Internal Revenue Code of 1986, as amended. The Chairman, or in his absence, the Vice Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver a Continuing Disclosure Agreement and any and all agreements and documents necessary to effect the issuance and sale of the Notes in accordance with the terms of this resolution.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Hoffman and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

**BOARD OF FINANCE
RESOLUTION FOR THE REALLOCATION OF CERTAIN GENERAL
OBLIGATION BONDS AND GENERAL OBLIGATION BOND ANTICIPATION
NOTES**

To: District Board

November 2, 2016

From: Board of Finance

Staff is seeking authority for the District to reallocate:

(a) Proceeds from the District's \$36,215,000 General Obligation Bonds, Issue of 2015, Series B dated November 3, 2015 from the those capital improvement projects set forth on **Exhibit A-1** attached to those capital improvement projects set forth on **Exhibit A-1**;

(b) Proceeds from the District's \$23,000,000 General Obligation Bond Anticipation Notes, Series G, dated December 4, 2014 from the those capital

improvement projects set forth on Exhibit A-2 attached to those capital improvement projects set forth on Exhibit A-2;

(c) Proceeds from the District's \$81,500,000 General Obligation Bond Anticipation Notes, Series A dated March 19, 2015 from the those capital improvement projects set forth on Exhibit A-3 attached to those capital improvement projects set forth on Exhibit A-3;

(d) Proceeds from the District's \$25,000,000 General Obligation Bond Anticipation Notes, Series C, dated July 28, 2015 from the those capital improvement projects set forth on Exhibit A-4 attached to those capital improvement projects set forth on Exhibit A-4; and

(e) Proceeds from the District's \$113,500,000 General Obligation Bond Anticipation Notes, dated February 18, 2016 from the those capital improvement projects set forth on Exhibit A-5 attached to those capital improvement projects set forth on Exhibit A-5. At a meeting of the Board of Finance held on November 2, 2016 it was:

At a meeting of the Board of Finance held on November 2, 2016, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

**RESOLUTION AUTHORIZING THE REALLOCATION OF PROCEEDS OF
CERTAIN GENERAL OBLIGATION BONDS AND GENERAL OBLIGATION
BOND ANTICIPATION NOTES OF THE METROPOLITAN DISTRICT**

Proceeds from certain of the District's General Obligation Bonds and General Obligation Bond Anticipation Notes are hereby reallocated as follows:

(a) Proceeds from the District's \$36,215,000 General Obligation Bonds, Issue of 2015, Series B dated November 3, 2015 from the those capital improvement projects set forth on Exhibit A-1 attached to those capital improvement projects set forth on Exhibit A-1;

(b) Proceeds from the District's \$23,000,000 General Obligation Bond Anticipation Notes, Series G, dated December 4, 2014 from the those capital improvement projects set forth on Exhibit A-2 attached to those capital improvement projects set forth on Exhibit A-2;

(c) Proceeds from the District's \$81,500,000 General Obligation Bond Anticipation Notes, Series A dated March 19, 2015 from the those capital improvement projects set forth on Exhibit A-3 attached to those capital improvement projects set forth on Exhibit A-3;

(d) Proceeds from the District's \$25,000,000 General Obligation Bond Anticipation Notes, Series C, dated July 28, 2015 from the those capital improvement projects set forth on **Exhibit A-4** attached to those capital improvement projects set forth on **Exhibit A-4**; and

(e) Proceeds from the District's \$113,500,000 General Obligation Bond Anticipation Notes, dated February 18, 2016 from the those capital improvement projects set forth on **Exhibit A-5** attached to those capital improvement projects set forth on **Exhibit A-5**.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

EXHIBIT A-1

\$36,215,000 General Obligation Bonds, Issue of 2015, Series B dated
November 3, 2015

	\$
FROM 2015 Technical Services	(81,000)
TO:	
2016 Information Systems I/T Upgrades	14,000
2013 Communications Systems Upgrades	67,000
FROM 2015 WMR Buckingham Street Area, Hartford	(338,000)
TO:	
2009 Farmington Water Main Installation, West Hartford	338,000
FROM 2014 Kilkenny Water	(2,417,000)
TO:	
2009 Assessable Water - Goodrich and South Roads, Farmington	1,000
2015 WMR Bond Street Area, Hartford	19,000
2011 Water Main Replacement - Hamilton Street and Park Terrace, Hartford, Phase II	85,000
2009 Transmission Valve Replacements	188,000
2012 Dam Safety Improvements-Goodwin and Saville	219,000
2010 CWP Water Main Replacement - Farmington Ave, Hartford	258,000
2013 Paving Program	346,000
2013 Water Treatment Facilities Upgrades	370,000
2010 CWP Water Main Replacement - Guilford, Pliny, Mather, Winter, Brook, and Bedford, Hartford	376,000
2012 Radio Frequency Automated Meter Reading	555,000
FROM 2014 Orchard Street Water Pump Station, Glastonbury	(1,906,000)
TO;	
2014 Water Main Replacements – West Hartford	3,000

2009 CSO Related Assets	13,000
2012 Paving Program	65,000
2014 Water Pump Station Improvements	73,000
2015 Paving Program	75,000
2010 Hydraulic Computer Modeling	149,000
2014 Water Treatment Facilities Upgrades	157,000
2010 Assessable Water - Birmja, Acres South Windsor	172,000
2010 Dam Safety Improvements - Res #3	178,000
2012 Water Treatment Facilities Upgrades	186,000
2013 Water Main Replacement Franklin 13	262,000
2010 CWP Water Main Replacement - Cleveland Ave/Main Street, Hartford	279,000
2015 Hydrant Replacement Program	294,000
 FROM 2015 General Purpose Water Program	 (1,646,000)
TO:	
2010 Water Facilities Security & Improvement Program	136,000
2011 Assessable Water	718,000
2015 Water Supply Improvements	792,000
 FROM 2015 Water Rehabilitation Program	 (88,000)
TO:	
2008 General Purpose Water	85,000
2014 Paving Program	2,000
2013 CWP-Water Main Replacement Portions of Church Street, Hartford	1,000
 FROM 2014 Phelps Brook Dam and East Dike Rehabilitation Project	 (1,430,000)
TO:	
2013 General Purpose Water	47,000
2008 General Purpose Water	478,000
2012 CWP Water Main Replacement-South Maple Ave Area West, Hartford	905,000
 FROM 2015 Puddletown Booster Water Pump Station, New Hartford	 (572,000)
TO:	
2013 Newington PRV Service Area Upgrades	1,000
2012 Assessable Water Program	31,000
2000 Dam Safety Improvements - Reservoir No. 2	540,000
 FROM 2014 Various Transmission Main Design & Construction	 (96,000)
TO:	
2015 Water Treatment Facilities Upgrades	10,000
2014 General Purpose Water Program	29,000
2011 General Purpose Water	57,000

FROM 2014 Collinsville WTP Emergency Generator Replacement	(476,000)
TO:	
2010 General Purpose Water	476,000
 FROM 2014 Transmission Main Extension – Newington	 (1,430,000)
TO:	
2011 Water Supply Facility and Watershed Land Improvements	145,000
2015 Radio Frequency Automated Meter Reading Program	1,285,000
 FROM 2013 Water Supply Generators	 (1,311,000)
TO:	
2016 Paving Program	1,150,000
2011 Water Supply Facility and Watershed Land Improvements	161,000
 FROM 2013 Water Main Replacement Oakwood Avenue, West Hartford	 (956,000)
TO:	
2008 West Hartford Access and Security Improvements	23,000
2009 Water Main Gate Valve Replacement	931,000
2010 General Purpose Water	2,000
 FROM 2014 Wethersfield Water Pump Station, Wethersfield	 (143,000)
TO:	
2011 Water Supply Facility and Watershed Land Improvements	143,000
 FROM 2014 Renewable Energy Projects – Water Facilities	 (127,000)
TO:	
2010 General Purpose Water	9,000
2011 Water Supply Facility and Watershed Land Improvements	118,000
 FROM 2013 Wickham Hill Basins, East Hartford	 (46,000)
TO:	
2010 General Purpose Water	46,000
 FROM 2013 Water Main Replacement Jerome Avenue, Bloomfield	 (13,000)
TO:	
2010 General Purpose Water	13,000
 FROM 2011 Water Main Replacement - Cottage Grove Road, Bloomfield	 (4,000)
TO:	
2010 General Purpose Water	4,000

EXHIBIT A-2

\$23,000,000 General Obligation Bond Anticipation Notes, Series G, dated December 4, 2014	
FROM 2014 Collinsville WTP Emergency Generator Replacement	(17,000)
TO:	
2015 Radio Frequency Automated Meter Reading Program	17,000
FROM 2010 Water Main Replacement - East Hartford	(372,000)
TO:	
2010 Assessable Sewer-2010 1037 Wind Ave	103,000
2008 Assessable Sewer	125,000
2009 Assessable Sewer	144,000
FROM 2013 Wickham Hill Basins, East Hartford	(23,000)
TO:	
2010 Assessable Sewer Back Lane Newington	9,000
2009 Assessable Sewer	14,000
FROM 2013 CWP Water Main Rehabilitation - Fennway Street, Hartford	(11,000)
TO:	
2008 Assessable Sewer	6,000
2010 Assessable Sewer Back Lane Newington	5,000

EXHIBIT A-3

\$81,500,000 General Obligation Bond Anticipation Notes, Series A dated March 19, 2015	
FROM 2010 CWP Water Main Replacement - Warner Street/Wethersfield Ave/Mannz Street, Hartford	(20,000)
TO:	
2016 WMR Simmons Road Area, East Hartford	20,000
FROM 2013 Water Main Replacement Jerome Avenue, Bloomfield	(5,000)
TO:	
2015 Radio Frequency Automated Meter Reading Program	5,000
FROM 2010 Radio Frequency Automated Meter Reading	(28,000)
TO:	
2009 Assessable Sewer	28,000
FROM 2010 Water Main Replacement - East Hartford	(27,000)
TO:	
2009 Assessable Sewer	27,000
FROM 2013 Water Main Replacement Oakwood Avenue, West Hartford	(26,000)

TO:	
2009 Assessable Sewer	26,000
FROM 2011 West Hartford Water Treatment Facility North Storage Tank Installation	(8,000)
TO:	
2009 Assessable Sewer	8,000
FROM 2006 Combined Sewer Separation	(7,000)
TO:	
2009 Assessable Sewer	7,000
FROM 2010 Huyshope Street Sewer Rehabilitation - Hartford	(6,000)
TO:	
2009 Assessable Sewer	6,000
FROM 2013 Wickham Hill Basins, East Hartford	(5,000)
TO:	
2009 Assessable Sewer	5,000
FROM 2011 Water Main Replacement - Longview Drive, Talcottview and Pheasant Lane, Bloomfield	(2,000)
TO:	
2009 Assessable Sewer	2,000

EXHIBIT A-4

\$25,000,000 General Obligation Bond Anticipation Notes, Series C, dated
July 28, 2015

FROM 2013 Information Technology - Applications	(131,000)
TO:	
2012 Facility Improvement Program	3,000
2011 Facility & Equipment Improvements	5,000
2013 Communications Systems Upgrades	21,000
2009 Long-Term Strategic Initiatives	102,000
FROM 2008 General Purpose Sewer	(1,000)
TO:	
2008 General Purpose Sewer	(1,000)
2015 Paving Program	2,000
FROM 2013 Water Main Replacement Jerome Avenue, Bloomfield	(324,000)
TO:	
2009 Assessable Sewer	324,000

FROM 2014 Kilkenny Water	(157,000)
TO:	
2009 Assessable Sewer	157,000
FROM 2013 Wickham Hill Basins, East Hartford	(85,000)
TO:	
2009 Assessable Sewer	85,000
FROM 2013 Buckingham Water Pump Station, Glastonbury	(80,000)
TO:	
2009 Assessable Sewer	80,000
FROM 2011 Water Main Replacement - Hartford	(22,000)
TO:	
2009 Assessable Sewer	22,000
FROM 2013 Pump Station Upgrades – Motts - Wethersfield	(1,000)
TO:	
2009 Assessable Sewer	1,000
FROM 2013 Water Main Replacement Center Street, Hartford	(42,000)
TO:	
2015 Radio Frequency Automated Meter Reading Program	42,000
FROM 2012 Water Main Replacement-Farmington Avenue, Hartford	(19,000)
TO:	
2015 Radio Frequency Automated Meter Reading Program	19,000
FROM 2014 Phelps Brook Dam and East Dike Rehabilitation Project	(1,000)
TO:	
2015 Paving Program	1,000
FROM 2013 Water Main Replacement Oakwood Avenue, West Hartford	(16,000)
TO:	
2015 Radio Frequency Automated Meter Reading Program	16,000
FROM 2011 Water Main Replacement - Longview Drive, Talcottview and Pheasant Lane, Bloomfield	(7,000)
TO:	
2015 Radio Frequency Automated Meter Reading Program	7,000
FROM 2013 Asset Management Water Main Replacement	(5,000)
TO:	

2015 Radio Frequency Automated Meter Reading Program	5,000
FROM 2014 Phelps Brook Dam and East Dike Rehabilitation Project	(10,000)
TO:	
2015 Radio Frequency Automated Meter Reading Program	10,000

EXHIBIT A-5

\$113,500,000 General Obligation Bond Anticipation Notes, dated February
18, 2016

FROM 2012 Water Main Replacement-Farmington Avenue, Hartford	(2,250,000)
TO:	
2009 Assessable Sewer - Mountain Road, West Hartford	2,250,000
FROM 2016 Paving Program	(1,500,000)
TO:	
2012 Information Technology Security Improvements	1,500,000
FROM 2015 WHWTF Water Storage Improvements	(1,073,000)
TO:	
2013 Information Technology - Applications	1,073,000
FROM 2012 CWP Water Main Replacement-South Maple Ave Area West, Hartford	(905,000)
TO:	
2008 Security System Upgrades	8,000
2016 Information Systems I/T Upgrades	52,000
2009 Assessable Sewer	54,000
2015 Member Towns New GIS Base Map Development	99,000
2014 Land Improvements	181,000
2015 WPC Equipment & Facilities Improvements	511,000
FROM 2011 Water Main Replacement - Hartford	(712,000)
TO:	
2015 Fleet Replacement	712,000
FROM 2009 Water Main Gate Valve Replacement	(547,000)
TO:	
2014 Facilities Improvement Program	547,000
FROM 2015 Radio Frequency Automated Meter Reading Program	(525,000)
TO:	
2014 Hartford WPCF DAFT Sludge Equalization Design	525,000
FROM 2014 Water Main Replacement – Wethersfield	(478,000)

TO:	
2009 Assessable Sewer - Mountain Road, West Hartford	478,000
FROM 2000 Dam Safety Improvements - Reservoir No. 2	(407,000)
TO:	
2014 WPC Equipment & Facilities Refurbishment	407,000
FROM 2011 General Purpose Water	(57,000)
TO:	
2014 WPC Equipment & Facilities Refurbishment	57,000
FROM 2010 Water Main Replacement - East Hartford	(2,000)
TO:	
2014 WPC Equipment & Facilities Refurbishment	2,000
FROM 2011 Water Main Replacement - Longview Drive, Talcottview and Pheasant Lane, Bloomfield	(314,000)
TO:	
2013 Information Technology - Applications	314,000
FROM 2013 Water Main Replacement Jerome Avenue, Bloomfield	(291,000)
TO:	
2013 Information Technology - Applications	291,000
FROM 2012 Dam Safety Improvements-Goodwin and Saville	(219,000)
TO:	
2013 Information Technology - Applications	219,000
FROM 2011 Water Main Replacement - Cottage Grove Road, Bloomfield	(13,000)
TO: 2013 Information Technology - Applications	13,000
FROM 2013 Paving Program	(157,000)
TO:	
2012 Information Technology	17,000
2016 Construction Services	41,000
2009 Long-Term Strategic Initiatives	46,000
2010 Vehicle and Equipment Replacement Program	53,000
	(376,000)
FROM 2015 Fleet Replacement	88,000
TO:	
2016 Fleet Replacement	288,000
FROM 2010 General Purpose Water	(332,000)

TO:	
2014 Facilities Improvement Program	332,000
FROM 2010 CWP Water Main Replacement - Cleveland Ave/Main Street, Hartford	(279,000)
TO:	
2012 Information Technology Security Improvements	279,000
FROM 2013 Water Main Replacement Franklin 13	(262,000)
TO:	
2014 Hartford WPCF Sludge Mixing Tank, Sludge Screening, GT & RSRF Upgrades	262,000
FROM 2010 CWP Water Main Replacement - Farmington Ave, Hartford	(258,000)
TO:	
2011 Security and Supervisory Control and Data Acquisition (SCADA) Communications	220,000
2014 Hartford WPCF DAFT Sludge Equalization Design	38,000
FROM 2012 General Purpose Water	(223,000)
TO:	
2016 Fleet Replacement	223,000
FROM 2009 Transmission Valve Replacements	(188,000)
TO:	
2012 Information Technology Security Improvements	188,000
FROM 2012 Water Treatment Facilities Upgrades	(186,000)
TO:	
2014 Hartford WPCF Sludge Mixing Tank, Sludge Screening, GT & RSRF Upgrades	186,000
FROM 2010 Dam Safety Improvements - Res #3	(178,000)
TO:	
2016 Fleet Replacement	142,000
2012 Information Technology Security Improvements	36,000
FROM 2010 Hydraulic Computer Modeling	(149,000)
TO:	
2014 Hartford WPCF DAFT Sludge Equalization Design	101,000
2014 Facilities Improvement Program	48,000
FROM 2010 Water Facilities Security & Improvement Program	(136,000)

TO:

2010 Information Systems Improvements #1	10,000
2016 Engineering Services	17,000
2015 Engineering Services	15,000
2014 Hartford WPCF Sludge Mixing Tank, Sludge Screening, GT & RSRF Upgrades	16,000
2014 Facilities Improvement Program	62,000
2012 Information Technology Security Improvements	16,000

FROM 2013 Water Main Replacement Center Street, Hartford (106,000)

TO:

2008 Pump Station Alarm Replacements	1,000
2011 WPC Renewal & Replacements	5,000
2015 Construction Services	29,000
2013 Land Improvements	43,000
2015 Engineering Services	3,000
2009 Assessable Sewer - Mountain Road, West Hartford	25,000

On motion made by Commissioner Hoffman and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

**BOARD OF FINANCE
2016 OPERATING BUDGET TRANSFER**

To: District Board

November 2, 2016

From: Board of Finance

The 2016 Metropolitan District operating budget is currently experiencing deficits in Special Agreements & Programs budgets. The Special Agreements & Programs budget has a deficit in the New Britain allotment due to an unanticipated rate increase for the portion of Newington discharging into the New Britain Sewer System.

CERTIFICATIONS:

In accordance with Section 3-8 of the Charter of The Metropolitan District, I hereby certify that there exists free from encumbrances, in the following appropriation, the amounts listed:

	General	Water	Total
Department 701 – Debt Service	<u>\$17,400,100.00</u>	<u>\$19,101,800.00</u>	<u>\$36,501,900.00</u>

Total	<u>\$17,400,100.00</u>	<u>\$19,101,800.00</u>	<u>\$36,501,900.00</u>
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John M. Zinzarella
Chief Financial Officer

At a meeting of the Board of Finance held on November 2, 2016, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution.

Resolved: That transfers within the 2016 Budget Appropriations be approved as follows:

From:	General	Water	Total
Department 701 – Debt Service	<u>\$50,000.00</u>	<u>\$0.00</u>	<u>\$50,000.00</u>
Total	<u>\$50,000.00</u>	<u>\$0.00</u>	<u>\$50,000.00</u>

To:	General	Water	Total
Department-741 Special Agreements & Programs	\$50,000.00	\$0.00	\$50,000.00
Total	<u>\$50,000.00</u>	<u>\$0.00</u>	<u>\$50,000.00</u>

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Hoffman and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

**CLOSEOUT OF CLEAN WATER PROGRAMS
CLEAN WATER FUND PROJECT PROGRAMS**

To: District Board

November 2, 2016

From: Board of Finance

The District has undertaken the task of updating its Clean Water Fund Program records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review,

Proj. def.	YEAR	BA	Project Description	Budget	Expended Amount	Remaining Balance
CW1.CONHOM.00	2007	5300	2007 CWP Homestead	31,044,294.79	31,044,294.79	-
CW1.CONSB.00	2007	5300	South Branch CSO Con	450,579.73	450,579.73	-
CW1.FSSFAR.04	2007	5300	Farmington Proj #4	658,004.15	658,004.15	-
CW1.FSSFAR.1A	2007	5300	Farm Ave 1A Sew Sep	146,013.41	146,013.41	-
CW1.FSSFAR.71	2007	5300	Farmington Proj #7.1	2,561,258.59	2,561,258.59	-
CW1.FSSFAR.72	2007	5300	Farmington Proj #7.2	3,411,661.60	3,411,661.60	-
CW1.FSSFAR.PD	2007	5300	Farmington Ave PD	640,900.68	640,900.68	-
CW1.MGMPMC.07	2007	5300	Clsd2007 CWP PMC	788,016.54	788,016.54	-
CW1.MGMPMC.08	2007	5300	Clsd08 CWP PMC	3,981,562.16	3,981,562.16	-
CW1.MGMPMC.09	2007	5300	2009 CWP PMC	4,539,195.90	4,539,195.90	-
CW1.MGMPMC.10	2007	5300	2010 CWP PMC	5,414,789.79	5,414,789.79	-
CW1.MGMPMC.11	2007	5300	2011 CWP PMC	8,157,922.51	8,157,922.51	-
CW1.MGMPMC.12	2007	5300	2012 CWP PMC	6,719,698.60	6,719,698.60	-
CW1.MGMPMU.07	2007	5300	2007 CWP PMU	3,255,730.36	3,255,730.36	-
CW1.MGMPMU.08	2007	5300	2008 CWP PMU	3,403,759.44	3,403,759.44	-
CW1.MGMPMU.09	2007	5300	2009 CWP PMU	5,874,757.78	5,874,757.78	-
CW1.MGMPMU.10	2007	5300	2010 CWP PMU	10,922,243.51	10,922,243.51	-
CW1.MGMPMU.11	2007	5300	2011 CWP PMU	11,589,004.93	11,589,004.93	-
CW1.MGMPMU.12	2007	5300	2012 CWP PMU	6,894,906.59	6,894,906.59	-
CW1.MGMPMU.13	2007	5300	2013 CWP PMU	6,838,160.08	6,838,160.08	-
CW1.MGMPMU.14	2007	5300	2014 CWP PMU	242,347.52	242,347.52	-
CW1.NSSGRA.01	2007	5300	Granby Str Outfall 1	350,653.54	350,653.54	-
CW1.NSSGRA.03	2007	5300	Granby Project #3 NE	759,152.57	759,152.57	-
CW1.NSSTOW.01	2007	5300	2007 CWP Tower Ave	7,863,944.77	7,863,944.77	-
CW1.NSSTOW.1A	2007	5300	2011 Tower Ave Bldg	4,427,275.10	4,427,275.10	-
CW1.NSSTOW.FD	2007	5300	Tower Ave Area #1Des	157,819.00	157,819.00	-
CW1.NSSTOW.PD	2007	5300	Tower Ave Sep PD	106,658.86	106,658.86	-
CW1.NSSUAL.02	2007	5300	Upper Albany #2	1,189,367.10	1,189,367.10	-
CW1.NSSUAL.03	2007	5300	Upper Albany Proj #3	777,979.08	777,979.08	-
CW1.NSSUAL.07	2007	5300	Route 44 Storm Drain	898,400.75	898,400.75	-
CW1.NSSUAL.08	2007	5300	Garden Street Htfd	6,893,628.16	6,893,628.16	-
CW1.NSSUAL.E3	2007	5300	Burton St. Sew Sep	8,605,787.57	8,605,787.57	-
CW1.NSSUAL.ES	2007	5300	Upp Albany Edgewood	3,494,428.99	3,494,428.99	-
CW1.NSSUAL.PD	2007	5300	Upper Albany Sep PD	680,471.26	680,471.26	-
CW1.SSOGEN.07	2007	5300	2007 CW SSO Gen Rep	13,583,866.10	13,583,866.10	-
CW1.SSOGEN.08	2007	5300	2008 Clean Water SSO	7,690,639.29	7,690,639.29	-
CW1.SSONWT.06	2007	5300	2012 Newinton Church	4,226,592.60	4,226,592.60	-
CW1.SSOWHA.06	2007	5300	2014 Greenhurst Proj	131,925.19	131,925.19	-
CW1.SSOWTH.07	2007	5300	2012 SSO Exe Sq PS	125,813.20	125,813.20	-
CW1.SSOWTH.08	2007	5300	2012 FOLLY BROOK	1,282,440.20	1,282,440.20	-
CW1.SSSFRA.01	2007	5300	Franklin Proj #1- B	1,496,150.82	1,496,150.82	-
CW1.SSSFRA.02	2007	5300	FranklinAve #7-Pkg A	75,512.19	75,512.19	-
CW1.SSSFRA.04	2007	5300	Frankln Proj #4 - D	2,134,263.04	2,134,263.04	-
CW1.SSSFRA.11	2007	5300	FranklinAve #11-Pk A	319,978.07	319,978.07	-
CW1.SSSFRA.12	2007	5300	Franklin Proj #12 -D	1,556,006.57	1,556,006.57	-
CW1.SSSFRA.16	2007	5300	2012 Building Dis 1	543,137.15	543,137.15	-
CW1.SSSFRA.17	2007	5300	2012 Building Dis 2	400,481.70	400,481.70	-
CW1.SSSFRA.18	2007	5300	2012 Building Dis 3	316,932.80	316,932.80	-
CW1.SSSFRA.1A	2007	5300	Franklin Ave-House D	804,840.39	804,840.39	-
CW1.SSSFRA.PD	2007	5300	Franklin Ave Area PD	2,032,185.44	2,032,185.44	-
CW1.SSSPAR.01	2007	5300	Park River Proj #1	580,483.36	580,483.36	-

District staff now recommends that the following projects be closed.

Proj. def.	YEAR	BA	Project Description	Budget	Expended Amount	Remaining Balance
CW1.SSSPAR.03	2007	5300	Park River #3	904,041.42	904,041.42	-
CW1.SSSPAR.06	2007	5300	Green Capital Project	983,689.36	983,689.36	-
CW1.SSSPAR.11	2007	5300	2013 Green Infrastru	144,429.65	144,429.65	-
CW1.SSSPAR.PD	2007	5300	Park River Sep PD	683,914.79	683,914.79	-
CW1.WTFHAR.01	2007	5300	HWPCF Master Plan	9,736,407.51	9,736,407.51	-
CW1.WTFHAR.08	2007	5300	Incinerator #3 Rehab	43,055,158.32	43,055,158.32	-
CW1.WTFHAR.10	2007	5300	HWPCF SCADA	854,591.82	854,591.82	-
CW1.WTFHAR.11	2007	5300	UV Disinfection Proj	19,105,159.61	19,105,159.61	-
CW1.WTFHAR.12	2007	5300	Demo Compost Bldg	1,112,844.65	1,112,844.65	-
CW1.WTFHAR.13	2007	5300	Aeration Settle Tank	39,458,279.26	39,458,279.26	-
CW1.WTFHAR.E1	2007	5300	Clsd07 CWP HWPCF PHI	5,200,006.71	5,200,006.71	-
CW1.WTFRKH.03	2007	5300	Rocky Hill Master PI	261,359.38	261,359.38	-
		5300 Total		312,541,506.00	312,541,506.00	-
CW2.MGMCWP.13	2009	5400	2013 CWP Admin	505,030.18	505,030.18	-
CW2.WTFHAR.24	2009	5400	2013 231 BRAINARD RD	10,421,490.76	10,421,490.76	-
CW2.MGMCWP.14	2009	5400	2014 CWP Admin.	10,955,011.23	10,955,011.23	-
CW2.SSSPAR.10	2009	5400	2014 PRI CRI Grit Ch	40,684.88	40,684.88	-
		5400 Total		21,922,217.05	21,922,217.05	-

After reviewing the information contained herein

At a meeting of the Board of Finance held on November 2, 2016, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Adil and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

Without objection, Agenda Items 12A "Water Service Installation Program" and 12B "Abandonment of Water Easement – 285 Broad Street, Hartford" were consolidated and considered together.

WATER BUREAU WATER SERVICE INSTALLATION PROGRAM

To: District Board

November 2, 2016

From: Water Bureau

Over the past several years, the District has constructed several Class 1 Water Main projects for the improvement of water quality and strengthening of the water distribution system in certain areas of the District. Per Section W-3 of the Ordinances of the Metropolitan District Relating to Water Supply, any properties that may be served by these mains are not assessed for the cost at the time of installation, but may be allowed to have service connections from the main upon application and payment of connection charges. Staff has learned that many of the properties that abut these water mains have not connected to them, whether it is because of the cost, the effort of hiring a contractor to do the work, or the lack of need.

A review of the latest Class 1 Water Main projects constructed by the District show that the number of properties connected to the new main are very minimal. Examples are New Britain Avenue in Rocky Hill, where 5,656-feet of water main was installed and 13 properties (18%) out of 72 connected, and Terry Plains Road in Bloomfield, where 4,976-feet of water main was installed and 4 properties (11%) out of 37 are connected.

In order to facilitate this process for the property owners that would like to have the service, increase the District's customer base, and help recoup the costs of installing Class 1 Water Mains, staff is recommending the initiation of a Water Service Installation Program (the "Program"), whereby water services are installed by District forces, or by a contractor hired by the District, at a flat charge established by the Water Bureau. This new "Water Service Installation Charge" of \$1,800 is proposed to be effective January 1, 2017 to fund the installation of 1-inch water services between the new service tap at the main to the shut off valve (curb stop) located one foot beyond the property line. If this new charge is approved, the new Water Service Installation Charge will be in addition to any existing charges for the service tap and main pipe assessment.

The Water Service Installation Program also aims to facilitate the installation of water services to the property owner through ease of payment for the service. The District Charter allows the cost of laying service pipes upon public or private property to be recorded as a lien against the lands and buildings benefited. Therefore, the cost of laying the service pipe by District forces or by the District's contractor can be collected along with the existing connection charges by the District, and property owners will have the option to pay this cost in full or use the District's installment payment method.

Staff has reviewed the current assessment rates, which have not been increased in 20 years, and are proposing to increase main pipe assessment charges next year from \$41.00 to \$95 per foot (derived from District's Pipeline Construction Cost Database). Staff will notify property owners eligible to take advantage of the Water Service Installation Program through the use of mailings, pamphlets and brochures. The local health departments' support of the program would also be important to communicate to the owners.

After reviewing the information contained herein

At a meeting of the Water Bureau held on November 2, 2016, it was:

VOTED: That the Water Bureau establishes a Water Service Installation Program and Charge effective January 1, 2017, as set forth above, for properties abutting Class 1 and Class 2 Water Mains; and MDC staff is hereby authorized to take any and all actions necessary in the best interests of the District in order to implement this program.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

**WATER BUREAU
ABANDONMENT OF WATER MAIN AND RELEASE OF EASEMENT
285 BROAD STREET, HARTFORD**

To: District Board

November 2, 2016

From: Water Bureau

On May 19, 2016, the District received a letter from the law firm Hinkley Allen, on behalf of CT-285 Broad Street, LLC., requesting that the Metropolitan District subordinate its easement on property known as 285 Broad Street in Hartford, Connecticut, in furtherance of an environmental land use restriction ("ELUR") it intends to enter into with the Connecticut Department of Energy and Environmental Protection. The Property was conveyed to CT-285 Broad Street, LLC by the Hartford Courant Co., LLC in 2013. The ELUR is proposed to prohibit residential use of certain areas on site, prevent water infiltration through environmentally isolated soil underlying a portion of the on-site building, and prevent exposure to inaccessible soil underlying a portion of the on-site building or located at a depth of 8-feet or greater beneath a portion of the paved visitors parking lot.

The existing water main easement was acquired by The Metropolitan District in 1975. Upon review of CT-285 Broad Street, LLC's request to subordinate the District's easement, the water main within the easement has been physically disconnected and is no longer in service.

From an engineering standpoint, the abandonment of the existing 320-foot section of water main and release of easement will not have a negative impact on the water distribution system, and no hardship or detriment would be imposed on others.

It is therefore recommended that it be

Voted: That the Water Bureau recommends to the District Board passage of the following resolution:

Resolved: That the Chairman or Vice Chairman of the District Board be authorized to execute the abandonment of the 320-foot section of existing water main on property of the 285 Broad Street, Hartford, as shown on the accompanying map.

**Be It Further
Resolved**

That the Chairman or Vice Chairman of the District Board be authorized to execute the release of the original water easement on properties owned by CT-285 Broad Street, LLC., as shown on the accompanying map and as recorded in the Town of Hartford land records, Volume 1481, Page 70. The release shall be subject to approval by District Counsel as to form and content.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Camilliere and duly seconded, the reports for resolutions 12A “Water Service Installation Program” and 12B “Abandonment of Water Easement – 285 Broad Street, Hartford” were received and the resolutions adopted by unanimous vote of those present.

**PERSONNEL, PENSION AND INSURANCE COMMITTEE
SELECTION OF INSURANCE BROKER**

To: District Board November 2, 2016

From: Personnel, Pension and Insurance Committee

No action was taken on agenda item 13 “Selection of Insurance Broker”. The Personnel, Pension and Insurance Committee has sole authority over insurance.

**PERSONNEL, PENSION AND INSURANCE COMMITTEE
CLARIFICATION AND AMENDMENT OF PREVIOUSLY-APPROVED
RESOLUTION (HEALTH INSURANCE BUY OUT)**

To: District Board

November 2, 2016

From: Personnel, Pension and Insurance Committee

Through a Resolution presented October 5, 2015, this Sub-Committee approved to expand the medical buy out limited to Exempt and Excluded employees. The Resolution was subsequently approved by the Board of Commissioners the same evening.

The initial medical buy out, approved July 13, 2015, was limited to an existing employee's spouse who has separate medical coverage and who opts out of District coverage.

The amendment approved October 5, 2015, extended the medical buy out to an existing employee who chooses to opt out of District coverage to be covered under the spouse's medical.

The foregoing options were extended solely to existing employees and not to new employees. The original intention for this medical buy option was "to attract, recruit and retain professional employees in Exempt and Excluded and Unclassified positions" while decreasing or eliminating some of the District's medical costs.

Staff recommends that the options above be made available to new employees.

At a meeting of the Personnel, Pension and Insurance Committee held on November 2, 2016, it was:

VOTED: That the Personnel Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That the employee health insurance buy out package for exempt and Excluded and Unclassified employees be modified as follows:

Buy Out for **Medical** Insurance

- a. If an employee's spouse is eligible to be covered by the District medical insurance but that spouse is also eligible for insurance coverage through his/her own employer, the District will pay the employee one thousand dollars (\$ 1,000) in four (4) quarterly installments of two-hundred fifty dollars (\$ 250), if the spouse elects to take his/her own employer's

health insurance and forego coverage under the District's medical insurance.

- b. If an employee is eligible for insurance through his/her spouse's employer, the District will pay the employee an additional one thousand dollars (\$ 1,000) in four (4) quarterly installments of two hundred fifty dollars (\$ 250), if the employee elects to take his/her spouses employer's medical insurance. The employee is eligible for the \$ 1,000 payment each year s/he elects not to participate in the District's medical insurance.

The foregoing options are made available to existing Exempt and Excluded and Unclassified employees (during an Open Enrollment period) but also to new Exempt and Excluded and Unclassified employees (during the new employee orientation).

This modification coincides with the 2016 Open Enrollment period for changes effective January 1, 2017.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

DISCUSSION RE: PERSONNEL ADJUSTMENTS AND ACTIONS

The discussion on personnel adjustments and actions was passed.

**COMMITTEE ON ORGANIZATION
APPOINTMENT OF COMMISSIONER TAYLOR
TO COMMITTEES**

To: District Board November 2, 2016

From: Committee on Organization

At a meeting of the Committee on Organization held on November 2, 2016, it was:

Voted: That the Committee on Organization recommend to the District Board the appointment of Commissioners Alvin E. Taylor to the Bureau of

Public Works, General Policy and Planning Committee, Committee on MDC Government, Committee on Organization, Personnel, Pension and Insurance Committee, Audit Committee, CRRA Steering Committee, and Strategic Planning Committee.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

Sheri Cantor, Mayor of West Hartford, spoke regarding the *ad valorem* tax levy.

ADJOURNMENT

The meeting was adjourned at 8:13 P.M.

ATTEST:



John S. Mirtle, Esq.
District Clerk

November 22, 2016
Date of Approval

**THE METROPOLITAN DISTRICT COMMISSION
SPECIAL MEETING**

555 Main Street
Hartford, Connecticut 06103
Tuesday, November 22, 2016

Present: Commissioners Andrew Adil, Luis Caban, Donald M. Currey, Timothy Curtis, William A. DiBella, Janice Flemming-Butler, Allen Hoffman, Jean Holloway, William P. Horan, Joseph Klett, Kathleen J. Kowalyshyn, Byron Lester, Alphonse Marotta, Whit Osgood, Bhupen Patel, Hector Rivera, Pasquale J. Salemi, Helene Shay, Raymond Sweezy, Alvin Taylor, Richard W. Vicino and Special Representative Michael Carrier (22)

Absent: Commissioners Daniel Camilliere, Mary Anne Charron, Matthew B. Galligan, Sandra Johnson, Maureen Magnan, James S. Needham, Mark A. Pappa, J. Lawrence Price, Kennard Ray and Michael Solomonides (10)

Also

Present: Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
John S. Mirtle, District Clerk
Rob Constable, Director of Finance
Sue Negrelli, Director of Engineering
Robert Schwarm, Director of Information Technology
Kelly Shane, Director of Procurement
Jenna Lombardo, Manager of Financial Control
Kerry E. Martin, Assistant to the Chief Executive Officer
Carrie Blardo, Assistant to the Chief Operating Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

The meeting was called to order by Chairman DiBella at 12:11 P.M.

ROLL CALL AND QUORUM

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

Judy Allen of 25 Fowler Drive, West Hartford spoke regarding discounts to water rates and the special sewer service charge and asked for clarification regarding the upcoming public hearing.

Valerie Rosetti of Bloomfield spoke regarding discounts for water use.

APPROVAL OF MINUTES

On motion made by Commissioner Shay and duly seconded, the meeting minutes of November 2, 2016 were approved.

Commissioners Caban and Klett abstained.

REPORT FROM DISTRICT CHAIRMAN

William A. Dibella presented the District Chairman Report.

**BOARD OF FINANCE
FISCAL YEAR 2017
CAPITAL IMPROVEMENT BUDGET**

To: District Board November 22, 2016

From: Board of Finance

At a meeting of the Board of Finance on November 9, 2016, it was:

RECOMMENDED that it be:

Voted: That the Board of Finance accepts and approves a Capital Improvement Budget for 2017 in the total amount of \$84,800,000 in appropriations to be funded from bonds, note proceeds or other sources as follows:

APPROPRIATIONS**Wastewater**

Assessable Sewer Program	\$ 400,000
Bond Street Area Sewer Rehabilitation	400,000
Dividend Brook Drainage Area Improvements-Phase 1	5,600,000
General Purpose Sewer	3,000,000
Hartford WPCF DAFT	10,200,000
Paving Program and Restoration	1,500,000
Sanitary Sewer Easements Acquisitions & Improvements	1,400,000
Sanitary Sewer Rehabilitation Program	3,600,000
Sewer System Gate Replacement - Collection System	4,800,000
Various Sewer Segment Replacement/Rehabilitation Program	2,000,000
Wastewater Pump Station Upgrades	400,000
WPC Equipment & Facilities Improvements	2,700,000
WPC Plant Infrastructure Renewal & Replacement	2,000,000
WPC SCADA Upgrades	2,000,000

Total Wastewater **\$ 40,000,000**

Water

Bond Street Area Water Main Replacement	\$5,100,000
General Purpose Water Program	2,000,000
Hydrant Replacement Program	1,600,000
Paving Program and Restoration	3,500,000
Radio Frequency Automated Meter Reading Program	1,500,000
Res #6 Filtered Water Basin Rehabilitation	6,500,000
West Hartford Water Treatment Facility Pipe and Valve Replacements	1,500,000

Total Water **\$ 21,700,000**

Combined

Business Transformation	\$ 5,000,000
Construction Services	3,300,000
Engineering Services	2,500,000
Administration Facilities and Equipment Improvements	1,000,000
Fleet Equipment Replacement	800,000
Computerized Management System	1,600,000
Survey & Construction	5,000,000
Technical Services	3,900,000

Total Combined **\$ 23,100,000**

Wastewater, Water, Combined Total **\$ 84,800,000**

Further Voted: That the Board of Finance recommends to the District Board passage of the following resolutions:

AUTHORIZATION TO ISSUE GENERAL OBLIGATION BONDS NOT
TO EXCEED \$84,800,000

WHEREAS, the District Board has resolved today to appropriate and issue Bonds for those capital improvements projects numbered 1- 29, inclusive; and

WHEREAS, the District Board wishes to determine the form, date or dates, maturities, manner of sale and other details concerning such bonds;

Now THEREFORE BE IT RESOLVED:

Section 1. To meet the appropriations for the projects set forth in the 2017 CIP Resolutions Nos. 1- 29 inclusive (the "Resolutions"), bonds of the District are authorized in the respective amounts set forth in such Resolutions to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. Said bonds shall be issued in fully registered form, be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or the Deputy Treasurer, and bear the District seal or a facsimile thereof. The bonds may be secured by the full faith and credit of the District and/or by special revenues of the District pledged thereto by the District Board, in accordance with Connecticut laws and the District's Charter. Each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with and that such bond is within every debt and other limit prescribed by law. The aggregate principal amount of the bonds to be issued, the form of issuance as serial, term or discount bonds, the dated date, final maturity, annual installments of principal, whether interest on the bonds will be fixed or variable, the rate or rates of interest, or method of determining interest rates thereon, whether such interest shall be excluded or included in gross income for federal income tax purposes, denominations, terms of redemption, if any, the date, time of issue and sale and all other terms, details and particulars of such bonds shall be determined by the District Board, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. It is hereby found and determined that the issuance of any such bonds the interest on which is included in

gross income for federal income tax purposes is in the public interest. The bonds may be sold by competitive bid or negotiated sale, as determined by the District Board. If sold by competitive bid, a notice of sale, or summary thereof, shall be published at least five (5) days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If sold by negotiated sale, the form and details of the bond purchase agreement for the sale of the bonds shall be determined by the District Board.

Section 2. The Treasurer and the Deputy Treasurer are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes or certificates of indebtedness evidencing such borrowings may be sold by competitive bid or negotiated sale, as determined by the Treasurer or Deputy Treasurer, in such manner as shall be determined by said Officers. Said notes or certificates of indebtedness shall be issued in fully registered form, be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer, and bear the District seal or a facsimile thereof. The notes or certificates of indebtedness may be secured by the full faith and credit of the District and/ or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the notes shall recite that every requirement of law relating to its issue has been duly complied with and that such note is within every debt and other limit prescribed by law. The net interest cost on such notes or certificates of indebtedness, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on such notes or certificates of indebtedness then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 3. In connection with the issuance of the bonds, notes or certificates of indebtedness authorized hereunder and under the Resolutions ("Authorized Obligations"), the District Board is hereby authorized to approve the terms and conditions of, including necessary covenants, limitations and restrictions on the District necessary to obtain, standby bond purchase agreements, letters of credit, lines of credit, financial guaranty insurance policies, guarantees of the District or third parties, surety agreements, or any similar agreements ("Credit Facilities") with one or more financial institutions providing Credit Facilities ("Credit Facility Providers") to provide for additional security for and the purchase upon tender of the Authorized Obligations, if any, under circumstances set forth in the Indentures

(defined herein). Credit Facilities shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer.

Section 4. In connection with the issuance of Authorized Obligations and interim funding obligations in anticipation of project loan obligations and project loan obligations under Section 22a-475 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended, the so-called "Drinking Water Program" ("Drinking Water Obligations") or under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended, the so-called "Clean Water Fund Program" ("Clean Water Fund Obligations"), the District Board is hereby authorized to approve the terms and conditions of indentures of trust or other instruments of trust ("Indentures") with commercial banks or national banking associations with trust powers or trust companies to be appointed by the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer ("Trustees"), which provide for, among other things, the rate of rates of interest, or method of determining interest rates thereon, procedures for conducting auctions in an auction rate mode, the denominations, the tender rights of holders, if any, the rights of redemption and redemption prices, the payment of certain fees, the imposition of certain covenants, limitations and restrictions on the District necessary to issue the variable rate bonds, and the execution of various other instruments. Indentures shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer.

Section 5. In connection with the issuance of Authorized Obligations bearing interest at variable interest rates, the District Board is hereby authorized to approve the terms and conditions of, including necessary covenants, limitations and restrictions on the District necessary to enter into, remarketing agreements, broker-dealer agreements, auction agency agreements and other agreements (the "Reoffering Agreements") with remarketing agents, investment banking firms or other financial institutions to be appointed by the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer ("Reoffering Agents"), which provide for, among other things, the terms and conditions for reoffering Authorized Obligations bearing interest at variable interest rates, the Reoffering Agents' compensation and the disclosure of the District's financial condition. Reoffering Agreements shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer.

Section 6. In connection with the issuance of Authorized Obligations, if permitted by Connecticut laws and the District's Charter, the District Board is hereby authorized to approve the terms and conditions of, including necessary covenants, limitations and restrictions on the District necessary to obtain, an interest rate swap

agreement in the form of the International Swaps and Derivatives Association, Inc. (ISDA) Master Agreement, together with applicable annexes, schedules and confirmations thereto, contracts to manage interest rate risk, including interest rate caps, options, puts, call or similar arrangements, or such other agreements permitted by Connecticut laws and the District's Charter ("Swap Agreements"), with one or more counterparties to be selected by the Chairman or Vice Chairman and Treasurer or Deputy Treasurer, as Swap Provider (the "Swap Providers"), which provides for, among other things, the effective date or dates of the Swap Agreements, the rate of interest to be paid by the District to the Swap Providers on the principal amount of the bonds (which may be a fixed rate or a variable rate based on an index determined by the Chairman or Vice Chairman and Treasurer or Deputy Treasurer), the rate of interest to be received by the District from the Swap Providers (which may be a fixed rate or a variable rate based on an index determined by the Chairman or Vice Chairman and Treasurer or Deputy Treasurer), the payment of certain fees, the imposition of certain covenants, limitations and restrictions on the District and the execution of various other instruments. Swap Agreements shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer. To the extent provided by Connecticut laws, the full faith and credit of the District may be pledged to any and all payments to be made by the District with respect to the Swap Agreements, including, any termination or netting payments to be made by the District.

Section 7. The Chairman or Vice Chairman and Treasurer or Deputy Treasurer are hereby authorized, on behalf of the District, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in the Securities and Exchange Commission Securities Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds, notes and certificates of indebtedness authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The District hereby expresses its official intent pursuant to Treasury Regulations Section 1.150-2 to reimburse expenditures paid sixty days prior to and any time after the date of passage of this Resolution in connection with the Resolutions with the proceeds of Authorized Obligations, Drinking Water Obligations or Clean Water Fund Obligations. Said obligations shall be issued to reimburse such expenditures not later than 18 months after the date of the expenditure or such later date the Regulations may authorize. The District hereby certifies that the intention to reimburse as expressed herein is based upon its

reasonable expectations as of this date. The Chairman or Vice Chairman and the Treasurer or Deputy Treasurer is each individually authorized to pay project expenses in accordance herewith pending the issuance of the Authorized Obligations. This Section is included herein solely for purposes of compliance with Treasury Regulations Section 1.150-2 and may not be used or relied on for any other purpose.

Section 9. In connection with the issuance of Authorized Obligations and Drinking Water Obligations or Clean Water Fund Obligations, the District Board is hereby authorized to, and if any such action shall heretofore have been taken, such action is hereby ratified and confirmed, (a) publish such notices, hold such hearings, make such representations and agreements, and take such other actions as shall be necessary to enable bond counsel to render its opinions as to the validity of the said obligations and the exclusion of the interest thereon, if applicable, from gross income for federal income tax purposes, (b) make, execute and deliver all such additional and supplemental documents, including, but not limited to any tax compliance agreements, tax certificates, tax forms, investment agreements or assignments, and (c) do and perform such acts and take such actions as may be necessary or required for the consummation of the transactions provided for and contemplated by this Resolution.

2017 CIP PROJECT RESOLUTION NO. 1

RESOLUTION APPROPRIATING \$400,000 FOR THE ASSESSABLE SEWER PROGRAM AND AUTHORIZING THE ISSUANCE OF \$400,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$400,000 is hereby appropriated for the extension of existing sanitary sewers resulting from property owner petitions for public sewer service within the District's sewer service area, including design, construction, project administration, legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$400,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the

District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and Environmental Protection to be eligible for funding under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Clean Water Fund Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Clean Water Fund Obligations") as the District Board shall determine, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Clean Water Fund Obligations, Project Loan and Grant Agreements and any other instruments, agreements or certificates under the Clean Water Fund Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Clean Water Fund Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Clean Water Fund Obligations, subject to the provisions of the Clean Water Fund Program, shall be determined by the District Board, following recommendation of the Board of Finance. Clean Water Fund Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Clean Water Fund Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

2017 CIP PROJECT RESOLUTION NO. 2

RESOLUTION APPROPRIATING \$400,000 FOR THE BOND STREET AREA SEWER REHABILITATION, HARTFORD AND AUTHORIZING THE ISSUANCE OF \$400,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$400,000 is hereby appropriated for the construction of sewer lines in the Bond Street area in Hartford, including Redding Street, Preston Street, Wayland Street and Olds Place, including design, construction, project administration, legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$400,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and Environmental Protection to be eligible for funding under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Clean Water Fund Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Clean Water Fund Obligations") as the District Board shall determine, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Clean Water Fund Obligations, Project Loan and Grant Agreements and any other instruments, agreements or certificates under the Clean Water Fund Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Clean Water Fund Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Clean Water Fund Obligations, subject to the provisions of the Clean Water Fund Program, shall be determined by the District Board, following recommendation of the Board of Finance. Clean Water Fund Obligations may be secured by the full

faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Clean Water Fund Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

2017 CIP PROJECT RESOLUTION NO. 3

RESOLUTION APPROPRIATING \$5,600,000 FOR DIVIDEND BROOK DRAINAGE AREA IMPROVEMENTS - PHASE 1 AND AUTHORIZING THE ISSUANCE OF \$5,600,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$5,600,000 is hereby appropriated for the design and construction of Dividend Brook Drainage Area Improvements – Phase 1, including design, construction, project administration, easement, legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$5,600,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and Environmental Protection to be eligible for funding under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Clean Water Fund Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Clean Water

Fund Obligations”) as the District Board shall determine, in accordance with Connecticut laws and the District’s Charter, following recommendation of the Board of Finance. Clean Water Fund Obligations, Project Loan and Grant Agreements and any other instruments, agreements or certificates under the Clean Water Fund Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Clean Water Fund Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Clean Water Fund Obligations, subject to the provisions of the Clean Water Fund Program, shall be determined by the District Board, following recommendation of the Board of Finance. Clean Water Fund Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District’s Charter. Each of the Clean Water Fund Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

2017 CIP PROJECT RESOLUTION NO. 4

RESOLUTION APPROPRIATING \$3,000,000 FOR THE GENERAL PURPOSE SEWER PROGRAM AND AUTHORIZING THE ISSUANCE OF \$3,000,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$3,000,000 is hereby appropriated for the General Purpose Sewer Program including planning, design and construction of the replacement and/or rehabilitation of existing sewer mains, pump stations, and any related collection system appurtenances at various locations District wide as a result of infrastructure exceeding its useful life, and for legal, administrative and other financing costs related thereto. Such Projects may also include electrical, mechanical at District facilities. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$3,000,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, “Connecticut laws”), and the

District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and Environmental Protection to be eligible for funding under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Clean Water Fund Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Clean Water Fund Obligations") as the District Board shall determine, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Clean Water Fund Obligations, Project Loan and Grant Agreements and any other instruments, agreements or certificates under the Clean Water Fund Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Clean Water Fund Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Clean Water Fund Obligations, subject to the provisions of the Clean Water Fund Program, shall be determined by the District Board, following recommendation of the Board of Finance. Clean Water Fund Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Clean Water Fund Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

2017 CIP PROJECT RESOLUTION NO. 5

RESOLUTION APPROPRIATING \$10,200,000 FOR THE HARTFORD WPCF DAFT UPGRADE AND AUTHORIZING THE ISSUANCE OF \$10,200,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$10,200,000 is hereby appropriated for the design and construction of a complete upgrade to the dissolved air flotation thickening process at the Hartford Water Pollution Control Facility, and for legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$10,200,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and Environmental Protection to be eligible for funding under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Clean Water Fund Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Clean Water Fund Obligations") as the District Board shall determine, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Clean Water Fund Obligations, Project Loan and Grant Agreements and any other instruments, agreements or certificates under the Clean Water Fund Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Clean Water Fund Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Clean Water Fund Obligations, subject to the provisions of the Clean Water Fund Program, shall be determined by the District Board, following recommendation of the Board of Finance. Clean Water Fund Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged

therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Clean Water Fund Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

2017 CIP PROJECT RESOLUTION NO. 6

RESOLUTION APPROPRIATING \$1,500,000 FOR THE PAVING PROGRAM AND RESTORATION AUTHORIZING THE ISSUANCE OF \$1,500,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$1,500,000 is hereby appropriated for pavement restoration of roads, sidewalks, driveways, parking lots and other areas as well as unpaved areas including material disposal and materials from stock, and for legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$1,500,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and Environmental Protection to be eligible for funding under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Clean Water Fund Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Clean Water Fund Obligations") as the District Board shall determine, in accordance with

Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Clean Water Fund Obligations, Project Loan and Grant Agreements and any other instruments, agreements or certificates under the Clean Water Fund Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Clean Water Fund Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Clean Water Fund Obligations, subject to the provisions of the Clean Water Fund Program, shall be determined by the District Board, following recommendation of the Board of Finance. Clean Water Fund Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Clean Water Fund Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

2017 CIP PROJECT RESOLUTION NO. 7

RESOLUTION APPROPRIATING \$1,400,000 FOR THE SANITARY SEWER EASEMENT ACQUISITIONS & IMPROVEMENTS PROGRAM AND AUTHORIZING THE ISSUANCE OF \$1,400,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$1,400,000 is hereby appropriated for the design and construction of, improvement to, and/or acquisition of, sewer main easements to facilitate sanitary sewer replacement or rehabilitation and for legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$1,400,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and Environmental Protection to be eligible for funding under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Clean Water Fund Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Clean Water Fund Obligations") as the District Board shall determine, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Clean Water Fund Obligations, Project Loan and Grant Agreements and any other instruments, agreements or certificates under the Clean Water Fund Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Clean Water Fund Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Clean Water Fund Obligations, subject to the provisions of the Clean Water Fund Program, shall be determined by the District Board, following recommendation of the Board of Finance. Clean Water Fund Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Clean Water Fund Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

2017 CIP PROJECT RESOLUTION NO. 8

RESOLUTION APPROPRIATING \$3,600,000 FOR THE SANITARY SEWER REHABILITATION PROGRAM AND AUTHORIZING THE ISSUANCE OF \$3,600,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$3,600,000 is hereby appropriated for the conduct of sewer system investigations to support the design and construction of rehabilitation and replacement of deteriorating segments of the District's sewer infrastructure, and legal, administrative and other financing costs related thereto. District forces

may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$3,600,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and Environmental Protection to be eligible for funding under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Clean Water Fund Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Clean Water Fund Obligations") as the District Board shall determine, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Clean Water Fund Obligations, Project Loan and Grant Agreements and any other instruments, agreements or certificates under the Clean Water Fund Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Clean Water Fund Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Clean Water Fund Obligations, subject to the provisions of the Clean Water Fund Program, shall be determined by the District Board, following recommendation of the Board of Finance. Clean Water Fund Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Clean Water Fund Obligations shall recite that every

requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

2017 CIP PROJECT RESOLUTION NO. 9

RESOLUTION APPROPRIATING \$4,800,000 FOR THE SEWER SYSTEM GATE REPLACEMENT – COLLECTION SYSTEM AND AUTHORIZING THE ISSUANCE OF \$4,800,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$4,800,000 is hereby appropriated for the construction of replacement collection system gates which replace those which have reached their useful service life at various locations, and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$4,800,0000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, “Connecticut laws”), and the District’s Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District’s Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and Environmental Protection to be eligible for funding under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the “Clean Water Fund Program”), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations (“Clean Water Fund Obligations”) as the District Board shall determine, in accordance with Connecticut laws and the District’s Charter, following recommendation of the Board of Finance. Clean Water Fund Obligations, Project Loan and Grant Agreements

and any other instruments, agreements or certificates under the Clean Water Fund Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Clean Water Fund Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Clean Water Fund Obligations, subject to the provisions of the Clean Water Fund Program, shall be determined by the District Board, following recommendation of the Board of Finance. Clean Water Fund Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Clean Water Fund Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

2017 CIP PROJECT RESOLUTION NO. 10

RESOLUTION APPROPRIATING \$2,000,000 FOR VARIOUS SEWER SEGMENT REPLACEMENT/REHABILITATION PROGRAM AND AUTHORIZING THE ISSUANCE OF \$2,000,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$2,000,000 is hereby appropriated for the design and construction of sewer system upgrades, replacements and rehabilitation measures as a result of aging and deteriorating infrastructure located District-wide including survey, sewer easement clearing, closed caption TV inspection, the replacement, rehabilitation and or upgrade of District infrastructure, and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$2,000,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and Environmental Protection to be eligible for funding under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Clean Water Fund Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Clean Water Fund Obligations") as the District Board shall determine, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Clean Water Fund Obligations, Project Loan and Grant Agreements and any other instruments, agreements or certificates under the Clean Water Fund Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Clean Water Fund Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Clean Water Fund Obligations, subject to the provisions of the Clean Water Fund Program, shall be determined by the District Board, following recommendation of the Board of Finance. Clean Water Fund Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Clean Water Fund Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

2017 CIP PROJECT RESOLUTION NO. 11

RESOLUTION APPROPRIATING \$400,000 FOR WASTEWATER PUMP STATION UPGRADES AND AUTHORIZING THE ISSUANCE OF \$400,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$400,000 is hereby appropriated for upgrades, replacements and improvements to the District's wastewater pump stations, including motors and pumps, and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$400,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and Environmental Protection to be eligible for funding under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Clean Water Fund Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Clean Water Fund Obligations") as the District Board shall determine, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Clean Water Fund Obligations, Project Loan and Grant Agreements and any other instruments, agreements or certificates under the Clean Water Fund Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Clean Water Fund Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Clean Water Fund Obligations, subject to the provisions of the Clean Water Fund Program, shall be determined by the District Board, following recommendation of the Board of Finance. Clean Water Fund Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Clean Water Fund Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

RESOLUTION APPROPRIATING \$2,700,000 FOR WPC EQUIPMENT & FACILITIES IMPROVEMENTS AND AUTHORIZING THE ISSUANCE OF \$2,700,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$2,700,000 is hereby appropriated for the rehabilitation of multiple water pollution control assets to improve operational readiness, reliability and safety, to increase wastewater processing capabilities and to add asset life, and for legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$2,700,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and Environmental Protection to be eligible for funding under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Clean Water Fund Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Clean Water Fund Obligations") as the District Board shall determine, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Clean Water Fund Obligations, Project Loan and Grant Agreements and any other instruments, agreements or certificates under the Clean Water Fund Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Clean Water Fund

Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Clean Water Fund Obligations, subject to the provisions of the Clean Water Fund Program, shall be determined by the District Board, following recommendation of the Board of Finance. Clean Water Fund Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Clean Water Fund Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

2017 CIP PROJECT RESOLUTION NO. 13

RESOLUTION APPROPRIATING \$2,000,000 FOR WPC PLANT INFRASTRUCTURE RENEWAL & REPLACEMENT AND AUTHORIZING THE ISSUANCE OF \$2,000,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$2,000,000 is hereby appropriated for the design and construction of a variety of renewal and replacements at the four water pollution control facilities to modernize existing systems, and for legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$2,000,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and

Environmental Protection to be eligible for funding under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Clean Water Fund Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Clean Water Fund Obligations") as the District Board shall determine, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Clean Water Fund Obligations, Project Loan and Grant Agreements and any other instruments, agreements or certificates under the Clean Water Fund Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Clean Water Fund Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Clean Water Fund Obligations, subject to the provisions of the Clean Water Fund Program, shall be determined by the District Board, following recommendation of the Board of Finance. Clean Water Fund Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Clean Water Fund Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

2017 CIP PROJECT RESOLUTION NO. 14

RESOLUTION APPROPRIATING \$2,000,000 FOR WPC SCADA UPGRADES AND AUTHORIZING THE ISSUANCE OF \$2,000,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$2,000,000 is hereby appropriated for the design and construction of a variety of supervisory control and data acquisition (SCADA) enhancements and upgrades at the four water pollution control facilities to modernize existing systems, and for legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$2,000,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General

Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and Environmental Protection to be eligible for funding under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Clean Water Fund Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Clean Water Fund Obligations") as the District Board shall determine, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Clean Water Fund Obligations, Project Loan and Grant Agreements and any other instruments, agreements or certificates under the Clean Water Fund Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Clean Water Fund Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Clean Water Fund Obligations, subject to the provisions of the Clean Water Fund Program, shall be determined by the District Board, following recommendation of the Board of Finance. Clean Water Fund Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Clean Water Fund Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

2017 CIP PROJECT RESOLUTION NO. 15

RESOLUTION APPROPRIATING \$5,100,000 FOR THE BOND STREET
AREA WATER MAIN REPLACEMENT AND AUTHORIZING THE

ISSUANCE OF \$5,100,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$5,100,000 is hereby appropriated for the design, construction and associated work to replace water mains in the Bond Street area of Hartford, including those in Redding Street, Preston Street, Wayland Street and Olds Place, and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$5,100,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and Environmental Protection and the State of Connecticut Department of Public Health to be eligible for funding under Section 22a-475 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Drinking Water Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Drinking Water Obligations") as the District Board shall determine, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Drinking Water Obligations, Project Loan Agreements and any other instruments, agreements or certificates under the Drinking Water Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Drinking Water Obligations to be issued, the

dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Drinking Water Obligations, subject to the provisions of the Drinking Water Program, shall be determined by the District Board, following recommendation of the Board of Finance. Drinking Water Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Drinking Water Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

2017 CIP PROJECT RESOLUTION NO. 16

RESOLUTION APPROPRIATING \$2,000,000 FOR THE GENERAL PURPOSE WATER PROGRAM AND AUTHORIZING THE ISSUANCE OF \$2,000,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$2,000,000 is hereby appropriated for the design and construction of replacement of existing water mains, system-wide equipment/infrastructure improvements (excluding vehicles), electrical, mechanical at District facilities, and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$2,000,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and

Environmental Protection and the State of Connecticut Department of Public Health to be eligible for funding under Section 22a-475 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Drinking Water Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Drinking Water Obligations") as the District Board shall determine, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Drinking Water Obligations, Project Loan Agreements and any other instruments, agreements or certificates under the Drinking Water Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Drinking Water Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Drinking Water Obligations, subject to the provisions of the Drinking Water Program, shall be determined by the District Board, following recommendation of the Board of Finance. Drinking Water Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Drinking Water Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

2017 CIP PROJECT RESOLUTION NO. 17

RESOLUTION APPROPRIATING \$1,600,000 FOR THE HYDRANT REPLACEMENT PROGRAM AND AUTHORIZING THE ISSUANCE OF \$1,600,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$1,600,000 is hereby appropriated for the replacement of hydrants throughout the distribution system which have reached the end of their useful life or no longer function adequately, including labor, equipment, materials, police services and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$1,600,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as

amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and Environmental Protection and the State of Connecticut Department of Public Health to be eligible for funding under Section 22a-475 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Drinking Water Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Drinking Water Obligations") as the District Board shall determine, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Drinking Water Obligations, Project Loan Agreements and any other instruments, agreements or certificates under the Drinking Water Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Drinking Water Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Drinking Water Obligations, subject to the provisions of the Drinking Water Program, shall be determined by the District Board, following recommendation of the Board of Finance. Drinking Water Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Drinking Water Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

RESOLUTION APPROPRIATING \$3,500,000 FOR THE PAVING PROGRAM AND RESTORATION AND AUTHORIZING THE ISSUANCE OF \$3,500,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$3,500,000 is hereby appropriated for pavement restoration of paved and unpaved areas including sidewalks, spoil material disposal and materials from stock, and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$3,500,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and Environmental Protection and the State of Connecticut Department of Public Health to be eligible for funding under Section 22a-475 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Drinking Water Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Drinking Water Obligations") as the District Board shall determine, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Drinking Water Obligations, Project Loan Agreements and any other instruments, agreements or certificates under the Drinking Water Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Drinking Water Obligations to be issued, the

dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Drinking Water Obligations, subject to the provisions of the Drinking Water Program, shall be determined by the District Board, following recommendation of the Board of Finance. Drinking Water Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Drinking Water Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

2017 CIP PROJECT RESOLUTION NO. 19

RESOLUTION APPROPRIATING \$1,500,000 FOR THE RADIO FREQUENCY AUTOMATED METER READING PROGRAM AND AUTHORIZING THE ISSUANCE OF \$1,500,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$1,500,000 is hereby appropriated for the radio frequency meter program, standardizing and replacing radio frequency meters and meter reading devices, and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$1,500,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and

Environmental Protection and the State of Connecticut Department of Public Health to be eligible for funding under Section 22a-475 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Drinking Water Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Drinking Water Obligations") as the District Board shall determine, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Drinking Water Obligations, Project Loan Agreements and any other instruments, agreements or certificates under the Drinking Water Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Drinking Water Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Drinking Water Obligations, subject to the provisions of the Drinking Water Program, shall be determined by the District Board, following recommendation of the Board of Finance. Drinking Water Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Drinking Water Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

2017 CIP PROJECT RESOLUTION NO. 20

RESOLUTION APPROPRIATING \$6,500,000 FOR RESERVOIR #6 – FILTERED WATER BASIN REHABILITATION AND AUTHORIZING THE ISSUANCE OF \$6,500,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$6,500,000 is hereby appropriated for the rehabilitation of the filtered water basins at the Reservoir #6 Water Treatment Facility and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$6,500,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as

amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and Environmental Protection and the State of Connecticut Department of Public Health to be eligible for funding under Section 22a-475 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Drinking Water Program"), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations ("Drinking Water Obligations") as the District Board shall determine, in accordance with Connecticut laws and the District's Charter, following recommendation of the Board of Finance. Drinking Water Obligations, Project Loan Agreements and any other instruments, agreements or certificates under the Drinking Water Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof. The aggregate principal amount of the Drinking Water Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Drinking Water Obligations, subject to the provisions of the Drinking Water Program, shall be determined by the District Board, following recommendation of the Board of Finance. Drinking Water Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Drinking Water Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

RESOLUTION APPROPRIATING \$1,500,000 FOR WEST HARTFORD WATER TREATMENT FACILITY – PIPE AND VALVE REPLACEMENTS AND AUTHORIZING THE ISSUANCE OF \$1,500,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$1,500,000 is hereby appropriated for replacements and upgrades to piping, valves and supporting structures, the installation of conduits and duct banks for controls, various instrumentation, and for legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$1,500,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, “Connecticut laws”), and the District’s Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District’s Charter.

Section 3. The Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, are authorized in the name and on behalf of the District to apply for and accept any and all federal and state loans and/or grants-in-aid for the project and are further authorized to expend said funds in accordance with the terms thereof. To meet any portion of the costs of the project determined by the State of Connecticut Department of Energy and Environmental Protection and the State of Connecticut Department of Public Health to be eligible for funding under Section 22a-475 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the “Drinking Water Program”), the District may issue bonds, notes or certificates of indebtedness authorized hereby in the form of interim funding obligations in anticipation of project loan obligations and project loan obligations (“Drinking Water Obligations”) as the District Board shall determine, in accordance with Connecticut laws and the District’s Charter, following recommendation of the Board of Finance. Drinking Water Obligations, Project Loan Agreements and any other instruments, agreements or certificates under the Drinking Water Program shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman, or in his absence the Vice-Chairman, and the Treasurer, or in his absence the Deputy Treasurer, and bear the District seal or a facsimile thereof.

The aggregate principal amount of the Drinking Water Obligations to be issued, the dated date, final maturity, rate or rates of interest, the date, time of issue and sale and all other terms, details and particulars of such Drinking Water Obligations, subject to the provisions of the Drinking Water Program, shall be determined by the District Board, following recommendation of the Board of Finance. Drinking Water Obligations may be secured by the full faith and credit of the District and/or by special revenues of the District pledged therefore by the District Board in accordance with Connecticut laws and the District's Charter. Each of the Drinking Water Obligations shall recite that every requirement of law relating to its issue has been duly complied with and that such obligation is within every debt and other limit prescribed by law.

2017 CIP PROJECT RESOLUTION NO. 22

RESOLUTION APPROPRIATING \$5,000,000 FOR BUSINESS TRANSFORMATION AND AUTHORIZING THE ISSUANCE OF \$5,000,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$5,000,000 is hereby appropriated for the purchase, upgrade and replacement of computer related infrastructure and software, and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$5,000,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

2017 CIP PROJECT RESOLUTION NO. 23

RESOLUTION APPROPRIATING \$3,300,000 FOR CONSTRUCTION SERVICES AND AUTHORIZING THE ISSUANCE OF \$3,300,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$3,300,000 is hereby appropriated for the costs of the management of District's capital improvement projects including improvements to and expansion of the District's water distribution and sewer collection systems and related work on water and sewage treatment plants and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$3,300,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

2017 CIP PROJECT RESOLUTION NO. 24

RESOLUTION APPROPRIATING \$2,500,000 FOR ENGINEERING SERVICES AND AUTHORIZING THE ISSUANCE OF \$2,500,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$2,500,000 is hereby appropriated for developing and designing the District's capital improvement projects, including improvements to and expansion of the District's water distribution and sewer collection systems and related work on water and sewage treatment plants and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$2,500,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

2017 CIP PROJECT RESOLUTION NO. 25

RESOLUTION APPROPRIATING \$1,000,000 FOR THE ADMINISTRATION FACILITIES AND EQUIPMENT IMPROVEMENTS AND AUTHORIZING THE ISSUANCE OF \$1,000,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$1,000,000 is hereby appropriated for the replacement and/or upgrade to the District's deteriorating Administration facilities which include building improvements, site improvements, equipment improvements and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$1,000,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

2017 CIP PROJECT RESOLUTION NO. 26

RESOLUTION APPROPRIATING \$800,000 FOR FLEET EQUIPMENT REPLACEMENT AND AUTHORIZING THE ISSUANCE OF \$800,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$800,000 is hereby appropriated for the replacement of transportation and power operated equipment, the purchase of stationary generators, engines and emergency response equipment, and the installation of other equipment as needed and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$800,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable

General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

2017 CIP PROJECT RESOLUTION NO. 27

RESOLUTION APPROPRIATING \$1,600,000 FOR THE COMPUTERIZED MANAGEMENT SYSTEM PROGRAM AND AUTHORIZING THE ISSUANCE OF \$1,600,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$1,600,000 is hereby appropriated for the program required for the configuration, organization and input of completed construction projects, equipment and facilities for all water and wastewater assets, and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$1,600,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

2017 CIP PROJECT RESOLUTION NO. 28

RESOLUTION APPROPRIATING \$5,000,000 FOR SURVEY & CONSTRUCTION AND AUTHORIZING THE ISSUANCE OF \$5,000,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$5,000,000 is hereby appropriated for the survey and construction of all water and sewer projects within the District's service area, including projects installed under District contract and developer permit agreements and legal, administrative other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$5,000,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

2017 CIP PROJECT RESOLUTION NO. 29

RESOLUTION APPROPRIATING \$3,900,000 FOR TECHNICAL SERVICES AND AUTHORIZING THE ISSUANCE OF \$3,900,000 BONDS OF THE DISTRICT TO MEET SAID APPROPRIATION

RESOLVED:

Section 1. The sum of \$3,900,000 is hereby appropriated for technical support to all of the District's capital improvement projects including improvements to and expansion of the District's water distribution and sewer collection systems and related work on water and sewage treatment plants and legal, administrative and other financing costs related thereto. District forces may be utilized for this program. The District costs may include salary, benefits and overhead.

Section 2. To meet said appropriation \$3,900,000 bonds of the District are authorized to be issued in one or more series in accordance with applicable General Statutes of Connecticut, Revision of 1958, as amended to date and as amended from time to time in the future, public acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future, and special acts of the Connecticut General Assembly, as amended to date and as amended from time to time in the future (together, "Connecticut laws"), and the District's Charter. The form, date, maturities and other details of such authorized

but unissued bonds shall be hereafter determined by the District Board acting in accordance with the District's Charter.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

**BOARD OF FINANCE
FISCAL YEAR 2017 - BUDGET EXPENDITURES**

To: District Board

November 22, 2016

From: Board of Finance

Be it hereby resolved: That the estimated 2017 budget expenditures in the total amount of \$160,341,900 be approved by the District Board:

Budget Appropriations	Water	Sewer	Total
District Board	155,800	149,700	305,500
Executive Office	344,900	331,400	676,300
Administrative Services	114,500	110,000	224,500
Legal	1,019,600	979,700	1,999,300
Human Resources	757,900	728,100	1,486,000
Information Technology	4,365,500	2,150,200	6,515,700
Finance	2,864,600	2,752,200	5,616,800
Environment, Health and Safety	488,800	469,600	958,400
Engineering and Planning	640,100	615,100	1,255,200
Customer Service	2,510,100	1,293,200	3,803,300
Operating Office	365,300	350,900	716,200
Operations	7,662,600	2,554,300	10,216,900
Laboratory Services	885,400	817,300	1,702,700
Water Pollution Control	-	16,281,400	16,281,400
Maintenance	5,692,900	5,469,500	11,162,400
Water Treatment & Supply	9,021,700	-	9,021,700
Patrol	1,713,900	-	1,713,900
Debt Service	26,029,500	22,668,800	48,698,300
Employee Benefits	10,343,200	8,462,500	18,805,700
General Insurance	2,893,600	1,240,200	4,133,800
Taxes and Fees	3,110,000	-	3,110,000
Special Agreements and Programs	1,954,300	1,401,000	3,355,300
Contingencies	-	7,973,600	7,973,600
Riverfront Park	609,000	-	609,000
Total Water and Sewer Budget	83,543,200	76,798,700	160,341,900

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Caban and duly seconded, the resolution as approved by the Board of Finance at its November 16, 2016 meeting was amended to approve \$160,341,900 in expenditures by unanimous vote of those present.

On motion made by Commissioner Shay and duly seconded, the report was received and resolution, as amended, adopted by unanimous vote of those present.

**BOARD OF FINANCE
FISCAL YEAR 2017 - BUDGET REVENUES**

To: District Board November 22, 2016

From: Board of Finance

Be it hereby resolved: That the 2017 Budget Revenues in the total amount of \$160,341,900 be accepted and approved as follows:

Revenue	Total
Water Revenues	
Operating Revenues	
Sale of Water	\$77,669,700
Other Operating Revenues	3,738,700
Subtotal Operating Revenues	81,408,400
Non-Operating Revenues	2,134,800
Total Source of Revenues – Water Operations	\$83,543,200
Sewer Revenues	
Operating Revenues	
Tax on Member Municipalities	\$49,644,000
Revenue from Other Government Agencies	4,530,000
Other Sewer Revenues	13,684,700
Sewer User Charge Revenues	6,826,000
Subtotal Operating Revenues	74,684,700
Other Financing Sources	
Contributions/Transfers from Other Funds	2,114,000
Subtotal Other Financing Sources	2,114,000
Total Source of Revenues and Other Financing Sources – Sewer Operations	\$76,798,700
Total Source of Revenues and Other Financing Sources – Water and Sewer Operations	\$160,341,900

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Kowalyshyn and duly seconded, the resolution as approved by the Board of Finance at its November 16, 2016 meeting was amended to approve \$160,341,900 in revenues by unanimous vote of those present.

On motion made by Commissioner Salemi and duly seconded, the report was received and resolution, as amended, adopted by unanimous vote of those present.

**BOARD OF FINANCE
FISCAL YEAR 2017
HYDROELECTRIC EXPENDITURES AND REVENUES**

To: District Board November 22, 2016
From: Board of Finance

At a meeting of the Board of Finance on November 9, 2016, it was:

RECOMMENDED that the District Board accept and approved an appropriation of \$895,300 for the operation of the Hydroelectric Program and accept and approve estimated Hydroelectric revenues of \$895,300 in support of operations.

Be it hereby resolved: That the District Board accept and approved an appropriation of \$895,300 for the operation of the Hydroelectric Program.

Further Resolved: That the District Board accept and approve estimated Hydroelectric revenues of \$895,300 in support of operations as follows:

Power Sales	\$ 895,300
Interest Income	0
Designated from Surplus	0
Total Hydroelectric	<u>\$ 895,300</u>

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Hoffman and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

FISCAL YEAR 2017 - TAX ON MEMBER MUNICIPALITIES

To: District Board

November 22, 2016

A Fiscal Year 2017 Tax Levy on The Metropolitan District's member municipalities in the amount of aggregate \$49,644,000, subject to reduction as hereinafter provided, is recommended in support of the proposed 2017 budget. In accordance with the District Board's policy, taxes may be paid in installments.

Apportionment of the Fiscal Year 2017 tax among the member municipalities and the amount due on each installment will be as follows:

Tax History by Town	2013	2014	2015	2016	2017
Hartford	\$9,955,500	\$10,374,400	\$10,298,600	\$10,174,900	\$13,061,000
East Hartford	\$3,964,500	\$4,213,200	\$4,490,100	\$4,762,000	\$6,027,600
Newington	\$3,014,900	\$3,132,300	\$3,287,300	\$3,508,400	\$4,471,000
Wethersfield	\$2,756,900	\$2,824,400	\$3,022,000	\$3,207,700	\$4,060,300
Windsor	\$3,026,500	\$3,111,900	\$3,222,600	\$3,404,700	\$4,356,600
Bloomfield	\$2,584,900	\$2,612,500	\$2,752,400	\$2,936,000	\$3,654,000
Rocky Hill	\$2,011,100	\$2,089,100	\$2,153,700	\$2,239,700	\$2,949,600
West Hartford	\$7,485,100	\$7,798,800	\$8,219,700	\$8,710,900	\$11,063,900
Total	\$34,799,400	\$36,156,600	\$37,446,400	\$38,944,300	\$49,644,000

It is therefore **RECOMMENDED** that it be

Voted: That the District Board approve the following resolution:

Resolved: That, in accordance with Section 3-12 and 3-13 of the District Charter, a tax on the member municipalities comprising The Metropolitan District is levied as follows.

A tax on the member municipalities in the aggregate sum of \$41,670,400 (the "Base Amount") shall be due and payable in favor of The Metropolitan District in four installments on the following due dates: the first installment, totaling \$9,736,075, shall be due and payable on January 18, 2017; the second installment, totaling \$9,736,075, shall be due and payable on April 19, 2017; the third installment, totaling \$11,099,125, shall be due and payable on July 19, 2017; the fourth installment, totaling \$11,099,125, shall be due and payable October 18, 2017.

In addition to the foregoing, and subject to the conditions stated herein, a tax in the maximum amount of \$7,973,600 (the "Contingent Amount") in the event that the full amounts of the third and fourth installments of the Base Amount described in the preceding paragraph are not paid in full, to be paid in one installment on October 25, 2017, only if and to the extent the third and fourth installments are not paid in full. The Metropolitan District shall advise each member municipality by October 23, 2017 of the actual amount, if any, payable by such municipality with respect to such payment, but the obligation to make such payment shall not be affected by the lack of such advisement.

Apportionment of the Fiscal Year 2017 tax among the member municipalities and the amount due on each installment shall be due as follows:

Installment Date	1/18/2017	4/19/2017	7/19/2017	10/18/2017	10/25/2017	Total
Hartford	\$2,543,725	\$2,543,725	\$2,937,875	\$2,937,875	\$2,097,800	\$13,061,000
East Hartford	1,190,500	1,190,500	1,339,200	1,339,200	\$968,200	6,027,600
Newington	877,100	877,100	999,350	999,350	\$718,100	4,471,000
Wethersfield	801,925	801,925	902,175	902,175	\$652,100	4,060,300
Windsor	851,175	851,175	977,275	977,275	\$699,700	4,356,600
Bloomfield	734,000	734,000	799,550	799,550	\$586,900	3,654,000
Rocky Hill	559,925	559,925	677,975	677,975	\$473,800	2,949,600
West Hartford	2,177,725	2,177,725	2,465,725	2,465,725	\$1,777,000	11,063,900
Total	\$9,736,075	\$9,736,075	\$11,099,125	\$11,099,125	\$7,973,600	\$49,644,000

Further

Resolved: that if by December 31, 2017 either (i) any failure by a member municipality to make the third and fourth installment of the Base Amount of its tax obligation shall have been cured, or (ii) The Metropolitan District has effected a borrowing on terms authorized by the District Board that finances the failure of a member municipality to make the third and fourth installment of the Base Amount of its tax obligation in full, then in either such case the obligation of a member municipality to make the Contingent Amount will be canceled as of the date of the cure or borrowing, as the case may be, and any payment of the Contingent Amount theretofore made will be promptly refunded.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Kowalyshyn and duly seconded, the resolution as approved by the Board of Finance at its November 16, 2016 meeting was amended

to modify the Contingent Amount by unanimous vote of those present.

On motion made by Commissioner Shay and duly seconded, the report was received and resolution, as amended, adopted by unanimous vote of those present.

**BOARD OF FINANCE
FISCAL YEAR 2017 - REVISIONS TO DISTRICT SEWER USER CHARGE
RATES AND OTHER RELATED CHARGES**

To: District Board

November 22, 2016

From: Board of Finance

In accordance with Section S12j of the District's Ordinances, sewer use unit charge rates shall be determined annually in conjunction with adoption of the District Budget. The 2017 budget in support of sewer operations calls for a sewer user charge rate of \$3.06, which is 7.0% higher than the prior year.

Following the cost trends for the sewer user charge rate, it is recommended the BOD and COD rate be increased to \$0.36 and \$0.30 per pound respectively. In addition, the suspended solids strength charge will increase to \$0.30 per pound. These unit charges, which apply to high flow users, low flow/high strength users and non-municipal tax-exempt users, are for the following:

1. Liquid flow charge rate based on sewer flow in hundreds of cubic feet (CCF).
2. a. BOD (biochemical oxygen demand) strength charge rate based on pounds of BOD for the concentration of BOD exceeding 300 milligrams per liter (mg/l).
b. COD (chemical oxygen demand) strength charge rate based on pounds of COD for that concentration of COD exceeding 700 mg/l.
3. Suspended solids strength charge rate based on pounds of suspended solids for that concentration exceeding 300 mg/l.

In accordance with Section S12p of the District's Ordinances, sewer user charge Late Filing/Sewage Evaluation Fees will be unchanged for the 2017 budget.

Additionally, in accordance with Section S12x of the District's Ordinances, the clean water project charge primarily for payment of principal and interest on certain bonds and loans which proceeds are used to finance the costs associated with the Clean Water Project. The clean water project charge is set annually in conjunction with adoption of the District Budget. Effective January 1, 2017, said charge shall be \$3.50 per hundred cubic feet (ccf) to be uniformly applied and to

be proportional to the quantity of water used by District customers who utilize the District sewer system and are furnished water directly by the Metropolitan District. The clean water project charge shall appear separately on the water bills of the District.

Remediated Groundwater Charges: A maintenance fee is required as part of the approval from MDC for acceptance of the discharge of remediated groundwater to the sanitary sewer. This fee is associated with the review and analysis of the permit application, location of the discharge and operational requirements to manage the groundwater at the wastewater treatment facility.

FOG Charges: Fees are charged to Class III and IV food service establishments to offset the costs of managing the Fats, Oils and Grease (FOG) program. This program is required by the CT Department of Energy and Environmental Protection General Permit for the Discharge of Wastewater Associated with Food Preparation Establishments.

Remediated Groundwater	\$0.13/gal
<u>FOG Fees</u>	
Initial Registration Application	\$80.00
Initial Variance Application	\$80.00
Annual FOG Fee	\$80.00
Failure to submit Registration or Variance Applications	\$100.00
Disallow Inspection	\$100.00
Failure to maintain records in proper order	\$100.00
Failure to maintain outdoor or indoor grease removal devices in properly working order	\$200.00
Failure to clean outdoor or indoor grease removal devices quarterly or when 25% of the depth of the trap is filled with food solids and FOG, whichever comes first.	\$200.00
Failure to properly dispose of brown and/or yellow grease	\$200.00
Source of sanitary sewer overflow (minimum) - Actual costs will be billed to the facility for time and materials related to the overflow	\$1,000.00

At a meeting of the Board of Finance on November 9, 2016, it was:

RECOMMENDED that it be

Voted: That the District Board approve the following resolution:

Resolved: That, in accordance with Section S12j of the District Ordinances, Unit Charges For Computing The Sewer User Charge, a sewer user charge rate of three dollars and six cents (\$3.06) per hundred cubic feet of sewer flow be effective for meter readings on and after January 1, 2017 and that, effective January 1, 2017, a BOD strength

charge of thirty-six cents (\$0.36) per pound be billed on sewer flow for that concentration of BOD exceeding 300 milligrams per liter; a COD strength charge of thirty cents (\$0.30) per pound be billed on sewer flow for that concentration of COD exceeding 700 milligrams per liter; and a suspended solids strength charge of thirty cents (\$0.30) per pound be billed on sewer flow for that concentration of suspended solids exceeding 300 milligrams per liter.

Further

Resolved: In accordance with Section S12x of the District's Ordinances, the rate for the clean water project charge shall be \$3.50 per ccf commencing January 1, 2017.

Also Voted: That the District Board approve the following schedule of fees effective January 1, 2017.

Remediated Groundwater
\$0.13/gal

FOG Fees

Initial Registration Application	\$80.00
Initial Variance Application	\$80.00
Annual FOG Fee	\$80.00
Failure to submit Registration or Variance Applications	\$100.00
Disallow Inspection	\$100.00
Failure to maintain records in proper order	\$100.00
Failure to maintain outdoor or indoor grease removal devices in properly working order	\$200.00
Failure to clean outdoor or indoor grease removal devices quarterly or when 25% of the depth of the trap is filled with food solids and FOG, whichever comes first.	\$200.00
Failure to properly dispose of brown and/or yellow grease	\$200.00
Source of sanitary sewer overflow (minimum) - Actual costs will be billed to the facility for time and materials related to the overflow	\$1,000.00

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

**BOARD OF FINANCE
AMENDMENT TO THE
AMENDED AND RESTATED RESOLUTION AUTHORIZING THE
ISSUANCE AND SALE OF NOT EXCEEDING \$173,500,000 IN GENERAL
OBLIGATION BONDS OF THE METROPOLITAN DISTRICT**

To: District Board

November 22, 2016

From: Board of Finance

WHEREAS, on November 2, 2016 the District Board passed a resolution authorizing the sale of not exceeding \$173,500,000 Metropolitan District General Obligation Bonds (the "Bonds") to be issued for capital improvement projects, to currently refund up to \$113,500,000 Bond Anticipation Notes of the District maturing December 1, 2016 (the "Outstanding Notes") and to fund up to \$60,000,000 in new money for Capital Improvement Projects, on a negotiated basis (the "Resolution"); and

WHEREAS, District officers have been advised that it may be advisable to improve the marketability of the offering by the District of the Bonds, and to improve the terms of their issuance, to purchase a financial guaranty insurance policy for the benefit of the holders of the Bonds to insure the repayment of the Bonds;

WHEREAS, the District Board wishes to amend the resolution to authorize the purchase of a financial guaranty insurance policy;

At a meeting of the Board of Finance on November 22, 2016, it was:

RESOLVED, that the Resolution is hereby amended by the addition of the following paragraph:

The District Board hereby authorizes the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer to purchase a financial guaranty insurance policy for the benefit of the holders of the Bonds to insure the repayment of the Bonds on such terms and conditions the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer shall approve, and to execute such agreements to effect the same, including such covenants, limitations and restrictions on the District necessary to obtain any such financial guaranty insurance policies, surety agreements, or any similar agreements in connection with the issuance of the Bonds ("Bond Insurance Agreements") with one or more financial institutions to provide for additional security for the Bonds. Bond Insurance Agreements shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Chairman or Vice Chairman and the Treasurer or Deputy Treasurer, and the execution of such Bond Insurance Agreements shall be conclusive evidence of their approval of the terms and conditions of such Bond Insurance Agreements

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Hoffman and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

REVISIONS TO DISTRICT WATER RATES

To: District Board

November 22, 2016

The 2017 budget in support of Water Operations calls for the water use rate to increase to \$2.77 per hundred cubic feet (CCF). The changes will become effective January 1, 2017.

A discussion of the several rates that comprise the proposed schedule for 2017 and the recommendations pertaining to each follows:

Water Used Charge – Treated Water

Staff recommends that the rate charged for the use of treated water based on actual metered consumption increase from \$2.66 per CCF to \$2.77 per CCF.

The recommended rate for treated water, based on actual metered consumption, is:

<u>WATER USAGE</u>	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
All Customers	\$2.66/100 Cu. ft.	\$2.77/100 Cu ft.

Customer Service Charge

Revenues from this customer service charge are intended to support a portion of the fixed operating, maintenance and debt costs associated with water operations. The customer service charges in the residential category (5/8", 3/4", and 1" meters) will increase from \$40.44 to 44.94 per quarter. The customer service charges for the 6" will decrease by \$77.16 per quarter. The customer service charges for the 1 1/2", 2", 3", 4", 8", 10" and 12" meters will be increased by \$84.30, \$134.46, \$62.04, \$253.05, \$507.93, \$1,676.16, \$2,439.15 per quarter respectively.

Surcharge Outside The Metropolitan District

A fixed “surcharge” rate is added to all accounts for service outside the boundaries of the District. The surcharge is based on the size of the meter that serves each delivery point. Revenues from this charge are for the reimbursement of assets deployed. The surcharge rates have been set at the same rates as the Customer Service Charges. The surcharge rates in the residential category (5/8”, 3/4”, and 1” meters) will increase from \$40.44 to 44.94 per quarter. The rates for the 6” will decrease by \$77.16 per quarter. The surcharge rate for the 1 1/2”, 2”, 3”, 4”, 8”, 10” and 12” meters will be increased by \$84.30, \$134.46, \$62.04, \$253.05, \$507.93, \$1,676.16, \$2,439.15 per quarter respectively.

Water Used Charge – Untreated Water

The District provides untreated water to other agencies and water companies for a fixed rate based on actual consumption. The current rate for this untreated or “raw” water is \$1.00 per hundred cubic feet of consumption. It is recommended that the charge for untreated water increase to the rate of \$2.00 per hundred cubic feet.

Private Fire Protection Charge

Rates for private fire protection are charged to all fire service accounts based on the size of the service connection. Staff recommends monthly service charges for the 2”, 3”, 4”, 6”, 8”, 10” and 12” meters rates increase to \$15.75, \$20.49, \$30.76, \$51.59, \$77.57, \$129.91, \$182.70 respectively.

Conclusion

Staff believes that the foregoing rate change recommendations are justified, reflect the sound financial administration that has earned the District support among credit rating agencies and financial advisors, and are consistent with the policy direction of the Commission.

After reviewing the information contained herein

It is **RECOMMENDED** that it be

Voted: That the District Board, acting under Section 5-4 of the District Charter, establishes revised water rates effective with the meter readings rendered on and after January 1, 2017, as set forth in the following “REVISIONS TO WATER SUPPLY ORDINANCES.”

Further Voted: That following the public hearing held on November 16, 2016, as required by Special Act 01-3, as adopted by the General Assembly of the State of Connecticut, and Section 2-14 of the Charter of The Metropolitan District, the District Board approves the following “REVISIONS TO WATER SUPPLY ORDINANCES” by the

enactment of said proposed ordinances. (Additions are indicated by underscoring and deletions are crossed out).

REVISIONS TO WATER SUPPLY ORDINANCES

W-1 WATER RATES

SEC. W1a WATER USED CHARGE (TREATED WATER)

The WATER USED CHARGE is the quantity of water used as read at the meter, as follows:

BILLS RENDERED	RATE
MONTHLY AND QUARTERLY	\$2.66 per 100 Cubic Feet
<u>BILLS RENDERED</u>	<u>RATE</u>
<u>MONTHLY AND QUARTERLY</u>	<u>\$2.77 per 100 Cubic Feet</u>

The WATER USED CHARGE for customers subject to § S12x of The Metropolitan District Water Ordinances who purchase more than 668 ccf of water per day, as averaged over a monthly billing period, as follows:

<u>BILLS RENDERED</u>	<u>RATE</u>
<u>MONTHLY</u>	<u>\$2.16 per 100 Cubic Feet</u>
<u>BILLS RENDERED</u>	<u>RATE</u>
<u>MONTHLY</u>	<u>\$2.27 per 100 Cubic Feet</u>

SEC. W1b CUSTOMER SERVICE CHARGE

The CUSTOMER SERVICE CHARGE is a service charge applicable to all metered services and services to be metered. The charge shall be determined from the size of each meter installed or to be installed on the premises, as follows:

SIZE OF METER	<u>MONTHLY BILLING</u>	<u>QUARTERLY BILLING</u>
5/8"	\$13.48	\$40.44
3/4"	\$13.48	\$40.44
1"	\$13.48	\$40.44
1 1/2"	\$20.50	\$61.50
2"	\$32.98	\$98.94
3"	\$125.21	\$375.63
4"	\$159.20	\$477.60
6"	\$511.79	\$1,535.37
8"	\$601.85	\$1,805.55
10"	\$619.05	\$1,857.15
12"	\$1,083.33	\$3,249.99

SIZE OF METER	<u>MONTHLY BILLING</u>	<u>QUARTERLY BILLING</u>
5/8"	\$14.98	\$44.94
3/4"	\$14.98	\$44.94
1"	\$14.98	\$44.94
1 1/2"	\$48.60	\$145.80
2"	\$77.80	\$233.40
3"	\$145.89	\$437.67
4"	\$243.55	\$730.65
6"	\$486.07	\$1,458.21
8"	\$771.16	\$2,313.48
10"	\$1,777.77	\$3,533.31
12"	\$1,896.38	\$5,689.14

SEC. W1c SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT

In towns outside the limits of The Metropolitan District, in addition to charges under SEC. W1a and W1b, there shall be a surcharge determined from the size of the meter installed on the premises, as follows:

SIZE OF METER	MONTHLY BILLING	QUARTERLY BILLING
5/8"	\$13.48	\$40.44
3/4"	\$13.48	\$40.44
1"	\$13.48	\$40.44
1 1/2"	\$20.50	\$61.50
2"	\$32.98	\$98.94
3"	\$125.21	\$375.63
4"	\$159.20	\$477.60
6"	\$511.79	\$1,535.37
8"	\$601.85	\$1,805.55
10"	\$619.05	\$1,857.15
12"	\$1,083.33	\$3,249.99

SIZE OF METER	MONTHLY BILLING	QUARTERLY BILLING
5/8"	<u>\$14.98</u>	<u>\$44.94</u>
3/4"	<u>\$14.98</u>	<u>\$44.94</u>
1"	<u>\$14.98</u>	<u>\$44.94</u>
1 1/2"	<u>\$48.60</u>	<u>\$145.80</u>
2"	<u>\$77.80</u>	<u>\$233.40</u>
3"	<u>\$145.89</u>	<u>\$437.67</u>
4"	<u>\$243.55</u>	<u>\$730.65</u>
6"	<u>\$486.07</u>	<u>\$1,458.21</u>
8"	<u>\$771.16</u>	<u>\$2,313.48</u>
10"	<u>\$1,777.77</u>	<u>\$3,533.31</u>
12"	<u>\$1,896.38</u>	<u>\$5,689.14</u>

SEC. W1d CHARGES FOR UNTREATED WATER

Charges for untreated water sold to water companies and agencies under agreement between The Metropolitan District and such companies or agencies, or by other arrangement, shall ~~remain at the rate of \$1.00 cents~~ be a rate of \$2.00 per hundred cubic feet.

SEC. W6f CHARGES FOR PRIVATE FIRE PROTECTION SERVICE

Charges for connections to water mains supplying water for fire protection, metered, or unmetered, shall be in accord with the following table:

SIZE OF CONNECTIONMONTHLY CHARGE

2"	<u>\$14.38</u>
3"	<u>\$18.72</u>
4"	<u>\$28.10</u>
6"	<u>\$47.12</u>
8"	<u>\$70.85</u>
10"	<u>\$118.65</u>
12"	<u>\$166.87</u>

SIZE OF CONNECTIONMONTHLY CHARGE

<u>2"</u>	<u>\$15.75</u>
<u>3"</u>	<u>\$20.49</u>
<u>4"</u>	<u>\$30.76</u>
<u>6"</u>	<u>\$51.59</u>
<u>8"</u>	<u>\$77.57</u>
<u>10"</u>	<u>\$129.91</u>
<u>12"</u>	<u>\$182.70</u>

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Kowalyshyn and duly seconded, District Water Supply Ordinance § W1a was divided to only consider the revision of the standard Water Used Charge (Treated Water) from \$2.66 per ccf to \$2.77 per ccf but not to consider the proposed revision of the industrial rate. The proposed revision of the industrial rate to \$2.27 per ccf was referred to a public hearing and District Board meeting on December 5, 2016

Without Objection, Chairman DiBella divided the resolution and referred the revision of District Water Supply Ordinance § W1d to the upcoming District Board meeting of December 5, 2016

On motion made by Commissioner Kowalyshyn and duly seconded, the report was received and resolution, as amended, was adopted by unanimous vote of those present. The Water Supply Ordinances were adopted as follows:

SEC. W1a WATER USED CHARGE (TREATED WATER)

The WATER USED CHARGE is the quantity of water used as read at the meter, as follows:

<u>BILLS RENDERED</u>	<u>RATE</u>
<u>MONTHLY AND QUARTERLY</u>	<u>\$2.77 per 100 Cubic Feet</u>

SEC. W1b CUSTOMER SERVICE CHARGE

The CUSTOMER SERVICE CHARGE is a service charge applicable to all metered services and services to be metered. The charge shall be determined from the size of each meter installed or to be installed on the premises, as follows:

<u>SIZE OF METER</u>	<u>MONTHLY BILLING</u>	<u>QUARTERLY BILLING</u>
5/8"	<u>\$14.98</u>	<u>\$44.94</u>
3/4"	<u>\$14.98</u>	<u>\$44.94</u>
1"	<u>\$14.98</u>	<u>\$44.94</u>
1 1/2"	<u>\$48.60</u>	<u>\$145.80</u>
2"	<u>\$77.80</u>	<u>\$233.40</u>
3"	<u>\$145.89</u>	<u>\$437.67</u>
4"	<u>\$243.55</u>	<u>\$730.65</u>
6"	<u>\$486.07</u>	<u>\$1,458.21</u>
8"	<u>\$771.16</u>	<u>\$2,313.48</u>
10"	<u>\$1,777.77</u>	<u>\$3,533.31</u>
12"	<u>\$1,896.38</u>	<u>\$5,689.14</u>

SEC. W1c SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT

In towns outside the limits of The Metropolitan District, in addition to charges under SEC. W1a and W1b, there shall be a surcharge determined from the size of the meter installed on the premises, as follows:

SIZE OF METER	MONTHLY BILLING	QUARTERLY BILLING
5/8"	<u>\$14.98</u>	<u>\$44.94</u>
3/4"	<u>\$14.98</u>	<u>\$44.94</u>
1"	<u>\$14.98</u>	<u>\$44.94</u>
1 1/2"	<u>\$48.60</u>	<u>\$145.80</u>
2"	<u>\$77.80</u>	<u>\$233.40</u>
3"	<u>\$145.89</u>	<u>\$437.67</u>
4"	<u>\$243.55</u>	<u>\$730.65</u>
6"	<u>\$486.07</u>	<u>\$1,458.21</u>
8"	<u>\$771.16</u>	<u>\$2,313.48</u>
10"	<u>\$1,777.77</u>	<u>\$3,533.31</u>
12"	<u>\$1,896.38</u>	<u>\$5,689.14</u>

SEC. W6f CHARGES FOR PRIVATE FIRE PROTECTION SERVICE

Charges for connections to water mains supplying water for fire protection, metered, or unmetered, shall be in accord with the following table:

<u>SIZE OF CONNECTION</u>	<u>MONTHLY CHARGE</u>
<u>2"</u>	<u>\$15.75</u>
<u>3"</u>	<u>\$20.49</u>
<u>4"</u>	<u>\$30.76</u>
<u>6"</u>	<u>\$51.59</u>
<u>8"</u>	<u>\$77.57</u>
<u>10"</u>	<u>\$129.91</u>
<u>12"</u>	<u>\$182.70</u>

Commissioners Kowalyshyn and Salemi exited the meeting at 1:36 PM

REVISIONS TO WATER ASSESSMENT RATES AND OTHER RELATED CHARGES AND SPECIAL WATER RATES AND CHARGES

To: District Board

November 22, 2016

In support of the annual water operating budget, staff is submitting these rates in conjunction with the revisions to the proposed Fiscal Year 2017

water rates and other peripheral charges associated with the delivery and sale of water as part of the annual budget adoption process.

Staff has reviewed these rates in light of the costs associated with them on a 'typical' model basis and makes the following recommendations.

Be it Hereby Resolved: that the District Board approve the following Water Assessment Rates and Other Related Charges:

Water Assessment Rates and Other Related Charges:

	<u>Current</u>	<u>Proposed</u>
Main Pipe Assessment	\$41.00/ft	\$95.00/ft
Service Pipe Taps		
Domestic (includes spacer and meter costs):		
1" Service Tap with 5/8" Meter	\$550.00	\$550.00
1" Service Tap with 3/4" Meter	\$575.00	\$575.00
1-1/2" Service Tap with 1" Meter	\$695.00	\$695.00
2" Service Tap with 1-1/2" Meter	\$1,400.00	\$1,400.00
4" Service Tap with 2" Meter	\$1,450.00	\$1,450.00
4" Service Tap with 3" Meter	\$1,580.00	\$1,580.00
6" Service Tap with 4" Meter	\$1,780.00	\$1,780.00
8" Service Tap with 6" Meter	\$2,400.00	\$2,400.00
10" Service Tap with 8" Meter	\$3,370.00	\$3,370.00
Fire Service		
2" Fire Service Tap	\$565.00	\$565.00
4", 6", 8" Fire Service Tap	\$460.00	\$460.00
Hydrants		
Installed after the main	\$9,800.00	\$9,800.00
Hydrant Maintenance	\$100.00	\$100.00
Hydrant Relocation	\$15,000.00	\$15,000.00
	deposit +/- actual	deposit +/- actual
	cost + overhead	cost + overhead
Fire Flow Testing	\$340.00	\$340.00

Special Meter Charges and Deposits:

	<u>Current</u>	<u>Proposed</u>
Hydrant Meters		
Administrative and meter reading fee, including	\$1,000.00	\$1,000.00

connection and inspection fees + actual water use to be billed		
Hydrant Meter Deposit	\$1,500.00	\$1,500.00
Subsequent re-inspection and testing fee, if backflow prevention device required	\$50.00	\$50.00
Frozen, Lost or Damaged Meters		
5/8" meter	\$200.00	\$200.00
3/4" meter	\$240.00	\$240.00
1" meter	\$275.00	\$275.00
1-1/2" meter	\$920.00	\$920.00
2" meter	\$1,155.00	\$1,155.00
3" meter	\$1,355.00	\$1,355.00
4" meter	\$1,615.00	\$1,615.00
6" meter	\$2,560.00	\$2,560.00
8" meter	\$4,000.00	\$4,000.00
Radio transmitter unit	\$155.00	\$155.00
Spacer Charges		
5/8", 3/4"	\$145.00	\$145.00
1"	\$150.00	\$150.00
1-1/2"	\$200.00	\$200.00
2" & larger	\$220.00	\$220.00
	<u>Current</u>	<u>Proposed</u>
3 rd Party Damaged Hydrant Charge		
Repair or Replacement	actual cost + overhead	actual cost + overhead
Delinquent Account Review and Lien Fees	\$85.00	\$85.00
Delinquent Account Review and Lien Fees – Condo Assoc.	\$26.00	\$26.00
Checks Returned for Insufficient Funds	\$50.00	\$50.00
Shut-Off /Turn-on for Non-Payment	\$100.00	\$100.00
Shut-Off/Turn-on for Non-Payment (subsequent event in same year)	\$200.00	\$200.00
Scheduled Overtime/Emergency		

Inspections	\$325.00	\$325.00
Off and On Within 12 Months	\$95.00	\$95.00
Install Permanent Meter (No Service Tap)		
5/8" – 1" Meter	\$95.00	\$95.00
2" Meter & larger	\$240.00	\$240.00
Backflow Prevention Device Testing	\$90.00	\$90.00
Service Call 1 st visit free	N/A	N/A
Service Call - Subsequent visits	\$90.00/ea	\$90.00/ea
Closing Meter Reading Fee (per visit)	\$90.00	\$90.00
Water Wagon - Non-Sunday	\$1,030.00	\$1,030.00
Water Wagon – Sunday	\$1,350.00	\$1,350.00
Water Tanker – Administrative Fee		
+ actual water use to be billed	\$75.00	\$75.00
Administrative Review for Water and/or Sewer Services	\$465.00	\$465.00
Tampering of Hydrant or Water Supply		
First offense	\$500.00	\$500.00
Subsequent offense	\$1,000.00	\$1,000.00
Water Service Installation Charge	N/A	\$1,800.00

It is RECOMMENDED that it be:

Voted: That the District Board hereby adopts the following schedule of fees effective January 1, 2017:

Water Assessment Rates and Other Related Charges:

Main Pipe Assessment	\$95.00/ft
Service Pipe Taps	
Domestic (includes spacer and meter costs):	
1" Service Tap with 5/8" Meter	\$550.00
1" Service Tap with 3/4" Meter	\$575.00
1-1/2" Service Tap with 1" Meter	\$695.00
2" Service Tap with 1-1/2" Meter	\$1,400.00
4" Service Tap with 2" Meter	\$1,450.00
4" Service Tap with 3" Meter	\$1,580.00
6" Service Tap with 4" Meter	\$1,780.00
8" Service Tap with 6" Meter	\$2,400.00
10" Service Tap with 8" Meter	\$3,370.00
Fire Service	
2" Fire Service Tap	\$565.00
4", 6", 8 " Fire Service Tap	\$460.00

Hydrants

Installed after the main	\$9,800.00
Hydrant Maintenance	\$100.00
Hydrant Relocation	\$15,000.00
	deposit +/- actual
	cost + overhead
Fire Flow Testing	\$340.00

Special Meter Charges and Deposits:

Hydrant Meters

Administrative and meter reading fee, including connection and inspection fees + actual water use to be billed	\$1,000.00
Hydrant Meter Deposit	\$1,500.00
Subsequent re-inspection and testing fee, if backflow prevention device required	\$50.00

Frozen, Lost or Damaged Meters

5/8" meter	\$200.00
3/4" meter	\$240.00
1" meter	\$275.00
1-1/2" meter	\$920.00
2" meter	\$1,155.00
3" meter	\$1,355.00
4" meter	\$1,615.00
6" meter	\$2,560.00
8" meter	\$4,000.00
Radio transmitter unit	\$155.00

Spacer Charges

5/8", 3/4"	\$145.00
1"	\$150.00
1-1/2"	\$200.00
2" & larger	\$220.00

3rd Party Damaged Hydrant Charge

Repair or Replacement	actual cost + overhead
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Delinquent Account Review and Lien
Fees

\$85.00

Delinquent Account Review and Lien
Fees – Condo Assoc.

\$26.00

Checks Returned for Insufficient
Funds

\$50.00

Shut-Off/Turn-on for Non-Payment	\$100.00
Shut-Off/Turn-on for Non-Payment (subsequent event in same year)	\$200.00
Scheduled Overtime/Emergency Inspections	\$325.00
Off and On Within 12 Months	\$95.00
Install Permanent Meter (No Service Tap)	
5/8" – 1" Meter	\$95.00
2" Meter & larger	\$240.00
Backflow Prevention Device Testing	\$90.00
Service Call 1 st visit free	N/A
Service Call - Subsequent visits	\$90.00/ea
Closing Meter Reading Fee	\$90.00
Water Wagon - Non-Sunday	\$1,030.00
Water Wagon – Sunday	\$1,350.00
Water Tanker – Administrative Fee	
+ actual water use to be billed	\$75.00
Administrative Review for Water and/or Sewer Services	\$465.00
Tampering of Hydrant or Water Supply	
First offense	\$500.00
Subsequent offense	\$1,000.00
Water Service Installation Charge	\$1,800.00

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

***On motion made by Commissioner Shay and duly
seconded, the report was received and resolution adopted
by unanimous vote of those present.***

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

Judy Allen of 25 Fowler Drive, West Hartford spoke regarding sewer ordinance S12x as well as increasing revenue, conservation pricing, and budget planning going forward.

Valerie Rosetti of Bloomfield spoke regarding rate structures.

Tollie Miller of Bloomfield spoke regarding water bottling companies and infrastructure costs.

Beth Kerrigan of West Hartford spoke regarding the structure of the MDC, the Charter, and the Commissioners.

ADJOURNMENT

The meeting was adjourned at 2:05 P.M.

ATTEST:


John S. Mirtle, Esq.
District Clerk

December 5, 2016

Date of Approval

THE METROPOLITAN DISTRICT COMMISSION

555 Main Street
Hartford, Connecticut 06103
Monday, December 5, 2016

Present: Commissioners Daniel Camilliere, Donald M. Currey, Timothy Curtis, William A. DiBella, Janice Flemming-Butler, Allen Hoffman, Jean Holloway, William P. Horan, Kathleen J. Kowalyshyn, Byron Lester, Maureen Magnan, Alphonse Marotta, James S. Needham, Whit Osgood, Bhupen Patel, J. Lawrence Price, Hector Rivera, Pasquale J. Salemi, Helene Shay, Michael Solomonides, Alvin Taylor, Richard W. Vicino and Special Representative Michael Carrier (23)

Absent: Commissioners Andrew Adil, Luis Caban, Mary Anne Charron, Matthew B. Galligan, Sandra Johnson, Joseph Klett, Mark A. Pappa, Kennard Ray and Raymond Sweezy (9)

Also

Present: Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Brendan Fox, Assistant District Counsel
John S. Mirtle, District Clerk
Rob Constable, Director of Finance
Sue Negrelli, Director of Engineering
Kelly Shane, Director of Procurement
Robert Zaik, Interim Director of Human Resources
Mike Curley, Manager of Technical Services
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

The meeting was called to order by Chairman DiBella at 7:05 P.M.

ROLL CALL AND QUORUM

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by Commissioner Kowalyshyn and duly seconded, the meeting minutes of November 22, 2016 were approved.

REPORT FROM CHIEF EXECUTIVE OFFICER

Scott W. Jellison presented the Chief Executive Officer's Report.

REVISIONS TO DISTRICT WATER ORDINANCES § W1A, W1D, W5A

To: District Board December 5, 2016

It is **RECOMMENDED** that it be

Voted: That the District Board, acting under Section 5-4 of the District Charter, establishes revised water rates effective with the meter readings rendered on and after January 1, 2017, as set forth in the following "REVISIONS TO WATER SUPPLY ORDINANCES."

Further Voted: That following the public hearings held on November 16, 2016 and December 5, 2016, as required by Special Act 01-3, as adopted by the General Assembly of the State of Connecticut, and Section 2-14 of the Charter of The Metropolitan District, the District Board approves the following "REVISIONS TO WATER SUPPLY ORDINANCES" by the enactment of said proposed ordinances. (Additions are indicated by underscoring and deletions are crossed out).

SEC. W1a WATER USED CHARGE (TREATED WATER)

The WATER USED CHARGE is the quantity of water used as read at the meter, as follows:

BILLS RENDERED	RATE
MONTHLY AND QUARTERLY	\$2.66 per 100 Cubic Feet

<u>BILLS RENDERED</u>	<u>RATE</u>
<u>MONTHLY AND QUARTERLY</u>	<u>\$2.77 per 100 Cubic Feet</u>

~~The WATER USED CHARGE for customers subject to § S12x of The Metropolitan District Water Ordinances who purchase more than 668 ccf of water per day, as averaged over a monthly billing period, as follows:-~~

<u>BILLS RENDERED</u>	<u>RATE</u>
<u>MONTHLY</u>	<u>\$2.16 per 100 Cubic Feet</u>

SEC. W5a CHARGES FOR SERVICE PIPE

New service pipes shall be installed by . or on behalf of, the property owner from the distribution main to the property to be served. The charges for service taps of the several sizes shall be determined by the Water Bureau for each calendar year and, in determining the charges, said Bureau shall give consideration to actual costs of service taps of the several sizes constructed in recent years and to the estimated cost of making such taps in the ensuing calendar year, and such charges shall be reported to the District Board at the next meeting thereof. Old service pipes that break between the main and street line shall be repaired or replaced by the District at no charge to the property owner. Old service pipes that are inadequate due to corrosion and clogging shall be replaced or relined by the District between the main and street line, at no charge to the property owner, provided the property owner has already renewed his service from the street line to the building, and the District determines, through flow tests or other means, that the service is still inadequate.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Price and duly seconded, the report was received and the resolution, as amended, adopted by unanimous vote of those present.

**COMMITTEE ON MDC GOVERNMENT
PROPOSED REVISIONS TO THE SEWER ORDINANCES § S12X
OF THE METROPOLITAN DISTRICT**

To: District Board

December 5, 2016

From: Committee on MDC Government

District staff, through the Office of District Counsel, submits the revisions of Section S12x, "SPECIAL SEWER SERVICE CHARGE FOR CAPITAL IMPROVEMENTS TO THE SEWERAGE SYSTEM", to The Metropolitan District General Ordinances for consideration by the Committee on MDC Government. Pursuant to the authority set forth in Section 1(g) of Special Act 08-9 (Regular Session 2008).

**SEC. S12x SPECIAL SEWER SERVICE CHARGE FOR CAPITAL
IMPROVEMENTS TO THE SEWERAGE SYSTEM**

- a.) For customers of The Metropolitan District who utilize the District sewer system and are furnished water directly by The Metropolitan District there shall be a special sewer service charge at rates established annually through the budget approval process as set forth in Chapter 3 of the Charter of The Metropolitan District. Except as provided in subsection S12x(b) and S12x(c), said rates shall be uniformly applied to, and be proportional to the quantity of water used by, the affected customers.
- b.) Notwithstanding the foregoing, The Metropolitan District may, through its annual budget, allow for a reduction in the special sewer service charge otherwise payable by owners of commercial or industrial properties in the event said properties, and the commercial or industrial operations located thereon, are serviced, in whole or in part, by an on-site wastewater collection, treatment, and disposal system that does not discharge into the sanitary sewage system of The Metropolitan District. The amount of said reduction shall be based upon the sewer usage metered and reported pursuant to Section S12e and determined by the Board of Commissioners of The Metropolitan District during its annual budget approval process for any ensuing year.
- ~~c.) Customers subject to the provisions of this Section 12x, other than customers subject to Subsection S12x(b) above, shall be subject to the special sewer service charge as follows: 1) for the first 20,000 hundred cubic feet of water consumed from a single water meter per month, the special sewer service charge shall be assessed at the rate established by The Metropolitan District against each one hundred cubic feet of water consumed; and 2) for all water consumed in excess of 20,000 hundred cubic feet per month from a single water meter, the special sewer service~~

~~charge shall be assessed at such rate against each one hundred cubic feet of sewer flow generated by the water used in excess of 20,000 hundred cubic feet per month metered at a location approved by the Metropolitan District. This excess sewer flow shall be calculated via the proportion of sewage discharged to water consumed for the month, with this proportion applied to the volume of water consumed in excess of 20,000 hundred cubic feet per month and billed pursuant to Section S12f. The special sewer service charge assessed pursuant to this subsection shall be billed monthly.~~

~~d.)~~c.) The proceeds from the special sewer service charge, as aforesaid, shall be used exclusively for capital costs associated with any and all measures necessary to comply with a certain consent decree executed by and between The Metropolitan District and the United States Environmental Protection Agency in a case filed on August 15, 2006 in the United States District court for the District of Connecticut captioned United States of America and State of Connecticut vs. The Metropolitan District of Hartford, Connecticut and a certain consent order executed by and between The Metropolitan District and the State of Connecticut relating to the reduction of nitrogen discharged from District Wastewater Treatment Facilities as required by State of Connecticut Department of Environmental Protection Nitrogen General Permit issued December 21, 2005, as such decree and order may be amended from time to time, and specifically for payment of capital expenditures in connection with compliance with the decree or order, or payment of debt service on indebtedness of The District incurred for purposes of funding expenditures in connection with compliance with such decree and order. For this purpose "indebtedness" shall mean bonds, notes and other loans and obligations, including, without limitation, State of Connecticut Clean Water Fund loans and "Debt service" shall mean any obligation that would constitute "debt service" if incurred with respect to bonds issued under the special obligation indenture of trust, dated June 1, 2013, between The District and U.S. Bank National Association, as trustee, as amended and supplemented from time to time, as the term "debt service" is used in such indenture, whether or not such obligation is incurred with respect to indebtedness under such indenture.

~~e.)~~d.) The special sewer service charge shall appear separately on the water bills of the District and shall be due and payable at the same time as the water bills are due and payable. Collection and payment of such charge shall be subject to and in accordance with sections S12m, S12n, and S12o of this part.

(Adopted December 14, 2015)

(Effective December 24, 2015)

At a meeting of the Committee on MDC Government held on December 5, 2016, it was:

VOTED: That the Committee on MDC Government recommends to the District Board passage of the following resolution:

RESOLVED: That the revisions to The Metropolitan District's Sewer Ordinances be adopted as follows:

SEC. S12x SPECIAL SEWER SERVICE CHARGE FOR CAPITAL IMPROVEMENTS TO THE SEWERAGE SYSTEM

- a.) For customers of The Metropolitan District who utilize the District sewer system and are furnished water directly by The Metropolitan District there shall be a special sewer service charge at rates established annually through the budget approval process as set forth in Chapter 3 of the Charter of The Metropolitan District. Except as provided in subsection S12x(b) and S12x(c), said rates shall be uniformly applied to, and be proportional to the quantity of water used by, the affected customers.
- b.) Notwithstanding the foregoing, The Metropolitan District may, through its annual budget, allow for a reduction in the special sewer service charge otherwise payable by owners of commercial or industrial properties in the event said properties, and the commercial or industrial operations located thereon, are serviced, in whole or in part, by an on-site wastewater collection, treatment, and disposal system that does not discharge into the sanitary sewage system of The Metropolitan District. The amount of said reduction shall be based upon the sewer usage metered and reported pursuant to Section S12e and determined by the Board of Commissioners of The Metropolitan District during its annual budget approval process for any ensuing year.
- c.) The proceeds from the special sewer service charge, as aforesaid, shall be used exclusively for capital costs associated with any and all measures necessary to comply with a certain consent decree executed by and between The Metropolitan District and the United States Environmental Protection Agency in a case filed on August 15, 2006 in the United States District court for the District of Connecticut captioned United States of America and State of Connecticut vs. The Metropolitan District of Hartford, Connecticut and a certain consent order executed by and between The Metropolitan District and the State of Connecticut relating to the reduction of nitrogen discharged from District Wastewater Treatment Facilities as required by State of Connecticut Department of Environmental Protection Nitrogen General Permit issued December 21, 2005, as such decree and order may be amended from time to time, and specifically for payment of capital expenditures in connection with compliance with the decree or order, or payment of debt service on indebtedness of The District incurred for purposes of funding expenditures in connection with compliance with such

decree and order. For this purpose “indebtedness” shall mean bonds, notes and other loans and obligations, including, without limitation, State of Connecticut Clean Water Fund loans and “Debt service” shall mean any obligation that would constitute “debt service” if incurred with respect to bonds issued under the special obligation indenture of trust, dated June 1, 2013, between The District and U.S. Bank National Association, as trustee, as amended and supplemented from time to time, as the term “debt service” is used in such indenture, whether or not such obligation is incurred with respect to indebtedness under such indenture.

- d.) The special sewer service charge shall appear separately on the water bills of the District and shall be due and payable at the same time as the water bills are due and payable. Collection and payment of such charge shall be subject to and in accordance with sections S12m, S12n, and S12o of this part.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Magnan and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.

**COMMITTEE ON MDC GOVERNMENT
PROPOSED REVISIONS TO THE SEWER ORDINANCES § S15
OF THE METROPOLITAN DISTRICT**

To: District Board

December 5, 2016

From: Committee on MDC Government

District staff, through the Office of District Counsel, submits the revisions of Section S15, “FATS, OILS AND GREASE (FOG) MANAGEMENT PROGRAM”, to The Metropolitan District General Ordinances for consideration by the Committee on MDC Government. Pursuant to the authority set forth in Section 1(g) of Special Act 08-9 (Regular Session 2008).

S - 15 FATS, OILS AND GREASE (FOG) MANAGEMENT PROGRAM

PART 15, GENERAL SEWER ORDINANCE

Section

Section Title

S15a	Purpose of Ordinance
S15b	Definitions
S15c	Rules and Requirements
S15d	Equipment Requirements
S15e	Variances
S15f	Inspections
S15g	Discharge Limits
S15h	Violations
S15i	Restrictions
S15j	Sewer Stoppages and Maintenance
S15k	Fees
S15l	Billing of FOG Charges
S15m	Paying of FOG Charges
S15n	Non-Compliance
S15o	Time Ordinance Becomes Effective

SEC. S15a PURPOSE

The purpose of the Section of the Sewer Ordinance is to aid in preventing the accumulation of fats, oils and grease into the District's sanitary sewer system thus reducing the potential for sanitary sewer overflows. This Sewer Ordinance outlines the wastewater pretreatment requirements for food service preparation establishments and other commercial facilities that have the potential to discharge fats, oils and grease in their wastewater flow. All new and existing facilities that discharge fats, oils, and grease in their wastewater are applicable to this program. This Section of the Sewer Ordinance shall be an integral part of the District's Ordinance and its Charter in the application, administration and enforcement thereto.

SEC. S15b DEFINITIONS

The following terms shall have the meanings indicated hereafter where used in this Ordinance and are in addition to those defined in Part 1, General Sewer Ordinance, Section S1b, Definitions: ~~In accordance with the provisions of the charter of The Metropolitan District, the following procedure is established for reimbursing Member Town property owners that do not have access to the District's sanitary sewerage system for the approximate cost of pumping of Acceptable Septage from their septic tanks as set forth in Section 14d and 14f.~~

- 1) "FOG – FATS, OILS AND GREASE"
Any fats, oils and grease generated from the food preparation process as identified per the most current EPA method as listed in 40 CFR 136.3., as may be amended from time to time.
- 2) "FOOD ~~PREPARATION SERVICE~~ ESTABLISHMENT (~~FSE~~)"
Food ~~preparation service~~ establishment means a Class III or Class IV food service establishment as defined by Section 19-13-B42 of the State of Connecticut Public Health Code or any other facility discharging fats, oil and grease above the effluent limits in Section 5(c)(1) and (2) of the State of Connecticut General Permit for the Discharge of Wastewater Associated with Food ~~Preparation Service~~ Establishments such as, but not limited to, restaurants, hotel kitchens, hospital kitchens, school kitchens, bars, factory cafeterias, retail bakeries and clubs.
- 3) "GENERAL PERMIT FOR ~~THE~~ DISCHARGE OF WASTEWATER ASSOCIATED WITH FOOD ~~PREPARATION SERVICE~~ ESTABLISHMENTS"
~~The~~ State of Connecticut's Department of ~~Energy and~~ Environmental Protection General Permit for the Discharge of Wastewater Associated with Food ~~Preparation Service~~ Establishments issued ~~September 30, 2005~~ October 5, 2016 and its subsequent updates.
The General Permit was formerly titled General Permit for the Discharge of Wastewater Associated with Food Preparation Establishments.
- 4) "~~AGRU~~ Active Grease Recovery Unit (AGRU)"
~~Automatic Active~~ Grease Recovery Unit means an interior grease interceptor that separates grease from wastewater by active mechanical or electrical means as described in the General Permit for the Discharge of Wastewater Associated with Food ~~Preparation Service~~ Establishments issued ~~September 30, 2005~~ October 5, 2015 and its subsequent updates.
- 5) "Super Capacity Grease Interceptor (SCGI)"
Super Capacity Grease Interceptor means an indoor passive unit, third party certified to retain more than four times the amount of pounds (lbs) of grease than the flow rating in gallons per minute (GPM) and is designed to separate fats, oils and grease from wastewater while allowing water to flow through and meets specifications defined by Section 5(b)(3) of the General Permit.

6) “Grease Trap/FOG Interceptor”

Grease Trap/FOG Interceptor means a minimum 1,000 gallon outdoor, in-ground passive unit designed to separate fats, oils and grease from wastewater while allowing water to flow through and meets specifications defined in Section 5(b)(1) of the General Permit and the MDC Sewer Standard Details S-38 Outside Grease Separator for Kitchen Waste Lines.

7) “FOG Management Equipment”

FOG Management Equipment means properly designed, installed and operated equipment including Active Grease Recovery Units (AGRU), Grease Trap/FOG Interceptors and Super Capacity Grease Interceptors (SCGI), as approved by MDC, designed to meet the effluent limits defined by Section 5(b)(1) of the General Permit.

SEC. S15c RULES AND REQUIREMENTS

Food ~~preparation-service~~ establishments discharging wastewater to the District's collection system are subject to the following requirements which shall constitute the District's Fats, Oils and Grease Management Program (“FOG”):

1. Compliance with the General Permit for the Discharge of Wastewater Associated with Food Preparation-Service Establishments.
2. ~~Annual-Every three (3) years FSEs filing of a~~ are required to complete FOG registration ~~on or Variance application~~ forms supplied by the District. All registrations and variances are non-transferable and must be ~~re~~submitted to the District after any change in ownership or significant menu/facility change.
3. ~~Regular inspections~~ Inspections performed by the District to verify compliance with these requirements and those requirements of the General Permit for the Discharge of Wastewater Associated with Food Preparation Service Establishments.
4. Payment of any fees associated with registration, variances, fines or violations, ~~variances~~ and reimbursement for costs associated with any emergency services provided by the District.

SEC. S15d EQUIPMENT REQUIREMENTS

Wastewater generated from food ~~preparation-service~~ establishments shall be treated at the point of discharge to remove FOG using ~~an Outdoor In-Ground Grease Trap Interceptor (Grease Trap Interceptor) or AGRU FOG Management Equipment to~~ meeting the requirements of the General Permit for the Discharge of Wastewater Associated with Food Service Preparation Establishments.

The ~~Grease Trap Interceptor or AGRU FOG Management Equipment~~ shall be connected to those fixtures or drains that would allow FOG to be discharged. This shall include but is not limited to; pot sinks, pre-rinse sinks, any sinks into which fats, oils, or grease are likely to be introduced, soup kettles or similar devices, wok

stations, floor drains or sinks into which kettles may be drained, automatic hood wash units, ~~dishwashers without pre-rinse sinks~~, and any other fixtures or drains that are likely to allow fats, oils and grease to be discharged.

SEC. S15e VARIANCES

If a Food ~~Preparation-Service~~ Establishment has limited potential for FOG in the discharge; an establishment may request a variance for required equipment by submitting a Application for Variance on a form provided by the District. If a variance of equipment is approved, the Food ~~Preparation-Service~~ Establishment owner shall pay a variance registration fee. The variance registration is valid for a period of three years. If there is a change of ownership then the establishment's new owner must submit a new Application for Variance and pay the associated fee. Facilities that receive a variance on the FOG Management Equipment requirement are subject to the FOG Annual Fee.

SEC. S15f INSPECTIONS

Food ~~Preparation-Service~~ Establishments shall be subject to inspection by the District on a regular basis to determine whether the requirements set forth in this Ordinance and the General Permit are being met. Inspections may include but are not limited to; inspection of the FOG Management Equipment and food preparation activities, review of records for the quarterly inspections performed by the Food ~~Preparation-Service~~ Establishment, grease storage and review of cleaning and maintenance logs.

SEC. S15g DISCHARGE LIMITS

No Food ~~Preparation-Service~~ Establishment shall discharge or cause to be discharged any wastewater with a FOG concentration in excess of one hundred (100) milligrams per liter, as determined by the currently approved test for recoverable fats and grease listed in 40 CFR 136.3, as may be amended.

SEC. S15h VIOLATIONS

In the event that a Food ~~Preparation-Service~~ Establishment fails to meet the recordkeeping, installation, maintenance and/or operational requirements or discharge limit, the District will issue a written notice of violation for the non-compliant condition(s). The Food ~~Preparation-Service~~ Establishment shall take immediate steps to bring the establishment into compliance.

Any violation of the District's FOG Management Program will be subject to violation fees. Each day that a violation continues shall be considered a separate occurrence.

SEC. S15i RESTRICTIONS

No Food ~~Preparation Service~~ Establishment shall introduce any additives, including but not limited to, enzymes or surfactants as grease emulsifiers or degradation agents, into the ~~Grease Interceptor or AGRU~~ FOG Management Equipment unless given prior approval by the District.

SEC. S15j SEWER STOPPAGES AND MAINTENANCE

In the event of a sewer stoppage or blockage, caused by an FOG discharge from a Food ~~Preparation Service~~ Establishment, the District shall notify said establishment in writing, and said establishment shall reimburse the District any expenses incurred by the District as a result of the sewer stoppage or blockage. The expenses may include, but are not limited to, the cost of services of District employees or contractors for any work or inspection necessary to relieve such stoppage or blockage, and damage to any other properties effected.

If any FOG related stoppage requires emergency action on the part of the District, the Food ~~Preparation Service~~ Establishment shall be charged a minimum penalty fee per event in addition to the cost of services of District employees or contractors. An emergency is defined as any event which requires power rodding, snaking, jetting or any other work required to clear the stoppage, ~~after regular business hours of the District.~~

In the event the collection system needs to be cleaned due to the excess FOG discharged by a Food ~~Preparation Service~~ Establishment, the establishment shall pay to the District the expense incurred by the District to clean the sewer or appurtenance therefore.

SEC. S15k FEES

The District Board may establish and revise fees for the District's FOG Management Program required by this Ordinance. The fees include, but are not limited to: annual registration, variance, violation and maintenance fees.

SEC. S15l BILLING OF FOG CHARGES

The fees associated with the District's FOG Management Program will be billed to the owner of the Food ~~Preparation Establishment Service Establishment~~ as detailed on the FOG registration form.

SEC. S15m PAYING OF FOG CHARGES

The fees associated with the District's FOG Management Program, either as a separate bill or combined with the water and/or sewer bill, shall be due and payable within 30-days of the date of issue, and the District is empowered to permit an extension of time of the due date up to seven days after the end of the billing period. One percent (1%) interest will be applied monthly to the unpaid

balance, including previously applied interest, of all bills outstanding beyond the 30 days.

SEC. S15n NON-COMPLIANCE

The District reserves the right to notify the Connecticut Department of Energy and Environmental Protection of any establishment that is continues to be non-compliant with the District's FOG Management Program.

~~**SEC. S15o TIME ORDINANCE BECOMES EFFECTIVE**~~

~~This ordinance shall become effective on January 1, 2008.~~

~~(Adopted October 1, 2007) (Effective January 1, 2008)~~

At a meeting of the Committee on MDC Government, held on December 5, 2016, it was:

VOTED: That the Committee on MDC Government recommends to the District Board passage of the following resolution:

RESOLVED: That the revisions to The Metropolitan District's Sewer Ordinances be adopted as follows:

S - 15 FATS, OILS AND GREASE (FOG) MANAGEMENT PROGRAM

PART 15, GENERAL SEWER ORDINANCE

<u>Section</u>	<u>Section Title</u>
S15a	Purpose of Ordinance
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SEC. S15a PURPOSE

The purpose of the Section of the Sewer Ordinance is to aid in preventing the accumulation of fats, oils and grease into the District's sanitary sewer system thus reducing the potential for sanitary sewer overflows. This Sewer Ordinance outlines the wastewater pretreatment requirements for food service establishments and other commercial facilities that have the potential to discharge fats, oils and grease in their wastewater flow. All new and existing facilities that discharge fats, oils, and grease in their wastewater are applicable to this program. This Section of the Sewer Ordinance shall be an integral part of the District's Ordinance and its Charter in the application, administration and enforcement thereto.

SEC. S15b DEFINITIONS

The following terms shall have the meanings indicated hereafter where used in this Ordinance and are in addition to those defined in Part 1, General Sewer Ordinance, Section S1b, Definitions:

- 1) "FOG – FATS, OILS AND GREASE"
Any fats, oils and grease generated from the food preparation process as identified per the most current EPA method as listed in 40 CFR 136.3., as may be amended from time to time.
- 2) "FOOD SERVICE ESTABLISHMENT (FSE)"
Food service establishment means a Class III or Class IV food service establishment as defined by Section 19-13-B42 of the State of Connecticut Public Health Code or any other facility discharging fats, oil and grease above the effluent limits in Section 5(c)(1) and (2) of the State of Connecticut General Permit for the Discharge of Wastewater Associated with Food Service Establishments such as, but not limited to, restaurants, hotel kitchens, hospital kitchens, school kitchens, bars, factory cafeterias, retail bakeries and clubs.

- 3) “GENERAL PERMIT FOR THE DISCHARGE OF WASTEWATER ASSOCIATED WITH FOOD SERVICE ESTABLISHMENTS”
The State of Connecticut’s Department of Energy and Environmental Protection General Permit for the Discharge of Wastewater Associated with Food Service Establishments issued October 5, 2016 and its subsequent updates. The General Permit was formerly titled General Permit for the Discharge of Wastewater Associated with Food Preparation Establishments.
- 4) “Active Grease Recovery Unit (AGRU)”
Active Grease Recovery Unit means an interior grease interceptor that separates grease from wastewater by active mechanical or electrical means as described in the General Permit for the Discharge of Wastewater Associated with Food Service Establishments issued October 5, 2015 and its subsequent updates.
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- 7) “FOG Management Equipment”
FOG Management Equipment means properly designed, installed and operated equipment including Active Grease Recovery Units (AGRU), Grease Trap/FOG Interceptors and Super Capacity Grease Interceptors (SCGI), as approved by MDC, designed to meet the effluent limits defined by Section 5(b)(1) of the General Permit.

SEC. S15c RULES AND REQUIREMENTS

Food service establishments discharging wastewater to the District’s collection system are subject to the following requirements which shall constitute the District’s Fats, Oils and Grease Management Program (“FOG”):

1. Compliance with the General Permit for the Discharge of Wastewater Associated with Food Service Establishments.
2. Every three (3) years FSEs are required to complete FOG registration or Variance application forms supplied by the District. All registrations and

variances are non-transferable and must be submitted to the District after any change in ownership or significant menu/facility change.

3. Inspections performed by the District to verify compliance with these requirements and those requirements of the General Permit for the Discharge of Wastewater Associated with Food Service Establishments.
4. Payment of any fees associated with registration, variances, fines or violations, and reimbursement for costs associated with any emergency services provided by the District.

SEC. S15d EQUIPMENT REQUIREMENTS

Wastewater generated from food service establishments shall be treated at the point of discharge to remove FOG using FOG Management Equipment to meet the requirements of the General Permit for the Discharge of Wastewater Associated with Food Service Establishments.

The FOG Management Equipment shall be connected to those fixtures or drains that would allow FOG to be discharged. This shall include but is not limited to; pot sinks, pre-rinse sinks, any sinks into which fats, oils, or grease are likely to be introduced, soup kettles or similar devices, wok stations, floor drains or sinks into which kettles may be drained, automatic hood wash units, and any other fixtures or drains that are likely to allow fats, oils and grease to be discharged.

SEC. S15e VARIANCES

If a Food Service Establishment has limited potential for FOG in the discharge; an establishment may request a variance for required equipment by submitting a Application for Variance on a form provided by the District. If a variance of equipment is approved, the Food Service Establishment owner shall pay a variance registration fee. The variance registration is valid for a period of three years. If there is a change of ownership then the establishment's new owner must submit a new Application for Variance and pay the associated fee. Facilities that receive a variance on the FOG Management Equipment requirement are subject to the FOG Annual Fee.

SEC. S15f INSPECTIONS

Food Service Establishments shall be subject to inspection by the District on a regular basis to determine whether the requirements set forth in this Ordinance and the General Permit are being met. Inspections may include but are not limited to; inspection of the FOG Management Equipment and food preparation activities, review of records for the quarterly inspections performed by the Food Service Establishment, grease storage and review of cleaning and maintenance logs.

SEC. S15g DISCHARGE LIMITS

No Food Service Establishment shall discharge or cause to be discharged any wastewater with a FOG concentration in excess of one hundred (100) milligrams per liter, as determined by the currently approved test for recoverable fats and grease listed in 40 CFR 136.3, as may be amended.

SEC. S15h VIOLATIONS

In the event that a Food Service Establishment fails to meet the recordkeeping, installation, maintenance and/or operational requirements or discharge limit, the District will issue a written notice of violation for the non-compliant condition(s). The Food Service Establishment shall take immediate steps to bring the establishment into compliance.

Any violation of the District's FOG Management Program will be subject to violation fees. Each day that a violation continues shall be considered a separate occurrence.

SEC. S15i RESTRICTIONS

No Food Service Establishment shall introduce any additives, including but not limited to, enzymes or surfactants as grease emulsifiers or degradation agents, into the FOG Management Equipment unless given prior approval by the District.

SEC. S15j SEWER STOPPAGES AND MAINTENANCE

In the event of a sewer stoppage or blockage, caused by an FOG discharge from a Food Service Establishment, the District shall notify said establishment in writing, and said establishment shall reimburse the District any expenses incurred by the District as a result of the sewer stoppage or blockage. The expenses may include, but are not limited to, the cost of services of District employees or contractors for any work or inspection necessary to relieve such stoppage or blockage, and damage to any other properties effected.

If any FOG related stoppage requires emergency action on the part of the District, the Food Service Establishment shall be charged a minimum penalty fee per event in addition to the cost of services of District employees or contractors. An emergency is defined as any event which requires power rodding, snaking, jetting or any other work required to clear the stoppage.

In the event the collection system needs to be cleaned due to the excess FOG discharged by a Food Service Establishment, the establishment shall pay to the District the expense incurred by the District to clean the sewer or appurtenance therefore.

SEC. S15k FEES

The District Board may establish and revise fees for the District's FOG Management Program required by this Ordinance. The fees include, but are not limited to: annual registration, variance, violation and maintenance fees.

SEC. S15I BILLING OF FOG CHARGES

The fees associated with the District's FOG Management Program will be billed to the owner of the Food Service Establishment as detailed on the FOG registration form.

SEC. S15m PAYING OF FOG CHARGES

The fees associated with the District's FOG Management Program, either as a separate bill or combined with the water and/or sewer bill, shall be due and payable within 30-days of the date of issue, and the District is empowered to permit an extension of time of the due date up to seven days after the end of the billing period. One percent (1%) interest will be applied monthly to the unpaid balance, including previously applied interest, of all bills outstanding beyond the 30 days.

SEC. S15n NON-COMPLIANCE

The District reserves the right to notify the Connecticut Department of Energy and Environmental Protection of any establishment that is non-compliant with the District's FOG Management Program.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Magnan and duly seconded, the report was received and the resolution adopted by unanimous vote of those present. Commissioner Vicino abstained.

BUREAU OF PUBLIC WORKS REVISIONS TO SCHEDULE OF FLAT RATES OF SEWER ASSESSMENT

To: District Board

December 5, 2016

From: Bureau of Public Works

In accordance with Sec. 9-13 of the Charter and Sec. S10b of the Ordinances of the Metropolitan District Relating to Sewers, your Bureau has

determined and adopted schedules of flat rate assessments for the construction of sewers and house connection service lines since 1968. In establishing such rate schedules, District Ordinances provide that consideration be given to the cost of sewers constructed in recent years and the estimated cost of proposed sewer projects. The current schedule of flat rates has not been revised since 1995, and over the last 20 years there has been a steady decline in the percent recovery to the Assessable Sewer Fund for sewer construction projects.

It is at the discretion of your Bureau to raise the rates for sewer assessment on a yearly basis, however, no rates increases have been authorized because several studies of the Assessable Sewer Fund since 1995 have shown that the District's rates have been consistently higher than the surrounding towns. Coupled by the fact that the Assessable Sewer Fund at that time had maintained a healthy balance, rates were maintained unchanged in order not to discourage development in the District.

A current study of the assessment rates in surrounding towns has shown that most have moved to the process of assessing sewer construction projects by dividing the total cost of the project by the number of properties receiving the direct benefit, with each property contributing an equal share to the cost. The District uses a flat rate system; where by assessments are based upon an average unit cost taken from projects throughout the District to account for the varied cost of construction in the eight member towns.

The general premise of the Assessable Sewer Fund has been that it should be self-sustaining and not subsidized by general taxation. In order to maintain adequate funding levels for the purpose of constructing sewers, there now needs to be an increase in assessment rates to offset increases in construction costs.

Engineering News Record (ENR) Construction Cost Index history shows an increase in costs at an average of 3.2% per year for the last 20 years. Using the District's Project Database, current construction unit costs of local sewer mains and laterals have risen significantly to an average of \$223 and \$221 respectively per linear foot of pipe. This is a reflection of escalated contracted prices and requests for sewers in difficult to serve areas. At the current rate of \$106.80 (\$53.40 per front foot per side of the street), we are recouping only about 50% of the current costs per front foot and at a current rate of \$1275 per lateral, we are only recouping 29% of the actual cost of \$4420 per lateral.

The historical cost index from RS Means shows an increase of 92% from 1995 to 2016. Applying this index to the current assessment rates, the current rate of \$53.40 per front foot rises to \$102.83 ($\pm 8\%$ less than ENR) and the current lateral charge of \$1,275 rises to \$2,455 ($\pm 44\%$ less than ENR). However, in order to recoup the costs of installation in the District, local construction cost averages derived from Project Database should be used for a more accurate representation. Therefore, the current rates should be increased to \$111.50 per front foot (or \$223 per foot for both sides of the street) and \$4,420 per lateral (at a current rate of

\$221 per foot of pipe at an average of 20 linear feet of lateral) from the current rate of \$1,275.

Another component of income to Assessable Sewer Fund is from connection charges and outlet charges. These funds are collected as area charges (dwelling units and acreage) that are calculated for proposed development within the District. In order not to deter development, or redevelopment that has been seen especially in Hartford, these charges are not proposed to be raised at this time.

While the increases in assessment rates that are recommended for 2017 are substantial, they are needed to offset the rising costs of pending sewer projects while maintaining the self-sufficiency of the Assessable Sewer Fund and preventing the increase in taxes to support the Fund.

After reviewing the information contained herein,

At a meeting of the Bureau of Public Works held on November 16, 2016, it was:

Voted: That the Bureau of Public Works establishes the following Schedule of Flat Rates of Sewer Assessment, Connection Charges and Outlet Charges effective on and after January 1, 2017.

THE METROPOLITAN DISTRICT SCHEDULE OF FLAT RATES OF SEWER ASSESSMENT, CONNECTION CHARGES AND OUTLET CHARGES ADOPTED DECEMBER 5, 2016 - EFFECTIVE JANUARY 1, 2017					
PROPERTY CATEGORY (For each property the rates for only one category shall be applied)	(A) Rate per Lateral or Inlet	(B) Rate per Front Foot or Adjusted Front Foot	AREA CHARGES		
			(C) Rate Per Acre	OTHER RELEVANT FACTORS	
				(D) Rate per Dwelling Unit or Dwelling Unit Allowed by zoning on a Buildable Lot	(E) Rate per Room or Convalescent Unit
SINGLE RESIDENTIAL DWELLING UNITS, INCLUDING A TRAILER*	4,420.00	111.50		1,655.00	
TWO OR MORE DWELLING UNITS, INCLUDING TRAILER PARKS*	4,420.00	111.50		1,655.00	
MOTELS, HOTELS, ROOMING HOUSES, CONVALESCENT HOMES AND HOSPITALS	4,420.00	111.50			765.00
SCHOOLS, CHURCHES AND THE MUNICIPAL FACILITIES OF DISTRICT TOWNS	4,420.00	111.50	1,655.00 Minimum Acreage Assessment 1,655.00 Developed area including but not limited to areas of parking, open space and streets.		
BUSINESS, COMMERCIAL INDUSTRIAL OR OTHERS*	4,420.00	111.50	8,270.00 Minimum Acreage Assessment 4,135.00 Developed area including but not limited to areas of parking, open space and streets.		
* For these categories of assessments, where the actual use of the property differs from the underlying zone (i.e. residentially-zoned property used commercially), the higher assessment category shall apply.					

OUTLET CHARGES

For Developers of Property, (A) and (B) Actual Cost Paid by Developer. (C), (D) and (E) would continue to be charged in accordance with above schedule.

In assessing benefits, the Bureau of Public Works may give consideration to frontage, area, or other relevant factors to measure the extent to which properties are specially benefited.

Respectively submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Patel and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.

**BUREAU OF PUBLIC WORKS
275 RIDGE ROAD, WETHERSFIELD
ENCROACHMENT AGREEMENT**

To: District Board

December 5, 2016

From: Bureau of Public Works

In a letter dated October 25, 2016, Douglas Ellis of Buck and Buck, LLC Engineers, on behalf of Ridge Road Development, LLC, has requested permission from The Metropolitan District to temporarily and permanently encroach on the existing Jordan Lane Trunk Sewer easement located across private lands between the Hartford Bypass Highway, Berlin Turnpike, and Toll Gate Road in Wethersfield, to demolish existing buildings and construct improvements including a new water service, sanitary sewer laterals and storm drainage in conjunction with the 275 Ridge Road development project.

The proposed work entails the demolition of existing buildings and the construction of improvements requiring the movement of construction equipment (temporary encroachments) and the installation of approximately two feet of fill, permanent storm drainage, water service, sewer laterals, sidewalks and light pole foundation (permanent encroachments) over the existing 18-inch RCP sanitary trunk sewer and within the existing 20-foot sewer easement, as shown on the accompanying map. The proposed water service and storm drainage will be installed above the existing sanitary trunk sewer with sufficient clearance between the pipes. The existing trunk sewer was built in 1961.

MDC staff has concluded that the encroachments are minor and that there will be no detriment to the sanitary trunk sewer infrastructure as a result.

Ridge Road Development has agreed to the following conditions in order to satisfy the District's concerns for protection of the existing sanitary trunk sewer located within the subject parcel and to maintain accessibility along the length of the Metropolitan District's 20-foot permanent easement:

1. Care must be taken during the demolition of existing buildings and the construction of the new water service, sanitary sewer laterals and storm

- drainage not to disturb the existing trunk sewer. All heavy construction equipment must be located outside of the limits of the trunk sewer easement when not in use. Any heavy construction or earth moving equipment that will be utilized on the site over and adjacent to the existing trunk sewer shall be reviewed and approved by District staff prior to mobilization to the site. Any damage to the existing sanitary trunk sewer caused by any such demolition or construction within or adjacent to the existing right-of-way shall be the responsibility of the Owner.
2. No additional permanent structures, other than the proposed fill, water service, sanitary sewer laterals, storm drainage, sidewalks and light pole foundation shall be located within the District's sanitary trunk sewer right-of-way.
 3. The District reserves the right to remove structures within the sanitary trunk sewer easement at any time if so required for maintenance, repair or replacement of the sanitary trunk sewer. The Owner shall bear and pay for any and all additional maintenance, repair or replacement costs necessitated by or resulting from the presence of structures within the easement, including but not limited to any costs incurred by or on behalf of the MDC.
 4. In the event of a sewer emergency caused by the proposed demolition or construction and excavation in connection therewith, the Owner shall provide, at their expense, an appropriately sized bypass pump.
 5. An MDC inspector must be on the job site whenever work is being performed within the sanitary trunk sewer right-of-way. Any demolition of the existing buildings as well as any construction, maintenance, repair or replacement of the new fill, water service, sanitary sewer laterals or storm drainage shall conform to District standards and 48-hours advance notice must be given to the District prior to commencing any such activities within or adjacent to the sanitary trunk sewer easement.
 6. The Owner shall perform a CCTV inspection, witnessed by an MDC inspector, of the existing sanitary trunk sewer in or adjacent to the areas of the demolition and/or construction upon completion of backfilling and restoration of the excavated areas. The videos will be delivered to the District for the purposes of assessing the post activity condition of the sanitary sewers.

Staff has reviewed this request and considers it feasible.

A formal encroachment agreement shall be executed between Ridge Road Development, LLC and the Metropolitan District, consistent with current practice involving similar requests.

At a meeting of the Bureau of Public Works on November 16, 2016, it was:

VOTED: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute an agreement, subject to approval of form and content by District Counsel, granting permission to Ridge Road Development, LLC to encroach upon the existing 20-foot Jordan Lane Trunk Sewer easement in private lands between Hartford Bypass Highway, Berlin Turnpike, and Toll Gate Road, Wethersfield, in support of the planned construction of 275 Ridge Road, as shown on plans submitted by Buck and Buck LLC Engineers, dated 6/10/16, revised 10/25/16, providing that the District shall not be held liable for any cost of damage of any kind in the following years as a result of the encroachment.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Rivera and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.

**BUREAU OF PUBLIC WORKS
ACCEPTANCE OF SEWERS BUILT BY DEVELOPER'S
PERMIT-AGREEMENT**

To: District Board

December 5, 2016

From: Bureau of Public Works

The sewers outlined in the following resolution have been constructed under Developer's Permit-Agreement in accordance with the plans, specifications and standards of the District, and the Director of Engineering has certified to all of the foregoing.

At a meeting of the Bureau of Public Works held on November 16, 2016, it was:

RECOMMENDED that, pursuant to Section S8g of the Sewer Ordinances re: "Acceptance of Developer's Sewers," it be

Voted: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

Resolved: That, in accordance with Section S8g of the District Ordinances, the following is incorporated into the sewer system of The Metropolitan District as of the date of passage of this resolution:

<u>Sewers In</u>	<u>Built By</u>	<u>Completion Date</u>
Krol Farm Drive from France Streeth North to Maryanna Way in Rocky Hill BIL.DVSRKH.01	Developer: RJD Development Contractor: Accurate Excavation	March 10, 2010

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Marotta and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard.

ADJOURNMENT

The meeting was adjourned at 8:08 P.M.

ATTEST:



John S. Mirtle, Esq.
District Clerk

January 9, 2017

Date of Approval

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