

**THE WATER BUREAU
SPECIAL MEETING**
555 Main Street
Hartford, Connecticut 06103
Monday, May 7, 2018

Present: Commissioners Andrew Adil, Clifford Avery Buell, Daniel A. Camilliere, Timothy J. Fitzgerald, Peter Gardow, Denise Hall, Georgiana Holloway, Gary LeBeau, David Ionno, Domenic Pane, Raymond Sweezy, Alvin Taylor and District Chairman DiBella (13)

Absent: Commissioners Mary Ann Charron, Kathleen Kowalyszyn, Pasquale J. Salemi, and Special Representative Michael Carrier (4)

Also

Present: Commissioner Bhupen Patel
Scott W. Jellison, Chief Executive Officer
John S. Mirtle, District Clerk
Sue Negrelli, Director of Engineering
Robert Schwarm, Director of Information Technology
Tom Tyler, Director of Facilities
Richard Freeman, Manager of Treasury
Glenn Graham, Manager of Customer Service
Nick Salemi, Special Services Administrator
Julie McLaughlin, Special Services Administrator
Kerry E. Martin, Assistant to the Chief Executive Officer
Carrie Blardo, Assistant to the Chief Operating Officer
Victoria S. Escoriza, Executive Assistant

CALL TO ORDER

Chairman Sweezy called the meeting to order at 3:34 P.M.

APPOINTMENT OF COMMISSIONERS TO WATER BUREAU SUBCOMMITTEE

Without objection, Chairman Sweezy made a motion to add Commissioner LeBeau to the Subcommittee of the Water Bureau.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by Commissioner Camilliere and duly seconded, the meeting minutes of April 2, 2018 were approved.

PUBLIC REQUESTS FOR PLACEMENT OF BENCHES ON WATERSHED LANDS

To: Water Bureau for consideration on May 7, 2018

At a meeting of the Water Bureau on April 2, 2018, the Bureau approved a resolution authorizing staff to consider and, when appropriate, approve requests from the public for the placement of memorial benches in honor of individuals on District owned land.

Staff hereby submits the following policy for approval:

It is therefore RECOMMENDED that it be

VOTED: That the Water Bureau recommends to the District Board passage of the following resolution:

RESOLVED: That the following policy for the donation of memorial benches be established:

APPLICATION

1. Anyone interested in requesting a memorial or commemorative bench on District land shall complete an application form and include an application fee of \$100. The application form is available at the Office of the District Clerk and will detail information related to requested bench placement e.g. specific or general location on District land, placard inscription, etc.
2. After review and consideration of a bench request, if District staff determines that the bench request can be granted and placement of a bench in the requested location will not negatively impact the District land, water supply or natural water courses, the requestor shall pay the full costs of materials and installation costs prior to purchase and installation of the bench by the District. The \$100 application fee will be credited towards the cost of the installation.

LOCATION

3. The requestor shall identify on the application if there is a specific location that he/she wants to place the bench or a general location (i.e. anywhere in West Hartford reservoirs). The actual location of the bench installation will be at the sole discretion of the District and will depend upon the following factors, including but not limited to: water supply impacts, environmental considerations, aesthetics and proximity of any other benches or structures.

4. Benches may be allowed at the District's West Hartford Reservoirs, Reservoir 6 or on District property along the Farmington River. The permitted locations are open to the general public as governed by the ordinances of the District.

STANDARD BENCH

5. The bench will be steel and/or aluminum cast bench with in-ground or surface mounts. Bench length can be 4ft or 6ft depending on the requestor's preference.
6. The bench will be purchased and installed by the District after payment by the requestor. The bench will be installed on concrete moorings or a suitably sized concrete pad, installed by the District.
7. The commemorative plaque will be a 4" x 6" bronze plaque ordered and installed by the District. The text on the commemorative plaque shall be submitted on the application form submitted to the District Clerk. The purpose of the commemorative plaque is to honor or remember individuals and must be appropriate for display in a public place. The plaque cannot advertise, promote or publicize any business, commercial product or service.
8. The MDC District Board may provide for a bench and commemorative plaque to recognize an individual or organization that has made a notable contribution, service, or gift to the District.

FUTURE MAINTENANCE OR REPLACEMENT

9. Once a bench has been installed, the requestor will not have any right, or responsibility, to maintain the bench. The District makes no promise to perform any maintenance or upkeep of any such benches and once the District determines that any bench shall be removed for any reason, the District may remove the bench at its sole discretion.

LIABILITY

10. The benches shall be open to the general public for recreational use during the regular operating hours in which the District facilities are open for recreational purposes. As provided in Connecticut General Statute §52-557g, the District shall owe no duty of care to keep the bench safe for use, or owe a duty to give any warning of a dangerous condition, use, structure or activity on the land to person entering for recreational purposes.

OWNERSHIP

11. The bench will be the property of the District and the requestor shall acquire no right of ownership or interest in the bench. The bench will be located in an area open to the general public and the public will be allowed to use the bench during normal recreation hours.

DEDICATION CEREMONY

12. After installation of the bench, the requestor can arrange with the District for a small dedication ceremony during the regular hours that the facility is open to the public. No additional decorations, signs or flowers are permitted to be deposited or installed at the location of the bench.

Respectfully submitted,

Scott W. Jellison
Chief Executive Officer

On motion made by Commissioner LeBeau and duly seconded, the resolution was amended to allow the Chase Family and the Kohrer Family, who previously requested Benches at the Water Bureau meeting of April 2, 2018, be approved.

On motion made by Commissioner LeBeau and duly seconded, the report was received and resolution adopted, as amended, by unanimous vote of those present.

OPPORTUNITY FOR GENERAL PUBLIC COMMENT

No one from the public appeared to be heard.

ADJOURNMENT

The meeting was adjourned at 3:42 P.M.

ATTEST:

John S. Mirtle, Esq.
District Clerk

Date of Approval