Present: Commissioners James Healy, Allen Hoffman, Maureen Magnan, Alphonse Marotta, Domenic Pane, Bhupen Patel, Raymond Sweezy, Alvin Taylor, Richard W. Vicino and District Chairman William A. DiBella (10)

Absent: Commissioners Andrew Adil, John Avedisian, Luis Caban, Donald Currey and Byron Lester (5)

Also Present: Commissioner Denise Hall
Commissioner Georgiana Holloway
Commissioner Gary LeBeau
Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher Stone, Assistant District Counsel
John S. Mirtle, District Clerk
Robert Schwarm, Director of Information Technology
Christopher Levesque, Director of Operations
Tom Tyler, Director of Facilities
Michael Curley, Manager of Technical Services
Jeff Davis, Design Manager
Alexander Cosentino, Construction Manager
Art Choquette, Manager of Construction and Inspection Services
Joe Laliberte, CDM Smith
Nick Salemi, Special Services Administrator
Kerry E. Martin, Assistant to the Chief Executive Officer
Victoria S. Escoriza, Executive Assistant
David Silverstone, Consumer Advocate

CALL TO ORDER

Chairman Vicino called the meeting to order at 4:01 PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.
APPROVAL OF MEETING MINUTES

On motion made by Commissioner Hoffman and duly seconded, the meeting minutes of March 12, 2018 were approved. Commissioner Magnan abstained.

100 HELMSFORD WAY, WINDSOR
RELEASE OF SEWER RIGHT-OF-WAY

To: Bureau of Public Works for consideration on June 13, 2018

On April 12, 2018, the District received a request from Attorney Douglas S. Pelham on behalf of WE 100 Helmsford Way LLC, property owner of 100 Helmsford Way, Windsor, for The Metropolitan District to release portions of two existing sanitary sewer easements within the subject property, as shown on the accompanying map. The purpose of the request is to enable the development of the parcel.

The existing easements were acquired by The Metropolitan District from Culbro Land Resources, Inc., in conjunction with the Village on the Knoll Developer’s Permit-Agreement project in 1990. Since the existing sewer was relocated in a separate easement in 1994 through a separate Developer’s Permit Agreement and there are no future plans to use these easements, there is no longer any need for them to remain on the Town of Windsor land records.

From an engineering standpoint, the release of these easements will not have a negative impact on the wastewater collection system, and no hardship or detriment would be imposed on others. All new connections and services to the property can utilize the existing sanitary sewer in Helmsford Way.

It is therefore recommended that it be

Voted: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

Resolved: That the Chairman or Vice Chairman of the District Board be authorized to execute the release of portions of the existing sanitary sewer easements on property owned by WE 100 Helmsford Way LLC, as shown on the accompanying map and as recorded in the Town of Windsor land records, Volume 814, Pages 132 through 137. The release shall be subject to approval by District Counsel as to form and content.

Respectfully submitted,

Scott W, Jellison
Chief Executive Officer
April 9, 2018

Michael Carley, P.E.
Technical Services, Engineering & Planning
The Metropolitan District
555 Main Street, P.O. Box 800
Hartford, CT 06142-0800

Re: Request for release of a sanitary sewer easement at 100 Helmsford Way, Windsor, CT

Dear Mr. Carley:

This is a request to release a portion of a sanitary sewer easement at the above referenced property. Enclosed please find copies of the following documents in furtherance of this request:

1. ALTA/NSPS Land Title Survey prepared for WE 100 Helmsford Way LLC dated April 10, 2017, prepared by Alford Associates, Inc.
5. Plan & Profile 4, Day Hill Technology Park Prepared for Culbro Land Resources, Inc. and recorded as Map No. 3714 of the Windsor Land Records.
6. An 11 X 17 copy of the first sheet of the survey hand marked with the portions of the easement for which a release is requested.

It appears from the documentation we have that the sewer lines and part of the easement were previously relocated but the unneeded portion of the original easement was never released. This request is therefore made in order to release the unneeded portions of the old easement of record.

A check for $125.00 is also enclosed for administrative fees. Please advise if you need any further information regarding this matter.

Very truly yours,

Douglas S. Pelham
Attorney for WE 100 Helmsford Way LLC

c: Barbara Green (via email) w/enclosures
On motion made by Commissioner Magnan and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

HARTFORD WPCF DEMAND RESPONSE AGREEMENT

Tom Tyler, Director of Facilities, gave a presentation regarding the Hartford Water Pollution Control Facility Demand Response Agreement.

PROJECT UPDATES

Tom Tyler, Director of Facilities, Art Choquette, Manager of Construction and Inspection Services, Jeff Davis, Design Manager and Joe Laliberte, CDM Smith gave Project Updates.
OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard.

ADJOURNMENT

The meeting was adjourned at 5:10 PM

ATTEST:

John S. Mirtle
District Clerk

Date of Approval