

**THE METROPOLITAN DISTRICT BOARD
BOARD ROOM, DISTRICT HEADQUARTERS
555 MAIN STREET, HARTFORD
WEDNESDAY, NOVEMBER 7, 2018 5:30 PM**

| ITEM NO. | TITLE |
|---------------------|---|
| 1. | MEETING CALLED TO ORDER |
| 2. | ROLL CALL |
| 3. | PLEDGE OF ALLEGIANCE |
| 4. | PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS |
| 5. | APPROVAL OF MINUTES - MEETING OF OCTOBER 1, 2018 |
| 6. | REPORT FROM DISTRICT CHAIR |
| 7. | REPORT FROM CHIEF EXECUTIVE OFFICER |
| 8. | REPORT FROM DISTRICT COUNSEL |
| 9. | FISCAL YEAR 2019 BUDGET ESTIMATES – RE: REFERRAL TO BOARD OF FINANCE |
| 10. | BOARD OF FINANCE - CONSIDERATION OF AND POTENTIAL ACTION RE: <ul style="list-style-type: none">A. CAPITAL PROJECT CLOSEOUTSB. APPROVAL FOR STATE OF CONNECTICUT FINANCING CWF NO. 221-CSLC. APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 2018 – 7062-1D. CONSIDERATION AND POTENTIAL ACTION RE: APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 2019 - 7074E. 2019 CUSTOMER ASSISTANCE PROGRAM WITH OPERATION FUELF. APPROVAL OF SMALL BUSINESS ENERGY ADVANTAGE LOAN AGREEMENTS |
| 11. | CONSIDERATION AND POTENTIAL ACTION RE: SETTLEMENT OF PENDING LITIGATION <i>WILLIS v. MDC</i> |
| 12. | OPPORTUNITY FOR GENERAL PUBLIC COMMENTS |
| 13. | COMMISSIONER QUESTIONS & COMMENTS |
| 14. | ADJOURNMENT |

2019 Proposed Budget Summary

Revenue & Expenditure Summary

| | 2017 Actual | 2018 Adopted | 2018 Projected | 2019 Proposed |
|--------------------------------------|----------------|-----------------|-------------------|------------------|
| Water Revenues | | | | |
| Sale of Water | \$78,140,400 | \$80,187,300 | \$82,190,500 | \$88,756,600 |
| Other Operating Revenue | 3,991,200 | 4,261,100 | 3,727,000 | 6,812,200 |
| Subtotal Operating Revenue | 82,131,600 | 84,448,400 | 85,917,500 | 95,568,800 |
| Non-Operating Revenues | 4,979,600 | 2,396,900 | 2,275,150 | 2,262,600 |
| Contribution from (to) Working Funds | 0 | 1,270,400 | 0 | 0 |
| Subtotal Non-Operating Revenue | 4,979,600 | 3,667,300 | 2,275,150 | 2,262,600 |
| Total Water Revenue | 87,111,200 | 88,115,700 | 88,192,650 | 97,831,400 |
| Sewer Revenues | | | | |
| Tax on Member Municipalities | \$41,670,400 | \$45,004,000 | \$45,004,000 | \$51,754,600 |
| Revenue for Other Gov't Agencies | 4,693,500 | 4,530,000 | 5,319,000 | 4,958,400 |
| Other Sewer Revenues | 15,507,480 | 14,168,900 | 16,299,300 | 17,108,400 |
| Sewer User Charge Revenues | 7,638,240 | 11,038,400 | 11,142,100 | 17,540,900 |
| Subtotal Operating Revenue | 69,509,620 | 74,741,300 | 77,764,400 | 91,362,300 |
| Contrib/Transfers from Other Funds | 2,114,000 | 4,235,900 | 0 | 0 |
| Subtotal Non-Operating Revenue | 2,114,000 | 4,235,900 | 0 | 0 |
| Total Sewer Revenues | 71,623,620 | 78,977,200 | 77,764,400 | 91,362,300 |
| Total Water and Sewer Revenues | \$158,734,820 | \$167,092,900 | \$165,957,050 | \$189,193,700 |

2019 Proposed Budget Summary

Revenue & Expenditure Summary

| | 2017 Actual | 2018 Adopted | 2018 Projected | 2019 Proposed |
|-------------------------------------|----------------------|----------------------|----------------------|----------------------|
| Expenditures | | | | |
| District Board | \$233,600 | \$375,500 | \$375,500 | \$395,500 |
| Executive Office | 675,600 | 903,700 | 952,000 | 950,300 |
| Administrative Services | 151,100 | - | - | - |
| Legal | 2,095,600 | 1,685,900 | 1,649,900 | 1,727,900 |
| Human Resources | 1,468,100 | 1,542,150 | 1,412,850 | 1,524,100 |
| Information Technology | 6,357,300 | 7,151,850 | 6,816,650 | 6,928,100 |
| Finance | 5,422,000 | 6,497,000 | 6,441,500 | 6,886,300 |
| Environment, Health & Safety | 850,500 | 902,700 | 872,700 | 964,800 |
| Engineering and Planning | 1,025,200 | 1,798,500 | 1,728,500 | 1,926,600 |
| Command Center | 3,701,600 | 4,060,900 | 4,055,900 | 4,115,900 |
| Operating Office | 582,700 | 539,900 | 539,900 | 750,000 |
| Operations | 9,422,000 | 9,825,300 | 10,744,960 | 10,846,900 |
| Laboratory Services | 1,541,800 | 1,653,300 | 1,655,800 | 1,775,600 |
| Water Pollution Control | 15,377,100 | 16,745,100 | 16,745,100 | 17,461,500 |
| Maintenance | 10,255,100 | 11,254,600 | 11,029,600 | 11,098,000 |
| Water Treatment & Supply | 7,841,600 | 8,861,500 | 8,702,000 | 9,038,900 |
| Patrol | 1,550,100 | 1,674,600 | 1,674,600 | 1,719,400 |
| Debt Service | 48,133,491 | 56,741,300 | 55,233,748 | 65,822,800 |
| Employee Benefits | 18,890,000 | 20,060,100 | 20,111,600 | 28,507,900 |
| General Insurance | 3,965,800 | 4,162,200 | 4,162,200 | 4,747,100 |
| Taxes and Fees | 3,333,600 | 3,300,500 | 3,496,500 | 3,610,500 |
| Special Agr. and Programs | 3,403,700 | 4,806,300 | 4,591,400 | 4,395,600 |
| Contingencies | - | 2,550,000 | - | 4,000,000 |
| Riverfront Park | 1,208,200 | - | - | - |
| Total Water and Sewer Budget | \$147,485,791 | \$167,092,900 | \$162,992,908 | \$189,193,700 |

2019 Proposed Budget Summary

Sewer Revenue & Expenditure Summary

| | 2017 Actual | 2018 Adopted | 2018 Projected | 2019 Proposed |
|-----------------------------------|------------------------|-------------------------|---------------------------|--------------------------|
| REVENUES | | | | |
| Tax on Member Municipalities | \$41,670,400 | \$45,004,000 | \$45,004,000 | \$51,754,600 |
| Revenue for Other Gov't Agencies | 4,693,500 | 4,530,000 | 5,319,000 | 4,958,400 |
| Other Sewer Revenues | 15,507,480 | 14,168,900 | 16,299,300 | 17,108,400 |
| Sewer User Charge Revenues | 7,638,240 | 11,038,400 | 11,142,100 | 17,540,900 |
| Subtotal | 69,509,620 | 74,741,300 | 77,764,400 | 91,362,300 |
| Contr./Transfers from Other Funds | 2,114,000 | 4,235,900 | 0 | 0 |
| Subtotal | \$2,114,000 | \$4,235,900 | \$0 | \$0 |
| Total Revenue | \$71,623,620 | \$78,977,200 | \$77,764,400 | \$91,362,300 |
| EXPENDITURES | | | | |
| District Board | \$114,500 | \$184,000 | \$184,000 | \$193,800 |
| Executive Office | 331,000 | 442,800 | 466,500 | 465,600 |
| Legal | 1,026,800 | 826,100 | 808,500 | 846,700 |
| Human Resources | 719,400 | 755,700 | 692,300 | 746,800 |
| Information Technology | 2,097,900 | 2,360,200 | 2,249,500 | 2,286,300 |
| Finance | 2,656,800 | 3,183,600 | 3,156,400 | 3,374,200 |
| Environment, Health & Safety | 416,700 | 442,300 | 427,600 | 472,800 |
| Engineering and Planning | 502,400 | 881,300 | 847,000 | 944,100 |
| Command Center | 1,258,600 | 1,380,700 | 1,379,000 | 1,399,400 |
| Operating Office | 285,600 | 264,600 | 264,600 | 367,500 |
| Operations | 2,355,600 | 2,456,300 | 2,686,200 | 2,711,800 |
| Laboratory Services | 740,100 | 793,600 | 794,800 | 852,300 |
| Water Pollution Control | 15,377,100 | 16,745,100 | 16,745,100 | 17,461,500 |
| Maintenance | 5,025,100 | 5,514,800 | 5,404,600 | 5,438,000 |
| Debt Service | 23,536,004 | 28,519,400 | 27,846,589 | 34,069,500 |
| Employee Benefits | 8,500,500 | 9,027,000 | 9,050,200 | 12,828,600 |
| General Insurance | 1,189,800 | 1,248,700 | 1,248,700 | 1,424,100 |
| Special Agr. and Programs | 1,367,700 | 1,401,000 | 1,376,000 | 1,479,300 |
| Contingencies | 0 | 2,550,000 | 0 | 4,000,000 |
| Total Expenses | \$67,575,604 | \$78,977,200 | \$75,627,589 | \$91,362,300 |

2019 Proposed Budget Summary

Water Revenue & Expenditure Summary

| | 2017 Actual | 2018 Adopted | 2018 Projected | 2019 Proposed |
|---------------------------------|------------------------|-------------------------|---------------------------|--------------------------|
| REVENUES | | | | |
| Sale of Water | \$78,140,400 | \$80,187,300 | \$82,190,500 | \$88,756,600 |
| Other Operating Revenues | 3,991,200 | 4,261,100 | 3,727,000 | 6,812,200 |
| Subtotal | \$82,131,600 | \$84,448,400 | \$85,917,500 | \$95,568,800 |
| Non-Operating Revenues | 4,979,600 | 2,396,900 | 2,275,150 | 2,262,600 |
| Contrib. From (to) Working Fund | 0 | 1,270,400 | 0 | 0 |
| Subtotal | \$4,979,600 | \$3,667,300 | \$2,275,150 | \$2,262,600 |
| Total Revenue | \$87,111,200 | \$88,115,700 | \$88,192,650 | \$97,831,400 |
| EXPENDITURES | | | | |
| District Board | \$119,100 | \$191,500 | \$191,500 | \$201,700 |
| Executive Office | 344,600 | 460,900 | 485,500 | 484,700 |
| Legal | 1,068,800 | 859,800 | 841,400 | 881,200 |
| Human Resources | 748,700 | 786,450 | 720,550 | 777,300 |
| Information Technology | 4,259,400 | 4,791,650 | 4,567,150 | 4,641,800 |
| Finance | 2,765,200 | 3,313,400 | 3,285,100 | 3,512,100 |
| Environment, Health & Safety | 433,800 | 460,400 | 445,100 | 492,000 |
| Engineering and Planning | 522,800 | 917,200 | 881,500 | 982,500 |
| Command Center | 2,443,000 | 2,680,200 | 2,676,900 | 2,716,500 |
| Operating Office | 297,100 | 275,300 | 275,300 | 382,500 |
| Operations | 7,066,400 | 7,369,000 | 8,058,760 | 8,135,100 |
| Laboratory Services | 801,700 | 859,700 | 861,000 | 923,300 |
| Maintenance | 5,230,000 | 5,739,800 | 5,625,000 | 5,660,000 |
| Water Treatment & Supply | 7,841,600 | 8,861,500 | 8,702,000 | 9,038,900 |
| Patrol | 1,550,100 | 1,674,600 | 1,674,600 | 1,719,400 |
| Debt Service | 24,597,487 | 28,221,900 | 27,387,159 | 31,753,300 |
| Employee Benefits | 10,389,500 | 11,033,100 | 11,061,400 | 15,679,300 |
| General Insurance | 2,776,000 | 2,913,500 | 2,913,500 | 3,323,000 |
| Taxes and Fees | 3,333,600 | 3,300,500 | 3,496,500 | 3,610,500 |
| Special Agr. and Programs | 2,036,000 | 3,405,300 | 3,215,400 | 2,916,300 |
| Total Expenses | \$79,910,187 | \$88,115,700 | \$87,365,319 | \$97,831,400 |

2019 Proposed Budget Summary

Hydroelectric Revenue & Expenditure Summary

| | 2017 Adopted | 2018 Adopted | 2018 Projected | 2019 Proposed |
|------------------------------|-----------------|-----------------|-------------------|------------------|
| <u>REVENUES</u> | | | | |
| Power Sales | \$706,585 | \$895,300 | \$983,410 | \$895,400 |
| Other Revenues | \$0 | \$0 | \$0 | \$0 |
| Subtotal | \$706,585 | \$895,300 | \$983,410 | \$895,400 |
| Reserves | \$0 | \$0 | \$0 | \$0 |
| Subtotal | \$0 | \$0 | \$0 | \$0 |
| Total Revenue | \$706,585 | \$895,300 | \$983,410 | \$895,400 |
| <u>EXPENDITURES</u> | | | | |
| Goodwin/Colebrook | | | | |
| Payroll | 129,542 | 79,700 | 79,700 | 79,700 |
| Operations | 177,097 | 319,200 | 317,800 | 319,500 |
| Maintenance | 90,021 | 401,400 | 401,400 | 401,200 |
| Capital | 0 | 0 | 0 | 0 |
| Debt Service | 0 | 0 | 0 | 0 |
| Development | | | | |
| Contribution to General Fund | 0 | 0 | 0 | 0 |
| Operations | 84,088 | 85,000 | 85,000 | 85,000 |
| Contingencies | 0 | 10,000 | 10,000 | 10,000 |
| Total Expenses | \$480,748 | \$895,300 | \$893,900 | \$895,400 |

2019 Proposed Capital Improvement Plan

Water

| | |
|--|----------------------|
| Assessable Water | \$ 2,500,000 |
| General Purpose Water Program | 1,000,000 |
| Paving Program & Restoration | 5,000,000 |
| Water Main Replacement Program | 8,000,000 |
| Water Pump Stations and Equipment | 300,000 |
| Bloomfield Transmission Main Extension - Phase II | 6,000,000 |
| Oakwood Avenue Area Water Main Replacement, West Hartford | 3,000,000 |
| Water Treatment Facilities Infrastructure Rehabilitation, Upgrades & Replacements Including Lab Instrumentation Replacements | 1,900,000 |
| Water Supply Infrastructure Rehabilitation, Upgrades & Replacements | 2,200,000 |
| Total Water | \$ 29,900,000 |

Wastewater

| | |
|---|----------------------|
| General Purpose Sewer | \$ 1,000,000 |
| Paving Program and Restoration | 3,000,000 |
| Sewer Rehabilitation Program | 3,300,000 |
| Various Sewer Pipe Replacement/Rehabilitation Program | 5,000,000 |
| Wastewater Pump Stations and Equipment | 400,000 |
| Oakwood Avenue Area Sewer Replacement, West Hartford | 7,000,000 |
| Water Pollution Control Facilities Infrastructure Rehabilitation, Upgrades and Replacements | 4,200,000 |
| Total Wastewater | \$ 23,900,000 |

Combined

| | |
|---|----------------------|
| Fleet and Equipment Replacement and Upgrade | \$ 1,700,000 |
| Information Systems Upgrade | 3,200,000 |
| Survey & Construction | 5,000,000 |
| Engineering Services | 2,500,000 |
| Construction Services | 3,500,000 |
| Technical Services | 3,400,000 |
| Total Combined | \$ 19,300,000 |

| | |
|-----------------------------|----------------------|
| GRAND TOTAL 2019 CIP | \$ 73,100,000 |
|-----------------------------|----------------------|

BOARD OF FINANCE
CLOSEOUT OF WATER, SEWER AND COMBINED PROGRAMS
WATER CAPITAL PROJECT PROGRAMS

To: District Board

November 7, 2018

From: Board of Finance

The District has undertaken the task of updating its Capital Improvement Project (CIP) records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.

| Proj. Definition | Year | BA | Project Description | Town | Budget | Expended Amount | Remaining Balance |
|--------------------|------|------|---|---------------|---------------|-----------------|-------------------|
| WDS.PS0214.01 | 2014 | 2113 | 2014 Wethersfield Water Pump Station | Wethersfield | 4,000,000.00 | 577.50 | 3,999,422.50 |
| WDS.PS0514.01 | 2014 | 2113 | 2014 Simsbury Rd Water PS Bloomfield | Bloomfield | 300,000.00 | 36,283.00 | 263,717.00 |
| WDS.PS1214.02 | 2014 | 2113 | 2014 Uplands Way Water PS Glastonbury | Glastonbury | 300,000.00 | 0.00 | 300,000.00 |
| WDS.TK1214.01 | 2014 | 2113 | 2014 Eastbury Basin Rehabilitation | Eastbury | 3,750,000.00 | 0.00 | 3,750,000.00 |
| WDS.EQ0015.01 | 2015 | 2113 | 2015 Hydrant Replacement Program | Various | 1,600,000.00 | 1,590,487.59 | 9,512.41 |
| 2113 Total | | | | | 9,950,000.00 | 1,627,348.09 | 8,322,651.91 |
| WAT.CW1292.01 | 2011 | 2209 | CLSD - 2011 GENERAL PURPOSE WATER | Various | 1,000,000.00 | 337,175.14 | 662,824.86 |
| WAT.CW1293.01 | 2011 | 2209 | 2011 GROUND WATER DEVELOPMENT | Various | 5,000,000.00 | 305,999.51 | 4,694,000.49 |
| 2209 Total | | | | | 6,000,000.00 | 643,174.65 | 5,356,825.35 |
| WAT.CW1220.01 | 2009 | 2318 | Radio Frequency Automated Meter Reading | Various | 5,000,000.00 | 4,962,878.99 | 37,121.01 |
| WAT.CW1262.01 | 2010 | 2318 | 2010 Radio Frequency Auto Metr Reading | Various | 4,846,800.00 | 4,295,795.92 | 551,004.08 |
| WAT.CW1307.01 | 2011 | 2318 | 2011 RADIO FREQUENCY AUTOMATED METER REA | Various | 1,500,000.00 | 1,484,733.94 | 15,266.06 |
| 2318 Total | | | | | 11,346,800.00 | 10,743,408.85 | 603,391.15 |
| WAT.CW1247.01 | 2010 | 2320 | 2010Water Main Replacement - W. Hartford | West Hartford | 400,000.00 | 126,538.88 | 273,461.12 |
| WAT.CW1257.01 | 2010 | 2320 | 10Watr Main Replace Farmingtn Av W Hrtfd | West Hartford | 1,359,400.00 | 1,250,709.12 | 108,690.88 |
| WAT.CW1272.01 | 2010 | 2320 | 2010CWP Water Main Replac Hudson St Hrtfd | Hartford | 1,057,000.00 | 0.00 | 1,057,000.00 |
| WAT.CW1283.01 | 2010 | 2320 | 2010CWP Watr Main Wethersfield #3 Hrtfd | Hartford | 2,692,000.00 | 616,387.65 | 2,075,612.35 |
| WAT.CW1300.01 | 2011 | 2320 | 2011 WMR EAST HARTFORD | East Hartford | 2,450,000.00 | 20,384.83 | 2,429,615.17 |
| WAT.CW1304.01 | 2011 | 2320 | 2011 DESIGN OF WMR OUTSIDE OF CWP | Various | 1,000,000.00 | 370,612.68 | 629,387.32 |
| WAT.CW1331.01 | 2012 | 2320 | 2012 Water Storage Tank Safety Upgrade | Various | 839,000.00 | 5,000.00 | 834,000.00 |
| 2320 Total | | | | | 9,797,400.00 | 2,389,633.16 | 7,407,766.84 |
| WAT.CW1294.01 | 2011 | 2324 | 2011 Design Nepaug 3 Pipeline | Barkhamsted | 2,200,000.00 | 0.00 | 2,200,000.00 |
| 2324 Total | | | | | 2,200,000.00 | 0.00 | 2,200,000.00 |
| WAT.CW1218.01 | 2009 | 2331 | NON-CSO RELATED ASSETS 2009 Adopted Appr | Various | 5,000,000.00 | 1,401,876.68 | 3,598,123.32 |
| WAT.CW1241.01 | 2009 | 2331 | Whiting Lane W.H. Water Main Replacement | West Hartford | 700,000.00 | 532,669.45 | 167,330.55 |
| 2331 Total | | | | | 5,700,000.00 | 1,934,546.13 | 3,765,453.87 |
| WAT.CW1213.01 | 2008 | 2334 | 2008 Transmission Valve Replacement | Various | 2,000,000.00 | 312,511.84 | 1,687,488.16 |
| WAT.CW1219.01 | 2009 | 2334 | TRANSMISSION VALVE REPLACEMENTS 2009 | Barkhamsted | 3,500,000.00 | 487,327.56 | 3,012,672.44 |
| 2334 Total | | | | | 5,500,000.00 | 799,839.40 | 4,700,160.60 |
| WAT.CW1224.01 | 2009 | 2338 | Mansfield Street Hartford Water Main Rep | Hartford | 1,495,000.00 | 25,540.36 | 1,469,459.64 |
| WAT.CW1225.01 | 2009 | 2338 | FARMINGTON WATER MAIN INSTALLATION W.H. | West Hartford | 1,380,000.00 | 1,214,682.52 | 165,317.48 |
| 2338 Total | | | | | 2,875,000.00 | 1,240,222.88 | 1,634,777.12 |
| WAT.CW1311.01 | 2011 | 2340 | 2011 DAM SAFETY IMPROVEMENTS-RES #5 | West Hartford | 1,330,000.00 | 0.00 | 1,330,000.00 |
| WAT.CW1341.01 | 2012 | 2340 | 2012 Structure Abandonment | Various | 603,000.00 | 12,575.00 | 590,425.00 |
| WAT.CW1355.01 | 2012 | 2340 | 2012 Raw Water Pipeline Improvements | Various | 5,000,000.00 | 0.00 | 5,000,000.00 |
| WAT.CW1375.01 | 2013 | 2340 | 2013 Water Rehabilitation Program | Various | 1,000,000.00 | 491,228.86 | 508,771.14 |
| WDS.DM0014.03 | 2014 | 2340 | 2014 Water Rehabilitation Program | Various | 1,000,000.00 | 458,774.55 | 541,225.45 |
| WDS.DM0015.03 | 2015 | 2340 | 2015 Water Rehabilitation Program | Various | 1,000,000.00 | 502,749.21 | 497,250.79 |
| 2340 Total | | | | | 9,933,000.00 | 1,465,327.62 | 8,467,672.38 |
| Grand Total | | | | | 63,302,200.00 | 20,843,500.78 | 42,458,699.22 |

After reviewing the information contained herein

At a meeting of the Board of Finance held on November 7, 2018, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully Submitted,


John S. Mirtle, Esq.
District Clerk

SEWER CAPITAL PROJECT PROGRAMS

To: District Board

November 7, 2018

From: Board of Finance

The District has undertaken the task of updating its Capital Improvement Project (CIP) records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.


| Proj. Definition | Year | BA | Project Description | Town | Budget | Expended Amount | Remaining Balance |
|------------------|------|--------------------|--|---------------|---------------|-----------------|-------------------|
| WWA.CS1158.01 | 2010 | 5109 | 2010 GPS New Park Ave | Hartford | 1,900,000.00 | 1,790,960.15 | 109,039.85 |
| | | 5109 Total | | | 1,900,000.00 | 1,790,960.15 | 109,039.85 |
| WWA.CS1192.01 | 2013 | 5113 | 2013 Rocky Hill Interceptor | Rocky Hill | 770,000.00 | 770,000.00 | 0.00 |
| SCS.EQ0014.02 | 2014 | 5113 | 2014 Private Property Inflow Disconnect | Various | 150,000.00 | 0.00 | 150,000.00 |
| SCS.PS0614.01 | 2014 | 5113 | 2014 Pump Station Upgrades-Island Rd Win | Windsor | 500,000.00 | 0.00 | 500,000.00 |
| WPC.EQ0314.01 | 2014 | 5113 | 2014 RH WPCF Upgrd-Aeration & Disinfecti | Rocky Hill | 3,000,000.00 | 0.00 | 3,000,000.00 |
| WPC.EQ0314.02 | 2014 | 5113 | 2014 Rocky Hill WPCF Upgrade-Electrical | Rocky Hill | 4,000,000.00 | 0.00 | 4,000,000.00 |
| WPC.FA0114.02 | 2014 | 5113 | 2014 Hartford WPCF Final Settling Tank 1 | Hartford | 3,000,000.00 | 0.00 | 3,000,000.00 |
| WPC.FA0114.04 | 2014 | 5113 | 2014 Hartford WPCF West Primary Settling | Hartford | 3,100,000.00 | 2,962,738.27 | 137,261.73 |
| WPC.FA0615.01 | 2015 | 5113 | 2015 Poquonock WPCF Prmry & Scndry Tanks | Poquonock | 3,300,000.00 | 2,893,615.66 | 406,384.34 |
| | | 5113 Total | | | 17,820,000.00 | 6,626,353.93 | 10,787,261.73 |
| WWA.CSA449.01 | 2011 | 5630 | 2011 Assessable Sewer | Various | 1,600,000.00 | 0.00 | 1,600,000.00 |
| WWA.CSA451.01 | 2012 | 5630 | CLSD-2012 Assessable Sewer Prgrm (2003) | Various | 220,000.00 | 687.50 | 219,312.50 |
| | | 5630 Total | | | 1,820,000.00 | 687.50 | 1,819,312.50 |
| WWA.CS1156.01 | 2010 | 5680 | 2010 WPC EHWPCF Screen& Grit Replacement | East Hartford | 3,823,000.00 | 2,481,694.39 | 1,341,305.61 |
| | | 5680 Total | | | 3,823,000.00 | 2,481,694.39 | 1,341,305.61 |
| WWA.CS1125.00 | 2008 | 5735 | 2008 CMOM Equipment & Staffing | MDC | 5,000,000.00 | 3,682,274.29 | 1,317,725.71 |
| WWA.CS1132.01 | 2009 | 5735 | 2009 CMOM Compliance - Equip & Staffing | MDC | 5,000,000.00 | 3,042,923.95 | 1,957,076.05 |
| WWA.CS1161.01 | 2011 | 5735 | CLSD-2011 CMOM Compliance | MDC | 2,000,000.00 | 1,406,452.15 | 593,547.85 |
| | | 5735 Total | | | 12,000,000.00 | 8,131,650.39 | 3,868,349.61 |
| WWA.CS1139.01 | 2008 | 5741 | CLSD-CMOM Compliance | Various | 5,000,000.00 | 2,628,057.18 | 2,371,942.82 |
| | | 5741 Total | | | 5,000,000.00 | 2,628,057.18 | 2,371,942.82 |
| WWA.CS1173.02 | 2013 | 5803 | 2013 Ridge Street WWPS - Windsor | Windsor | 630,000.00 | 441,462.35 | 188,537.65 |
| | | 5803 Total | | | 630,000.00 | 441,462.35 | 188,537.65 |
| | | Grand Total | | | 42,993,000.00 | 22,100,865.89 | 20,892,134.11 |

After reviewing the information contained herein

At a meeting of the Board of Finance held on November 7, 2018, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully Submitted,

 John S. Mirtle, Esq.
 District Clerk

COMBINED CAPITAL PROJECT PROGRAMS

To: District Board

November 7, 2018

From: Board of Finance

The District has undertaken the task of updating its Capital Improvement Project (CIP) records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.

| Proj. Definition | Year | BA | Project Description | Town | Budget | Expended Amount | Remaining Balance |
|------------------|------|--------------------|--|------|---------------|-----------------|-------------------|
| COM.OT0015.03 | 2015 | 5613 | 2015 Member Towns New GIS Base Map Dtbse | MDC | 1,600,000.00 | 488,720.07 | 1,111,279.93 |
| | | 5613 Total | | | 1,600,000.00 | 488,720.07 | 1,111,279.93 |
| COM.CFP143.01 | 2009 | 5650 | CLSD-Facility & Bldg. Imps. – Hdqrs – | MDC | 1,000,000.00 | 970,015.42 | 29,984.58 |
| | | 5650 Total | | | 1,000,000.00 | 970,015.42 | 29,984.58 |
| COM.CFP135.01 | 2008 | 5651 | CLSD-2008 Security System Upgrades | MDC | 800,000.00 | 508,778.29 | 291,221.71 |
| COM.CFP149.01 | 2008 | 5651 | CLSD-Pump Station Radio/Antenna Upg | MDC | 800,000.00 | 793,003.42 | 6,996.58 |
| COM.CFP150.01 | 2010 | 5651 | CLSD-2010 Facility & Equipment Impr | MDC | 444,000.00 | 441,318.66 | 2,681.34 |
| COM.CFP158.01 | 2010 | 5651 | 2010 Headquarters Renovation(3rd Floor) | MDC | 1,300,000.00 | 1,255,617.28 | 44,382.72 |
| COM.CFP166.01 | 2011 | 5651 | 2011 Headquarters Renovation | MDC | 1,500,000.00 | 1,443,979.58 | 56,020.42 |
| | | 5651 Total | | | 4,844,000.00 | 4,442,697.23 | 401,302.77 |
| COM.CFP151.01 | 2010 | 5677 | 2010 Information System Improvements | MDC | 3,600,000.00 | 3,426,452.66 | 173,547.34 |
| COM.CFP152.01 | 2010 | 5677 | 2010 Information System Improvements #2 | MDC | 2,000,000.00 | 1,644,675.91 | 355,324.09 |
| COM.CFP154.01 | 2010 | 5677 | 2010 GIS Enterprise System Development | MDC | 1,136,000.00 | 0.00 | 1,136,000.00 |
| COM.CFP160.01 | 2011 | 5677 | CLSD-2011 Information System Impr. | MDC | 700,000.00 | 665,457.45 | 34,542.55 |
| COM.CFP162.01 | 2011 | 5677 | 2011 GIS Enterprise System Development | MDC | 450,000.00 | 300,709.00 | 149,291.00 |
| | | 5677 Total | | | 7,886,000.00 | 6,037,295.02 | 1,848,704.98 |
| COM.CFP140.01 | 2009 | 5728 | Risk Management Initiatives | MDC | 1,725,000.00 | 674,065.91 | 1,050,934.09 |
| | | 5728 Total | | | 1,725,000.00 | 674,065.91 | 1,050,934.09 |
| COM.CFP163.01 | 2011 | 5729 | 2011 Pump Station Generators | MDC | 4,800,000.00 | 3,713,595.14 | 1,086,404.86 |
| | | 5729 Total | | | 4,800,000.00 | 3,713,595.14 | 1,086,404.86 |
| COM.OT0014.01 | 2014 | 5802 | CLSD-2014 Survey & Construction | MDC | 5,000,000.00 | 3,923,327.04 | 1,076,672.96 |
| COM.OT0014.02 | 2014 | 5802 | CLSD-2014 Engineering Services | MDC | 3,300,000.00 | 2,387,108.72 | 912,891.28 |
| COM.OT0014.03 | 2014 | 5802 | CLSD-2014 Construction Services | MDC | 3,500,000.00 | 2,526,369.98 | 973,630.02 |
| COM.OT0014.04 | 2014 | 5802 | CLSD-2014 Technical Services | MDC | 2,600,000.00 | 1,998,054.24 | 601,945.76 |
| COM.OT0015.01 | 2015 | 5802 | CLSD-2015 Construction Services | MDC | 3,500,000.00 | 2,584,975.73 | 915,024.27 |
| COM.OT0015.02 | 2015 | 5802 | CLSD-2015 Engineering Services | MDC | 2,500,000.00 | 1,817,309.28 | 682,690.72 |
| COM.OT0015.04 | 2015 | 5802 | CLSD-2015 Survey & Construction | MDC | 5,000,000.00 | 4,464,585.57 | 535,414.43 |
| COM.OT0015.05 | 2015 | 5802 | CLSD-2015 Technical Services | MDC | 4,000,000.00 | 3,009,405.64 | 990,594.36 |
| COM.OT0016.01 | 2016 | 5802 | CLSD-2016 Construction Services | MDC | 3,500,000.00 | 2,976,769.89 | 523,230.11 |
| COM.OT0016.02 | 2016 | 5802 | CLSD-2016 Engineering Services | MDC | 2,500,000.00 | 1,789,374.60 | 710,625.40 |
| COM.OT0016.03 | 2016 | 5802 | CLSD-2016 Survey & Construction | MDC | 5,000,000.00 | 4,266,476.36 | 733,523.64 |
| COM.OT0016.04 | 2016 | 5802 | CLSD-2016 Technical Services | MDC | 3,400,000.00 | 2,699,784.61 | 700,215.39 |
| COM.OT0017.01 | 2017 | 5802 | 2017 Construction Services | MDC | 3,300,000.00 | 3,298,674.07 | 1,001,325.93 |
| COM.OT0017.02 | 2017 | 5802 | 2017 Engineering Services | MDC | 2,500,000.00 | 1,915,365.87 | 584,634.13 |
| COM.OT0017.03 | 2017 | 5802 | 2017 Survey & Construction | MDC | 5,000,000.00 | 3,410,826.97 | 1,589,173.03 |
| COM.OT0017.04 | 2017 | 5802 | 2017 Technical Services | MDC | 3,900,000.00 | 2,839,274.56 | 1,060,725.44 |
| | | 5802 Total | | | 58,500,000.00 | 44,907,683.13 | 13,592,316.87 |
| | | Grand Total | | | 80,355,000.00 | 61,234,071.92 | 19,120,928.08 |

After reviewing the information contained herein

At a meeting of the Board of Finance held on November 7, 2018, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully Submitted,


John S. Mirtle, Esq.
District Clerk

CLOSEOUT OF CLEAN WATER PROGRAMS

CLEAN WATER FUND PROJECT PROGRAMS

To: District Board November 7, 2018

From: Board of Finance

The District has undertaken the task of updating its Clean Water Fund Program records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.

| Proj. Definition | Year | BA | Project Description | Budget | Expended Amount | Remaining Balance |
|------------------|------|--------------------|--|----------------------|----------------------|-------------------|
| CW1.MGMGEO.30 | 2007 | 5300 | Geotechnical Services - Consulting | \$ 2,066,949.91 | \$ 2,066,949.91 | \$ - |
| CW1.MGMPMC.13 | 2007 | 5300 | 2013 CWP PMC | - | - | \$ - |
| CW1.NSSGRA.02 | 2007 | 5300 | Granby 2&5 (Cornwall Street Area) Design | 32,548,599.93 | 32,548,599.93 | \$ - |
| CW1.NSSTOW.02 | 2007 | 5300 | Tower Avenue Area South | 12,649,780.63 | 12,649,780.63 | \$ - |
| CW1.SSOWND.02 | 2007 | 5300 | 2012 CWP WINDSOR SSES COMPLETION | - | - | \$ - |
| CW1.SSOWTH.04 | 2007 | 5300 | 2012 Folly Brook I/I Rehab | - | - | \$ - |
| | | 5300 Total | | 47,265,330.47 | 47,265,330.47 | \$ - |
| CW2.MGMCWP.13 | 2013 | 5400 | CLSD-2013 CWP Administration | 505,030.18 | 505,030.18 | \$ - |
| CW2.MGMPMC.13 | 2013 | 5400 | 2013 CWP PMC | 7,895,855.33 | 7,895,855.33 | \$ - |
| CW2.SSOWTH.10 | 2014 | 5400 | 2014 SSES Rocky Hill - II | - | - | \$ - |
| CW2.CONFRA.01 | 2015 | 5400 | 2015 Franklin & Maple Conduits | - | - | \$ - |
| CW2.CONGBR.02 | 2015 | 5400 | 2015 Walnut to Church Dsn | - | - | \$ - |
| CW2.CONNMD.01 | 2015 | 5400 | 2015 Main Street Dsn | - | - | \$ - |
| CW2.CONNMD.02 | 2015 | 5400 | 2015 Sanford Street Design | - | - | \$ - |
| CW2.CONSB.01 | 2015 | 5400 | 2015 New Britain & Arlington | - | - | \$ - |
| CW2.SSOWHA.07 | 2015 | 5400 | 2015 WH SSES I (2012-59) | - | - | \$ - |
| CW2.SSOWHA.08 | 2015 | 5400 | 2015 W.H. SSES Rehab II | - | - | \$ - |
| CW2.SSSPAR.08 | 2015 | 5400 | 2015 Park Street Dsn | - | - | \$ - |
| CW2.MGMCWP.16 | 2016 | 5400 | 2016 CWP Admin | 10,471,683.85 | 10,471,683.85 | \$ - |
| CW2.MGMPMC.16 | 2016 | 5400 | 2016 CWP PMC/CDM | 3,830,829.76 | 3,830,829.76 | \$ - |
| CW2.MGMCWP.17 | 2017 | 5400 | 2017 CWP Admin | 9,441,000.00 | 9,441,000.00 | \$ - |
| | | 5400 Total | | 32,144,399.12 | 32,144,399.12 | \$ - |
| | | Grand Total | | 79,409,729.59 | 79,409,729.59 | \$ - |

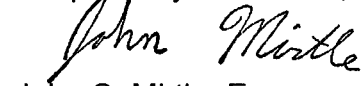
After reviewing the information contained herein

At a meeting of the Board of Finance held on November 7, 2018, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully Submitted,

A handwritten signature in cursive script that reads "John Mirtle".

John S. Mirtle, Esq.
District Clerk

**BOARD OF FINANCE
APPROVAL FOR STATE OF CONNECTICUT FINANCING
CWF NO. 221-CSL**

To: District Board

November 7, 2018

From: Board of Finance

Staff seeks approval from your Board to execute and deliver the CWF 221-CSL Project Loan Agreement, Interim Funding Obligation and Project Loan Obligation to the State of Connecticut for CWF No. 221-CSL having a principal amount of \$2,716,617.73 and having an interest rate of 2.00%.

The low interest loan will fund the Cedar Street sanitary sewer and water main improvements to mitigate localized sanitary sewer surcharging consistent with sanitary sewer overflow master plan recommendations.

The State of Connecticut, through the Clean Water Fund Program, will provide \$2,716,617.73 in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the Board of Finance held on November 7, 2018, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLUTION OF THE DISTRICT BOARD WITH RESPECT TO THE ISSUANCE OF INTERIM FUNDING OBLIGATIONS AND PROJECT LOAN OBLIGATIONS PURSUANT TO THE CWF NO. 221-CSL PROJECT LOAN AGREEMENT BETWEEN THE STATE OF CONNECTICUT AND THE METROPOLITAN DISTRICT UNDER THE CLEAN WATER FUND PROGRAM

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver the CWF No. 221-CSL Project Loan Agreement to be entered into with the State of Connecticut (the "Agreement") and any and all Interim Funding Obligations and Project Loan Obligations for CWF No. 221-CSL in the aggregate amount not to exceed \$2,716,617.73. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Agreement and, to the extent not paid prior to maturity from The Metropolitan

District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully submitted,


John S. Mirtle, Esq.
District Clerk

**BOARD OF FINANCE
APPROVAL FOR STATE OF CONNECTICUT FINANCING
DWSRF NO. 2018-7062-1**

To: District Board

November 7, 2018

From: Board of Finance

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and Project Loan Obligation to the State of Connecticut having a principal amount of \$2,483,746.65 pursuant to the First Amendment Agreement No. 2018-7062-1 to Project Loan Agreement DWSRF No. 2018-7062. This First Amendment Agreement No. 2018-7062-1 increases the maximum principal amount of the existing loan by \$1,021,755.00. The loan bears interest at the rate of 2.00% per annum.

The low interest loan funds the replacement of water mains in the vicinity of Garden Street in Wethersfield.

The State of Connecticut, through the Drinking Water State Revolving Fund Program, will provide \$2,483,746.65, which is an increase of \$1,021,755.00 over the existing maximum principal amount of \$1,461,991.65, in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the Board of Finance held on November 7, 2018, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLUTION OF THE DISTRICT BOARD WITH RESPECT TO THE ISSUANCE OF INTERIM FUNDING OBLIGATIONS AND PROJECT LOAN OBLIGATIONS PURSUANT TO THE PROJECT LOAN AGREEMENT DWSRF NO. 2018-7062 AS AMENDED BY THE FIRST AMENDMENT AGREEMENT No. 2018-7062-1 BETWEEN THE STATE OF CONNECTICUT AND THE METROPOLITAN DISTRICT UNDER THE DRINKING WATER STATE REVOLVING FUND PROGRAM

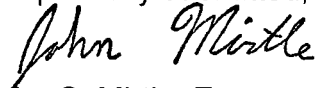
RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver any and all Interim Funding Obligations and Project Loan Obligations in the aggregate amount not to exceed \$2,483,746.65.

Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Project Loan Agreement DWSRF No. 2018-7062, as amended by the First Amendment Agreement No. 2018-7062-1 to Project Loan Agreement DWSRF No. 2018-7062, to be entered into with the State of Connecticut (as amended, the "Agreement") and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully submitted,

A handwritten signature in cursive script that reads "John Mirtle".

John S. Mirtle, Esq.
District Clerk

**BOARD OF FINANCE
APPROVAL FOR STATE OF CONNECTICUT FINANCING
DWSRF NO. 2019-7074**

To: District Board

November 7, 2018

From: Board of Finance

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and Project Loan Obligation to the State of Connecticut having a principal amount of \$2,522,972.24 and having an interest rate of 2.00%.

The low interest loan will fund the replacement of water mains in the vicinity of Bond Street in Hartford.

The State of Connecticut, through the Drinking Water State Revolving Fund Program, will provide \$2,522,972.24 in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the Board of Finance held on November 7, 2018, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLUTION OF THE DISTRICT BOARD WITH RESPECT TO THE ISSUANCE OF INTERIM FUNDING OBLIGATIONS AND PROJECT LOAN OBLIGATIONS PURSUANT TO THE PROJECT LOAN AGREEMENT DWSRF NO. 2019-7074 BETWEEN THE STATE OF CONNECTICUT AND THE METROPOLITAN DISTRICT UNDER THE DRINKING WATER STATE REVOLVING FUND PROGRAM

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver any and all Interim Funding Obligations and Project Loan Obligations in the aggregate amount not to exceed \$2,522,972.24. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Project Loan Agreement DWSRF No. 2019-7074 to be entered into with the State of Connecticut (the "Agreement") and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided

in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully submitted,


John S. Mirtle, Esq.
District Clerk

**BOARD OF FINANCE
CUSTOMER ASSISTANCE PROGRAM
ADMINISTERED BY OPERATION FUEL**

To: District Board

November 7, 2018

From: Board of Finance

At the beginning of 2018, the Board of Finance and District Board approved and authorized the establishment of a Customer Assistance Program funded by the District and administered by Operation Fuel. The program ran from April through September and provided need based grants to 111 households.

After completion of the first year of the Customer Assistance Program, District Staff recommends continuing the program for 2019 and funding it at the same level as the prior year. The District's Customer Assistance Program will utilize the towns' social services departments to assist interested customers in completing the Operation Fuel application in order to receive assistance. If a customer meets the eligibility criteria, he/she may receive a grant of up to \$500 per year.

Staff has worked with the District's online bill pay system KUBRA to include an option for customers to donate money towards the Customer Assistance Program. At this time, Staff is able to offer customers that pay their bills online the opportunity to donate money towards the Customer Assistance Program. Due to costs and practical restraints, it is not feasible at this time to offer customers that pay their bill via check or in-person to donate towards the Customer Assistance Program. Expanding the customer donations to check and in-person payments can be revisited at a later date.

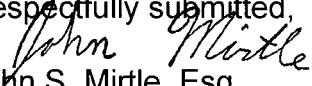
At a meeting of the Board of Finance held on November 7, 2018, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution.

RESOLVED: Staff is hereby authorized to enter into an agreement with Operation Fuel to administer a Customer Assistance Program as more fully described in the attached guidelines. Staff is authorized to allocate \$50,000 for the Customer Assistance Program of which \$44,000 shall be utilized for customer grants to pay customer water bills and \$6,000 to be paid to Operation Fuel for administrative costs and fuel bank fees.

BE IT FURTHER RESOLVED: Staff is hereby authorized to allow online bill pay customers to donate money towards the Customer Assistance Program to be used for customer assistance grants.

Respectfully submitted,


John S. Mirtle, Esq.
District Clerk

OPERATION FUEL WATER PROGRAM GUIDELINES 2019

Operation Fuel is a private, nonprofit statewide organization that provides water assistance to lower and moderate-income working families, elderly residents and individuals with disabilities.

GUIDELINES

Beginning April 1, 2019 Operation Fuel will administer a water assistance program for MDC customers in member and nonmember towns who need aid with meeting their water utility needs. This program will be for households living up to 75% of state median income. There will not be an assets test. The maximum grant amount will be up to \$500.

To qualify for water utility assistance, customers must have a shut-off notice or have no water utility service or must need assistance with making a required payment in order to prevent a shut-off, or have a past due balance of 30 days or more.

Grant Amount

One time grant up to \$500 per household.

***All final approvals will be made by Operation Fuel Staff**

Program Dates

The Program will start April 1, 2019 and end December 31, 2019. Closing date is funding dependent.

Eligibility Guidelines

Some emergency examples can include but are not limited to the following:

- Customer is suffering from job loss and is collecting un-employment or exhausted un-employment benefits
- Customer health or housing is threatened
- Assistance is not available to customers in collections for current balances
- Customer has made a total of 4 payments within the 12 month period of which the customer is applying. Customer must show a pattern of payments. If customer makes all 4 payments within one month or days prior to applying, they will not qualify. Alternatively, if the customer did not make 4 payments within the preceding 12 month period but made substantial payments that equal at least 35% of the outstanding balance at the time of the grant application, the customer may be deemed eligible for a customer assistance grant. Based on customer payment history, MDC may require customer to pay a percentage of delinquent balance in order to receive grant.

Documentation

- Applicant must provide water utility shut off notice or water utility bill that is 30 days past due and payment history
- Documentation of all household members with income (last 4 weeks of income)
- Application must be signed by customer and fuel bank staff

BOARD OF FINANCE
APPROVAL OF SMALL BUSINESS ENERGY ADVANTAGE LOAN AGREEMENT

To: District Board

November 7, 2018

From: Board of Finance

On December 4, 2017 the Board of Finance and District Board authorized District staff to execute a 0% interest rate loan agreement with Eversource for approximately \$60,000 to participate in the Eversource Small Business Energy Advantage (SBEA) Program. The Eversource SBEA Program offers Loans ranging from \$500 to \$100,000 through the Connecticut Energy Efficiency Fund to help upgrade or replace existing electric and gas equipment with qualifying high-efficiency equipment. Repayment terms are up to 48 months. 0% interest, on-bill payments up to \$100,000

Staff is now seeking authority for the District to execute additional loan agreements under the SBEA Program at the following MDC facilities:

MDC Headquarters
MDC Customer Service Building
West Hartford WTF
Collinsville WTF
Hartford WPCF
East Hartford WPCF
West Branch Headquarters
Pump Stations

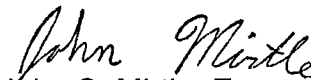
MDC Operations Facility
Rossi Building
Reservoir No. 6 WTF
Barkhamsted WS Headquarters
Rocky Hill WPCF
Poquonock WPCF
Dams – Gate Houses
Storage Tanks/Basins

It is therefore RECOMMENDED that it be:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution

RESOLVED: The District Treasurer or Deputy Treasurer are authorized to execute and deliver loan agreements with 0% interest rates to Eversource under the Small Business Energy Advantage program for up to \$100,000.

Respectfully submitted,


John S. Mirtle, Esq.
District Clerk