

**JOURNAL  
OF  
THE WATER BUREAU  
OF  
THE METROPOLITAN DISTRICT  
COMMISSION**

**FOR THE YEAR  
2014**

Published by authority of the Commission  
And compiled by the  
Office of the District Clerk

Membership of the District is made up of the City of Hartford and  
The Towns of Bloomfield, Newington, Wethersfield, Windsor,  
East Hartford, Rocky Hill and West Hartford

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**MEMBERSHIP  
OF  
THE WATER BUREAU  
2014**

**TIMOTHY CURTIS** Chairman, Water Bureau

**RAYMOND SWEZY** Vice Chairman, Water Bureau

DANIEL CAMILLIERE

MARK A. PAPPA

MARY ANNE CHARRON

PASQUALE J. SALEMI

TIMOTHY CURTIS

HELENE SHAY

JOSEPH KLETT

RAYMOND SWEZY

KATHLEEN KOWALYSHYN

MICHAEL CARRIER\*

JAMES S. NEEDHAM

\**Special Representative from the Town of New Britain*

**MINUTES**  
**OF**  
**MEETINGS OF THE WATER BUREAU**  
**HELD IN 2014**

**THE WATER BUREAU  
REGULAR MEETING  
The Metropolitan District  
555 Main Street  
Hartford, Connecticut 06103  
Wednesday, February 12, 2014**

**Present:** Commissioners Daniel A. Camilliere, May Ann Charron, Timothy Curtis, Joseph Klett, Kathleen Kowalyshyn, James Needham, Pasquale J. Salemi, Helene Shay, Raymond Sweezy (9) (3-Vacancies)

**Absent:** Commissioner Mark A. Pappa; Special Representative Michael Carrier and District Chairman William A. DiBella (3)

**Also**

**Present:** Charles P. Sheehan, Chief Executive Officer  
R. Bartley Halloran, District Counsel  
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
Christopher R. Stone, Assistant District Counsel  
John S. Mirtle, District Clerk  
David Banker, Project Manager  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant  
Christie Ogino, CH2M Hill  
Libby Baldwin, Tighe & Bond

**CALL TO ORDER**

Chairman Curtis called the meeting to order at 5:02 P.M.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MINUTES**

*On motion made by Commissioner Kowalyshyn and duly seconded, the meeting minutes of November 18, 2013, were approved.*

*Christie Ogino of CH2M Hill briefed the committee on the current status of the MDC water system in the Kilkenny area.*

***Libby Baldwin of Tighe & Bond briefed the committee on the reliability, redundancy and fire flows for the UConn Farmington Health Center.***

## **CAPITAL IMPROVEMENT PROJECTS**

To: Water Bureau for consideration on February 12, 2014

**Be it resolved** that the Water Bureau of The Metropolitan District hereby recommends to the Board of Finance and the Board of Commissioners of The Metropolitan District favorable action of the following capital improvement projects as initially identified in and subsequently deleted from the MDC 2014 Capital Improvement Budget:

- A. Kilkenny Tank Transmission Main;
- B. UConn Farmington Health Center.

**Be it further resolved** that said Water Bureau recommends to the Board of Finance and the Board of Commissioners favorable action on an agreement between the District and the University of Connecticut for the construction of said improvements and the sharing of costs associated therewith.

Respectfully submitted,

Charles P. Sheehan  
Chief Executive Officer

***On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution recommended to the District Board by unanimous vote.***

***Commissioner Kowalyshyn exited the meeting at 5:44 p.m.***

## **ADJOURNMENT**

The meeting was adjourned at 5:47 P.M.

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

May 14, 2014

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Date of Approval

**THE WATER BUREAU  
SPECIAL MEETING  
The Metropolitan District  
555 Main Street  
Hartford, Connecticut 06103  
Wednesday, May 14, 2014**

**Present:** Commissioners May Ann Charron, Timothy Curtis, Kathleen Kowalyshyn, Mark A. Pappa, Helene Shay, Raymond Sweezy (6)

**Absent:** Commissioner Daniel A. Camilliere, Joseph Klett, James Needham, Pasquale J. Salemi; Special Representative Michael Carrier and District Chairman William A. DiBella (6)

**Also**

**Present:** Charles P. Sheehan, Chief Executive Officer  
R. Bartley Halloran, District Counsel  
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
Christopher R. Stone, Assistant District Counsel  
John S. Mirtle, District Clerk  
Susan Negrelli, Director of Engineering  
Mike Curley, Project Manager  
Isabel Doupis, Project Engineer I  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant  
Commissioner Alvin E. Taylor

**CALL TO ORDER**

Chairman Curtis called the meeting to order at 5:33 P.M.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MINUTES**

*On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of February 12, 2014, were approved.*

*Michael Curley and Isabel Doupis briefed the committee on the current status of The District's radio frequency meter program.*

***Commissioner Curtis exited the meeting at 6:15 p.m.***

**ADJOURNMENT**

The meeting was adjourned at 6:18 P.M.

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

July 14, 2014

\_\_\_\_\_  
Date of Approval

**THE WATER BUREAU  
SPECIAL MEETING  
The Metropolitan District  
555 Main Street  
Hartford, Connecticut 06103  
Monday, July 14, 2014**

**Present:** Commissioners Daniel A. Camilliere, May Ann Charron, Timothy Curtis, Kathleen Kowalyshyn, Mark A. Pappa, Pasquale J. Salemi, Helene Shay, Raymond Sweezy, Special Representative Michael Carrier and District Chairman William A. DiBella (10)

**Absent:** Commissioner Joseph Klett and James Needham (2)

**Also**

**Present:** R. Bartley Halloran, District Counsel  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
Christopher R. Stone, Assistant District Counsel  
Brendan Fox, Assistant District Counsel  
John S. Mirtle, District Clerk  
Susan Negrelli, Director of Engineering  
Gerald J. Lukowski, Director of Operations  
Carol Fitzgerald, Acting Director of Finance  
Erin Ryan, Director of Human Resources  
Mike Curley, Project Manager  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant

**CALL TO ORDER**

Chairman Curtis called the meeting to order at 5:04 P.M.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MINUTES**

*On motion made by Commissioner Camilliere and duly seconded, the meeting minutes of May 14, 2014 were approved.*

***Special Representative Carrier entered the meeting at 5:07 PM***

***Commissioner Charron Entered the meeting at 5:15 PM***

**INVESTMENT OF CERTAIN MDC REAL PROPERTY TO THE  
MDC EMPLOYEE PENSION FUND**

To: Water Bureau for consideration on July 14, 2014

Be it resolved that the Water Bureau of the Metropolitan District hereby recommends to the District Board an investment contribution to the employee pension trust fund of MDC-owned Class III property located partly in Glastonbury and partly in Manchester, comprising a total of approximately 570 acres as more particularly set forth in the attached map and valued by independent appraisers at \$3.06 million, subject to the execution of an agreement with the pension trust fund to accept said investment contribution;

Respectfully submitted,

Charles P. Sheehan  
Chief Executive Officer

***On motion made by Commissioner Sweezy and duly  
seconded, the resolution was adopted by unanimous vote of  
those present.***

**ADJOURNMENT**

The meeting was adjourned at 5:24 PM

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

September 14, 2014

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Date of Approval

**THE WATER BUREAU  
SPECIAL MEETING  
The Metropolitan District  
555 Main Street  
Hartford, Connecticut 06103  
Monday, September 8, 2014**

**Present:** Commissioners May Ann Charron, Timothy Curtis, Mark A. Pappa, Albert Reichin, Pasquale J. Salemi, Helene Shay, Raymond Sweezy and District Chairman William A. DiBella (8)

**Absent:** Commissioners Daniel A. Camilliere, Joseph Klett, Kathleen Kowalyshyn, James Needham and Special Representative Michael Carrier (5)

**Also**

**Present:** Commissioner Donald M. Currey  
Charles P. Sheehan, Chief Executive Officer  
R. Bartley Halloran, District Counsel  
Christopher R. Stone, Assistant District Counsel  
John S. Mirtle, District Clerk  
Susan Negrelli, Director of Engineering  
Gerald J. Lukowski, Director of Operations  
Kelly Shane, Director of Procurement  
Rob Constable, Manager of Budgeting and Analysis  
Mike Curley, Project Manager  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant

**CALL TO ORDER**

Chairman Curtis called the meeting to order at 5:04 P.M.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MINUTES**

*On motion made by Commissioner Shay and duly seconded,  
the meeting minutes of July 14, 2014 were approved.*

*Commissioner Reichin abstained.*

**ENCROACHMENT AGREEMENT**  
**LOT #6A LAKEVIEW AVENUE / HIDDEN VALLEY DRIVE, ROCKY HILL**

TO: Water Bureau for consideration on September 8, 2014

On September 4, 2014, the Metropolitan District received a letter from Guy Rocamora, property owner of Lot #6A Lakeview Avenue/Hidden Valley Drive, Rocky Hill, requesting permission to permanently encroach upon the 20-foot portion of the District's 30-foot right-of-way, containing an existing 8-inch water main, located across private lands south of Hidden Valley Drive in Rocky Hill.

The purpose of this encroachment is to cross the existing right-of-way with electric, telephone and cable lines and a new paved driveway to serve the proposed house. As can be seen on the attached sketch, the only possibility the Owner has to develop this property is to cross the MDC right-of-way with utilities and a driveway.

The Owner has agreed to the following conditions in order to satisfy the District's concerns for protection of the existing 8-inch water main located within the subject right-of-way and the District's accessibility along the length of the rights-of-way:

1. Any foundations associated with the construction of the proposed house must be located outside of the limits of the existing right-of-way. No additional permanent structures, other than the proposed electrical, telephone and cable conduits and driveway shall be located within the District's right-of-way.
2. Pipes crossing over or under the District's pipelines shall maintain an eighteen (18") inch vertical clearance. Any new pipes located on the parcel shall also maintain a minimum ten (10) foot horizontal clearance.
3. The Metropolitan District shall not be held liable for any damage caused to any utility listed above located within and adjacent to the right-of-way in the event of an emergency water main repair. The Metropolitan District will make every effort feasible to minimize damage to the utilities; however the cost for repairs to the utilities shall be the responsibility of the Owner.
4. The District reserves the right to remove pavement or structures within the right-of-way at any time if so required for maintenance or repair of the water main. The Owner shall bear any additional maintenance or repair costs necessitated by the presence of pavement and/or structures upon the right-of-way.
5. Care must be taken during construction not to disturb the existing water main. All heavy construction equipment must be located outside the limits of the right-of-way. Any earth moving equipment that will be utilized on the site over and adjacent to the water main shall be reviewed and approved by District staff prior to mobilization to the site.

6. An MDC inspector must be on the job site whenever work is being performed to install services within the right-of-way, at the expense of the Owner. The construction shall conform to District standards and 48-hours advance notice must be given to the District prior to any construction within the right-of-way.

Staff has reviewed the proposed construction plans and determined that there will be no negative impact on District property or infrastructure.

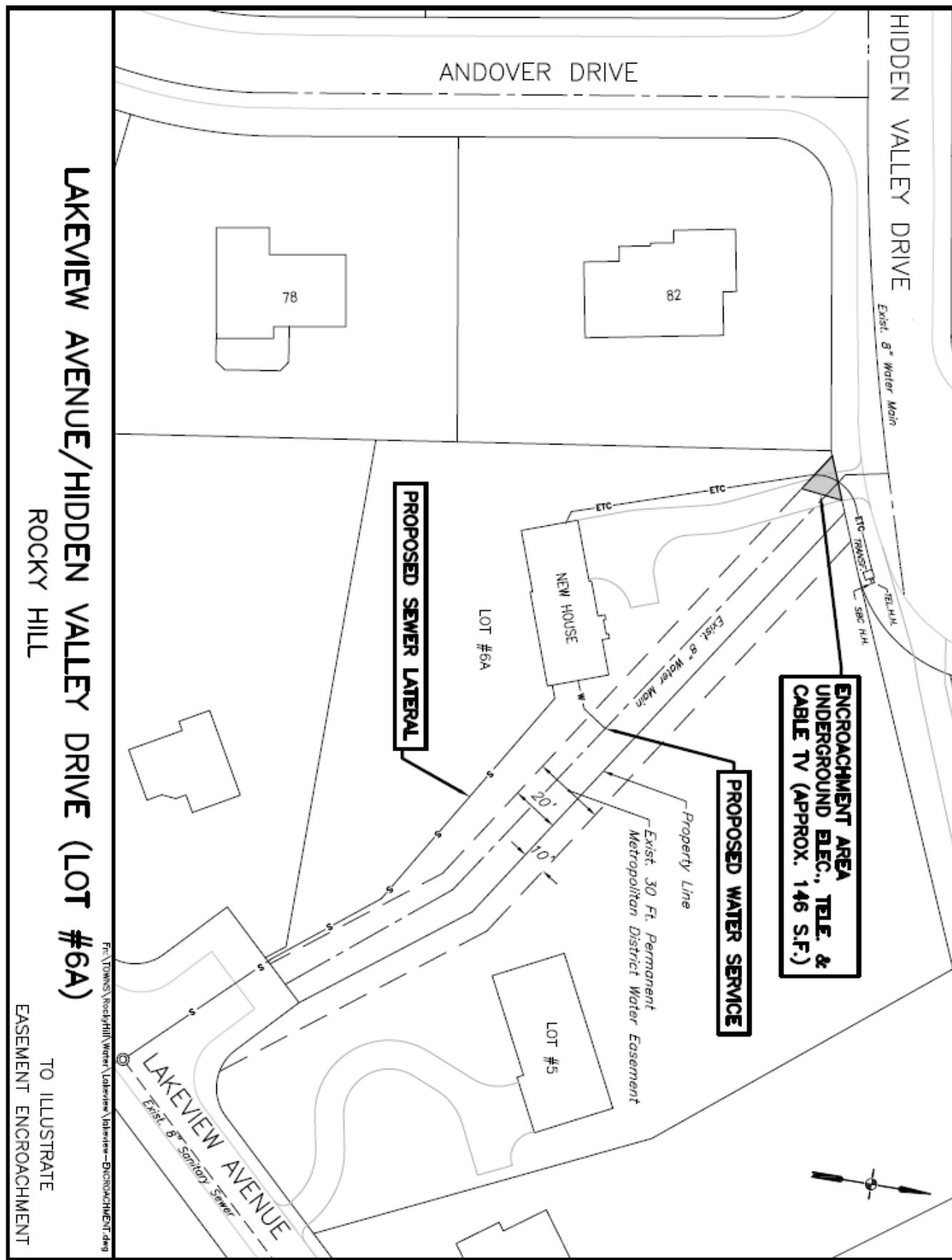
It is therefore RECOMMENDED that it be

VOTED: That the Water Bureau recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute an agreement, subject to approval as to form and content by District Counsel, granting permission to Guy Rocamora to encroach upon the 20-foot portion of an existing 30-foot water right-of-way south of Hidden Valley Drive, Rocky Hill, with electrical, telephone and cable lines and a paved driveway, as shown on the plan submitted by Hallisey, Pearson & Cassidy, Civil Engineers and Land Surveyors, dated June, 2014, providing that the District shall not be held liable for any costs or damage of any kind which may result during construction or in the following years as a result of the encroachment.

Respectfully Submitted,

Charles P. Sheehan  
Chief Executive Officer



*On motion made by Commissioner Reichin and duly seconded, the resolution was adopted by unanimous vote of those present.*

**ADJOURNMENT**

The meeting was adjourned at 5:12 PM

ATTEST:

The signature is handwritten in black ink, appearing to read "John Mirtle".

John S. Mirtle, Esq.  
District Clerk

November 19, 2014

\_\_\_\_\_  
Date of Approval

**THE WATER BUREAU  
The Metropolitan District  
555 Main Street  
Hartford, Connecticut 06103  
Wednesday, November 19, 2014**

**Present:** Commissioners May Ann Charron, Timothy Curtis, Kathleen Kowalyshyn, James Needham, Mark A. Pappa, Helene Shay, Raymond Sweezy and District Chairman William A. DiBella (8)

**Absent:** Commissioners Daniel A. Camilliere, Joseph Klett, Albert Reichin, Pasquale J. Salemi and Special Representative Michael Carrier (5)

**Also**

**Present:** Commissioner Michael Toppi  
Charles P. Sheehan, Chief Executive Officer  
R. Bartley Halloran, District Counsel  
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
Christopher R. Stone, Assistant District Counsel  
John S. Mirtle, District Clerk  
Susan Negrelli, Director of Engineering  
Gerald J. Lukowski, Director of Operations  
Rob Constable, Manager of Budgeting and Analysis  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant

**CALL TO ORDER**

Chairman Curtis called the meeting to order at 5:06 P.M.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MINUTES**

*On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of September 8, 2014 were approved. District Chairman DiBella abstained.*

## **PUBLIC HEARING ON PROPOSED 2015 METROPOLITAN DISTRICT WATER SUPPLY ORDINANCES**

Chairman Curtis, called the public hearing to order at 5:09 P.M.

At the direction of the Chairman, Mr. Mirtle read the hearing notice published in the Hartford Courant on November 7, 2014 and November 14, 2014 and also made available to all Town Clerk's within The Metropolitan District's member municipalities:

### **NOTICE OF PUBLIC HEARING**

### **ON PROPOSED REVISIONS TO METROPOLITAN DISTRICT WATER SUPPLY ORDINANCES**

**The Metropolitan District  
555 Main Street  
Hartford, Connecticut**

Pursuant to Special Act 01-3, as adopted by the General Assembly of the State of Connecticut, and Section 2-14 of the Charter of The Metropolitan District, the Water Bureau of The Metropolitan District will hold a public hearing on proposed revisions to The District's Water Supply Ordinances as they apply to the water rates for the fiscal year 2015. The hearing will be held in the Board Room at Metropolitan District Headquarters, 555 Main Street, Hartford, Connecticut, on Wednesday, **November 19, 2014 at 5:00p.m.**

Proposed changes to the rates stipulated under the following sections of the Water Supply Ordinances will be considered:

<b>Section W1b</b>	<b>Customer Service Charge</b>
<b>Section W1c</b>	<b>Surcharge Outside The Metropolitan District</b>

The proposed ordinances are available for inspection at the Office of the District Clerk of The Metropolitan District, 555 Main Street, Hartford, Connecticut.

All interested parties from The Metropolitan District's member municipalities may appear to be heard.

John S. Mirtle, Esq.  
District Clerk

Chairman Curtis opened the floor to any members of the public whom wished to speak relative to the proposed Metropolitan District Water Supply Ordinances. No one appeared to be heard.

The public hearing was concluded at 5:13 P.M.

## REVISIONS TO DISTRICT WATER RATES

To: Water Bureau for consideration November 19, 2014

The 2015 budget in support of Water Operations calls for the water use rate to remain unchanged from the \$2.53 per hundred cubic feet (CCF). Certain peripheral charges associated with the delivery and sale of water have been changed. The changes will become effective January 1, 2015.

A discussion of the several rates that comprise the proposed schedule for 2015 and the recommendations pertaining to each follows:

### Water Used Charge – Treated Water

Staff recommends that the rate charged for the use of treated water based on actual metered consumption remain unchanged from \$2.53 per CCF.

The recommended rate for treated water, based on actual metered consumption, is:

<u>WATER USAGE</u>	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
All Customers	\$2.53/100 Cu. ft.	\$2.53/100 Cu ft.

### Customer Service Charge

Revenues from this customer service charge are intended to support a portion of the fixed operating, maintenance and debt costs associated with water operations. The customer service charges in the residential category (5/8", 3/4", and 1" meters) will remain unchanged from the \$40.44 per quarter. The customer service charges for the 1 1/2", 3" and 4" will be decreased by \$23.37, \$174.93 and \$72.96 per quarter respectively. The customer service charges for the 2", 6", 8", 10" and 12" will be increased by \$14.07, \$984.81, \$1,254.99, \$1,303.59, \$2,699.43 per quarter respectively.

### Surcharge Outside The Metropolitan District

A fixed "surcharge" rate is added to all accounts for service outside the boundaries of the District. The surcharge is based on the size of the meter that serves each delivery point. Revenues from this charge are for the reimbursement of assets deployed. The surcharge rates have been set at the same rates as the Customer Service Charges. In the residential category a 5/8" meter will be reduced from \$49.74 per quarter to \$40.44 per quarter in 2015.

### Water Used Charge – Untreated Water

The District provides untreated water to other agencies and water companies for a fixed rate based on actual consumption. The current rate for this untreated or “raw” water is \$1.00 per hundred cubic feet of consumption. It is recommended that the charge for untreated water remain at the rate of \$1.00 per hundred cubic feet.

### Private Fire Protection Charge

Rates for private fire protection are charged to all fire service accounts based on the size of the service connection. Staff recommends no changes to the private fire protection rates.

### Conclusion

Staff believes that the foregoing rate change recommendations are justified, reflect the sound financial administration that has earned the District support among credit rating agencies and financial advisors, and are consistent with the policy direction of the Commission.

After reviewing the information contained herein

It is **RECOMMENDED** that it be

**Voted:** That the Water Bureau, acting under Section 5-4 of the District Charter, establishes revised water rates effective with the meter readings rendered on and after January 1, 2015, as set forth in the following “REVISIONS TO WATER SUPPLY ORDINANCES.”

**Further**

**Voted:** That following the public hearing held on November 19, 2014, as required by Special Act 01-3, as adopted by the General Assembly of the State of Connecticut, and Section 2-14 of the Charter of The Metropolitan District, the Water Bureau recommends to the District Board, through the Committee on MDC Government, approval of the following “REVISIONS TO WATER SUPPLY ORDINANCES” by the enactment of said proposed ordinances. (Additions are indicated by underscoring and deletions are crossed out).

## REVISIONS TO WATER SUPPLY ORDINANCES

### W-1 WATER RATES

#### **SEC. W1a WATER USED CHARGE (TREATED WATER)**

The WATER USED CHARGE is the quantity of water used as read at the meter, as follows:

<u>BILLS RENDERED</u>	<u>RATE</u>
<u>MONTHLY AND QUARTERLY</u>	<u>\$2.53 per 100 Cubic Feet</u>
<u>BILLS RENDERED</u>	<u>RATE</u>
<u>MONTHLY AND QUARTERLY</u>	<u>\$2.53 per 100 Cubic Feet</u>

#### **SEC. W1b CUSTOMER SERVICE CHARGE**

The CUSTOMER SERVICE CHARGE is a service charge applicable to all metered services and services to be metered. The charge shall be determined from the size of each meter installed or to be installed on the premises, as follows:

<u>SIZE OF METER</u>	<u>MONTHLY BILLING</u>	<u>QUARTERLY BILLING</u>
5/8"	13.48	40.44
3/4"	13.48	40.44
1"	13.48	40.44
1 1/2"	28.29	84.87
2"	28.29	84.87
3"	183.52	550.56
4"	183.52	550.56
6"	183.52	550.56
8"	183.52	550.56
12"	183.52	550.56

<u>SIZE OF METER</u>	<u>MONTHLY BILLING</u>	<u>QUARTERLY BILLING</u>
5/8"	\$13.48	\$40.44
3/4"	\$13.48	\$40.44
1"	\$13.48	\$40.44
1 1/2"	\$20.50	\$61.50
2"	\$32.98	\$98.94
3"	\$125.21	\$375.63
4"	\$159.20	\$477.60
6"	\$511.79	\$1,535.37

8"	\$601.85	\$1,805.55
10"	\$619.05	\$1,857.15
12"	\$1,083.33	\$3,249.99

### **SEC. W1c SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT**

In towns outside the limits of The Metropolitan District, in addition to charges under SEC. W1a and W1b, there shall be a surcharge determined from the size of the meter installed on the premises, as follows:

<u>SIZE OF METER</u>	<u>MONTHLY BILLING</u>	<u>QUARTERLY BILLING</u>
5/8"	\$16.58	\$49.74
3/4"	\$18.58	\$55.74
1"	\$23.20	\$69.60
1 1/2"	\$29.89	\$89.67
2"	\$48.14	\$144.42
3"	\$182.49	\$547.47
4"	\$232.39	\$697.17
6"	\$344.57	\$1,033.71
8"	\$479.04	\$1,437.12
12"	\$724.75	\$2,174.26

<u>SIZE OF METER</u>	<u>MONTHLY BILLING</u>	<u>QUARTERLY BILLING</u>
5/8"	\$13.48	\$40.44
3/4"	\$13.48	\$40.44
1"	\$13.48	\$40.44
1 1/2"	\$20.50	\$61.50
2"	\$32.98	\$98.94
3"	\$125.21	\$375.63
4"	\$159.20	\$477.60
6"	\$511.79	\$1,535.37
8"	\$601.85	\$1,805.55
10"	\$619.05	\$1,857.15
12"	\$1,083.33	\$3,249.99

### **SEC. W1d CHARGES FOR UNTREATED WATER**

Charges for untreated water sold to water companies and agencies under agreement between The Metropolitan District and such companies or agencies, or by other arrangement, shall remain at the rate of \$1.00 cents per hundred cubic feet.

**SEC. W6f CHARGES FOR PRIVATE FIRE PROTECTION SERVICE**

Charges for connections to water mains supplying water for fire protection, metered, or unmetered, shall be in accord with the following table:

<u>SIZE OF CONNECTION</u>	<u>MONTHLY CHARGE</u>
<u>2"</u>	<u>\$14.38</u>
<u>3"</u>	<u>\$18.72</u>
<u>4"</u>	<u>\$28.10</u>
<u>6"</u>	<u>\$47.12</u>
<u>8"</u>	<u>\$70.85</u>
<u>10"</u>	<u>\$118.65</u>
<u>12"</u>	<u>\$166.87</u>

<u>SIZE OF CONNECTION</u>	<u>MONTHLY CHARGE</u>
<u>2"</u>	<u>\$14.38</u>
<u>3"</u>	<u>\$18.72</u>
<u>4"</u>	<u>\$28.10</u>
<u>6"</u>	<u>\$47.12</u>
<u>8"</u>	<u>\$70.85</u>
<u>10"</u>	<u>\$118.65</u>
<u>12"</u>	<u>\$166.87</u>

Respectfully submitted,

Charles P. Sheehan  
Chief Executive Officer

*On motion made by Commissioner Sweezy and duly seconded, the resolution was adopted by unanimous vote of those present.*

**REVISIONS TO WATER ASSESSMENT RATES AND OTHER RELATED CHARGES AND SPECIAL WATER RATES AND CHARGES**

To: Water Bureau for consideration on November 19, 2014

In support of the annual water operating budget, staff is submitting these rates in conjunction with the revisions to the proposed Fiscal Year 2015 water rates and other peripheral charges associated with the delivery and sale of water as part of the annual budget adoption process.

Staff has reviewed these rates in light of the costs associated with them on a 'typical' model basis and makes the following recommendations:

**Water Assessment Rates and Other Related Charges:**

	<u>Current</u>	<u>Proposed</u>
Main Pipe Assessment	\$41.00/ft	\$41.00/ft
DPA Application Deposit		\$2,500.00
Service Pipe Taps		
Domestic (includes spacer and meter costs):		
1" Service Tap with 5/8" Meter	\$550.00	\$550.00
1" Service Tap with 3/4" Meter	\$575.00	\$575.00
1-1/2" Service Tap with 1" Meter	\$695.00	\$695.00
2" Service Tap with 1-1/2" Meter	\$940.00	\$940.00
4" Service Tap with 2" Meter	\$990.00	\$990.00
4" Service Tap with 3" Meter	\$1,120.00	\$1,120.00
6" Service Tap with 4" Meter	\$1,320.00	\$1,320.00
8" Service Tap with 6" Meter	\$1,945.00	\$1,945.00
10" Service Tap with 8" Meter	\$2,910.00	\$2,910.00
Fire Service		
2" Fire Service Tap	\$565.00	\$565.00
4", 6", 8" Fire Service Tap	\$460.00	\$460.00
Hydrants		
Installed after the main	\$9,800.00	\$9,800.00
Hydrant Maintenance	\$100.00	\$100.00
Hydrant Relocation	\$15,000.00	\$15,000.00
	deposit +/- actual cost + overhead	deposit +/- actual cost + overhead
Fire Flow Testing	\$340.00	\$340.00

Special Meter Charges and Deposits:

	<u>Current</u>	<u>Proposed</u>
<b>Hydrant Meters</b>		
Administrative and meter reading fee, including connection and inspection fees + actual water use to be billed	\$1,000.00	\$1,000.00
Hydrant Meter Deposit	\$1,500.00	\$1,500.00
Subsequent re-inspection and testing fee, if backflow prevention device required	\$50.00	\$50.00
<b>Frozen, Lost or Damaged Meters</b>		
5/8" meter	\$200.00	\$200.00
3/4" meter	\$240.00	\$240.00
1" meter	\$275.00	\$275.00
1-1/2" meter	\$920.00	\$920.00
2" meter	\$1,155.00	\$1,155.00
3" meter	\$1,355.00	\$1,355.00
4" meter	\$1,615.00	\$1,615.00
6" meter	\$2,560.00	\$2,560.00
8" meter	\$4,000.00	\$4,000.00
Radio transmitter unit	\$155.00	\$155.00
<b>Spacer Charges</b>		
5/8", 3/4"	\$145.00	\$145.00
1"	\$150.00	\$150.00
1-1/2"	\$200.00	\$200.00
2" & larger	\$220.00	\$220.00

	<u>Current</u>	<u>Proposed</u>
<b>3<sup>rd</sup> Party Damaged Hydrant Charge</b>		
Repair or Replacement	actual cost + overhead	actual cost + overhead
Delinquent Account Review and Lien Fees	\$85.00	\$85.00
Delinquent Account Review and Lien Fees – Condo Assoc.	N/A	\$26.00
Checks Returned for Insufficient Funds	\$50.00	\$50.00
Shut-Off for Non-Payment	\$100.00	\$100.00
Manual Meter Read Fee (Qtrly)	N/A	\$25.00
Scheduled Overtime/Emergency Inspections	\$325.00	\$325.00
Off and On Within 12 Months	\$95.00	\$95.00
Install Permanent Meter (No Service Tap)	81.00	N/A
5/8" – 1" Meter	\$95.00	\$95.00
2" Meter & larger	\$240.00	\$240.00
Backflow Prevention Device Testing	\$90.00	\$90.00
Check reading & leaks (no problem found)	\$90.00	\$90.00
Water Wagon - Non-Sunday	\$1,030.00	\$1,030.00
Water Wagon – Sunday	\$1,350.00	\$1,350.00
Water Tanker – Administrative Fee + actual water use to be billed	\$75.00	\$75.00
Administrative Review for Water and/or Sewer Services	\$465.00	\$465.00

It is **RECOMMENDED** that it be:

**Voted:** That the Water Bureau hereby adopts the following schedule of fees effective January 1, 2014:

Water Assessment Rates and Other Related Charges:

Main Pipe Assessment	\$41.00/ft
DPA Application Deposit	\$2,500.00
Service Pipe Taps	
Domestic (includes spacer and meter costs):	
1" Service Tap with 5/8" Meter	\$550.00

1" Service Tap with 3/4" Meter	\$575.00
1-1/2" Service Tap with 1" Meter	\$695.00
2" Service Tap with 1-1/2" Meter	\$940.00
4" Service Tap with 2" Meter	\$990.00
4" Service Tap with 3" Meter	\$1,120.00
6" Service Tap with 4" Meter	\$1,320.00
8" Service Tap with 6" Meter	\$1,945.00
10" Service Tap with 8" Meter	\$2,910.00

## Fire Service

2" Fire Service Tap	\$565.00
4", 6", 8 " Fire Service Tap	\$460.00

## Hydrants

Installed after the main	\$9,800.00
Hydrant Maintenance	\$100.00
Hydrant Relocation	\$15,000.00
	deposit +/- actual cost + overhead
Fire Flow Testing	\$340.00

Special Meter Charges and Deposits:

## Hydrant Meters

Administrative and meter reading fee, including connection and inspection fees + actual water use to be billed	\$1,000.00
Hydrant Meter Deposit	\$1,500.00
Subsequent re-inspection and testing fee, if backflow prevention device required	\$50.00

## Frozen, Lost or Damaged Meters

5/8" meter	\$200.00
3/4" meter	\$240.00
1" meter	\$275.00
1-1/2" meter	\$920.00
2" meter	\$1,155.00
3" meter	\$1,355.00
4" meter	\$1,615.00
6" meter	\$2,560.00
8" meter	\$4,000.00
Radio transmitter unit	\$155.00

## Spacer Charges

5/8", 3/4"	\$145.00
1"	\$150.00

1-1/2"	\$200.00
2" & larger	\$220.00
3 <sup>rd</sup> Party Damaged Hydrant Charge Repair or Replacement	actual cost + overhead
Delinquent Account Review and Lien Fees	\$85.00
Delinquent Account Review and Lien Fees – Condo Assoc.	\$26.00
Checks Returned for Insufficient Funds	\$50.00
<del>Manual Meter Read Fee (Qtrly)</del>	<del>\$25.00</del>
Shut-Off for Non-Payment	\$100.00
Scheduled Overtime/Emergency Inspections	\$325.00
Off and On Within 12 Months	\$95.00
Install Permanent Meter (No Service Tap)	
5/8" – 1" Meter	\$95.00
2" Meter & larger	\$240.00
Backflow Prevention Device Testing	\$90.00
Check reading & leaks (no problem found)	\$90.00
Water Wagon - Non-Sunday	\$1,030.00
Water Wagon – Sunday	\$1,350.00
Water Tanker – Administrative Fee + actual water use to be billed	\$75.00
Administrative Review for Water and/or Sewer Services	\$465.00

Respectfully submitted,

Charles P. Sheehan,  
Chief Executive Officer

***Commissioner Sweezy made a motion to amend the resolution to delete the "Manual Meter Read Fee (Qtrly)" without objection. On a motion by Chairman DiBella and duly seconded, the resolution, as amended, was adopted by unanimous vote of those present.***

**ADJOURNMENT**

The meeting was adjourned at 5:29 PM

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

February 25, 2015

\_\_\_\_\_  
Date of Approval

**Public Hearing  
THE WATER BUREAU  
The Metropolitan District  
555 Main Street  
Hartford, Connecticut 06103  
Wednesday, November 19, 2014**

**Present:** Commissioners May Ann Charron, Timothy Curtis, Kathleen Kowalyshyn, James Needham, Mark A. Pappa, Helene Shay, Raymond Sweezy and District Chairman William A. DiBella (8)

**Absent:** Commissioners Daniel A. Camilliere, Joseph Klett, Albert Reichin, Pasquale J. Salemi and Special Representative Michael Carrier (5)

**Also**

**Present:**

Commissioner Michael Toppi  
Charles P. Sheehan, Chief Executive Officer  
R. Bartley Halloran, District Counsel  
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
Christopher R. Stone, Assistant District Counsel  
John S. Mirtle, District Clerk  
Susan Negrelli, Director of Engineering  
Gerald J. Lukowski, Director of Operations  
Rob Constable, Manager of Budgeting and Analysis  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant

**PUBLIC HEARING ON PROPOSED 2015 METROPOLITAN DISTRICT WATER SUPPLY  
ORDINANCES**

Chairman Curtis, called the public hearing to order at 5:09 P.M.

At the direction of the Chairman, Mr. Mirtle read the hearing notice published in the Hartford Courant on November 7, 2014 and November 14, 2014 and also made available to all Town Clerk's within The Metropolitan District's member municipalities:

**NOTICE OF PUBLIC HEARING  
  
ON PROPOSED REVISIONS TO  
METROPOLITAN DISTRICT WATER SUPPLY ORDINANCES**

**The Metropolitan District  
555 Main Street  
Hartford, Connecticut**

Pursuant to Special Act 01-3, as adopted by the General Assembly of the State of Connecticut, and Section 2-14 of the Charter of The Metropolitan District, the Water Bureau of The Metropolitan District will hold a public hearing on proposed revisions to The District's Water Supply Ordinances as they apply to the water rates for the fiscal year 2015. The hearing will be held in the Board Room at Metropolitan District Headquarters, 555 Main Street, Hartford, Connecticut, on Wednesday, November 19, 2014 at 5:00p.m.

Proposed changes to the rates stipulated under the following sections of the Water Supply Ordinances will be considered:

**Section W1b Customer Service Charge**

**Section W1c Surcharge Outside The Metropolitan District**

The proposed ordinances are available for inspection at the Office of the District Clerk of The Metropolitan District, 555 Main Street, Hartford, Connecticut.

All interested parties from The Metropolitan District's member municipalities may appear to be heard.

John S. Mirtle, Esq.  
District Clerk

Chairman Curtis opened the floor to any members of the public whom wished to speak relative to the proposed Metropolitan District Water Supply Ordinances. No one appeared to be heard.

The hearing was adjourned at 5:13 P.M.

ATTEST:

  
John S. Mirtle, Esq.  
District Clerk

February 25, 2015

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Date Approved

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**To**

**MINUTES OF THE WATER BUREAU**

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