

**BUREAU OF PUBLIC WORKS
SPECIAL MEETING
WEDNESDAY, JANUARY 28, 2026
5:30 PM**

<u>Location</u>	<u>Commissioners</u>	
Board Room	Avedisian	Healy
District Headquarters	Bazzano	Johnson
555 Main Street, Hartford	Bush	Magnan
Dial in #: (415)-655-0001	Currey (Ex-Officio)	Patel
Access Code: 2316 506 4599 #	DiBella	Taylor
<u>Meeting Video Link</u>	Drake	Torres
	Gentile	Woulfe

Quorum: 7

- 1. CALL TO ORDER**
- 2. ELECTION OF CHAIRPERSON**
- 3. ELECTION OF VICE-CHAIRPERSON**
- 4. PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**
- 5. INDEPENDENT CONSUMER ADVOCATE COMMENTS & QUESTIONS RELATIVE TO AGENDA ITEMS**
- 6. APPROVAL OF MEETING MINUTES OF NOVEMBER 19, 2025 AND PUBLIC HEARING MINUTES OF DECEMBER 1, 2025**
- 7. CONSIDERATION AND POTENTIAL ACTION RE: REPORT OF HEARING AND LAYOUT & ASSESSMENT WOLCOTT HILL ROAD, WETHERSFIELD (Public Hearing December 1, 2025)**
- 8. CONSIDERATION AND POTENTIAL ACTION RE: EASEMENT AT LOOMIS CHAFFEE SCHOOL IN WINDSOR – ISLAND ROAD PUMP STATION**
- 9. DISCUSSION RE: POTENTIAL PROGRAM FOR STORMWATER CONNECTIONS IN SEPARATED MEMBER TOWNS**
- 10. REPORT RE: SUMMARY OF ASSESSABLE SEWER FUND AND PRIORITY ASSESSABLE PROJECTS**
- 11. CONSIDERATION AND POTENTIAL ACTION RE: CLOSEOUT OF DORMANT SEWER PETITIONS**
- 12. OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**
- 13. COMMISSIONER REQUESTS FOR CONSIDERATION OF FUTURE AGENDA ITEMS**
- 14. ADJOURNMENT**

REPORT OF HEARING AND LAYOUT & ASSESSMENT WOLCOTT HILL ROAD, WETHERSFIELD

To: Bureau of Public Works for consideration on January 28, 2026

The Metropolitan District received a petition from the property owners of 283, 290, 295, 296, and 298 Wolcott Hill Road, Wethersfield, on April 18, 2024, requesting public sanitary sewer service.

On November 14, 2025, a preliminary schedule of assessments for the above captioned project was mailed to all property owners who would be involved in a proposed sewer layout serving a portion of Wolcott Hill Road.

A public hearing was held on Monday, December 1, 2025, chaired by Commissioner Peter Gardow. Of the three property owners who attended the hearing (one in person and two virtually), all three spoke in favor, citing the need for sewers due to their aging and failing septic systems and not enough property to expand their existing septic systems. The property owner who was opposed to the project from the canvass did not attend the public hearing or submit a formal comment following the public hearing.

The current overall opinions regarding the need and desirability of public sanitary sewers, including those received by canvass and at the public hearing, are as follows: four (4) in favor, one (1) opposed, and zero (0) did not respond.

Kristen Amodio, R.S., Supervising Sanitarian at the Central Connecticut Health District, in an email from September 29, 2025, stated "Yes, we are in support of the sewer extension as it will provide a sanitary condition to the disposal of sewage. It appears these homes are currently served by a private subsurface sewage disposal system. Once their septic system fails, then the property would need to connect to the sanitary sewer. We would request documentation from the homeowner stating that the septic tank was properly abandoned."

District staff and the Commissioner present at the public hearing recommend that this project be approved due to the public health issue in the area.

The estimated cost and benefit summary for this project is as follows:

ESTIMATED CONSTRUCTION COST:

310 feet of 8-inch sewer main and 220 feet of 6-inch laterals	\$609,600.00
Contingencies (25%)	<u>\$152,400.00</u>
Total Estimated Construction Cost	\$762,000.00

ESTIMATED OTHER COSTS:

Total Estimated Other Costs (Advertising, Inspections, etc.)	<u>\$138,000.00</u>
TOTAL ESTIMATED PROJECT COST:	<u>\$900,000.00</u>
The source of funding summary is as follows:	
Estimated Direct Assessments to be Accrued to the Assessable Sewer Fund	\$82,780.00
Deficit to be charged to the Assessable Sewer Fund	<u>\$817,220.00</u>
TOTAL ESTIMATED PROJECT COST:	<u>\$900,000.00</u>

The deficit on this project is high due to the high construction cost as a direct result of the existing rock within the soil profile of the project area that requires removal for construction of a new sanitary sewer main and laterals.

After consideration of the above and any other comments by the Commissioner present at the public hearing, it is RECOMMENDED that it be

VOTED: That a layout and schedule of assessments for construction of sanitary sewers in a portion of Wolcott Hill Road in Wethersfield, be published using the schedule of flat rates adopted December 5, 2016 and effective January 1, 2019, at \$111.50 per front foot or adjusted front foot; \$4,420.00 per inlet or lateral; and, in addition, for property used or zoned for single residential dwelling units at \$1,655.00 per dwelling unit or dwelling unit allowed by zoning on a buildable lot, with notice to any property owner aggrieved by these proceedings that he or she may appeal from the actions of the Metropolitan District and its Bureau of Public Works to the Superior Court.

AND

VOTED: That the Controller be requested to make tentative allocations for this project pending passage of the layout by the District Board, and pending determination of actual costs, in accordance with the following schedule, which schedule is based on the Engineer's estimated cost and on the estimated assessment, as follows:

Direct Assessment to be Accrued to the Assessable Sewer Fund	\$82,780.00
Deficit to be charged to the Assessable Sewer Fund	<u>\$817,220.00</u>
Total Estimated Project Cost:	\$900,000.00

AND

VOTED: To transmit to the District Board a resolution to layout and authorize construction of public sanitary sewers in a portion of Wolcott Hill Road, Wethersfield, as set forth in the layout and schedule of assessments by the Bureau of Public Works, and payment for the same is authorized from the Assessable Sewer fund.

Respectfully submitted,



John S. Mirtle
District Clerk



The Metropolitan District
Hartford, Connecticut
Engineering And Planning

DRAFTER E.D. CHECKED J.C.
PROJECT ENG. A.D.
APPROVED _____

AGENDA MAP FOR SANITARY SEWER
IN A PORTION OF
WOLCOTT HILL ROAD
WETHERSFIELD
NOT TO SCALE

MDC CODE: **WOLCOTT HILL ROAD**
WETHERSFIELD
DATE JANUARY 21, 2026

SHEET **1**
OF 1 SHEETS

ACCESS EASEMENT AGREEMENT – ACROSS ISLAND ROAD PUMP STATION PROPERTY OF THE METROPOLITAN DISTRICT, BATCHELDER ROAD, WINDSOR

To: Bureau of Public Works for consideration January 28, 2026

The Loomis Institute, Lance Hall, Director of Physical Plant, for Loomis Chaffee School, ("Loomis"), having its principal office in the Town of Windsor, has requested two (2) access easement areas within the property of The Metropolitan District ("MDC" or "District") containing the Island Road Wastewater Pump Station and appurtenances located at 2 Batchelder Road (the "Property"), for the purpose of installing suitable vehicular parking and equipment storage and other site improvements for and in connection with existing Loomis Grounds Maintenance Building located opposite the Property as shown on the attached map (the "Map").

Said request is in response to the District's request for a permanent 20 foot-wide access easement to the MDC through a certain piece of property owned by Loomis located at 1228 Windsor Avenue in the Town of Windsor (the "Reciprocal Property"), measuring 5824 square feet/ 0.13 acres in area, for the purposes of getting access to an existing MDC sewer easement to extend a trunk sewer along the rear of 1228 Windsor Avenue. Specifically, Loomis is requesting two (2) new access easements of various sizes including (i) an easement area, 2592 square feet/ 0.06 acres in size, measuring 58 foot-wide and approximately 35 feet to 57.3 feet in length located along the northeast corner of the Property, and (ii) a second easement area, approximately 2433 square feet/ 0.06 acres in size, measuring 60 to 65 foot-wide and approximately 30 to 50 feet in length located along the southeast corner of the Property to construct and install temporary site improvements including equipment storage and vehicular parking facilities and security fence as shown on the Map (collectively, the "Easement Areas"). Proposed temporary site improvements to be installed by Loomis will be subject to prior approval of the MDC, will take place after proposed MDC rehabilitation work is complete for Island Road Wastewater Pump Station Facilities commencing in early Fall 2026 and ending early Spring 2028.

MDC staff has concluded that proposed easements will not disrupt existing and future uses of the Properties as a result.

Loomis has agreed to the following conditions in order to satisfy the District's concerns for protection and access of the Property:

1. No hazardous materials or permanent structures, foundations, or facilities are allowed to be installed within the Easement Areas. Loomis shall at all times maintain or leave clear an accessway to the southside of pump station and wet well structures including a clear width of a minimum of 10 feet within and along the western boundary of the southern Easement Area to be used as a temporary laydown area for emergency bypass operations or as may be required.
2. The District shall have the right to enter in and upon the Easement Areas, to pass and repass over the same or perform any other work necessary or convenient for the construction, maintenance, inspection, use, operation, repair, replacement, or protection of MDC infrastructure as long as that work or activities will not permanently interfere with said use of the easement Areas by Loomis.
3. District shall have the right to erect or allow to be erected any buildings, structures, other utilities and infrastructure or improvements outside the Easement Areas.

4. Loomis shall take care during the performance of any work for the purpose of inspecting, maintaining, repairing, or removing the same, and shall have the right, after consultation with the District when practicable, to trim and keep trim, cut and remove such trees or shrubbery within the Easement Areas as are necessary to maintain its services provided this work does not limit access and protection of MDC infrastructure located alongside these Easement Areas.
5. No site improvements shall be located within these Easement Areas without coordination and written permission from the District.
6. The District shall not be held liable for any damage caused to any structure listed above or other improvements, located within the Easement Areas in the event of an emergency repair of MDC infrastructure. The District will make every effort feasible to minimize damage to these structures; however, the cost of repairs to such structures shall be the responsibility of Loomis.
7. Loomis reserves the right to remove improvements within these Easement Areas at any time if required for maintenance, repair or replacement of structures, equipment and appurtenances or any part thereof. Loomis shall bear any additional maintenance, repair or replacement costs necessitated by the presence of improvements within these Easement Areas, including any such costs incurred by the District, including costs associated with any disruption of service to MDC facilities.
8. A preconstruction meeting shall be held prior to commencing any such activities within proposed Easement Areas. An MDC inspector must also be on the job site whenever work is being performed within the Property and Easement Areas, and Loomis shall be responsible for the cost and expense of such inspector. Forty-eight (48) hours advance notice must be given to the District prior to commencing any such activities within the Easement Areas, except in the case of an emergency, in which case notice must be provided to the District as soon as practicable.
9. Loomis shall at all times indemnify, defend and save harmless the District, any municipality included therein, and the State of Connecticut from any claim or cause of action resulting from its use of the Easement Areas, and shall maintain the District's standard form of requisite insurance as stipulated in the MDC's most current Guidance Manual for Developers' Permit Agreements, which insurance shall remain in force and effect during the performance of any work within or use of each Easement Area.
10. Loomis shall be responsible for obtaining any and all federal, state, or local approval necessary for installing the improvements, including but not limited to the removal and construction of the same.

Staff have reviewed this request and consider it feasible.

A formal easement agreement, incorporating the terms and conditions set forth above and any additional terms and conditions as required by MDC staff or the Office of District Counsel, shall be executed between Loomis and MDC, consistent with current practice involving similar requests, and filed on the Town of Windsor land records.

It is **RECOMMENDED** that it be

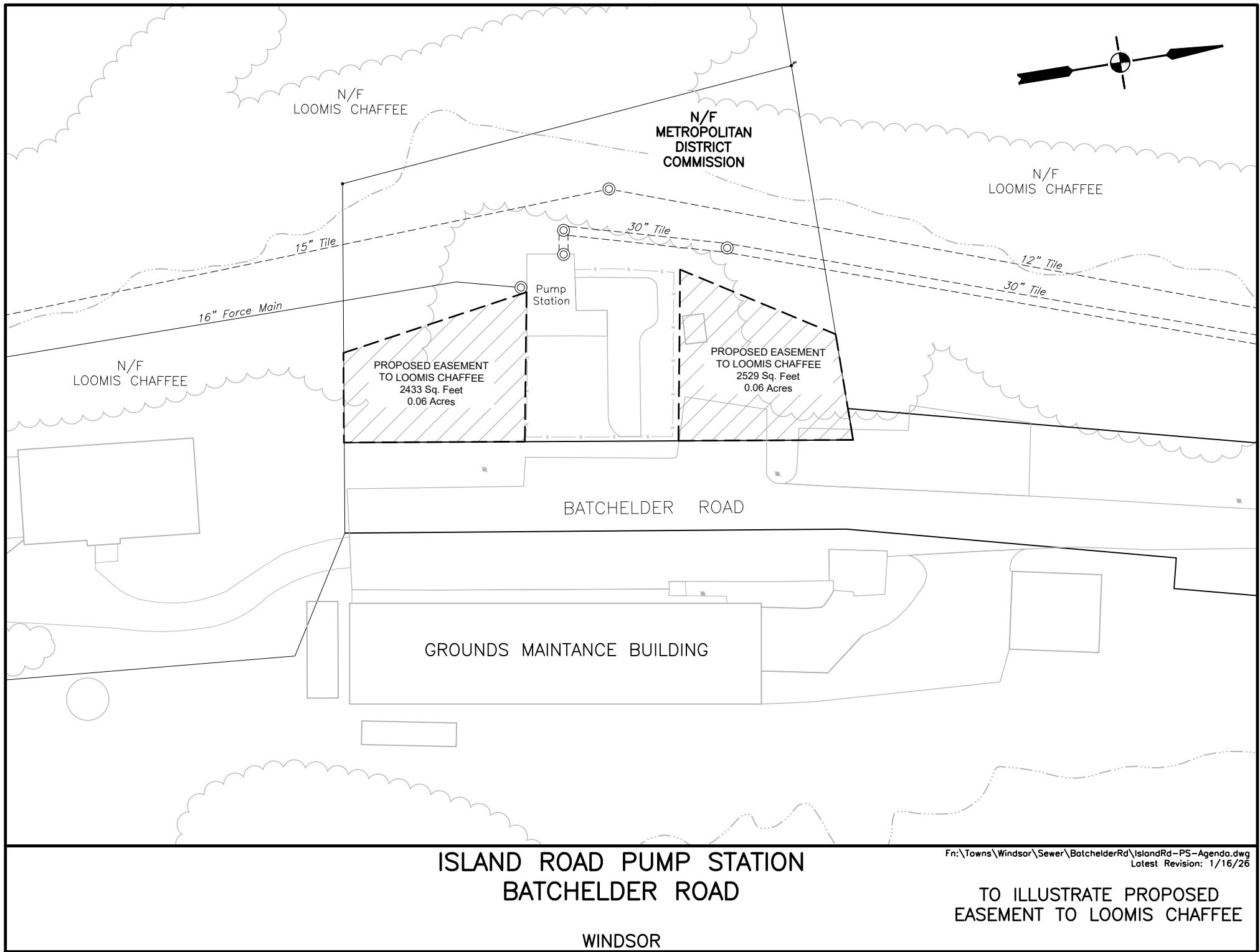
VOTED: That the District Board approve passage of the following resolution:

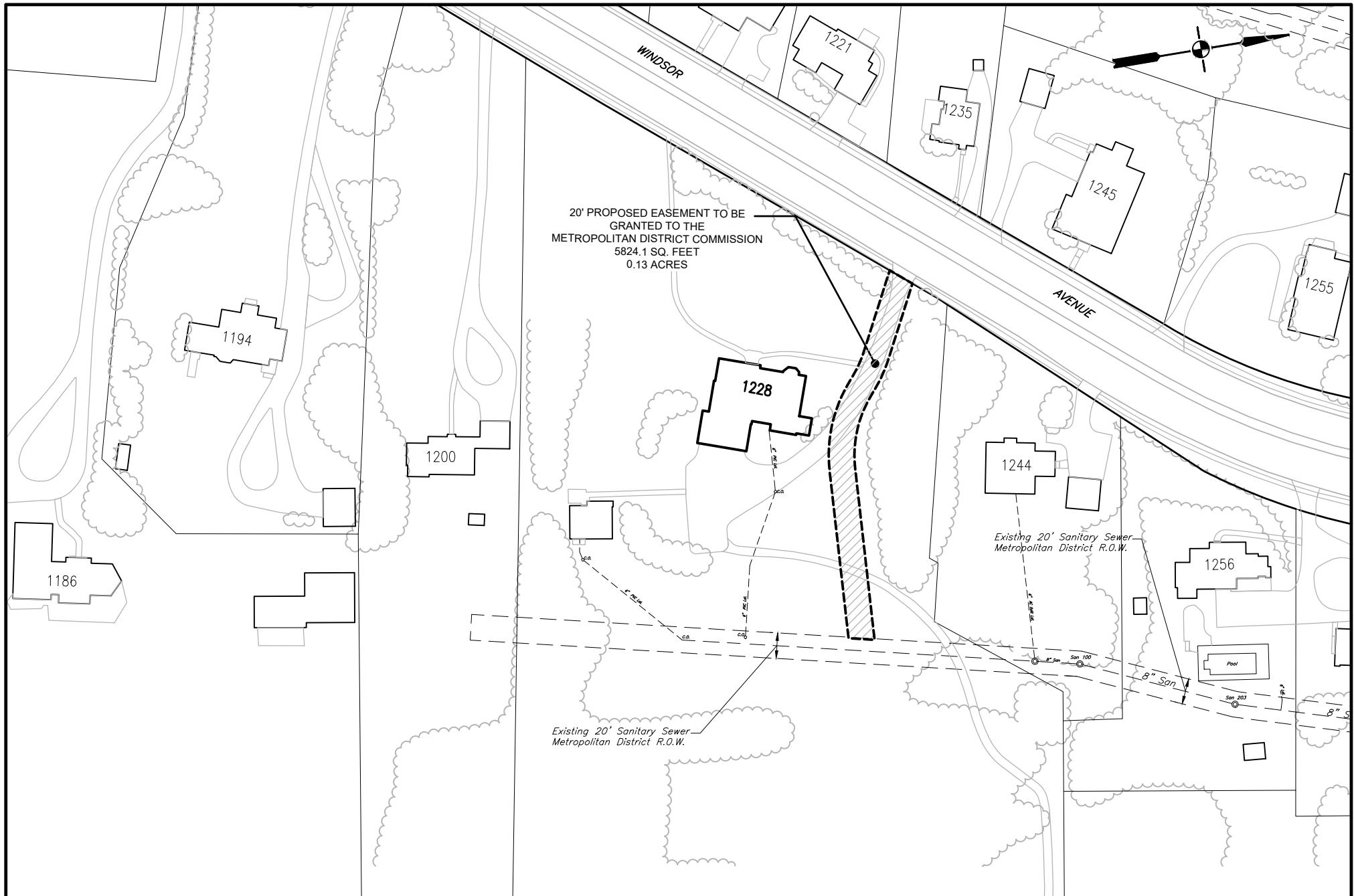
RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute an agreement, subject to approval of form and content by District Counsel, granting permission to Loomis, to obtain easements on a property of the MDC located at 2 Batchelder Road for the installation of storage, parking, fencing, and other related, approved site improvements for and in connection with existing Grounds Maintenance Building owned by Loomis located opposite the Property as shown on plans prepared for The Loomis Institute entitled, "Proposed Easement to Loomis Chaffee To Be Granted By MDC 2 Batchelder Road Windsor, CT Scale 1"=10-0" October 1, 2025", to maintain, repair and replace such improvements, provided that (a) Loomis shall obtain all required approvals from any regulatory or municipal entity and the MDC and (b) such agreement shall not be effective until Loomis executes an access easement agreement with MDC for permanent access and other rights to 1228 Windsor Avenue in the Town of Windsor, and such agreement is recorded on the Town of Windsor land records. In the event that both agreements and recordings do not occur for either 1228 Windsor Avenue and 2 Batchelder Road within four (4) months of the completion of the date this resolution is passed by the District Board, then such resolution shall be null and void, and of no further force and effect.

Respectfully submitted,



John S. Mirtle
District Clerk





LOOMIS CHAFFEE SCHOOL PROPOSED
EASEMENT TO MDC
1228 WINDSOR AVENUE

WINDSOR

TO ILLUSTRATE PROPOSED
EASEMENT TO MDC

S:\Towns\Windsor\Sewer\WindsorAve\1228WindsorAve-Ermt.dwg
Latest Revision: 1/16/26

**BUREAU OF PUBLIC WORKS
REGULAR MEETING
555 Main Street, Hartford
Wednesday, November 19, 2025**

Present: Commissioners John Avedisian, William DiBella, David Drake, Joan Gentile, Allen Hoffman, Dominic Pane, Alvin Taylor, Calixto Torres and District Chairman Donald Currey (9)

Remote

Attendance: Commissioners Richard Bush, Byron Lester, Pasquale Salemi and James Woulfe (4)

Absent: Commissioners John Bazzano, John Gale, James Healy, Gary Johnson, Maureen Magnan and Bhupen Patel (6)

Also

Present: Commissioner William DiBella
Commissioner Jackie Mandyck
Commissioner Christopher Tierinni
Scott W. Jellison, Chief Executive Officer
Christopher Stone, District Counsel
John Mirtle, District Clerk
Christopher Levesque, Chief Operating Officer
Kelly Shane, Chief Administrative Officer
Susan Negrelli, Director of Engineering
Dave Rutty, Director of Operations
Robert Schwarm, Director of Information Services (Remote Attendance)
Mike Curley, Manager of Engineering
Jason Waterbury, Assistant Manager of Engineering
Carrie Blardo, Assistant to the Chief Executive Officer
Victoria Escoriza, Assistant Administrative Officer and Special Assistant
Shereese Rodgers, Assistant Manager of Budget and Analysis (Remote Attendance)
Haider Nawaz, Budget Analyst
Matt McAuliffe, IT Consultant (Remote Attendance)
Kevin Sullivan, IT Consultant (Remote Attendance)
Elizabeth Tavelli, Independent Consumer Advocate (Remote Attendance)

CALL TO ORDER

The meeting was called to order by Chairperson Hoffman at 5:35 PM.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

**INDEPENDENT CONSUMER ADVOCATE COMMENTS & QUESTIONS RELATIVE TO
AGENDA ITEMS**

Elizabeth Tavelli, ICA, had no comments or questions.

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Gentile and duly seconded, the meeting minutes of October 27, 2025 were approved. Commissioners Drake and Pane abstained.

Commissioner Taylor entered the meeting at 5:39 PM

Commissioner Salemi exited the meeting at 5:40 PM

Commissioner DiBella entered the meeting at 5:45 PM

Commissioner Taylor exited the meeting at 5:46 PM

Commissioner Taylor entered the meeting at 5:50 PM

**FISCAL YEAR 2026 - REVISIONS TO DISTRICT SEWER USER CHARGE RATES AND
OTHER SEWER CHARGES**

To: Bureau of Public Works for consideration on November 19, 2025

In accordance with Section S12j of the District's Ordinances, sewer use unit charge rates shall be determined annually in conjunction with adoption of the District Budget. The 2026 budget in support of sewer operations calls for a sewer user charge rate to remain unchanged at \$5.90 per ccf or 0.0% change effective January 1, 2026.

Additionally, in support of the 2026 budget and in accordance with Section S12l of the District's Ordinances, the monthly sewer customer service charge per connection will change from \$9.00 to \$12.50 or 38.9% change effective January 1, 2026.

There will be an Administrative Review Fee for work performed by the Utility Services department, Engineering, Real Estate, Environment, Health & Safety, and others related to customer requests. The Administrative Review Fee includes, but is not limited to, the following individual services: availability and capacity analysis, assessment calculation, permit applications for non-domestic sewage wastewater discharges (including, but not limited to, individual permits, Significant Industrial Users, Categorical Industrial User Wastewater to a POTW, Food Service Establishment Wastewater, Groundwater Remediation Wastewater, Miscellaneous Industrial User (MIU) Wastewater, Vehicle Maintenance Wastewater), encroachment permits, abandonment of infrastructure, Engineering/Environmental surveys and documentation requests; this fee will be \$670.

The Annual Wastewater Discharge Compliance Fee of \$150 for all permitted wastewater discharges categorized as non-domestic sewage discharges, including but limited to, individual

permits, Significant Industrial Users, Categorical Industrial User Wastewater to a POTW, Food Service Establishment Wastewater, Groundwater Remediation Wastewater, Miscellaneous Discharges of Sewer Compatible (MISC) Wastewater, Vehicle Maintenance Wastewater will be split into 12 monthly increments at a billing rate of \$12.50. The charge is related to costs associated with annual administration and review of discharge monitoring reports, verification of discharges and inventorying and management of customer data.

Following the cost trend for the sewer user charge rate, it is recommended the BOD and COD rates remain unchanged at \$0.70 per pound or effective January 1, 2026. In addition, the suspended solids strength charge will also remain unchanged at \$0.58 per pound effective January 1, 2026. These unit charges, which apply to high flow users, low flow/high strength users and non-municipal tax-exempt users, are for the following:

Liquid flow charge rate based on sewer flow in hundreds of cubic feet (CCF).

1. BOD (biochemical oxygen demand) strength charge rate based on pounds of BOD for the concentration of BOD exceeding 300 milligrams per liter (mg/l); AND/OR COD (chemical oxygen demand) strength charge rate based on pounds of COD for that concentration of COD exceeding 700 mg/l.
2. Suspended solids strength charge rate based on pounds of suspended solids for that concentration exceeding 300 mg/l.

In accordance with Section S12p of the District's Ordinances, sewer user charge Late Filing/Sewage Evaluation Fees will remain at \$250.00 for the 2026 budget.

Additionally, Section S12x of the District's Ordinances provides for the Special Sewer Service Charge (a.k.a. Clean Water Project Charge), primarily for payment of principal and interest on certain bonds and loans which proceeds are used to finance the costs associated with the Clean Water Project and going forward, the Integrated Plan. The Special Sewer Service Charge is set annually in conjunction with adoption of the District Budget. Effective January 1, 2026, said charge shall be \$4.87 per hundred cubic feet (ccf), an increase from \$4.57 in 2025, to be uniformly applied and to be proportional to the quantity of water used by District customers who utilize the District sewer system and are furnished water directly by the Metropolitan District. The Special Sewer Service Charge shall appear separately on the water bills of the District.

Liquid Waste Discharge Fee (other than Acceptable Septage): A fee is required as part of the approval from MDC for its acceptance, by whatever means, of the discharge of liquid waste other than Acceptable Septage, as provided by §S13b of the District's Sewer Ordinances. For example, but without limiting the forms of liquid waste subject to this fee, this fee shall apply to the following without limitation: groundwater; remediated groundwater; contaminated stormwater; contaminated groundwater permitted through a CT DEEP Groundwater Remediation General Permit or other CT DEEP Miscellaneous General or Individual Permit; landfill leachate; process equipment condensate; groundwater used for process water including cooling water; discharges granted temporary authorization to discharge by CT DEEP; and stormwater discharged into a separated sanitary sewer system.

Liquid Waste Discharge Fee (other than Acceptable Septage) discharge subject to approval by the District:

Tier 1--	0-500,000 avg. gallons per month	\$0.13/gal
Tier 2--	500,001 to 700,000 avg. gallons per month	\$0.07/gal
Tier 3--	700,000+ avg. gallons per month	\$0.05/gal

FOG Charges: Fees are charged to Class III and IV and FDA class 2, 3, and 4 Food Service Establishments FSE or any other facility that is likely to discharge fats, oils and grease above the effluent limit of 100 mg/l to offset the costs of managing the Fats, Oils and Grease (FOG) program. This program is required by the CT Department of Energy and Environmental Protection General Permit for the Discharge of Wastewater Associated with Food Service Establishments.

It is **RECOMMENDED** that it be:

Voted: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

Resolved: That, in accordance with Section S12j of the District Ordinances, Unit Charges For Computing The Sewer User Charge, a sewer user charge rate of five dollars and ninety cents (\$5.90) per hundred cubic feet of sewer flow be effective for meter readings on and after January 1, 2026 and that, effective January 1, 2026, a sewer user customer service charge per connection of **twelve nine dollars and fifty cents (\$12.50) (\$9.00)** per month, a BOD strength charge of seventy cents (\$0.70) per pound be billed on sewer flow for that concentration of BOD exceeding 300 milligrams per liter; a COD strength charge of seventy cents (\$0.70) per pound be billed on sewer flow for that concentration of COD exceeding 700 milligrams per liter; and a suspended solids strength charge of fifty eight cents (\$0.58) per pound be billed on sewer flow for that concentration of suspended solids exceeding 300 milligrams per liter.

Further

Resolved: In accordance with Section S12x of the District's Ordinances, the rate for the Special Sewer Service Charge a.k.a. Clean Water Project Charge shall be \$4.87 per ccf commencing January 1, 2026.

Further

Resolved: That the District Board approve the following schedule of fees effective January 1, 2026.

CURRENT PROPOSED

Installation, Repair or Replacement of Sewer Meters

Fees are charged to wastewater dischargers that require metering of discharges for billing purposes. The charge is for the initial District meter installation and required repair or replacement of District meter as needed during the permitted discharge period.

5/8" meter	\$360	\$500
3/4" meter	\$375	\$550
1" meter	\$445	\$575
1-1/2" meter	\$1,140	\$1,140

	<u>CURRENT</u>	<u>PROPOSED</u>
2" meter	\$1,250	\$1,250
3" meter	\$2,630	\$2,775
4" meter	\$3,180	\$3,550
6" meter	\$5,090	\$7,150
8" meter	\$14,840	\$14,840
10" meter	\$17,110	\$17,110
12" meter	\$17,800	\$17,800
Hydrant meter assembly	\$2,000	N/A
Meter pit (5/8"- 1")	\$1,750	\$1,750
Meter pit (1 1/2" and 2" without bypass)	\$5,500	\$5,500
Meter pit (1 1/2" and 2" with bypass)	N/A	\$6,000
Meter pit (3" and Larger)	Actual Cost* + Overhead	Actual Cost* + Overhead
Open Channel Sewer	\$15,300	\$15,300
Meter Chamber for Open Channel	Actual Cost* + overhead	Actual Cost* + overhead
Radio transmitter unit	\$212	\$225

Liquid Waste Discharge Fee (other than Acceptable Septage)

Discharge subject to approval by the District:

Tier 1--	0-500,000 avg. gallons per month	\$0.13/gal	\$0.13/gal
Tier 2--	500,001 to 700,000 avg gallons per month	\$0.07	\$0.07
Tier 3--	700,000+ avg gallons per month	\$0.05	\$0.05

Equivalent Inflow Removal Rate ("EIRR")

N/A **\$11,100**

The calculated cost for removal of the average volume per day of inflow from a typical single-family property.

EIRR is established per Sewer Ordinance S2I(c)

Administrative Review for Sewer Services Fee	\$670	\$670
<i>Includes, but is not limited to, the following individual services: availability and capacity analysis, assessment calculation, permit applications for non-domestic sewage wastewater discharges (individual permits, Significant Industrial Users, Categorical Industrial User Wastewater to a POTW, Food Service Establishment Wastewater, Groundwater Remediation Wastewater, Miscellaneous Industrial User (MIU) Wastewater, Vehicle Maintenance Wastewater), encroachment permits, abandonment of infrastructure, Engineering/Environmental surveys and documentation requests</i>		

<u>CURRENT</u>	<u>PROPOSED</u>
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Annual Wastewater Discharge Compliance Fee	\$150	\$150
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For all permitted wastewater discharges categorized as non-domestic sewage discharges, including but not limited to, individual permits, Significant Industrial Users, Categorical Industrial User Wastewater to a POTW, Food Service Establishment Wastewater, Groundwater Remediation Wastewater, Miscellaneous Industrial User (MIU) Wastewater, Vehicle Maintenance Wastewater. The charge is related costs associated with annual administration and review of discharge monitoring reports, verification of discharges and inventorying and management of customer data. The fee will be billed on a monthly basis at \$12.50/month.

Wastewater Discharge Compliance Fees

Failure to submit Registration or Variance Applications	\$500	\$500
Disallow Inspection	\$225	\$225
Failure to maintain discharge records including analytical results and discharge volumes	\$200	\$200
No FOG management or pre-treatment equipment installed	\$200	\$200
Non-compliant FOG management or pre-treatment equipment installed	\$200	\$200
Failure to properly maintain/service FOG and pre-treatment equipment to maintain proper working order and provide inspection and maintenance records as required.	\$100	\$100
Failure to maintain FOG management equipment in proper working order	\$200	\$200
Failure to clean FOG management equipment quarterly or when 25% of the depth of the trap is filled with food solids and FOG, whichever comes first.	\$200	\$200
Failure to properly dispose of brown and/or yellow grease	\$200	\$200
Source of sewer blockage	\$1,000	\$1,000
Source of sanitary sewer overflow - Actual costs will be billed to the facility for time and materials related to the overflow	minimum \$1,000 or Actual Cost whichever is greater	minimum \$1,000 or Actual Cost whichever is greater

Wastewater Discharge Violation Correction Schedule

Discharge and/or Equipment not registered	7 days	7 days
No FOG management or pre-treatment equipment installed	30 days	30 days
FOG management equipment in need of repair or cleaning	7 days	7 days
Failure to maintain written records of FOG management equipment cleaning and inspection	7 days	7 days

Disallow an inspection – Inspection must be scheduled within 7 days of initial inspection attempt	7 days	7 days
Failure to clean and maintain FOG management equipment as required	7 days	7 days
Source of sewer blockage	24 Hours	24 Hours
Source of sanitary sewer overflow (minimum)	24 Hours	24 Hours

Respectfully submitted,



John S. Mirtle
District Clerk

***Commissioner Torres made a motion to amend the resolution, as shown above in blue.
The motion was duly seconded and accepted by unanimous vote of those present.***

On motion made by Commissioner DiBella and duly seconded, the report was received and resolution adopted, as amended, by unanimous vote of those present.

REVISIONS TO SEPTAGE REIMBURSEMENT RATE

To: Bureau of Public Works for consideration November 19, 2025

Following the cost trends and in accordance with Section S14d of the District's Ordinances, it is recommended the Septage reimbursements for member town residents be increased from \$225 to \$275. The last increase to the septage reimbursement rate was effective January 1, 2016.

REIMBURSEMENTS FOR MEMBER TOWNS RESIDENTS

Member town residents who are not provided access to the District's sewer collection system are compensated by the District through a reimbursement program that provides the residents with as much as \$275 every three years for documented septage removal costs. A review by staff has also determined that a significant percentage of haulers are not passing the savings in disposal cost on to the residents within our member towns.

Presently, procedures for verifying resident and non-resident wastewater are limited. Though periodic spot checks are made by staff to verify the collection of septage from residential location within the District's member municipalities, in many cases this process is considered to be annoying to residents, time consuming and inconclusive in determining the actual quantities pumped from the member-town residence and the amount actually disposed at no fee by the hauler.

Conclusion

As a result of these findings, staff recommend that the following charges be incorporated in the reimbursement policy. That the reimbursement to qualified member-town residents for septage removal fees be increased from the present \$225 to \$275 to cover the cost for disposal at the Hartford Water Pollution Control Facility.

Therefore, it is **RECOMMENDED** that it be

VOTED: That the Bureau of Public Works approves the following resolution:

RESOLVED: The septage reimbursement rate for member town residents be \$275 effective on and after January 1, 2026.

Respectfully submitted,



John S. Mirtle
District Clerk

On motion made by Commissioner DiBella and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

Commissioner Taylor exited the meeting at 5:53 PM

COST BENEFIT ANALYSIS OF POTENTIAL PROGRAM FOR STORMWATER CONNECTIONS IN MEMBER TOWNS WITH SEPARATED SEWER SYSTEMS

Jason Waterbury, Assistant Manager of Engineering, provided a presentation regarding the Cost Benefit Analysis of Potential programs for Stormwater Connections in Member Towns with separated sewer systems.



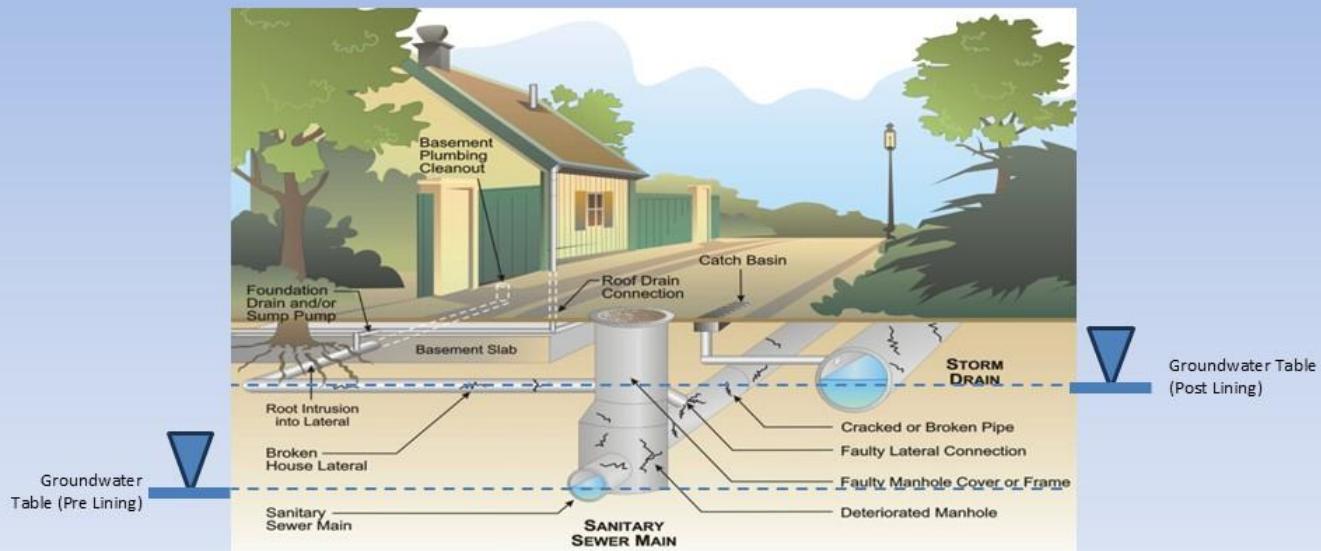
Bureau of Public Works

November 19, 2025

Agenda Item: 7 – Cost Benefit Analysis of Potential Program for Stormwater

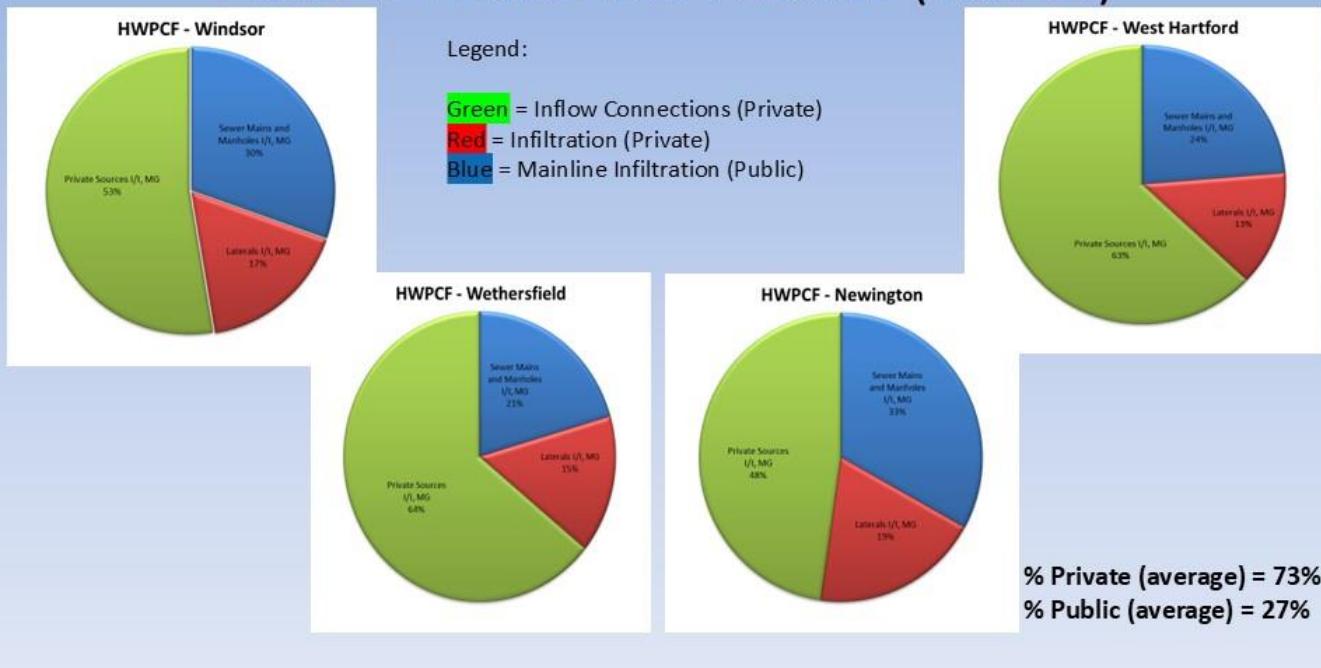
Stormwater Impacts on Separate Sewer Systems

Inflow and Infiltration



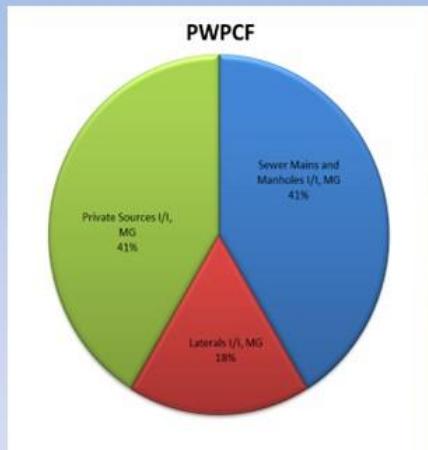
3

Public vs Private Wet Weather (HWPCF)



4

Public vs Private Wet Weather (Non-HWPCF)

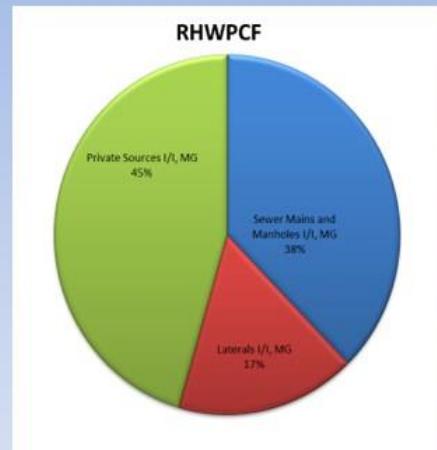


% Private = 59%

% Public = 41%

Legend:

Green = Inflow Connections (Private)
 Red = Infiltration (Private)
 Blue = Mainline Infiltration (Public)



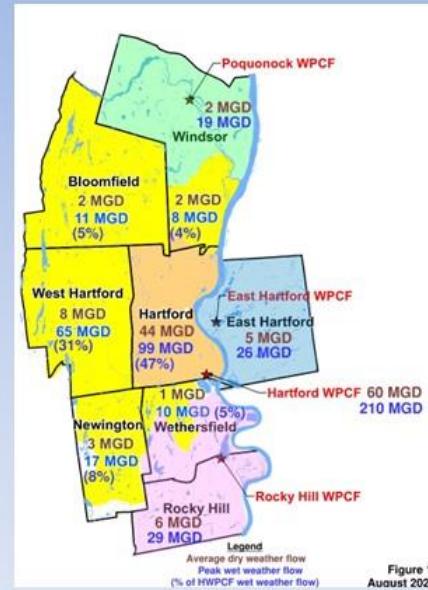
% Private = 62%

% Public = 38%

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Comparing Drinking Water to Wastewater

- Majority of sewershed on drinking water system
- Approximately 30-35 mgd of billed drinking water in member towns
- Assume only 90% becomes wastewater (28 mgd)
 - Other 10% for watering lawns, washing cars, beverage manufacturing companies, etc.
- Average flow to all four treatment plants is over 60 mgd
- Peak at 200 mgd (Hartford), 27 mgd (Rocky Hill), 26 mgd (East Hartford), and 19 mgd (Poquonock) – 282 mgd total
- **Paying to transport and treat stormwater and I/I in sewer system**



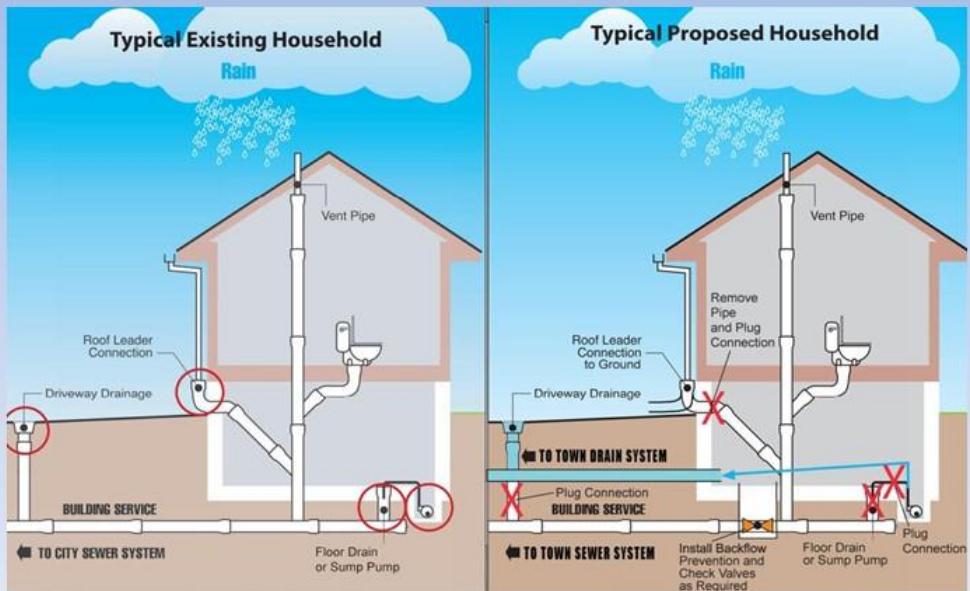
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Separate Clean Water from Sewer



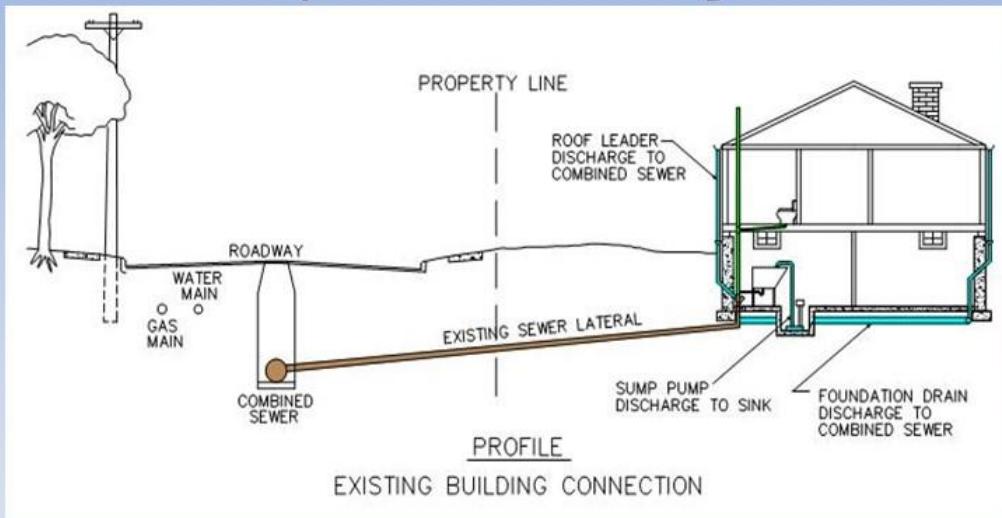
7

Benefit of Drain Laterals



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MDC Sewer System – Existing Conditions

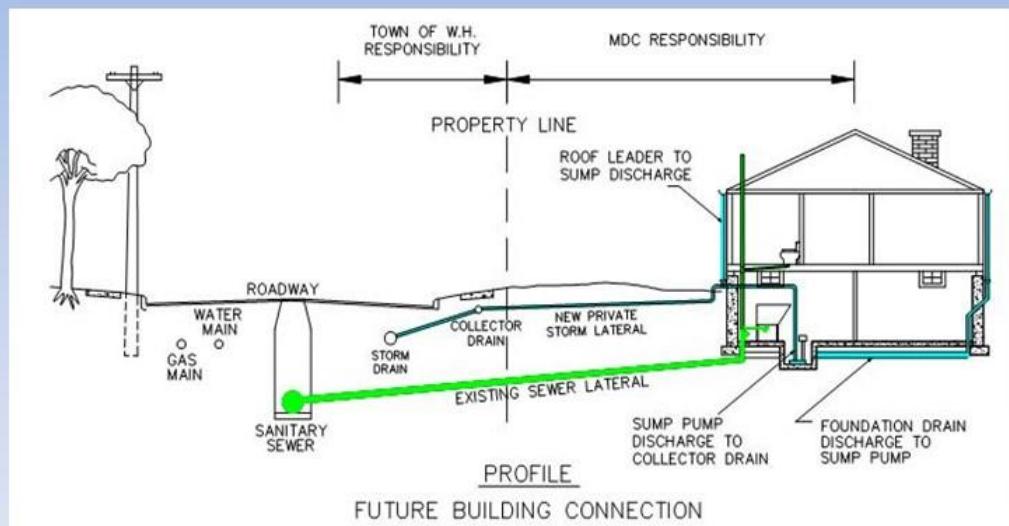


* Towns have ordinances that prohibit non-sanitary water to the MDC's sewer system

* Requires enforcement

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MDC Sewer System – Future Conditions



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Example Wet Weather Expansion Projects

- Hartford WPCF
 - \$500 million upgrade completed
- Rocky Hill WPCF
 - \$60 million upgrade completed
 - \$13.1M headworks improvements in Construction
- South Hartford Conveyance & Storage Tunnel
 - \$600 million
 - Intended for Wet Weather Only
- Conveyance (larger interceptor) projects
 - \$100M – Homestead, Goff Brook, etc

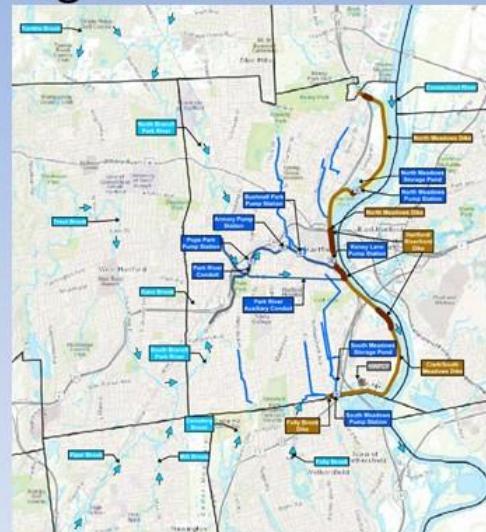


These projects, and many others like them, would not have been needed if stormwater from Hartford and seven other Member Towns was not in sewer system – **These Examples represent over \$1.3B in work to address infiltration and inflow transportation & treatment and do not account for future R&R work**

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It is Not as Simple as Just Requiring Enforcement

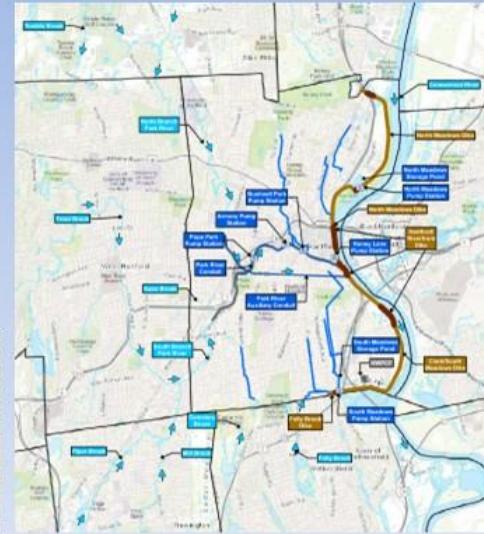
- As stormwater and I/I is removed the sewer system, it is redirected to new or upsized drainage system which may impact downstream communities
 - Example – North Branch Park River – Bloomfield to West Hartford to Hartford
- Requires better understanding of regional impact



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Additionally Existing Flooding

- Infrastructure to reduce flooding, not covered by MS4 permit
 - No state/federal regulatory criteria/requirement related to flooding
- Maximize future stormwater management projects with the MDC Integrated Planning
- Flood improvement projects in some Towns impact other Towns downstream
 - Trout Book flows into Hartford



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MDC Stormwater Management Considerations

- Prior attempts of private I/I removal denied by Towns due to inadequate drainage system. For example:
 - FB2 Subarea in Wethersfield along Folly Brook
 - WH 34 Subarea in West Hartford
- Over half the flow treated at the MDC's 4 WPCFs is from stormwater and infiltration and inflow (I/I)
 - Even with approximately 341 miles of lining completed since 2008 & a projected IP Spend of \$385M (2018 dollars) for mainline Sewer Rehabilitation work
- Per 2018 LTCP Update, the cost to treat excess wet weather flow is about \$650 (2017 \$s) per million gallons
 - \$854.21 in 2025 dollars
- Total flow to all plants is about 26 billion gallons per year, thus about 14 billion gallons per year is stormwater and I/I
- About \$11.96M per year to treat the stormwater and I/I
 - Funds that could be used to disconnect private inflow connections

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Financial Summary

- Annual Cost to transport and treat wet weather flows increasing every year, with an estimated cost of nearly \$12M in 2025
 - This cost represents the cost to disconnect approximately 600 homes (annually)
 - Would be completed via District forces
 - Interior private property work already included in Sewer Backup Prevention Program (SBPP) budget
 - **Permanent disconnection is only guarantee storm water and ground water flows remain separated**
- CSO LTCP/IP includes lining of approximately 268 miles of sewers over remainder of IP plan
 - This will remove an estimated 10-20% of I/I
 - Total cost of approximately \$385M (2018 dollars)

ID	Rehabilitation Approach	National Study Average Reduction Range	Pilot Study Reduction Range
1	Mainline Sewer and Manholes	10-30%	10-40%
2	Lateral Connections	10-20%	-
3	Laterals	10-20%	-
4	Private Sources	20-40%	-
5	1 and 2 Combined	20-50%	25%
6	1, 2 and 3 Combined	30-70%	20-40%
7	1 and 4 Combined	30-70%	10-40%

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Potential MOU with Responsibilities

- **Responsibilities of The Metropolitan District**
 - The MDC shall be responsible for the following:
 - Identification and prioritization of areas of Member Town where private property separation/disconnection work is required for either CO or CD compliance.
 - Coordination of schedule of MDC work with Member Town stormwater program.
 - All aspects of the preparation of Contract Documents for Construction for executing the private property work. This shall include:
 - Contracting with an Engineering Consultant for the Design of the work
 - Public Outreach
 - Inspections & preparation of sketches/drawings
 - Management of all necessary private property agreements, including those required by both the MDC and Member Town
 - Preparation of as-built documents for Member Town
 - Execution and administration of Construction phase
- **Responsibilities of Member Town**
 - Design & Installation of storm drainage infrastructure, as required for future private property separation/disconnection work by the MDC.
 - Restoration of all areas disturbed by the installation of the Work within the ROW.
 - Approval of private storm drain connections and timely issuance of permits for MDC and its Contractors at time of private property disconnection work.
 - Provide the MDC with immediate written notice of its discovery of any violation of the Applicable Town of Code Sections.

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MDC Sewer Ordinance(S2I)

Except as specifically provided with reference to some particular sewer, sanitary sewers shall be used only for the conveyance and disposal of sanitary sewage as defined in Section S1b(2) of this ordinance and for diluted, water-carried industrial wastes which are not objectionable as provided hereinafter. Except as specifically provided for some particular sewer or location, **no sanitary sewer shall be used to receive and convey or dispose of any storm or surface water, subsoil drainage**, any large continuous flow of water seeping into buildings or excavations from soils or other underground sources, flows of natural springs, or ground waters, surplus from flowing wells, the discharge from roofs, roof conductors, yard drains, street or highway drains.

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OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

Duane Martin, Director of Community Development for the Town of West Hartford, stated that he is happy to hear what Scott Jellison and Jason Waterbury presented. West Hartford recognizes there is a storm drainage problem that is not going away. West Hartford has completed 7 flood studies. He understands these issues are expensive to address. The West Hartford Town Council has adopted \$5 million per year, and some money is built up. He welcomes the opportunity to work with the MDC on these flood studies. The town of West Hartford is asking MDC to partner with them as described in the presentation tonight.

ADJOURNMENT

The meeting was adjourned at 6:51 PM

ATTEST:

John S. Mirtle
District Clerk

Date of Approval

**Video of the full November 19, 2025 Bureau of Public Works meeting is available at
<https://www.youtube.com/@MetropolitanDistrictCommission> **

**BUREAU OF PUBLIC WORKS
PUBLIC HEARING**
555 Main Street, Hartford
Monday, December 1, 2025

Present: Commissioners Peter Gardow (1)

Remote

Attendance: Commissioner Andrew Adil (1)

Also

Present: John Mirtle, District Clerk
Christopher Levesque, Chief Operating Officer
Jonathan Perugini, Director of Finance / Chief Financial Officer
Susan Negrelli, Director of Engineering
Dave Rutty, Director of Operations
Mike Curley, Manager of Engineering
David Banker, Assistant Manager of Engineering Services
Jessica Coelho, Senior Project Manager
Annie Dengler, Project Engineer 1
Aloysius Rebeiro, Engineering Technician 1
Kevin Sullivan, IT Consultant (Remote Attendance)
Elizabeth Tavelli, Independent Consumer Advocate

CALL TO ORDER

Commissioner Peter Gardow called the Public Hearing to order at 5:30 PM

Commissioner Gardow read the following into the record:

This is a public hearing to consider the proposal to construct a Sanitary Sewer in portions of Wolcott Hill Road, Wethersfield. This Public Hearing is part of the legal procedure that The Metropolitan District is required to follow regarding the installation of sanitary sewers, as mandated by Special Act 511 of the Connecticut General Assembly of 1929."

The plan for this project has been undertaken in response to a petition for sanitary sewers received from five property owners.

A final decision on this project has yet to be made. That decision will take into account what is said at this hearing, along with other information, including any information that the Town provides regarding the need for this project from the standpoint of public health

The District Clerk read the following statement:

The following hearing notice was published in the Hartford Courant on November 19, 2025:

NOTICE OF PUBLIC HEARING ON LAYOUT AND ASSESSMENT FOR SANITARY
SEWERS FOR
283 – 298 WOLCOTT HILL ROAD, WETHERSFIELD
THE METROPOLITAN DISTRICT
555 Main Street
Hartford, Connecticut

November 19, 2025

The Metropolitan District will hold a public hearing in the Board Room, 555 Main Street, Hartford, on Monday, December 1, 2025, at 5:30 P.M. for the purpose of notification of the construction of public sanitary sewers in a portion of Wolcott Hill Road, Wethersfield.

Members of the public that would like to participate remotely may call into the public hearing at 415-655-0001, Access Code 2311 647 5959 # or via WebEx Link available on the District's website.

All interested parties, both in favor or against said sewers, may appear to be heard.

John S. Mirtle, Esq.
District Clerk

Commissioner Gardow introduced District staff in attendance and stated the rules and procedures for the public hearing.

Senior Project Manager Jessica Coelho provided an overview of the Wolcott Hill Road, Wethersfield project and property assessments.

PUBLIC COMMENTS

Julie Flynn of 298 Wolcott Hill Road, Wethersfield spoke in favor of the project.

Gregory Dirkson of 290 Wolcott Hill Road Wethersfield spoke in favor of the project

Toni LaCava of 296 Wolcott Hill Road Wethersfield spoke in favor of the project

ADJOURNMENT

The public hearing was adjourned at 5:51 PM

ATTEST:

John S. Mirtle
District Clerk

Date of Approval

**Video of the full December 1, 2025 Bureau of Public Works Public Hearing is available at
<https://www.youtube.com/@MetropolitanDistrictCommission> **