

**JOURNAL  
OF  
THE COMMITTEE ON MDC GOVERNMENT  
OF  
THE METROPOLITAN DISTRICT  
COMMISSION**

FOR THE YEAR  
2012

Published by authority of the Commission  
And compiled by the  
Office of the District Clerk

Membership of the District is made up of the City of Hartford and  
The Towns of Bloomfield, Newington, Wethersfield, Windsor,  
East Hartford, Rocky Hill and West Hartford

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**MEMBERSHIP**  
**OF**  
**THE COMMITTEE ON MDC GOVERNMENT**  
**2012**

**J. LAWRENCE PRICE**      Chairman, Committee on MDC Government  
**ALPHONSE MAROTTA**      Vice Chairman, Committee on MDC Government

MICHAEL GERHART

TRUDE H. MERO

ALLEN HOFFMAN

JAMES S. NEEDHAM

WILLIAM HORAN

J. LAWRENCE PRICE

MAUREEN MAGNAN

HECTOR M. RIVERA

ALPHONSE MAROTTA

ALVIN E. TAYLOR

# **MINUTES**

**OF**

**MEETINGS OF THE COMMITTEE ON MDC GOVERNMENT**

**HELD IN 2012**

**SPECIAL MEETING  
COMMITTEE ON MDC GOVERNMENT  
The Metropolitan District  
555 Main Street, Hartford  
Monday, March 5, 2012**

**Present:** Commissioners Allen Hoffman, Maureen Magnan, Alphonse Marotta, J. Lawrence Price, Hector Rivera and Alvin E. Taylor (6)

**Absent:** Commissioners Michael Gerhart, William P. Horan, Trude H. Mero and James S. Needham (4)

**Also**

**Present:** Commissioner Luis Caban  
Charles P. Sheehan, Chief Executive Officer  
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Christopher R. Stone, Assistant District Counsel  
Carl R. Nasto, Assistant District Counsel  
Erin Ryan, Assistant District Counsel  
Brendan M. Fox, Jr., Assistant District Counsel  
Kristine C. Shaw, District Clerk  
Robert Zaik, Manager of Labor Relations  
Jennifer Ottalagana, Principal Engineer  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant

**CALL TO ORDER**

Attorney Halloran called the meeting to order at 5:17 P.M.

**ROLL CALL AND QUORUM**

The District Clerk informed Attorney Halloran that a quorum of the Committee on MDC Government was present, and the meeting was declared a legal meeting of the Committee on MDC Government of The Metropolitan District of Hartford County, Connecticut.

**ELECTION OF CHAIRMAN**

Attorney Halloran called for nominations for Chairman.

Commissioner Marotta nominated Commissioner J. Lawrence Price for Chairman of the Committee on MDC Government. Commissioner Taylor seconded the nomination. There were no other nominations.

There being no further nominations, the nominations were closed; Attorney Halloran directed the District Clerk to cast the necessary formal ballot and declared that Commissioner J. Lawrence Price has been elected Chairman of the Committee on MDC Government.

Commissioner Price assumed the Chair and thanked the members of the Committee.

### **ELECTION OF VICE CHAIRMAN**

Commissioner Magnan nominated Commissioner Alphonse Marotta for Vice Chairman of the Committee on MDC Government. Commissioner Taylor seconded the nomination. There were no other nominations.

There being no further nominations, the nominations were closed; the Chairman directed the District Clerk to cast the necessary formal ballot and declared that Commissioner Alphonse Marotta has been elected Vice Chairman of the Committee on MDC Government.

### **PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

### **APPROVAL OF MINUTES**

***On motion made by Commissioner Taylor and duly seconded,  
the meeting minutes of December 12, 2011 were approved.***

### **APPOINTMENT OF LEGISLATIVE CONSULTANTS – Report 6.**

To: Committee on MDC Government for consideration on March 5, 2012

Over the past several years, the firms of Doyle, D'Amore & Balducci and Capitol Strategies Group, LLC have provided exemplary service in the area of governmental relations. Based upon their collective past performance, and to maintain a level of continuity within the District's legislative and administrative lobbying activities, District staff recommends the reappointment of Doyle, D'Amore & Balducci and Capitol Strategies Group, LLC to represent the District during the 2012 legislative session. The terms of their respective appointments would be from January 1, 2012 through December 31, 2012.

Furthermore, in the event the Committee on MDC Government forwards the appointments to the District Board, District staff recommends that the annual fee for each lobbyist firm remain \$25,000.00, for a total of \$50,000.00. Payments would be prorated over a ten -month period, commencing March 2012.

It is therefore recommended that it be:

**Voted:** That the Committee on MDC Government recommends to the District Board passage of the following resolution:

**Resolved:** That the firms of Doyle, D'Amore & Balducci and Capitol Strategies Group, LLC be retained to perform lobbying services for a period commencing on January 1, 2012 and terminating on December 31, 2012, for a fee of \$25,000.00 each, totaling \$50,000.00, to be prorated over a ten-month period, subject to the execution of a written agreement prepared and approved by District Counsel as to form and content, reflecting the scope of services, reporting requirements and such other terms and conditions as District Counsel may specify.

Respectfully submitted,

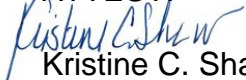
Charles P. Sheehan  
Chief Executive Officer

***On motion made by Commissioner Hoffman and duly seconded, the report was received and recommended to the District Board by unanimous vote of those present.***

#### **ADJOURNMENT**

The meeting was adjourned at 5:22 P.M.

ATTEST:

  
Kristine C. Shaw  
District Clerk

June 13, 2012

\_\_\_\_\_  
Date of Approval

**PUBLIC HEARING**  
**COMMITTEE ON MDC GOVERNMENT**  
**The Metropolitan District**  
125 Maxim Road, Hartford  
Tuesday, June 12, 2012

**Present:** Commissioner J. Larry Price  
Carl R. Nasto, Assistant District Counsel  
Kristine C. Shaw, District Clerk  
Cynthia A. Nadolny, Executive Assistant

**PUBLIC HEARING ON PROPOSED REVISION TO THE METROPOLITAN DISTRICT**  
**GENERAL ORDINANCES**

Commissioner Price, acting as Chairman, called the public hearing to order at 5:02 p.m.

Commissioner Price stated, for the record, that no one from the public was in attendance; therefore, he waived the reading of the general statement and public hearing procedures and guidelines.

Kristine Shaw, District Clerk, entered the following into the record:

The following hearing notice was published in the Hartford Courant on June 2, 2012 and again on June 8, 2012; and the notice and the complete text of the proposed ordinance revisions were filed, for public inspection, in the office of the town clerk in each municipality that is a member of The Metropolitan District.

Pursuant to Special Act 01-3, as adopted by the General Assembly of the State of Connecticut, the Metropolitan District will hold a public hearing on the proposed revision of **Section G6a, Section G6g, Section G6h, Section G8a and G8e** to The Metropolitan District's General Ordinances. The hearing will be held at The Metropolitan District Training Center, 125 Maxim Road, Hartford, Connecticut on **Tuesday, June 12, 2012 at 5:00 P.M.**

**STATEMENT OF PURPOSE:** The purpose of the proposed ordinances is to adopt procurement processes consistent with the procedures set forth in the Federal Acquisition Regulations, as granted to the District under Section 1(g) of Special Act 08-9 (Regular Session 2008).

Kristine C. Shaw  
District Clerk



**ADJOURNMENT**

The hearing was adjourned at 5:03 P.M.

ATTEST:

  
Kristine C. Shaw  
District Clerk

December 3, 2012

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Date of Approval

**SPECIAL MEETING  
COMMITTEE ON MDC GOVERNMENT  
The Metropolitan District Training Center  
125 Maxim Road, Hartford  
Wednesday, June 13, 2012**

**Present:** Commissioners Allen Hoffman, William P. Horan, Maureen Magnan, Alphonse Marotta, Trude H. Mero, J. Lawrence Price, James S. Needham and Alvin E. Taylor (8)

**Absent:** Commissioners Michael Gerhart and Hector Rivera (2)

**Also**

**Present:** Commissioner Ronald Armstrong  
Commissioner Daniel Camilliere  
Commissioner Michael Seder  
Commissioner Raymond Sweezy  
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Christopher R. Stone, Assistant District Counsel  
Carl R. Nasto, Assistant District Counsel  
Brendan M. Fox, Jr., Assistant District Counsel  
Kristine C. Shaw, District Clerk  
Robert Zaik, Manager of Labor Relations  
Cynthia A. Nadolny, Executive Assistant  
Steve A. Lemanski, Consulting Actuary, Milliman  
David O'Hearn, Consultant

**CALL TO ORDER**

Chairman Price called the meeting to order at 5:00 P.M.

**ROLL CALL AND QUORUM**

The District Clerk informed Chairman Price that a quorum was present, and the meeting was declared a legal meeting of the Committee on MDC Government of The Metropolitan District of Hartford County, Connecticut.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MINUTES**

*On motion made by Commissioner Marotta and duly seconded, the meeting minutes of March 5, 2012 were approved.*

**PROPOSED REVISIONS TO THE GENERAL ORDINANCES OF THE METROPOLITAN DISTRICT- Report 4.**

To: Committee on MDC Government for consideration on June 13, 2012

District staff, through the Office of District Counsel, submits the following amendments to Section G6a, Section G6g, Section G6h, Section G8a and Section G8e of the Metropolitan District General Ordinances for consideration by the Committee on MDC Government. Pursuant to the authority set forth in Section 1(g) of Special Act 08-9 (Regular Session 2008), these ordinances are part of the ongoing process to conform the District's procurement process to the procedures set forth in the Federal Acquisition Regulations.

The proposed revisions are underlined and deletions are crossed out.

**SEC. G6a GENERAL**

With the exception of those contracts for professional services of an architectural or engineering nature awarded pursuant to Sections G6g, and G6h and G8e below, all contracts for professional services in excess of the amount set forth in the Charter shall be awarded pursuant to the process set forth herein. For purposes of this Chapter G6, "professional services" shall include engineering, architectural and environmental services, management studies and advice, project management, construction management, automation and computer systems analysis and design.

**SEC. G6g QUALITY BASED SELECTION**

Pursuant to the authority granted to the District under Section 1(g) of Special Act 08-9 (Regular Session 2008), and upon a determination by the Chief Executive Officer ("CEO") that the interests of the District would be best served by the procurement of architectural or engineering professional services through a quality based selection process as set forth in the Federal Acquisition Regulations ("the FAR"), as codified in the FAR Subpart 36.6, the District may solicit and award such architectural and engineering professional services to the most technically qualified architect or engineer, at a fair and reasonable price determined through direct negotiations. The procedure for selection and award by way of quality based selection shall include: 1) adequate public notice of invitations to respond; 2) determination of selection criteria, prior to the issuance of the invitation to respond, consistent with the specific needs of the District

and requirements of the project(s); 3) formation of an objective, qualified selection panel to review responsive proposals and make recommendations to the CEO; 4) standards and parameters for negotiations between the District and the recommended firm, all of the foregoing being consistent with the FAR; and 5) standard contractual provisions ~~all of the foregoing being consistent with the FAR~~.

#### **SEC. G6h INDEFINITE-DELIVERY/INDEFINITE-QUANTITY SELECTION**

Pursuant to the authority granted to the District under Section 1(g) of Special Act 08-9 (Regular Session 2008), and upon a determination by the Chief Executive Officer ("CEO") that the interests of the District would be best served by the procurement of engineering services through an indefinite-quantity as set forth in the Federal Acquisition Regulations ("the FAR"), as codified in the FAR Subparts 16.504 and 16.505, the District may solicit and award such engineering services when the District cannot predetermine, above a specified minimum, the precise quantities of engineering services it requires during a specific contract period, and it is inadvisable for the District to enter into a contract for more than the minimum quantity, and a recurring need for such services, from whatever source, is anticipated. The procedure for an award of an indefinite-quantity contract shall include: 1) a stated minimum value and quantity of services; 2) a request for qualifications procedure to establish a list of qualified engineers eligible to participate in the selection process, to include qualification and selection criteria; 3) a procedure to amend or supplement the list of qualified engineers on an ongoing basis through the request for qualification process; 4) standards and parameters for negotiations between the District and the engineer selected from the list of qualified engineers for a particular indefinite-quantity task, all of the foregoing being consistent with the FAR; and 5) standard contractual provisions ~~all of the foregoing being consistent with the FAR~~.

#### **SEC. G8a SUPPLIES AND SERVICES**

With the exception of the procurement of supplies and services pursuant to Sections G-8b d and G8e below when either an unusual and compelling urgency emergency exists or the Chief Executive Officer determines that the interests of the District would be best served by the procurement of such supplies and services through best value based selection, supplies and services which must be purchased following public bids, pursuant to Section 2-16 of the Charter of The Metropolitan District, if the expenditure for such supplies and services exceeds twenty-five thousand dollars, shall be the same types of supplies and services which must be purchased following competitive bids by the State of Connecticut pursuant to Section 4a-57(a) of the Connecticut General Statutes.

#### **SEC. G8e CONSTRUCTION—MANAGEMENT—SERVICES BEST VALUE SELECTION**

Notwithstanding the provisions of Section G-8a above, and pursuant to the authority granted to the District under Section 1(g) of Special Act 08-9 (Regular Session 2008),

upon a determination by the Chief Executive Officer (“CEO”) that the interests of the District would be best served by the procurement of construction management services, all other professional services (except legal), contractor services as well as materials, equipment and supplies (collectively, the “Services and Supplies”) through a best value selection process as set forth in the Federal Acquisition Regulations (“the FAR”), as codified in FAR Part 15 and as modified and adopted by District as provided for herein, the District may solicit and award ~~such construction management~~ any s Services and Supplies using such methods as the FAR permits for a best value based selection for a reasonable price as determined by a competitive or sole source acquisition bidding process ~~and/or negotiations~~. “Construction management services” shall be defined as services relating to construction planning and implementation, project estimating, assistance in procurement, construction administration support, commissioning and startup assistance, payment review, claims assistance and submittal control on major projects.

The procedure for selection and award through competitive acquisitions shall include:

- 1) Adequate public notice of the invitations for qualifications and response as set forth in sections G6b through e;
- 2) A determination of selection criteria prior to the issuance of the invitation to respond, consistent with the specific needs of the District and, if applicable, requirements of the project(s);
- 3) Formation of an objective, qualified selection panel to review responsive proposals and make recommendations to the CEO;
- 4) Standards and parameters for the negotiation of the contract with the best proposers, all of the foregoing being consistent with the FAR; and
- 5) Standard contractual provisions ~~all of the foregoing being consistent with the FAR.~~

District staff shall establish specific implementation protocols incorporating those provisions of the FAR ~~necessary in order~~ to implement a best value selection process as set forth above, and subject to the provision of any applicable federal or state law or regulation. The CEO may delegate to appropriate District staff such authority as may be necessary to conduct the procurement procedures established by this ordinance as he or she may determine.

Therefore, it is **RECOMMENDED** that it be

**VOTED:** That the Committee on MDC Government recommends to the District Board passage of the following resolution:

**RESOLVED:** That the revisions to the Metropolitan District’s General Ordinances be adopted as follows:

#### **SEC. G6a GENERAL**

With the exception of those contracts for professional services of an architectural or engineering nature awarded pursuant to Sections G6g, G6h and G8e, all contracts for

professional services in excess of the amount set forth in the Charter shall be awarded pursuant to the process set forth herein. For purposes of this Chapter G6, "professional services" shall include engineering, architectural and environmental services, management studies and advice, project management, construction management, automation and computer systems analysis and design.

#### **SEC. G6g     QUALITY BASED SELECTION**

Pursuant to the authority granted to the District under Section 1(g) of Special Act 08-9 (Regular Session 2008), and upon a determination by the Chief Executive Officer ("CEO") that the interests of the District would be best served by the procurement of architectural or engineering professional services through a quality based selection process as set forth in the Federal Acquisition Regulations ("the FAR"), as codified in the FAR Subpart 36.6, the District may solicit and award such architectural and engineering professional services to the most technically qualified architect or engineer, at a fair and reasonable price determined through direct negotiations. The procedure for selection and award by way of quality based selection shall include: 1) adequate public notice of invitations to respond; 2) determination of selection criteria, prior to the issuance of the invitation to respond, consistent with the specific needs of the District and requirements of the project(s); 3) formation of an objective, qualified selection panel to review responsive proposals and make recommendations to the CEO; 4) standards and parameters for negotiations between the District and the recommended firm, all of the foregoing being consistent with the FAR; and 5) standard contractual provisions.

#### **SEC. G6h     INDEFINITE-DELIVERY/INDEFINITE-QUANTITY SELECTION**

Pursuant to the authority granted to the District under Section 1(g) of Special Act 08-9 (Regular Session 2008), and upon a determination by the Chief Executive Officer ("CEO") that the interests of the District would be best served by the procurement of engineering services through an indefinite-quantity as set forth in the Federal Acquisition Regulations ("the FAR"), as codified in the FAR Subparts 16.504 and 16.505, the District may solicit and award such engineering services when the District cannot predetermine, above a specified minimum, the precise quantities of engineering services it requires during a specific contract period, and it is inadvisable for the District to enter into a contract for more than the minimum quantity, and a recurring need for such services, from whatever source, is anticipated. The procedure for an award of an indefinite-quantity contract shall include: 1) a stated minimum value and quantity of services; 2) a request for qualifications procedure to establish a list of qualified engineers eligible to participate in the selection process, to include qualification and selection criteria; 3) a procedure to amend or supplement the list of qualified engineers on an ongoing basis through the request for qualification process; 4) standards and parameters for negotiations between the District and the engineer selected from the list of qualified engineers for a particular indefinite-quantity task, all of the foregoing being consistent with the FAR; and 5) standard contractual provisions.

**SEC. G8a SUPPLIES AND SERVICES**

With the exception of the procurement of supplies and services pursuant to Sections G8 d and G8e below when either an emergency exists or the Chief Executive Officer determines that the interests of the District would be best served by the procurement of such supplies and services through best value based selection, supplies and services which must be purchased following public bids, pursuant to Section 2-16 of the Charter of The Metropolitan District, if the expenditure for such supplies and services exceeds twenty-five thousand dollars, shall be the same types of supplies and services which must be purchased following competitive bids by the State of Connecticut pursuant to Section 4a-57(a) of the Connecticut General Statutes.

**SEC. G8e BEST VALUE SELECTION**

Notwithstanding the provisions of Section G-8a above, and pursuant to the authority granted to the District under Section 1(g) of Special Act 08-9 (Regular Session 2008), upon a determination by the Chief Executive Officer ("CEO") that the interests of the District would be best served by the procurement of construction management services, all other professional services (except legal), contractor services as well as materials, equipment and supplies (collectively, the "Services and Supplies") through a best value selection process as set forth in the Federal Acquisition Regulations ("the FAR"), as codified in FAR Part 15 and as modified and adopted by District as provided for herein, the District may solicit and award any Services and Supplies using such methods as the FAR permits for a best value based selection for a reasonable price as determined by a competitive or sole source acquisition process. "Construction management services" shall be defined as services relating to construction planning and implementation, project estimating, assistance in procurement, construction administration support, commissioning and startup assistance, payment review, claims assistance and submittal control on major projects.

The procedure for selection and award through competitive acquisitions shall include:

- 1) Adequate public notice of the invitations for qualifications and response as set forth in sections G6b through e;
- 2) A determination of selection criteria prior to the issuance of the invitation to respond, consistent with the specific needs of the District and, if applicable, requirements of the project(s);
- 3) Formation of an objective, qualified selection panel to review responsive proposals and make recommendations to the CEO;
- 4) Standards and parameters for the negotiation of the contract with the best proposers, all of the foregoing being consistent with the FAR; and
- 5) Standard contractual provisions.

District staff shall establish specific implementation protocols incorporating those provisions of the FAR in order to implement a best value selection process as set forth above, and subject to the provision of any applicable federal or state law or regulation. The CEO may delegate to appropriate District staff such authority as may be necessary to conduct the procurement procedures established by this ordinance as he or she may determine.

Respectfully submitted,

Charles P. Sheehan  
Chief Executive Officer

***On motion made by Commissioner Magnan and duly seconded, the report was received and resolution recommended to the District Board by unanimous vote.***

**ADJOURNMENT**

The meeting was adjourned at 5:07 P.M.

ATTEST:



Kristine C. Shaw  
District Clerk

December 3, 2012

\_\_\_\_\_  
Date of Approval



**SPECIAL MEETING  
COMMITTEE ON MDC GOVERNMENT  
The Metropolitan District  
555 Main Street, Hartford CT  
Wednesday, October 3, 2012**

**Present:** Commissioners Allen Hoffman, Alphonse Marotta, J. Lawrence Price, and Alvin E. Taylor (4)

**Absent:** Commissioners Michael Gerhart, William P. Horan, Maureen Magnan, Trude H. Mero, James S. Needham and Hector Rivera (6)

**Also**

**Present:** Charles P. Sheehan, Chief Executive Officer  
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Christopher R. Stone, Assistant District Counsel  
Brendan M. Fox, Jr., Assistant District Counsel  
Kristine C. Shaw, District Clerk  
Erin Ryan, Director of Human Resources  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant

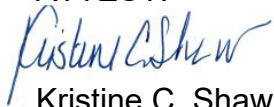
**CALL TO ORDER**

Chairman Price called the meeting to order at 4:45 P.M.

**ROLL CALL AND QUORUM**

The District Clerk informed Chairman Price that a quorum of the Committee on MDC Government was not present and the meeting was adjourned.

ATTEST:



Kristine C. Shaw  
District Clerk

\_\_\_\_\_  
Date of Approval

**SPECIAL MEETING  
COMMITTEE ON MDC GOVERNMENT  
The Metropolitan District  
555 Main Street, Hartford CT  
Monday, December 3, 2012**

**Present:** Commissioners Allen Hoffman, Maureen Magnan, Alphonse Marotta, J. Lawrence Price, Hector Rivera and Alvin E. Taylor (6)

**Absent:** Commissioners Michael Gerhart, William P. Horan, Trude H. Mero and James S. Needham (4)

**Also**

**Present:** Charles P. Sheehan, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Christopher R. Stone, Assistant District Counsel  
Brendan M. Fox, Jr., Assistant District Counsel  
Robert Constable, Manager of Budgeting & Analysis  
Kristine C. Shaw, District Clerk  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant

**CALL TO ORDER**

Chairman Price called the meeting to order at 5:04 P.M.

**ROLL CALL AND QUORUM**

The District Clerk informed Chairman Price that a quorum was present, and the meeting was declared a legal meeting of the Committee on MDC Government of The Metropolitan District of Hartford County, Connecticut.

**APPROVAL OF MINUTES**

***On motion made by District Chairman DiBella and duly seconded, the public hearing minutes of June 12, 2012 and meeting minutes of June 13, 2012 were approved.***

**REVISIONS TO DISTRICT WATER SUPPLY ORDINANCES – Report 4.**

To: Committee on MDC Government

December 3, 2012

From: Water Bureau

The 2013 budget in support of Water Operations calls for a 2.8% water use rate increase from \$2.43 to \$2.50 per hundred cubic feet (CCF). The peripheral charges associated with the delivery and sale of water have also been increased. The water rate increases are attributable to 3.3% expenditure increase in the 2013 budget which increases the revenue required from the water rates to support the budget. The increases will become effective January 1, 2013.

A discussion of the several rates that comprise the proposed schedule for 2013 and the recommendations pertaining to each follows:

### **Water Used Charge – Treated Water**

Staff recommends that the rate charged for the use of treated water based on actual metered consumption increase from \$2.43 per CCF to \$2.50 per CCF. The increase for fiscal year 2013 would increase the current water rate by \$0.07 cents per hundred cubic feet (CCF).

The recommended rate for treated water, based on actual metered consumption, is:

<b><u>WATER USAGE</u></b>	<b><u>CURRENT RATE</u></b>	<b><u>PROPOSED RATE</u></b>
All Customers	<del>\$2.43/100 Cu. ft.</del>	\$2.50/100 Cu ft.

### **Customer Service Charge**

Revenues from this customer service charge are to intended to support the fixed operating, maintenance and debt costs associated with water operations. The increase to the customer service charge in the residential category (5/8", 3/4", and 1" meters) will increase by \$1.14, from \$39.30 to \$40.44, per quarter. Recommended increases for larger size meters range from \$2.37 to \$15.30 per quarter.

### **Surcharge Outside The Metropolitan District**

A fixed "surcharge" rate is added to all accounts for service outside the boundaries of the District. The surcharge is based on the size of the meter that serves each delivery point. Revenues from this charge are to support operating and maintenance costs derived from approximately 7,200 accounts outside the District's eight member municipalities. This proposed adjustment will result in increases ranging from \$66.21 per quarter on the smallest residential account to \$2,970.63 per quarter on the largest industrial metered service.

**Water Used Charge – Untreated Water**

The District provides untreated water to other agencies and water companies for a fixed rate based on actual consumption. The current rate for this untreated or “raw” water is \$1.00 per hundred cubic feet of consumption. It is recommended that the charge for untreated water remain at the rate of \$1.00 cents per hundred cubic feet.

**Private Fire Protection Charge**

Rates for private fire protection are charged to all fire service accounts based on the size of the service connection. Staff recommends a 2.8% increase to all rates for private fire protection.

**Conclusion**

Staff believes that the foregoing rate change recommendations are justified, reflect the sound financial administration that has earned the District support among credit rating agencies and financial advisors, and are consistent with the policy direction of the Commission.

At a meeting of the Water Bureau held on November 20, 2012, it was:

**Voted:** That the Water Bureau, acting under Section 5-4 of the District Charter, establishes revised water rates effective with the meter readings rendered on and after January 1, 2013, as set forth in the following “REVISIONS TO WATER SUPPLY ORDINANCES.”

**Further Voted:** That following the public hearing held on November 20, 2012, as required by Special Act 01-3, as adopted by the General Assembly of the State of Connecticut, and Section 2-14 of the Charter of The Metropolitan District, the Water Bureau recommends to the District Board, through the Committee on MDC Government, approval of the following “REVISIONS TO WATER SUPPLY ORDINANCES” by the enactment of said proposed ordinances. (Additions are indicated by underscoring and deletions are crossed out).

**REVISIONS TO WATER SUPPLY ORDINANCES****W-1 WATER RATES****SEC. W1a WATER USED CHARGE (TREATED WATER)**

The WATER USED CHARGE is the quantity of water used as read at the meter, as follows:

<del>BILLS RENDERED</del>	<del>RATE</del>
<del>MONTHLY AND QUARTERLY</del>	<del>\$2.43 per 100 Cubic Feet</del>
<u>BILLS RENDERED</u>	<u>RATE</u>
<u>MONTHLY AND QUARTERLY</u>	<u>\$2.50 per 100 Cubic Feet</u>

**SEC. W1b CUSTOMER SERVICE CHARGE**

The CUSTOMER SERVICE CHARGE is a service charge applicable to all metered services and services to be metered. The charge shall be determined from the size of each meter installed or to be installed on the premises, as follows:

<del>Size of Meter</del>	<del>Monthly Billing</del>	<del>Quarterly Billing</del>
<del>5/8"</del>	<del>13.10</del>	<del>39.30</del>
<del>3/4"</del>	<del>13.10</del>	<del>39.30</del>
<del>1"</del>	<del>13.10</del>	<del>39.30</del>
<del>1 1/2"</del>	<del>27.50</del>	<del>82.50</del>
<del>2"</del>	<del>27.50</del>	<del>82.50</del>
<del>3"</del>	<del>178.42</del>	<del>535.26</del>
<del>4"</del>	<del>178.42</del>	<del>535.26</del>
<del>6"</del>	<del>178.42</del>	<del>535.26</del>
<del>8"</del>	<del>178.42</del>	<del>535.26</del>
<del>12"</del>	<del>178.42</del>	<del>535.26</del>

<u>SIZE OF METER</u>	<u>MONTHLY BILLING</u>	<u>QUARTERLY BILLING</u>
5/8"	<u>13.48</u>	<u>40.44</u>
3/4"	<u>13.48</u>	<u>40.44</u>
1"	<u>13.48</u>	<u>40.44</u>
1 1/2"	<u>28.29</u>	<u>84.87</u>
2"	<u>28.29</u>	<u>84.87</u>
3"	<u>183.52</u>	<u>550.56</u>
4"	<u>183.52</u>	<u>550.56</u>
6"	<u>183.52</u>	<u>550.56</u>
8"	<u>183.52</u>	<u>550.56</u>
12"	<u>183.52</u>	<u>550.56</u>

**SEC. W1c SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT**

In towns outside the limits of The Metropolitan District, in addition to charges under SEC. W1a and W1b, there shall be a surcharge determined from the size of the meter installed on the premises, as follows:

SIZE OF METER	MONTHLY BILLING	QUARTERLY BILLING
<del>5/8"</del>	<del>13.18</del>	<del>39.54</del>
<del>3/4"</del>	<del>14.32</del>	<del>42.96</del>
<del>1"</del>	<del>18.44</del>	<del>55.32</del>
<del>1 1/2"</del>	<del>23.73</del>	<del>71.19</del>
<del>2"</del>	<del>38.10</del>	<del>114.30</del>
<del>3"</del>	<del>144.36</del>	<del>433.08</del>
<del>4"</del>	<del>180.45</del>	<del>541.35</del>
<del>6"</del>	<del>280.70</del>	<del>842.10</del>
<del>8"</del>	<del>390.95</del>	<del>1,142.85</del>
<del>12"</del>	<del>591.48</del>	<del>1,774.44</del>

SIZE OF METER	MONTHLY BILLING	QUARTERLY BILLING
<u>5/8"</u>	<u>35.25</u>	<u>105.75</u>
<u>3/4"</u>	<u>38.30</u>	<u>114.90</u>
<u>1"</u>	<u>49.30</u>	<u>147.90</u>
<u>1 1/2"</u>	<u>63.46</u>	<u>190.38</u>
<u>2"</u>	<u>101.87</u>	<u>305.61</u>
<u>3"</u>	<u>386.04</u>	<u>1,158.12</u>
<u>4"</u>	<u>482.55</u>	<u>1,447.65</u>
<u>6"</u>	<u>750.63</u>	<u>2,251.89</u>
<u>8"</u>	<u>1,018.72</u>	<u>3,056.16</u>
<u>12"</u>	<u>1,581.69</u>	<u>4,745.07</u>

#### **SEC. W1d CHARGES FOR UNTREATED WATER**

Charges for untreated water sold to water companies and agencies under agreement between The Metropolitan District and such companies or agencies, or by other arrangement, shall remain at the rate of \$1.00 cents per hundred cubic feet.

#### **SEC. W6f CHARGES FOR PRIVATE FIRE PROTECTION SERVICE**

Charges for connections to water mains supplying water for fire protection, metered, or unmetered, shall be in accord with the following table:

~~SIZE OF CONNECTION~~~~MONTHLY CHARGE~~

<del>2"</del>	<del>13.81</del>
<del>3"</del>	<del>17.98</del>
<del>4"</del>	<del>26.99</del>
<del>6"</del>	<del>45.26</del>
<del>8"</del>	<del>68.05</del>
<del>10"</del>	<del>113.96</del>
<del>12"</del>	<del>160.27</del>

SIZE OF CONNECTIONMONTHLY CHARGE

<u>2"</u>	<u>14.21</u>
<u>3"</u>	<u>18.50</u>
<u>4"</u>	<u>27.77</u>
<u>6"</u>	<u>46.56</u>
<u>8"</u>	<u>70.01</u>
<u>10"</u>	<u>117.24</u>
<u>12"</u>	<u>164.89</u>

Respectfully submitted,

Charles P. Sheehan  
Chief Executive Officer

***On motion made by Commissioner Hoffman and duly seconded, the report was received and the resolution was recommended to the District Board by unanimous vote of those present.***

***Chairman Price requested, if there was no objection, the appointment of legislative consultants for the 2013 legislative session would be postponed. There was no objection.***

**ADJOURNMENT**

The meeting was adjourned at 5:07 P.M.

ATTEST:

  
Kristine C. Shaw  
District Clerk

\_\_\_\_\_  
Date of Approval

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**To**

**MINUTES OF THE COMMITTEE ON MDC  
GOVERNMENT**



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