



**WATER BUREAU
REGULAR MEETING
WEDNESDAY, APRIL 24, 2024
5:30 PM**

<u>Location</u>	<u>Commissioners</u>	
Board Room	Adil (C)	Gardow
District Headquarters	Anderson	Holloway
555 Main Street, Hartford	Buell	Lewis
	Clarke	Mandyck
Dial in #: (415)-655-0001	Currey (Ex-Officio)	Salemi
Access Code: 2305 278 1314 #	Desai	Taylor
Meeting Video Link	Gale (VC)	Carrier
	Quorum: 7	

1. CALL TO ORDER
2. PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS
3. APPROVAL OF MEETING MINUTES OF FEBRUARY 21, 2024
4. REPORT RE: LEAD & COPPER RULE ORDINANCE
5. REPORT RE: RECREATION
6. REPORT RE: WHOLESALE WATER SALE AGREEMENTS & DIVERSION REQUIREMENTS
7. REPORT RE: CUSTOMER WATER BILLS
8. REPORT RE: SUMMARY OF WATER MAIN BREAKS
9. REPORT RE: YEAR-TO-DATE WATER REVENUE
10. OPPORTUNITY FOR GENERAL PUBLIC COMMENTS
11. COMMISSIONER REQUESTS FOR FUTURE AGENDA ITEMS
12. ADJOURNMENT

SEC. W5k LEAD & COPPER RULE SERVICE LINE REPLACEMENT

The District, upon written permission of the property owner, shall replace, at the District's cost, any existing water service pipe discovered to contain lead, lead lining or galvanized piping installed downstream of lead pipes, including the private property portion of the service pipe, as prescribed by the U.S. Environmental Protection Agency's 1991 Lead and Copper Rule (LCR), 2021 Lead and Copper Rule Revisions (LCRR) and the 2023 Lead and Copper Rule Improvements (LCRI) or any subsequent amendments, revisions or improvements. The District's replacement of the private portion of the service pipe shall not include replacement of internal plumbing except it may include replacement through the foundation wall with reconnection to piping immediately inside the foundation wall and shall not extend beyond the meter setting or further than three feet from the foundation pipe penetration.

Water Bureau - Regular Meeting
2024 MARCH YTD WATER UTILITY REVENUE REPORT

April 24, 2024

WATER UTILITY FUND 1120	MARCH YTD (25% OF FULL YR.)			MARCH YTD YEAR-OVER-YEAR		
	Full Year Budget	YTD Actuals	% VAR	2024	2023	% VAR
TOTAL REVENUES	\$ 110,831,154	\$ 25,668,156	23.2%	\$ 25,668,156	\$ 28,100,122	91.3%
Sale of Water	\$ 91,388,900	\$ 20,205,441	22.1%	\$ 20,205,441	\$ 20,688,857	97.7%
416110 Water-Domestic	\$ 43,887,700	\$ 9,480,626	21.6%	\$ 9,480,626	\$ 9,974,030	95.1%
416120 Water-Domestic/Religious	\$ 156,000	\$ 19,296	12.4%	\$ 19,296	\$ 22,354	86.3%
416130 Water-Domestic/Agriculture	\$ 37,600	\$ 14	0.0%	\$ 14	\$ -	0.0%
416210 Water-Commercial	\$ 13,332,500	\$ 2,979,918	22.4%	\$ 2,979,918	\$ 3,125,784	95.3%
416220 Water-Commercial/Religious	\$ 1,173,700	\$ 111,030	9.5%	\$ 111,030	\$ 115,950	95.8%
416230 Water-Commercial/Agriculture	\$ 32,600	\$ 3,679	11.3%	\$ 3,679	\$ 1,189	309.4%
416310 Water-Industrial	\$ 3,331,800	\$ 634,068	19.0%	\$ 634,068	\$ 515,088	123.1%
416410 Water-Municipal	\$ 2,668,600	\$ 254,909	9.6%	\$ 254,909	\$ 249,866	102.0%
416420 Water-Municipal/Housing	\$ 664,300	\$ 166,396	25.0%	\$ 166,396	\$ 169,382	98.2%
416810 Water-Resale Treated	\$ 1,840,700	\$ 287,820	15.6%	\$ 287,820	\$ 300,458	95.8%
416820 Water-Resale Raw	\$ 10,000	\$ -	0.0%	\$ -	\$ -	0.0%
416900 Water-General Surcharge	\$ 2,113,000	\$ 544,976	25.8%	\$ 544,976	\$ 542,366	100.5%
416910 Water-Capital Improvement Surcharge	\$ 834,800	\$ 221,638	26.5%	\$ 221,638	\$ 221,377	100.1%
417110 Cust Service Charges-Domestic	\$ 17,618,600	\$ 4,524,397	25.7%	\$ 4,524,397	\$ 4,488,058	100.8%
417120 Cust Service Charges-Domestic/Religious	\$ 37,900	\$ 9,595	25.3%	\$ 9,595	\$ 9,884	97.1%
417130 Cust Service Charges-Domestic/Agriculture	\$ 3,600	\$ 788	21.9%	\$ 788	\$ 731	107.8%
417210 Cust Service Charges-Commercial	\$ 2,305,200	\$ 662,041	28.7%	\$ 662,041	\$ 649,490	101.9%
417220 Cust Service Charges-Commercial/Religious	\$ 234,100	\$ 38,086	16.3%	\$ 38,086	\$ 38,095	100.0%
417230 Cust Service Charges-Commercial/Agriculture	\$ 5,900	\$ 1,118	18.9%	\$ 1,118	\$ 1,118	100.0%
417310 Cust Service Charges-Industrial	\$ 327,100	\$ 70,836	21.7%	\$ 70,836	\$ 69,047	102.6%
417410 Cust Service Charges-Municipal	\$ 619,500	\$ 140,890	22.7%	\$ 140,890	\$ 140,433	100.3%
417420 Cust Service Charges-Municipal Housing	\$ 133,900	\$ 35,566	26.6%	\$ 35,566	\$ 34,394	103.4%
417810 Cust Service Charges-Resale Treated	\$ 14,800	\$ 12,066	81.5%	\$ 12,066	\$ 13,525	89.2%
417820 Cust Service Charges-Resale Raw	\$ 5,000	\$ 5,689	113.8%	\$ 5,689	\$ 6,240	91.2%
Other Operating Revenues	\$ 9,963,995	\$ 2,393,470	24.0%	\$ 2,393,470	\$ 1,619,067	147.8%
413040 Employer Fund Contributions	\$ 800,000	\$ 800,000	100.0%	\$ 800,000	\$ -	0.0%
419110 Hydrant Maintenance-Private	\$ 162,750	\$ 2,853	1.8%	\$ 2,853	\$ -	0.0%
419120 Hydrant Maintenance-Public	\$ 1,577,900	\$ -	0.0%	\$ -	\$ -	0.0%
419130 Fire Protection Service	\$ 6,032,000	\$ 1,537,431	25.5%	\$ 1,537,431	\$ 1,532,432	100.3%
419400 Bill Jobs	\$ 217,220	\$ 36,016	16.6%	\$ 36,016	\$ 1,299	2773.5%
419410 RRB-DOT Normal Labor	\$ 105,846	\$ -	0.0%	\$ -	\$ 39,656	0.0%
419430 RRB - Materials/Material Handling	\$ 37,027	\$ -	0.0%	\$ -	\$ -	0.0%
419510 RRB-DPA Labor ST	\$ 467,844	\$ -	0.0%	\$ -	\$ -	0.0%
419540 RRB-DPA Equipment	\$ 6,522	\$ -	0.0%	\$ -	\$ -	0.0%
419550 RRB-DPA Contracts	\$ 363,602	\$ -	0.0%	\$ -	\$ 32,170	0.0%
419610 RRB-DPA Labor Additive Overhead	\$ 93,284	\$ -	0.0%	\$ -	\$ -	0.0%
419910 Fees: Water Tapping	\$ 100,000	\$ 17,170	17.2%	\$ 17,170	\$ 13,510	127.1%
Non-Operating Revenues	\$ 9,478,259	\$ 3,069,245	32.4%	\$ 3,069,245	\$ 5,792,195	53.0%
423100 Interest Income - Investment	\$ 5,600,000	\$ 1,391,900	24.9%	\$ 1,391,900	\$ 1,218,850	114.2%
423300 Rental Revenue	\$ 119,977	\$ 29,994	25.0%	\$ 29,994	\$ 29,398	102.0%
429210 Collections & Liens	\$ 220,000	\$ 22,511	10.2%	\$ 22,511	\$ 34,397	65.4%
429220 Late Payment Charge	\$ 1,275,862	\$ 210,391	16.5%	\$ 210,391	\$ 257,173	81.8%
429230 Returned Check Fees	\$ 60,000	\$ 300	0.5%	\$ 300	\$ -	0.0%
429260 Legal Recovery	\$ 300,000	\$ 113,609	37.9%	\$ 113,609	\$ 122,813	92.5%
431010 Recreational Sales	\$ 20,000	\$ 40	0.2%	\$ 40	\$ 1,260	3.2%
431020 Forestry Sales	\$ 256,000	\$ 16,705	6.5%	\$ 16,705	\$ 34,986	47.7%
431210 Misc Revenue	\$ 100,000	\$ 59,686	59.7%	\$ 59,686	\$ 32,072	186.1%
431230 Vendor Discount Revenue	\$ 100	\$ -	0.0%	\$ -	\$ 10	0.0%
431240 Sale Of Material & Equipment	\$ 120,000	\$ 8,858	7.4%	\$ 8,858	\$ -	0.0%
431280 Cross-Connection/Backwater Fee	\$ 230,400	\$ 85,079	36.9%	\$ 85,079	\$ 65,901	129.1%
453000 Main Pipe Assessments	\$ 55,000	\$ 9,250	16.8%	\$ 9,250	\$ -	0.0%
440040 Fund Contributions	\$ 1,120,920	\$ 1,120,920	100.0%	\$ 1,120,920	\$ 3,995,335	28.1%

**WATER BUREAU
REGULAR MEETING**
555 Main Street, Hartford
Wednesday, February 21, 2024

Present: Commissioners Andrew Adil, Kyle Anderson, Esther Clarke, John Gale, Georgiana Holloway, Diane Lewis, Jackie Mandyck, Alvin Taylor and District Chairman Donald Currey (9)

Absent: Commissioners Avery Buell, Dimple Desai, Pasquale J. Salemi and New Britain Representative Michael Carrier (4)

Also

Present: Commissioner Dominic Pane
Commissioner Bhupen Patel
Scott W. Jellison, Chief Executive Officer
Christopher Stone, District Counsel
John S. Mirtle, District Clerk
Christopher Levesque, Chief Operating Officer
Kelly Shane, Chief Administrative Officer
Robert Barron, Chief Financial Officer
David Rutt, Director of Operations
Robert Schwarm, Director of Information Technology
Tom Tyler, Director of Facilities
Jessica Coelho, Project Manager
Matt Skehan, Senior Utility Maintenance Supervisor
Brian Amenta, Assistant Utility Maintenance Superintendent
Jason Bretemps, Utility Maintenance Superintendent
Anthony Pantaleo, Utility Maintenance Superintendent
John Fleming, Manager of Operations
Eric Grey, Utility Maintainer 2
Alex Cosentino, Construction Manager (Remote Attendance)
David Banker, Senior Project Manager
Michael Curley, Manager of Technical Services (Remote Attendance)
Jason Waterbury, Assistant Manager of Engineering
Jeff King, Construction Manager
Nick Salemi, Communications Administrator
Joe Laliberte, CDM Smith
Matthew McAuliffe, IT Consultant (Remote Attendance)
Dylan Pecego, IT Consultant (Remote Attendance)
Carrie Blardo, Assistant to the Chief Executive Officer
Julie Price, Executive Assistant
Joseph Szerejko, Independent Consumer Advocate (Remote Attendance)

CALL TO ORDER

The meeting was called to order by District Counsel Christopher Stone at 5:52 PM

PUBLIC COMMENT RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard

ELECTION OF CHAIRPERSON

District Counsel Christopher Stone called for the election of the Chairperson. Commissioner Alvin Taylor placed Commissioner Andrew Adil's name in nomination, the nomination was duly seconded.

There being no further nominations, the nominations were closed. Commissioner Adil was elected Chairperson of the Water Bureau for 2024 and 2025. Commissioner Mandyck opposed. Chairperson Adil assumed the Chair and thanked the Water Bureau.

ELECTION OF VICE CHAIRMAN

Chairman Adil called for the election of the Vice Chairperson. Commissioner Lewis placed Commissioner John Gale's name in nomination and the nomination was duly seconded.

There being no further nominations, the nominations were closed. Commissioner John Gale was unanimously elected Vice Chairperson of the Water Bureau for 2024 and 2025.

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Anderson and duly seconded, the meeting minutes of November 8, 2023 were approved. Commissioner Clarke abstained.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard.

REVISIONS TO CUSTOMER WATER BILLS

Kelly Shane, Chief Administrative Officer, provided a summary on recent revisions to customer water bills.

**EPA LEAD & COPPER RULE AND AUTHORIZATION FOR REPLACEMENT OF
CUSTOMER'S PRIVATE WATER SERVICE LINES CONTAINING LEAD OR COPPER**

To: Water Bureau for consideration on February 21, 2024

It is **RECOMMENDED** that it be:

VOTED: That the Water Bureau recommends to the District Board passage of the following resolution:

RESOLVED: That District Counsel is authorized to draft a proposed Water Ordinance authorizing the District to replace the private portion of customers' water service lines on private property that are identified as containing lead or copper in accordance with EPA's lead and copper rule.

FURTHER
RESOLVED: That District Counsel shall report back to the Water Bureau at a future meeting on said proposed ordinance.

Respectfully submitted,



John S. Mirtle
District Clerk

***On motion made by Commissioner Gale and duly seconded, the report was received
and resolution adopted by unanimous vote of those present.***

DISBAND WATER BUREAU SUBCOMMITTEE ON MDC CUSTOMER BASE

To: Water Bureau for consideration on February 21, 2024

On March 14, 2018, the Water Bureau created a Subcommittee on MDC Customer Base. The subcommittee met five times in 2018 and 2019.

It is **RECOMMENDED** that it be:

VOTED: That the Water Bureau approve passage of the following resolution:

RESOLVED: That the Water Bureau hereby disbands and dissolves its Subcommittee on MDC Customer Base.

Respectfully submitted,



John S. Mirtle
District Clerk

On motion made by Commissioner Taylor and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

Commissioner Taylor made a motion to postpone agenda item #9 “DISCUSSION RE: INTRA-STATE CONNECTIVITY OF WATER SYSTEMS” and agenda item #10 “DISCUSSION RE: ESTABLISHMENT OF ALTERNATIVE WATER RATES FOR NON-MEMBER TOWNS AND FOR OTHER WATER COMPANIES” to a future meeting. The motion passed unanimously.

SUMMARY OF WATER MAIN BREAKS

Christopher Levesque, Chief Operating Officer, provided a summary on water main breaks.

Matt Skehan, Senior Utility Maintenance Supervisor; Brian Amenta, Assistant Utility Maintenance Superintendent; Jason Bretemps, Utility Maintenance Superintendent; and Eric Grey, Utility Maintainer 2, provided a demonstration on equipment and technology used for water main leak detection and repairs.

Chairman Adil passed over agenda item #12: “REPORT RE: YEAR-TO-DATE WATER REVENUE” without objection.

POTENTIAL SALE OF REAL ESTATE IN GLASTONBURY

District Counsel Christopher Stone provided an update regarding a recent meeting with the Town of Glastonbury and an upcoming Town Council meeting for the council to consider the potential purchase of District owned land.

POTENTIAL PURCHASE OF REAL ESTATE IN NEW HARTFORD

District Counsel Christopher Stone provided an update regarding the potential purchase of real estate in New Hartford and reported that the owner recently discovered they may own an additional 60 acres of land in addition to the 103 acre parcel being considered by the District for purchase. Based on the additional acreage, the owner decided to put the land back on the market.

OPPORTUNITY FOR GENERAL PUBLIC COMMENT

No one from the public appeared to be heard.

COMMISSIONER REQUESTS FOR FUTURE AGENDA ITEMS

Commissioner Mandyck thanked the staff for the presentations on tools for locating water leaks.

District Chairman Currey requested that agenda items with staff presentations be moved to the beginning of the agenda.

ADJOURNMENT

The meeting was adjourned at 7:36 PM

ATTEST:

John S. Mirtle
District Clerk

Date of Approval