



**COMMUNITY AFFAIRS COMMITTEE
SPECIAL MEETING
TUESDAY, AUGUST 22, 2023
4:00 PM**

Location

Board Room
District Headquarters
555 Main Street, Hartford

Dial in #: (415)-655-0001
Access Code: 2306 552 2200#

[Meeting Video Link](#)

Commissioners

Anderson	Lewis (C)
Buell	Magnan
DiBella (Ex-Officio)	Mandyck
Holloway (VC)	Taylor
Lester	

Quorum: 5

1. CALL TO ORDER
2. PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS
3. APPROVAL OF MEETING MINUTES OF MAY 9, 2023
4. DISCUSSION RE: COMMUNITY OUTREACH
5. REPORT RE: AFFIRMATIVE ACTION
6. OPPORTUNITY FOR GENERAL PUBLIC COMMENTS
7. COMMISSIONER REQUESTS FOR FUTURE AGENDA ITEMS
8. ADJOURNMENT

**COMMUNITY AFFAIRS COMMITTEE
SPECIAL MEETING**

The Metropolitan District

555 Main Street, Hartford

Tuesday, May 9, 2023

Present: Commissioners Kyle Anderson, Clifford Avery Buell, Jean Holloway, Byron Lester, Diane Lewis, Maureen Magnan, Jacqueline Mandyck, Alvin Taylor and District Chairman William A. DiBella (9)

Remote

Attendance: (0)

Absent: (0)

Also

Present: Commissioner John Avedisian
Commissioner Richard Bush
Commissioner Donald Currey
Commissioner Allen Hoffman
Commissioner Joan Gentile (Remote Attendance)
Commissioner Bhupen Patel
Scott W. Jellison, Chief Executive Officer
Christopher Stone, District Counsel
John S. Mirtle, District Clerk (Remote Attendance)
Kelly Shane, Chief Administrative Officer
Jamie Harlow, Director of Human Resources (Remote Attendance)
Sue Negrelli, Director of Engineering
Julie McLaughlin, Communications Administrator
Nick Salemi, Communications Administrator
Rita Kelley, Equal Employment Opportunity Officer / Whistleblower Coordinator
Biviana Casanova, Project Controls Manager
Dawn Newton, Assistant to the Chief Administrative Officer
Bethsaida Melendez, Compliance Analyst
Angel Morales, Senior Clerk
Jeff King, CDM Smith
Carrie Blardo, Assistant to the Chief Executive Officer
Victoria Escoriza, Executive Assistant
Dylan Pecego, IT Consultant (Remote Attendance)
Dave Baker, IT Consultant (Remote Attendance)

CALL TO ORDER

Chairwoman Lewis called the meeting to order at 4:10 PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by Commissioner Mandyck and duly seconded, the meeting minutes of March 6, 2023 were approved.

ROLE AND RESPONSIBILITIES OF THE COMMUNITY AFFAIRS COMMITTEE

Scott Jellison introduced staff and provided an overview of their job duties related to community affairs: Nick Salemi (Communications Administrator), Julie McLaughlin (Communications Administrator), Rita Kelley (Equal Employment Opportunity Officer / Whistleblower Coordinator), Biviana Casanova (Project Controls Manager), Dawn Newton (Assistant to the Chief Administrative Officer), Bethsaida Melendez (Compliance Analyst), Angel Morales (Senior Clerk) and Jeff King of CDM Smith.

Commissioner Magnan entered the meeting at 4:35 PM

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard.

ADJOURNMENT

The meeting was adjourned at 5:00 PM

ATTEST:

John S. Mirtle, Esq.
District Clerk

Date Approved