

**WATER BUREAU  
REGULAR MEETING**  
555 Main Street, Hartford  
Monday, January 27, 2025

**Present:** Commissioners Andrew Adil, John Gale, Pasquale J. Salemi, Alvin Taylor and District Chairman Donald M. Currey (5)

**Remote**

**Attendance:** Commissioners Kyle Anderson, Dimple Desai, Georgiana Holloway and Jackie Mandyck (4)

**Absent:** Commissioner C. Avery Buell, Peter Gardow and New Britain Representative Michael Carrier (3)

**Also**

**Present:** Commissioner William DiBella  
Commissioner Diane Lewis  
Commissioner Dominic Pane  
Commissioner Bhupen Patel  
Scott W. Jellison, Chief Executive Officer  
Christopher Stone, District Counsel  
John S. Mirtle, District Clerk  
Chris Levesque, Chief Operating Officer  
Kelly Shane, Chief Administrative Officer  
David Rutty, Director of Operations  
Michael Mohr, Controller  
Jennifer Ottalagana, Senior Project Manager  
Michael Curley, Manager of Technical Services  
Mathew Skehan, Senior Utility Maintenance Supervisor  
Jason Bretemps, Utility Maintenance Superintendent  
Brian Amenta, Assistant Utility Maintenance Superintendent  
David Egloff, Fleet Superintendent  
Anthony Pantaleo, Utility Maintenance Superintendent  
Carrie Blardo, Assistant to the Chief Executive Officer  
Victoria Escoriza, Executive Assistant  
Dylan Pecego, IT Consultant (Remote Attendance)  
Matt McAuliffe, IT Consultant (Remote Attendance)  
Jacob Aviles, IT Consultant (Remote Attendance)  
Liz Tavelli, Independent Consumer Advocate

**CALL TO ORDER**

The meeting was called to order by Chairman Adil at 4:04 PM

**PUBLIC COMMENT RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MEETING MINUTES**

***On motion made by Commissioner Gale and duly seconded, the meeting minutes of November 18, 2024 were approved.***

***Commissioner Desai entered the meeting virtually at 4:08 PM***

***Commissioner Mandyck entered the meeting virtually at 4:12 PM***

**WATER BUREAU  
STALLION RIDGE, GLASTONBURY  
CLASS 1 WATER MAIN EXTENSION AND REQUEST FOR  
REIMBURSEMENT AGREEMENT**

To: Water Bureau for consideration January 27, 2025

On March 22, 2019, your staff received a request from Dependable Construction, LLC, through its Owner, Daniel Gassner, to construct, under a Developer's Permit Agreement ("DPA"), approximately 4,705 feet of water main in Somerset Road, Bell Street, and Stallion Drive, Glastonbury, to serve future development along Stallion Drive as part of the Stallion Ridge Developer's Permit Agreement Development Project. The project was completed in June of 2022 and will be accepted by the District in 2025.

The water main is now available to serve twenty-six (26) privately held properties along Somerset Road and Bell Street, as shown on the accompanying map. Any property owners that want to connect to the water main must pay the District a frontage charge, or Class I fee (presently \$95.00 per linear foot of frontage, but subject to change) intended to offset the costs incurred if the District constructed the water main. In this case, however, the District has not incurred any such construction costs. As such, the Developer has requested that the District enter into a Reimbursement Agreement providing that any Class I payments received by the District within ten years of the date of incorporation of the water main into the public system be turned over to the Developer, the party which incurred the costs and arguably entitled to the reimbursement. The aggregate reimbursement amount would not exceed the certified cost of construction of said water main and appurtenances, as attested to in an affidavit submitted by the Developer.

In accordance with Section W4h of the District Water Ordinances, the "Water Bureau is empowered at its discretion to include in agreements with developers or other owners for the construction of water mains by and at the expense of such developers or owners, ... provisions for reimbursement of said developers or owners from connection charges collected, or to be collected, immediately following execution of the agreement with the land owner, for the cost of water mains constructed by them in sections of highways on which lands owned by them do not abut, such reimbursement not to exceed the cost of construction within such sections of highways, and limiting the time within which such reimbursement may occur to such time as the

said Bureau may deem expedient for the particular case, but no reimbursement shall be made after ten years from the date of incorporation of the particular water main into the public system.”

It is therefore RECOMMENDED that it be

VOTED: To authorize the installation of about 4,705 feet of 8-inch ductile iron (Class 54) water main in Bell Street, Somerset Road, and Stallion Drive, Glastonbury, as a Class I Distribution Main.

AND

VOTED: To authorize the Chairman or Vice Chairman to execute a Reimbursement Agreement with Dependable Construction, LLC, pursuant to Section W4h of the District’s Water Ordinances, for the return of any Class I payments the District may receive within a ten-year period from the date of incorporation of the particular water main into the public system from land owned by others along this extension, to a maximum of the actual construction costs of this extension.

Respectfully submitted,



John S. Mirtle  
District Clerk

***On motion made by District Chairman Currey and duly seconded, the report was received and resolution passed by unanimous vote of those present.***

### **SUMMARY OF WATER MAIN BREAKS**

Chris Levesque, Chief Operating Officer, provided a summary and presentation on water main breaks:

#### **2024 Water Main Breaks**

- What Operations Measures
  - Time Call Received
  - Time Leak Confirmed
  - Time of Shutdown
  - Time Put Back Into Service
- Average Time to Confirm
  - 45 Minutes (Includes Time for In-Depth Investigations)
- Average Time from Confirmation to Put Back Into Service
  - 8 Hours 28 Minutes
- Number of Water Main Breaks
  - 241 Main Breaks
- Number of In-Depth Investigations conducted prior to confirming
  - 11 Breaks
- Number of Break – Scheduled
  - 18 Breaks

**Typical Response to Emergency Breaks**

| <b>Typical Timeline (Past)</b>                   | <b>Time</b> |
|--|-------------|
| Call Received of possible leak                   | 12:00       |
| Investigation Crew Called In                     | 12:00       |
| Investigation Crew at Yard                       | 1:30        |
| Investigation Crew onsite                        | 2:00        |
| Staff Assess and Determine Leak                  | 2:30        |
| Repair Crew Called In                            | 2:45        |
| Repair Supervisor Calls In CBYD Request          | 3:45        |
| Inventory Staff Called In (if shift not covered) | 4:00        |
| Crew at the Yard to travel to Leak               | 4:30        |
| Crew Onsite                                      | 5:00        |
| CBYD Completed/ Cleared                          | 6:00        |
| Leak Repaired                                    | 10:00       |

| <b>Typical Timeline (Current)</b>     | <b>Time</b> |
|---------------------------------------|-------------|
| Call Received of possible leak        | 12:00       |
| Staff onsite                          | 12:30       |
| Staff Assess and Determine Leak       | 1:00        |
| CBYD Called In by Command Center      | 1:15        |
| Repair Crew Called In                 | 1:30        |
| Inventory Staff Called In (if needed) | 2:30        |
| CBYD Completed/ Cleared               | 3:30        |
| Crew at the Yard to travel to Leak    | 3:30        |
| Crew Onsite                           | 4:00        |
| Leak Repaired                         | 8:00        |

**YEAR-TO-DATE WATER REVENUE**

Michael Mohr, Controller, provided an update on the 2024 water revenue.

**OPPORTUNITY FOR GENERAL PUBLIC COMMENT**

No one from the public appeared to be heard.

**COMMISSIONER REQUESTS FOR FUTURE AGENDA ITEMS**

Commissioner Salemi requested a future agenda item about possibilities of future hydroelectric facilities.

Chairman Adil approved Commissioner Gale’s prior request for an agenda item about the possibility of MDC installing utility conduits during MDC sewer or water main projects that could house other utilities.

Chief Executive Officer Scott Jellison stated that there should be a discussion regarding lifeguard hiring soon, as the job postings will need to be advertised soon.

**ADJOURNMENT**

The meeting was adjourned at 4:51 PM

ATTEST:

John S. Mirtle  
District Clerk

\_\_\_\_\_  
Date of Approval