

**JOURNAL
OF
THE COMMITTEE ON ORGANIZATION
OF
THE METROPOLITAN DISTRICT
COMMISSION**

FOR THE YEAR
2012

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Membership of the District is made up of the City of Hartford and
The Towns of Bloomfield, Newington, Wethersfield, Windsor,
East Hartford, Rocky Hill and West Hartford

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MEMBERSHIP
OF
THE COMMITTEE ON ORGANIZATION
2012

TRUDE H. MERO Chairwoman, Committee on Organization
DANIEL CAMILLIERE Vice Chairman, Committee on Organization

LUIS CABAN

TRUDE H. MERO

DANIEL CAMILLIERE

HECTOR M. RIVERA

WILLIAM HORAN

MICHAEL SEDER

MICHAEL LUPO

RAYMOND SWEEZY

ALPHONSE MAROTTA

ALVIN E. TAYLOR

MINUTES

OF

MEETINGS OF THE COMMITTEE ON ORGANIZATION

HELD IN 2012

**SPECIAL MEETING
COMMITTEE ON ORGANIZATION
The Metropolitan District
555 Main Street, Hartford
Monday, January 9, 2012**

Present: Commissioners Luis Caban, Daniel Camilliere, William P. Horan, Michael J. Lupo, Alphonse Marotta, Trude H. Mero, Hector M. Rivera, Michael Seder, Raymond Sweezy, Alvin E. Taylor and District Chairman William A. DiBella (11)

Absent: None

**Also
Present:** Kristine C. Shaw, District Clerk

CALL TO ORDER

District Chairman DiBella called the meeting to order at 6:05 P.M.

ELECTION OF CHAIRMAN

District Chairman DiBella called for nominations for Chairman.

Commissioner Taylor nominated Commissioner Mero for Chairman of the Committee on Organization. There were no other nominations.

On motion made by Commissioner Taylor and duly seconded, Commissioner Mero was elected Chairman of the Committee on Organization by unanimous vote of those present.

ELECTION OF VICE CHAIRMAN

Chairman Mero called for nominations for Vice Chairman.

Commissioner Sweezy nominated Commissioner Camilliere for Vice Chairman of the Committee on Organization. There were no other nominations.

On motion made by Commissioner Sweezy and duly seconded, Commissioner Camilliere was elected Vice Chairman of the Committee on Organization by unanimous vote of those present.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Marotta and duly seconded, the meeting minutes of June 6, 2011 were approved.

Commissioners Caban, Lupo and Seder abstained.

Organization for 2012-2013-Report 6.

To: Committee on Organization

January 9, 2012

It is recommended that it be

Voted: That pursuant to the Charter of the Metropolitan District, the Committee on Organization recommends to the District Board the following to serve as Citizen Members to serve until December 31, 2013;

William Cibes
Martin B. Courneen
Richard T. Mulready
Dale A. Ryan
Linda King-Corbin
Harry B. Schaechter

Further

Voted: That the Committee on Organization recommends to the District Board the following Bureau, Committee, and Board appointments for the years 2012 and 2013:

Water Bureau

Daniel Camilliere
Timothy Curtis
John M. Grottole
Joseph Klett
Daniel E. Lilly
Trude H. Mero

James S. Needham
Mark A. Pappa
Pasquale J. Salemi
Michael Seder
Raymond Sweezy

Bureau of Public Works

Ronald Armstrong
Luis Caban
John Duquette
Jamal R. Gatling

Alphonse Marotta
J. Lawrence Price
Albert F. Reichin
Hector M. Rivera

Allen Hoffman
William P. Horan
Joseph Klett
Joseph H. Kronen
Michael J. Lupo
Maureen Magnan

Raymond Sweezy
Alvin E. Taylor
Richard W. Vicino

Board of Finance

Allen Hoffman
William Horan
Pasquale Salemi
William Cibes
Martin B. Courneen

Linda King-Corbin
Richard T. Mulready
Dale A. Ryan

Personnel, Pension & Insurance Committee

Daniel Camilliere
Timothy Curtis
John M. Grottole
Joseph Klett
Maureen Magnan
Trude H. Mero

J. Lawrence Price
Albert F. Reichin
Pasquale J. Salemi
Raymond Sweezy
Alvin E. Taylor

Audit Committee

Timothy Curtis
Allen Hoffman
Alphonse Marotta

Mark A. Pappa
Alvin E. Taylor
Richard W. Vicino

Community Affairs

Ronald Armstrong
John M. Grottole
Joseph H. Kronen
Maureen Magnan
Albert F. Reichin

Hector Rivera
Michael Seder
Raymond Sweezy

Commission on Regional Planning

Daniel Camilliere
Timothy Curtis
John M. Grottole
Joseph H. Kronen
Michael J. Lupo

Alphonse Marotta
John J. McAuliffe Jr
Raymond Sweezy
Harry Schaechter

Respectfully submitted,

Kristine C. Shaw
District Clerk

On motion made by District Chairman DiBella and duly seconded, the report was received and resolution recommended to the District Board by unanimous vote.

ADJOURNMENT

The meeting was adjourned at 6:30 P.M.

ATTEST:



Kristine C. Shaw
District Clerk

March 5, 2012

Date of Approval

**SPECIAL MEETING
COMMITTEE ON ORGANIZATION
The Metropolitan District
555 Main Street, Hartford
Monday, March 5, 2012**

Present: Commissioners Luis Caban, Daniel Camilliere, Alphonse Marotta, Trude H. Mero, Hector M. Rivera, Raymond Sweezy, Alvin E. Taylor and District Chairman William A. DiBella (8)

Absent: Commissioners William P. Horan, Michael J. Lupo and Michael Seder (3)

Also

Present: Charles P. Sheehan, Chief Executive Officer
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Brendan M. Fox, Jr., Assistant District Counsel
Carl R. Nasto, Assistant District Counsel
Erin Ryan, Assistant District Counsel
Kristine C. Shaw, District Clerk
Robert Zaik, Manager of Labor Relations
Jennifer Ottalagana, Principal Engineer
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Chairman Mero called the meeting to order at 5:25 P.M.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

On motion made by District Chairman DiBella and duly seconded, the meeting minutes of January 9, 2012 were approved.

COMMITTEE APPOINTMENT – Report 4.

To: Committee on Organization for consideration on March 5, 2012

In accordance with Section B1g of the District By-Laws, the Committee on Organization must address the matter of appointment of a successor to fill the vacant position on the Board of Finance. Based on this specific By-Law,

It is **RECOMMENDED** that it be

Voted: That the Committee on Organization recommends to the District Board passage of the following resolution:

Resolved: That the District Board, in accordance with Section B1g of the District By-Laws, hereby appoints Commissioner Luis Caban as a member of the Board of Finance.

Respectfully submitted,

Charles P. Sheehan
Chief Executive Officer

On motion made by Commissioner Hoffman and duly seconded, the report was received. Prior to the vote, the motion was amended to include the appointment of Commissioner Daniel Lilly to the Personnel, Pension and Insurance Committee.

On motion made by Chairman DiBella and duly seconded, the report as amended was approved and recommended to the District Board by unanimous vote of those present.

ADJOURNMENT

The meeting was adjourned at 5:28 P.M.

ATTEST:


Kristine C. Shaw
District Clerk

June 13, 2012

Date of Approval

**SPECIAL MEETING
COMMITTEE ON ORGANIZATION
The Metropolitan District Training Center
125 Maxim Road, Hartford
Wednesday, June 13, 2012**

Present: Commissioners Luis Caban, Daniel Camilliere, William P. Horan, Michael J. Lupo, Alphonse Marotta, Trude H. Mero, Hector M. Rivera, Michael Seder, Raymond Sweezy, Alvin E. Taylor and District Chairman William A. DiBella (11)

Absent: None

Also

Present: Commissioner James S. Needham
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Brendan M. Fox, Jr., Assistant District Counsel
Carl R. Nasto, Assistant District Counsel
Kristine C. Shaw, District Clerk
George Scurlock, Director of Diversity
Robert Zaik, Manager of Labor Relations
Cynthia A. Nadolny, Executive Assistant
Steve A. Lemanski, Consulting Actuary, Milliman

CALL TO ORDER

Chairman Mero called the meeting to order at 5:15 P.M.

ROLL CALL AND QUORUM

The District Clerk informed Chairman Mero that a quorum was present, and the meeting was declared a legal meeting of the Committee on Organization of The Metropolitan District of Hartford County, Connecticut.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Marotta and duly seconded, the meeting minutes of March 5, 2012 were approved.

APPOINTMENT OF THE DIRECTOR OF HUMAN RESOURCES – Report 4.

To: Committee on Organization for consideration on June 13, 2012

Pursuant to Section B3b of the District By-Laws, please consider this communication as my recommendation to the Committee on Organization to appoint Attorney Erin M. Ryan as Director of Human Resources for the Metropolitan District. Over the past several months, Attorney Ryan has served in this capacity on a temporary basis, and has executed the duties of this office in a highly professional and exemplary manner.

Therefore, it is **RECOMMENDED** that it be

Voted: That the Committee on Organization recommends to the District Board passage of the following resolution:

Resolved: That the District Board, in accordance with Section B3b of the District By-Laws, hereby appoints Attorney Erin M. Ryan as Director of Human Resources for the Metropolitan District.

Respectfully submitted,

Charles P. Sheehan
Chief Executive Officer


On motion made by Commissioner Marotta and duly seconded, the report was received and resolution recommended to District Board by majority vote of those present.

Commissioner Caban abstained.

ADJOURNMENT

The meeting was adjourned at 5:23 P.M.

ATTEST:


Kristine C. Shaw
District Clerk

January 7, 2013

Date of Approval

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