

**JOURNAL  
OF  
THE COMMITTEE ON ORGANIZATION  
OF  
THE METROPOLITAN DISTRICT  
COMMISSION**

**FOR THE YEAR  
2014**

**Published by authority of the Commission  
And compiled by the  
Office of the District Clerk**

**Membership of the District is made up of the City of Hartford and  
The Towns of Bloomfield, Newington, Wethersfield, Windsor,  
East Hartford, Rocky Hill and West Hartford**

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**MEMBERSHIP  
OF  
THE COMMITTEE ON ORGANIZATION  
2014**

**DANIEL CAMILLIERE** Vice Chairman, Committee on Organization

LUIS CABAN

KATHLEEN J. KOWALYSHYN

DANIEL CAMILLIERE

HECTOR M. RIVERA

DONALD M. CURREY

RAYMOND SWEZY

WILLIAM HORAN

ALVIN E. TAYLOR

**MINUTES**  
**OF**  
**MEETINGS OF THE COMMITTEE ON ORGANIZATION**  
**HELD IN 2014**

**SPECIAL MEETING  
COMMITTEE ON ORGANIZATION**

**The Metropolitan District**  
555 Main Street, Hartford  
Monday, January 6, 2014

**Present:** Commissioners Daniel Camilliere, Donald M. Currey, Kathleen J. Kowalyshyn, Alphonse Marotta, Raymond Sweezy, Alvin E. Taylor and District Chairman William A. DiBella (10)

**Absent:** Commissioners Luis Caban, William P. Horan and Hector M. Rivera (3)

**Also Present:** Charles P. Sheehan, Chief Executive Officer  
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Christopher R. Stone, Assistant District Counsel  
Brendan Fox, Assistant District Counsel  
Erin Ryan, Director of Human Resources  
John S. Mirtle, District Clerk  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant  
Ronald F. Angelo, I., Citizen Member

**CALL TO ORDER**

District Chairman DiBella called the meeting to order at 5:46 PM

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MEETING MINUTES**

*On motion made by Commissioner Sweezy and duly seconded,  
the meeting minutes of June 3, 2013 were approved.*

District Chairman DiBella made the recommendation that the Special Committee on Diversity and the Community Affairs Committee be consolidated, as Community Affairs is an outreach into the Community.

As a result, The Special Committee on Diversity was consolidated into Community Affairs. The quorum for the Community Affairs Committee will be six (6) committee members.

### **Organization for 2014-2015 - Report 6.**

To: Committee on Organization

January 6, 2014

It is recommended that it be

**Voted:** That pursuant to the Charter of the Metropolitan District, the Committee on Organization recommends to the District Board the following to serve as Citizen Members to serve until December 31, 2015;

Ronald F. Angelo  
William Cibes  
Martin B. Courneen  
Richard T. Mulready  
Linda King-Corbin  
Harry B. Schaechter  
Jon Colman

**Further  
Voted:**

That the Committee on Organization recommends to the District Board the following Bureau, Committee, and Board appointments for the years 2014 and 2015:

#### **Water Bureau**

Daniel Camilliere  
Mary Anne Charron  
Timothy Curtis  
Joseph Klett  
Kathleen Kowalyshyn

James S. Needham  
Mark A. Pappa  
Pasquale J. Salemi  
Helene Shay  
Raymond Sweezy

#### **Bureau of Public Works**

Andrew Adil  
Luis Caban  
Donald Currey  
Janice Flemming  
Allen Hoffman  
William P. Horan  
Joseph Klett

Alphonse Marotta  
Thea Montanez  
J. Lawrence Price  
Albert F. Reichin  
Hector M. Rivera  
Raymond Sweezy  
Alvin E. Taylor

Joseph H. Kronen  
Maureen Magnan

Richard W. Vicino

**Board of Finance**

Luis Caban  
Allen Hoffman  
William Horan  
Pasquale Salemi

Ronald Angelo  
William Cibes  
Martin B. Courneen  
Linda King-Corbin  
Richard T. Mulready

**Personnel, Pension & Insurance Committee**

Daniel Camilliere  
Donald Currey  
Timothy Curtis  
Joseph Klett  
Maureen Magnan  
Thea Montanez

J. Lawrence Price  
Albert F. Reichin  
Pasquale J. Salemi  
Raymond Sweezy  
Alvin E. Taylor

**Committee on MDC Government**

Michael Gerhart  
Allen Hoffman  
William Horan  
Maureen Magnan  
Alphonse Marotta

James Needham  
J. Lawrence Price  
Hector Rivera  
Alvin Taylor

**Audit Committee**

Mary Anne Charron  
Donald Currey  
Timothy Curtis  
Allen Hoffman  
Kathleen Kowalyshyn  
Alphonse Marotta

Mark A. Pappa  
J. Lawrence Price  
Alvin E. Taylor  
Richard W. Vicino  
Raymond Sweezy

**Community Affairs**

Mary Anne Charron  
Janice Flemming  
Maureen Magnan  
Thea Montanez  
Albert F. Reichin

Hector Rivera  
Helene Shay  
Raymond Sweezy

**Commission on Regional Planning**

Daniel Camilliere  
Timothy Curtis  
Alphonse Marotta  
Raymond Sweezy

Harry Schaechter

**General Policy and Planning Committee**

Luis Caban	J. Lawrence Price
Timothy Curtis	Pasquale Salemi
James Needham	Raymond Sweezy
Mark Pappa	Alvin Taylor

**Strategic Planning Committee**

Andrew Adil	Mark Pappa
Luis Caban	J. Lawrence Price
Daniel Camilliere	Albert Reichin
Mary Anne Charron	Alvin Taylor
Janice Flemming	Richard Vicino
Thea Montanez	Timothy Curtis
Alphonse Marotta	Jon Colman

**Energy Committee**

Mark Pappa	Pasquale Salemi
Hector Rivera	Richard Vicino

**Farmington River Watershed Committee**

Timothy Curtis	Hector Rivera
Mark Pappa	

**CRRA Steering Committee**

William Horan	Pasquale Salemi
Maureen Magnan	Alvin Taylor

***Commissioner DiBella made a motion to amend existing resolution to include the Committee on Organization, below. The motion was seconded.***

**Committee on Organization**

Luis Caban	Kathleen J. Kowalyshyn
Daniel Camilliere	Hector Rivera
Donald M. Currey	Raymond Sweezy
William P. Horan	Alvin E. Taylor

***On motion made by District Chairman DiBella and duly seconded, the report was received and the amended resolution was recommended to the District Board by unanimous vote.***

**ADJOURNMENT**

The meeting was adjourned at 5:52 PM

ATTEST:



John S. Mirtle, Esq.  
District Clerk

March 3, 2014  
Date of Approval

**SPECIAL MEETING  
COMMITTEE ON ORGANIZATION**

**The Metropolitan District  
555 Main Street, Hartford  
Monday, March 3, 2014**

**Present:** Commissioners Luis Caban, Daniel Camilliere, Donald M. Currey, Raymond Sweezy, Alvin E. Taylor and District Chairman William A. DiBella (6)

**Absent:** Commissioners William P. Horan, Kathleen J. Kowalyshyn, and Hector M. Rivera (3)

**Also**

**Present:** Charles P. Sheehan, Chief Executive Officer  
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Christopher R. Stone, Assistant District Counsel  
Erin Ryan, Director of Human Resources  
John S. Mirtle, District Clerk  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant

**CALL TO ORDER**

District Chairman DiBella called the meeting to order at 5:07 PM

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MEETING MINUTES**

*On motion made by Chairman DiBella and duly seconded, the meeting minutes of January 6, 2014 were approved. Commissioner Caban abstained.*

**APPOINTMENT OF DIRECTOR OF PROCUREMENT**

To: Committee on Organization for consideration on March 3, 2014

Pursuant to Section B3b of the District By-Laws, please consider this communication as my recommendation to the Committee on Organization to conditionally appoint Kelly Shane as Director of Procurement for The Metropolitan District, pending the satisfactory completion of a background check.

Therefore, it is **RECOMMENDED**:

**Voted:** That the Committee on Organization recommends to the District Board passage of the following resolution:

**Resolved:** That the District Board, in accordance with Section B3b of the District By-Laws, hereby conditionally appoints Kelly Shane as Director of Procurement for the Metropolitan District, pending the satisfactory completion of a background check.

Respectfully submitted,

Charles P. Sheehan  
Chief Executive Officer

*On motion made by District Chairman DiBella and duly seconded, the report was received and the resolution was recommended to the District Board by unanimous vote.*

**APPOINTMENT OF COMMISSIONER REICHIN TO WATER BUREAU**

To: Committee on Organization

March 3, 2014

It is recommended that it be

**Voted:** That the Committee on Organization recommends to the District Board the appointment of Commissioner Albert Reichin to the Water Bureau.

Respectfully submitted,

Charles P. Sheehan  
Chief Executive Officer

***Commissioner Sweezy made a motion to amend the resolution to reflect the appointment of Commissioner Reichin to the Water Bureau and delete any reference to his transfer from Bureau of Public Works.***

***On motion made by District Chairman DiBella and duly seconded, the report was received and the resolution, as amended, was recommended to the District Board by unanimous vote.***

**ADJOURNMENT**

The meeting was adjourned at 5:26 PM

ATTEST:



John S. Mirtle, Esq.  
District Clerk

April 7, 2014

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Date of Approval

**SPECIAL MEETING  
COMMITTEE ON ORGANIZATION  
The Metropolitan District  
555 Main Street, Hartford  
Monday, April 7, 2014**

**Present:** Commissioners Donald M. Currey, William P. Horan, Kathleen J. Kowalyshyn, Raymond Sweezy, Alvin E. Taylor and District Chairman William A. DiBella (6)

**Absent:** Commissioners Luis Caban, Daniel Camilliere, and Hector M. Rivera (3)

**Also  
Present:** Charles P. Sheehan, Chief Executive Officer  
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations  
Christopher R. Stone, Assistant District Counsel  
Nick Salemi, Special Services Administrator  
John S. Mirtle, District Clerk  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant

**CALL TO ORDER**

Assistant District Counsel Christopher R. Stone called the meeting to order at 5:17 PM.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MEETING MINUTES**

*On motion made by Commissioner Taylor and duly seconded,  
the meeting minutes of March 3, 2014 were approved*

**APPOINTMENT OF COMMISSIONERS HOLLOWAY AND RAY  
TO THE COMMUNITY AFFAIRS COMMITTEE**

To: Committee on Organization

April 7, 2014

It is recommended that it be

**Voted:** That the Committee on Organization recommend to the District Board the appointment of Commissioners Georgiana E. Holloway and Kennard Ray to the Community Affairs Committee.

Respectfully submitted,

Charles P. Sheehan  
Chief Executive Officer

***On motion made by Chairman DiBella and duly seconded, the resolution was adopted, as amended, by unanimous vote of those present.***

**ADJOURNMENT**

The meeting was adjourned at 5:20 PM

ATTEST:



John S. Mirtle, Esq.  
District Clerk

May 12, 2014

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Date of Approval

**SPECIAL MEETING  
COMMITTEE ON ORGANIZATION**

**The Metropolitan District  
555 Main Street, Hartford  
Monday, May 12, 2014**

**Present:** Commissioners Luis Caban, Donald M. Currey, Kathleen J. Kowalyshyn, Hector M. Rivera, Raymond Sweezy, Alvin E. Taylor and District Chairman William A. DiBella (7)

**Absent:** Commissioners Daniel Camilliere and William P. Horan, (2)

**Also Present:** Charles P. Sheehan, Chief Executive Officer  
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Christopher R. Stone, Assistant District Counsel  
Rob Constable, Manager of Budgeting and Analysis  
Carol Fitzgerald, Acting Director of Finance  
Stanley Pokora, Manager of Treasury  
Erin Ryan, Director of Human Resources  
Marcy Wright-Bolling, Human Resources Officer  
John S. Mirtle, District Clerk  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant

**CALL TO ORDER**

Assistant District Counsel Christopher R. Stone called the meeting to order at 4:40 PM.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MEETING MINUTES**

*On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of April 7, 2014 were approved.*

*Commissioner Caban abstained.*

**APPOINTMENT OF DIRECTOR OF ENGINEERING**

From: Personnel, Pension and Insurance Committee  
To: Committee on Organization for consideration on May 12, 2014

Pursuant to Section B3b of the District By-Laws, please consider this communication as my recommendation to the Committee on Organization to appoint Susan Negrelli as Director of Engineering for The Metropolitan District.

Therefore, it is **RECOMMENDED**:

**Voted:** That the Committee on Organization recommends to the District Board passage of the following resolution:

**Resolved:** That the District Board, in accordance with Section B3b of the District By-Laws, hereby appoints Susan Negrelli as Director of Engineering for The Metropolitan District.

Respectfully submitted,

Charles P. Sheehan  
Chief Executive Officer

***On motion made by Commissioner Sweezy and duly seconded, the resolution was adopted by unanimous vote of those present.***

**APPOINTMENT OF DIRECTOR OF OPERATIONS**

From: Personnel, Pension and Insurance Committee  
To: Committee on Organization for consideration on May 12, 2014

Pursuant to Section B3b of the District By-Laws, please consider this communication as my recommendation to the Committee on Organization to appoint Gerald J. Lukowski as Director of Operations for The Metropolitan District.

Therefore, it is **RECOMMENDED**:

**Voted:** That the Committee on Organization recommends to the District Board passage of the following resolution:

**Resolved:** That the District Board, in accordance with Section B3b of the District By-Laws, hereby appoints Gerald J. Lukowski as Director of Operations for The Metropolitan District.

Respectfully submitted,

Charles P. Sheehan  
Chief Executive Officer

*On motion made by Commissioner Sweezy and duly seconded, the resolution was adopted by unanimous vote of those present.*

**ADJOURNMENT**

The meeting was adjourned at 4:43 PM

ATTEST:



John S. Mirtle, Esq.  
District Clerk

November 12, 2014

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Date of Approval

**SPECIAL MEETING  
COMMITTEE ON ORGANIZATION  
The Metropolitan District  
555 Main Street, Hartford  
Wednesday, November 12, 2014**

**Present:** Commissioners Luis Caban, Daniel Camilliere, Donald M. Currey, William P. Horan, Hector M. Rivera, Raymond Sweezy, Alvin E. Taylor and District Chairman William A. DiBella (8)

**Absent:** Commissioner Kathleen J. Kowalyshyn (1)

**Also**

**Present:** Charles P. Sheehan, Chief Executive Officer  
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Christopher R. Stone, Assistant District Counsel  
Brendan Fox, Assistant District Counsel  
Steve Bonafonte, Assistant District Counsel  
Kelly Shane, Director of Procurement  
Sue Negrelli, Director of Engineering  
William Hogan, Project Engineer  
Stanley Pokora, Manager of Treasury  
John S. Mirtle, District Clerk  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant

**CALL TO ORDER**

Vice-Chairman Camilliere called the meeting to order at 6:29 PM.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MEETING MINUTES**

*On motion made by Commissioner Currey and duly seconded,  
the meeting minutes of May 12, 2014 were approved.*

**SUCCESSOR TO THE CHIEF EXECUTIVE OFFICER**

To: Committee on Organization for consideration on November 12, 2014

Be it hereby resolved that the Committee on Organization nominates Mr. Scott Jellison to be appointed Chief Executive Officer of The Metropolitan District effective February 1, 2015, subject to the execution of a mutually acceptable employment agreement negotiated by a specially created subcommittee created by the District Chairman. The specially created subcommittee shall deliver said proposed agreement to the Personnel, Pension & Insurance Committee for approval, and thereafter for consideration by the District Board, prior to the effective date of the appointment.

Respectfully Submitted,

  
Charles P. Sheehan  
Chief Executive Officer

*On motion made by Commissioner Caban and duly seconded, the resolution was adopted by unanimous vote of those present.*

**ADJOURNMENT**

The meeting was adjourned at 6:30 PM

ATTEST:



John S. Mirtle, Esq.  
District Clerk

May 4, 2015

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Date of Approval

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Alphonse Marotta Appointed Member	4
Alvin Taylor Appointed Member	4
Andrew Adil Appointed Member	4
Daniel Camilliere Appointed Member	4
J. Lawrence Price Appointed Member	4
Janice Flemming Appointed Member	4
Jon Colman Appointed Member	4
Luis Caban Appointed Member	4
Mark Pappa Appointed Member	4
Mary Anne Charron Appointed Member	4
Richard Vicino Appointed Member	4
Thea Montanez Appointed Member	4
Timothy Curtis Appointed Member	4
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James S. Needham Appointed Member	2
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