



The Metropolitan District
water supply · environmental services · geographic information

**AUDIT COMMITTEE
SPECIAL MEETING
TUESDAY, APRIL 4, 2023
4:00 PM**

Location

Board Room
District Headquarters
555 Main Street, Hartford

Dial in #: (415)-655-0001
Access Code: 43808661#

[Meeting Video Link](#)

Commissioners

Currey	Lewis
DiBella (Ex-Officio)	Mandyck (C)
Gardow	Pane
Hoffman (VC)	Taylor

Quorum: 4

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1. CALL TO ORDER
 2. PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS
 3. APPROVAL OF MEETING MINUTES OF MARCH 29, 2023
 4. DISCUSSION RE: INDEPENDENT COUNSEL REPORT (POSSIBLE EXECUTIVE SESSION)
 5. CONSIDERATION AND POTENTIAL ACTION RE: RECOMMENDATIONS OF INTERNAL AUDIT COMMITTEE AND TRANSMITTAL OF INDEPENDENT COUNSEL REPORT TO BOARD OF COMMISSIONERS
 6. COMMISSIONER REQUESTS FOR FUTURE AGENDA ITEMS
 7. OPPORTUNITY FOR GENERAL PUBLIC COMMENTS
 8. ADJOURNMENT

**INTERNAL AUDIT COMMITTEE
SPECIAL MEETING
The Metropolitan District
555 Main Street, Hartford
Wednesday, March 29, 2023**

PRESENT: Commissioners Donald Currey, Peter Gardow, Allen Hoffman, Diane Lewis, Jackie Mandyck and Dominic Pane (6)

REMOTE ATTENDANCE: (0)

ABSENT: Commissioner Alvin Taylor and District Chairman William DiBella (2)

ALSO PRESENT: Commissioner John Avedisian
Commissioner Richard Bush (Remote Attendance)
Commissioner Joan Gentile
Commissioner Georgiana Holloway
Commissioner Byron Lester (Remote Attendance)
Commissioner Bhupen Patel (Remote Attendance)
Scott Jellison, Chief Executive Officer
Christopher Stone, District Counsel
John Mirtle, District Clerk
Jamie Harlow, Director of Human Resources (Remote Attendance)
Robert Schwarm, Director of Information Systems (Remote Attendance)
Dylan Pecego, IT Consultant (Remote Attendance)
Carrie Blardo, Assistant to the Chief Executive Officer
Joseph Szerejko, Independent Consumer Advocate (Remote attendance)

CALL TO ORDER

Chairperson Mandyck called the meeting to order at 4:36 PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

Alyssa Peterson, of Hartford, commented that at the prior meeting, the Chairperson stated that the committee would meet in the near future to present their findings. She requested that the Committee conduct as much of its business in open session as possible.

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Hoffman and duly seconded, the meeting minutes of March 16, 2023 were approved.

**REPORT FROM INDEPENDENT COUNSEL ON STATUS OF REPORT AND
PRESENTATION/QUESTIONS RE: DRAFT FINDINGS OF FACT, CONCLUSIONS AND
RECOMMENDATIONS**

At 4:40 PM, Commissioner Currey requested an executive session so that the Internal Audit Committee members could review and consider the draft report prepared by Independent Counsel.

On a motion made by Commissioner Currey and duly seconded, the Internal Audit Committee entered into executive session to review the draft report prepared by Attorney McHale which is attorney-client privileged communication and attorney work product.

Those in attendance during the executive session:

Commissioners Donald Currey, Peter Gardow, Allen Hoffman, Diane Lewis, Jackie Mandyck, and Dominic Pane; Chief Executive Officer Scott W. Jellison; District Counsel Christopher Stone.

RECONVENE

At 7:40 P.M., Chairperson Mandyck requested to come out of executive session and on motion made by Commissioner Pane and duly seconded, the Internal Audit Committee came out of executive session and reconvened. No formal action was taken.

Chairperson Mandyck stated that a meeting of the Internal Audit Committee will be held on Tuesday, April 4, 2023 at 4:00 PM.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard.

ADJOURNMENT

The meeting was adjourned at 7:41 PM

ATTEST:

John S. Mirtle, Esq.
District Clerk

Date of Approval