
Absent: Commissioners Mary Anne Charron, Matthew B. Galligan, David Ionno, Sandra Johnson, Bhupen Patel, Michael Solomonides and New Britain Special Representative Michael Carrier (7)

Also Present: Citizen Member Ron Angelo
Citizen Member Martin Courneen
Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher Stone, Assistant District Counsel
Brendan Fox, Assistant District Counsel
John S. Mirtle, District Clerk
Christopher Levesque, Director of Operations
Sue Negrelli, Director of Engineering
Robert Schwarm, Director of Information Technology
Kelly Shane, Director of Procurement
Tom Tyler, Director of Facilities
Robert Zaik, Director of Human Resources
Marcy Wright-Bolling, Manager of Human Resources
Nick Salemi, Special Services Administrator
John Bourgoin, Assistant Superintendent of Operations
John Fleming, Superintendent of Operations
James Riley, Assistant Superintendent of Operations
Dave Rutty, Superintendent of Command Center
Nefertere Whittingham, Administrative Clerk
Kerry E. Martin, Assistant to the Chief Executive Officer
Carrie Blardo, Assistant to the Chief Operating Officer
Cynthia A. Nadolny, Executive Assistant
Victoria S. Escoriza, Executive Assistant
David Silverstone, Consumer Advocate
Diane Ritucci, President and CEO of Workers Compensation Trust
CALL TO ORDER

The meeting was called to order by District Counsel R. Bartley Halloran at 5:41 PM

ROLL CALL AND QUORUM

The District Clerk called the roll and informed District Counsel Halloran that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

ELECTION OF CHAIRMAN

R. Bartley Halloran, District Counsel, called for the election of the Chairman. Commissioner Pane placed Commissioner William A. DiBella’s name in nomination, Commissioner Sweezy seconded the nomination.

Commissioner Taylor made a motion to close the nominations. Commissioner William A. DiBella of Hartford was elected Chairman of the District Board of The Metropolitan District for 2018 and 2019. Chairman DiBella assumed the Chair and thanked the Commission for their nominations and confidence in re-electing him Chairman for the next two years.

ELECTION OF VICE CHAIRMAN

Chairman DiBella called for the election of the Vice Chairman. Commissioner Taylor placed Commissioner Maureen Magnan’s name in nomination, and the nomination was duly seconded by Commissioner Camilliere.

There being no further nominations, the nominations were closed. Commissioner Maureen Magnan was elected Vice Chairman of the District Board of The Metropolitan District for 2018 and 2019.

APPOINTMENTS TO COMMITTEE ON ORGANIZATION
FOR THE YEARS 2018 - 2019

To: District Board

From: District Chairman January 8, 2018

The Chairman hereby appoints the following Commissioners to the Committee on Organization for the years 2018 and 2019:
Clifford Avery Buell
Luis Caban
Daniel Camilliere
Donald M. Currey
William A. DiBella
Timothy J. Fitzgerald

Allen Hoffman
Kathleen J. Kowalyshyn
Raymond Sweezy
Alvin Taylor
Richard W. Vicino

Respectfully submitted,

William A. DiBella
District Chairman

On motion made by Commissioner Camilliere and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

RECESS

At 5:49 PM, District Chairman DiBella recessed the District Board meeting to enable the Committee on Organization to prepare its report on appointments for 2018 and 2019.

RECONVENE

At 5:58 PM, District Chairman DiBella reconvened the meeting of the District Board.

COMMITTEE ON ORGANIZATION
APPOINTMENTS FOR THE YEARS 2018-2019

To: District Board

From: Committee on Organization January 8, 2018

At a meeting of the Committee on Organization held on January 8, 2018, it was:

Voted: That pursuant to the Charter of the Metropolitan District, the Committee on Organization recommends to the District Board the following to serve as Citizen Members to serve until December 31, 2019;

Ronald F. Angelo – Board of Finance
Martin B. Courneen – Board of Finance
Linda King-Corbin – Board of Finance
Ram Aberasturia – Board of Finance
Hector Rivera – Strategic Planning Committee
Further Voted: That the Committee on Organization recommends to the District Board the following Bureau, Committee, and Board appointments for the years 2018 and 2019:

### Committee on Organization

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clifford Avery Buell</td>
<td>Allen Hoffman</td>
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<tr>
<td>Luis Caban</td>
<td>Kathleen J. Kowalyshyn</td>
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<tr>
<td>Daniel Camilliere</td>
<td>Raymond Sweezy</td>
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<td>Alvin Taylor</td>
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<td>William A. DiBella</td>
<td>Richard W. Vicino</td>
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<tr>
<td>Timothy J. Fitzgerald</td>
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### Water Bureau

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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</thead>
<tbody>
<tr>
<td>Andrew Adil</td>
<td>Georgiana Holloway</td>
</tr>
<tr>
<td>Clifford Avery Buell</td>
<td>David Ionno</td>
</tr>
<tr>
<td>Daniel Camilliere</td>
<td>Kathleen J. Kowalyshyn</td>
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<tr>
<td>Mary Anne Charron</td>
<td>Domenic Pane</td>
</tr>
<tr>
<td>Timothy Fitzgerald</td>
<td>Pasquale Salemi</td>
</tr>
<tr>
<td>Peter E. Gardow</td>
<td>Raymond Sweezy</td>
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<tr>
<td>Denise Hall</td>
<td>Alvin Taylor</td>
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### Bureau of Public Works

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Andrew Adil</td>
<td>Maureen Magnan</td>
</tr>
<tr>
<td>John Avedisian</td>
<td>Alphonse Marotta</td>
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<tr>
<td>Luis Caban</td>
<td>Domenic Pane</td>
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<tr>
<td>Donald M. Currey</td>
<td>Bhupen Patel</td>
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<td>Alvin Taylor</td>
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<tr>
<td>Byron Lester</td>
<td>Richard W. Vicino</td>
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</table>

### Board of Finance

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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</thead>
<tbody>
<tr>
<td>Luis Caban</td>
<td>Ram Aberasturia</td>
</tr>
<tr>
<td>Allen Hoffman</td>
<td>Ronald F. Angelo</td>
</tr>
<tr>
<td>Pasquale Salemi</td>
<td>Martin B. Courneen</td>
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<tr>
<td></td>
<td>Linda A. King-Corbin</td>
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</table>

### Personnel, Pension & Insurance Committee

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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</thead>
<tbody>
<tr>
<td>Daniel Camilliere</td>
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</tr>
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<td>Maureen Magnan</td>
<td>Alvin Taylor</td>
</tr>
</tbody>
</table>
Committee on MDC Government
John Avedisian          Georgiana Holloway
Clifford Avery Buell   David Ionno
Peter Gardow           Maureen Magnan
Denise Hall            Alphonse Marotta
Allen Hoffman          Alvin Taylor

Audit Committee
Mary Anne Charron      Alphonse Marotta
Donald M. Currey       Raymond Sweezy
Peter E. Gardow        Alvin Taylor
Allen Hoffman          Richard W. Vicino
Kathleen J. Kowalyshyn

Community Affairs
Clifford Avery Buell   Maureen Magnan
Daniel Camilliere      Raymond Sweezy
Mary Anne Charron      Alvin Taylor
Georgiana Holloway     Richard W. Vicino
David Ionno

Commission on Regional Planning
Daniel Camilliere      Raymond Sweezy
Alphonse Marotta

General Policy and Planning Committee
Luis Caban             Domenic Pane
Donald Currey          Pasquale Salemi
Denise Hall            Raymond Sweezy
Kathleen J. Kowalyshyn Alvin Taylor
Maureen Magnan

Strategic Planning Committee
Andrew Adil            Byron Lester
John Avedisian         Alphonse Marotta
Luis Caban             Raymond Sweezy
Daniel Camilliere      Alvin Taylor
Timothy J. Fitzgerald  Richard Vicino
James Healy            Hector Rivera
Allen Hoffman

Energy Committee
Pasquale Salemi       Richard Vicino
Farmington River Watershed Committee
Clifford Avery Buell    Georgiana Holloway
James Healy            Bhupen Patel

CRRA Steering Committee
Maureen Magnan         Alvin Taylor
Pasquale Salemi

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Pane and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

APPROVAL OF MINUTES

On motion made by Commissioner Camilliere and duly seconded, the meeting minutes of December 4, 2017 were approved.

Commissioner Magnan abstained.

DISTRICT CLERK
SERVICE OF TAX WARRANTS FOR FISCAL YEAR 2018

To: District Board
From: District Clerk January 8, 2018

Pursuant to the Charter of the District, Section 3-13, the District Clerk reports that Tax Warrants for Fiscal Year 2018, drawn by the Chairman of The Metropolitan District, in favor of the Treasurer have been served on the following:

Town Clerk, Marguerite Phillips, Bloomfield
Town Clerk, Robert J. Pasek, East Hartford
Town and City Clerk John V. Bazzano, Hartford
Town Clerk James Krupienski, Newington
Town Clerk Office Attn: Stuart Topliff, Rocky Hill
Town Clerk Essie S. Labrot, West Hartford
Town Clerk Dolores G. Sassano, Wethersfield
Town Clerk Anna Posniak, Windsor
Receipts for these tax warrants have been received and are on file in the Office of the District Clerk.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard

REPORT FROM DISTRICT CHAIRMAN

Without objection, the District Chairman postponed his report until after the CEO Report.

REPORT FROM CHIEF EXECUTIVE OFFICER

Scott W. Jellison presented the Chief Executive Officer’s Report and thanked the operational staff for their continued service and hard work during the recent water main breaks.

REPORT FROM DISTRICT CHAIRMAN

Chairman DiBella presented the District Chairman’s Report

PERSONNEL, PENSION & INSURANCE COMMITTEE
WORKERS’ COMPENSATION MEDICAL CARE PLAN

To: District Board

From: Personnel, Pension and Insurance Committee

In the early 1990’s The Metropolitan District reviewed its insurance coverage and modified some of its coverage policies to be self-insured for the first layer of coverage. The District is currently self-insured for workers compensation insurance. The District has a long relationship with Workers’ Compensation Trust as its Third Party Administrator. Workers’ Compensation Trust assists in the processing, tracking and administration of workers compensation claims.

Staff has realized that within the scope of its contract, Workers’ Compensation Trust can provide additional services without creating additional costs.
One area suggested by Workers Compensation Trust to improve the District’s management of workers’ compensation claims is to seek approval by the State of Connecticut Workers’ Compensation Commission of a Medical Care Plan. The Workers’ Compensation Trust administers medical care plans for many employers across the state and has a network of experienced and skilled medical professionals in its network to provide top-level care to employees seeking treatment under workers’ compensation. The medical care plan will allow the District to gain better control of the employee’s treatment, rehabilitation and recovery processes. The employee will still be able to secure access to their own specialists under this plan.

Staff has endorsed this plan of action.

At a meeting of the Personnel, Pension and Insurance Committee held on January 8, 2018 it was:

VOTED: That the Personnel Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That the Chief Executive Officer authorize Workers Compensation Trust, a Third Party Administrator, to seek approval of a Medical Care Plan by the State of Connecticut Workers’ Compensation Commission.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Magnan and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

Commissioner Marotta left the meeting at 6:40 PM

BOARD OF FINANCE
2017 OPERATING BUDGET TRANSFER

To: District Board January 8, 2018

From: Board of Finance

The 2017 Adopted operating budget is forecasting deficits in the following functional areas: Legal Administration and Debt Service. The forecasted deficits in Legal Administration result of continued litigations. The forecasted deficit in Debt Service is due to the 2017 Adopted budgetary assumption of an advanced refunding of bonds during fiscal 2017 which did not occur due to the current external market conditions.
CERTIFICATIONS:

In accordance with Section 3-8 of the Charter of The Metropolitan District, I hereby certify that there exists free from encumbrances, in the following appropriation, the amounts listed:

<table>
<thead>
<tr>
<th>From:</th>
<th>General</th>
<th>Water</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department 13 - Administrative</td>
<td>7,154.00</td>
<td>7,446.00</td>
<td>14,600.00</td>
</tr>
<tr>
<td>Department 18 - Finance</td>
<td>7,350.00</td>
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<tr>
<td>Department 19 - Environment Health &amp; Safety</td>
<td>27,440.00</td>
<td>28,560.00</td>
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<td>Department 21 - Emergency Command Center</td>
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<td>100,000.00</td>
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<tr>
<td>Department 35 - Laboratory Services</td>
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<td>Department 40 - Operating Office</td>
<td>30,870.00</td>
<td>32,130.00</td>
<td>63,000.00</td>
</tr>
<tr>
<td>Department 402 - Water Pollution Control</td>
<td>422,000.00</td>
<td>-</td>
<td>422,000.00</td>
</tr>
<tr>
<td>Department 404 - Maintenance</td>
<td>151,900.00</td>
<td>158,100.00</td>
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</tr>
<tr>
<td>Department 741 - Special Agreements &amp; Programs</td>
<td>200,086.00</td>
<td>-</td>
<td>200,086.00</td>
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</tbody>
</table>

|                                               | 900,000.00| 320,686.00| 1,220,686.00 |

John M. Zinzarella  
Chief Financial Officer

At a meeting of the Board of Finance held on January 8, 2018, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution.

Resolved: That transfers within the 2017 Budget Appropriations be approved as follows:
<table>
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<tr>
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<th>Water</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>Department 14 - Legal Admininstration</td>
<td>40,000.00</td>
<td>60,000.00</td>
<td>100,000.00</td>
</tr>
<tr>
<td>Department 701 - Debt Service</td>
<td>860,000.00</td>
<td>-</td>
<td>860,000.00</td>
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<tr>
<td>Department 801 - Contingency</td>
<td>-</td>
<td>260,686.00</td>
<td>260,686.00</td>
</tr>
<tr>
<td></td>
<td>900,000.00</td>
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</table>
Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Camilliere and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

COMMITTEE ON MDC GOVERNMENT
APPOINTMENT OF LEGISLATIVE CONSULTANTS

To: District Board

From: Committee on MDC Government

Over the past several years, the firms of Doyle, D’Amore & Balducci, Capitol Strategies Group, LLC and Gaffney, Bennett and Associates Inc. have provided exemplary service in the area of government relations and advocacy within state government on behalf of the District. Based upon their collective past performance, and to maintain the necessary level of continuity within the District’s legislative and administrative lobbying activities, District staff recommends the reappointment of Doyle, D’Amore & Balducci, Capitol Strategies Group, LLC and Gaffney, Bennett and Associates Inc. and the new appointment of DCB Strategies, LLC to represent the District during the 2018 legislative session of the State general assembly, and to provide additional services in the area of government relations as may be necessary during the one year term of their respective contract. The term of these appointments would be from January 1, 2018 through December 31, 2018.

Furthermore, in the event the Committee on MDC Government forwards the appointments to the District Board, District staff recommends that the annual fees for Doyle, D’Amore & Balducci, Capitol Strategies Group, LLC remain $25,000.00; Gaffney, Bennett and Associates, Inc. remain at $40,000 and DCB Strategies, LLC receive $20,000, for a total of $110,000.00. Payments would be prorated over a 12-month period, commencing January 2018.

At a meeting of the Committee on MDC Government held on January 8, 2018, it was:

Voted: That the Committee on MDC Government recommends to the District Board passage of the following resolution:

Resolved: That the firms of Doyle, D’Amore & Balducci, Capitol Strategies Group, LLC and Gaffney, Bennett and Associates Inc. and DCB Strategies, LLC be retained to perform lobbying services for a period commencing
on January 1, 2018 and terminating on December 31, 2018. Doyle, D’Amore & Balducci and Capitol Strategies Group, LLC fees will remain at $25,000.00 each; Gaffney, Bennett and Associates, Inc. fee will remain at $40,000, and DCB Strategies, LLC will receive $20,000, for a total of $110,000.00, to be prorated over a twelve-month period, subject to the execution of a written agreement prepared and approved by District Counsel as to form and content, reflecting the scope of services, reporting requirements and such other terms and conditions as District Counsel may specify.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Magnan and duly seconded, the report was received and resolution adopted, by unanimous vote of those present.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

Judy Allen of West Hartford Submitted the following written comments:
COMMISSIONER QUESTIONS AND COMMENTS

Commissioner Currey asked about workman’s compensation and overtime.

Commissioner Vicino asked about training and safety programs.

ADJOURNMENT

The meeting was adjourned at 6:51PM

ATTEST:

John S. Mirtle, Esq.    __________________
District Clerk        Date of Approval