

**WATER BUREAU  
SPECIAL MEETING**

555 Main Street, Hartford  
Monday, January 7, 2026

**Present:** Commissioners John Gale, Jackie Mandyck, and District Chairman Donald M. Currey (3)

**Remote**

**Attendance:** Commissioners Andrew Adil, Kyle Anderson, Avery Buell, Dimple Desai, Peter Gardow, Pasquale J. Salemi and Chris Tierinni (7)

**Absent:** Commissioners Diane Lewis, Alvin Taylor and New Britain Representative Michael Carrier (3)

**Also**

**Present:** Commissioner John Avedisian  
Commissioner William A. DiBella  
Commissioner Byron Lester (Remote Attendance)  
Scott W. Jellison, Chief Executive Officer  
Christopher Stone, District Counsel  
John S. Mirtle, District Clerk  
Christopher Levesque, Chief Operating Officer  
Kelly Shane, Chief Administrative Officer  
Susan Negrelli, Director of Engineering  
Robert Schwarm, Director of Information Systems (Remote Attendance)  
Thomas Tyler, Director of Facilities  
David Banker, Assistant Manager of Engineering Services (Remote Attendance)  
Nick Salemi, Communications Administrator  
Carrie Blardo, Assistant to the Chief Executive Officer  
Victoria Escoriza, Assistant Administrative Officer and Special Assistant  
Kevin Sullivan, IT Consultant (Remote Attendance)  
Elizabeth Tavelli, Independent Consumer Advocate

**CALL TO ORDER**

The meeting was called to order by Vice Chairman Gale at 4:07 PM

**PUBLIC COMMENT RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**INDEPENDENT CONSUMER ADVOCATE COMMENTS & QUESTIONS RELATIVE TO  
AGENDA ITEMS**

Independent Consumer Advocate Elizabeth Tavelli spoke regarding the Portland Agreement. She felt that the language on page 2, specifically the sentence that says "The District and the Town each agree that they shall seek renewals or extensions of any such permits as may be

required so as to allow for the provision of water supply to cover the term of this Agreement and any extension dates”, may put undue burden on the MDC for all permit renewals or extensions related to the agreement even ones that are the responsibility of the town, not MDC.

### **APPROVAL OF MEETING MINUTES**

***On motion made by Commissioner DiBella and duly seconded, the meeting minutes of November 17, 2025 were approved.***

### **FIRST AMENDMENT TO 1996 AGREEMENT FOR WATER SUPPLY BETWEEN TOWN OF PORTLAND AND THE METROPOLITAN DISTRICT**

**THIS FIRST AMENDMENT TO 1996 AGREEMENT FOR WATER SUPPLY BETWEEN TOWN OF PORTLAND AND THE METROPOLITAN DISTRICT** (the “First Amendment”) entered into as of the        day of January, 2026 by and between the TOWN OF PORTLAND, a municipal corporation organized and existing under the laws of the State Connecticut, acting herein by Michael Pelton, its First Selectman, duly authorized (hereafter “Portland” or the “Town”), and THE METROPOLITAN DISTRICT, a municipal corporation organized and existing under the laws of the State of Connecticut, having its principal place of business in Hartford, Connecticut, acting herein by Scott W. Jellison, its Chief Executive Officer, duly authorized (hereafter the “District”).

### **R E C I T A L S**

**WHEREAS**, the Town and the District entered into an Agreement dated January 26, 1996, whereby the District agreed to supply potable water to Portland (the “Agreement”), upon certain terms and conditions as more particular set forth therein, and subject to approval of the State of Connecticut Departments of Public Health (“CT DPH”) and the Department of Energy and Environmental Protection, formerly the Department of Environmental Protection (“CT DEEP”); and

**WHEREAS**, on June 30, 1997, CT DPH issued a “Sale of Excess Water Permit,” identified as permit #97-01, allowing the sale of excess water by the District to Portland in the quantities set forth in the Agreement; and

**WHEREAS**, on January 5, 1999, CT DEEP issued a water diversion permit to the District and Portland, identified as Permit DIV-1996-09 and/or Permit DIV-96-09, and renewed by Permit DIVC-202306582 issued on January 19, 2024, allowing for the transfer of water from the District’s water supply to Portland in the quantities set forth in the Agreement, through January 8, 2049; and

**WHEREAS**, on December 12, 2008, CT DPH issued Sale of Excess Water Permit #SEW 2008-03, allowing the sale of excess water by the District to Portland in the quantities set forth in the Agreement; and

**WHEREAS**, on March 15, 2019 CT DPH issued Sale of Excess Water Permit #SEW 2019-02, allowing the sale of excess water by the District to Portland in the quantities set forth in the Agreement, through March 1, 2029; and

**WHEREAS**, the Agreement is set to expire on January 26, 2026; and

**WHEREAS**, the Town is currently developing a new drinking water well as an additional water source for the Town Water Department. When fully operational, it is intended to replace, in whole or in part, the supply of water provided by the District under the Agreement; and

**WHEREAS**, in order to supply Portland with water from the expiration of the Agreement to the completion and full operation of Portland's new well, the parties, subject to the approval of each party's boards and commissions of cognizance, desire to modify certain terms in the Agreement, as hereinafter set forth.

**NOW, THEREFORE**, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Section 2 of the Agreement shall be deleted and the following shall be inserted in its place:

The term of the Agreement shall continue until June 30, 2028. In the interim, the parties will endeavor in good faith to negotiate a new agreement addressing water supply and/or an emergency interconnection for the Town upon expiration of Agreement. If, prior to December 1, 2027, the parties have not executed a new agreement while acting in good faith, the term of the Agreement shall extend until December 31, 2028. The Town shall have the option to extend the term of this Amendment and Agreement beyond December 31, 2028 until June 30, 2029 by providing written notice to the District before November 1, 2028 to extend the term.

If the term is extended beyond March 1, 2029, commencing upon notice from Portland exercising its option to extend the Agreement term to June 30, 2029, the parties will endeavor to seek an extension or renewal of the Sale of Excess Water Permit #SEW 2019-02 in accordance with the parties' agreement as to the new term and consistent with the obligations set forth in paragraph 3 of the Agreement.

If any permit, required by either the District or the Town for the supply, transmission, diversion and/or sale of water to the Town by the District, is not renewed or otherwise extended prior to its termination, the termination date of this Agreement shall be automatically modified to the termination date of such permit(s). The District and the Town each agree that they shall seek renewals or extensions of any such permits as may be required so as to allow for the provision of water supply to cover the term of this Agreement and any extension dates. If, however, any such renewal or extension imposes upon the District or the Town obligations or expenses not contemplated in the original permit being renewed or extended, then this Agreement may be

terminated by such party which would be required to incur such obligations or expenses, effective on the date the relevant permit expires and upon written notice to the other party, unless the other party agrees, in writing, to take responsibility for such obligations and/or expenses.

2. Section 13 Quantity of Water of the Agreement shall be deleted and the following shall be inserted in its place:

During the Term of this Agreement, the District agrees to deliver and the Town shall purchase the following amounts of water:

- (a) From January 27, 2026 to June 30, 2026:

Minimum – 400,000 gallons per day, Maximum – 1,100,000 gallons per day;

- (b) From July 1, 2026 to June 30, 2027:

Minimum – 425,000 gallons per day, Maximum – 1,100,000 gallons per day;

- (c) From July 1, 2027 to June 30, 2028:

Minimum – 437,500 gallons per day, Maximum – 1,100,000 gallons per day;

- (d) From July 1, 2028 to December 31, 2028 (if term extended in accordance with Section 2 of this Agreement):

Minimum – 450,000 gallons per day, Maximum – 1,100,000 gallons per day;

- (e) From January 1, 2029 to June 30, 2029 (if term extended in accordance with Section 2 of this Agreement, subject to regulatory approval):

Minimum – 475,000 gallons per day, Maximum – 1,100,000 gallons per day;

The foregoing amounts are based on an average which shall be calculated over a 365 day period in a calendar year; provided, however, that in no instance shall the Town's use of water exceed a maximum draw of 2,000,000 gallons during any twenty-four (24) hour period, a maximum daily draw of 2,000,000 gallons per day or a maximum of 1,384 gallons per minute. The parties acknowledge that there may be times when the amounts used by the Town may either not meet or may exceed the amounts set forth above. If, however, the use by the Town exceeds the amount set forth hereinabove (a) in a manner that results in a violation of either the Diversion Permit or the Sale Permit, (b) results in a hindrance of water supply to District customers located within the District or within a District exclusive service area, or (c) causes damage to the District System or other District facilities used for the supply of water, then the Town shall be liable for (i) all fines and or penalties that may be assessed by the CT DEEP and/or the CT DPH and all costs or expense of the District incurred in defending or resolving such violations, (ii) for all damages costs, expenses (including attorneys' costs and expenses) and liability that may be assessed against the District by virtue of the hindrance of water supply to District customers, and (iii) for all costs associated within remedying any damage to the District System and/or other District water supply facilities. In addition, the Town acknowledges that the District will be incurring certain expenses in connection with the supply of water to the Town which expenses will not be reimbursed by the Town. The District is willing to incur these expenses based on the understanding that the Town will be purchasing a minimum amount of water from the District and the Town's failure to do so shall cause damage to the District. If the use by the Town does not meet the minimum set forth above calculated over a calendar year, (i.e. 150,600,000 gallons

in 2026, 157,425,000 gallons in 2027, 162,425,000 gallons in 2028, 85,975,000 from January 1, 2029 to June 30, 2029) the Town shall pay to the District a sum equal to the difference between the minimum required and the amount actually used multiplied by the rate then in effect for the sale of water to non-member customers; provided, however, that if the minimum amount to be purchased by the Town is not met solely because of use restrictions placed on the Town by the District pursuant to the provisions of Paragraph 18 hereinbelow, then the Town shall not be charged for its failure to meet the minimum requirements to the extent it is caused by the District restrictions.

3. Section 31 Notices of the Agreement shall be deleted and the following shall be inserted in its place:

All notices required to be sent herein shall be sent certified mail, return receipt requested, express overnight mail or delivered by hand to the parties at the following addresses:

If to the District:

Chief Executive Officer  
The Metropolitan District  
555 Main Street  
Hartford, CT 06103

With a copy to:

District Counsel  
The Metropolitan District  
555 Main Street  
Hartford, CT 06103

If to the Town:

First Selectman  
Town of Portland  
265 Main Street  
Portland, CT 06480

With a copy to:

Department of Public Works  
Town of Portland  
265 Main Street  
Portland, CT 06480

And shall be deemed given on the earlier of three (3) business days from the date of mailing, the date of actual receipt or the first date of attempted certified mail delivery.

#### 4. Miscellaneous.

- a. Except as otherwise expressly provided by this First Amendment, all of the respective terms, conditions and provisions of the Agreement shall remain in full force and effect. It is declared and agreed by each of the parties hereto that this First Amendment and the Agreement be read and construed as one instrument.
- b. This First Amendment may be executed and delivered in any number of counterparts, each of which shall constitute an original, but all of which when taken together shall constitute but one and the same Amendment.
- c. The provisions of this First Amendment shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.
- d. As to the District, its Water Bureau and Board of Commissioners approved this First Amendment on January 7, 2026 and January 12, 2026, respectively, and as

to Portland, its Board of Selectmen approved this First Amendment on December 17, 2025. Absent all necessary approvals by each parties' commissions or boards of cognizance, this First Amendment shall be null and void.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment as of the date set forth above.

**Town of Portland**

By: \_\_\_\_\_

Michael Pelton  
Its First Selectman

**The Metropolitan District**

By: \_\_\_\_\_

Scott Jellison  
Its Chief Executive Officer

**Approved as to form and content**

By: \_\_\_\_\_

Christopher R. Stone  
Its District Counsel

***District Chairman Currey made a motion to approve the agreement that was put before the Water Bureau and transmitted to the Town of Portland. The motion was duly seconded.***

***Commissioner DiBella made a motion to amend the agreement, as shown above in redline. The motion to amend was duly seconded and approved by unanimous vote of those present.***

***The motion to approve the agreement, as amended, was approved by unanimous vote of those present.***

**OUTREACH MEETINGS FOR COPPERMILL ROAD & GARDEN STREET PROJECTS IN WETHERSFIELD**

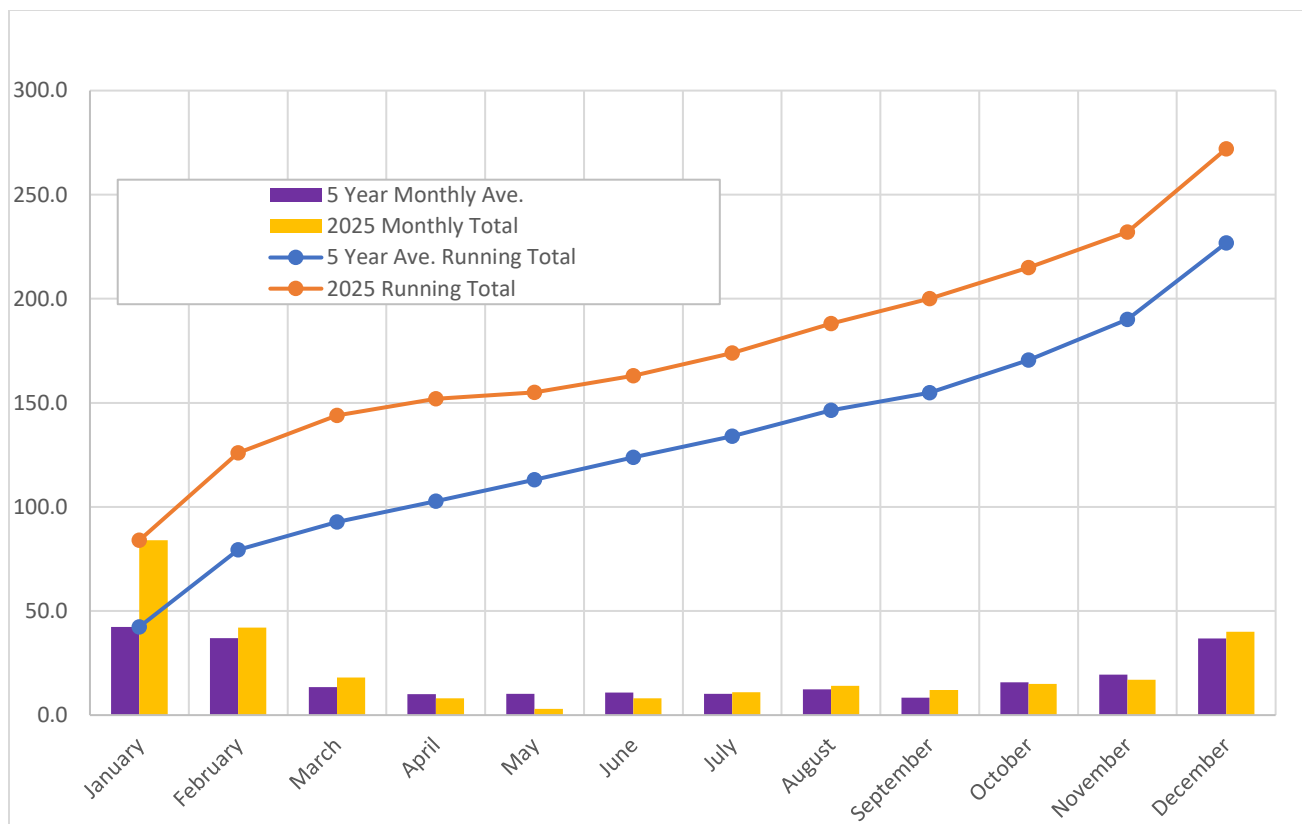
Commissioner Gardow asked that Commissioners be invited to public outreach meetings.  
CEO Scott Jellison confirmed that will be done.

### SUMMARY OF WATER MAIN BREAKS

Christopher Levesque, Chief Operating Officer, provided a summary of water main breaks.

#### Monthly Water Main Leak Summary – December

Month	2020	2021	2022	2023	2024	5 Year Average	2025
January	29	56	62	18	47	42.4	84
February	18	79	42	24	22	37.0	42
March	10	25	12	10	10	13.4	18
April	9	13	7	5	16	10.0	8
May	7	17	12	9	6	10.2	3
June	12	11	12	11	8	10.8	8
July	10	9	5	12	15	10.2	11
August	9	10	17	16	10	12.4	14
September	11	7	4	5	15	8.4	12
October	14	6	18	20	21	15.8	15
November	23	21	17	23	13	19.4	17
December	35	21	47	23	58	36.8	40
Annual Total	187	275	255	176	241	223.3	272



**YEAR-TO-DATE WATER REVENUE**

Jonathan Perugini, Director of Finance / Chief Financial Officer, provided an update on Year-to-date Water Revenue.

Water Bureau - 01.07.26 Regular Meeting

**WATER UTILITY REVENUE REPORT**

November 2025 YTD

Nov YTD is 91.7% of the full year

WATER UTILITY FUND 1120	November 2025			November 2024		
	Full Year Budget	YTD Actuals	% VAR	Full Year Budget	YTD Actuals	% VAR
<b>TOTAL REVENUES</b>	<b>\$ 119,702,948</b>	<b>\$ 105,181,582</b>	<b>87.9%</b>	<b>\$ 110,831,154</b>	<b>\$ 100,193,969</b>	<b>90.4%</b>
<b>Sale of Water</b>	<b>\$ 96,863,796</b>	<b>\$ 86,128,615</b>	<b>88.9%</b>	<b>\$ 91,388,900</b>	<b>\$ 83,499,030</b>	<b>91.4%</b>
416110 Water-Domestic	\$ 45,986,289	\$ 40,581,416	88.2%	\$ 43,887,700	\$ 39,134,674	89.2%
416120 Water-Domestic/Religious	\$ 160,698	\$ 73,586	45.8%	\$ 156,000	\$ 73,508	47.1%
416130 Water-Domestic/Agriculture	\$ 38,709	\$ (55)	-0.1%	\$ 37,600	\$ 3,356	8.9%
416210 Water-Commercial	\$ 15,491,938	\$ 13,915,033	89.8%	\$ 13,332,500	\$ 13,430,284	100.7%
416220 Water-Commercial/Religious	\$ 1,208,952	\$ 543,630	45.0%	\$ 1,173,700	\$ 498,907	42.5%
416230 Water-Commercial/Agriculture	\$ 33,625	\$ 53,591	159.4%	\$ 32,600	\$ 36,336	111.5%
416310 Water-Industrial	\$ 3,431,748	\$ 2,782,650	81.1%	\$ 3,331,800	\$ 2,654,522	79.7%
416410 Water-Municipal	\$ 2,748,683	\$ 1,810,321	65.9%	\$ 2,668,600	\$ 1,771,621	66.4%
416420 Water-Municipal/Housing	\$ 684,238	\$ 688,769	100.7%	\$ 664,300	\$ 673,147	101.3%
416810 Water-Resale Treated	\$ 1,895,927	\$ 2,353,589	124.1%	\$ 1,840,700	\$ 2,141,426	116.3%
416820 Water-Resale Raw	\$ 10,000	\$ 822	8.2%	\$ 10,000	\$ 662	6.6%
416900 Water-General Surcharge	\$ 2,184,300	\$ 2,033,208	93.1%	\$ 2,113,000	\$ 2,004,065	94.8%
416910 Water-Capital Improvement Surcharge	\$ 848,389	\$ 809,936	95.5%	\$ 834,800	\$ 819,577	98.2%
417110 Cust Service Charges-Domestic	\$ 18,409,000	\$ 16,838,468	91.5%	\$ 17,618,600	\$ 16,658,006	94.5%
417120 Cust Service Charges-Domestic/Religious	\$ 37,600	\$ 35,021	93.1%	\$ 37,900	\$ 35,173	92.8%
417130 Cust Service Charges-Domestic/Agriculture	\$ 2,900	\$ 2,679	92.4%	\$ 3,600	\$ 2,736	76.0%
417210 Cust Service Charges-Commercial	\$ 2,570,200	\$ 2,478,947	96.4%	\$ 2,305,200	\$ 2,444,654	106.0%
417220 Cust Service Charges-Commercial/Religious	\$ 147,800	\$ 139,353	94.3%	\$ 234,100	\$ 139,636	59.6%
417230 Cust Service Charges-Commercial/Agriculture	\$ 3,900	\$ 4,177	107.1%	\$ 5,900	\$ 4,099	69.5%
417310 Cust Service Charges-Industrial	\$ 249,600	\$ 257,197	103.0%	\$ 327,100	\$ 256,765	78.5%
417410 Cust Service Charges-Municipal	\$ 515,000	\$ 531,362	103.2%	\$ 619,500	\$ 520,051	83.9%
417420 Cust Service Charges-Municipal Housing	\$ 134,100	\$ 129,790	96.8%	\$ 133,900	\$ 130,319	97.3%
417810 Cust Service Charges-Resale Treated	\$ 65,200	\$ 44,260	67.9%	\$ 14,800	\$ 44,243	298.9%
417820 Cust Service Charges-Resale Raw	\$ 5,000	\$ 20,866	417.3%	\$ 5,000	\$ 20,860	417.2%
<b>Other Operating Revenues</b>	<b>\$ 13,197,065</b>	<b>\$ 11,407,411</b>	<b>86.4%</b>	<b>\$ 9,963,996</b>	<b>\$ 8,016,354</b>	<b>80.5%</b>
411040 Property Change of Ownership Admin Fee	\$ 528,000	\$ 352,220	66.7%	\$ -	\$ -	0.0%
413040 Employer Fund Contributions	\$ 3,389,800	\$ 2,589,800	76.4%	\$ 800,000	\$ -	0.0%
419110 Hydrant Maintenance-Private	\$ 168,465	\$ 166,658	98.9%	\$ 162,750	\$ 156,409	96.1%
419120 Hydrant Maintenance-Public	\$ 1,687,455	\$ 1,682,505	99.7%	\$ 1,577,900	\$ 1,578,365	100.0%
419130 Fire Protection Service	\$ 6,032,000	\$ 5,860,690	97.2%	\$ 6,032,000	\$ 5,738,728	95.1%
419400 Bill Jobs	\$ 217,220	\$ 331,366	152.5%	\$ 217,220	\$ 144,889	66.7%
419410 RRB-DOT Normal Labor	\$ 105,846	\$ 8,050	7.6%	\$ 105,846	\$ -	0.0%
419430 RRB - Materials/Material Handling	\$ 37,027	\$ 33,154	89.5%	\$ 37,027	\$ 20,105	54.3%
419510 RRB-DPA Labor ST	\$ 467,844	\$ 32,084	6.9%	\$ 467,844	\$ 25,921	5.8%
419520 RRB-DPA Labor OT	\$ -	\$ 5,960	0.0%	\$ -	\$ 2,581	0.0%
419525 RRB-DPA Labor Doubletime	\$ -	\$ 480	0.0%	\$ -	\$ 362	0.0%
419540 RRB-DPA Equipment	\$ 6,522	\$ 33,910	519.9%	\$ 6,522	\$ 38,592	591.7%
419550 RRB-DPA Contracts	\$ 363,602	\$ 62,966	17.3%	\$ 363,602	\$ 138,697	38.1%
419610 RRB-DPA Labor Additive Overhead	\$ 93,284	\$ 61,458	65.9%	\$ 93,284	\$ 50,265	53.9%
419910 Fees: Water Tapping	\$ 100,000	\$ 186,110	186.1%	\$ 100,000	\$ 120,440	120.4%
<b>Non-Operating Revenues</b>	<b>\$ 9,642,087</b>	<b>\$ 7,645,555</b>	<b>79.3%</b>	<b>\$ 9,478,259</b>	<b>\$ 8,678,584</b>	<b>91.6%</b>
423100 Interest Income - Investment	\$ 5,600,000	\$ 3,792,004	67.7%	\$ 5,600,000	\$ 4,898,101	87.5%
423300 Rental Revenue	\$ 119,977	\$ 113,221	94.4%	\$ 119,977	\$ 110,599	92.2%
429200 Rebates & Reimbursements	\$ -	\$ 224,190	0.0%	\$ -	\$ 20,729	0.0%
429210 Collections & Liens	\$ 220,000	\$ 286,089	130.0%	\$ 220,000	\$ 258,466	117.5%
429220 Late Payment Charge	\$ 1,275,862	\$ 688,791	54.0%	\$ 1,275,862	\$ 731,245	57.3%
429230 Returned Check Fees	\$ 60,000	\$ 3,907	6.5%	\$ 60,000	\$ 3,780	6.3%
429260 Legal Recovery	\$ 300,000	\$ 281,171	93.7%	\$ 300,000	\$ 360,820	120.3%
431010 Recreational Sales	\$ 20,000	\$ 14,978	74.9%	\$ 20,000	\$ 16,780	83.9%
431020 Forestry Sales	\$ 256,000	\$ 115,963	45.3%	\$ 256,000	\$ 349,955	136.7%
431210 Misc Revenue	\$ 250,000	\$ 637,368	254.9%	\$ 100,000	\$ 189,849	189.8%
431230 Vendor Discount Revenue	\$ 100	\$ 9	8.7%	\$ 100	\$ 76	75.7%
431240 Sale Of Material & Equipment	\$ 250,000	\$ 118,028	47.2%	\$ 120,000	\$ 282,124	235.1%
431280 Cross-Connection/Backwater Fee	\$ 230,400	\$ 342,740	148.8%	\$ 230,400	\$ 320,392	139.1%
453000 Main Pipe Assessments	\$ 55,000	\$ 22,350	40.6%	\$ 55,000	\$ 14,750	26.8%
440040 Fund Contributions	\$ 1,004,748	\$ 1,004,748	100.0%	\$ 1,120,920	\$ 1,120,920	100.0%



**OPPORTUNITY FOR GENERAL PUBLIC**

No one from the public appeared.

**COMMISSIONER REQUESTS FOR CONSIDERATION OF FUTURE AGENDA ITEMS**

No Commissioners requested a future agenda item.

**ADJOURNMENT**

The meeting was adjourned at 4:50 PM

ATTEST:

John S. Mirtle  
District Clerk

\_\_\_\_\_  
Date of Approval

\*\*Video of the full January 7, 2026 Water Bureau meeting is available at  
<https://www.youtube.com/@MetropolitanDistrictCommission> \*\*