

**THE METROPOLITAN DISTRICT COMMISSION
DISTRICT BOARD**

555 Main Street
Hartford, Connecticut 06103
Monday, March 3, 2025

PRESENT: Commissioners Andrew Adil, John Avedisian, John Bazzano, Richard Bush, William A. DiBella, David Drake, John Gale, Peter Gardow, Joan Gentile, James Healy, Allen Hoffman, Jean Holloway, Diane Lewis, Jacqueline Mandyck, Dominic Pane, Pasquale J. Salemi, Alvin Taylor, Chris Tierinni, Calixto Torres, James Woulfe and District Chairman Donald Currey (21)

REMOTE ATTENDANCE: Commissioners Kyle Anderson, Dimple Desai, Christian Hoheb, Gary Johnson, Byron Lester, Maureen Magnan, and David Steuber (7)

ABSENT: Commissioner C. Avery Buell, Mary LaChance, Michael Maniscalco, Bhupen Patel and New Britain Special Representative Michael Carrier (5)

ALSO PRESENT: Citizen Member Edwin Vargas
Scott W. Jellison, Chief Executive Officer
Christopher Stone, District Counsel
John S. Mirtle, District Clerk
Christopher Levesque, Chief Operating Officer
Kelly Shane, Chief Administrative Officer
Jamie Harlow, Director of Human Resources
Sue Negrelli, Director of Engineering
Robert Schwarm, Director of Information Systems
Tom Tyler, Director of Facilities
Craig Scott, Manager of EH&S
Patrick Hogan, Business Systems Analyst
Carrie Blardo, Assistant to the Chief Executive Officer
Julie Price, Executive Assistant
Amanda Litvak, Professional Level Trainee (Remote Attendance)
Matt McAuliffe, IT Consultant (Remote Attendance)
Elizabeth Tavelli, Independent Consumer Advocate

CALL TO ORDER

The meeting was called to order by Chairman Currey at 5:35 PM

ROLL CALL AND QUORUM

The District Clerk called the roll and informed Chairman Currey that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

APPROVAL OF MINUTES

On motion made by Commissioner Pane and duly seconded, the meeting minutes of February 3, 2025 were approved.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

INDEPENDENT CONSUMER ADVOCATE COMMENTS & QUESTIONS RELATIVE TO AGENDA ITEMS

ICA Tavelli had no comments or questions.

REPORT FROM DISTRICT CHAIRMAN

Chairman Currey asked Commissioners to fill out the form for their updated headshots.

REPORT FROM CHIEF EXECUTIVE OFFICER

Chief Executive Officer Scott Jellison reminded the Commissioners that auto-forwarding of Commissioner emails will end March 13th. He also thanked Commissioner Avedisian for attending the Connecticut Special Olympics on behalf of the MDC. Lastly, he updated the Board that, following the results of the employee climate survey, he has met with small groups of employees including the four least satisfied groups based on the survey. He is doing so to understand more from their perspective what their concerns are.

REPORT FROM DISTRICT COUNSEL

No report was given.

CUSTOMER ONLINE BILL PAY UPGRADES

Chief Administrative Officer Kelly Shane and Business Systems Analyst Pat Hogan presented to the Board on upgrades being implemented to customer online bill pay options which will be rolled out this year, including upgrades to the online payment portal, a MDC phone payment application, and pay-by-text option.

MDC SAFETY DEPARTMENT

Craig Scott, Manager of Environmental, Health & Safety, reported on OSHA recordable injuries and lost time trends.

**COMMITTEE ON MDC GOVERNMENT
PROPOSED HOUSE BILL No. 5840**

To: District Board

March 3, 2025

From: Committee on MDC Government

At a meeting of the Committee on MDC Government held on February 11, 2025 it was:

Voted: That House Bill No. 5840 is moved to the full body without a position.

Respectfully submitted,



John S. Mirtle
District Clerk

Commissioner Bazzano made a motion to receive the report from the Committee on MDC Government. The motion was duly seconded.

Commissioner Torres made a motion to amend that “the report be accepted but that member towns be notified that there is no opposition from the Commission for this bill, as currently written, to move forward.”

The amendment was duly seconded and the amendment passed unanimously by those present. The original motion, with amendment, was passed unanimously by those present.

**BUREAU OF PUBLIC WORKS
PIERSON LANE, WINDSOR – FINAL ASSESSMENT**

To: District Board

March 3, 2025

From: Bureau of Public Works

On February 17, 2016, the District Board of The Metropolitan District Commission passed a layout and schedule of assessment for construction of a sanitary sewer in a portion of Pierson Lane, Windsor, CT. Construction of sanitary sewers and appurtenances in all or portions of PIERSON LANE, WINDSOR, have been completed and house connections authorized. In accordance with Bureau of Public Works policy, the assessments will be billed on or about April 1, 2025.

On November 6, 2024, the District Board of The Metropolitan District voted to defer the assessment of 109 Pierson Lane until such time as the property connects to the District’s sewer.

At a meeting of the Bureau of Public Works held on March 3, 2025, it was:

Voted: That the assessments for the construction of sanitary sewers and appurtenances in a portion of PIERSON LANE, Windsor are declared due and payable to the Assessable Sewer Fund; to direct the District Clerk to publish same on a date to be fixed in a conference with the Treasurer; and to direct the District Clerk to file liens to secure any and all assessments or parts thereof which remain unpaid within the time limit set by law.

FINAL DIRECT ASSESSMENTS

<u>Property now or Formerly of</u>	<u>Number</u>	<u>Inlets</u>	<u>Frontage</u>	<u>(Adjusted)</u>	<u>Dwelling Units</u>	<u>Acreage</u>	<u>Assessment</u>
<u>PIERSON LANE – NORTH</u>							
Windsor Business Bays LLC	77	2	150.00		1	.92	\$19,823.40
Lindave Associates	97	1	244.75	(290.00)	0	1.74	\$31,150.80
Vintage Radio & Communications Museum	115	1	190.00		0	1.97	\$27,712.90
<u>PIERSON LANE – SOUTH</u>							
Richard Havunen	88	1	404.00	(250.00)	0	1.51	\$27,112.70

Total Direct Assessments \$165,018.90

Respectfully submitted,



John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Hoffman and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

SETTLEMENT OF PENDING CLAIM

To: District Board

March 3, 2025

RESOLVED, that pursuant to Section B2f of the By-Laws of The Metropolitan District, the Board of Commissioners of The Metropolitan District hereby authorizes District Counsel, or his designee, to settle the pending claim of Hector Diaz, claim #FOD3400, for the total sum of \$9,000.00, subject to the proper execution of any and all documents reasonably necessary to effect said settlement, including but not limited to a general release and the formal withdrawal of said action.

Respectfully submitted,



John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Gale and duly seconded, the resolution was adopted by unanimous vote of those present.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

Judy Allen, of West Hartford, stated that she appreciated Kelly Shane’s enthusiasm on agenda item #10 “Customer Online Bill Pay Upgrades.” She also appreciated CEO Jellison’s quick response to the results of the Amazing Workplace Climate Study.

**COMMISSIONER REQUESTS FOR CONSIDERATION OF FUTURE
AGENDA ITEMS**

No request for future agenda items were heard.

Commissioner DiBella raised a question of personal privilege stating that he recently received a document that was signed by him related to the previous investigation into legal bills and he believes other Commissioners received the document as well. He stated that it was a document prepared in response to the investigation that was underway 2 years ago but he never released it publicly. The document somehow found its way to others. He did not mail the letter.

ADJOURNMENT

The meeting was adjourned at 7:12 PM

ATTEST:

John S. Mirtle, Esq.
District Clerk

Date of Approval

**Video of the full March 3, 2025 District Board meeting is available at
<https://www.youtube.com/@MetropolitanDistrictCommission> **