

**WATER BUREAU  
REGULAR MEETING**  
555 Main Street, Hartford  
Monday, September 29, 2025

**Present:** Commissioners Andrew Adil, John Gale, Peter Gardow, Diane Lewis, Chris Tierinni and District Chairman Donald M. Currey (6)

**Remote**

**Attendance:** Commissioners C. Avery Buell, Dimple Desai, Jackie Mandyck and Pasquale J. Salemi (4)

**Absent:** Commissioners Kyle Anderson, Jean Holloway, Alvin Taylor and New Britain Representative Michael Carrier (4)

**Also**

**Present:** Commissioner Allen Hoffman  
Scott W. Jellison, Chief Executive Officer  
Christopher Stone, District Counsel  
John S. Mirtle, District Clerk  
Chris Levesque, Chief Operating Officer  
Kelly Shane, Chief Administrative Officer  
Jonathan Perugini, Director of Finance / Chief Financial Officer  
Susan Negrelli, Director of Engineering  
Robert Schwarm, Director of Information Systems (Remote Attendance)  
Thomas Tyler, Director of Facilities  
Dave Rutty, Director of Operations  
David Banker, Assistant Manager of Engineering Services  
Kim Cummings, Financial Analyst  
Carrie Blardo, Assistant to the Chief Executive Officer  
Victoria Escoriza, Executive Assistant  
Kevin Sullivan, IT Consultant (Remote Attendance)  
Matt McAuliffe, IT Consultant (Remote Attendance)  
Elizabeth Tavelli, Independent Consumer Advocate

**CALL TO ORDER**

The meeting was called to order by Chairman Adil at 4:00 PM

**PUBLIC COMMENT RELATIVE TO AGENDA ITEMS**

Joe Szerejko, Attorney at Harris Beach Murtha, spoke on behalf of the Town of Portland regarding Agenda Item #5 "Town of Portland Water Agreement". He stated that the two options provided by the MDC are not feasible for the Town of Portland and would cost the town of Portland \$480,000.00.

Mike Pelton, 1<sup>st</sup> Selectman of Portland spoke regarding Agenda Item #5 "Town of Portland Water Agreement". He said that there are too many unknowns with the two proposals from the MDC. He also stated that a town referendum 2 years ago overwhelmingly voted to get a new

well for their water supply source and feels the only realistic option is to continue the current plan.

***Commissioner Mandyck entered the meeting virtually at 4:05 PM***

**INDEPENDENT CONSUMER ADVOCATE COMMENTS & QUESTIONS RELATIVE TO  
AGENDA ITEMS**

The Independent Consumer Advocate did not have any comments or questions.

**APPROVAL OF MEETING MINUTES**

***On motion made by Commissioner Gale and duly seconded, the meeting minutes of July 28, 2025 were approved.***

**TOWN OF PORTLAND WATER AGREEMENT**

***Commissioner Gale made a motion to table the discussion and direct the Chairman to appoint no more than 3 members of the Water Bureau to accompany the CEO to negotiate with the Town of Portland and report back at the next meeting. The motion was duly seconded and approved by unanimous vote of those present.***

**TUNXIS CLUB LEASE**

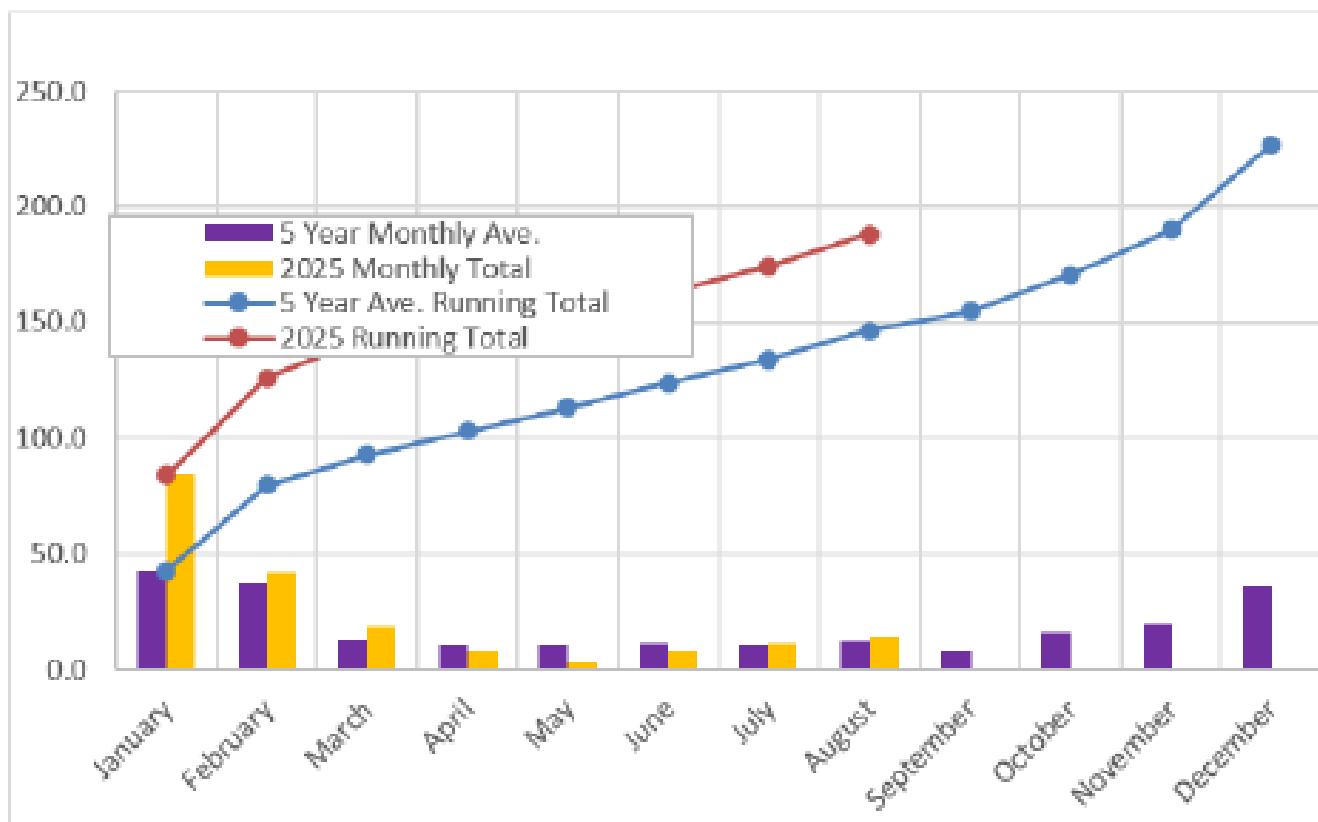
District Counsel Christopher Stone and Chief Executive Officer Scott Jellison provided a briefing regarding an expired lease with the Tunxis Club. No action was taken.

**SUMMARY OF WATER MAIN BREAKS**

Chief Operating Officer Chris Levesque provided a summary of water main breaks

Water Main Leak Summary - August

| Month        | 2020 | 2021 | 2022 | 2023 | 2024 | 5 Year Average | 2025 |
|--------------|------|------|------|------|------|----------------|------|
| January      | 29   | 56   | 62   | 18   | 47   | 42.4           | 84   |
| February     | 18   | 79   | 42   | 24   | 22   | 37.0           | 42   |
| March        | 10   | 25   | 12   | 10   | 10   | 13.4           | 18   |
| April        | 9    | 13   | 7    | 5    | 16   | 10.0           | 8    |
| May          | 7    | 17   | 12   | 9    | 6    | 10.2           | 3    |
| June         | 12   | 11   | 12   | 11   | 8    | 10.8           | 8    |
| July         | 10   | 9    | 5    | 12   | 15   | 10.2           | 11   |
| August       | 9    | 10   | 17   | 16   | 10   | 12.4           | 14   |
| September    | 11   | 7    | 4    | 5    | 15   | 8.4            |      |
| October      | 14   | 6    | 18   | 20   | 21   | 15.8           |      |
| November     | 23   | 21   | 17   | 23   | 13   | 19.4           |      |
| December     | 35   | 21   | 47   | 23   | 58   | 36.8           |      |
| Annual Total | 187  | 275  | 255  | 176  | 241  | 223.3          | 188  |



## YEAR-TO-DATE WATER REVENUE

Director of Finance/Chief Financial Officer Jonathan Perugini provided an update regarding year-to-date water revenue.

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### WATER UTILITY REVENUE REPORT

August 2025 YTD

Aug YTD is 66.7% of the full year

| WATER UTILITY FUND 1120                            | August 2025           |                      |              | August 2024           |                      |              |
|--|-----------------------|----------------------|--------------|-----------------------|----------------------|--------------|
|  | Full Year Budget      | YTD Actuals          | % VAR        | Full Year Budget      | YTD Actuals          | % VAR        |
| <b>TOTAL REVENUES</b>                              | <b>\$ 119,702,948</b> | <b>\$ 78,383,831</b> | <b>63.8%</b> | <b>\$ 110,831,154</b> | <b>\$ 71,149,098</b> | <b>64.2%</b> |
| Sale of Water                                      | \$ 96,883,796         | \$ 61,251,513        | 63.2%        | \$ 91,388,900         | \$ 59,424,508        | 65.0%        |
| 416110 Water-Domestic                              | \$ 45,988,289         | \$ 28,751,814        | 62.5%        | \$ 43,887,700         | \$ 27,844,497        | 63.4%        |
| 416120 Water-Domestic/Religious                    | \$ 160,698            | \$ 52,734            | 32.8%        | \$ 156,000            | \$ 53,368            | 34.2%        |
| 416130 Water-Domestic/Agriculture                  | \$ 38,709             | \$ (55)              | -0.1%        | \$ 37,800             | \$ 3,356             | 8.9%         |
| 416210 Water-Commercial                            | \$ 15,491,938         | \$ 9,711,402         | 62.7%        | \$ 13,332,500         | \$ 9,444,790         | 70.8%        |
| 416220 Water-Commercial/Religious                  | \$ 1,208,952          | \$ 385,884           | 31.9%        | \$ 1,173,700          | \$ 358,672           | 30.6%        |
| 416230 Water-Commercial/Agriculture                | \$ 33,825             | \$ 37,239            | 110.7%       | \$ 32,800             | \$ 20,253            | 62.1%        |
| 418310 Water-Industrial                            | \$ 3,431,748          | \$ 1,888,966         | 55.0%        | \$ 3,331,800          | \$ 1,872,885         | 56.2%        |
| 416410 Water-Municipal                             | \$ 2,748,883          | \$ 1,248,580         | 45.4%        | \$ 2,688,800          | \$ 1,204,541         | 45.1%        |
| 416420 Water-Municipal/Housing                     | \$ 684,238            | \$ 499,052           | 72.9%        | \$ 664,300            | \$ 483,073           | 72.7%        |
| 416810 Water-Resale Treated                        | \$ 1,895,927          | \$ 1,745,794         | 92.1%        | \$ 1,840,700          | \$ 1,377,456         | 74.8%        |
| 416820 Water-Resale Raw                            | \$ 10,000             | \$ -                 | 0.0%         | \$ 10,000             | \$ -                 | 0.0%         |
| 418900 Water-General Surcharge                     | \$ 2,184,300          | \$ 1,476,247         | 67.8%        | \$ 2,113,000          | \$ 1,458,381         | 69.0%        |
| 418910 Water-Capital Improvement Surcharge         | \$ 848,389            | \$ 587,084           | 69.2%        | \$ 834,800            | \$ 597,061           | 71.5%        |
| 417110 Cust Service Charges-Domestic               | \$ 18,409,000         | \$ 12,222,883        | 66.4%        | \$ 17,818,800         | \$ 12,096,159        | 68.7%        |
| 417120 Cust Service Charges-Domestic/Religious     | \$ 37,800             | \$ 25,489            | 67.7%        | \$ 37,900             | \$ 25,577            | 67.5%        |
| 417130 Cust Service Charges-Domestic/Agriculture   | \$ 2,900              | \$ 1,948             | 67.2%        | \$ 3,800              | \$ 2,005             | 55.7%        |
| 417210 Cust Service Charges-Commercial             | \$ 2,570,200          | \$ 1,797,745         | 69.9%        | \$ 2,305,200          | \$ 1,773,209         | 76.9%        |
| 417220 Cust Service Charges-Commercial/Religious   | \$ 147,800            | \$ 101,325           | 68.6%        | \$ 234,100            | \$ 101,566           | 43.4%        |
| 417230 Cust Service Charges-Commercial/Agriculture | \$ 3,900              | \$ 2,981             | 76.4%        | \$ 5,900              | \$ 2,981             | 50.5%        |
| 417310 Cust Service Charges-Industrial             | \$ 249,800            | \$ 186,774           | 74.8%        | \$ 327,100            | \$ 186,066           | 56.9%        |
| 417410 Cust Service Charges-Municipal              | \$ 515,000            | \$ 385,913           | 74.9%        | \$ 619,500            | \$ 376,489           | 60.8%        |
| 417420 Cust Service Charges-Municipal/Housing      | \$ 134,100            | \$ 94,581            | 70.5%        | \$ 133,900            | \$ 94,793            | 70.8%        |
| 417810 Cust Service Charges-Resale Treated         | \$ 65,200             | \$ 32,193            | 49.4%        | \$ 14,800             | \$ 32,177            | 217.4%       |
| 417820 Cust Service Charges-Resale Raw             | \$ 5,000              | \$ 15,177            | 303.5%       | \$ 5,000              | \$ 15,171            | 303.4%       |
| Other Operating Revenues                           | <b>\$ 13,197,065</b>  | <b>\$ 9,386,686</b>  | <b>71.0%</b> | <b>\$ 9,963,995</b>   | <b>\$ 5,681,883</b>  | <b>56.8%</b> |
| 411040 Property Change of Ownership Admin Fee      | \$ 528,000            | \$ 255,310           | 48.4%        | \$ -                  | \$ -                 | 0.0%         |
| 413040 Employer Fund Contributions                 | \$ 3,389,800          | \$ 2,589,800         | 76.4%        | \$ 800,000            | \$ -                 | 0.0%         |
| 419110 Hydrant Maintenance-Private                 | \$ 168,465            | \$ 165,183           | 98.0%        | \$ 162,750            | \$ 155,789           | 95.7%        |
| 419120 Hydrant Maintenance-Public                  | \$ 1,687,455          | \$ 1,682,505         | 99.7%        | \$ 1,577,900          | \$ 948,755           | 60.1%        |
| 419130 Fire Protection Service                     | \$ 6,032,000          | \$ 4,245,012         | 70.4%        | \$ 6,032,000          | \$ 4,156,419         | 68.9%        |
| 419400 BIL Jobs                                    | \$ 217,220            | \$ 135,733           | 62.5%        | \$ 217,220            | \$ 132,246           | 60.9%        |
| 419410 RRB-DOT Normal Labor                        | \$ 105,848            | \$ -                 | 0.0%         | \$ 105,848            | \$ -                 | 0.0%         |
| 419430 RRB - Materials/Material Handling           | \$ 37,027             | \$ 23,684            | 63.9%        | \$ 37,027             | \$ 15,821            | 42.7%        |
| 419510 RRB-DPA Labor ST                            | \$ 467,844            | \$ 27,811            | 5.9%         | \$ 467,844            | \$ 18,943            | 4.0%         |
| 419520 RRB-DPA Labor OT                            | \$ -                  | \$ 3,873             | 0.0%         | \$ -                  | \$ 2,275             | 0.0%         |
| 419525 RRB-DPA Labor Doubletime                    | \$ -                  | \$ 480               | 0.0%         | \$ -                  | \$ 362               | 0.0%         |
| 419540 RRB-DPA Equipment                           | \$ 6,522              | \$ 30,817            | 472.5%       | \$ 6,522              | \$ 33,807            | 518.4%       |
| 419550 RRB-DPA Contracts                           | \$ 363,802            | \$ 29,050            | 8.0%         | \$ 363,802            | \$ 71,480            | 19.7%        |
| 419610 RRB-DPA Labor Additive Overhead             | \$ 93,284             | \$ 47,949            | 51.4%        | \$ 93,284             | \$ 35,685            | 38.3%        |
| 419910 Fees: Water Tapping                         | \$ 100,000            | \$ 129,520           | 129.5%       | \$ 100,000            | \$ 90,280            | 90.3%        |
| Non-Operating Revenues                             | <b>\$ 9,842,087</b>   | <b>\$ 5,745,832</b>  | <b>59.8%</b> | <b>\$ 9,478,259</b>   | <b>\$ 6,082,727</b>  | <b>64.0%</b> |
| 423100 Interest Income - Investment                | \$ 5,600,000          | \$ 2,595,174         | 48.3%        | \$ 5,600,000          | \$ 3,042,064         | 54.3%        |
| 423300 Rental Revenue                              | \$ 119,977            | \$ 81,839            | 68.0%        | \$ 119,977            | \$ 79,985            | 66.7%        |
| 429200 Rebates & Reimbursements                    | \$ -                  | \$ 224,190           | 0.0%         | \$ -                  | \$ 20,729            | 0.0%         |
| 429210 Collections & Liens                         | \$ 220,000            | \$ 188,017           | 85.5%        | \$ 220,000            | \$ 169,685           | 77.1%        |
| 429220 Late Payment Charge                         | \$ 1,275,862          | \$ 500,796           | 39.3%        | \$ 1,275,862          | \$ 526,819           | 41.3%        |
| 429230 Returned Check Fees                         | \$ 60,000             | \$ 3,247             | 5.4%         | \$ 60,000             | \$ 2,460             | 4.1%         |
| 429260 Legal Recovery                              | \$ 300,000            | \$ 210,928           | 70.3%        | \$ 300,000            | \$ 273,789           | 91.3%        |
| 431010 Recreational Sales                          | \$ 20,000             | \$ 14,438            | 72.2%        | \$ 20,000             | \$ 16,320            | 81.6%        |
| 431020 Forestry Sales                              | \$ 256,000            | \$ 95,002            | 37.1%        | \$ 256,000            | \$ 288,381           | 112.6%       |
| 431210 Misc Revenue                                | \$ 250,000            | \$ 542,799           | 217.1%       | \$ 100,000            | \$ 142,965           | 143.0%       |
| 431230 Vendor Discount Revenue                     | \$ 100                | \$ 9                 | 8.7%         | \$ 100                | \$ 38                | 37.8%        |
| 431240 Sale Of Material & Equipment                | \$ 250,000            | \$ 37,898            | 15.2%        | \$ 120,000            | \$ 133,008           | 110.8%       |
| 431280 Cross-Connection/BackWater Fee              | \$ 230,400            | \$ 246,749           | 107.1%       | \$ 230,400            | \$ 230,817           | 100.2%       |
| 453000 Main Pipe Assessments                       | \$ 55,000             | \$ -                 | 0.0%         | \$ 55,000             | \$ 14,750            | 26.8%        |
| 440040 Fund Contributions                          | \$ 1,004,748          | \$ 1,004,748         | 100.0%       | \$ 1,120,920          | \$ 1,120,920         | 100.0%       |

**OPPORTUNITY FOR GENERAL PUBLIC COMMENT**

No one from the public appeared to be heard.

**COMMISSIONER REQUESTS FOR FUTURE AGENDA ITEMS**

Commissioner Gardow asked about his prior request for an agenda item about the public outreach meetings for Coppermill Road and Garden Street projects in Wethersfield.

**ADJOURNMENT**

The meeting was adjourned at 5:15 PM

ATTEST:



John S. Mirtle  
District Clerk

November 17, 2025  
Date of Approval