

**JOURNAL
OF
THE COMMITTEE ON ORGANIZATION
OF
THE METROPOLITAN DISTRICT
COMMISSION**

**FOR THE YEAR
2013**

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Membership of the District is made up of the City of Hartford and
The Towns of Bloomfield, Newington, Wethersfield, Windsor,
East Hartford, Rocky Hill and West Hartford

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**MEMBERSHIP
OF
THE COMMITTEE ON ORGANIZATION
2013**

TRUDE H. MERO Chairwoman, Committee on Organization

DANIEL CAMILLIERE Vice Chairman, Committee on Organization

LUIS CABAN

TRUDE H. MERO

DANIEL CAMILLIERE

HECTOR M. RIVERA

WILLIAM HORAN

RAYMOND SWEZY

ALPHONSE MAROTTA

ALVIN E. TAYLOR

MINUTES
OF
MEETINGS OF THE COMMITTEE ON ORGANIZATION
HELD IN 2013

**SPECIAL MEETING
COMMITTEE ON ORGANIZATION
The Metropolitan District
555 Main Street, Hartford
Monday, January 7, 2013**

Present: Commissioners Luis Caban, Daniel Camilliere, William P. Horan, Alphonse Marotta, Hector M. Rivera, Raymond Sweezy, Alvin E. Taylor and District Chairman William A. DiBella (9) (2-Vacancies)

Absent: Trude H. Mero (1)

Also

Present: Charles P. Sheehan, Chief Executive Officer
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Brendan M. Fox, Jr., Assistant District Counsel
John Mirtle, Assistant District Counsel
Carl R. Nasto, Assistant District Counsel
Kristine C. Shaw, District Clerk
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant
Tom Raffa, President, Local 1026 Council 4 AFSCME
Timothy J. Dupuis, CDM
Joe Vitale, Bond Counsel

CALL TO ORDER

Vice Chairman Camilliere called the meeting to order at 5:41 P.M.

RECESS

On motion made by District Chairman DiBella and duly seconded, the Committee on Organization recessed for a short period.

Attorney Stone announced that the Committee on Organization would reconvene later in the evening to resume business regarding the appointment of the Chief of Program Management.

RECONVENE

Vice Chairman Camilliere reconvened the meeting at 6:22 p.m.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

*On motion made by Commissioner Taylor and duly seconded,
the meeting minutes of June 13, 2012 were approved.*

APPOINTMENT OF THE CHIEF OF PROGRAM MANAGEMENT-Report 4.

To: Committee on Organization

From: Personnel, Pension & Insurance Committee

January 7, 2013

At a meeting of the Personnel, Pension & Insurance Committee held on January 7, 2013, it was:

Voted: That the Committee on Organization recommends to the District Board on passage of the following resolution:

Resolved: That the District Board, in accordance with Section 2-8 of the District Charter, hereby designates Timothy J. Dupuis as the Chief of Program Management of The Metropolitan District effective January 28, 2013, to serve until a successor shall have been named and qualified.

Respectfully submitted,

Charles P. Sheehan
Chief Executive Officer

On motion made by District Chairman DiBella and duly seconded, the report was received and resolution recommended to the District Board by unanimous vote.

ADJOURNMENT

The meeting was adjourned at 6:33 P.M.

ATTEST:

Kristine C. Shaw
District Clerk

Date of Approval

**SPECIAL MEETING
COMMITTEE ON ORGANIZATION
The Metropolitan District
555 Main Street, Hartford
Monday, May 6, 2013**

Present: Commissioners Luis Caban, William P. Horan, Alphonse Marotta, Hector M. Rivera, Raymond Sweezy, Alvin E. Taylor and District Chairman William A. DiBella (7) (2-Vacancies)

Absent: Commissioners Daniel Camilliere and Trude H. Mero (2)

**Also
Present:** Kristine C. Shaw, District Clerk

CALL TO ORDER

Commissioner Marotta called the meeting to order at 6:00 P.M.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of January 7, 2013 were approved.

**BUREAU AND COMMITTEE APPOINTMENTS FOR NEW COMMISSIONERS-
Report 4.**

To: Committee on Organization for consideration on May 6, 2013

At a meeting of the Committee on Organization held on May 6, 2013, it was:

Voted: That the Committee on Organization recommends to the District Board on passage of the following resolution:

Resolved: That the following Commissioners are appointed to the Bureau of Public Works:

Joseph Kronen
Thea Montanez
Janice Flemming
Andrew Adil

Donald Currey

Further

Resolved: That the following Commissioners are appointed to Water Bureau:

Mary Anne Charron
Kathleen Kowalyshyn
Helene Shay

Respectfully submitted,

Charles P. Sheehan
Chief Executive Officer

On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution recommended to the District Board by unanimous vote.

ADJOURNMENT

The meeting was adjourned at 6:05 P.M.

ATTEST:

Kristine C. Shaw
District Clerk

June 3, 2013

Date of Approval

**COMMITTEE ON ORGANIZATION
SPECIAL MEETING
The Metropolitan District
555 Main Street, Hartford
Monday, June 3, 2013**

Present: Commissioners Luis Caban, Daniel Camilliere, William P. Horan, Alphonse Marotta, Hector M. Rivera, Raymond Sweezy, Alvin E. Taylor and District Chairman William A. DiBella (8) (2-Vacancies)

Absent: Commissioner Trude Mero (1)

Also

Present: Charles P. Sheehan, Chief Executive Officer
R. Bartley Halloran, District Counsel
Scott W. Jellison, Deputy CEO, Engineering & Operations
Timothy J. Dupuis, Chief of Program Management
Kristine C. Shaw, District Clerk
Erin Ryan, Director of Human Resources
Carol Fitzgerald, Acting Director of Finance
Robert Constable, Manager of Budgeting & Analysis
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Vice Chairman Camilliere called the meeting to order at 5:20 P.M.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of May 6, 2013 were approved.

BUREAU AND COMMITTEE APPOINTMENTS - Report 4.

To: Committee on Organization for consideration on June 3, 2013

It is recommended that it be:

Voted: That pursuant to the By-Laws of the Metropolitan District, the Committee on Organization recommends to the District Board the following to serve as Citizen Members, on the Committee indicated for the remaining 2013 calendar year:

Dale Ryan-Strategic Planning Committee
Ron Angelo Sr.-Board of Finance

**Further
Voted:**

That pursuant to the By-Laws of the Metropolitan District, the Committee on Organization recommends the following Commissioner appointments to the Bureau, Committee, and Board appointments for the remaining 2013 calendar year:

Strategic Planning Committee

Mary Ann Charron
Thea Montanez
Janice Flemming
Andrew Adil

Personnel, Pension & Insurance Committee

Thea Montanez

Special Committee on Diversity

Janice Flemming

Audit Committee

Donald Currey
Mary Ann Charron

Community Affairs

Helene Shay
Thea Montanez

Committee on Organization

Donald Currey
Kathleen Kowalyshyn

On motion made by Commissioner Marotta and duly seconded, the report was received and resolution recommended to the District Board by majority vote.

Commissioner Caban abstained.

ADJOURNMENT

The meeting was adjourned at 5:21 P.M.

ATTEST:

Kristine C. Shaw
District Clerk

January 6, 2014

Date of Approval

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