

**COMMUNITY AFFAIRS COMMITTEE
SPECIAL MEETING
The Metropolitan District
555 Main Street, Hartford
Thursday, December 4, 2014**

Present: Commissioners Mary Anne Charron, Janice Flemming, Georgiana Holloway, Thea Montanez, Albert F. Reichin, Helene Shay and District Chairman William A. DiBella (7)

Absent: Commissioners Maureen Magnan, Kennard Ray, Hector M. Rivera and Raymond Sweezy (4)

Also

Present: Charles P. Sheehan, Chief Executive Officer
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations
Christopher R. Stone, Assistant District Counsel
Carl Nasto, Assistant District Counsel
John S. Mirtle, District Clerk
Erin Ryan, Director of Human Resources
Nick Salemi, Special Services Administrator
Julie McLaughlin, Special Services Administrator
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Chairperson Montanez called the meeting to order at 3:17 PM

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Shay and duly seconded, the meeting minutes of October 14, 2014 were approved. Commissioner Reichin abstained.

DISCUSSION RE: INTERNAL PROMOTION CRITERIA

EXECUTIVE SESSION

At 3:19 P.M., Chairperson Montanez requested an executive session.

On motion made by Commissioner Shay and duly seconded, the Community Affairs Committee entered into executive session in order to discuss collective bargaining matters.

Those in attendance during the executive session:

Commissioners Mary Anne Charron, Janice Flemming, Georgiana Holloway, Thea Montanez, Albert F. Reichin, Helene Shay and District Chairman William A. DiBella; Attorneys Christopher R. Stone, Carl Nasto; and Charles P. Sheehan, Scott Jellison and Erin Ryan.

RECONVENE

At 3:48 P.M., Chairperson Montanez requested to come out of executive session and on motion made by Commissioner Shay and duly seconded, the Community Affairs Committee came out of executive session and reconvened. No formal action was taken.

DISCUSSION RE: REVIEW OF MDC COMMUNICATIONS ORGANIZATIONAL STRUCTURE

Nick Salemi, MDC Special Services Administrator, briefed the committee on the MDC communications department.

At 4:19 P.M., Commissioner Reichin exited the meeting.

DISCUSSION RE: CONSULTANT SERVICES

Kevin Graff of Graff Public Solutions LLC briefed the committee on services provided to the MDC by Graff Public Solutions LLC and its strategic communications plan.

DISCUSSION RE: STAFFING OF COMMUNICATIONS DEPARTMENT

Agenda item #7, "Discussion re: Staffing of Communications Department" was postponed to a future meeting.

ADJOURNMENT

The meeting was adjourned at 4:49 PM

ATTEST:

John S. Mirtle, Esq.
District Clerk

Date Approved