

**COMMUNITY AFFAIRS COMMITTEE  
SPECIAL MEETING**

**The Metropolitan District**  
555 Main Street, Hartford  
Tuesday, August 22, 2023

**Present:** Commissioners Byron Lester, Diane Lewis, Alvin Taylor and District Chairman William A. DiBella (4)

**Remote**

**Attendance:** Commissioners Kyle Anderson, Clifford Avery Buell, Maureen Magnan and Jacqueline Mandyck (4)

**Absent:** Commissioner Jean Holloway (1)

**Also**

**Present**

Commissioner Richard Bush (Remote Attendance)  
Commissioner Allen Hoffman  
Commissioner Bhupen Patel  
Scott W. Jellison, Chief Executive Officer  
Christopher Stone, District Counsel  
John S. Mirtle, District Clerk (Remote Attendance)  
Kelly Shane, Chief Administrative Officer  
Christopher Levesque, Chief Operating Officer (Remote Attendance)  
Robert Schwarm, Director of Information Systems (Remote Attendance)  
Jamie Harlow, Director of Human Resources  
Julie McLaughlin, Communications Administrator  
Rita Kelley, Equal Employment Opportunity Officer / Whistleblower Coordinator  
Angel Morales, Senior Clerk  
Jeff King, Construction Manager  
Carrie Blardo, Assistant to the Chief Executive Officer  
Julie Price, Executive Assistant  
Dave Baker, IT Consultant (Remote Attendance)  
Janice Flemming-Butler, Community Outreach Consultant  
Karraine Moody, Moody Consulting Firm, Community Outreach Consultant  
Joseph Szerejko, Independent Consumer Advocate

**CALL TO ORDER**

Chairwoman Lewis called the meeting to order at 4:31 PM

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

Judy Allen, West Hartford Resident, asked that the MDC consider a dedicated website for projects in North Hartford. She stated that the current website doesn't give up to date project information.

**APPROVAL OF MINUTES**

*On motion made by District Chairman DiBella and duly seconded, the meeting minutes of May 9, 2023 were approved.*

**COMMUNITY OUTREACH**

Community Outreach Consultants Janice Flemming-Butler and Karraine Moody and Communications Administrator Julie McLaughlin provided an update on Community Outreach.

***Commissioner Taylor exited the meeting at 4:37 PM***

**AFFIRMATIVE ACTION**

Jamie Harlow and Rita Kelley provided a report to the Community Affairs Committee regarding Affirmative Action.

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

Judy Allen, West Hartford Resident, stated that she'd like to hear more about the nuts and bolts about what community outreach for the Hartford Projects will look like.

**ADJOURNMENT**

The meeting was adjourned at 5:30 PM

ATTEST:

John S. Mirtle, Esq.  
District Clerk

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Date Approved