

**JOURNAL
OF
THE COMMITTEE ON ORGANIZATION
OF
THE METROPOLITAN DISTRICT
COMMISSION**

FOR THE YEAR
2014

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Membership of the District is made up of the City of Hartford and
The Towns of Bloomfield, Newington, Wethersfield, Windsor,
East Hartford, Rocky Hill and West Hartford

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MEMBERSHIP
OF
THE COMMITTEE ON ORGANIZATION
2014

DANIEL CAMILLIERE Vice Chairman, Committee on Organization

LUIS CABAN

KATHLEEN J. KOWALYSHYN

DANIEL CAMILLIERE

HECTOR M. RIVERA

DONALD M. CURREY

RAYMOND SWEEZY

WILLIAM HORAN

ALVIN E. TAYLOR

MINUTES

OF

MEETINGS OF THE COMMITTEE ON ORGANIZATION

HELD IN 2014

**SPECIAL MEETING
COMMITTEE ON ORGANIZATION
The Metropolitan District
555 Main Street, Hartford
Monday, January 6, 2014**

Present: Commissioners Daniel Camilliere, Donald M. Currey, Kathleen J. Kowalyshyn, Alphonse Marotta, Raymond Sweezy, Alvin E. Taylor and District Chairman William A. DiBella (10)

Absent: Commissioners Luis Caban, William P. Horan and Hector M. Rivera (3)

Also

Present: Charles P. Sheehan, Chief Executive Officer
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Brendan Fox, Assistant District Counsel
Erin Ryan, Director of Human Resources
John S. Mirtle, District Clerk
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant
Ronald F. Angelo, I., Citizen Member

CALL TO ORDER

District Chairman DiBella called the meeting to order at 5:46 PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

***On motion made by Commissioner Sweezy and duly seconded,
the meeting minutes of June 3, 2013 were approved.***

District Chairman DiBella made the recommendation that the Special Committee on Diversity and the Community Affairs Committee be consolidated, as Community Affairs is an outreach into the Community.

As a result, The Special Committee on Diversity was consolidated into Community Affairs. The quorum for the Community Affairs Committee will be six (6) committee members.

Organization for 2014-2015 - Report 6.

To: Committee on Organization

January 6, 2014

It is recommended that it be

Voted: That pursuant to the Charter of the Metropolitan District, the Committee on Organization recommends to the District Board the following to serve as Citizen Members to serve until December 31, 2015;

Ronald F. Angelo
William Cibes
Martin B. Courneen
Richard T. Mulready
Linda King-Corbin
Harry B. Schaechter
Jon Colman

Further Voted: That the Committee on Organization recommends to the District Board the following Bureau, Committee, and Board appointments for the years 2014 and 2015:

Water Bureau

Daniel Camilliere
Mary Anne Charron
Timothy Curtis
Joseph Klett
Kathleen Kowalyshyn

James S. Needham
Mark A. Pappa
Pasquale J. Salemi
Helene Shay
Raymond Sweezy

Bureau of Public Works

Andrew Adil
Luis Caban
Donald Currey
Janice Flemming
Allen Hoffman
William P. Horan
Joseph Klett

Alphonse Marotta
Thea Montanez
J. Lawrence Price
Albert F. Reichin
Hector M. Rivera
Raymond Sweezy
Alvin E. Taylor

Joseph H. Kronen
Maureen Magnan

Richard W. Vicino

Board of Finance

Luis Caban
Allen Hoffman
William Horan
Pasquale Salemi

Ronald Angelo
William Cibes
Martin B. Courneen
Linda King-Corbin
Richard T. Mulready

Personnel, Pension & Insurance Committee

Daniel Camilliere
Donald Currey
Timothy Curtis
Joseph Klett
Maureen Magnan
Thea Montanez

J. Lawrence Price
Albert F. Reichin
Pasquale J. Salemi
Raymond Sweezy
Alvin E. Taylor

Committee on MDC Government

Michael Gerhart
Allen Hoffman
William Horan
Maureen Magnan
Alphonse Marotta

James Needham
J. Lawrence Price
Hector Rivera
Alvin Taylor

Audit Committee

Mary Anne Charron
Donald Currey
Timothy Curtis
Allen Hoffman
Kathleen Kowalyshyn
Alphonse Marotta

Mark A. Pappa
J. Lawrence Price
Alvin E. Taylor
Richard W. Vicino
Raymond Sweezy

Community Affairs

Mary Anne Charron
Janice Flemming
Maureen Magnan
Thea Montanez
Albert F. Reichin

Hector Rivera
Helene Shay
Raymond Sweezy

Commission on Regional Planning

Daniel Camilliere
Timothy Curtis
Alphonse Marotta
Raymond Sweezy

Harry Schaechter

General Policy and Planning Committee

Luis Caban	J. Lawrence Price
Timothy Curtis	Pasquale Salemi
James Needham	Raymond Sweezy
Mark Pappa	Alvin Taylor

Strategic Planning Committee

Andrew Adil	Mark Pappa
Luis Caban	J. Lawrence Price
Daniel Camilliere	Albert Reichin
Mary Anne Charron	Alvin Taylor
Janice Flemming	Richard Vicino
Thea Montanez	Timothy Curtis
Alphonse Marotta	Jon Colman

Energy Committee

Mark Pappa	Pasquale Salemi
Hector Rivera	Richard Vicino

Farmington River Watershed Committee

Timothy Curtis	Hector Rivera
Mark Pappa	

CRRA Steering Committee

William Horan	Pasquale Salemi
Maureen Magnan	Alvin Taylor

Commissioner DiBella made a motion to amend existing resolution to include the Committee on Organization, below. The motion was seconded.

Committee on Organization

Luis Caban	Kathleen J. Kowalyshyn
Daniel Camilliere	Hector Rivera
Donald M. Currey	Raymond Sweezy
William P. Horan	Alvin E. Taylor

On motion made by District Chairman DiBella and duly seconded, the report was received and the amended resolution was recommended to the District Board by unanimous vote.

ADJOURNMENT

The meeting was adjourned at 5:52 PM

ATTEST:

A handwritten signature in black ink that reads "John Mirtle". The signature is written in a cursive, flowing style.

John S. Mirtle, Esq.
District Clerk

March 3, 2014

Date of Approval

**SPECIAL MEETING
COMMITTEE ON ORGANIZATION
The Metropolitan District
555 Main Street, Hartford
Monday, March 3, 2014**

Present: Commissioners Luis Caban, Daniel Camilliere, Donald M. Currey, Raymond Sweezy, Alvin E. Taylor and District Chairman William A. DiBella (6)

Absent: Commissioners William P. Horan, Kathleen J. Kowalyshyn, and Hector M. Rivera (3)

Also

Present: Charles P. Sheehan, Chief Executive Officer
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Erin Ryan, Director of Human Resources
John S. Mirtle, District Clerk
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

District Chairman DiBella called the meeting to order at 5:07 PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

***On motion made by Chairman DiBella and duly seconded, the meeting minutes of January 6, 2014 were approved
Commissioner Caban abstained.***

APPOINTMENT OF DIRECTOR OF PROCUREMENT

To: Committee on Organization for consideration on March 3, 2014

Pursuant to Section B3b of the District By-Laws, please consider this communication as my recommendation to the Committee on Organization to conditionally appoint Kelly Shane as Director of Procurement for The Metropolitan District, pending the satisfactory completion of a background check.

Therefore, it is **RECOMMENDED**:

Voted: That the Committee on Organization recommends to the District Board passage of the following resolution:

Resolved: That the District Board, in accordance with Section B3b of the District By-Laws, hereby conditionally appoints Kelly Shane as Director of Procurement for the Metropolitan District, pending the satisfactory completion of a background check.

Respectfully submitted,

Charles P. Sheehan
Chief Executive Officer

On motion made by District Chairman DiBella and duly seconded, the report was received and the resolution was recommended to the District Board by unanimous vote.

APPOINTMENT OF COMMISSIONER REICHIN TO WATER BUREAU

To: Committee on Organization

March 3, 2014

It is recommended that it be

Voted: That the Committee on Organization recommends to the District Board the appointment of Commissioner Albert Reichin to the Water Bureau.

Respectfully submitted,

Charles P. Sheehan
Chief Executive Officer

Commissioner Sweezy made a motion to amend the resolution to reflect the appointment of Commissioner Reichin to the Water Bureau and delete any reference to his transfer from Bureau of Public Works.

On motion made by District Chairman DiBella and duly seconded, the report was received and the resolution, as amended, was recommended to the District Board by unanimous vote.

ADJOURNMENT

The meeting was adjourned at 5:26 PM

ATTEST:



John S. Mirtle, Esq.
District Clerk

April 7, 2014

Date of Approval

**SPECIAL MEETING
COMMITTEE ON ORGANIZATION
The Metropolitan District
555 Main Street, Hartford
Monday, April 7, 2014**

Present: Commissioners Donald M. Currey, William P. Horan, Kathleen J. Kowalyshyn, Raymond Sweezy, Alvin E. Taylor and District Chairman William A. DiBella (6)

Absent: Commissioners Luis Caban, Daniel Camilliere, and Hector M. Rivera (3)

Also

Present: Charles P. Sheehan, Chief Executive Officer
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations
Christopher R. Stone, Assistant District Counsel
Nick Salemi, Special Services Administrator
John S. Mirtle, District Clerk
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Assistant District Counsel Christopher R. Stone called the meeting to order at 5:17 PM.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

***On motion made by Commissioner Taylor and duly seconded,
the meeting minutes of March 3, 2014 were approved***

**APPOINTMENT OF COMMISSIONERS HOLLOWAY AND RAY
TO THE COMMUNITY AFFAIRS COMMITTEE**

To: Committee on Organization

April 7, 2014

It is recommended that it be

Voted: That the Committee on Organization recommend to the District Board the appointment of Commissioners Georgiana E. Holloway and Kennard Ray to the Community Affairs Committee.

Respectfully submitted,

Charles P. Sheehan
Chief Executive Officer

On motion made by Chairman DiBella and duly seconded, the resolution was adopted, as amended, by unanimous vote of those present.

ADJOURNMENT

The meeting was adjourned at 5:20 PM

ATTEST:



John S. Mirtle, Esq.
District Clerk

May 12, 2014

Date of Approval

**SPECIAL MEETING
COMMITTEE ON ORGANIZATION
The Metropolitan District
555 Main Street, Hartford
Monday, May 12, 2014**

Present: Commissioners Luis Caban, Donald M. Currey, Kathleen J. Kowalyshyn, Hector M. Rivera, Raymond Sweezy, Alvin E. Taylor and District Chairman William A. DiBella (7)

Absent: Commissioners Daniel Camilliere and William P. Horan, (2)

Also

Present: Charles P. Sheehan, Chief Executive Officer
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Rob Constable, Manager of Budgeting and Analysis
Carol Fitzgerald, Acting Director of Finance
Stanley Pokora, Manager of Treasury
Erin Ryan, Director of Human Resources
Marcy Wright-Bolling, Human Resources Officer
John S. Mirtle, District Clerk
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Assistant District Counsel Christopher R. Stone called the meeting to order at 4:40 PM.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of April 7, 2014 were approved.

Commissioner Caban abstained.

APPOINTMENT OF DIRECTOR OF ENGINEERING

From: Personnel, Pension and Insurance Committee

To: Committee on Organization for consideration on May 12, 2014

Pursuant to Section B3b of the District By-Laws, please consider this communication as my recommendation to the Committee on Organization to appoint Susan Negrelli as Director of Engineering for The Metropolitan District.

Therefore, it is **RECOMMENDED**:

Voted: That the Committee on Organization recommends to the District Board passage of the following resolution:

Resolved: That the District Board, in accordance with Section B3b of the District By-Laws, hereby appoints Susan Negrelli as Director of Engineering for The Metropolitan District.

Respectfully submitted,

Charles P. Sheehan
Chief Executive Officer

On motion made by Commissioner Sweezy and duly seconded, the resolution was adopted by unanimous vote of those present.

APPOINTMENT OF DIRECTOR OF OPERATIONS

From: Personnel, Pension and Insurance Committee

To: Committee on Organization for consideration on May 12, 2014

Pursuant to Section B3b of the District By-Laws, please consider this communication as my recommendation to the Committee on Organization to appoint Gerald J. Lukowski as Director of Operations for The Metropolitan District.

Therefore, it is **RECOMMENDED**:

Voted: That the Committee on Organization recommends to the District Board passage of the following resolution:

Resolved: That the District Board, in accordance with Section B3b of the District By-Laws, hereby appoints Gerald J. Lukowski as Director of Operations for The Metropolitan District.

Respectfully submitted,

Charles P. Sheehan
Chief Executive Officer

On motion made by Commissioner Sweezy and duly seconded, the resolution was adopted by unanimous vote of those present.

ADJOURNMENT

The meeting was adjourned at 4:43 PM

ATTEST:


John S. Mirtle, Esq.
District Clerk

November 12, 2014

Date of Approval

**SPECIAL MEETING
COMMITTEE ON ORGANIZATION
The Metropolitan District
555 Main Street, Hartford
Wednesday, November 12, 2014**

Present: Commissioners Luis Caban, Daniel Camilliere, Donald M. Currey, William P. Horan, Hector M. Rivera, Raymond Sweezy, Alvin E. Taylor and District Chairman William A. DiBella (8)

Absent: Commissioner Kathleen J. Kowalyshyn (1)

Also

Present: Charles P. Sheehan, Chief Executive Officer
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Brendan Fox, Assistant District Counsel
Steve Bonafonte, Assistant District Counsel
Kelly Shane, Director of Procurement
Sue Negrelli, Director of Engineering
William Hogan, Project Engineer
Stanley Pokora, Manager of Treasury
John S. Mirtle, District Clerk
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Vice-Chairman Camilliere called the meeting to order at 6:29 PM.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

***On motion made by Commissioner Currey and duly seconded,
the meeting minutes of May 12, 2014 were approved.***

SUCCESSOR TO THE CHIEF EXECUTIVE OFFICER

To: Committee on Organization for consideration on November 12, 2014

Be it hereby resolved that the Committee on Organization nominates Mr. Scott Jellison to be appointed Chief Executive Officer of The Metropolitan District effective February 1, 2015, subject to the execution of a mutually acceptable employment agreement negotiated by a specially created subcommittee created by the District Chairman. The specially created subcommittee shall deliver said proposed agreement to the Personnel, Pension & Insurance Committee for approval, and thereafter for consideration by the District Board, prior to the effective date of the appointment.

Respectfully Submitted,


Charles P. Sheehan
Chief Executive Officer

On motion made by Commissioner Caban and duly seconded, the resolution was adopted by unanimous vote of those present.

ADJOURNMENT

The meeting was adjourned at 6:30 PM

ATTEST:


John S. Mirtle, Esq.
District Clerk

May 4, 2015

Date of Approval

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