

**PERSONNEL, PENSION AND INSURANCE COMMITTEE
REGULAR MEETING
The Metropolitan District
555 Main Street, Hartford
Tuesday, July 2, 2024**

Present: Commissioners David Drake, Joan Gentile, Bhupen Patel, Alvin Taylor, and District Chairman Donald Currey (5)

Remote

Attendance: Commissioners John Avedisian, Pasquale Salemi and David Steuber (3)

Absent: Commissioners Dimple Desai, Byron Lester, Maureen Magnan and James Woulfe (4)

Also

Present: Commissioner Allen Hoffman
Commissioner Andrew Adil (Remote Attendance)
Commissioner Jacqueline Mandyck (Remote Attendance)
Scott Jellison, Chief Executive Officer
Christopher Stone, District Counsel
John S. Mirtle, District Clerk
Kelly Shane, Chief Administrative Officer
Jamie Harlow, Director of Human Services
Robert Schwarm, Director of Information Systems (Remote Attendance)
Thomas Tyler, Director of Facilities
Lisa Madison, Manager of Procurement
Rita Kelley, Equal Employment Opportunity Compliance Officer
Carrie Blardo, Assistant to the Chief Executive Officer
Victoria Escoriza, Executive Assistant
Matthew McAuliffe, IT Consultant (Remote Attendance)
Jacob Aviles, IT Consultant (Remote Attendance)

CALL TO ORDER

Chairman Taylor called the meeting to order at 12:03 PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

The approval of meeting minutes was passed due to the lack of a quorum.

Commissioner Steuber entered the meeting remotely at 12:11 PM

INTERVIEW OF AMAZING WORKPLACE, INC. RE: 2024-RFI-02 “INDUSTRY INFORMATION ON TECHNOLOGY FOR CONDUCTING EMPLOYEE CLIMATE SURVEY”

Kelly Shane, Chief Administrative Officer, introduced Amazing Workplace, Inc., the sole respondent of 2024-RFI-02. Shon Holyfield, Eli Justman and Tim Stein of Amazing Workplace Inc. provided a presentation and answered questions.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

Judy Allen, West Hartford resident, asked how much Commissioners think they will be involved in the climate survey process, including the survey design or seeing the results. She stated that it is impossible to make it completely unbiased and asked how bias can be addressed in designing the survey and interpreting the results.

COMMISSIONER REQUESTS FOR FUTURE AGENDA ITEMS

District Chairman Currey and Personnel, Pension and Insurance Committee Chairman Taylor requested that consideration of contracting Amazing Workplace, Inc. to perform an employee climate study be on the July 29th PPI agenda.

ADJOURNMENT

The meeting was adjourned at 2:01 PM

ATTEST:

John S. Mirtle, Esq.
District Clerk

Date Approved