

**INTERNAL AUDIT COMMITTEE
SPECIAL MEETING
The Metropolitan District
555 Main Street, Hartford
Monday, February 5, 2024**

PRESENT: Commissioners Andrew Adil, Allen Hoffman, Jean Holloway, Jackie Mandyck, Alvin Taylor and District Chairman Donald Currey (6)

REMOTE ATTENDANCE: Commissioner David Steuber (1)

ABSENT: Commissioner Diane Lewis (1)

ALSO PRESENT: Commissioner John Avedisian
Commissioner Esther Clarke
Commissioner Bhupen Patel
Commissioner James Woulfe
Scott Jellison, Chief Executive Officer
Christopher Stone, District Counsel
John Mirtle, District Clerk
Christopher Levesque, Chief Operation Officer
Kelly Shane, Chief Administrative Officer
Susan Negrelli, Director of Engineering
Robert Schwarm, Director of Information Services
Tom Tyler, Director of Facilities
Dave Rutty, Director of Operations
Dylan Pecego, IT Consultant (Remote Attendance)
Carrie Blardo, Assistant to the Chief Executive Officer
Julie Price, Executive Assistant

CALL TO ORDER

District Counsel Christopher Stone called the meeting to order at 4:53 PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

ELECTION OF CHAIRPERSON

District Counsel Stone called for the election of the Chairperson. Commissioner Hoffman placed Commissioner Jackie Mandycks' name in nomination and the nomination was duly seconded.

There being no further nominations, the nominations were closed. Commissioner Taylor opposed. Commissioner Adil abstained. Commissioner Mandyck was elected Chairperson of the Internal Audit Committee for 2024 and 2025. Chairwoman Mandyck assumed the Chair and thanked the Internal Audit Committee.

ELECTION OF VICE CHAIRPERSON

Chairwoman Mandyck called for the election of the Vice Chairperson. Commissioner Taylor placed Commissioner Jean Holloway's name in nomination and the nomination was duly seconded.

There being no further nominations, the nominations were closed. Commissioner Holloway was elected Vice Chairperson of the Internal Audit Committee for 2024 and 2025.

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Hoffman and duly seconded, the meeting minutes of October 31, 2023 were approved.

Commissioner Adil abstained.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard.

ADJOURNMENT

The meeting was adjourned at 4:57 PM

ATTEST:

John S. Mirtle, Esq.
District Clerk

Date of Approval