

**BUREAU OF PUBLIC WORKS
SPECIAL MEETING
The Metropolitan District
555 Main Street, Hartford
Monday, January 9, 2017**

Present: Commissioners Luis Caban, Donald Currey, Janice Flemming-Butler, Allen Hoffman, Maureen Magnan, Alphonse Marotta, J. Lawrence Price, Hector M. Rivera, Raymond Sweezy, Alvin Taylor, Richard W. Vicino and District Chairman William A. DiBella (12)

Absent: Commissioners Andrew Adil, William Horan, Joseph Klett, Byron Lester and Kennard Ray (5)

Also

Present: Commissioner Bhupen Patel
Citizen Member Ron Angelo
Scott W. Jellison, Chief Executive Officer
R. Bartley Halloran, District Counsel
Brendan Fox, Assistant District Counsel
John S. Mirtle, District Clerk
Sue Negrelli, Director of Engineering
Robert Schwarm, Director of Information Technology
Kelly Shane, Director of Procurement
Robert Zaik, Interim Director of Human Resources
Mike Curley, Manager of Technical Services
Sally Keating, Manager of Environment, Health and Safety
Tom Tyler, Manager of Water Pollution Control
James Miller, East Hartford WPCF Satellite Plant Supervisor
Craig Scott, Project Manager
Kerry E. Martin, Assistant to the Chief Executive Officer
Carrie Blardo, Assistant to the Chief Operating Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Chairman Vicino called the meeting to order at 4:02 PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

Chief Executive Officer Scott Jellison recognized Tom Tyler and Jim Miller on their ninth award from NACWA for 100% compliance at the East Hartford Wastewater Treatment Control facility.

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of November 16, 2016 were approved.

Commissioners Taylor abstained.

**458-470 Cottage Grove Road, Bloomfield
Encroachment Agreement**

To: Bureau of Public Works for consideration on January 9, 2017

In a letter dated November 1, 2016, Christopher Winter of Loureiro Engineering Associates, on behalf of CGR Medical Development, LLC, and Regan Development Corporation, has requested permission from The Metropolitan District to permanently encroach on the existing Rockwell Avenue Branch Trunk Sewer easement located across private lands between Beeman Brook and Lincoln Terrace in Bloomfield, to regrade and add landscaping in conjunction with the Bloomfield Specialty Housing development project.

The proposed work entails the regrading of the easement area (removal of soil leaving a minimum of four feet of cover over the pipe), the installation of riprap from a new stilling basin (to improve drainage from an existing condition), and landscaping over the existing 16-inch CI sanitary trunk sewer and within the existing 20-foot sewer easement, as shown on the accompanying map. The existing trunk sewer was built in 1959.

MDC staff has concluded that the encroachments are minor and that there will be no detriment to the sanitary trunk sewer infrastructure as a result.

CGR Medical Development, LLC, and Regan Development Corporation have agreed to the following conditions in order to satisfy the District's concerns for protection of the existing sanitary trunk sewer located within the subject parcel and to maintain accessibility along the length of the Metropolitan District's 20-foot permanent easement:

1. Care must be taken during the regrading and landscaping activities not to disturb the existing trunk sewer. All heavy construction equipment must be located outside of the limits of the trunk sewer easement when not in use. Any heavy construction or earth moving equipment that will be utilized on the site over and adjacent to the existing trunk sewer shall be reviewed and approved by District staff prior to mobilization to the site. Any damage to the existing sanitary trunk sewer caused by any such demolition or construction within or adjacent to the existing right-of-way shall be the responsibility of the Owner.
2. No additional permanent structures shall be located within the District's sanitary trunk sewer right-of-way.
3. The District reserves the right to remove structures within the sanitary trunk sewer easement at any time if so required for maintenance, repair or replacement of the

sanitary trunk sewer. The Owner shall bear and pay for any and all additional maintenance, repair or replacement costs necessitated by or resulting from the presence of structures within the easement, including but not limited to any costs incurred by or on behalf of the MDC.

4. In the event of a sewer emergency caused by the proposed construction and excavation in connection therewith, the Owner shall provide, at their expense, an appropriately sized bypass pump.
5. An MDC inspector must be on the job site whenever work is being performed within the sanitary trunk sewer right-of-way. Any construction, maintenance, repair or replacement of the grading or landscaping must conform to District standards and 48-hours advance notice must be given to the District prior to commencing any such activities within or adjacent to the sanitary trunk sewer easement.
6. The Owner shall perform a CCTV inspection, witnessed by an MDC inspector, of the existing sanitary trunk sewer in or adjacent to the areas of construction upon completion of backfilling and restoration of the excavated areas. The videos will be delivered to the District for the purposes of assessing the post activity condition of the sanitary sewers.

Staff has reviewed this request and considers it feasible.

A formal encroachment agreement shall be executed between CGR Medical Development, LLC, Regan Development Corporation and the Metropolitan District, consistent with current practice involving similar requests.

It is RECOMMENDED that it be

VOTED: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute an agreement, subject to approval of form and content by District Counsel, granting permission to CGR Medical Development, LLC, and Regan Development Corporation to encroach upon the existing 20-foot Rockwell Avenue Branch Trunk Sewer easement in private lands between Beeman Brook and Lincoln Terrace, Bloomfield, in support of the planned construction of Bloomfield Specialty Housing, as shown on plans submitted by Loureiro Engineering Associates, dated 9/23/2016, revised 11/11/16, providing that the District shall not be held liable for any cost of damage of any kind in the following years as a result of the encroachment.

Respectfully submitted,

Scott W. Jellison
Chief Executive Officer

On motion made by Commissioner Sweezy and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.

DISCUSSION RE: MS4 STORM WATER REGULATIONS

Sally Keating and Craig Scott presented on the MS4 Storm Water Regulations

GENERAL PUBLIC COMMENTS

Judy Allen of 25 Fowler Drive, West Hartford spoke regarding sharing expertise information between the member towns.

ADJOURNMENT

The meeting was adjourned at 4:46 PM

ATTEST:

John S. Mirtle
District Clerk

Date of Approval