

**WATER BUREAU  
REGULAR MEETING**  
555 Main Street, Hartford  
Wednesday, February 21, 2024

**Present:** Commissioners Andrew Adil, Kyle Anderson, Esther Clarke, John Gale, Georgiana Holloway, Diane Lewis, Jackie Mandyck, Alvin Taylor and District Chairman Donald Currey (9)

**Absent:** Commissioners Avery Buell, Dimple Desai, Peter Gardow, Pasquale J. Salemi and New Britain Representative Michael Carrier (5)

**Also**

**Present:** Commissioner Dominic Pane  
Commissioner Bhupen Patel  
Scott W. Jellison, Chief Executive Officer  
Christopher Stone, District Counsel  
John S. Mirtle, District Clerk  
Christopher Levesque, Chief Operating Officer  
Kelly Shane, Chief Administrative Officer  
Robert Barron, Chief Financial Officer  
David Rutty, Director of Operations  
Robert Schwarm, Director of Information Technology  
Tom Tyler, Director of Facilities  
Jessica Coelho, Project Manager  
Matt Skehan, Senior Utility Maintenance Supervisor  
Brian Amenta, Assistant Utility Maintenance Superintendent  
Jason Bretemps, Utility Maintenance Superintendent  
Anthony Pantaleo, Utility Maintenance Superintendent  
John Fleming, Manager of Operations  
Eric Grey, Utility Maintainer 2  
Alex Cosentino, Construction Manager (Remote Attendance)  
David Banker, Senior Project Manager  
Michael Curley, Manager of Technical Services (Remote Attendance)  
Jason Waterbury, Assistant Manager of Engineering  
Jeff King, Construction Manager  
Nick Salemi, Communications Administrator  
Joe Laliberte, CDM Smith  
Matthew McAuliffe, IT Consultant (Remote Attendance)  
Dylan Pecego, IT Consultant (Remote Attendance)  
Carrie Blardo, Assistant to the Chief Executive Officer  
Julie Price, Executive Assistant  
Joseph Szerejko, Independent Consumer Advocate (Remote Attendance)

**CALL TO ORDER**

The meeting was called to order by District Counsel Christopher Stone at 5:52 PM

**PUBLIC COMMENT RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard

**ELECTION OF CHAIRPERSON**

District Counsel Christopher Stone called for the election of the Chairperson. Commissioner Alvin Taylor placed Commissioner Andrew Adil's name in nomination, the nomination was duly seconded.

There being no further nominations, the nominations were closed. Commissioner Adil was elected Chairperson of the Water Bureau for 2024 and 2025. Commissioner Mandyck opposed. Chairperson Adil assumed the Chair and thanked the Water Bureau.

**ELECTION OF VICE CHAIRMAN**

Chairman Adil called for the election of the Vice Chairperson. Commissioner Lewis placed Commissioner John Gale's name in nomination and the nomination was duly seconded.

There being no further nominations, the nominations were closed. Commissioner John Gale was unanimously elected Vice Chairperson of the Water Bureau for 2024 and 2025.

**APPROVAL OF MEETING MINUTES**

*On motion made by Commissioner Anderson and duly seconded, the meeting minutes of November 8, 2023 were approved. Commissioner Clarke abstained.*

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

No one from the public appeared to be heard.

**REVISIONS TO CUSTOMER WATER BILLS**

*Kelly Shane, Chief Administrative Officer, provided a summary on recent revisions to customer water bills.*

**EPA LEAD & COPPER RULE AND AUTHORIZATION FOR REPLACEMENT OF CUSTOMER’S PRIVATE WATER SERVICE LINES CONTAINING LEAD OR COPPER**

To: Water Bureau for consideration on February 21, 2024

It is **RECOMMENDED** that it be:

VOTED: That the Water Bureau recommends to the District Board passage of the following resolution:

RESOLVED: That District Counsel is authorized to draft a proposed Water Ordinance authorizing the District to replace the private portion of customers’ water service lines on private property that are identified as containing lead or copper in accordance with EPA’s lead and copper rule.

FURTHER RESOLVED: That District Counsel shall report back to the Water Bureau at a future meeting on said proposed ordinance.

Respectfully submitted,



John S. Mirtle  
District Clerk

***On motion made by Commissioner Gale and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**DISBAND WATER BUREAU SUBCOMMITTEE ON MDC CUSTOMER BASE**

To: Water Bureau for consideration on February 21, 2024

On March 14, 2018, the Water Bureau created a Subcommittee on MDC Customer Base. The subcommittee met five times in 2018 and 2019.

It is **RECOMMENDED** that it be:

VOTED: That the Water Bureau approve passage of the following resolution:

RESOLVED: That the Water Bureau hereby disbands and dissolves its Subcommittee on MDC Customer Base.

Respectfully submitted,



John S. Mirtle  
District Clerk

***On motion made by Commissioner Taylor and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

***Commissioner Taylor made a motion to postpone agenda item #9 “DISCUSSION RE: INTRA-STATE CONNECTIVITY OF WATER SYSTEMS” and agenda item #10 “DISCUSSION RE: ESTABLISHMENT OF ALTERNATIVE WATER RATES FOR NON-MEMBER TOWNS AND FOR OTHER WATER COMPANIES” to a future meeting. The motion passed unanimously.***

### **SUMMARY OF WATER MAIN BREAKS**

***Christopher Levesque, Chief Operating Officer, provided a summary on water main breaks.***

***Matt Skehan, Senior Utility Maintenance Supervisor; Brian Amenta, Assistant Utility Maintenance Superintendent; Jason Bretemps, Utility Maintenance Superintendent; and Eric Grey, Utility Maintainer 2, provided a demonstration on equipment and technology used for water main leak detection and repairs.***

***Chairman Adil passed over agenda item #12: “REPORT RE: YEAR-TO-DATE WATER REVENUE” without objection.***

### **POTENTIAL SALE OF REAL ESTATE IN GLASTONBURY**

***District Counsel Christopher Stone provided an update regarding a recent meeting with the Town of Glastonbury and an upcoming Town Council meeting for the council to consider the potential purchase of District owned land.***

### **POTENTIAL PURCHASE OF REAL ESTATE IN NEW HARTFORD**

***District Counsel Christopher Stone provided an update regarding the potential purchase of real estate in New Hartford and reported that the owner recently discovered they may own an additional 60 acres of land in addition to the 103 acre parcel being considered by the District for purchase. Based on the additional acreage, the owner decided to put the land back on the market.***

**OPPORTUNITY FOR GENERAL PUBLIC COMMENT**

No one from the public appeared to be heard.

**COMMISSIONER REQUESTS FOR FUTURE AGENDA ITEMS**

Commissioner Mandyck thanked the staff for the presentations on tools for locating water leaks.

District Chairman Currey requested that agenda items with staff presentations be moved to the beginning of the agenda.

**ADJOURNMENT**

The meeting was adjourned at 7:36 PM

ATTEST:

John S. Mirtle  
District Clerk

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Date of Approval