

**JOURNAL
OF
THE BUREAU OF PUBLIC WORKS
OF
THE METROPOLITAN DISTRICT
COMMISSION**

FOR THE YEAR
2012

Published by authority of the Commission
And compiled by the
Office of the District Clerk

Membership of the District is made up of the City of Hartford and
The Towns of Bloomfield, Newington, Wethersfield, Windsor,
East Hartford, Rocky Hill and West Hartford

CONTENTS

	Page
Membership.....	A

MINUTES OF THE BUREAU OF PUBLIC WORKS

March 5.....	1
March 19 (Public Hearing).....	7
May 2 (Public Hearing).....	12
June 13.....	14
July 9	20
July 24 (Public Hearing).....	22
August 29 (Public Hearing).....	24
September 5	27
October 3	30
December 18.....	34

INDEX

Minutes of the Bureau of Public Works	I-1
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MEMBERSHIP
OF
THE BUREAU OF PUBLIC WORKS
2012

RICHARD W. VICINO Chairman, Bureau of Public Works
J. LAWRENCE PRICE Vice Chairman, Bureau of Public Works

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JOSEPH H. KRONEN

RICHARD W. VICINO

MICHAEL J. LUPO

MINUTES

OF

MEETINGS OF THE BUREAU OF PUBLIC WORKS

HELD IN 2012

**SPECIAL MEETING
BUREAU OF PUBLIC WORKS
The Metropolitan District
555 Main Street, Hartford
Monday, March 5, 2012**

Present: Commissioners Ronald Armstrong, Allen Hoffman, Joseph H. Kronen, Maureen Magnan, J. Lawrence Price, Albert F. Reichin, Hector M. Rivera, Raymond Sweezy, Alvin E. Taylor and Richard W. Vicino (10)

Absent: Commissioners Luis Caban, John Duquette, Jamal R. Gatling, William Horan, Joseph Klett, Michael Lupo and Alphonse Marotta (7)

Also

Present: Charles P. Sheehan, Chief Executive Officer
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Carl Nasto, Assistant District Counsel
Kristine C. Shaw, District Clerk
Robert Zaik, Manager of Labor Relations
Jennifer Ottalagana, Principal Engineer
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Attorney Halloran called the meeting to order at 5:01 P.M.

ROLL CALL AND QUORUM

The District Clerk informed Attorney Halloran that a quorum of the Committee on MDC Government was present, and the meeting was declared a legal meeting of the Committee on MDC Government of The Metropolitan District of Hartford County, Connecticut.

ELECTION OF CHAIRMAN

Attorney Halloran called for nominations for Chairman.

Commissioner Reichin nominated Commissioner Richard Vicino for Chairman of the Bureau of Public Works. Commissioner Hoffman seconded the nomination. There were no other nominations.

There being no further nominations, the nominations were closed; the Attorney Halloran directed the District Clerk to cast the necessary formal ballot and declared that Commissioner Richard Vicino has been elected Chairman of the Bureau of Public Works.

Commissioner Vicino assumed the Chair and thanked the members of the Committee.

ELECTION OF VICE CHAIRMAN

Commissioner Taylor nominated Commissioner J. Lawrence Price for Vice Chairman of the Bureau of Public Works. Commissioner Sweezy seconded the nomination. There were no other nominations.

There being no further nominations, the nominations were closed; the Chairman directed the District Clerk to cast the necessary formal ballot and declared that Commissioner J. Lawrence Price has been elected Vice Chairman of the Bureau of Public Works.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by Commissioner Reichin and duly seconded, the meeting minutes of December 12, 2011 were approved.

3573 BERLIN TURNPIKE, NEWINGTON-ENCROACHMENT AGREEMENT – Report 6.

To: Bureau of Public Work for consideration on March 5, 2012

On January 3, 2012 and January 10, 2012, the Metropolitan District received a letter and an easement encroachment map from Torres Engineering, Inc. of Newington Connecticut, representing James Brown, owner of the property located as 3573 Berlin Turnpike in Newington, requesting permission to permanently encroach upon the District's 20-foot right-of-way to install a storm water discharge pipe into the watercourse west of the property. Within the right-of-way is the existing 15-inch RCP Mattabasset Branch Trunk Sewer which was built in 1971 under MDC Contract 70-43. This encroachment will allow the Developer to install on site storm drainage across the District's right-of-way in support of a planned commercial development.

James Brown, owner and developer, has agreed to the following conditions in order to satisfy the District's concerns for protection of the trunk sewer that exists within the right-of-way, and the District's accessibility to maintain the sewer along the length of the Metropolitan District's right-of-way.

1. Care must be taken during construction not to disturb the existing sewer line. No earth moving equipment has been authorized for use on the site over and adjacent to the sanitary sewer. Is any such equipment is later proposed to be

used; it shall be reviewed and approved by District Staff prior to mobilization to the site.

2. An MDC inspector must be on the job site whenever work is being performed within the right-of-way. The construction shall conform to District standards and 48-hours advanced notice must be given to the District prior to any construction within the right-of-way.
3. Utilities constructed within the District's right-of-way shall be installed per District design standards, maintaining an 18-inch vertical separation distance from the existing 15" trunk sewer.
4. No further permanent structures other than the proposed storm drain, as reviewed and approved by the District staff, shall be located within the District's right-of-way.
5. The District reserves the right to remove structures within the rights-of-way at any time if so required for maintenance or repair of the sewer main, the property owner shall bear the cost to restore their structure. The property owner shall bear any additional maintenance costs necessitated by the presence of structures upon the right-of-way.
6. The Developer will perform a CCTV inspection, witnessed by an MDC Inspector, of the trunk sewer in the area of the construction prior to mobilizing to the site, and upon completion of the restoration of the excavated area. The videos will be delivered to the District for the purposes of assessing the existing and post activity condition of the sewer.
Staff has reviewed this request and considers it feasible.

If the Bureau of Public Works and the District Board grant this request, a formal agreement covering the encroachment will be drafted in order to be consistent with current practices involving similar requests.

It is therefore RECOMMENDED that it be

VOTED: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

RESOLVED: That an agreement be prepared, subject to approval by District Counsel as to form and content, granting permission to James Brown to encroach upon the District's right-of-way in private lands north of Rowley Street and west of Berlin Turnpike, Newington, with a 15-inch storm drain as shown on the plan submitted by Torres Engineering, Inc., dated 12-27-10, providing that the District shall not be held liable for any costs or damage of any kind which may result during construction or in the following years as a result of the encroachment.

Respectfully submitted,

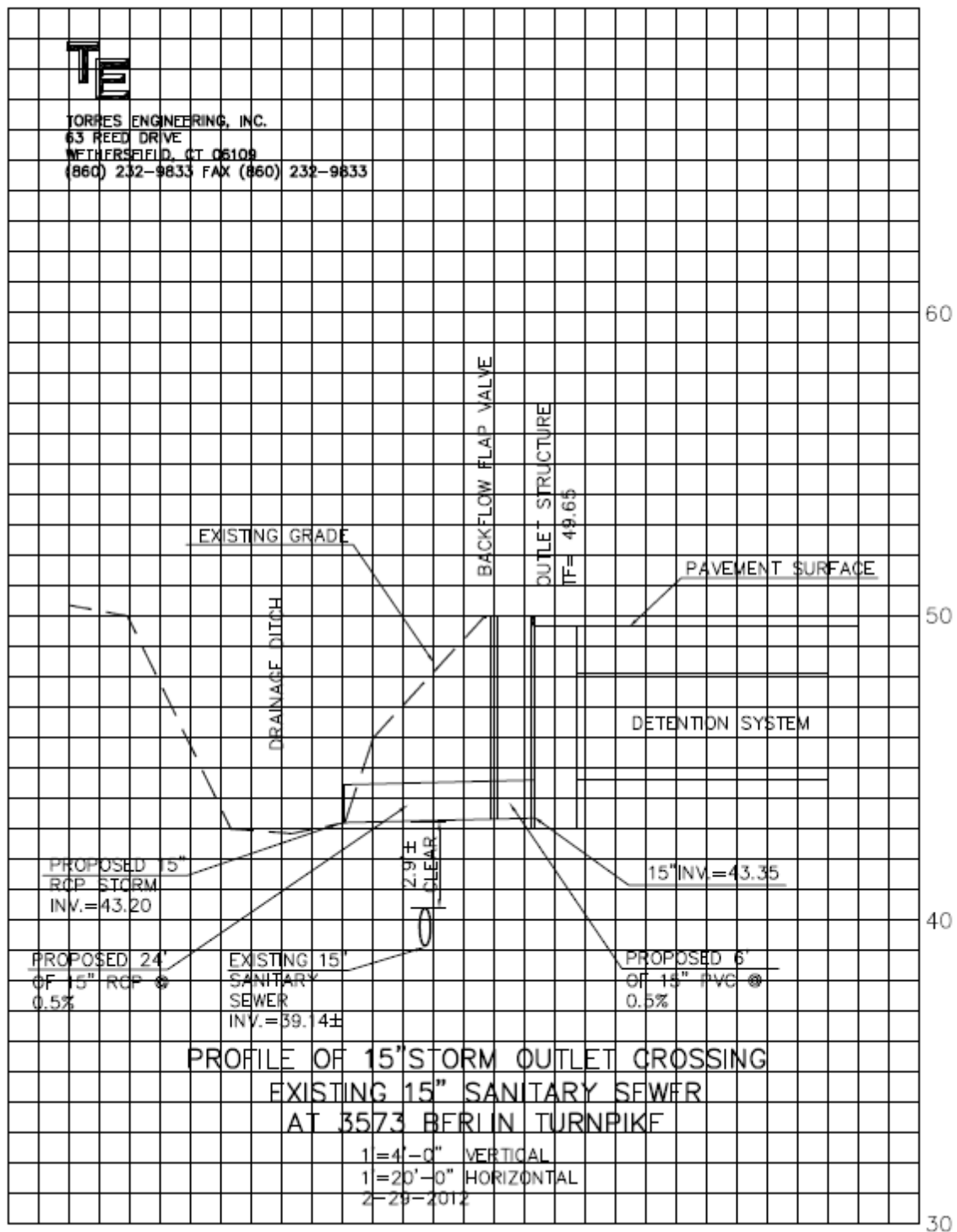
Charles P. Sheehan

Chief Executive Officer

On motion made by Commissioner Reichin and duly seconded, the report was received. Prior to the vote, the motion was amended to include the following:

- 1. Based on recommendation by Commissioner Lilly, not only will contractor be required to show proof of insurance as part of the utility services permit, but the insurance will be reviewed by District Counsel to ensure the appropriate limits of coverage is determined.***
- 2. Where pipe outlets into the streambed, appropriate sized rip rap is needed to protect from scouring in that location.***
- 3. Instead of just a blunt end to the 15-inch reinforced concrete pipe (RCP) ending in the ditch as the termination, it should be a 15-inch reinforced concrete culvert end section which is more tapered and conforms to the end of the slope. Conditions 2 & 3 must be included on permit issued by utility services.***
- 4. There will be a three (3) month time frame for construction on the encroachment.***

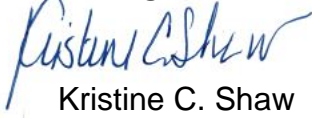
On motion made by Commissioner Reichin, the report as amended was approved and recommended to the District Board by unanimous vote of those present.



ADJOURNMENT

The meeting was adjourned at 5:12 P.M.

ATTEST:



Kristine C. Shaw
District Clerk

June 13, 2012

Date of Approval

**PUBLIC HEARING
BUREAU OF PUBLIC WORKS
The Metropolitan District
555 Main Street, Hartford
Monday, March 19, 2012**

Present: Commissioner J. Lawrence Price
Christopher R. Stone, Assistant District Counsel
Kristine C. Shaw, District Clerk
Jennifer Ottalagana, Principal Engineer
James Eschert, Project Engineer
Cynthia A. Nadolny, Executive Assistant

**PUBLIC HEARING FOR SANITARY SEWER IN PORTIONS OF NORTHRIDGE ROAD,
WEST HARTFORD**

Commissioner Price, acting as Hearing Officer, called the public hearing to order at 5:04 P.M.

Commissioner Price introduced the staff present and read the following statement concerning the public hearing:

“This is a public hearing regarding the proposal to install a public sanitary sewer in a portion of Northridge Road in the Town of West Hartford.

“This sewer has been petitioned for construction by a private developer and entirely at the developer’s expense; however, should an abutting property owner, at some future time, wish to make a connection to the sanitary sewer, then a sewer assessment would be levied by The Metropolitan District at the rates then in effect. The purpose of this public hearing is to provide an opportunity for affected property owners to be heard concerning the proposed construction.”

Commissioner Price explained the guidelines to be adhered to during the hearing:

- a. “All questions and statements should be directed to the Chair. The Chair will direct questions to the appropriate staff member for reply.”
- b. “Only one person will be allowed to speak at any given time.”
- c. “Due to the fact that this hearing is being recorded, when speaking, property owners are requested to state their names, address of their property and speak directly into the microphone.”
- d. “Statements from property owners should be limited to 3 minutes each. The Chair reserves the right to interrupt comments that extend beyond 3 minutes in order to afford everyone an opportunity to express an opinion.”

Commissioner Price asked Mr. Eschert to discuss the proposed project.

Mr. Eschert presented an overview of the proposed project, detailing the following:

JOB CODE: Northridge Drive Sewer, West Hartford

PROJECT ENGINEER: James Eschert

LENGTH AND SIZE OF SEWER: 337 feet of 8 inch sanitary sewer in Northridge Drive, West Hartford

NAME OF APPLICANTS: Steven and Gayle Temkin, owners of 14 Northridge Drive

TYPE OF PROJECT: Developer's Permit Agreement

DATE APPLICATION RECEIVED: January 17, 2012

PROJECTED TIME SCHEDULE:

START CONSTRUCTION: April 2012

FINISH CONSTRUCTION: June 2012

SPECIAL FEATURES OF PROJECT: Three properties on the street are already served by sewer. Number 14 will be connected under this project. Laterals are being brought to street line and capped for future use by the remaining two properties (# 10 and # 11).

BRIEF HISTORY OF HOW PROJECT STARTED: Mr. Temkin submitted a co-developers application in 2009 with other applicants which was closed by the MDC in August 2011 due to inactivity. The current application was received in January 2012. Permanent pavement restoration to Town and MDC standards will be performed on all road cuts and any disturbed areas will be top soiled and seeded and returned to their previous condition.

Commissioner Price opened the hearing to comments and questions from the public.

Charlotte Jason of 11 Northridge Drive, West Hartford, asked: "Where exactly does the sewer line run and what portion of the road is being dug up?"

Mr. Eschert replied: "It will be right down the center of the road, Beacon Hill Drive to the circle."

William Luby of 131 Beacon Hill Drive, West Hartford, stated: "I built that property about 50 years ago and the people that lived up there were my parents. In fact, I sold that part of the estate of my sister Joan, I sold my house to the Wangs and the former side yard to the Temkins. I agreed to provide sewer service for those two lots by mistaken assumption on my part. So, proposals were drawn up and one was finally agreed upon for all three parties: the Temkins, the Wangs and the owners of the other

adjoining property, adjoining the Temkins, was given to partnership called GAP friends. All agreed to it and when I was going to file these documents and maps, the counsel for one of the parties asked me not to file at that time. I knew that there was some feeling between the Temkins and the GAP with the passage of time, to the best of my knowledge, whatever those difficulties were not resolved. At Christmas time last year, I finally recorded the documents, and started the preparations on the final plans to submit to the MDC. And at this point the situation is that I dropped them off at Dave Ruttys' office on Friday and the engineer updated all of the maps and the recordings, what engineers do with maps. So there it sits at this time, and it's my hope that the MDC will grant me the permit to do that because it would not involve the structures on Northridge Drive, rather those from the Wang Property then easterly through the Temkin Property where it also picks up the sewer lateral from the Temkins then a little bit northerly to the corners of the intersecting line and down two laterals down to the main at the bottom of the hill of the GAP property. It's significant to me because I have purchased, I have paid for the easements in a considerable sum."

Steve Temkin of 144 Chestnut Hill Road, Torrington, stated: "My wife and I own the property at 14 Northridge Drive, we purchased it in 2006. There was an agreement at the time that the estate of Joan Luby would be installing a sewer at the lot within 60 days of August 2006, it's been over 5 years and he still has not done it, our house has been substantially completed, just sitting there months and months and months and months and months. At this point, we felt we had to go this route ourselves to get this sewer done."

Bud Jason of 11 Northridge Drive, West Hartford, stated: "You made mention in the letter that the assessment is at the rate then in effect, can you tell me what the rate is in effect if we were to connect today" That's number one. Number two, we have two septic systems on our property, is there a separate charge for each line that would be coming from two different parts of the yard?"

Mr. Eschert replied: "We did a calculation this morning and currently today, the charge to connect would be \$11,267.00 and that's based upon a connection outlet fee plus a per frontage footage fee. It's based on an outlet or connection fee that's a flat fee of \$1,665.00 and then \$53.40 a foot and your assessed frontage is 180 feet. So that totals \$11,267.00. Normally that's for one connection, I don't know whether there might be a way to route one septic tank into the other tank and then into the street?"

Mr. Jason responded: "There's not. One is in the front yard; one is in the rear yard. They are nowhere near each other. So, would we be paying for two cuts to the main and two connection fees?"

Ms. Ottalagana answered: "Your assessment right now only includes a front footage charge, and an outlet charge for one house, one dwelling unit. We have not included a lateral charge in your assessment because the developers permit agreement is for serving Mr. Temkins property and not particularly yours at this time. The reason that we're having the public hearing is to alert you that it will be available for you to connect to at any future time that you would like to do so, once its installed and approved of course. There's no lateral charge included, so when you come to the time that you'd like to connect, you can connect two laterals to it, you'll just have to pay for the

installation of two laterals. Normally there's only one lateral per house and that property owner only has to pay for one lateral, you'll just have to pay for two. That will be done by your private drain layer through our house connections department with a permit."

Attorney Stone added: "Would it be fair to say that based upon the question from Mr. Jason, the fact that if you were to hook up today, if this were approved, he would pay the \$11,267.00 as the assessment and that would be all that would be payable to the District. Then he would have to pay for the two laterals on your own dime again coming out from the sewer main each side from the front and rear of your property, however you have it working out there. You would be paying for those two. You wouldn't be paying two \$11,000 assessments. One assessment, you pay for the two laterals coming in."

Mr. Jason asked: "Is there anyone here that might know what the cost per linear foot is of a lateral?"

Ms. Ottalagana answered: "That would be very difficult to estimate only because we don't know what they're going to encounter as far as soil conditions out there until we actually. For a range I would say \$1,500 to "?". It really depends on what kind of soil that they excavate through and then how difficult it is to make those two connections to your two separate septic systems."

Mr. Jason asked: "How far down is the lateral below the surface?"

Ms. Ottalagana answered: "The main line will be 8 feet and then you have to maintain a 1% at minimum slope to the house."

Rui Wang of 10 Northridge Drive, West Hartford, asked: "I'd like to know if we would connect, what's the estimate for us for the assessment?"

Mr. Eschert answered: "Your home is 125 feet of frontage at \$53.40 a foot, and the \$1,665.00 outlet fee for a total of \$8,330.00."

Mr. Luby stated: "At this point, if winter does come back, which is always a possibility I understand from the contractor that he'll be in and out of there in three weeks as I've applied for a permit from the MDC so I think that's worth consideration. Obviously there's no other people affected except for the three lots and there's no public, no street."

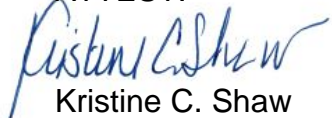
Mr. Jason asked: "I'm not sure I'm clear of what Mr. Luby is requesting a permit for and how that might impact the MDC's work here. If he's applying for a permit to tie two homes together or why would the MDC need to do this?"

Commissioner Price stated: "Let me just say that the only reason why we're here right now is to address the existing permit that's in front of the MDC. That's the subject of this hearing. That's the only thing that we're taking into consideration at this time."

ADJOURNMENT

The meeting was adjourned at 5:22 P.M.

ATTEST:


Kristine C. Shaw
District Clerk

June 3, 2013

Date of Approval

**PUBLIC HEARING
BUREAU OF PUBLIC WORKS
The Metropolitan District
555 Main Street, Hartford
Monday, May 2, 2012**

Present: Commissioner Alvin E. Taylor
Christopher R. Stone, Assistant District Counsel
Kristine C. Shaw, District Clerk
Michael Mancini, Interim Director of Engineering
Jason Waterbury, Project Engineer
Cynthia A. Nadolny, Executive Assistant

**PUBLIC HEARING FOR LAYOUT & ACQUISITION FOR SANITARY SEWERS IN
PORTIONS OF CHURCH STREET & WINDMILL LANE, NEWINGTON**

Commissioner Taylor, acting as Hearing Officer, called the public hearing to order at 5:00 P.M.

Commissioner Taylor noted for the record that no one from the public appeared to be heard regarding this project. Subsequently, he directed the District Clerk to incorporate all documents relating to the hearing into the official record. These documents included the notice of public hearing published in the Hartford Courant on April 22, 2012, a general statement and an overview regarding the project.

The following notice was published, as sworn by affidavit, in the Hartford Courant on April 22, 2012:

**NOTICE OF PUBLIC HEARING ON LAYOUT AND ACQUISITION FOR SANITARY SEWER
FOR CHURCH STREET, NEWINGTON**

The Metropolitan District will hold a public hearing at the Metropolitan District Commission Headquarters at 555 Main Street, Hartford on Wednesday, May 2, 2012 at 5:00 P.M. for the purpose of notifying the construction of public sanitary sewers in a portion of Church Street, Newington.

All interested parties, both in favor or against said sewers, may appear to be heard.

Kristine C. Shaw
District Clerk

GENERAL STATEMENT

This is a public hearing regarding the proposal to construct sanitary sewers in portions of Church Street and Windmill Lane, Newington. To increase sanitary sewer

capacity in this part of the collection system, the proposed construction of this sanitary sewer has been recommended by the District and will extend the Southwest Trunk Sewer north on Church Street to Windmill Lane, replacing existing sewers within Church Street where they currently exist. The proposed construction will create an opportunity, at a future time, for any abutting property owner to make a connection to the District's sewerage system.

PROJECT OVERVIEW

JOB CODE: Sanitary Sewer Improvements – Church Street & Windmill Lane, Newington SSO.NWT.06

PROJECT ENGINEER: Jason Waterbury

LENGTH AND SIZE OF SEWER: 2,000 feet of 18" Sanitary Sewer on Church Street & Windmill Lane in Newington

NAME OF APPLICANTS: N/A

TYPE OF PROJECT: Clean Water Project – SSO Program (Capacity Improvements)

DATE APPLICATION RECEIVED: N/A

PROJECTED TIME SCHEDULE: START CONSTRUCTION: August 2012

FINISH CONSTRUCTION: Spring 2013


SPECIAL FEATURES OF PROJECT: All properties along the proposed alignment on Church Street and Windmill Lane are currently sewered, except for two properties on east side of road south of Grandview Drive.

BRIEF HISTORY OF HOW PROJECT STARTED: The District contracted with CDM Smith to evaluate areas of chronic surcharging. The existing sanitary sewer on Church Street south of Grandview Drive is located in a cross country Right-of-Way between Ridgewood and Church Street. To alleviate the surcharging, the Southwest Trunk Sewer, which currently terminates on Church Street, just south of Edward Street, is being extended north on Church Street to Windmill Lane, replacing existing local sewers within Church Street where they exist.

ADJOURNMENT

The meeting was adjourned at 5:01 P.M.

ATTEST:


Kristine C. Shaw
District Clerk

June 3, 2013

Date of Approval

**SPECIAL MEETING
BUREAU OF PUBLIC WORKS
The Metropolitan District Training Center
125 Maxim Road, Hartford
Wednesday, June 13, 2012**

Present: Commissioners Ronald Armstrong, Luis Caban, Allen Hoffman, Joseph H. Kronen, Maureen Magnan, Alphonse Marotta, J. Lawrence Price, Albert F. Reichin, Raymond Sweezy, Alvin E. Taylor, Richard W. Vicino and District Chairman William A. DiBella (12)

Absent: Commissioners John Duquette, Jamal R. Gatling, William Horan, Joseph Klett, Michael Lupo and Hector M. Rivera (6)

Also

Present: Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations
R. Bartley Halloran, District Counsel
Kristine C. Shaw, District Clerk
Robert Zaik, Manager of Labor Relations
Colin Coggins, Vice President, Local 3713, AFSCME
Cynthia A. Nadolny, Executive Assistant
Steve A. Lemanski, Consulting Actuary, Milliman

CALL TO ORDER

Chairman Vicino called the meeting to order at 4:48 P.M.

ROLL CALL AND QUORUM

The District Clerk informed Chairman Vicino that a quorum was present, and the meeting was declared a legal meeting of the Bureau of Public Works of The Metropolitan District of Hartford County, Connecticut.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by Commissioner Reichin and duly seconded, the meeting minutes of March 5, 2012 were approved.

ENCROACHMENT AGREEMENT -11 BARRY PLACE, ROCKY HILL – Report 4.

To: Bureau of Public Works for consideration on June 13, 2012

On October 24, 2011, The Metropolitan District received a request from Henry Daversa to permanently encroach upon an existing 20-foot sanitary sewer easement located on his property at 11 Barry Place, Rocky Hill. The encroachment will allow Mr. Daversa to construct a detached garage, a portion of which is within the 20-foot right-of-way, as shown on the attached map.

The proposed work entails excavation for a garage foundation, of which 70 square feet will be within the District's right-of-way. The proposed garage is located in such a way that the horizontal separation from the garage to the existing sanitary sewer will range from 7 feet on the southern most side to 8.5 feet on the northern side, thereby encroaching upon the District Right-of-Way by 3 feet on the southern side and 1.5 feet on the northern side. The depth of the sanitary sewer is approximately 7-feet whereas the excavation depth of the foundation wall will be 5 feet. The proposed horizontal and vertical separation distances will not adversely affect the integrity of the pipe, or the safety of a maintenance crew.

Henry Daversa has agreed to the following conditions in order to satisfy the District's concerns for the protection of the 8-inch sanitary sewer that exists within the easement, and District's accessibility along the length of the easement:

- 1) All heavy construction equipment must be located outside of the limits of the District's easement during construction.
- 2) Care must be taken during construction not to disturb the existing sewer line.
- 3) Excavated material shall not be stored or stockpiled within the District's easement.
- 4) An MDC Inspector, without vested interest in the property, must be on the site whenever work is being performed within the easement. Construction shall conform with District standards and 48-hours advance notice must be given to the District prior to any construction within the easement.
- 5) An extension of the permanent existing MDC easement from the east side of said easement to the easterly property line of 11 Barry Place, as shown on attached map.

District staff has reviewed this request and considers it feasible. Staff has also concluded that the encroachment will not cause any long-term detriment to the sewer infrastructure as a result.

If the Bureau of Public Works and the District Board grant this request, a formal encroachment agreement shall be executed between Henry Daversa and the Metropolitan District, consistent with current practices involving similar requests.

It is therefore **RECOMMENDED** that it be

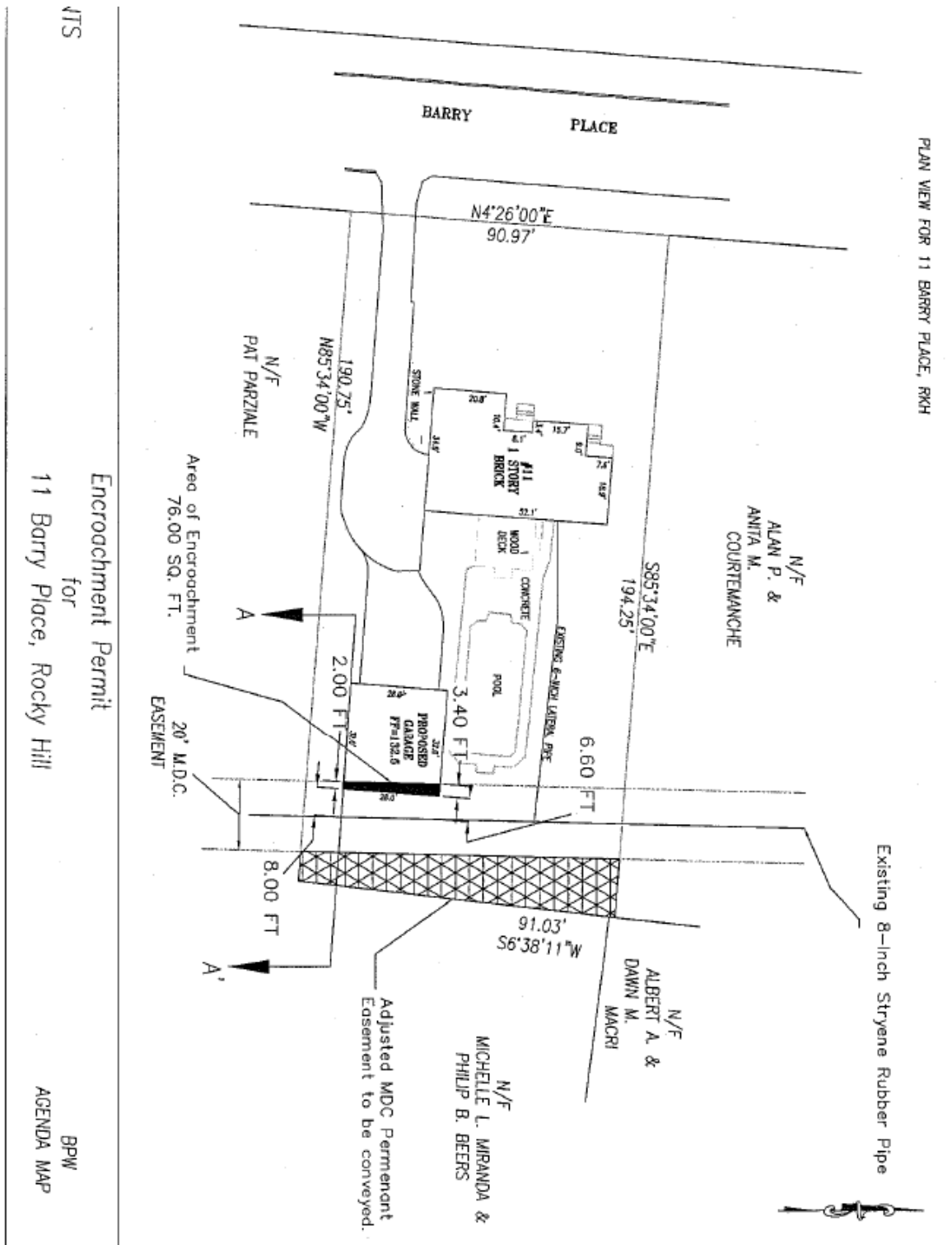
VOTED: That the Bureau of Public Works recommends to the District Board, passage of the following resolution:

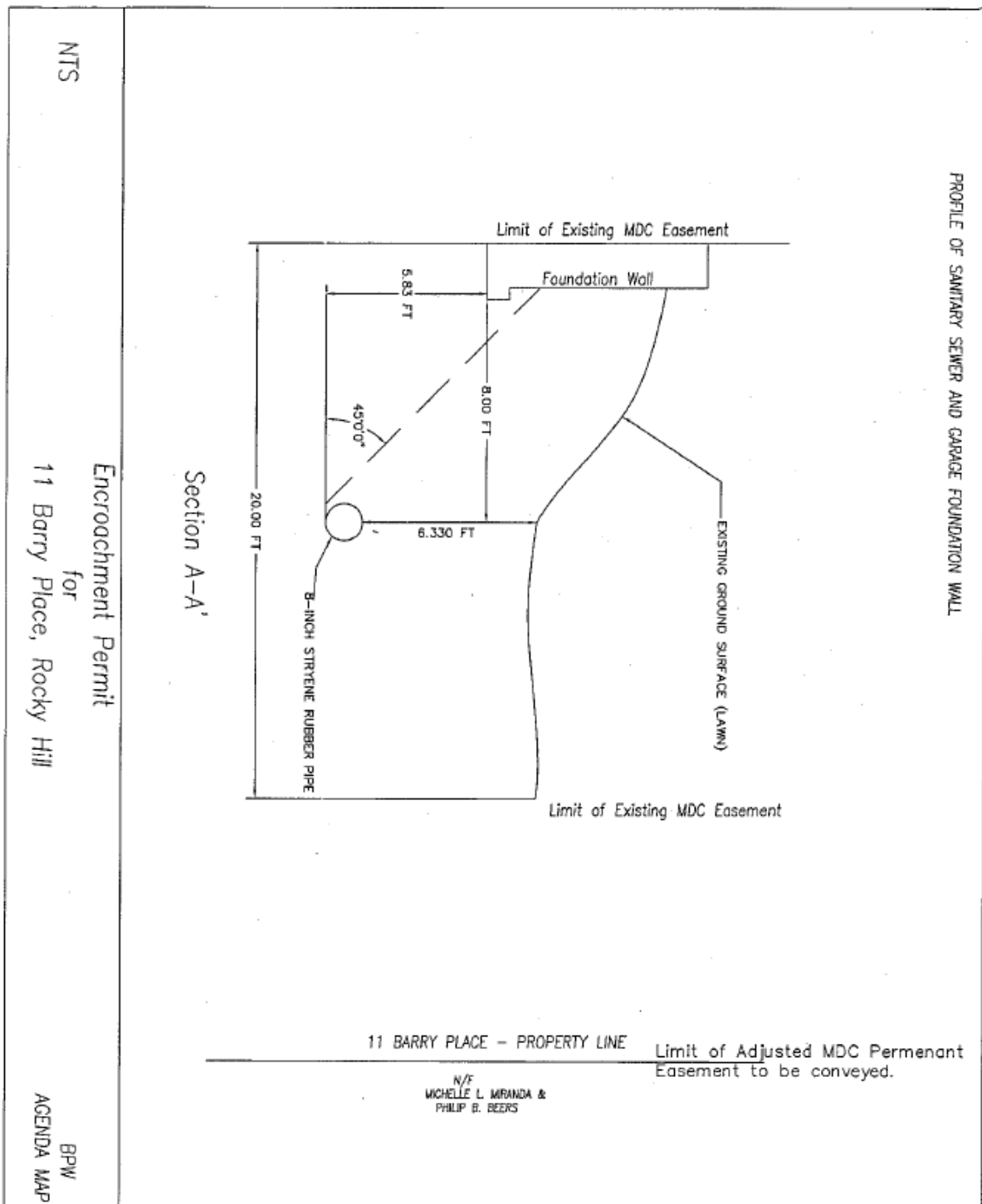
RESOLVED: That an agreement be prepared, subject to approval by District Counsel as to form and content, granting permissions to Henry Daversa to encroach upon an existing sanitary sewer easement in the rear yard of 11 Barry Place, Rocky Hill, in support of the planned garage as shown on the plans submitted by Close, Jensen and Miller. P.C., dated 2/10/2012, providing that the District shall not be held liable for any cost of damage of any kind which may result during construction or in the following years as a result of the encroachment.

Respectfully submitted,

Charles P. Sheehan
Chief Executive Officer

On motion made by Commissioner Reichin and duly seconded, the report was received and the resolution recommended to the District Board by unanimous vote of those present.





ADJOURNMENT

The meeting was adjourned at 4:54 P.M.

ATTEST:


Kristine C. Shaw
District Clerk

July 9, 2012

Date of Approval

**SPECIAL MEETING
BUREAU OF PUBLIC WORKS
The Metropolitan District
555 Main Street, Hartford
Monday, July 9, 2012**

Present: Commissioners Ronald Armstrong, Allen Hoffman, Maureen Magnan, Alphonse Marotta, J. Lawrence Price, Albert F. Reichin, Hector M. Rivera, Raymond Sweezy, Alvin E. Taylor, Richard W. Vicino and District Chairman William A. DiBella (11)

Absent: Commissioners Luis Caban, John Duquette, Jamal R. Gatling, William Horan, Joseph Klett, Joseph H. Kronen and Michael Lupo (7)

Also

Present: Charles P. Sheehan, Chief Executive Officer
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Stanley Pokora, Manager of Treasury
Kerry E. Martin, Assistant to the Chief Executive Officer
Kristine C. Shaw, District Clerk
Cynthia A. Nadolny, Executive Assistant
Reed Risteen, Blum Shapiro

CALL TO ORDER

Chairman Vicino called the meeting to order at 4:31 P.M.

ROLL CALL AND QUORUM

The District Clerk informed Chairman Vicino that a quorum was present, and the meeting was declared a legal meeting of the Bureau of Public Works of The Metropolitan District of Hartford County, Connecticut.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

***On motion made by Commissioner Price and duly seconded,
the meeting minutes of June 13, 2012 were approved.***

STATUS OF CLEAN WATER PROJECT AND CONSIDERATION OF AND POTENTIAL ACTION ON REFERENDUM FOR PHASE II – Report 4.

To: Board of Finance

From: Bureau of Public Works

July 9, 2012

BE IT RESOLVED: that the Bureau of Public Works hereby recommends to the Board of Finance that, pursuant to District Charter Section 3-11, a District-wide referendum take place on Election Day, Tuesday, November 6, 2012 for the electors of the District to consider an additional appropriation of \$800 million in furtherance of Phase II of the Clean Water Project, said referendum question to be substantially as follows:

“Shall the appropriation of an additional \$800,000,000, to be financed, in part, by the issuance of bonds and Clean Water Fund grants and loans, for Phase II of the Metropolitan District’s combined sewer overflow, sanitary sewer overflow and nitrogen removal programs to decrease levels of pollution in Metropolitan District member towns, the Connecticut River and its tributaries, and Long Island Sound to comply with a consent decree of the United States District Court of the District of Connecticut and a consent order of the Connecticut Department of Energy and Environmental Protection, be approved?”

Respectfully submitted,

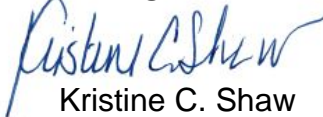
Charles P. Sheehan
Chief Executive Officer

On motion made by Commissioner Reichin and duly seconded, the report was received and resolution referred to the Board of Finance by unanimous vote of those present.

ADJOURNMENT

The meeting was adjourned at 4:55 P.M.

ATTEST:


Kristine C. Shaw
District Clerk

September 5, 2012

Date of Approval

**PUBLIC HEARING
BUREAU OF PUBLIC WORKS
The Metropolitan District
555 Main Street, Hartford
Tuesday, July 24, 2012**

Present: Commissioner J. Lawrence Price
Carl R. Nasto, Assistant District Counsel
Kristine C. Shaw, District Clerk
Michael Mancini, Director of Engineering
Billy J. Krukowski, Project Engineer
Cynthia A. Nadolny, Executive Assistant

PUBLIC HEARING FOR SANITARY SEWER IN PORTIONS OF BACK LANE, NEWINGTON

Commissioner Price, acting as Hearing Officer, called the public hearing to order at 5:04 P.M.

Commissioner Price introduced the staff present and read the hearing notice that was published in the Hartford Courant on July 9, 2012:

**NOTICE OF PUBLIC HEARING ON LAYOUT AND ASSESSMENT FOR SANITARY
SEWERS FOR 225 BACK LANE, NEWINGTON**

**THE METROPOLITAN DISTRICT
555 Main Street, P.O. Box 800
Hartford, Connecticut**

July 9, 2012

The Metropolitan District will hold a public hearing at the Metropolitan District Headquarters Board Room located at 555 Main Street, Hartford, on Tuesday, July 24, 2012 at 5:00 P.M for the purpose of notification of the construction of public sanitary sewers with manholes and appurtenances in a portion of BACK LANE, Newington.

All interested parties, both in favor or against said sewers, may appear to be heard.

Kristine C. Shaw
District Clerk

Commissioner Price read the following statement concerning the public hearing:

"This is a public hearing to consider the proposal to construct sanitary sewers in a portion of Back Lane, Newington. This Public Hearing is part of the legal procedure that The Metropolitan District is required to follow regarding the installation of sewers, as mandated by Special Act 511 of the Connecticut General Assembly of 1929."

"The plan for this project has been undertaken in response to a petition for sanitary sewers received from one property owner."

"A final decision on this project has not been made. That decision will take into account what is said at this hearing, along with other information, including any information that the Town provides regarding the need for this project from the standpoint of public health."

Commissioner Price stated that since there was only one property owner present, that he would forgo reading the guidelines to be followed during the hearing. He requested, Bill Krukowski proceed with an overview of the project.

JOB CODE 225 Back Lane, Newington

PROJECT ENGINEER Billy J. Krukowski

LENGTH AND SIZE OF SEWER 230 Linear Feet of 8-Inch PVC pipe

NUMBER OF PETITIONERS 1, Mr. Gary Bedford, at 225 Back Lane

RESULTS OF CANVASS (by property owners) 2 in favor 2 opposed

This area was canvassed on April 25, 2011. An option was created to serve only the 2 home owners that were in favor. Gary Bedford (225 Back Lane) and Mr & Mrs. McNamara (230 Back Lane).

STATEMENT OF TOWN HEALTH DEPARTMENT In a letter dated July 20, 2012 Gregory J. Mattus, Sanitarian for the Central Connecticut Health Department, states that the Health Department has no information on the existing septic system, soil, well and has no complaint record. The CCHD did not support or oppose the proposed sewer extension.

ESTIMATED COST OF PROJECT: \$93,000.00

ESTIMATED ASSESSMENT: \$23,346.90

ESTIMATED DEFICIT: \$69,653.10

PROJECTED TIME SCHEDULE IF PROJECT PASSES

START CONSTRUCTION: Spring 2013

FINISH CONSTRUCTION : Summer 2013

BRIEF HISTORY OF HOW PROJECT STARTED Gary Bedford petitioned for sanitary sewer in April of 2011 due to a slow septic system and high costs associated with replacement. Mr. Bedford recently (March 2011) has had the septic tank pumped out and it was at this time the septic pumping company informed him the system was slowing down.

Commissioner Price asked for a breakout of the assessments and the Ms. Shaw responded that the property owner at 230 Back Lane would be assessed \$12,887.50 and the property owner at 225 Back Lane would be assessed \$10,406.00.

Commissioner Price requested that the one property owner in attendance state his name and address for the record and indicate his position on the project.

Mr. Gary Bedford of 225 Back Lane, Newington, stated: "This all started by some issues that I had with flooding on very rainy days" "Just recently we had nineteen days of rain and again last year we had a lot of footage of snow melt off. "And what is happening in that time is I have had flooding in my garage." "I have a center drain and the water was coming up like a geyser and I mean like three (3) feet." "So what happens is I have a drain that goes to a drywell in the yard and that water did not smell very nice and the best solution would try to hook up to a sewer." "I also want to say that they have told me that my septic system is starting to slow down."

Commissioner Price said that clearly Mr. Bedford is in favor of this.


Mr. Bedford said, "The only other thing is this health issue of this drainage of water coming out of my garage; I know it is going to go down the street and into a drain and find its way to the Connecticut River or wherever else it goes."

No one else appeared to be heard and no other opinions were received by the District Clerk prior to the hearing

ADJOURNMENT

The meeting was adjourned at 5:12 P.M.

ATTEST:


Kristine C. Shaw
District Clerk

June 3, 2013

Date of Approval

**PUBLIC HEARING
BUREAU OF PUBLIC WORKS
The Metropolitan District
555 Main Street, Hartford
Wednesday, August 29, 2012**

Present: Commissioner Alvin E. Taylor
Kristine C. Shaw, District Clerk
Constantin Banciulescu, Interim Chief of Engineering
Billy J. Krukowski, Project Engineer
Cynthia A. Nadolny, Executive Assistant

PUBLIC HEARING FOR SANITARY SEWER IN PORTIONS OF STONE ROAD, WINDSOR

Commissioner Taylor, acting as Hearing Officer, called the public hearing to order at 5:30 P.M.

Commissioner Taylor stated for the record that no one from the public was in attendance and he would forgo proceeding with the entire agenda. Chairman Taylor directed the District Clerk to incorporate all relevant document relating the hearing and project into the official minutes.

The following hearing notice was published in the Hartford Courant on August 15, 2012:

**NOTICE OF PUBLIC HEARING ON PROPOSED SANITARY SEWER
In Portions of
Stone Road, Windsor**

**THE METROPOLITAN DISTRICT
555 Main Street, P.O. Box 800
Hartford, Connecticut**

August 15, 2012

The Metropolitan District will hold a public hearing at the Metropolitan District Headquarters Board Room located on the first floor of 555 Main Street, Hartford on **Wednesday, August 29, 2012 at 5:30 P.M.** for the purpose of notifying the public of the construction of a public sanitary sewer extension to serve, now or in the future, portions of Stone Road in the Town of Windsor.

This sewer project has been proposed for construction by a private developer entirely at the developer's expense; however, should an abutting property owner, at some future time, wish to make a connection to the sanitary sewer, a sewer assessment would be levied by The Metropolitan District at rates then in effect.

Kristine C. Shaw
District Clerk

The following is an overview of the project as prepared by Bill Krukowski, Project Manager:

JOB CODE 99 International Drive, Dollar Tree Distribution Center

PROJECT ENGINEER Billy J. Krukowski

LENGTH AND SIZE OF SEWER 5350 Linear Feet of 8-Inch PVC pipe

NUMBER OF PETITIONERS This was not initiated by petition

RESULTS OF CANVASS (by property owners) N/A

Owners will be responsible for assessments at the time of connection based on the published assessment rate set by the District Board.

STATEMENT OF TOWN HEALTH DEPARTMENT N/A

ESTIMATED COST OF PROJECT 1,872,500.00*

*The cost of the project is to Riverbend Associates and The Dollar Tree.

ESTIMATED ASSESSMENT No assessments will be due upon the acceptance of the sewer. Assessments will be due at the time of connection at the rate set at that time. The current assessment rate for residential property is \$53.40 per front foot or adjusted front foot.

ESTIMATED DEFICIT In accordance with the District Sewer Ordinance, Section S8a, "Agreements with Developers Authorized", there shall be no cost to the District.

PROJECTED TIME SCHEDULE IF PROJECT PASSES

START CONSTRUCTION Fall 2012

FINISH CONSTRUCTION Spring 2013

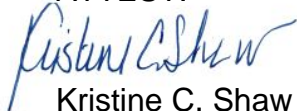
SPECIAL FEATURES OF PROJECT There are no special features for this project.

BRIEF HISTORY OF HOW PROJECT STARTED Under the Developers Permit Agreement Method, Dollar Tree and Riverbend Associates seek to install a sanitary sewer to serve properties on International Drive known as the Dollar Tree Distribution Center and the Tire Barn. The project included portions of sanitary sewer that were located parallel to Stone Road but within private land located in such a way that connection from the residences would not be permitted. The layout was amended to provide service to your residence for your convince and to the benefit of the District.

ADJOURNMENT

The meeting was adjourned at 5:31 P.M.

ATTEST:

A handwritten signature in blue ink, appearing to read "Kristine C. Shaw", is written over the printed name.

Kristine C. Shaw
District Clerk

June 3, 2013

Date of Approval

**SPECIAL MEETING
BUREAU OF PUBLIC WORKS
The Metropolitan District
555 Main Street, Hartford
Wednesday, September 5, 2012**

Present: Commissioners Ronald Armstrong, Luis Caban, Joseph H. Kronen, Maureen Magnan, Alphonse Marotta, J. Lawrence Price, Albert F. Reichin, Hector M. Rivera, Raymond Sweezy, Richard W. Vicino and District Chairman William A. DiBella (11)

Absent: Commissioners John Duquette, Jamal R. Gatling, Allen Hoffman, William Horan, Joseph Klett, Michael Lupo and Alvin E. Taylor (7)

Also

Present: Charles P. Sheehan, Chief Executive Officer
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Constantin Banciulescu, Interim Chief of Engineering
Kristine C. Shaw, District Clerk
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Chairman Vicino called the meeting to order at 5:15 P.M.

ROLL CALL AND QUORUM

The District Clerk informed Chairman Vicino that a quorum was present, and the meeting was declared a legal meeting of the Bureau of Public Works of The Metropolitan District of Hartford County, Connecticut.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by Commissioner Marotta and duly seconded, the meeting minutes of July 9, 2012 were approved.

Commissioner Reichin abstained.

ACCEPTANCE OF SEWERS BUILT BY DEVELOPER'S PERMIT AGREEMENT – Report 4.

To: Bureau of Public Works for consideration on September 5, 2012

The sewers outlined in the following resolution have been constructed under Developer's Permit-Agreement in accordance with the plans, specifications and standards of the District, and the Director of Engineering & Planning has certified to all of the foregoing.

It is therefore **RECOMMENDED** that, pursuant to Section S8g of the Sewer Ordinances re: "Acceptance of Sewers by Developers," it be

Voted: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

Resolved: That, in accordance with Section S8g of the District Ordinances, the following are incorporated into the sewer system of The Metropolitan District as of the date of passage of this resolution:

<u>Sewers In</u>	<u>Built By</u>	<u>Completion Date</u>
New Meadow Elderly Housing, Mill Street Extension, Newington	New Samaritan Corporation	July 3, 2012

Respectfully submitted,

Charles P. Sheehan
Chief Executive Officer

On motion made by Commissioner Reichin and duly seconded, the report was received and resolution recommended to the District Board by unanimous vote of those present.

ADJOURNMENT

The meeting was adjourned at 5:24 P.M.

ATTEST:

A handwritten signature in blue ink, appearing to read "Kristine C. Shaw".

Kristine C. Shaw
District Clerk

October 3, 2012

Date of Approval

**SPECIAL MEETING
BUREAU OF PUBLIC WORKS
The Metropolitan District
555 Main Street, Hartford
Wednesday, October 3, 2012**

Present: Commissioners Luis Caban, Allen Hoffman, Alphonse Marotta, J. Lawrence Price, Albert F. Reichin, Raymond Sweezy, Alvin E. Taylor and Richard W. Vicino (8)

Absent: Commissioners Ronald Armstrong, John Duquette, Jamal R. Gatling, William Horan, Joseph Klett, Joseph H. Kronen, Michael Lupo, Maureen Magnan and Hector M. Rivera (9)

Also

Present: Charles P. Sheehan, Chief Executive Officer
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Brendan M. Fox Jr., Assistant District Counsel
Erin M. Ryan, Director of Human Resources
Kristine C. Shaw, District Clerk
Kerry E. Martin, Assistant to the Chief Executive Officer
Bill Krukowski, Project Engineer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Chairman Vicino called the meeting to order at 5:15 P.M.

ROLL CALL AND QUORUM

The District Clerk informed Chairman Vicino that a quorum was present, and the meeting was declared a legal meeting of the Bureau of Public Works of The Metropolitan District of Hartford County, Connecticut.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by Commissioner Reichin and duly seconded, the meeting minutes of September 5, 2012 were approved.

REPORT OF HEARING AND LAYOUT AND ASSESSMENT-225 BACK LANE, NEWINGTON-Report 4.

To: Bureau of Public Works for consideration on October 3, 2012

The District received a petition from the property owner of 225 Back Lane, Newington, requesting public sanitary sewer service.

On July 9, 2012, a preliminary schedule of assessments for the above captioned project was mailed to the two property owners who would be involved in a proposed sewer layout serving the unsewered portion of Back Lane. A public hearing was held on Tuesday, July 24, 2012, chaired by Commissioner Price. The petitioner attended the hearing and spoke in favor of the project, citing a slowing septic system that recently required pumping due to basement surcharging. The other property owner did not attend the public hearing.

The property owners that can be served by this project are the petitioner and the residence across the street at 230 Back Lane, Wethersfield. The petitioner spoke in favor of the sewer extension at the public hearing. Gregory J. Mattus, Sanitarian for the Central Connecticut Health Department (CCHD), for the Town of Newington in a July 20, 2012 letter, stated that the CCHD has no information regarding the on-site septic system. Mr. Mattus also stated that the CCHD does not oppose the extension of sanitary sewers to serve the home located at 225 Back Lane.

District staff and hearing officer present at the public hearing recommend that this project be approved due to the health hazards that exist at this property and that there was no opposition at the public hearing.

The estimated cost and benefit summary for this project is as follows:

ESTIMATED CONSTRUCTION COST:

200 feet of 8-inch sanitary sewer @ \$450/ft.	\$ 90,000.00	
Contingencies (~10%)	<u>\$ 9,000.00</u>	
Total Estimated Construction Cost	\$ 99,000.00	<u>\$ 99,000.00</u>

ESTIMATED OTHER COST:

Legal advertising	\$ 1,000.00
Design Services	\$ 15,000.00
Blueprints, maps, charts	\$ 500.00
Soil borings, investigations, tests	<u>\$ 500.00</u>

Total Estimated Other Costs	\$ 17,000.00	<u>\$17,000.00</u>
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TOTAL ESTIMATED PROJECT COST:		\$116,000.00
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The source of funding summary is as follows:

Estimated Direct Assessments to be Accrued to the Assessable Sewer Fund		\$23,346.90
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Deficit to be charged to the Assessable Sewer Fund		<u>\$92,653.10</u>
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TOTAL ESTIMATED CONSTRUCTION COST:		\$116,000.00
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The estimated project deficit is high due to the disproportionately high mobilization/demobilization costs for smaller projects, and also because only two properties are being served.

After consideration of the above and any other comments by the Commissioner present at the public hearing, it is RECOMMENDED that it be

VOTED: That a layout and schedule of assessments for construction of sanitary sewers in a portion of Back Lane, Newington, to serve 225 & 230 Back Lane, be published using the schedule of flat rates adopted and effective June 21, 1995, at \$53.40 per front foot or adjusted front foot; \$1,275.00 per inlet or lateral; and, in addition, for property used or zoned for single residential dwelling units at \$1,655.00 per dwelling unit allowed by zoning on a buildable lot, with notice to any property owner aggrieved by these proceedings that he or she may appeal from the actions of the Metropolitan District and its Bureau of Public Works to the Superior Court.

AND

VOTED: That the Controller be requested to make tentative allocations for this project pending passage of the layout by the District Board, and pending determination of actual costs, in accordance with the following schedule, which schedule is based on the Engineer's estimated cost and on the estimated assessment, as follows:

Direct Assessment to be Accrued to the Assessable Sewer Fund		\$23,346.90
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Deficit to be charged to the Assessable Sewer Fund		<u>\$92,653.10</u>
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Total Estimated Project Cost:		\$116,000.00
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AND

VOTED: To transmit to the District Board a resolution to lay out and authorize construction of public sanitary sewers in a portion of Back Lane, Newington, as set forth in the layout and schedule of assessments by the Bureau of Public Works, and payment for the same is authorized from the Assessable Sewer fund.

Respectfully submitted,

Charles P. Sheehan
Chief Executive Officer

On motion made by Commissioner Reichin and duly seconded, the report was received and the District Clerk directed to publish the layout and schedule of assessments, with notice to property owners.

ADJOURNMENT

The meeting was adjourned at 5:30 P.M.

ATTEST:



Kristine C. Shaw
District Clerk

June 3, 2013

Date of Approval

**SPECIAL MEETING
BUREAU OF PUBLIC WORKS
The Metropolitan District
555 Main Street, Hartford
Tuesday, December 18, 2012**

Present: Commissioners Allen Hoffman, Joseph H. Kronen, Alphonse Marotta, J. Lawrence Price, Albert F. Reichin, Hector M. Rivera, Raymond Sweezy, Alvin E. Taylor, Richard W. Vicino and District Chairman William A. DiBella (10)

Absent: Commissioners Ronald Armstrong, Luis Caban, John Duquette, Jamal R. Gatling, William Horan, Joseph Klett, Michael Lupo and Maureen Magnan (8)

Also

Present: Charles P. Sheehan, Chief Executive Officer
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations
R. Bartley Halloran, District Counsel
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant
Brian McCarthy, Consultant, Camp Dresser & Mckee

CALL TO ORDER

Chairman Vicino called the meeting to order at 3:00 P.M.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

DISCUSSION REGARDING THE CLEAN WATER PROJECT, TO INCLUDE PRESENTATION ON ENGINEERING AND FEASIBILITY ESTIMATES AND EVALUATIONS RELATIVE TO POTENTIAL PROPERTY ACQUISITION(S) AND CONSTRUCTION CONTRACTS ASSOCIATED WITH THE SOUTH HARTFORD CONVEYANCE TUNNEL – Report 3.

EXECUTIVE SESSION

At 3:04 p.m., Chairman Vicino requested an executive session for the purpose of discussing potential property acquisition(s) construction contracts with the South Hartford Conveyance Tunnel.

On motion made by Commissioner Reichin and duly seconded, the Bureau of Public Works entered into executive session for the purpose of discussing potential property acquisition(s) and construction contracts associated with the South Hartford Conveyance Tunnel.

Those in attendance during the executive session were as follows:

Commissioners Allen Hoffman, Joseph H. Kronen, Alphonse Marotta, J. Lawrence Price, Albert F. Reichin, Hector M. Rivera, Raymond Sweezy, Alvin E. Taylor, Richard W. Vicino and District Chairman William A. DiBella, Attorney R. Bartley Halloran, Messrs. Charles P. Sheehan and Scott W. Jellison

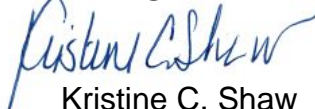
RECONVENE

At 4:24 p.m., Chairman Vicino requested to come out of executive session and on motion made by Commissioner Reichin and duly seconded, the Bureau of Public Works came out of executive session and reconvened. No formal action was taken.

ADJOURNMENT

The meeting was adjourned at 4:25 P.M.

ATTEST:



Kristine C. Shaw
District Clerk

June 3, 2013

Date of Approval

INDEX

To

MINUTES OF THE BUREAU OF PUBLIC WORKS

Bureau of Public Works - 2012

	Page
<hr/>	
B	
225 BACK LANE, NEWINGTON	
Report of Hearing and Layout and Assessment	30
BACK LANE, NEWINGTON	
Public Hearing for Sanitary Sewers	22
C	
CHAIRMAN, ELECTION OF	
Commissioner Vicino Elected	1
CHURCH STREET and WINDMILL LANE, NEWINGTON	
Public Hearing for Layout & Acquisition for Sanitary Sewers	12
CLEAN WATER PROJECT, DISCUSSION	
Engineering and Feasibility Estimates and Evaluations Relative to Potential Property Acquisitions and Construction Contracts associated with the South Hartford Conveyance Tunnel	34
D	
DEVELOPER'S PERMIT AGREEMENT, ACCEPTANCE OF SEWERS BUILT BY	
New Meadows Elderly Housing, Mill Street Extension, Newington	28
E	
ENCROACHMENT AGREEMENT	
11 Barry Place, Rocky Hill	14
3573 Berlin Turnpike, Newington	2
N	
NORTHRIDGE ROAD, WEST HARTFORD	
Public Hearing for Sanitary Sewers	7
P	
PRICE, J. LAWRENCE	
Elected Vice Chairman	2

	Page
<hr/>	
S	
STONE ROAD, WINDSOR	
Public Hearing for Sanitary Sewers	24
V	
VICE CHAIRMAN, ELECTION OF	
Commissioner J. Lawrence Price Elected	2
VICINO, RICHARD W.	
Elected Chairman	1