

**BOARD OF FINANCE
SPECIAL MEETING
The Metropolitan District
555 Main Street
Hartford, Connecticut 06103
Monday, September 11, 2017**

PRESENT: Commissioners Luis Caban, Allen Hoffman and Pasquale J. Salemi; Citizen Members Ram Aberasturia, Ron Angelo and Martin Courneen; and District Chairman William A. DiBella (7)

ABSENT: Commissioner William P. Horan and Citizen Member Linda King-Corbin (2)

ALSO

PRESENT: Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher Stone, Assistant District Counsel
John S. Mirtle, District Clerk
Robert Zaik, Director of Human Resources
Marcy Wright-Bolling, Manager of Human Resources
Kelly Shane, Director of Procurement
Tom Tyler, Director of Facilities
Christopher Levesque, Director of Operations
Michael Curley, Manager of Technical Services
Nick Salemi, Special Services Administrator
Kerry E. Martin, Assistant to the Chief Executive Officer
Carrie Blardo, Assistant to the Chief Operating Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Chairman Salemi called the meeting to order at 5:12 P.M.

SWEARING IN OF CITIZEN MEMBER

The District Clerk swore in Citizen Member Ram Aberasturia.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by Commissioner Hoffman and duly seconded, the meeting minutes of the Board of Finance meeting of January 9, 2017 and August 7, 2017 were approved. Citizen Member Aberasturia abstained.

2017 OPERATING BUDGET TRANSFER

To: Board of Finance for consideration on September 11, 2017

The 2017 Metropolitan District operating budget is currently experiencing deficits in Special Agreements & Programs and Taxes. The Special Agreements & Programs budget has a deficit in Postage and Outside Services due to monthly billing. Taxes reflect increases to the Colebrook, Hartland and Glastonbury taxes for 2017.

CERTIFICATIONS:

In accordance with Section 3-8 of the Charter of The Metropolitan District, I hereby certify that there exists free from encumbrances, in the following appropriation, the amounts listed:

	General	Water	Total
Department 701 – Debt Service	<u>\$22,668,800.00</u>	<u>\$26,029,500.00</u>	<u>\$48,698,300.00</u>
Total	<u>\$22,668,800.00</u>	<u>\$26,029,500.00</u>	<u>\$48,698,300.00</u>

John M. Zinzarella
Chief Financial Officer

It is therefore RECOMMENDED that it be:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution.

Resolved: That transfers within the 2017 Budget Appropriations be approved as follows:

From:	General	Water	Total
Department 701 – Debt Service	<u>\$0.00</u>	<u>\$897,500.00</u>	<u>\$897,500.00</u>
Total	<u>\$0.00</u>	<u>\$897,500.00</u>	<u>\$897,500.00</u>
To:	General	Water	Total
Department-831 Riverfront	\$0.00	\$312,500.00	\$312,500.00
Department-741 Special Agreements & Programs	0.00	350,000.00	350,000.00
Department-731 Taxes	<u>0.00</u>	<u>235,000.00</u>	<u>235,000.00</u>
Total	<u>\$0.00</u>	<u>\$897,500.00</u>	<u>\$897,500.00</u>

Respectfully Submitted,

Scott W. Jellison
Chief Executive Officer

On motion made by Commissioner Hoffman and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

REQUIRED AUDITOR COMMUNICATIONS

Vanessa Rossitto of Blum Shapiro delivered the required annual auditor communications.

OPPORTUNITY FOR GENERAL PUBLIC COMMENT

No one from the public appeared to be heard.

ADJOURNMENT

The meeting was adjourned at 5:50 P.M.

ATTEST:

John S. Mirtle, Esq.
District Clerk

Date of Approval