

**JOURNAL
OF
THE COMMITTEE ON MDC GOVERNMENT
OF
THE METROPOLITAN DISTRICT
COMMISSION**

FOR THE YEAR
2010

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Office of the District Clerk

Membership of the District is made up of the City of Hartford and
The Towns of Bloomfield, Newington, Wethersfield, Windsor,
East Hartford, Rocky Hill and West Hartford

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MEMBERSHIP
OF
THE COMMITTEE ON MDC GOVERNMENT
2010

J. LAWRENCE PRICE Chairman, Committee on MDC Government
JOSEPH VERRENGIA Vice Chairman, Committee on MDC Government

ALLEN HOFFMAN

WILLIAM HORAN

MAUREEN MAGNAN

ALPHONSE MAROTTA

TRUDE H. MERO

J. LAWRENCE PRICE

ALBERT F. REICHIN

HECTOR M. RIVERA

ALVIN E. TAYLOR

JOSEPH VERRENGIA

MINUTES

OF

MEETINGS OF THE COMMITTEE ON MDC GOVERNMENT

HELD IN 2010

**Special Meeting
of
COMMITTEE ON MDC GOVERNMENT
The Metropolitan District
555 Main Street, Hartford
January 4, 2010**

Present: Commissioners Allen Hoffman, William P. Horan, Maureen Magnan, Alphonse Marotta, Trude H. Mero, J. Lawrence Price, Albert F. Reichin, Hector Rivera, Alvin E. Taylor, Joseph Verrengia and District Chairman William A. DiBella (11)

Absent: None

Also

Present: Pasquale J. Salemi, Commissioner
Charles P. Sheehan, Chief Executive Officer
Robert E. Moore, Chief Administrative Officer
John M. Zinzarella, Chief Financial Officer
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Brendan M. Fox Jr., Assistant District Counsel
James P. Sandler, District Legal Counsel
Kristine C. Shaw, District Clerk
Jay Wesley, Manager of Procurement
Kerry E. Martin, Assistant to the Chief Executive Officer
Robert Facey, Senior Electronic Technician
Cynthia Nadolny, Executive Assistant
Richard H. Goldstein, Attorney, Pepe & Hazard LLP

CALL TO ORDER

Chairman J. Lawrence Price called the meeting to order at 5:05 p.m.

Chairman Price requested if there was no objection, that Vice Chairman Joseph Verrengia would chair the meeting of the Committee on MDC Government this evening due to the fact that he was participating in the meeting via phone.

There was no objection to his request and Vice Chairman Verrengia assumed the chair and proceeded with the meeting.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made and duly seconded the meeting minutes of December 7, 2009 were approved.

Commissioner Reichin and Commissioner Price abstained from voting on this matter.

PROPOSED ORDINANCE-ELECTRONIC BIDDING & PROCUREMENT-Report 4.

To: Committee on MDC Government for consideration on January 4, 2010

Over the past several months, District staff has been investigating ways to expand contractor and vendor participation in District contract awards and supply/material procurements. As part of this effort, staff has looked at ways to increase the pool of contractors and vendors responding to District solicitations, and streamline its solicitation response procedures.

One method suggested to achieve these goals is authorizing the District Clerk to develop policies for the use of electronic media, including the Internet, to advertise and solicit contract and procurement bids. This system, commonly referred to as the "E-Bid system", is in place in other public arenas, including the City of Stamford. It is intended to supplement, not replace, the existing solicitation, advertising and award procedures presently used by the District.

It is therefore recommended that it be:

VOTED: That the Committee on MDC Government recommends to the District Board passage of the following resolution:

RESOLVED: That the accompanying proposed ordinance entitled "Electronic Bidding and Procurement Policy," be adopted as an amendment to Chapter 8 of the General Ordinances of the Metropolitan District.

Respectfully submitted,

Charles P. Sheehan
Chief Executive Officer

(NEW) In addition to, but not as a substitute for, the public notice, advertising, and contract award criteria set forth in Section 2-16 of the District Charter, the District Clerk is authorized to solicit and award contracts for work and supplies, as defined in said Charter Section, through electronic media, to include the Internet. Pursuant to this authorization, the District Clerk shall develop policies for the use of electronic media for contract solicitation and procurement consistent with competitive bidding, and shall publish said policies, and any subsequent amendment(s) as modification(s) thereto, in a daily newspaper in said District, no less than fifteen (15) days prior to the effective date of said policies, or any subsequent amendment(s) or modification(s) thereto.

***On motion made by Commissioner Reichin and duly seconded
the report was received and the resolution was recommended
to the District Board by unanimous vote of those present.***

ADJOURNMENT

The meeting was adjourned at 5:12 P.M.

ATTEST:



Kristine C. Shaw
District Clerk

February 1, 2010
Date of Approval

**Special Meeting
of
COMMITTEE ON MDC GOVERNMENT
The Metropolitan District
555 Main Street, Hartford
February 1, 2010**

Present: Commissioners Allen Hoffman, William P. Horan, Maureen Magnan, Alphonse Marotta, Trude H. Mero, Albert F. Reichin, Hector Rivera, Alvin E. Taylor, Joseph Verrengia and District Chairman William A. DiBella (10)

Absent: J. Lawrence Price (1)

Also

Present: Charles P. Sheehan, Chief Executive Officer
Robert E. Moore, Chief Administrative Officer
John M. Zinzarella, Chief Financial Officer
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Brendan M. Fox Jr., Assistant District Counsel
James P. Sandler, District Legal Counsel
Kristine C. Shaw, District Clerk
Kerry E. Martin, Assistant to the Chief Executive Officer
Linda R. Foster, Executive Assistant
Richard H. Goldstein, Attorney, Pepe & Hazard LLP

CALL TO ORDER

District Chairman William A. DiBella called the meeting to order at 5:00 p.m.

ROLL CALL AND QUORUM

The District Clerk informed the Chairman that a quorum of the Committee on MDC Government was present, and the meeting was declared a legal meeting of the Committee on MDC Government of The Metropolitan District of Hartford County, Connecticut.

ELECTION OF CHAIRMAN

District Chairman DiBella called for nominations for Chairman.

Commissioner Reichin nominated Commissioner J. Lawrence Price for Chairman of the Committee on MDC Government. There were no other nominations.

On motion made by Commissioner Reichin and duly seconded Commissioner Price was unanimously elected Chairman of the Committee on MDC Government.

Commissioner Price was not in attendance at the meeting.

ELECTION OF VICE CHAIRMAN

District Chairman DiBella called for nominations for Vice Chairman.

Commissioner Taylor nominated Commissioner Joseph Verrengia for Vice Chairman of the Committee on MDC Government. There were no other nominations.

On motion made by Commissioner Taylor and duly seconded, Commissioner Verrengia was unanimously elected Vice Chairman of the Committee on MDC Government.

Commissioner Verrengia assumed the chair and thanked the members of the Committee.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by Commissioner Reichin and duly seconded, the meeting minutes of January 4, 2010, were approved.

APPOINTMENT OF LEGISLATIVE CONSULTANTS-Report 6.

To: Committee on MDC Government for consideration on Monday, February 1, 2010

The appointment of the firms of Doyle, D'Amore & Balducci and Capitol Strategies Group, LLC as Legislative Consultants continue to provide a degree of continuity in representing the District's legislative interests. For this reason, it is the recommendation of staff that the firms of Doyle, D'Amore & Balducci and Capitol Strategies Group, LLC be appointed to represent the District during the 2010 legislative session. Staff further recommends that the firms be retained for a period commencing on February 1, 2010 and ending on December 1, 2010.

Following discussion of this matter, the Committee on MDC Government may be prepared to recommend to the District Board a resolution authorizing agreement with the firms of Doyle, D'Amore & Balducci and Capitol Strategies Group, LLC for a fee of \$25,000.00 each, totaling \$50,000.00, which would be prorated over a ten month period.

It is therefore recommended that it be:

Voted: That the Committee on MDC Government recommends to the District Board passage of the following resolution:

Resolved: That the firms of Doyle, D'Amore & Balducci and Capitol Strategies Group, LLC be retained to perform lobbying services for a period commencing on February 1, 2010 and terminating on December 1, 2010, for a fee of \$25,000.00 each, totaling \$50,000.00, to be prorated over a ten month period, subject to the execution of a written agreement, which agreement is to be approved by District Counsel as to form and content, reflecting the scope of services and other terms contained in the agreement and such other provisions as District Counsel may stipulate.

Respectfully submitted,

Charles P. Sheehan
Chief Executive Officer

On motion made by Commissioner Reichin and duly seconded the report was received. After discussion, Vice Chairman Verrengia announced that the resolution would be amended to include two additional firms, Gaffney, Bennett & Associates and Chadwick & Stone, LLP. The two additional firms would receive \$10,000 each and all other conditions stated in the original resolution would be applicable. The total cost for lobbying services for all four (4) firms will be \$70,000.00. Subsequently, the amended motion was approved and recommended to the District Board by unanimous vote of those present.

ADJOURNMENT

The meeting was adjourned at 5:22 P.M.

ATTEST:


Kristine C. Shaw
District Clerk

March 1, 2010
Date of Approval

Special Meeting
of
COMMITTEE ON MDC GOVERNMENT
The Metropolitan District
555 Main Street, Hartford
Monday, March 1, 2010

Present: Commissioners Allen Hoffman, Maureen Magnan, Alphonse Marotta, Trude H. Mero, Albert F. Reichin, Hector Rivera, Alvin E. Taylor, and District Chairman William A. DiBella (8)

Absent: William P. Horan, J. Lawrence Price and Joseph Verrengia (3)

Also

Present: Charles P. Sheehan, Chief Executive Officer
Robert E. Moore, Chief Administrative Officer
John M. Zinzarella, Chief Financial Officer
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Kristine C. Shaw, District Clerk
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant
Michael Mancini, Manager of Design & Construction
Richard H. Goldstein, Attorney, Pepe & Hazard LLP

CALL TO ORDER

District Vice Chairman Maureen Magnan called the meeting to order at 5:17 p.m.

ROLL CALL AND QUORUM

The District Clerk informed the Vice Chairman that a quorum of the Committee on MDC Government was present, and the meeting was declared a legal meeting of the Committee on MDC Government of The Metropolitan District of Hartford County, Connecticut.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made Commissioner Reichin and duly seconded, the meeting minutes of February 1, 2010 were approved.

Commissioner Reichin abstained from voting on this matter.

**REVISION TO GENERAL ORDINANCE-SECTION G-8A- SUPPLIES AND SERVICES
– Report 4.**

To: Committee on MDC Government for consideration on March 1, 2010

Special Act No. 08-9, An Act Concerning the Charter of the Metropolitan District of Hartford County, outlined significant amendments to Section 2-16 of the MDC Charter.

Specifically, Special Act No. 08-9 increased the expenditure threshold for open, sealed bids from **ten-thousand dollars (\$10,000.00) to twenty-five thousand dollars (\$25, 000.00)** for any non-emergency public work or improvement, or whenever any supplies for the District is needed for any particular purpose.

This Charter change impacts the General Ordinances of The Metropolitan District, and necessitates a revision to Section G-8a, Supplies and Services, to reflect increase the threshold amount to twenty-five thousand dollars (\$25,000.00).

Therefore, it is RECOMMENDED that it be

Voted: That the Committee on MDC Government recommends to the District Board passage of the following resolution:

Resolved: That the following revision to The Metropolitan District's General Ordinances be adopted. Changes are indicated by boldface type; additions are shown in uppercase type, and deletions are crossed out.

G-8a SUPPLIES AND SERVICES

Supplies and services which must be purchased following public bids, pursuant to Section 2-16 of the Charter of The Metropolitan District, if the expenditure for such supplies and services exceeds ~~ten-thousand~~ **TWENTY-FIVE** thousand dollars, shall be the same types of supplies and services which must be purchased following competitive bids by the State of Connecticut pursuant to Section 4a-57(a) of the Connecticut General Statutes.

Respectfully submitted,

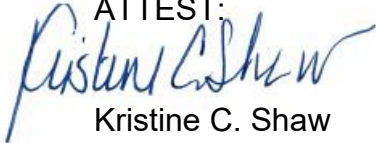
Charles P. Sheehan
Chief Executive Officer

On a motion made by District Chairman DiBella and duly seconded, the report was received and the resolution was recommended to the District Board by unanimous vote of those present.

ADJOURNMENT

The meeting was adjourned at 5:20 P.M.

ATTEST:

A handwritten signature in blue ink, appearing to read "Kristine C. Shaw", is written over the printed name.

Kristine C. Shaw
District Clerk

June 9, 2010

Date of Approval

Public Hearing
COMMITTEE ON MDC GOVERNMENT
The Metropolitan District
555 Main Street, Hartford
Thursday, April 1, 2010

Present: Commissioner Alvin E. Taylor
Christopher R. Stone, Assistant District Counsel
Kristine C. Shaw, District Clerk
Linda R. Foster, Executive Assistant
Richard Goldstein, Attorney, Pepe & Hazard, LLC

PUBLIC HEARING ON PROPOSED REVISION TO THE METROPOLITAN DISTRICT
GENERAL ORDINANCES

Commissioner Taylor, acting as Chairman, called the public hearing to order at 5:00 p.m.

Chairman Taylor read the following general statement for the record:

“This is a public hearing to consider the proposal to add Section G-8b, Electronic Bidding and Procurement Policy to The Metropolitan District’s General Ordinances. This Public Hearing is part of the legal procedure that The Metropolitan District is required to follow regarding the revision of any of its ordinances, as mandated by Special Act 01-3 of the Connecticut General Assembly of 2001.”

“A final decision on these proposed ordinance revisions has yet to be made. That decision will ultimately be made by the District Board of The Metropolitan District, and will take into account what is said at this hearing.

“The District Clerk will now read, for the record, the notice of this public hearing, the proposed ordinance revisions, and the statement of purpose explaining why these revisions have been proposed.”

Kristine Shaw, District Clerk, read the hearing notice, ordinance revision and statement of purpose for the record:

“The following hearing notice was published in the Hartford Courant on March 19 & 20, 2010 and again on March 25 & 26, 2010; and the notice and the complete text of the proposed ordinance revisions were filed, for public inspection, in the office of the town clerk in each municipality that is a member of The Metropolitan District, as required by Special Act 01-3 of the 2001 General Assembly and Section 2-14 of the Charter of The Metropolitan District.”

NOTICE OF PUBLIC HEARING
On
PROPOSED ADDITION TO GENERAL ORDINANCES

District Board
The Metropolitan District
555 Main Street
Hartford, Connecticut

Pursuant to Special Act 01-3, as adopted by the General Assembly of the State of Connecticut, the District Board of The Metropolitan District will hold a public hearing on the following proposed addition of **Section G8b-ELECTRONIC BIDDING AND PROCUREMENT POLICY** to the District's General Ordinances. The hearing will be held in the Board Room at Metropolitan District Headquarters, 555 Main Street, Hartford, Connecticut, on **THURSDAY, APRIL 1, 2010 AT 5:00 P.M.**

The proposed ordinance is as follows:

[NEW] SEC. G-8b ELECTRONIC BIDDING AND PROCUREMENT POLICY

In addition to, but not as a substitute for, the public notice, advertising, and contract award criteria set forth in Section 2-16 of the District Charter, the District Clerk is authorized to solicit and award contracts for work and supplies, as defined in said Charter Section, through electronic media, to include the Internet. Pursuant to this authorization, the District Clerk shall develop policies for the use of electronic media for contract solicitation and procurement consistent with competitive bidding, and shall publish said policies, and any subsequent amendment(s) as modification(s) thereto, in a daily newspaper in said District, no less than fifteen (15) days prior to the effective date of said policies, or any subsequent amendment(s) or modification(s) thereto.

All interested parties from The Metropolitan District's member towns may appear to be heard.

STATEMENT OF PURPOSE: The purpose of the proposed ordinance is to expand contractor and vendor participation in District contract awards and supply/material procurement by the use of electronic media and to streamline District solicitation response procedures.

Chairman Taylor asked if there was anyone from the public wishing to be heard regarding the proposed ordinance. No one from the public appeared to be heard.

Chairman Taylor asked the District Clerk if anyone from the public registered an opinion in favor of or in opposition to the proposed ordinance. Ms.

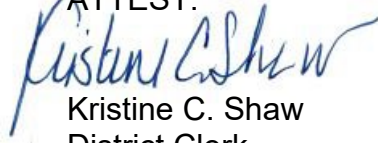
Shaw informed the Chairman that no one had registered an opinion in favor of or in opposition to the proposed ordinance.

Chairman Taylor stated that considering that no one was present at the hearing to be heard and no opinions in favor of or in opposition to the proposed ordinance had been registered; he would forgo the reading of the public hearing procedure and guidelines.

ADJOURNMENT

The meeting was adjourned at 5:05 P.M.

ATTEST:



Kristine C. Shaw
District Clerk

June 9, 2010

Date of Approval

Public Hearing
COMMITTEE ON MDC GOVERNMENT
The Metropolitan District
555 Main Street, Hartford
Wednesday, May 19, 2010

Present: Commissioner Alvin E. Taylor
Robert E. Moore, Chief Administrative Officer
Scott W. Jellison, Chief Operating Officer
Christopher R. Stone, Assistant District Counsel
Kristine C. Shaw, District Clerk
Linda R. Foster, Executive Assistant

**PUBLIC HEARING ON PROPOSED REVISIONS TO THE METROPOLITAN
DISTRICT GENERAL ORDINANCES**

Commissioner Taylor, acting as Chairman, called the public hearing to order at 5:00 p.m.

Chairman Taylor asked if there was anyone from the public in attendance this evening. No one from the public was in attendance and subsequently, Chairman Taylor waived the reading of the general statement.

Kristine Shaw, District Clerk, read the hearing notice and statement of purpose for the record:

"The following hearing notice was published in the Hartford Courant on May 6 & 7, 2010 and again on May 13 & 14, 2010; and the notice and the complete text of the proposed ordinance revisions were filed, for public inspection, in the office of the town clerk in each municipality that is a member of The Metropolitan District, as required by Special Act 01-3 of the 2001 General Assembly and Section 2-14 of the Charter of The Metropolitan District."

NOTICE OF PUBLIC HEARING
On
PROPOSED REVISIONS TO GENERAL ORDINANCES

The Metropolitan District
555 Main Street
Hartford, Connecticut

Pursuant to Special Act 01-3, as adopted by the General Assembly of the State of Connecticut, the District Board of The Metropolitan District will hold a public hearing on the proposed revision of **Section G6a** and the proposed addition of **Section G6g** to The Metropolitan District's General Ordinances. The hearing will be held in the Board Room at Metropolitan District Headquarters, Hartford, Connecticut on **Wednesday, May 19, 2010 at 5:00 P.M.**

The proposed ordinance revisions are available for inspection at the Office of the District Clerk of The Metropolitan District, 555 Main Street, Hartford, Connecticut.

All interested parties from The Metropolitan District's member towns may appear to be heard.

STATEMENT OF PURPOSE: The purpose of the proposed ordinances is to apply procedures set forth in the Federal Acquisition Regulations, as granted to the District under Section 1(g) of Special Act 08-9 (Regular Session 2008), to implement a "quality based selection process" for the procurement of professional services of an architectural or engineering nature.

Kristine C. Shaw
District Clerk

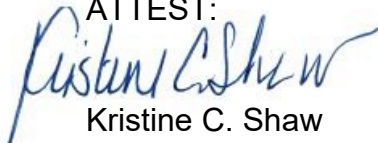
Chairman Taylor asked the District Clerk if anyone from the public registered an opinion in favor of or in opposition to the proposed ordinance. Ms. Shaw informed the Chairman that no one had registered an opinion in favor of or in opposition to the proposed ordinances.

Chairman Taylor stated that considering that no one was present at the hearing to be heard and no opinions in favor of or in opposition to the proposed ordinance had been registered; he would forgo the reading of the public hearing procedures and guidelines.

ADJOURNMENT

The meeting was adjourned at 5:03 P.M.

ATTEST:


Kristine C. Shaw
District Clerk

June 9, 2010
Date of Approval

Special Meeting
COMMITTEE ON MDC GOVERNMENT
The Metropolitan District
555 Main Street, Hartford
Wednesday, June 9, 2010

Present: Commissioners Allen Hoffman, William P. Horan, Maureen Magnan, J. Lawrence Price, Albert F. Reichin, Hector Rivera, Alvin E. Taylor and Joseph Verrengia (8)

Absent: Commissioners Alphonse Marotta and Trude H. Mero (2)

Also

Present: Commissioner Joseph H. Kronen
Commissioner Richard W. Vicino
Charles P. Sheehan, Chief Executive Officer
Robert E. Moore, Chief Administrative Officer
Scott W. Jellison, Chief Operating Officer
John M. Zinzarella, Chief Financial Officer
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Brendan M. Fox Jr., Assistant District Counsel
Kristine C. Shaw, District Clerk
Jennifer Ottalagana, Manager of Development Services
Lebert Thomas, Manager of Engineering and Planning
Kerry E. Martin, Assistant to the Chief Executive Officer
Ellsworth Cross, Principal Engineer
Isabel Doupis, Project Engineer
Jessica Coelho, Project Engineer
Cynthia A. Nadolny, Executive Assistant
Frank Dellaripa, Manager of Construction
Robert Facey Jr., President, Local 3713
Gil Bironi, President, Local 184
Richard H. Goldstein, Attorney, Pepe & Hazard LLP

CALL TO ORDER

Chairman J. Lawrence Price called the meeting to order at 5:34 p.m.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by Commissioner Magnan and duly seconded, the meeting minutes of March 1, 2010, public hearing minutes of April 1, 2010 and public hearing minutes of May 19, 2010 were approved.

**REVISION TO GENERAL ORDINANCES - SECTION G-6A AND G-6G- Report
4.**

To: Committee on MDC Government

June 9, 2010

District staff, through the Office of District Counsel, submits the following revision to General Ordinance Section G6a and new General Ordinance Section G6g for consideration by the Committee on MDC Government. The proposed revision and new ordinance apply the procedures set forth in the Federal Acquisition Regulations, as authorized by Section 1(g) of Special Act 08-9 (Regular Session 2008), to implement a "quality based selection process" for the procurement of professional services of an architectural or engineering nature. Adoption of a "quality based selection process" will provide the District with greater flexibility in soliciting, negotiating and awarding contracts for certain professional services in those limited instances where the Chief Executive Officer determines that the interest of the District would be best served through a procurement process that is not solely driven by lowest cost.

On May 19, 2010, a public hearing was held regarding the proposed ordinances; however, no one from the public appeared to be heard and no written correspondence has been received by the District Clerk in favor of or in opposition to the proposed ordinances.

Changes to the General Ordinances are underlined, and deletions are crossed out.

G6a GENERAL

With the exception of those contracts for professional services of an architectural or engineering nature awarded pursuant to Section G6g below, A all contracts for professional services in excess of the amount set forth in the Charter shall be awarded pursuant to the process set forth herein. For the purposes of this Chapter G6, "professional services" shall include engineering, architectural and environmental services, management studies and advice, project management, construction management, automation and computer systems analysis and design.

G6g QUALITY BASED SELECTION

Pursuant to the authority granted to the District under Section 1(g) of Special Act 08-9 (Regular Session 2008), and upon a determination by the Chief Executive Officer ("CEO") that the interests of the District would be best served by the procurement of architectural or engineering professional services through a quality based selection process as set forth in the Federal Acquisition Regulations ("the FAR"), as codified in the FAR Subpart 36.6, the District may solicit and award such architectural and engineering professional services to the most technically qualified architect or engineer, at a fair and reasonable price determined through direct negotiations. The procedure for selection and award by way of quality based selection shall include: 1) adequate public notice of invitations to respond; 2) determination of selection criteria, prior to the issuance of the invitation to respond, consistent with the specific needs of the District and requirements of the project(s); 3) formation of an objective, qualified selection panel to review responsive proposals and make recommendations to the CEO; 4) standards and parameters for negotiations between the District and the recommended firm; and 5) standard contractual provisions, all of the foregoing being consistent with the FAR.

District staff shall establish specific implementation protocols incorporating those provisions of the FAR necessary to implement a quality based selection process as set forth above, and subject to the provisions of any applicable federal or state law or regulation. The CEO may delegate to appropriate District staff such authority as may be necessary to conduct the procurement procedures established by this ordinance as he or she may determine.

It is RECOMMENDED that it be

Voted: That the Committee on MDC Government recommends to the District Board passage of the following resolution:

Resolved: That the following revisions to the Metropolitan District's General Ordinances be adopted as follows:

G6a GENERAL

With the exception of those contracts for professional services of an architectural or engineering nature awarded pursuant to Section G6g below, all contracts for professional services in excess of the amount set forth in the Charter shall be awarded pursuant to the process set forth herein. For the purposes of this Chapter G6, "professional services" shall include engineering, architectural and environmental services, management studies and advice, project management, construction management, automation and computer systems analysis and design.

G6g QUALITY BASED SELECTION

Pursuant to the authority granted to the District under Section 1(g) of Special Act 08-9 (Regular Session 2008), and upon a determination by the Chief Executive Officer ("CEO") that the interests of the District would be best served by the procurement of architectural or engineering professional services through a quality based selection process as set forth in the Federal Acquisition Regulations ("the FAR"), as codified in the FAR Subpart 36.6, the District may solicit and award such architectural and engineering professional services to the most technically qualified architect or engineer, at a fair and reasonable price determined through direct negotiations. The procedure for selection and award by way of quality based selection shall include: 1) adequate public notice of invitations to respond; 2) determination of selection criteria, prior to the issuance of the invitation to respond, consistent with the specific needs of the District and requirements of the project(s); 3) formation of an objective, qualified selection panel to review responsive proposals and make recommendations to the CEO; 4) standards and parameters for negotiations between the District and the recommended firm; and 5) standard contractual provisions, all of the foregoing being consistent with the FAR.

District staff shall establish specific implementation protocols incorporating those provisions of the FAR necessary to implement a quality based selection process as set forth above, and subject to the provisions of any applicable federal or state law or regulation. The CEO may delegate to appropriate District staff such authority as may be necessary to conduct the procurement procedures established by this ordinance as he or she may determine.

Respectfully submitted,


Charles P. Sheehan
Chief Executive Officer

On motion made by Commissioner Reichin and duly seconded, the report was received and the resolution recommended to the District Board by unanimous vote.

ADJOURNMENT

The meeting was adjourned at 5:46 P.M.

ATTEST:


Kristine C. Shaw
District Clerk

July 7, 2010
Date of Approval

Public Hearing
COMMITTEE ON MDC GOVERNMENT
The Metropolitan District
555 Main Street, Hartford
Tuesday, July 6, 2010

Present: Commissioner J. Lawrence Price
Commissioner Daniel Lilly
Commissioner Alphonse Marotta
Robert E. Moore, Chief Administrative Officer
Scott W. Jellison, Chief Operating Officer
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Kristine C. Shaw, District Clerk
Linda R. Foster, Executive Assistant
Tony Jorgensen, Attorney, Jorgensen Law Firm
Heidi Hamilton, Crumbie Law Group
Kelly Halloran, Crumbie Law Group
Richard Goldstein, Attorney, McElroy, Deutsch, Mulvaney & Carpenter/PH, LLP

**PUBLIC HEARING ON PROPOSED REVISIONS TO THE METROPOLITAN
DISTRICT GENERAL ORDINANCES**

Commissioner Price, acting as Chairman, called the public hearing to order at 5:03 p.m.

Chairman Price read the following general statement:

“This is a public hearing to consider the proposal of Section **G-8c, Small Local Business Enterprise Program** to The Metropolitan District’s General Ordinances. This Public Hearing is part of the legal procedure that The Metropolitan District is required to follow regarding the revision of any of its ordinances, as mandated by Special Act 01-3 of the Connecticut General Assembly of 2001.”

“A final decision on these proposed ordinance revisions has yet to be made. That decision will ultimately be made by the District Board of The Metropolitan District, and will take into account what is said at this hearing. The District Clerk will now read, for the record, the notice of this public hearing and the statement of purpose explaining why these revisions have been proposed.”

Kristine Shaw, District Clerk, read the hearing notice and statement of purpose for the record:

The following hearing notice was published in the Hartford Courant on June 22 & 23, 2010 and again on July 1 & 2, 2010; and the notice and the complete text of the proposed ordinance revisions were filed, for public inspection, in the office of the town clerk in each municipality that is a member of The Metropolitan District, all as required by Section 2-14 of the Charter of The Metropolitan District:

**NOTICE OF PUBLIC HEARING
ON
PROPOSED ORDINANCE**

The Metropolitan District
555 Main Street
Hartford, Connecticut

Pursuant to Special Act 01-3, as adopted by the General Assembly of the State of Connecticut, the District Board of The Metropolitan District will hold a public hearing on the proposed ordinance of **Section G8c, Small Local Business Enterprise Program** to The Metropolitan District's General Ordinances. The hearing will be held in the Board Room at Metropolitan District Headquarters, Hartford, Connecticut on **Tuesday, July 6, 2010 at 5:00 P.M.**

The proposed ordinance is available for inspection at the Office of the District Clerk of The Metropolitan District, 555 Main Street, Hartford, Connecticut.

All interested parties from The Metropolitan District's member towns may appear to be heard.

STATEMENT OF PURPOSE: The purpose of the proposed ordinance is to apply procedures set forth in the Federal Acquisition Regulations, as granted to the District under Section 1(g) of Special Act 08-9 (Regular Session 2008), to establish the Small Local Business Enterprise Program (SLBE) for setting aside certain types or amounts of contracts for goods and services to be awarded to qualified entities under the program.

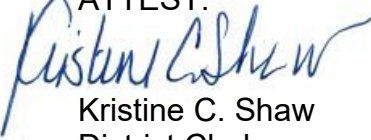
Kristine C. Shaw
District Clerk

Chairman Price asked if there was anyone from the public in attendance this evening. No one from the public appeared to be heard. Ms. Shaw informed the Chairman that no one had registered an opinion in favor of or in opposition to the proposed ordinance.

ADJOURNMENT

The meeting was adjourned at 5:08 P.M.

ATTEST:

A handwritten signature in blue ink, appearing to read "Kristine C. Shaw", is written over the printed name.

Kristine C. Shaw
District Clerk

December 6, 2010
Date of Approval

Special Meeting
COMMITTEE ON MDC GOVERNMENT
The Metropolitan District
555 Main Street, Hartford
Wednesday, July 7, 2010

Present: Commissioners Allen Hoffman, William P. Horan, Alphonse Marotta, J. Lawrence Price, Albert F. Reichin, Hector Rivera, Alvin E. Taylor and Joseph Verrengia (8)

Absent: Commissioners Maureen Magnan and Trude H. Mero (2)

Also

Present: Robert E. Moore, Chief Administrative Officer
Scott W. Jellison, Chief Operating Officer
John M. Zinzarella, Chief Financial Officer
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Brendan M. Fox Jr., Assistant District Counsel
Kristine C. Shaw, District Clerk
George Scurlock, Director of Reengineering
Robert Constable, Manager of Budgeting and Analysis
Michael Jefferson, PMU Diversity Manager
Kerry E. Martin, Assistant to the Chief Executive Officer
Linda R. Foster, Executive Assistant
Robert Facey Jr., President, Local 3713
Gil Bironi, President, Local 184
Tony Jorgensen, Attorney, Jorgensen Law Firm
Andrew Crumbie, Attorney, Crumbie Law Group
Heidi Hamilton, Crumbie Law Group
Richard H. Goldstein, Attorney, McElroy, Deutsch, Mulvaney & Carpenter/PH, LLP

CALL TO ORDER

P.M. Chairman J. Lawrence Price called the meeting to order at 5:25

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by Commissioner Marotta and duly seconded, the meeting minutes of June 9, 2010 were approved.

REVISION TO GENERAL ORDINANCES - SECTION G8c-SMALL LOCAL BUSINESS ENTERPRISE PROGRAM-Report 4.

To: Committee on MDC Government

July 7, 2010

District staff, through the Office of District Counsel, submits the following new General Ordinance Section G8c for consideration by the Committee on MDC Government. The proposed revision is Pursuant to the authority granted to the District under Section 1(g) of Special Act 08-9 (Regular Session), and consistent with the policy and processes which provide contracting opportunities for small local business as set forth in the Federal Acquisition Regulations (the "FAR"), as codified in the FAR Part 19, Subparts 19.5 and 19.7, there is established a "Small Local Business Enterprise Program" (the "SLBE") within the District's policies relating to the procurement of goods and services.

On July 6, 2010, a public hearing was held regarding the proposed ordinance; however, no one from the public appeared to be heard and no written correspondence has been received by the District Clerk in favor of or in opposition to the proposed ordinances.

The proposed General Ordinance is underlined.

G8c SMALL LOCAL BUSINESS ENTERPRISE PROGRAM

Pursuant to the authority granted to the District under Section 1(g) of Special Act 08-9 (Regular Session), and consistent with the policy and processes which provide contracting opportunities for small local business as set forth in the Federal Acquisition Regulations (the "FAR"), as codified in the FAR Part 19, Subparts 19.5 and 19.7, there is established a "Small Local Business Enterprise Program" (the "SLBE") within the District's policies relating to the procurement of goods and services.

District staff shall establish specific policies and procedures for the SLBE, as provided by the FAR and subject to the provisions of any applicable federal or state law or regulation. Said policies and procedures shall include: 1) specific eligibility requirements defining "small business" and limiting the application of the SLBE to businesses located within the District's eight member towns; 2) the creation of a committee to determine, on an annual basis, the goals for participation in the SLBE, both in terms of set-aside amounts for individual and classes of District purchases and contracts and the percentage of subcontractor

awards to eligible businesses under contracts between the District and its prime contractor; 3) designation by the Chief Executive Officer of such District staff as may be necessary to administer the SLBE; 4) penalties for fraudulently misrepresentation of any facts necessary to determine eligibility for the SLBE or failure to comply with subcontracting requirements, including, but not limited to, the imposition of fines as otherwise provided in the District Charter, suspension from participation in the SLBE or debarment from contracting with the District, or termination of the prime contract; and 5) procedures for appeal of any such penalty.

The CEO may delegate such authority to appropriate District staff as may be necessary to implement or administer the SLBE Program established by this ordinance as he or she may determine.

The CEO shall provide an annual report to the District Board which includes: 1) the number and dollar value of all prime and subcontractor awards and actual payments made to SLBE contractors and subcontractors; 2) an evaluation of whether the specific goals of the SLBE for the previous year were met; and 3) an analysis of the District's progress in achieving overall program objectives.

It is RECOMMENDED that it be:

Voted: That the Committee on MDC Government recommends to the District Board passage of the following resolution:

Resolved: That the following revisions to the Metropolitan District's General Ordinances be adopted as follows:

G8c SMALL LOCAL BUSINESS ENTERPRISE PROGRAM

Pursuant to the authority granted to the District under Section 1(g) of Special Act 08-9 (Regular Session), and consistent with the policy and processes which provide contracting opportunities for small local business as set forth in the Federal Acquisition Regulations (the "FAR"), as codified in the FAR Part 19, Subparts 19.5 and 19.7, there is established a "Small Local Business Enterprise Program" (the "SLBE") within the District's policies relating to the procurement of goods and services.

District staff shall establish specific policies and procedures for the SLBE, as provided by the FAR and subject to the provisions of any applicable federal or state law or regulation. Said policies and procedures shall include: 1) specific eligibility requirements defining "small business" and limiting the application of the SLBE to businesses located within the District's eight member towns; 2) the creation of a committee to determine, on an annual basis, the goals for participation in the SLBE, both in terms of set-aside amounts for individual and

classes of District purchases and contracts and the percentage of subcontractor awards to eligible businesses under contracts between the District and its prime contractor; 3) designation by the Chief Executive Officer of such District staff as may be necessary to administer the SLBE; 4) penalties for fraudulently misrepresentation of any facts necessary to determine eligibility for the SLBE or failure to comply with subcontracting requirements, including, but not limited to, the imposition of fines as otherwise provided in the District Charter, suspension from participation in the SLBE or debarment from contracting with the District, or termination of the prime contract; and 5) procedures for appeal of any such penalty.

The CEO may delegate such authority to appropriate District staff as may be necessary to implement or administer the SLBE Program established by this ordinance as he or she may determine.

The CEO shall provide an annual report to the District Board which includes: 1) the number and dollar value of all prime and subcontractor awards and actual payments made to SLBE contractors and subcontractors; 2) an evaluation of whether the specific goals of the SLBE for the previous year were met; and 3) an analysis of the District's progress in achieving overall program objectives.

Respectfully submitted,

Charles P. Sheehan
Chief Executive Officer

On motion made by Commissioner Reichin and duly seconded, the report was received and the resolution recommended to the District Board by unanimous vote.

Commissioner Price stated that he would schedule another meeting of the Committee on MDC Government in the near future to discuss the Strategic Plan and Legislative.

ADJOURNMENT

The meeting was adjourned at 5:32 P.M.

ATTEST:



Kristine C. Shaw
District Clerk

December 6, 2010
Date of Approval

**SPECIAL MEETING
COMMITTEE ON MDC GOVERNMENT
The Metropolitan District
555 Main Street, Hartford
Monday, December 6, 2010**

Present: Commissioners Allen Hoffman, William P. Horan, Maureen Magnan, Alphonse Marotta, Trude H. Mero, J. Lawrence Price, Hector Rivera, Alvin E. Taylor, Joseph Verrengia and District Chairman William A. DiBella (10) (1-Vacancy)

Absent: None

Also

Present: Commissioner Daniel Camilliere
Commissioner Raymond Sweezy
Charles P. Sheehan, Chief Executive Officer
Robert E. Moore, Chief Administrative Officer
Scott W. Jellison, Chief Operating Officer
John M. Zinzarella, Chief Financial Officer
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
Kristine C. Shaw, District Clerk
Kerry E. Martin, Assistant to the Chief Executive Officer
George Scurlock, Director of Reengineering
Robert Constable, Manager of Budgeting and Analysis
Frank Dellaripa, Manager of Construction
Cynthia A. Nadolny, Executive Assistant
Richard H. Goldstein, Attorney, McElroy, Deutsch, Mulvaney & Carpenter/PH, LLP

CALL TO ORDER

Chairman J. Lawrence Price called the meeting to order at 5:22 p.m.

ROLL CALL AND QUORUM

The District Clerk informed the Chairman that a quorum of the Committee on MDC Government was present, and the meeting was declared a legal meeting of the Committee on MDC Government of The Metropolitan District of Hartford County, Connecticut.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by District Chairman DiBella and duly seconded, the public hearing minutes of July 6, 2010 and the meeting minutes of July 7, 2010 and September 8, 2010 were approved.

REVISIONS TO DISTRICT WATER SUPPLY ORDINANCES – REPORT 4.

To: Committee on MDC Government

From: Water Bureau

December 6, 2010

The 2011 budget in support of Water Operations calls for a 10.85% water use rate increase from \$2.12 to \$2.35 per hundred cubic feet (CCF) and a 10.85% increase to the peripheral charges associated with the delivery and sale of water. The water rate increases are attributable to 6.69% expenditure increase in the 2011 Budget which increases the revenue required from the water rates to support the budget. The increases will become effective January 1, 2011.

A discussion of the several rates that comprise the proposed schedule for 2011 and the recommendations pertaining to each follows:

Water Used Charge – Treated Water

Staff recommends that the rate charged for the use of treated water based on actual metered consumption be increased by approximately 10.85%. The proposed increase for fiscal year 2011 would increase the current water rate by 23 cents per hundred cubic feet (CCF).

The recommended rate for treated water, based on actual metered consumption, is:

<u>WATER USAGE</u>	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
All Customers	\$2.12/100 Cu. ft.	\$2.35/100 Cu ft.

Customer Service Charge

The customer service charge allocates costs for issuing bills, handling collections and providing meter services to individual customer accounts. In keeping with the recommended 10.85% increase, the customer service charge in the residential category (5/8", 3/4", and 1" meters) will increase by \$1.50, from \$13.80 to \$15.30, per quarter. Recommended increases for larger size meters range from \$2.10 to \$12.21 per month based on the cost of maintaining those meters.

Surcharge Outside The Metropolitan District

A fixed "surcharge" rate is added to all accounts for service outside the boundaries of the District. The surcharge is based on the size of the meter that serves each delivery point. Revenues from this charge, in support of operating and maintenance expenses, are derived from approximately 7,200 accounts outside the District's eight member municipalities. Consistent with the overall adjustment in rates, a 10.85% increase is recommended for this surcharge. This proposed adjustment will result in increases ranging from \$0.43 per month on the smallest residential account to \$26.50 per month on the largest industrial metered service.

Water Used Charge – Untreated Water

The District provides untreated water to other agencies and water companies for a fixed rate based on actual consumption. The current rate for this untreated or "raw" water is \$0.99 per hundred cubic feet of consumption. It is recommended that the charge for untreated water remain at the rate of 99 cents per hundred cubic feet.

Private Fire Protection Charge

Rates for private fire protection are charged to all fire service accounts based on the size of the service connection. Staff recommends a 10.85% increase to all rates for private fire protection, consistent with the proposed rates for most other water use and service fees. This proposed 10.85% increase in fire protection charges will result in increases ranging from \$1.31 per month for a 2" fire service connection to \$15.17 per month for a 12" connection.

Conclusion

Staff believes that the foregoing rate change recommendations are justified, reflect the sound financial administration that has earned the District support among credit rating agencies and financial advisors, and are consistent

with the policy direction of the Commission. After reviewing the information contained herein

At a meeting of the Water Bureau, held on November 16, 2010, it was:

Voted: That the Water Bureau, acting under Section 5-4 of the District Charter, establishes revised water rates effective with the meter readings rendered on and after January 1, 2011, as set forth in the following "REVISIONS TO WATER SUPPLY ORDINANCES."

Further

Voted: That following the public hearing held on November 15, 2010, as required by Special Act 01-3, as adopted by the General Assembly of the State of Connecticut, and Section 2-14 of the Charter of The Metropolitan District, the Water Bureau recommends to the District Board, through the Committee on MDC Government, approval of the following "REVISIONS TO WATER SUPPLY ORDINANCES" by the enactment of said proposed ordinances. (Additions are indicated by underscoring and deletions are crossed out).

REVISIONS TO WATER SUPPLY ORDINANCES

W-1 WATER RATES

SEC. W1a WATER USED CHARGE (TREATED WATER)

The WATER USED CHARGE is the quantity of water used as read at the meter, as follows:

BILLS RENDERED	RATE
MONTHLY AND QUARTERLY	\$2.12 per 100 Cubic Feet
<u>BILLS RENDERED</u>	<u>RATE</u>
<u>MONTHLY AND QUARTERLY</u>	<u>\$2.35 per 100 Cubic Feet</u>

SEC. W1b CUSTOMER SERVICE CHARGE

The CUSTOMER SERVICE CHARGE is a service charge applicable to all metered services and services to be metered. The charge shall be determined from the size of each meter installed or to be installed on the premises, as follows:

<u>Size of Meter</u>	<u>Monthly Billing</u>	<u>Quarterly Billing</u>
5/8"	11.73	13.80
3/4"	11.73	13.80
1"	11.73	13.80
1 1/2"	19.38	36.90
2"	19.38	36.90
3"	112.51	315.98
4"	112.51	315.98
6"	112.51	315.98
8"	112.51	315.98
12"	112.51	315.98

<u>Size of Meter</u>	<u>MONTHLY BILLING</u>	<u>QUARTERLY BILLING</u>
5/8"	13.00	15.30
3/4"	13.00	15.30
1"	13.00	15.30
1 1/2"	21.48	40.90
2"	21.48	40.90
3"	124.72	350.26
4"	124.72	350.26
6"	124.72	350.26
8"	124.72	350.26
12"	124.72	350.26

SEC. W1c SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT

In towns outside the limits of The Metropolitan District, in addition to charges under SEC. W1a and W1b, there shall be a surcharge determined from the size of the meter installed on the premises, as follows:

<u>SIZE OF METER</u>	<u>MONTHLY BILLING</u>	<u>QUARTERLY BILLING</u>
5/8"	3.96	11.88
3/4"	5.39	16.17
1"	6.75	20.25
1 1/2"	11.90	35.70
2"	17.21	51.63
3"	31.92	95.76
4"	48.11	144.33
6"	90.61	271.83
8"	147.88	443.64
12"	244.20	732.65

<u>SIZE OF METER</u>	<u>MONTHLY BILLING</u>	<u>QUARTERLY BILLING</u>
5/8"	4.39	13.17
3/4"	5.97	17.91
1"	7.48	22.44
1 1/2"	13.19	39.57
2"	19.08	57.24
3"	35.38	106.14
4"	53.33	159.99
6"	100.44	301.32
8"	163.93	491.79
12"	270.70	812.10

SEC. W1d CHARGES FOR UNTREATED WATER

Charges for untreated water sold to water companies and agencies under agreement between The Metropolitan District and such companies or agencies, or by other arrangement, shall remain at the rate of 99 cents per hundred cubic feet.

SEC. W6f CHARGES FOR PRIVATE FIRE PROTECTION SERVICE

Charges for connections to water mains supplying water for fire protection, metered, or unmetered, shall be in accord with the following table:

SIZE OF CONNECTIONMONTHLY CHARGE

2"	12.05
3"	15.69
4"	23.56
6"	39.49
8"	59.37
10"	99.44
12"	139.82

SIZE OF CONNECTIONMONTHLY CHARGE

<u>2"</u>	<u>13.36</u>
<u>3"</u>	<u>17.39</u>
<u>4"</u>	<u>26.12</u>
<u>6"</u>	<u>43.77</u>
<u>8"</u>	<u>65.81</u>
<u>10"</u>	<u>110.23</u>
<u>12"</u>	<u>154.99</u>

Respectfully submitted,

Charles P. Sheehan
Chief Executive Officer

On motion made by District Chairman DiBella and duly seconded, the report was received and the resolution was recommended to the District Board by unanimous vote of those present.

ADJOURNMENT

The meeting was adjourned at 5:26 P.M.

ATTEST:


Kristine C. Shaw
District Clerk

February 7, 2011
Date of Approval

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To

**MINUTES OF THE COMMITTEE ON MDC
GOVERNMENT**

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