



**WATER BUREAU  
REGULAR MEETING  
MONDAY, JANUARY 27, 2025  
4:00 PM**

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<u>Location</u>	<u>Commissioners</u>	
Board Room	Adil (C)	Holloway
District Headquarters	Anderson	Lewis
555 Main Street, Hartford	Buell	Mandyck
	Currey (Ex-Officio)	Salemi
Dial in #: (415)-655-0001	Desai	Taylor
Access Code: 2311 313 0495#	Gale (VC)	Carrier
<a href="#">Meeting Video Link</a>	Gardow	
	<b>Quorum: 7</b>	

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1. CALL TO ORDER
2. PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS
3. APPROVAL OF MEETING MINUTES OF NOVEMBER 18, 2024
4. CONSIDERATION AND POTENTIAL ACTION RE: DEVELOPER'S PERMIT AGREEMENT REIMBURSEMENT AGREEMENT - STALLION RIDGE, GLASTONBURY
5. REPORT RE: SUMMARY OF WATER MAIN BREAKS
6. REPORT RE: YEAR-TO-DATE WATER REVENUE
7. OPPORTUNITY FOR GENERAL PUBLIC COMMENTS
8. COMMISSIONER REQUESTS FOR FUTURE AGENDA ITEMS
9. ADJOURNMENT

**WATER BUREAU  
STALLION RIDGE, GLASTONBURY  
CLASS 1 WATER MAIN EXTENSION AND REQUEST FOR  
REIMBURSEMENT AGREEMENT**

To: Water Bureau for consideration January 27, 2025

On March 22, 2019, your staff received a request from Dependable Construction, LLC, through its Owner, Daniel Gassner, to construct, under a Developer's Permit Agreement ("DPA"), approximately 4,705 feet of water main in Somerset Road, Bell Street, and Stallion Drive, Glastonbury, to serve future development along Stallion Drive as part of the Stallion Ridge Developer's Permit Agreement Development Project. The project was completed in June of 2022 and will be accepted by the District in 2025.

The water main is now available to serve twenty-six (26) privately held properties along Somerset Road and Bell Street, as shown on the accompanying map. Any property owners that want to connect to the water main must pay the District a frontage charge, or Class I fee (presently \$95.00 per linear foot of frontage, but subject to change) intended to offset the costs incurred if the District constructed the water main. In this case, however, the District has not incurred any such construction costs. As such, the Developer has requested that the District enter into a Reimbursement Agreement providing that any Class I payments received by the District within ten years of the date of incorporation of the water main into the public system be turned over to the Developer, the party which incurred the costs and arguably entitled to the reimbursement. The aggregate reimbursement amount would not exceed the certified cost of construction of said water main and appurtenances, as attested to in an affidavit submitted by the Developer.

In accordance with Section W4h of the District Water Ordinances, the "Water Bureau is empowered at its discretion to include in agreements with developers or other owners for the construction of water mains by and at the expense of such developers or owners, ... provisions for reimbursement of said developers or owners from connection charges collected, or to be collected, immediately following execution of the agreement with the land owner, for the cost of water mains constructed by them in sections of highways on which lands owned by them do not abut, such reimbursement not to exceed the cost of construction within such sections of highways, and limiting the time within which such reimbursement may occur to such time as the said Bureau may deem expedient for the particular case, but no reimbursement shall be made after ten years from the date of incorporation of the particular water main into the public system."

It is therefore RECOMMENDED that it be

VOTED: To authorize the installation of about 4,705 feet of 8-inch ductile iron (Class 54) water main in Bell Street, Somerset Road, and Stallion Drive, Glastonbury, as a Class I Distribution Main.

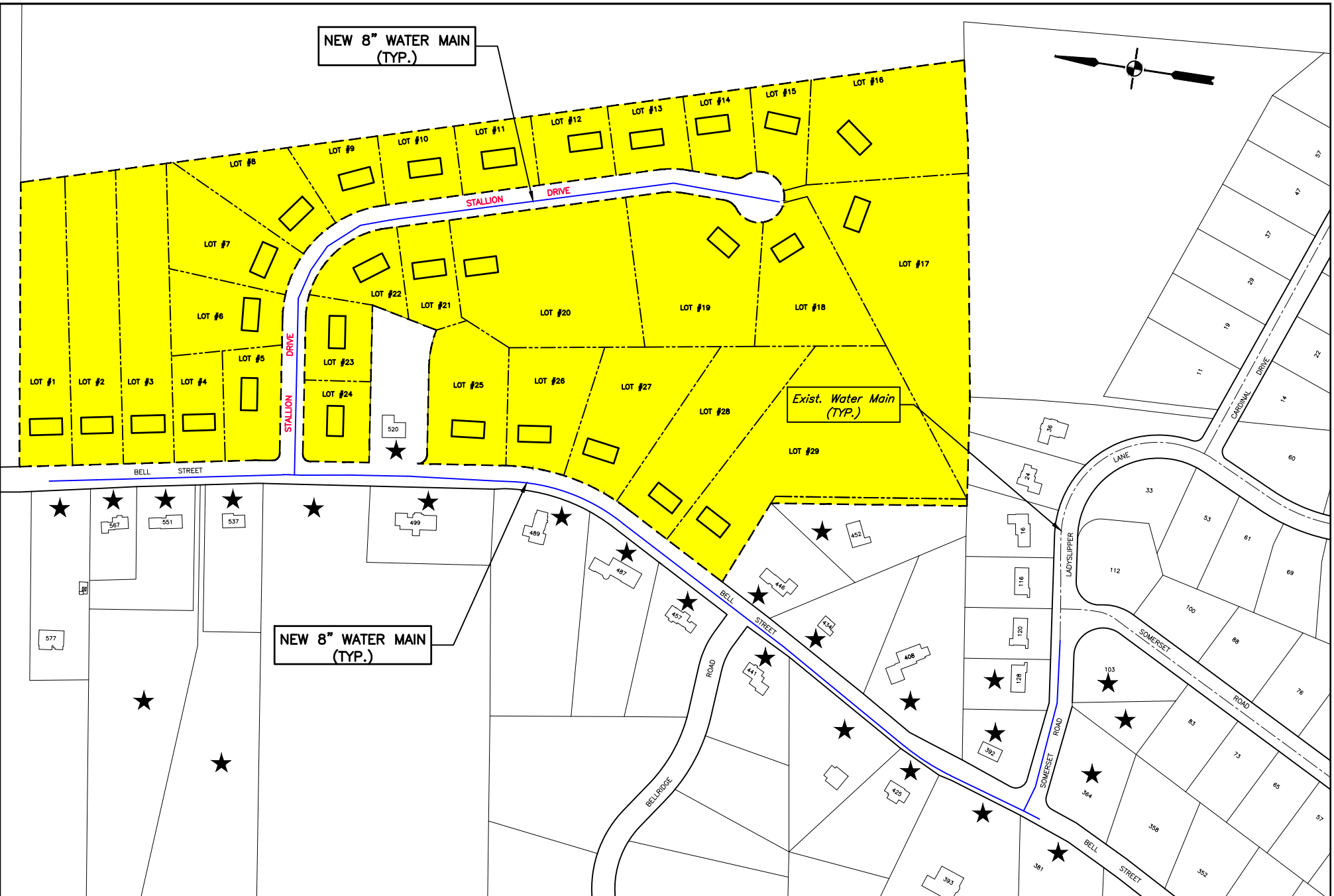
AND

VOTED: To authorize the Chairman or Vice Chairman to execute a Reimbursement Agreement with Dependable Construction, LLC, pursuant to Section W4h of the District's Water Ordinances, for the return of any Class I payments the District may receive within a ten-year period from the date of incorporation of the particular water main into the public system from land owned by others along this extension, to a maximum of the actual construction costs of this extension.

Respectfully submitted,

A handwritten signature in black ink that reads "John Mirtle". The signature is written in a cursive style with a large, stylized initial "J".

John S. Mirtle  
District Clerk



NEW 8" WATER MAIN  
(TYP.)

Exist. Water Main  
(TYP.)

NEW 8" WATER MAIN  
(TYP.)

★ THIS AREA MAY BE SUBJECT TO FUTURE  
MONETARY CHARGES

**STALLION RIDGE 524 BELL STREET  
(STALLION DRIVE)  
GLASTONBURY  
DEVELOPERS PERMIT AGREEMENT**

Fn:Towns\Glastonbury\Water\StallionDr\StallionDr-Agenda.dwg  
Latest Revision: 1/15/25

**TO ILLUSTRATE WATER MAIN  
INSTALLATION  
R-19000**

Water Bureau - 01.27.25 Regular Meeting

**WATER UTILITY REVENUE REPORT**

December 2024 YTD

December YTD is 100% of the full year

WATER UTILITY FUND 1120	December 2024			December 2023		
	Full Year Budget	YTD Actuals	% VAR	Full Year Budget	YTD Actuals	% VAR
<b>TOTAL REVENUES</b>	\$ 110,831,154	\$ 108,735,035	98.1%	\$ 107,490,817	\$ 111,523,227	103.8%
<b>Sale of Water</b>	\$ 91,388,900	\$ 90,624,603	99.2%	\$ 91,459,085	\$ 89,764,525	98.1%
416110 Water-Domestic	\$ 43,887,700	\$ 42,355,651	96.5%	\$ 43,887,685	\$ 42,117,271	96.0%
416120 Water-Domestic/Religious	\$ 156,000	\$ 79,554	51.0%	\$ 156,000	\$ 83,130	53.3%
416130 Water-Domestic/Agriculture	\$ 37,600	\$ 3,356	8.9%	\$ 37,600	\$ 650	1.7%
416210 Water-Commercial	\$ 13,332,500	\$ 14,461,859	108.5%	\$ 13,332,500	\$ 14,123,532	105.9%
416220 Water-Commercial/Religious	\$ 1,173,700	\$ 534,333	45.5%	\$ 1,173,700	\$ 532,260	45.3%
416230 Water-Commercial/Agriculture	\$ 32,600	\$ 39,559	121.3%	\$ 32,600	\$ 61,477	188.6%
416310 Water-Industrial	\$ 3,331,800	\$ 2,988,725	89.7%	\$ 3,331,800	\$ 2,974,430	89.3%
416410 Water-Municipal	\$ 2,668,600	\$ 1,857,782	69.6%	\$ 2,668,600	\$ 1,897,075	71.1%
416420 Water-Municipal/Housing	\$ 664,300	\$ 728,982	109.7%	\$ 664,300	\$ 719,766	108.3%
416810 Water-Resale Treated	\$ 1,840,700	\$ 2,340,380	127.1%	\$ 1,840,700	\$ 2,318,470	126.0%
416820 Water-Resale Raw	\$ 10,000	\$ 43,381	433.8%	\$ 10,000	\$ 576	5.8%
416900 Water-General Surcharge	\$ 2,113,000	\$ 2,187,537	103.5%	\$ 2,062,900	\$ 2,168,192	105.1%
416910 Water-Capital Improvement Surcharge	\$ 834,800	\$ 894,890	107.2%	\$ 933,000	\$ 871,007	93.4%
417110 Cust Service Charges-Domestic	\$ 17,618,600	\$ 18,179,961	103.2%	\$ 17,618,600	\$ 18,019,962	102.3%
417120 Cust Service Charges-Domestic/Religious	\$ 37,900	\$ 38,357	101.2%	\$ 60,000	\$ 39,115	65.2%
417130 Cust Service Charges-Domestic/Agriculture	\$ 3,600	\$ 2,980	82.8%	\$ 3,600	\$ 2,939	81.6%
417210 Cust Service Charges-Commercial	\$ 2,305,200	\$ 2,668,694	115.8%	\$ 2,305,200	\$ 2,617,444	113.5%
417220 Cust Service Charges-Commercial/Religious	\$ 234,100	\$ 152,311	65.1%	\$ 234,100	\$ 152,379	65.1%
417230 Cust Service Charges-Commercial/Agriculture	\$ 5,900	\$ 4,472	75.8%	\$ 5,900	\$ 4,472	75.8%
417310 Cust Service Charges-Industrial	\$ 327,100	\$ 281,027	85.9%	\$ 327,100	\$ 281,079	85.9%
417410 Cust Service Charges-Municipal	\$ 619,500	\$ 567,926	91.7%	\$ 619,500	\$ 563,113	90.9%
417420 Cust Service Charges-Municipal Housing	\$ 133,900	\$ 141,864	105.9%	\$ 133,900	\$ 139,989	104.5%
417810 Cust Service Charges-Resale Treated	\$ 14,800	\$ 48,265	326.1%	\$ 14,800	\$ 52,154	352.4%
417820 Cust Service Charges-Resale Raw	\$ 5,000	\$ 22,757	455.1%	\$ 5,000	\$ 24,041	480.8%
<b>Other Operating Revenues</b>	\$ 9,963,995	\$ 8,660,362	86.9%	\$ 9,215,297	\$ 8,289,070	89.9%
411040 Property Change of Ownership Admin Fee	\$ -	\$ 550	0.0%	\$ -	\$ -	0.0%
413040 Employer Fund Contributions	\$ 800,000	\$ -	0.0%	\$ 800,000	\$ -	0.0%
419110 Hydrant Maintenance-Private	\$ 162,750	\$ 156,409	96.1%	\$ 157,500	\$ 152,187	96.6%
419120 Hydrant Maintenance-Public	\$ 1,577,900	\$ 1,578,365	100.0%	\$ 1,527,000	\$ 1,521,150	99.6%
419130 Fire Protection Service	\$ 6,032,000	\$ 6,255,972	103.7%	\$ 6,032,000	\$ 6,169,675	102.3%
419400 Bill Jobs	\$ 217,220	\$ 157,163	72.4%	\$ 206,951	\$ 100,465	48.5%
419410 RRB-DOT Normal Labor	\$ 105,846	\$ 107,020	101.1%	\$ 105,846	\$ 39,769	37.6%
419430 RRB - Materials/Material Handling	\$ 37,027	\$ 20,105	54.3%	\$ 10,000	\$ 24,470	244.7%
419510 RRB-DPA Labor ST	\$ 467,844	\$ 26,921	5.8%	\$ 30,000	\$ 35,587	118.6%
419520 RRB-DPA Labor OT	\$ -	\$ 2,581	0.0%	\$ -	\$ 1,921	0.0%
419525 RRB-DPA Labor Doubletime	\$ -	\$ 362	0.0%	\$ -	\$ -	0.0%
419540 RRB-DPA Equipment	\$ 6,522	\$ 38,592	591.7%	\$ 53,787	\$ 38,437	71.5%
419550 RRB-DPA Contracts	\$ 363,602	\$ 138,697	38.1%	\$ 150,000	\$ 64,315	42.9%
419610 RRB-DPA Labor Additive Overhead	\$ 93,284	\$ 50,265	53.9%	\$ 42,213	\$ 50,999	120.8%
419910 Fees: Water Tapping	\$ 100,000	\$ 127,910	127.9%	\$ 100,000	\$ 90,095	90.1%
<b>Non-Operating Revenues</b>	\$ 9,478,259	\$ 9,450,070	99.7%	\$ 6,816,435	\$ 13,469,633	197.6%
423100 Interest Income - Investment	\$ 5,600,000	\$ 5,430,922	97.0%	\$ 633,000	\$ 6,640,995	1049.1%
423300 Rental Revenue	\$ 119,977	\$ 133,444	111.2%	\$ 151,200	\$ 131,047	86.7%
429200 Rebates & Reimbursements	\$ -	\$ 20,729	0.0%	\$ -	\$ -	0.0%
429210 Collections & Liens	\$ 220,000	\$ 269,942	122.7%	\$ 200,000	\$ 291,792	145.9%
429220 Late Payment Charge	\$ 1,275,862	\$ 796,579	62.4%	\$ 925,000	\$ 922,528	99.7%
429230 Returned Check Fees	\$ 60,000	\$ 3,600	6.0%	\$ 1,000	\$ 4,140	414.0%
429260 Legal Recovery	\$ 300,000	\$ 375,047	125.0%	\$ 200,000	\$ 484,006	242.0%
431010 Recreational Sales	\$ 20,000	\$ 16,880	84.4%	\$ 25,000	\$ 16,310	65.2%
431020 Forestry Sales	\$ 256,000	\$ 407,330	159.1%	\$ 200,000	\$ 342,821	171.4%
431210 Misc Revenue	\$ 100,000	\$ 205,412	205.4%	\$ 100,000	\$ 216,824	216.8%
431230 Vendor Discount Revenue	\$ 100	\$ 76	75.7%	\$ 500	\$ 122	24.5%
431240 Sale Of Material & Equipment	\$ 120,000	\$ 304,002	253.3%	\$ 120,000	\$ 113,265	94.4%
431270 DPH Fee	\$ -	\$ (3)	0.0%	\$ -	\$ 2	0.0%
431280 Cross-Connection/BackWater Fee	\$ 230,400	\$ 350,441	152.1%	\$ 230,400	\$ 282,396	122.6%
453000 Main Pipe Assessments	\$ 55,000	\$ 14,750	26.8%	\$ 35,000	\$ 28,050	80.1%
440040 Fund Contributions	\$ 1,120,920	\$ 1,120,920	100.0%	\$ 3,995,335	\$ 3,995,335	100.0%

**WATER BUREAU  
REGULAR MEETING**  
555 Main Street, Hartford  
Monday, November 18, 2024

**Present:** Commissioners Andrew Adil, John Gale, Peter Gardow, Georgiana Holloway, Alvin Taylor and District Chairman Donald M. Currey (6)

**Remote**

**Attendance:** Commissioners Esther Clarke, Dimple Desai, Jackie Mandyck and Pasquale J. Salemi (4)

**Absent:** Commissioner Kyle Anderson, C. Avery Buell, Diane Lewis and New Britain Representative Michael Carrier (4)

**Also**

**Present:** Commissioner Richard Bush (Remote Attendance)  
Commissioner Joan Gentile (Remote Attendance)  
Commissioner Byron Lester (Remote Attendance)  
Scott W. Jellison, Chief Executive Officer  
Christopher Stone, District Counsel  
John S. Mirtle, District Clerk  
Chris Levesque, Chief Operating Officer  
Kelly Shane, Chief Administrative Officer  
David Ruttu, Director of Operations  
Thomas Tyler, Director of Facilities  
Michael Mohr, Controller  
Shereese Rodgers, Manager of Budget and Analysis  
Michael Curley, Manager of Technical Services  
Carrie Blardo, Assistant to the Chief Executive Officer  
Julie Price, Executive Assistant  
Jacob Aviles, IT Consultant (Remote Attendance)  
Amanda Litvak, IT Consultant (Remote Attendance)

**CALL TO ORDER**

The meeting was called to order by Chairman Adil at 5:30 PM

**PUBLIC COMMENT RELATIVE TO AGENDA ITEMS**

Judy Allen, of West Hartford, spoke regarding Agenda Item #8 “Current Drought Level” and stated that she checks the reservoir levels online regularly but suggests having the levels updated more than once per month. She also inquired about how drought may be impacting watershed lands with the recent wildfires.

**APPROVAL OF MEETING MINUTES**

***On motion made by Commissioner Gale and duly seconded, the meeting minutes of October 23, 2024 were approved.***

***Commissioner Salemi entered the meeting virtually at 5:38 PM.***

**WATER BUREAU  
CUSTOMER ASSISTANCE GRANTS ADMINISTERED BY OPERATION FUEL**

To: Water Bureau

November 18, 2024

In March 2018, the District Board created a Customer Assistance Program to be administered by Operation Fuel to provide customers with assistance to pay delinquent water bills. The Customer Assistance Program has provided grants towards many customers' water bills since its creation. Staff is recommending the following updated eligibility guidelines and criteria for customer assistance grants.

It is **RECOMMENDED** that it be:

**VOTED:** That the Water Bureau of The Metropolitan District recommends to the District Board approval of the following resolution:

**RESOLVED:** The District's Customer Assistance Program administered by Operation Fuel shall have the following guidelines and criteria:

**QUALIFICATION GUIDELINES**

Operation Fuel will administer a water assistance program for MDC customers in member and non-member towns who need aid with meeting their water utility needs. This program will be for households living up to 75% of state median income, based on the verification standards defined by Operation Fuel. There will not be an assets test. The maximum grant amount will be up to \$400. When the District's program funding is expired, the Contractor will cease accepting new applications for assistance.

To qualify for water utility assistance, customers must have received an MDC shut-off notice, currently have no water utility service, must need assistance with making a required payment in order to prevent a water shut-off, or have a past due balance of 30 days or more.

**Grant Amount**

The maximum value of a once-per year customer grant is \$400 per household; The grant amount shall not exceed the total amount due on the customer's water account at the time of grant award.

**\*All final approvals will be made by Operation Fuel Staff**

**Eligibility Guidelines**

- Assistance is not available to customers assigned to an attorney for collections.
- Customer must have made a total of 4 separate monthly payments of at least 50% of the current charges within the previous 12-month period to which the customer is applying. Customers without 4 separate monthly payments within 12 months, but who have made substantial payment(s) on their account within the past year, may be eligible for assistance subject to District review.

- **Grant assistance is not available to tenants of MDC property owners with no exceptions.**

### **Documentation**

- Applicant must provide water utility shut off notice or most recent MDC water utility bill that demonstrates a balance that is at least 30 days past due
- Applicant must provide MDC payment history to demonstrate payment eligibility guidelines. If unavailable to the applicant, this information may be provided by the District to expedite the grant award process
- Documentation of all household members with income (last 4 weeks of income), or an alternative acceptable to Operation Fuel including current CEAP (Connecticut Energy Assistance Program) and SSI (Supplemental Security Income) award letters.
- Applicant name must match the name on The MDC invoice.

Respectfully submitted,



John S. Mirtle  
District Clerk

***On motion made by District Chairman Currey and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

## **WATER BUREAU REVISIONS TO DISTRICT WATER RATES**

To: Water Bureau for consideration on November 18, 2024

The 2025 budget in support of Water Operations calls for the water use, customer service charge, fixed surcharge and fire protection rates to remain unchanged; however, the surcharge outside the Metropolitan District for capital improvements will change. These rates will become effective January 1, 2025. A discussion of several rates that comprise the proposed schedule for 2025 and the recommendations pertaining to each follows:

### **Water Used Charge – Treated Water**

Staff recommends that the rate charged for the use of treated water based on actual metered consumption ***will change from \$3.80 to \$3.91 per CCF.***

### **Water Used Charge – Untreated Water**

The District provides untreated water to other agencies and water companies for a fixed rate based on actual consumption. The current rate for this untreated or “raw” water is \$1.50 per



hundred cubic feet of consumption. Staff recommends that the rate charged for the use of untreated water based on actual consumption **remain unchanged at \$1.50 per CCF.**

**Customer Service Charge**

Revenues from this customer service charge are intended to support a portion of the fixed operating, maintenance and debt costs associated with water operations. Staff recommends that the following Customer Service Charges by meter size **remain unchanged**, as follows:

<u>SIZE OF METER</u>	<u>MONTHLY BILLING</u>
5/8"	\$14.98
3/4"	\$14.98
1"	\$14.98
1 1/2"	\$48.60
2"	\$77.80
3"	\$145.89
4"	\$243.55
6"	\$486.07
8"	\$771.16
10"	\$1,777.77
12"	\$1,896.38

**Surcharge Outside the Metropolitan District**

A fixed "surcharge" rate is added to all accounts for service outside the boundaries of the District. The surcharge is based on the size of the meter that serves each delivery point. Revenues from this charge are for the reimbursement of assets deployed. The surcharge rates have been set at the same rates as the Customer Service Charges. Staff recommends that the following fixed Surcharge Outside the Metropolitan District by meter size **remain unchanged**, as follows:

<u>SIZE OF METER</u>	<u>MONTHLY BILLING</u>
5/8"	\$14.98
3/4"	\$14.98
1"	\$14.98
1 1/2"	\$48.60
2"	\$77.80
3"	\$145.89
4"	\$243.55
6"	\$486.07
8"	\$771.16
10"	\$1,777.77
12"	\$1,896.38

**Private Fire Protection Charge**

Rates for private fire protection are charged to all fire service accounts, including combination

services, based on the size of the service connection. Staff recommends monthly that the monthly Private Fire Protection charges *remain unchanged*, as follows:

<u>SIZE OF CONNECTION</u>	<u>MONTHLY CHARGE</u>
1"	\$5.00
2"	\$22.85
3"	\$33.75
4"	\$60.00
6"	\$135.00
8"	\$240.00
10"	\$375.00
12"	\$540.00
16"	\$960.00
20"	\$1,500.00
24"	\$2,160.00

**Surcharge Outside the Metropolitan District for Capital Improvements**

A surcharge is added to the water rate to recover the cost of major capital improvements and/or upgrades such as water main extensions, pump stations, etc. in non-member towns. The surcharge is calculated based on the aggregate hydraulic capacity of each meter size in each non-member town.

**MONTHLY BILLING**

<u>METER SIZE</u>	<u>Farmington</u>		<u>Glastonbury</u>		<u>South Windsor</u>		<u>Manchester</u>	
	<u>2024</u>	<u>2025</u>	<u>2024</u>	<u>2025</u>	<u>2024</u>	<u>2025</u>	<u>2024</u>	<u>2025</u>
5/8"	\$1.97	\$1.88	\$1.60	\$1.50	\$1.31	\$1.18	\$2.73	\$2.68
3/4"	-	-	\$2.39	\$2.25	\$1.97	\$1.78	-	-
1"	\$3.93	\$3.76	\$3.19	\$3.00	\$2.63	\$2.37	\$5.47	\$5.36
1 1/2"	\$7.87	\$7.53	\$6.39	\$6.00	\$5.25	\$4.74	-	-
2"	\$147.53	\$141.13	\$119.74	\$112.50	\$98.50	\$88.86	-	-
3"	\$344.23	\$329.29	\$279.39	\$262.49	\$229.84	\$207.34	\$478.29	\$469.05
4"	\$590.10	\$564.51	\$478.96	\$449.99	\$394.02	\$355.44	-	-
6"	\$786.80	\$752.67	\$638.64	\$599.98	\$525.36	\$473.92	\$1,093.24	\$1,072.10
8"	\$1,967.01	\$1,881.68	-	-	-	-	-	-

**Conclusion**

Staff believes that the foregoing rate recommendations are justified, reflect the sound financial administration that has earned the District support among credit rating agencies and financial advisors, and are consistent with the policy direction of the Commission.

It is **RECOMMENDED** that it be:

**Voted:** That the Water Bureau, acting under Section 5-4 of the District Charter, approves the following **2025 water rates without change** from the 2024 rates:

**SEC. W1b CUSTOMER SERVICE CHARGE**

The CUSTOMER SERVICE CHARGE is a service charge applicable to all metered services and services to be metered. The charge shall be determined from the size of each meter installed or to be installed on the premises, as follows:

<u>SIZE OF METER</u>	<u>MONTHLY BILLING</u>
5/8"	\$14.98
3/4"	\$14.98
1"	\$14.98
1 1/2"	\$48.60
2"	\$77.80
3"	\$145.89
4"	\$243.55
6"	\$486.07
8"	\$771.16
10"	\$1,777.77
12"	\$1,896.38

**SEC. W1c SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT**

In towns outside the limits of The Metropolitan District, in addition to charges under SEC. W1a and W1b, there shall be a surcharge determined from the size of the meter installed on the premises, as follows:

<u>SIZE OF METER</u>	<u>MONTHLY BILLING</u>
5/8"	\$14.98
3/4"	\$14.98
1"	\$14.98
1 1/2"	\$48.60
2"	\$77.80
3"	\$145.89
4"	\$243.55
6"	\$486.07
8"	\$771.16
10"	\$1,777.77
12"	\$1,896.38

**SEC. W1d CHARGES FOR UNTREATED WATER**

Charges for untreated water sold to water companies and agencies under agreement between The Metropolitan District and such companies or agencies, or by other arrangement, shall be a rate of \$1.50 per hundred cubic feet.

**SEC. W6f CHARGES FOR PRIVATE FIRE PROTECTION SERVICE**

Rates for private fire protection are charged to all fire service accounts, including combination services, based on the size of the service connection.

<u>SIZE OF CONNECTION</u>	<u>MONTHLY CHARGE</u>
1"	\$5.00
2"	\$22.85
3"	\$33.75
4"	\$60.00
6"	\$135.00
8"	\$240.00
10"	\$375.00
12"	\$540.00
16"	\$960.00
20"	\$1,500.00
24"	\$2,160.00

**Further**

**Voted:** That the Water Bureau, acting under Section 5-4 of the District Charter, establishes revised water rates effective with the meter readings rendered on and after January 1, 2025, as set forth in the following **“REVISIONS TO WATER SUPPLY ORDINANCES.”**

**Further**

**Voted:** That following the public hearing held on November 7, 2024, as required by Special Act 01-3 adopted by the General Assembly of the State of Connecticut, and Section 2-14 of the Compiled Charter of The Metropolitan District, the Water Bureau recommends to the District Board, through the Committee on MDC Government, approval of the following **“REVISIONS TO WATER SUPPLY ORDINANCES”** by the enactment of said proposed ordinances. (Additions are indicated in red and deletions by strikethrough).

**REVISIONS TO WATER SUPPLY ORDINANCES**

**SEC. W1a WATER USED CHARGE (TREATED WATER)**

For customers which do not resell treated water, the WATER USED CHARGE is the quantity of water used as read at the meter, as follows:

<u>BILLS RENDERED MONTHLY</u>	<u>RATE</u>
	<del>\$3.80</del> <b>\$3.91</b> per 100 Cubic Feet

The WATER USED CHARGE for such customers subject to § S12x of The Metropolitan District Sewer Ordinances who purchase more than 802 CCF of water per day, as averaged over a monthly billing period, as follows:

For each of the first 802 CCF of water used per day:

<u>BILLS RENDERED MONTHLY</u>	<u>RATE</u>
	<del>\$3.80</del> <b>\$3.91</b> per 100 Cubic Feet

For each CCF of water used per day in excess of 802 CCF:

<u>BILLS RENDERED MONTHLY</u>	<u>RATE</u>
	<del>\$3.05</del> <b>\$3.16</b> per 100 Cubic Feet

For customers which, by agreement with the District or otherwise, resell treated water, the WATER USED CHARGE is the quantity of water used as read at the meter, as follows:

<u>BILLS RENDERED MONTHLY</u>	<u>RATE</u>
	<del>\$3.80</del> <b>\$3.91</b> per 100 Cubic Feet

**SEC. W1f SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT FOR CAPITAL IMPROVEMENTS**

In towns outside the limits of The Metropolitan District for which capital improvements or layout and assessment projects are constructed, in addition to the charges set forth in SEC. W1a, W1b and W1c, there shall be a surcharge on the water rates determined from the size of the meter installed on the premises, as follows:

1. On or before the end of each fiscal year, The Metropolitan District shall determine the actual cost of each capital improvement constructed for each non-member town and the net cost (cost less assessments) of layout and assessment projects constructed for each non-member town. The costs and/or net costs, as applicable, shall be allocated to the towns for which the work was performed and shall be a surcharge on the water rates of the users located in such towns.
  
2. The annual surcharge to be added to each user's water rate shall equal the total amount of the costs and/or net costs, as applicable, allocated to the town in which such user is located [excluding costs which the town has paid as set forth in Section W1f(3)] amortized over a twenty year period using an interest rate computed by the District which approximates the District's long-term cost of funds for its General Obligation Bond portfolio-multiplied by the percentage of hydraulic capacity of each user's meter size (based on the American Water Works Association meter size capacity) of the aggregate hydraulic capacity of all meters in such town. The surcharge shall be billed in either quarterly or monthly installments, as applicable, commencing with the first bill sent out in the fiscal year succeeding the fiscal year in which the work was performed and continuing over the twenty year period.

3. The District shall, as soon as possible after the completion of each capital improvement project or separate phase thereof, provide to the non-member towns for which a capital improvement was constructed a compilation of the costs associated with the construction of such project(s). If, on or before the end of the District's fiscal year in which such construction was completed, a non-member town agrees to pay and does in fact pay all or a portion of the cost of a capital improvement constructed for such town, then the amount paid by such town shall be deducted from the total amount of costs and/or net costs allocated to such town as described in Section W1f(1) and used to calculate the individual surcharges as set forth in Section W1f(2).

**MONTHLY BILLING**

METER SIZE	Farmington		Glastonbury		South Windsor		Manchester	
	<u>2024</u>	<u>2025</u>	<u>2024</u>	<u>2025</u>	<u>2024</u>	<u>2025</u>	<u>2024</u>	<u>2025</u>
5/8"	\$1.97	\$1.88	\$1.60	\$1.50	\$1.31	\$1.18	\$2.73	\$2.68
3/4"	-	-	\$2.39	\$2.25	\$1.97	\$1.78	-	-
1"	\$3.93	\$3.76	\$3.19	\$3.00	\$2.63	\$2.37	\$5.47	\$5.36
1 1/2"	\$7.87	\$7.53	\$6.39	\$6.00	\$5.25	\$4.74	-	-
2"	\$147.53	\$141.13	\$119.74	\$112.50	\$98.50	\$88.86	-	-
3"	\$344.23	\$329.29	\$279.39	\$262.49	\$229.84	\$207.34	\$478.29	\$469.05
4"	\$590.10	\$564.51	\$478.96	\$449.99	\$394.02	\$355.44	-	-
6"	\$786.80	\$752.67	\$638.61	\$599.98	\$525.36	\$473.92	\$1,093.24	\$1,072.10
8"	\$1,967.01	\$1,881.68	-	-	-	-	-	-

Respectfully Submitted,

*John Mirtle*  
 John S. Mirtle  
 District Clerk

***On motion made by District Chairman Currey and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**WATER BUREAU  
 REVISIONS TO WATER ASSESSMENT RATES AND  
 MISCELLANEOUS WATER CHARGES**

To: Water Bureau for consideration on November 18, 2024

In support of the annual water operating budget, staff is submitting these rates in conjunction with the revisions to the proposed Fiscal Year 2025 water rates and other peripheral charges associated with the delivery and sale of water as part of the annual budget adoption process.

Staff has reviewed these rates in light of the costs associated with them on a ‘typical’ model basis and makes the following recommendations:

It is **RECOMMENDED** that it be:

**Voted:** That the Water Bureau hereby adopts the following schedule of fees effective January 1, 2025:

**Water Assessment Rates and Miscellaneous Water Charges**

	<u>CURRENT</u>	<u>PROPOSED</u>
<b><u>Main Pipe Assessment</u></b>	\$95/ft	\$95/ft
<b><u>Service Pipe Taps</u></b>		
<b>Domestic</b> (includes spacer and meter costs):		
1" Service Tap with 5/8" Meter	\$910	\$910
1" Service Tap with 3/4" Meter	\$945	\$945
1-1/2" Service Tap with 1" Meter	\$1,100	\$1,100
2" Service Tap with 1-1/2" Meter	\$2,130	\$2,130
4" Service Tap with 2" Meter	\$2,335	\$2,335
4" Service Tap with 3" Meter	\$3,640	\$3,640
6" Service Tap with 4" Meter	\$4,190	\$4,190
8" Service Tap with 6" Meter	\$5,970	\$5,970
10" Service Tap with 8" Meter	\$15,850	\$15,850
12" Service Tap with 10" Meter	\$18,120	\$18,120
12" Service Tap with 12" Meter	\$18,810	\$18,810
<b>Fire Service</b>		
2" Fire Service Tap	\$1,590	\$1,590
4" and larger Fire Service Tap	\$1,370	\$1,370
<b>Hydrants</b>		
Installed after the main	\$15,000	\$15,000
Hydrant Maintenance	<del>\$155</del>	<del>\$165</del>
Hydrant Relocation	\$15,000 deposit +/- actual cost + overhead	\$15,000 deposit +/- actual cost + overhead
Fire Flow Testing	\$480	\$480
<b><u>Special Meter Charges and Deposits:</u></b>		
<b>Hydrant Meters</b>		
Administrative and meter reading fee, including connection and inspection fees + actual water use to be billed	\$1,500	\$1,500
Hydrant Meter Deposit	\$2,000	\$2,000
<b>Replacement of Damaged District Meters</b>		
5/8" meter	\$360	\$360
3/4" meter	\$375	\$375
1" meter	\$445	\$445

	<u>CURRENT</u>	<u>PROPOSED</u>
1-1/2" meter	\$1,140	\$1,140
2" meter	\$1,250	\$1,250
3" meter	\$2,630	\$2,630
4" meter	\$3,180	\$3,180
6" meter	\$5,090	\$5,090
8" meter	\$14,840	\$14,840
10" meter	\$17,110	\$17,110
12" meter	\$17,800	\$17,800
Hydrant meter assembly	\$2,000	\$2,000
Meter pit (5/8"- 1")	\$1,750	\$1,750
<b>Meter pit (1 ½ " and 2" without bypass)</b>	<b>N/A</b>	<b>\$5,500</b>
<b>Meter pit (1 ½ " and 2" with bypass)</b>	<b>N/A</b>	<b>\$6,000</b>
Meter pit (4 3- ½" and Larger)	Actual Cost* + Overhead	Actual Cost* + Overhead
Radio transmitter unit	\$212	\$212
<b>Spacer Charges</b>		
5/8", 3/4"	\$160	\$160
1"	\$181	\$181
1-1/2"	\$225	\$225
2" & larger	\$250	\$250
<b>3<sup>rd</sup> Party Damage to District Infrastructure Repair or Replacement (e.g. public hydrants)</b>	Actual Cost* + Overhead	Actual Cost* + Overhead
<b>Lien Release Fee per Lien</b> <i>(includes delinquent account review)</i>	\$90	\$90
<b>Customer Check Returned for Insufficient Funds</b>	\$60	\$60
<b>Water Turn-on after Shut-off for Non-Payment or Ordinance Violation</b>	\$170	\$170
<b>Water Turn-on after Shut-off for Non-Payment or Ordinance Violation</b> (subsequent event in same year)	\$225	\$225
<b>Customer Private Property Service Call*</b> <i>e.g. lack of water pressure, leak investigation, customer requested water service off/on, etc. *First customer service call is free of charge. The \$125 fee will be charged for subsequent calls within a rolling 12-month time period.</i>	\$125	\$125

\* The charge will be the District's cost of material, labor and equipment used, plus overhead at prevailing rates. In circumstances where this procedure for charging a customer would significantly delay the final billing, the District will use an appropriate estimate of its cost.



	<u>CURRENT</u>	<u>PROPOSED</u>
<p><b>Inspection Service Calls – After Normal Work Hours and Scheduled Overtime/Emergency Inspections</b>  <i>After Normal Work Hours are Monday to Friday 4pm to 8am or holidays/weekends.</i></p>	\$415	\$415
<p><b>Cross Connection Inspection Fee per building</b>  <i>Required by CT Dept. of Public Health. Per DPH regulation, this inspection is required either annually or every five years. The fee will be billed monthly in advance in the amount of either \$2.50 per month (5-year inspection required) or \$12.50 per month (annual inspection required).</i></p>	\$150	\$150
<p><b>Backflow Device Testing per device</b>  <i>Required by CT Dept. of Public Health but customer may hire private contractor to perform test.</i></p>	\$115	\$115
<p><b>Property Change of Ownership Administrative Fee</b>  <i>Administrative support of customer property sales including coordination with closing attorneys, midcycle meter readings &amp; bill issuance for closing, closeout of customer accounts &amp; opening new customer account.</i></p>	N/A	\$110
<p><b>Failure to Properly Test/Maintain Backflow Device or Allow Access for Cross Connection Inspection Resulting in CT DPH Violation</b></p>	\$225	\$225
<p><b>Administrative Review for Water Services</b>  <i>Includes but not limited to the following individual services; availability and capacity analysis, assessment/connection charge calculations, encroachment permits, abandonment of infrastructure, Engineering/Environmental survey and documentation request, new hydrant installation fee by developer or other (per hydrant). The Administrative Review fee shall be paid for each individual service item.</i></p>	\$670	\$670
<p><b>Bulk Water Truck Convenience Fee</b>  <i>Per load fixed fee including administrative, water, equipment maintenance, and inspection.</i></p>	\$75 per load	\$75 per load

	<u>CURRENT</u>	<u>PROPOSED</u>
<b>Tampering with meter, hydrant or water supply</b>		
First offense	\$500	\$500
Subsequent offenses	\$1,000	\$1,000
<b>Water Service Installation Charge</b>	\$150 per foot	\$150 per foot
<i>MDC will install the customer's water service from the public water main to the property line.</i>		

Respectfully Submitted,

  
John S. Mirtle  
District Clerk

***On motion made by Commissioner Gardow and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

***District Chairman Currey exited the meeting at 6:09 PM.***

### METER PITS

The Water Bureau discussed the costs of meter pits. CEO Scott Jellison described total unit cost for materials and installation range from approximately \$1,200 to \$2,700.

### CURRENT DROUGHT LEVEL

Chief Operating Officer Chris Levesque updated the Water Bureau on current drought levels in the state.

### SUMMARY OF WATER MAIN BREAKS

Chief Operating Officer Chris Levesque reported that there were 21 water main breaks in the month of October.

### YEAR-TO-DATE WATER REVENUE

MDC Controller Michael Mohr summarized year-to-date water revenue.

Water Bureau - 11.18.24 Regular Meeting  
**WATER UTILITY REVENUE REPORT**  
 October 2024 YTD

October YTD is 83.3% of the full year

WATER UTILITY FUND 1120	October 2024			October 2023		
	Full Year Budget	YTD Actuals	% VAR	Full Year Budget	YTD Actuals	% VAR
<b>TOTAL REVENUES</b>	<b>\$ 110,831,154</b>	<b>\$ 91,076,210</b>	<b>82.2%</b>	<b>\$ 107,490,817</b>	<b>\$ 94,491,660</b>	<b>87.9%</b>
<b>Sale of Water</b>	<b>\$ 91,388,900</b>	<b>\$ 75,906,500</b>	<b>83.1%</b>	<b>\$ 91,459,085</b>	<b>\$ 75,632,157</b>	<b>82.7%</b>
416110 Water-Domestic	\$ 43,887,700	\$ 35,563,678	81.0%	\$ 43,887,685	\$ 35,595,782	81.1%
416120 Water-Domestic/Religious	\$ 156,000	\$ 67,019	43.0%	\$ 156,000	\$ 70,455	45.2%
416130 Water-Domestic/Agriculture	\$ 37,600	\$ 3,356	8.9%	\$ 37,600	\$ 644	1.7%
416210 Water-Commercial	\$ 13,332,500	\$ 12,225,623	91.7%	\$ 13,332,500	\$ 12,014,680	90.1%
416220 Water-Commercial/Religious	\$ 1,173,700	\$ 455,413	38.8%	\$ 1,173,700	\$ 453,588	38.6%
416230 Water-Commercial/Agriculture	\$ 32,600	\$ 31,523	96.7%	\$ 32,600	\$ 59,510	182.5%
416310 Water-Industrial	\$ 3,331,800	\$ 2,423,686	72.7%	\$ 3,331,800	\$ 2,424,645	72.8%
416410 Water-Municipal	\$ 2,668,600	\$ 1,598,743	59.9%	\$ 2,668,600	\$ 1,707,438	64.0%
416420 Water-Municipal/Housing	\$ 664,300	\$ 609,846	91.8%	\$ 664,300	\$ 599,464	90.2%
416810 Water-Resale Treated	\$ 1,840,700	\$ 1,954,429	106.2%	\$ 1,840,700	\$ 1,945,146	105.7%
416820 Water-Resale Raw	\$ 10,000	\$ -	0.0%	\$ 10,000	\$ -	0.0%
416900 Water-General Surcharge	\$ 2,113,000	\$ 1,821,246	86.2%	\$ 2,062,900	\$ 1,806,329	87.6%
416910 Water-Capital Improvement Surcharge	\$ 834,800	\$ 744,202	89.1%	\$ 933,000	\$ 725,996	77.8%
417110 Cust Service Charges-Domestic	\$ 17,618,600	\$ 15,139,319	85.9%	\$ 17,618,600	\$ 15,003,820	85.2%
417120 Cust Service Charges-Domestic/Religious	\$ 37,900	\$ 31,989	84.4%	\$ 60,000	\$ 32,651	54.4%
417130 Cust Service Charges-Domestic/Agriculture	\$ 3,600	\$ 2,492	69.2%	\$ 3,600	\$ 2,452	68.1%
417210 Cust Service Charges-Commercial	\$ 2,305,200	\$ 2,220,271	96.3%	\$ 2,305,200	\$ 2,175,659	94.4%
417220 Cust Service Charges-Commercial/Religious	\$ 234,100	\$ 126,956	54.2%	\$ 234,100	\$ 126,987	54.2%
417230 Cust Service Charges-Commercial/Agriculture	\$ 5,900	\$ 3,726	63.2%	\$ 5,900	\$ 3,726	63.2%
417310 Cust Service Charges-Industrial	\$ 327,100	\$ 233,300	71.3%	\$ 327,100	\$ 233,492	71.4%
417410 Cust Service Charges-Municipal	\$ 619,500	\$ 472,019	76.2%	\$ 619,500	\$ 469,079	75.7%
417420 Cust Service Charges-Municipal Housing	\$ 133,900	\$ 118,478	88.5%	\$ 133,900	\$ 116,254	86.8%
417810 Cust Service Charges-Resale Treated	\$ 14,800	\$ 40,221	271.8%	\$ 14,800	\$ 44,110	298.0%
417820 Cust Service Charges-Resale Raw	\$ 5,000	\$ 18,964	379.3%	\$ 5,000	\$ 20,248	405.0%
<b>Other Operating Revenues</b>	<b>\$ 9,963,995</b>	<b>\$ 7,387,808</b>	<b>74.1%</b>	<b>\$ 9,215,297</b>	<b>\$ 7,102,092</b>	<b>77.1%</b>
413040 Employer Fund Contributions	\$ 800,000	\$ -	0.0%	\$ 800,000	\$ -	0.0%
419110 Hydrant Maintenance-Private	\$ 162,750	\$ 156,409	96.1%	\$ 157,500	\$ 151,830	96.4%
419120 Hydrant Maintenance-Public	\$ 1,577,900	\$ 1,578,365	100.0%	\$ 1,527,000	\$ 1,521,150	99.6%
419130 Fire Protection Service	\$ 6,032,000	\$ 5,213,408	86.4%	\$ 6,032,000	\$ 5,130,086	85.0%
419400 Bill Jobs	\$ 217,220	\$ 144,889	66.7%	\$ 206,951	\$ 62,462	30.2%
419410 RRB-DOT Normal Labor	\$ 105,846	\$ -	0.0%	\$ 105,846	\$ 39,769	37.6%
419430 RRB - Materials/Material Handling	\$ 37,027	\$ 15,821	42.7%	\$ 10,000	\$ 9,270	92.7%
419510 RRB-DPA Labor ST	\$ 467,844	\$ 20,085	4.3%	\$ 30,000	\$ 13,721	45.7%
419520 RRB-DPA Labor OT	\$ -	\$ 2,275	0.0%	\$ -	\$ 1,056	0.0%
419525 RRB-DPA Labor Doubletime	\$ -	\$ 362	0.0%	\$ -	\$ -	0.0%
419540 RRB-DPA Equipment	\$ 6,522	\$ 33,807	518.4%	\$ 53,787	\$ 15,770	29.3%
419550 RRB-DPA Contracts	\$ 363,602	\$ 71,480	19.7%	\$ 150,000	\$ 57,656	38.4%
419610 RRB-DPA Labor Additive Overhead	\$ 93,284	\$ 37,746	40.5%	\$ 42,213	\$ 19,816	46.9%
419910 Fees: Water Tapping	\$ 100,000	\$ 113,160	113.2%	\$ 100,000	\$ 79,505	79.5%
<b>Non-Operating Revenues</b>	<b>\$ 9,478,259</b>	<b>\$ 7,781,902</b>	<b>82.1%</b>	<b>\$ 6,816,435</b>	<b>\$ 11,757,411</b>	<b>172.5%</b>
423100 Interest Income - Investment	\$ 5,600,000	\$ 4,324,827	77.2%	\$ 633,000	\$ 5,378,011	849.6%
423300 Rental Revenue	\$ 119,977	\$ 100,395	83.7%	\$ 151,200	\$ 98,390	65.1%
429200 Rebates & Reimbursements	\$ -	\$ 20,729	0.0%	\$ -	\$ -	0.0%
429210 Collections & Liens	\$ 220,000	\$ 243,693	110.8%	\$ 200,000	\$ 275,682	137.8%
429220 Late Payment Charge	\$ 1,275,862	\$ 664,819	52.1%	\$ 925,000	\$ 777,391	84.0%
429230 Returned Check Fees	\$ 60,000	\$ 2,640	4.4%	\$ 1,000	\$ 3,960	396.0%
429260 Legal Recovery	\$ 300,000	\$ 326,811	108.9%	\$ 200,000	\$ 404,155	202.1%
431010 Recreational Sales	\$ 20,000	\$ 16,780	83.9%	\$ 25,000	\$ 16,310	65.2%
431020 Forestry Sales	\$ 256,000	\$ 349,955	136.7%	\$ 200,000	\$ 323,446	161.7%
431210 Misc Revenue	\$ 100,000	\$ 168,426	168.4%	\$ 100,000	\$ 195,226	195.2%
431230 Vendor Discount Revenue	\$ 100	\$ 38	38.4%	\$ 500	\$ 94	18.8%
431240 Sale Of Material & Equipment	\$ 120,000	\$ 136,826	114.0%	\$ 120,000	\$ 35,695	29.7%
431270 DPH Fee	\$ -	\$ (3)	0.0%	\$ -	\$ 2	0.0%
431280 Cross-Connection/BackWater Fee	\$ 230,400	\$ 290,296	126.0%	\$ 230,400	\$ 230,465	100.0%
453000 Main Pipe Assessments	\$ 55,000	\$ 14,750	26.8%	\$ 35,000	\$ 23,250	66.4%
440040 Fund Contributions	\$ 1,120,920	\$ 1,120,920	100.0%	\$ 3,995,335	\$ 3,995,335	100.0%

**OPPORTUNITY FOR GENERAL PUBLIC COMMENT**

No one from the public appeared to be heard.

**COMMISSIONER REQUESTS FOR FUTURE AGENDA ITEMS**

Commissioner Gale requested a future agenda item regarding underground utilities. He would like a presentation to about the possibility of MDC installing utility conduits during MDC sewer or water main projects that could house other utilities.

**ADJOURNMENT**

The meeting was adjourned at 6:35 PM

ATTEST:

John S. Mirtle  
District Clerk

\_\_\_\_\_  
Date of Approval