



The Metropolitan District

water supply · environmental services · geographic information

**DISTRICT BOARD  
555 MAIN STREET, HARTFORD, CT  
REGULAR MEETING  
MONDAY, JUNE 5, 2023 5:30 PM**

*The general public is welcome to call into the meeting. Everyone on the call will need to mute their phone to limit background noise disrupting the meeting.*

Dial in #: (415)-655-0001; Access Code: 43808661#

[Meeting Video Link](#)

1. MEETING CALLED TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MEETING MINUTES OF MAY 1, 2023
5. PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS
6. REPORT FROM DISTRICT CHAIRMAN
7. REPORT FROM CHIEF EXECUTIVE OFFICER
8. REPORT FROM DISTRICT COUNSEL
9. BOARD OF FINANCE - CONSIDERATION AND POTENTIAL ACTION RE: (May 31, 2023)
  - A. AUTHORIZATION TO ISSUE GENERAL OBLIGATION BONDS NOT TO EXCEED \$90 MILLION
  - B. REALLOCATION OF PROCEEDS OF CERTAIN GENERAL OBLIGATION BONDS
10. PERSONNEL, PENSION & INSURANCE COMMITTEE - CONSIDERATION AND POTENTIAL ACTION RE: (May 31, 2023)
  - A. PENSION INVESTMENT REALLOCATION
  - B. OPEB TRUST INVESTMENT REALLOCATION
11. WATER BUREAU - CONSIDERATION AND POTENTIAL ACTION RE: 2023 RECREATION RATES (April 24, 2023)
12. CONSIDERATION AND POTENTIAL ACTION RE: SETTLEMENT OF PENDING CLAIM – VICTORIA TOVAR (POSSIBLE EXECUTIVE SESSION)
13. COMMISSIONER REQUESTS FOR FUTURE AGENDA ITEMS
14. OPPORTUNITY FOR GENERAL PUBLIC COMMENTS
15. ADJOURNMENT

**BOARD OF FINANCE  
RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF GENERAL  
OBLIGATION BONDS OF THE METROPOLITAN DISTRICT IN AN AMOUNT NOT TO  
EXCEED \$90,000,000**

To: District Board

June 5, 2023

From: Board of Finance

At a meeting of the Board of Finance held on May 31, 2023, it was:

VOTED: That the Board of Finance recommends to the District Board adoption of the following resolution from Bond Counsel.

BE IT RESOLVED:

SECTION 1. The Metropolitan District (the "District") General Obligation Bonds (the "**Bonds**") in an amount not to exceed \$90,000,000, are hereby authorized to be issued to: (a) fund Capital Improvement Projects (the "Projects") and (b) pay certain costs of issuance for the Bonds. The Bonds are authorized to be issued to fund such portion of the authorized and unissued balances of the capital appropriations contained in certain bond resolutions adopted to finance capital budget items enacted by the District Board, and for such Projects as determined by the Chairman, or in his absence, the Vice Chairman, and the District Treasurer, or in his absence the Deputy Treasurer (the "**Authorized Officers**"). Proceeds of the Bonds shall be used to finance the expenditures for any of the purposes or Projects and for any supplemental purposes or projects the Board of Finance and the District Board may from the date hereof authorize to be financed by the issuance of bonds.

SECTION 2. The Bonds shall be dated on or about August 10, 2023. The Bonds shall have maturity dates in accordance with the Connecticut General Statutes, as amended, and shall bear interest payable semiannually each year until maturity and be issued in fully registered form. The Bonds shall be payable at and certified by U.S. Bank Trust Company, National Association, which bank shall also serve as registrar and transfer agent for the Bonds. The Bonds may be sold as a single issue or consolidated with any other authorized issues of bonds of the District. The Bonds shall be sold by the District Treasurer, or in his absence, the Deputy Treasurer, in one or more competitive offerings or negotiated offerings, in the discretion of the District Treasurer, or in his absence, the Deputy Treasurer. If sold in one or more competitive offerings, the Bonds shall be awarded to the bidder or bidders offering to purchase the Bonds at the lowest true interest cost to the District, and in no case for a sum less than par and accrued interest to the date of delivery, and the District Treasurer, or in his absence the Deputy Treasurer, is hereby authorized to determine the principal amount to be issued, the principal amount to mature in each year, the optional redemption date(s) and redemption premium(s), if any, and the rate or rates of interest on the Bonds, and deliver the Bonds to the purchaser(s) thereof in accordance with this resolution. If sold in one or more negotiated offerings, the Authorized Officers are authorized to negotiate, execute and deliver one or more bond purchase agreements for the Bonds setting forth all the terms and conditions of the sale in such form as they shall deem

necessary and appropriate, and deliver the Bonds to the purchaser(s) thereof in accordance with this resolution.

SECTION 3. The Bonds shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the Authorized Officers, bear the District seal or a facsimile thereof, and be approved as to their legality by Shipman & Goodwin LLP, Bond Counsel to the District. The Authorized Officers are authorized to execute and deliver a Tax Certificate and Tax Compliance Agreement on behalf of the District in such forms as they shall deem necessary and appropriate, and to rebate to the federal government such amounts as may be required pursuant to the Tax Certificate for the purpose of complying with the requirements of the Internal Revenue Code of 1986, as amended. The Authorized Officers are authorized to execute and deliver a Continuing Disclosure Agreement and any and all agreements and documents necessary to effect the issuance and sale of the Bonds in accordance with the terms of this resolution. The Authorized Officers are authorized to execute and deliver on behalf of the District any documents or instruments necessary or desirable for the issuance of the Bonds.

Respectfully Submitted,

A handwritten signature in black ink that reads "John Mirtle". The signature is written in a cursive, slightly slanted style.

John S. Mirtle, Esq.  
District Clerk

**BOARD OF FINANCE  
REALLOCATION OF PROCEEDS OF CERTAIN GENERAL OBLIGATION BONDS  
OF THE METROPOLITAN DISTRICT**

To: District Board

June 5, 2023

From: Board of Finance

Staff is seeking authority for the District to reallocate:

1. Proceeds from the District's \$76,500,000 General Obligation Bonds, Issue of 2019, Series A, dated August 8, 2019 from the capital improvement projects set forth on **Exhibit A-1** (attached hereto) to the capital improvement projects set forth on **Exhibit A-1**;
2. Proceeds from the District's \$130,810,000 General Obligation Bonds, Issue of 2021, Series A, dated August 31, 2021 from the capital improvement projects set forth on **Exhibit A-2** (attached hereto) to the capital improvement projects set forth on **Exhibit A-2**; and
3. Proceeds from the District's \$74,380,000 General Obligation Bonds, Issue of 2022, dated August 30, 2022 from the capital improvement projects set forth on **Exhibit A-3** (attached hereto) to the capital improvement projects set forth on **Exhibit A-3**.

At a meeting of the Board of Finance held on May 31, 2023, it was:

**Voted:** That the Board of Finance recommends to the District Board passage of the following resolution:

**RESOLUTION AUTHORIZING THE REALLOCATION OF PROCEEDS OF CERTAIN  
GENERAL OBLIGATION BONDS OF THE METROPOLITAN DISTRICT**

Proceeds from certain of the District's General Obligation Bonds are hereby reallocated as follows:

1. Proceeds from the District's \$76,500,000 General Obligation Bonds, Issue of 2019, Series A, dated August 8, 2019 from the capital improvement projects set forth on **Exhibit A-1** to the capital improvement projects set forth on **Exhibit A-1**;

2. Proceeds from the District's \$130,810,000 General Obligation Bonds, Issue of 2021, Series A, dated August 31, 2021 from the capital improvement projects set forth on **Exhibit A-2** to the capital improvement projects set forth on **Exhibit A-2**; and

3. Proceeds from the District's \$74,380,000 General Obligation Bonds, Issue of 2022, dated August 30, 2022 from the capital improvement projects set forth on **Exhibit A-3** to the capital improvement projects set forth on **Exhibit A-3**.

Respectfully Submitted,

A handwritten signature in black ink that reads "John Mirtle". The signature is written in a cursive, slightly slanted style.

John S. Mirtle, Esq.  
District Clerk

### **EXHIBIT A-1**

District's \$76,500,000 General Obligation Bonds, Issue of 2019, Series A,  
dated August 8, 2019

BOND	TYPE	FROM	DESCRIPTION	AMOUNT	TO	DESCRIPTION	AMOUNT
<b>I. Reallocated from the 2019 GO Bond Sewer</b>							
	Sewer	C-14019	2014 Levee Protection System Improvements, East Hartford and Hartford	(124,000)	C-17019	2017 General Purpose Sewer	124,000
			<b>Total 2019 GO Bond Reallocations</b>	<b>(124,000)</b>			<b>124,000</b>

### **EXHIBIT A-2**

District's \$130,810,000 General Obligation Bonds, Issue of 2021, Series A,  
dated August 31, 2021

BOND	TYPE	FROM	DESCRIPTION	AMOUNT	TO	DESCRIPTION	AMOUNT
<b>II. Reallocated from the 2021 GO Bond Sewer</b>							
	Sewer	C-15022	2015 CCTV Generated Sewer Contracts	(61,000)	C-17019	2017 General Purpose Sewer	61,000
<b>Reallocated from the 2021 GO Bond Water</b>							
	Water	C-19006	2019 Water Main Replacement Program	(687,000)			
	Water	C-18001	2018 Water Main Replacement Program	(136,000)			
	Water	C-14005	2014 Kilkenney Water	(673,000)			
	Water	C-16003	2016 Bloomfield Transmission Main Extension	(91,000)			
	Water	C-20007	2020 Long Hill Road Water Main, East Hartford and South Windsor	(78,000)			
	Water	C-19007	2019 Bloomfield Transmission Main Extension - Phase II	(28,000)	C-21016	2021 District-wide Water Main Replacement Program (4 Projects main is C-21012)	1,693,000
	Water	C-99P13	2013 Paving Program	(5,000)			
	Water	C-10004	2010 Dam Safety Improvements - Res # 1	(123,000)			
	Water	C-19007	2019 Bloomfield Transmission Main Extension - Phase II	(4,000)	C-21017	2021 District-wide Water Main Replacement Program (4 Projects main is C-21012)	132,000
			<b>Total 2021 GO Bond Reallocations</b>	<b>(1,886,000)</b>			<b>1,886,000</b>

### **EXHIBIT A-3**

District's \$74,380,000 General Obligation Bonds, Issue of 2022,  
dated August 30, 2022

BOND	TYPE	FROM	DESCRIPTION	AMOUNT	TO	DESCRIPTION	AMOUNT
<b>III. Reallocated from the 2022 GO Bond Combined</b>							
	Combined	2022 NRP -	2022 Construction Services	(216,000)	C1H04	2023 Construction/Inspection Services Staffing	216,000
	Combined	2022 NRP -	2022 Inspection Services	(393,000)			
	Combined	2022 NRP -	2022 Engineering Services	(301,000)	C1H03	2023 Engineering Services Staffing	694,000
<b>Reallocated from the 2022 GO Bond Water</b>							
Water	C-21013		2021 Water Treatment Facilities Infrastructure Rehabilitation, Upgrades and Replacements	(1,350,000)			
Water	C-19010		2019 Water Treatment Facilities Infrastructure Rehabilitation, Upgrades & Replacements Including Lab Instrumentation Replacements	(968,000)			
Water	C-21011		2021 Water Storage Tank Rehabilitation and Improvement	(925,000)	C-21016	2021 District-wide Water Main Replacement Program (4 Projects main is C-21012)	3,243,000
Water	C-99M22		2022 Advanced Meter Reading Program	(1,393,000)	C-21017	2021 District-wide Water Main Replacement Program (4 Projects main is C-21012)	1,393,000
			<b>Total 2022 GO Bond Reallocations</b>	<b>(5,546,000)</b>			<b>5,546,000</b>

District Board Regular Meeting  
**REALLOCATION OF PROCEEDS OF CERTAIN GENERAL OBLIGATION BONDS**  
 Agenda Item 9.B.

**Reallocation from:**

WBS	CIP Appropriation	Fund	Appropriation	Bond Date	Total Bond Revenue	Expenditures	Unspent Bond Proceeds	Reallocation Amount
C-99M22	2022 Advanced Meter Reading Program	Water	1,500,000	August 2022, \$1.4M	1,400,000	7,611	1,392,389	(1,393,000)
C-21013	2021 Water Treatment Facilities Infrastructure Rehabilitation, Upgrades and Replacements	Water	2,500,000	August 2022, \$1.35M	1,350,000	-	1,350,000	(1,350,000)
C-19010	2019 Water Treatment Facilities Infrastructure Rehabilitation, Upgrades & Replacements Including Lab Instrumentation Replacements	Water	1,900,000	August 2019, \$.292M, August 2022, \$1.025M	1,317,000	349,890	967,110	(968,000)
C-21011	2021 Water Storage Tank Rehabilitation and Improvement	Water	1,000,000	August 2022, \$.925M	925,000	-	925,000	(925,000)
C-19006	2019 Water Main Replacement Program	Water	11,300,000	August 2019, \$7.616M, August 2021, \$3.628M	11,244,000	10,557,610	686,390	(687,000)
C-14005	2014 Kilkenney Water	Water	5,000,000	November 2015, \$.337M, December 2016, \$.494M, July 2018, \$.2.881M, August 2019, \$.244M, August 2021, \$.764M	4,720,000	4,047,727	672,273	(673,000)
2022 NRP - C1H02	2022 Inspection Services	Combined	2,500,000	August 2022, \$2.125M	2,125,000	1,732,245	392,755	(393,000)
2022 NRP - C1H03	2022 Engineering Services	Combined	4,800,000	August 2022, \$4.080M	4,080,000	3,779,000	301,000	(301,000)
2022 NRP - C1H04	2022 Construction Services	Combined	2,000,000	August 2022, \$1.7M	1,700,000	1,484,958	215,042	(216,000)
C-18001	2018 Water Main Replacement Program	Water	5,000,000	July 2018, \$2.226, August 2019, \$1.840M, August 2021, \$.933M	4,999,000	4,863,564	135,436	(136,000)
C-14019	2014 Levee Protection System Improvements, East Hartford and Hartford	Sewer	3,100,000	December 2016, \$.040M, July 2018, \$.052M, August 2019, \$.687M	779,000	655,074	123,926	(124,000)
C-10004	2010 Dam Safety Improvements - Res # 1	Water	4,315,000	March 2015, \$.257M, February 2016, \$.470M, December 2016, \$.081M, August 2021, \$.258M	1,066,000	943,462	122,538	(123,000)
C-16003	2016 Bloomfield Transmission Main Extension	Water	8,000,000	August 2019, \$3.890M, August 2021, \$1.690M	5,580,000	5,489,752	90,248	(91,000)
C-20007	2020 Long Hill Road Water Main, East Hartford and South Windsor	Water	4,000,000	August 2021, \$1.400M	1,400,000	1,322,392	77,608	(78,000)
C-15022	2015 CCTV Generated Sewer Contracts	Sewer	1,200,000	July 2018, \$.228M, August 2019, \$.020M, August 2021, \$.277M	525,000	464,835	60,165	(61,000)
C-19007	2019 Bloomfield Transmission Main Extension - Phase II	Water	6,000,000	August 2019, \$1.500M, August 2021, \$2.717M	4,217,000	4,185,910	31,090	(32,000)
C-99P13	2013 Paving Program	Water	4,200,000	March 2015, \$2.257M, November 2015, \$.689M, December 2016, \$.032M, July 2018 \$.405M, August 2019 \$.459M, August 2021, \$.354M	4,196,000	4,191,306	4,694	(5,000)
<b>Total</b>			<b>68,315,000</b>		<b>51,623,000</b>	<b>44,075,337</b>	<b>7,547,663</b>	<b>(7,556,000)</b>

**Reallocation to:**

WBS	CIP Appropriation	Fund	Appropriation	Bond Date	Total Bond Revenue	Expenditures	Unspent Bond Proceeds	Reallocation Amount
C-21016	2021 District-wide Water Main Replacement Program	Water	9,450,000		-	8,604,715	(8,604,715)	4,936,000
C-21017	2021 District-wide Water Main Replacement Program	Water	1,525,641		-	1,525,641	(1,525,641)	1,525,000
C1H03	2023 Engineering Services Staffing	Combined	3,645,000		-	965,100	(965,100)	694,000
C1H04	2023 Construction/Inspection Services Staffing	Combined	3,830,000		-	1,349,780	(1,349,780)	216,000
C-17019	2017 General Purpose Sewer	Sewer	3,000,000	August 2019, \$1.787M, August 2021, \$0.007M, August 2022 \$0.425m	2,219,000	2,887,388	(668,388)	185,000
<b>Total</b>			<b>21,450,641</b>		<b>2,219,000</b>	<b>15,332,624</b>	<b>(668,388)</b>	<b>7,556,000</b>



**PERSONNEL, PENSION AND INSURANCE COMMITTEE  
PENSION INVESTMENT REALLOCATION**

To: District Board

June 5, 2023

From: Personnel, Pension and Insurance Committee

Dahab Associates presented the March 2023 Performance Review of the pension portfolio of investments to the PP&I Investment Subcommittee on May 19, 2023, and made the following reallocation recommendations:

**1) LARGE CAP EQUITY – Transfer investments in AQR and Wellington to Fidelity S&P500 Index fund**

**CONSIDERATIONS**

- As of March 2023, Large Cap Equity investments represented the largest asset category of the entire portfolio, 31.4% or \$76.6 million of \$244.3 million
- Large Cap Equity funds are presently invested in AQR, \$24.3 million; and Wellington, \$52.3 million
- Total performance of the combined Large Cap investments, net of management fees, have trailed the S&P 500 Index fund in all the below measured periods, except 1-year when it equaled the index, as follows:

PERFORMANCE SUMMARY					
	Qtr / YTD	1 Year	3 Year	5 Year	Since 03/13
Large Cap Equity - Net	5.7	-7.7	17.2	9.4	11.7
S&P 500	7.5	-7.7	18.6	11.2	12.2

**RECOMMENDATION**

- Move investments from the current actively managed funds to Fidelity S&P Index fund for greater returns and lower costs. Several companies offer an S&P Index fund; however, Fidelity is the lowest cost provider.

**2) INTERNATIONAL EQUITY -- Transfer investments in Lazard to Hardman Johnston**

**CONSIDERATIONS**

- As of March 2023, International Equity investments represented 14.0% or \$34.1 million of \$244.3 million
- International Equity funds are presently invested in Lazard, \$13.0 million and Hardman Johnston, \$21.1 million
- Total performance of the combined International Equity investments, net of management fees, have trailed the MSCI EAFE Index in all the below measured periods, except the most recent quarter when it beat the index by one tenth of one percent.

PERFORMANCE SUMMARY					
	Qtr / YTD	1 Year	3 Year	5 Year	Since 03/13
<b>International Equity - Net</b>	8.7	-2.2	12.0	3.6	4.5
MSCI EAFE	8.6	-0.9	13.5	4.0	5.5

#### RECOMMENDATION

- Transfer the investments in Lazard that has trailed the index in all the reported periods to Hardman Johnston which has outperformed the index in all but the 1-year period. Lazard's investment focus is value based and Hardman Johnston is growth based. The diversity provided by the International Equity portion of the portfolio will remain with this transfer along with an expectation of stronger results from the growth focused investments.

At a meeting of the Personnel, Pension and Insurance Committee held on June 5, 2023, it was:

VOTED: That the Personnel, Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: The pension fund's large cap investments in AQR Capital Management and Wellington be terminated and the money be transferred to Fidelity S&P500 Index Fund; and

FURTHER

RESOLVED: The pension fund's investment currently in Lazard International Equity be transferred to Hardman Johnston International Equity.

Respectfully Submitted,



John S. Mirtle, Esq.  
District Clerk

**PERSONNEL, PENSION AND INSURANCE COMMITTEE  
OPEB INVESTMENT REALLOCATION**

To: District Board

June 5, 2023

From: Personnel, Pension and Insurance Committee

At the May 19, 2023 meeting of the Personnel, Pension and Insurance Investment Subcommittee, the subcommittee approved a recommendation for a reallocation of the pension fund investments as shown below. The District's OPEB Trust Statement of Investment Policy and Guidelines should be updated to reflect the updated asset allocation.

At a meeting of the Personnel, Pension and Insurance Committee held on June 5, 2023, it was:

VOTED: That the Personnel, Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: The OPEB trust investment asset allocation be modified to the following:  
Large Cap 40%, Mid Cap 10%, Small Cap 5%, International 10%, Real Estate 10%, Fixed Income 25%. All investments will be index funds except for Real Estate.

FURTHER

RESOLVED: The District's OPEB Trust Statement of Investment Policy and Guidelines be updated to reflect the new asset allocation.

Respectfully Submitted,



John S. Mirtle, Esq.  
District Clerk

**MDC**



# Metropolitan District OPEB Plan

Asset Allocation Study  
May 2022



New York   Massachusetts   Pennsylvania   Florida

**DAHAB ASSOCIATES**

# DAHAB ASSOCIATES

## Metropolitan District OPEB Plan Asset Allocation Study May 2022

Table of Contents	page
Summary of Analysis – David Lee, CFA	2
Summary Statistics for Current (Target) and three Mix Scenarios	3
20-year Special Scenario Results	4
Projection Scenario Results – Summary Table	5
20-year Special Scenario Statistics	6
Projection Scenario Statistics	7
20-year Special Scenario – <b>Target</b> Portfolio Value over Time	8
20-year Special Scenario – <b>Mix 1</b> Portfolio Value over Time	9
20-year Special Scenario – <b>Mix 2</b> Portfolio Value over Time	10
20-year Special Scenario – <b>Mix 3</b> Portfolio Value over Time	11
Custom Projection Scenario – <b>Target</b> Portfolio Value over Time	12
Custom Projection Scenario – <b>Mix 1</b> Portfolio Value over Time	13
Custom Projection Scenario – <b>Mix 2</b> Portfolio Value over Time	14
Custom Projection Scenario – <b>Mix 3</b> Portfolio Value over Time	15





May 23<sup>rd</sup>, 2022

Robert Barron  
555 Main Street  
1st Floor  
Hartford, CT 06103

Dear Mr. Barron,

We are pleased to present you and the Investment Committee of the PPI with a summary of the results of the asset allocation study we conducted on the behalf of the Metropolitan District of Connecticut. The purpose of this exercise was to analyze how reallocating portions of the portfolio would affect its overall risk and return characteristics. Through our testing we believe there are various changes that could be made to produce strong results over extended periods. The mixes we examined are well diversified and have a strong probability of meeting or exceeding your goal of growing the corpus of the assets over time.

This study examined 4,081 distinct allocations over a projected twenty-year period under two different sets of assumptions. The first scenario used was the 20 year "special" scenario, derived from the 20 year historical period statistics with the modification of the bond and cash returns to lower the mean and standard deviation. We also considered the projection scenario, a blended average of various Wall Street Firms' published projections over the next 20 years provided by the Horizon actuarial group.

Against all scenarios we measured each mix's chance to beat the 6.25% return target. The following tables and charts detail our analyses of the various potential allocations. If you or any of the members of the Board have any questions, please do not hesitate to give us a call at 631-665-6181.

Sincerely,

A handwritten signature in black ink, appearing to be "DL" or "David Lee", written over a horizontal line.

David Lee, CFA

President

## Summary Statistics for Selected Mixes

	(A)	(B)	(C)	(D)
	Target	Mix 1	Mix 2	Mix 3
<b>ASSET CLASS %</b>				
Large Cap	65	35	40	35
Mid Cap	0	10	10	10
Small Cap	0	10	5	5
International Equity	0	15	10	10
Real Estate	0	10	10	10
Fixed Income	35	20	25	30
<b>Risk Assets</b>	<b>65.0</b>	<b>70.0</b>	<b>65.0</b>	<b>60.0</b>
<b>Safety Assets</b>	<b>35.0</b>	<b>30.0</b>	<b>35.0</b>	<b>40.0</b>
<b>Total</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>CHANCE TO BEAT 6.25%</b>				
20-year special scenario	68.3	77.0	75.6	72.4
Projection scenario	32.1	40.0	37.9	35.2
<b>Average</b>	<b>50.22</b>	<b>58.47</b>	<b>56.73</b>	<b>53.76</b>
<b>MEAN %</b>				
20-year special scenario	7.9	8.9	8.6	8.2
Projection scenario	5.5	6.1	5.9	5.7
<b>Average</b>	<b>6.69</b>	<b>7.52</b>	<b>7.22</b>	<b>6.91</b>
<b>STANDARD DEVIATION %</b>				
20-year special scenario	10.6	12.2	11.1	10.3
Projection scenario	10.8	13.0	12.1	11.4
<b>Average</b>	<b>10.68</b>	<b>12.57</b>	<b>11.63</b>	<b>10.86</b>



## 20-Year Special Scenario Results Summary Table

Mix Name	Large Cap	Mid Cap	Small Cap	INT'L	Real Estate	Fixed Income	Mean	Std. Dev.	Sharpe	CtB %	50% TV (Better Case)	75% TV (Mid Case)	95% TV (Worse Case)
Target	65	0	0	0	0	35	7.91	10.57	0.60	68.33	\$ 37.96	\$ 30.86	\$ 23.08
Mix 1	35	10	10	15	10	20	8.93	12.16	0.61	76.95	\$ 42.34	\$ 33.46	\$ 23.73
Mix 2	40	10	5	10	10	25	8.57	11.13	0.63	75.59	\$ 40.98	\$ 32.93	\$ 24.22
Mix 3	35	10	5	10	10	30	8.15	10.34	0.64	72.36	\$ 39.15	\$ 31.98	\$ 23.93

Values in red reach the target terminal value of \$33mm in 20 years at the corresponding probability

DEFINITIONS	
Mean:	Average annual return (geometric mean)
Standard deviation:	Variation around the mean value, measure of short-term risk
Sharpe ratio:	Combines mean and standard deviation in one statistic; return per unit risk
CTB %:	Chance to beat gives the likelihood the mix has to surpass the actuarial assumption rate
50% terminal value:	Minimum value mix will achieve in 20 years/ 50% certainty
75% terminal value:	Minimum value mix will achieve in 20 years/ 75% certainty
95% terminal value:	Minimum value mix will achieve in 20 years/ 95% certainty



## Projection Scenario Results Summary Table

Mix Name	Large Cap	Mid Cap	Small Cap	INT'L	Real Estate	Fixed Income	Mean	Std. Dev.	Sharpe	CtB %	50% TV (Better Case)	75% TV (Mid Case)	95% TV (Worse Case)
Target	65	0	0	0	0	35	5.47	10.79	0.33	32.11	\$ <b>28.41</b>	\$ 23.22	\$ 17.46
Mix 1	35	10	10	15	10	20	6.10	12.98	0.32	39.98	\$ <b>29.80</b>	\$ 23.25	\$ 16.37
Mix 2	40	10	5	10	10	25	5.86	12.12	0.33	37.86	\$ <b>29.39</b>	\$ 23.39	\$ 16.81
Mix 3	35	10	5	10	10	30	5.67	11.37	0.33	35.15	\$ <b>28.97</b>	\$ 23.29	\$ 17.13

Values in **red** reach the target terminal value of \$33mm in 20 years at the corresponding probability

Values that are **italized bold** have less than a 50% likelihood of reaching the target terminal value of \$33mm in 20 years

DEFINITIONS	
Mean:	Average annual return (geometric mean)
Standard deviation:	Variation around the mean value, measure of short-term risk
Sharpe ratio:	Combines mean and standard deviation in one statistic; return per unit risk
CTB %:	Chance to beat gives the likelihood the mix has to surpass the actuarial assumption rate
50% terminal value:	Minimum value mix will achieve in 20 years/ 50% certainty
75% terminal value:	Minimum value mix will achieve in 20 years/ 75% certainty
95% terminal value:	Minimum value mix will achieve in 20 years/ 95% certainty

### 20 Year Special Scenario Statistics

<u>Asset Class</u>	<u>Name</u>	<u>Index Name</u>	<u>Mean</u>	<u>SD</u>	<u>Alpha</u>	<u>Beta</u>	<u>Cor.</u>
LCC	SAP5	S&P 500*	10.99	16.29	0.00	1.00	1.00
MCC	RUSMID	Russell Midcap	12.92	19.01	0.70	1.13	0.96
SCC	R2000	Russell 2000	11.95	21.60	-1.12	1.21	0.91
EAFE	EAFE	MSCI EAFE	8.68	18.55	-2.38	1.01	0.88
RE	NCRODCE	NCREIF NFI-ODCE Index	8.54	6.64	6.73	0.06	0.15
CORE FI	SLAGG	Barclays Capital Aggregate Bond Index*	2.19	3.00	0.00	1.00	1.00
CASH	90TBL	RISKFREE	1.54	0.10	0.00	0.00	0.00

\*Indicates that it is a base market index.

Core FI and Cash's returns and standard deviations have been modified to reflect market conditions.

### Projection Scenario Statistics

<u>Asset Class</u>	<u>Name</u>	<u>Index Name</u>	<u>Mean</u>	<u>SD</u>	<u>Alpha</u>	<u>Beta</u>	<u>Cor.</u>
LCC	SAP5	S&P 500*	6.65	16.42	-	-	1.00
MCC	RUSMID	Russell Midcap	7.04	20.17	-	-	0.97
SCC	R2000	Russell 2000^	7.04	20.17	-	-	0.95
EAFE	EAFE	MSCI EAFE	7.14	18.32	-	-	0.82
RE	NCRODCE	NCREIF NFI-ODCE Index	6.21	17.62	-	-	0.60
CORE FI	SLAGG	Barclays Capital Aggregate Bond Index*	3.23	5.52	-	-	1.00
CASH	90TBL	RISKFREE	1.90	1.30	-	-	0.49

\*Indicates that it is a base market index.

Projections are from the 2022 Horizon capital market assumption survey.

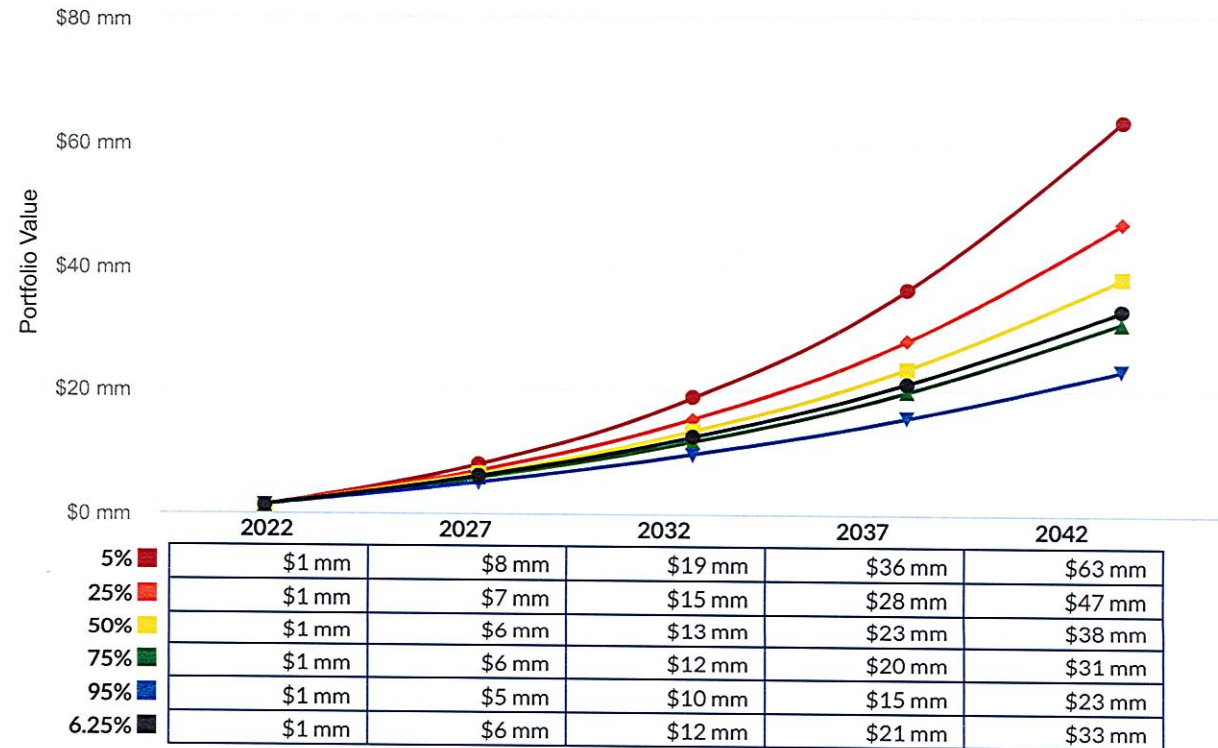
^Indicates that a proxy was used.



# MDC

Asset Allocation Study  
20-Year Special Scenario

Portfolio Value Over Time



LCC: 65.0%

CORE FI: 35.0%

## Statistics

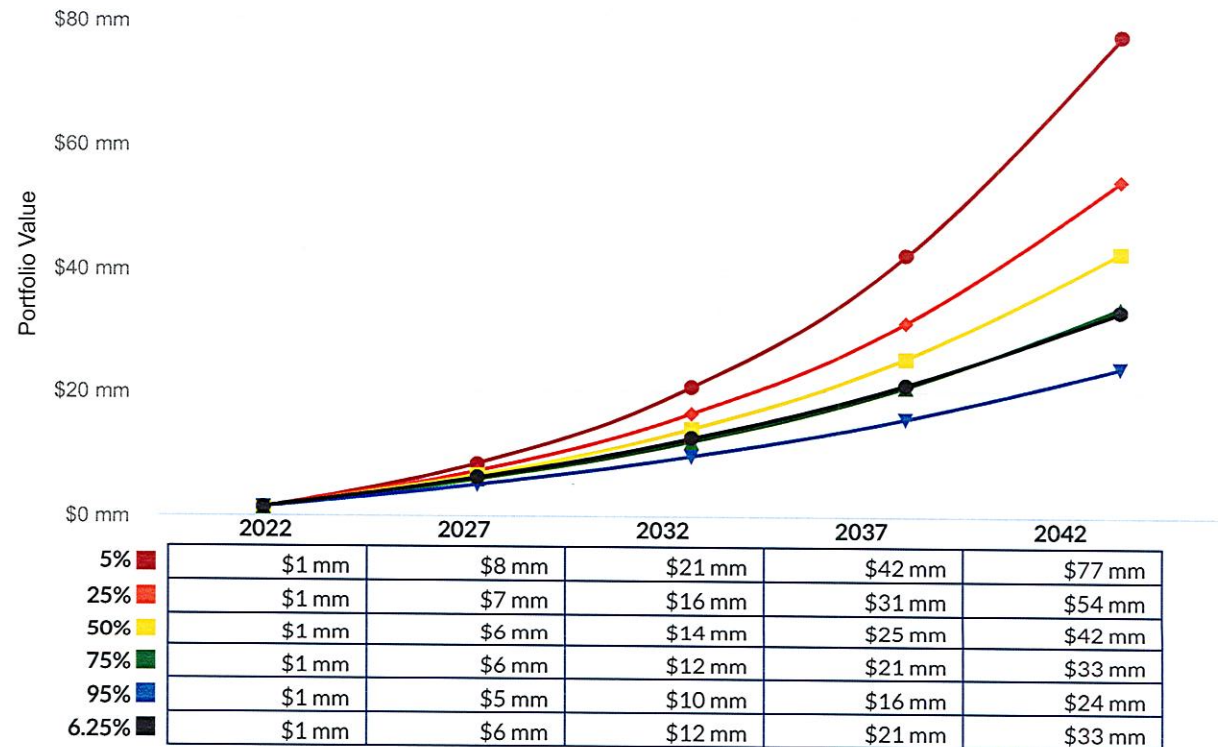
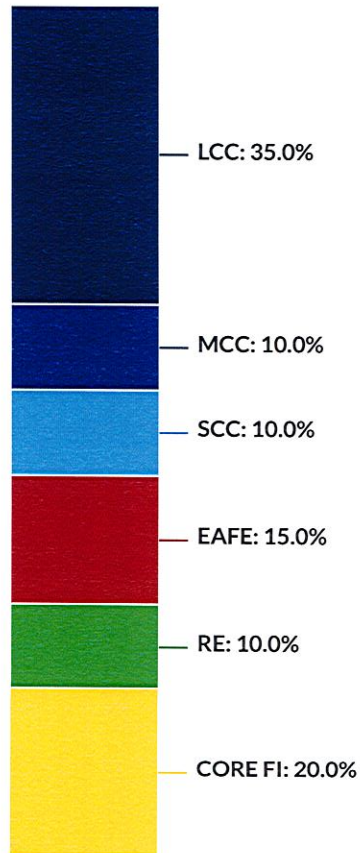
Beginning Value:	\$1 mm	Mean Return:	7.91%
75% Year-20 Value:	\$31 mm	Standard Deviation:	10.57
Required Year-20 Value:	\$33 mm	Sharpe Ratio:	0.60
Actuarial Rate:	6.25%	Likelihood to Beat 6.25%:	68%

Target

# MDC

## Asset Allocation Study 20-Year Special Scenario

### Portfolio Value Over Time



### Statistics

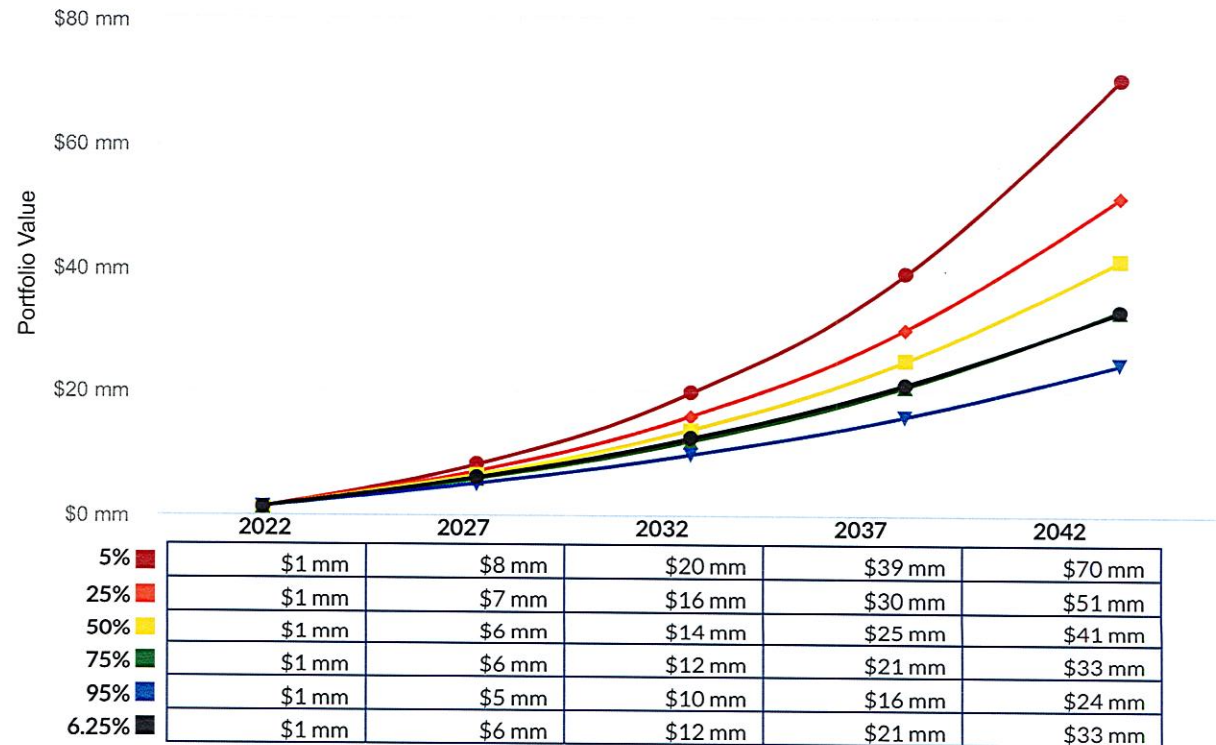
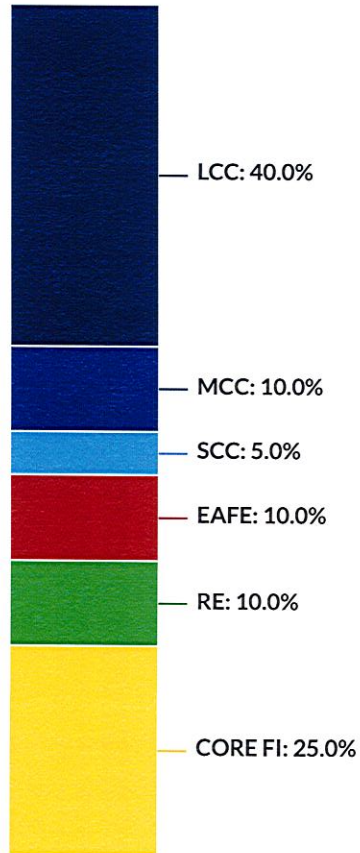
Beginning Value:	\$1 mm	Mean Return:	8.93%
75% Year-20 Value:	\$33 mm	Standard Deviation:	12.16
Required Year-20 Value:	\$33 mm	Sharpe Ratio:	0.61
Actuarial Rate:	6.25%	Likelihood to Beat 6.25%:	77%

Mix 1

# MDC

## Asset Allocation Study 20-Year Special Scenario

### Portfolio Value Over Time



### Statistics

Beginning Value:	\$1 mm	Mean Return:	8.57%
75% Year-20 Value:	\$33 mm	Standard Deviation:	11.13
Required Year-20 Value:	\$33 mm	Sharpe Ratio:	0.63
Actuarial Rate:	6.25%	Likelihood to Beat 6.25%:	76%

Mix 2

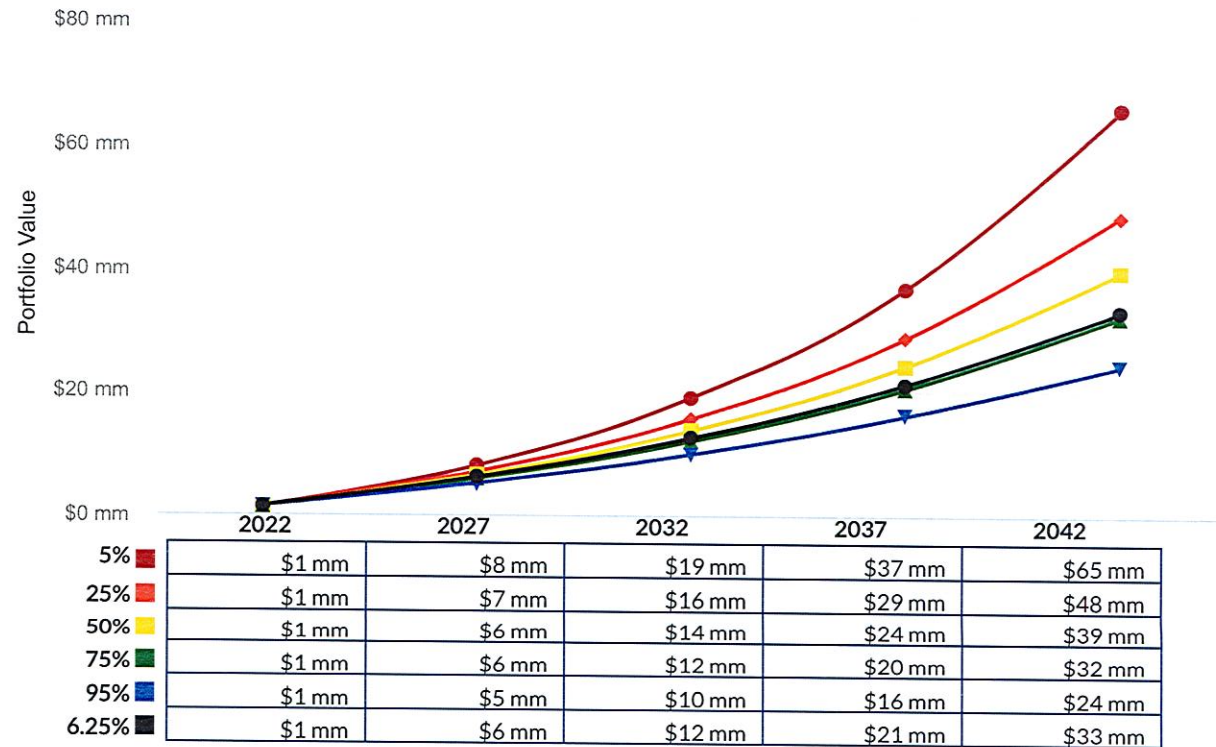
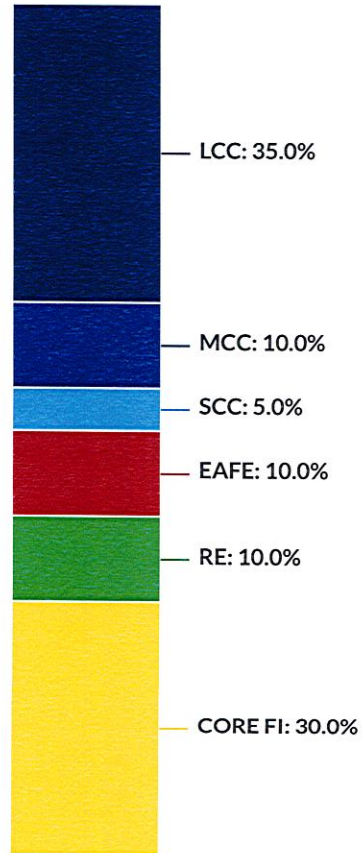
**RAAB ASSOCIATES**  
2022



# MDC

## Asset Allocation Study 20-Year Special Scenario

### Portfolio Value Over Time



### Statistics

Beginning Value:	\$1 mm	Mean Return:	8.15%
75% Year-20 Value:	\$32 mm	Standard Deviation:	10.34
Required Year-20 Value:	\$33 mm	Sharpe Ratio:	0.64
Actuarial Rate:	6.25%	Likelihood to Beat 6.25%:	72%

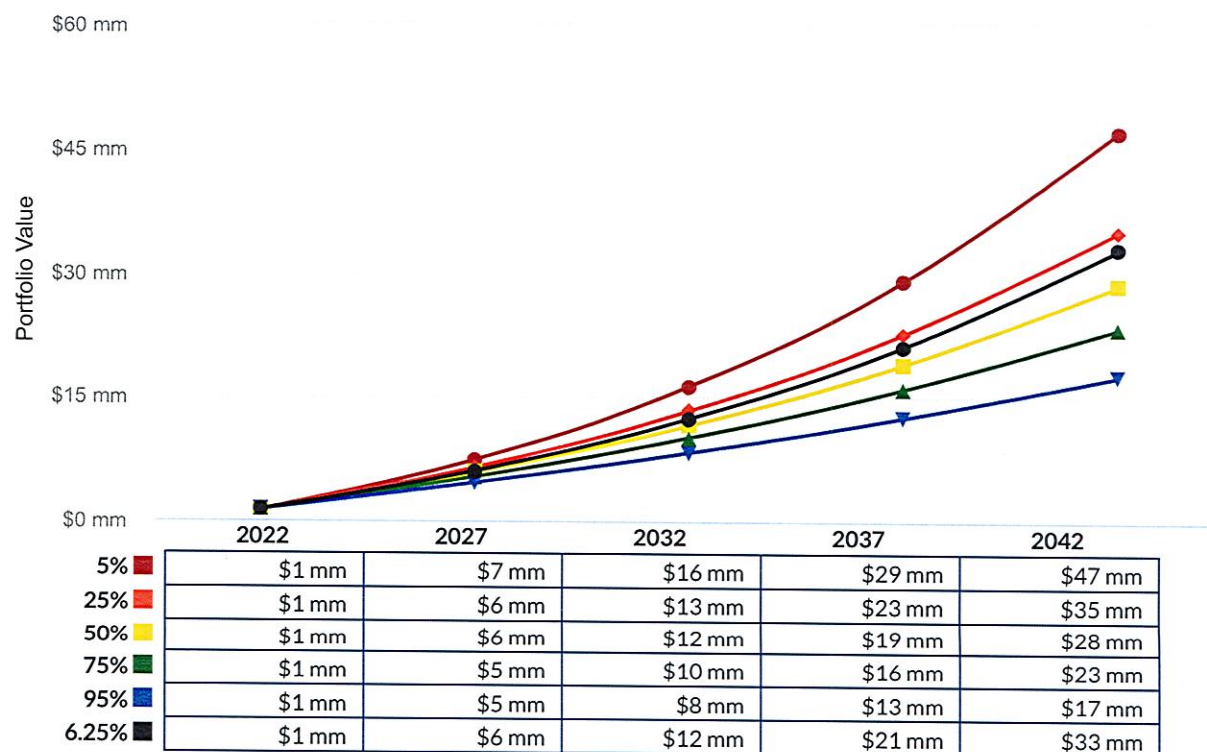
Mix 3

**RAAF ASSOCIATES**  
2022

# MDC

Asset Allocation Study  
Custom Projection Scenario

Portfolio Value Over Time



LCC: 65.0%

CORE FI: 35.0%

## Statistics

Beginning Value:	\$1 mm	Mean Return:	5.47%
75% Year-20 Value:	\$23 mm	Standard Deviation:	10.79
Required Year-20 Value:	\$33 mm	Sharpe Ratio:	0.33
Actuarial Rate:	6.25%	Likelihood to Beat 6.25%:	32%

Target

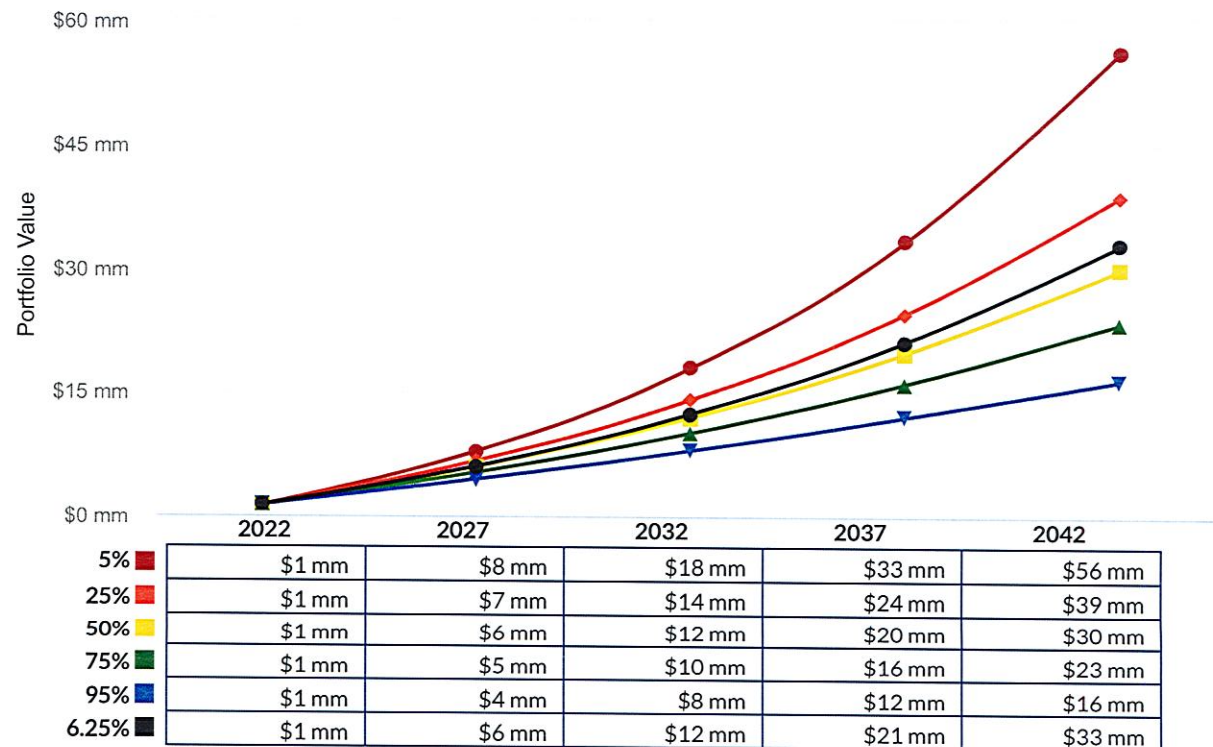
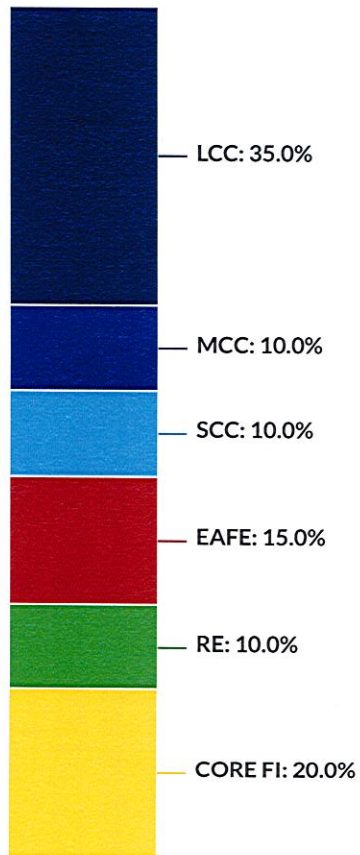
**RAHAB ASSOCIATES**  
2022



# MDC

## Asset Allocation Study Custom Projection Scenario

### Portfolio Value Over Time



### Statistics

Beginning Value:	\$1 mm	Mean Return:	6.10%
75% Year-20 Value:	\$23 mm	Standard Deviation:	12.98
Required Year-20 Value:	\$33 mm	Sharpe Ratio:	0.32
Actuarial Rate:	6.25%	Likelihood to Beat 6.25%:	40%

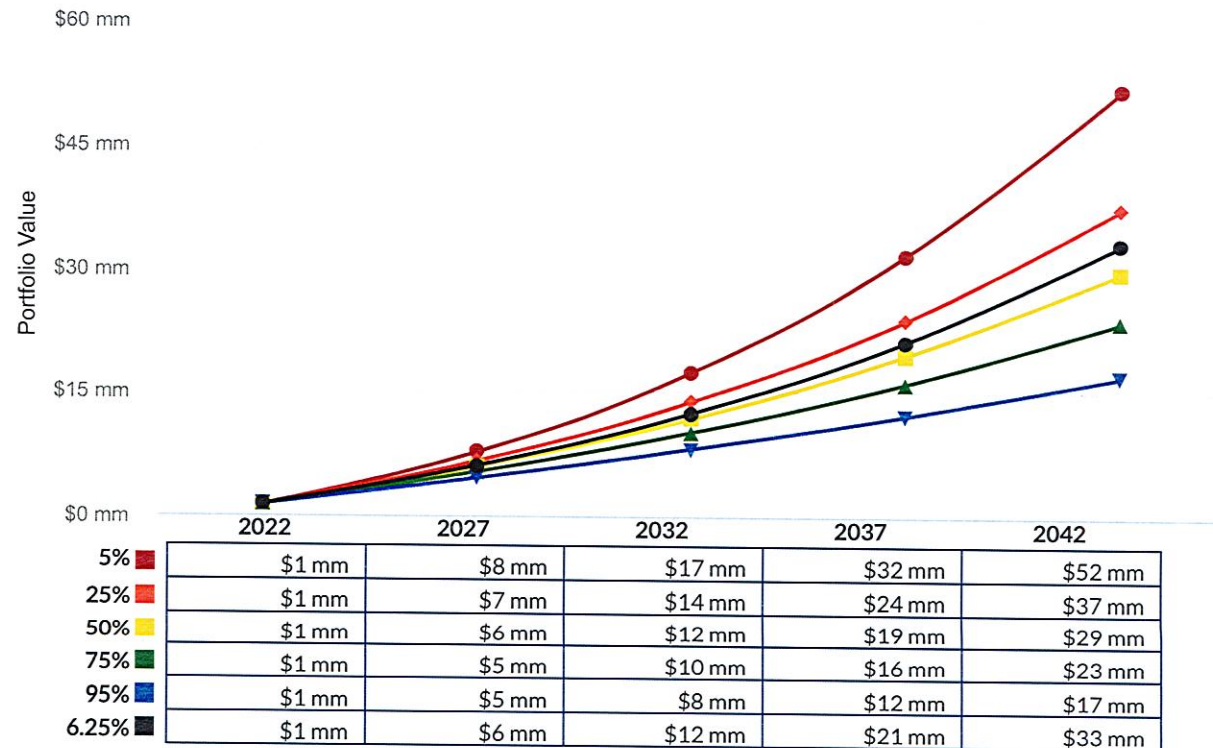
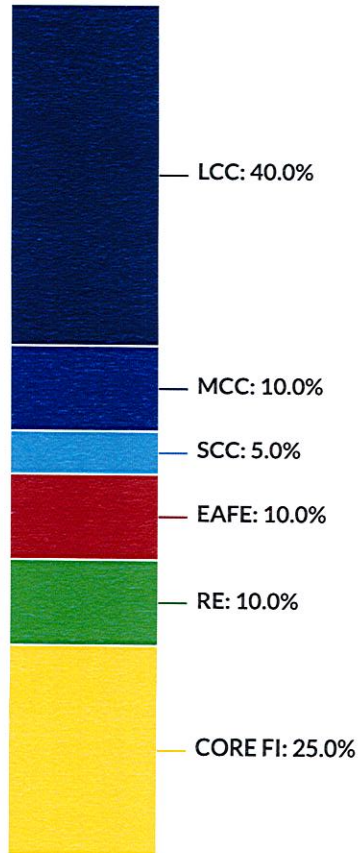
Mix 1

**RAHAB ASSOCIATES**  
2022

# MDC

## Asset Allocation Study Custom Projection Scenario

### Portfolio Value Over Time



### Statistics

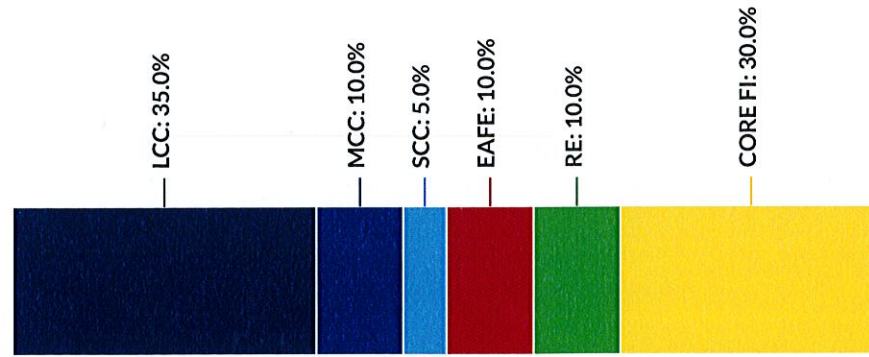
Beginning Value:	\$1 mm	Mean Return:	5.86%
75% Year-20 Value:	\$23 mm	Standard Deviation:	12.12
Required Year-20 Value:	\$33 mm	Sharpe Ratio:	0.33
Actuarial Rate:	6.25%	Likelihood to Beat 6.25%:	38%

Mix 2

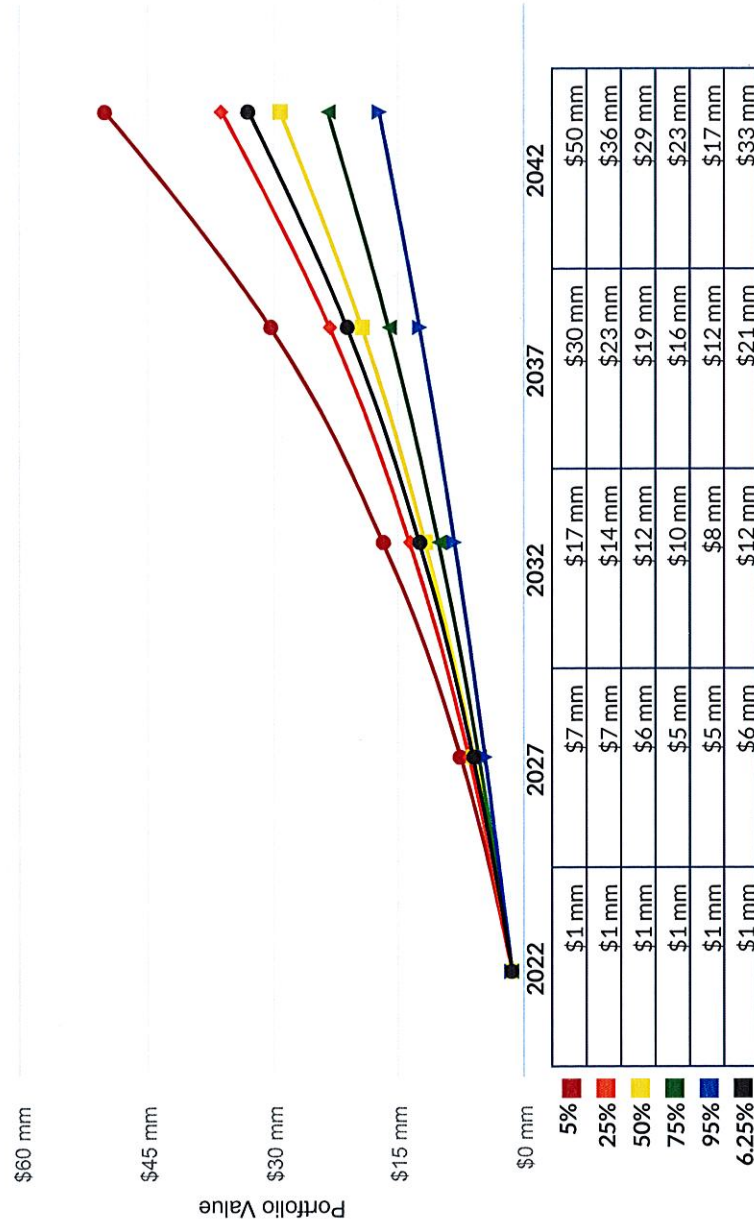
**RAHAB ASSOCIATES**  
2022

# MDC

Asset Allocation Study  
Custom Projection Scenario



Portfolio Value Over Time



## Statistics

Beginning Value:	\$1 mm	Mean Return:	5.67%
75% Year-20 Value:	\$23 mm	Standard Deviation:	11.37
Required Year-20 Value:	\$33 mm	Sharpe Ratio:	0.33
Actuarial Rate:	6.25%	Likelihood to Beat 6.25%:	35%

Mix 3

**WATER BUREAU  
2023 RECREATION**

To: District Board

June 5, 2023

From: Water Bureau

At a meeting of the Water Bureau held on April 24, 2023, it was:

**Voted:** That the Water Bureau recommend to the District Board the following changes to the recreational rates for 2023:

- Season passes for non-residents will be \$100. Season passes for residents will be \$40. For those using a season pass, two boats/kayaks can be used on one season pass.
- Day passes for non-residents will be \$20. Day Passes for residents will be \$10.

Respectfully submitted,



John S. Mirtle, Esq.  
District Clerk

**THE METROPOLITAN DISTRICT COMMISSION**

555 Main Street  
Hartford, Connecticut 06103  
Monday, May 1, 2023

**PRESENT:** Commissioners Kyle Anderson, John Avedisian, John Bazzano, Clifford Avery Buell, Richard Bush, Donald Currey, Dimple Desai, William A. DiBella, David Drake, John Gale, Peter Gardow, Joan Gentile, James Healy, Allen Hoffman, Jean Holloway, Gary Johnson, Byron Lester, Diane Lewis, Maureen Magnan, Jacqueline Mandyck, Dominic Pane, Bhupen Patel, Pasquale J. Salemi, David Steuber, Alvin Taylor, Calixto Torres and James Woulfe (27)

**REMOTE ATTENDANCE:** Commissioners Andrew Adil, Christian Hoheb and Mary LaChance (3)

**ABSENT:** Commissioners Michael Maniscalco, Jon Petoskey and New Britain Special Representative Michael Carrier (3)

**ALSO PRESENT:** Scott Jellison, Chief Executive Officer  
Christopher Stone, District Counsel  
John S. Mirtle, District Clerk  
Chris Levesque, Chief Operating Officer  
Kelly Shane, Chief Administrative Officer  
Jamie Harlow, Director of Human Resources  
Robert Schwarm, Director of Information Technology  
Sue Negrelli, Director of Engineering (Remote Attendance)  
Thomas Tyler, Director of Facilities  
Diana Phay, Treasury Manager  
Jennifer Ottalagana, Senior Project Manager  
Carrie Blardo, Assistant to the Chief Executive Officer  
Victoria Escoriza, Executive Assistant  
Dylan Pecego, IT Consultant (Remote Attendance)  
Dave Baker, IT Consultant (Remote Attendance)  
Joe Szerejko, Independent Consumer Advocate (Remote Attendance)

**CALL TO ORDER**

The meeting was called to order by Chairman DiBella at 5:32 PM

**ROLL CALL AND QUORUM**

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.



**PLEDGE OF ALLEGIANCE**

Those in attendance stood and recited the Pledge of Allegiance.

**APPROVAL OF MINUTES**

***On motion made by Commissioner Pane and duly seconded, the meeting minutes of April 10, 2023 were approved.***

***Commissioner Lewis entered the meeting at 5:32 PM***

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

Independent Consumer Advocate Joseph Szerejko submitted the following comments:

The Independent Consumer Advocate wishes to thank the Independent Counsel for preparing the Report in connection with this matter (see Minutes of April 10, 2023 Special Meeting). After further review of the Report, the ICA believes that the Independent Counsel did a thorough job in conducting a fact-finding investigation and that it has made appropriate recommendations.

The ICA also generally supports the proposed Resolution, as drafted, that has been included in tonight's meeting materials for Agenda Item #14. Although the MDC does have Charter provisions, By-Laws, and other regulatory provisions governing how it is supposed to engage legal counsel, this Resolution appears to make those rules more definitive and clearer. To that end, the Resolution accomplishes a worthy goal. The ICA wishes to stress the importance of the need to have clearly defined procedures and roles when it comes to the MDC's practices in engaging and communicating with outside legal counsel. This is not only imperative because of the multifaceted nature of the District's government and the attendant potential for information silos to occur, but it also is important because it helps to avoid situations where MDC's customers might question the propriety of how funds are allocated for MDC's legal work. Avoiding even the appearance of impropriety in this regard should be of utmost importance for the MDC.

Finally, the Connecticut Rules of Professional Conduct governing Client-Lawyer Relationships suggest that organizational clients are better served by their attorneys when they adhere to clearer, written rules governing how they are supposed to communicate with each other during the relationship. In relevant part, Rule 1.4 (Communication), provides that "[a] lawyer shall explain a matter to the extent reasonably necessary to permit the client to make informed decisions regarding the representation." R.P.C. § 1.4(b). Notably, the commentary for this Rule provides that "when the client is an organization or group, it is often impossible or inappropriate to inform every one of its members about its legal affairs; ordinarily, the lawyer should address communications to the *appropriate officials of the organization*." R.P.C. § 1.4 cmt. (Emphasis added). In turn,

Rule 1.13, which governs the “Organization as Client”, makes clear that “[a] lawyer employed or retained by an organization represents the organization acting through its *duly authorized* constituents.” R.P.C. § 1.13(a) (emphasis added). If the definitions of “appropriate officials” and “duly authorized constituents” in this context are made clearer for the attorney, then counsel will better know how to proceed in situations where counsel might be getting mixed signals about the scope of work or other terms of engagement.

Respectfully submitted,  
Joseph D. Szerejko  
Independent Consumer Advocate

State Representative Tom Delnicki, of the 14<sup>th</sup> District South Windsor, stated that there needs to be a complete review of the Independent Audit Report in Public. He feels a rule was broken and needs to be enumerated. The public needs to know what rule was broken and how to not have it happen again. He also stated there should be an open book dialogue putting the issues on the table, and restoring confidence.

Judy Allen, West Hartford, spoke in support of Agenda Item #14, and stated that the resolution makes common sense recommendations about change in policies and Bylaws that will help to make sure this doesn’t happen again.

#### **REPORT FROM DISTRICT CHAIRMAN**

No report was provided.

#### **REPORT FROM CHIEF EXECUTIVE OFFICER**

Hearing no questions, Scott Jellison, Chief Executive Officer, deferred his report.

#### **REPORT FROM DISTRICT COUNSEL**

Christopher Stone, District Counsel, reported that the application for an abandonment permit for Colebrook Reservoir was filed 2 weeks ago with DPH, and that MDC is working towards an arbitration agreement for the tunnel claim.

#### **WATER BUREAU VETERAN’S TERRACE PHASE 3, EAST HARTFORD ABANDONMENT OF WATER MAIN**

To: District Board  
From: Water Bureau for consideration on April 24, 2023

May 1, 2023

On March 3, 2023, the District received a letter from Salvatore R. Carabetta of Veteran's Terrace Communities III LLC, Owner and Developer of Veteran's Terrace Phase 3, requesting that the Metropolitan District abandon a portion of the existing water mains within the former Columbus Street Extension right of way and Michael Avenue in East Hartford, as shown on the accompanying map. The purpose of the request is to enable the construction of a new residential development known as Veteran's Terrace Phase 3. The Owner will in turn build new public water mains to service the development.

The proposal submitted includes the abandonment of approximately 400 feet of 8-inch cast iron water main, as shown on the aforementioned map. The existing water mains were originally constructed in a public roadway; therefore, no easements exist. The existing water mains were built in 1957 by the East Hartford Housing Authority under a Developer's Permit-Agreement with the Metropolitan District.

From an engineering standpoint, the abandonment of the existing water mains will not have a negative impact on the District's water distribution system, and no hardship or detriment would be imposed on others. The proposed new water mains will be constructed within the subject parcel within easements under a new Developer's Permit-Agreement.

At a meeting of the Water Bureau held on April 24, 2023, it was:

VOTED: That the Water Bureau recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute the abandonment of the existing water mains within the former Columbus Street Extension right of way and Michael Avenue in East Hartford, as shown on the accompanying map.

Respectively submitted,

A handwritten signature in black ink that reads "John Mirtle". The signature is written in a cursive, flowing style.

John S. Mirtle, Esq.  
District Clerk



The Metropolitan District  
555 Main Street  
Hartford CT, 06103

March 3, 2023

Re: Veterans Terrace Extension  
Request to Abandon Water Main  
Michael Ave to Columbus Circle

To whom it may concern,

The undersigned is the anticipated owner of the improvements to be known as Veterans Terrace Phase 3. In partnership with the East Hartford Housing Authority, we will be demolishing all structures and a select number of existing site utilities as part of a state funded rehabilitation of the property to provide quality affordable apartments to low-income residents.


The rehabilitation will include the demolition and removal of all (8) existing buildings and the new construction of (9) new residential buildings and (1) community center. In order to facilitate the aforementioned rehabilitation, the existing Columbus Circle Extension will be abandoned, and the existing 8" water main will be abandoned to allow re-routing of the main to service the project (reference attached drawings C-1.0 & MDC water main as-built drawing 22-241A).

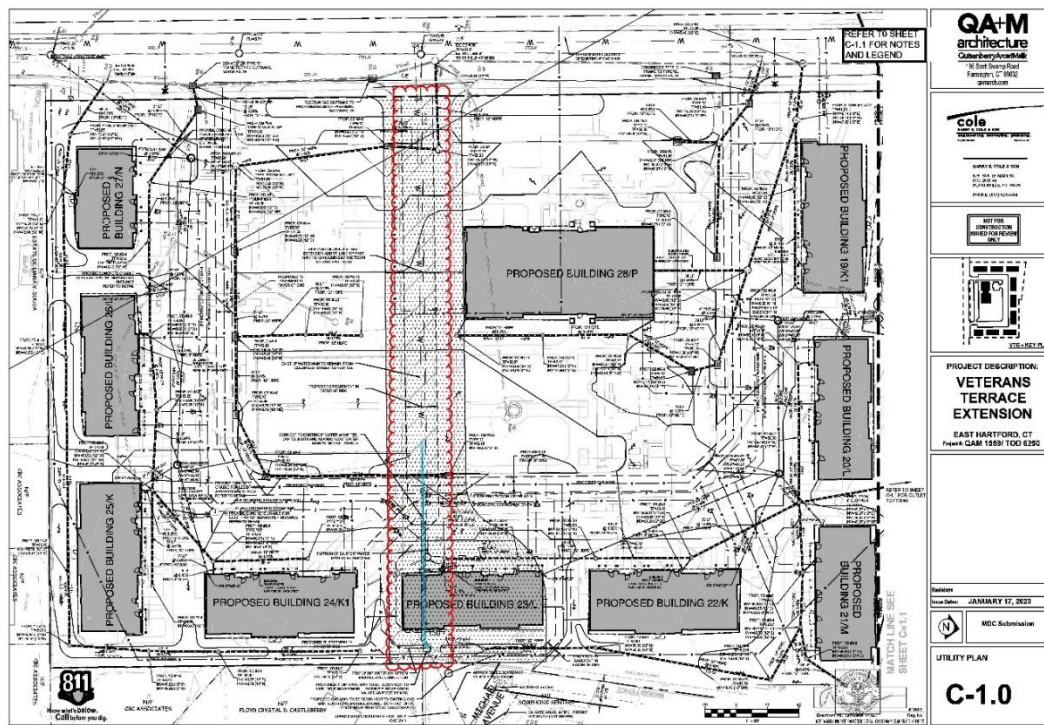
This letter shall serve as our official request to abandon a select portion of the above-referenced existing 8" water main.

Thank you for your attention to this issue. And should you have any questions or concerns, please do not hesitate to contact us.

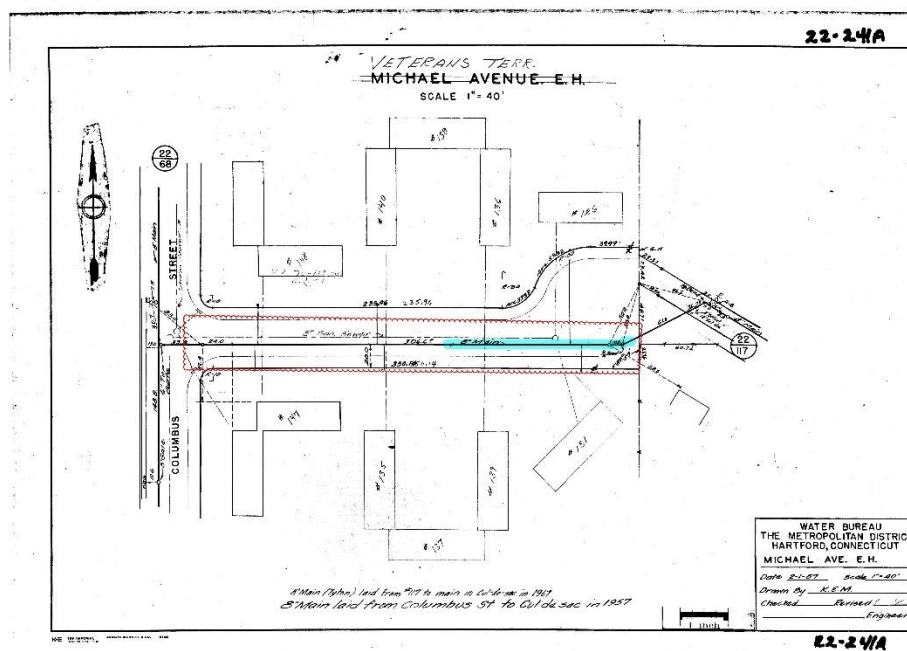
Very Truly Yours

Veterans Terrace Communities III LLC  
Veterans Terrace MM III LLC  
Its Managing Member  
Investors Network LLC  
A Managing Member

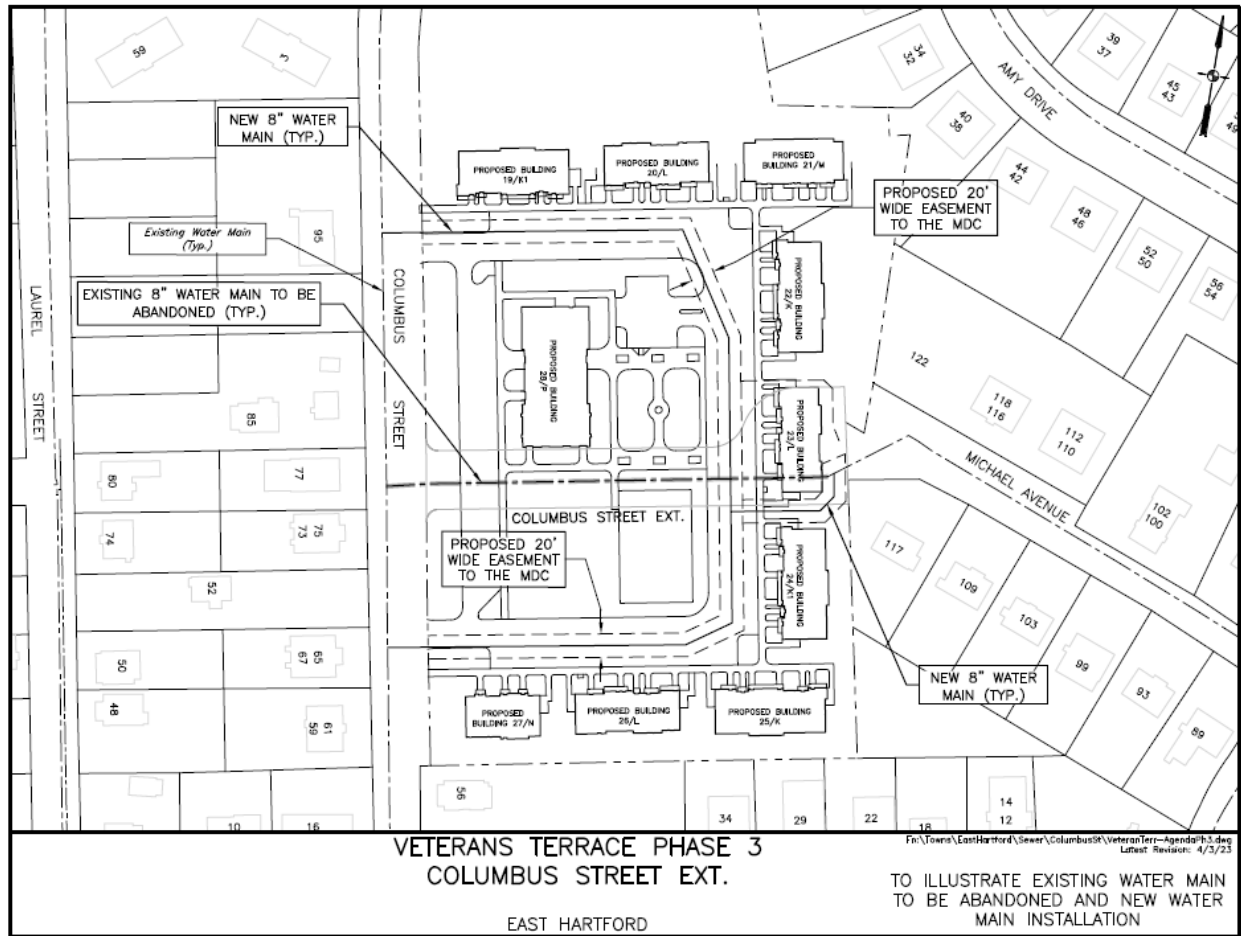
By:   
Salvatore R. Carabetta



9-3



9-4



***On motion made by Commissioner Torres and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**BUREAU OF PUBLIC WORKS  
VETERAN'S TERRACE PHASE 3, EAST HARTFORD  
ABANDONMENT OF SANITARY SEWERS**

To: District Board

May 1, 2023

From: Bureau of Public Works

On March 3, 2023, the District received a letter from Salvatore R. Carabetta of Veteran's Terrace Communities III LLC, Owner and Developer of Veteran's Terrace Phase 3, requesting that the Metropolitan District abandon the existing 8-inch sanitary sewer within the former Columbus Street Extension right of way in East Hartford, as shown on the accompanying map. The purpose of the request is to enable the construction of a new residential development known as Veteran's Terrace Phase 3.

The proposal submitted includes the abandonment of approximately 320 feet of 8-inch cast iron sanitary sewer, as shown on the aforementioned map. The Developer intends to install new sanitary sewer lateral connections to the existing sewers in Columbus Street and in adjacent private lands, thereby not requiring the use of these sewers. The existing sanitary sewer was originally constructed through a Developer's Permit Agreement between the East Hartford Housing Authority and the MDC in 1957 within the public right of way, therefore no easement exists.

From an engineering standpoint, the abandonment of the existing sanitary sewer will not have a negative impact on the sewer collection system, and no hardship or detriment would be imposed on others. All new connections and services to the new buildings constructed as part of this project will utilize the existing utilities in Columbus Street and adjacent private lands.

At a meeting of the Bureau of public Works held on April 24, 2023, it was:

VOTED: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute the abandonment of the existing sanitary sewers on Columbus Street Extension, property formerly of the Town of East Hartford, as shown on the accompanying map.

Respectively submitted,

A handwritten signature in black ink that reads "John Mirtle". The signature is written in a cursive, slightly slanted style.

John S. Mirtle, Esq.  
District Clerk

The Metropolitan District  
555 Main Street  
Hartford CT, 06103

March 3, 2023

Re: Veterans Terrace Extension  
Request to Abandon Sanitary Sewer  
Michael Ave to Columbus Circle

To whom it may concern,

The undersigned is the anticipated owner of the improvements to be known as Veterans Terrace Phase 3. In partnership with the East Hartford Housing Authority, we will be demolishing all structures and a select number of existing site utilities as part of a state funded rehabilitation of the property to provide quality affordable apartments to low-income residents.

The rehabilitation will include the demolition and removal of all (8) existing buildings and the new construction of (9) new residential buildings and (1) community center. In order to facilitate the aforementioned rehabilitation, the existing Columbus Circle Extension will be abandoned, and new site drainage will be provided for the property.

Accordingly, in furtherance of the new drainage system and the construction of the nine new residential buildings, the existing 8" sanitary sewer that runs between Columbus Circle (SMH #981), through the center of Columbus Circle Extension (to be abandoned) to Sanitary Manhole #SMH #766, highlighted in pink in the attached plan must be abandoned.

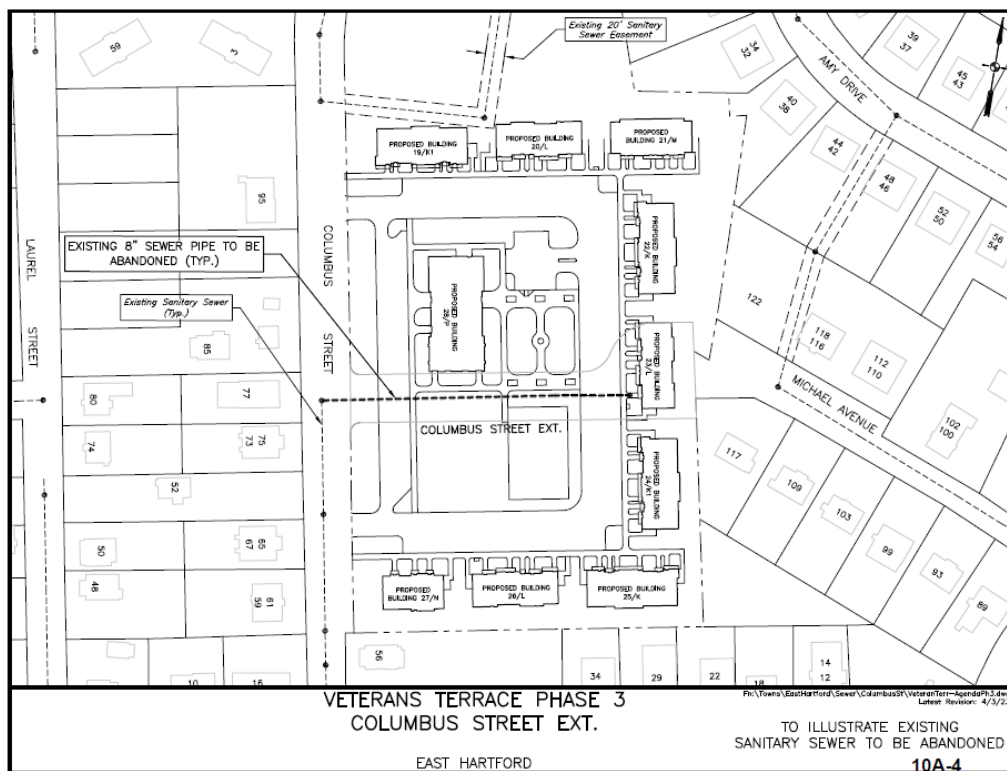
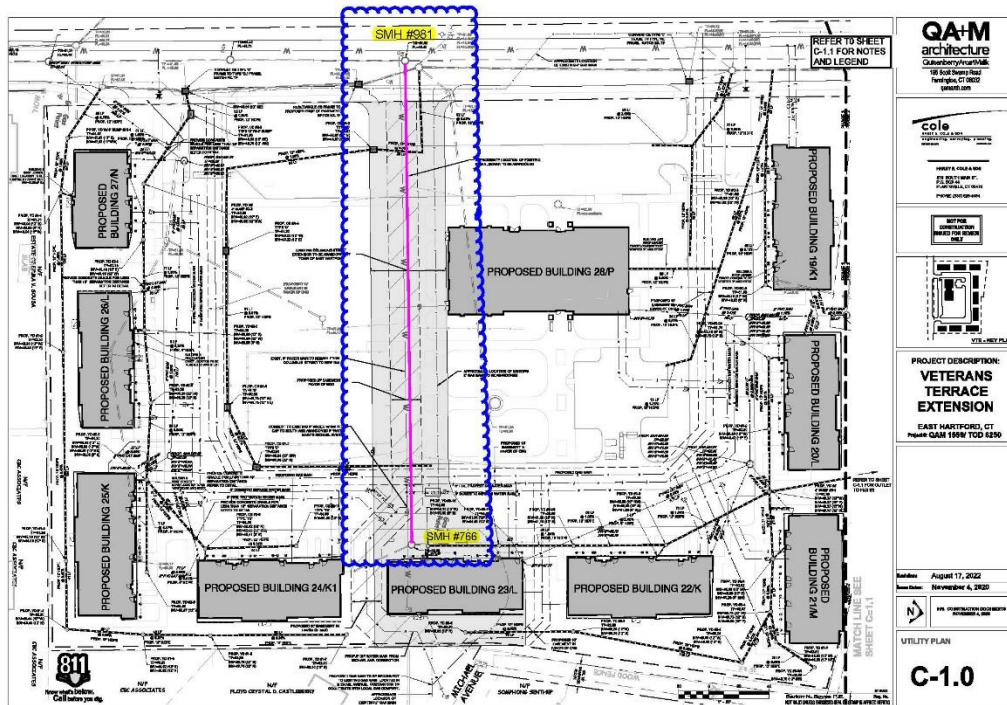
This letter shall serve as our official request to abandon the above-referenced existing sanitary sewer line. Thank you for your attention to this issue. And should you have any questions or concerns, please do not hesitate to contact us.

Very Truly Yours

Veterans Terrace Communities III LLC  
Veterans Terrace MM III LLC  
Its Managing Member  
Investors Network LLC  
A Managing Member

By:   
Salvatore R. Carabetta





***On motion made by Commissioner Torres and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**BUREAU OF PUBLIC WORKS  
99 VAN BLOCK AVENUE, HARTFORD MLK APARTMENTS  
RELEASE OF RIGHT-OF-WAY AND ABANDONMENT OF SANITARY SEWERS**

To: District Board

May 1, 2023

From: Bureau of Public Works

On March 9, 2023, the District received a letter from Will Walter, P.E., of Benesch on behalf of MLK Cooperative, Inc., (the "Owner") and Developer of Martin Luther King Apartments located at 99 Van Block Avenue in Hartford (the "Property"), requesting that the Metropolitan District abandon and release the existing sanitary sewers and easements within the Property, as shown on the accompanying map. The purpose of the request is to enable the construction of a new residential development.

The Developer intends to install new sanitary laterals to serve the proposed buildings within the development to existing sewers located in Van Block Avenue and Luis Ayala Lane, thereby not requiring the use of the onsite sanitary sewers. The original easement was acquired by the Metropolitan District from the Van Block Housing Corporation through a Developer's Permit-Agreement in May, 1969.

From an engineering standpoint, the release of the requested easements and abandonment of the sanitary sewers will not have a negative impact on the District's sewer system, and no hardship or detriment would be imposed on others.

At a meeting of the Bureau of Public Works held on April 24, 2023, it was:

VOTED: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute the release of the existing sanitary sewer easements and discontinued sanitary sewers on property owned by MLK Cooperative, Inc., as shown on the accompanying map and as recorded in the City of Hartford land records in Volume 1229, Pages 279-281. The release shall be subject to approval by District Counsel as to form and content.

Respectively submitted,



John S. Mirtle, Esq.  
District Clerk



120 Hebron Avenue, Floor 2  
Glastonbury, CT 06033  
www.benesch.com  
P 860-633-8341

March 9, 2023

Michael Curley, PE  
Technical Services, Engineering & Planning  
MDC  
555 Main Street  
Hartford, CT 06103

RE: **Sanitary Easement Abandonment Request**  
**MLK Apartments**  
**Van Block Avenue Hartford, CT**

Dear Michael:

The property owner, MLK Cooperative, Inc., is proposing a new residential project at property located at the corner of Van Block Avenue and Luis Ayala Lane, in Hartford, Connecticut. The property is currently situated with a number of residential buildings, all of which have either been abandoned, or will be abandoned shortly. The project includes the complete demolition of the site and reconstruction that includes fifteen multi-family residential apartment style buildings and one (1) maintenance buildings, all of which will vary in size.

The site currently contains an MDC main and associated easement that serves the existing buildings. As the building configuration on the site is changing, this existing easement is located in areas where new buildings are proposed. Additionally, it is our understanding that the existing MDC sanitary infrastructure within that easement is does not conform to current MDC standards. We are therefore requesting to abandon the easement and existing sanitary infrastructure within the easement. We are indicating the limits of the existing easement to be abandoned on attached plan entitled 2023-03-08 Sanitary Easement Abandonment Limits.

The new development is proposing to provide sanitary collection through new on-site laterals that will connect to the mains in Van Block Avenue and Luis Ayala Lane, as can be seen on the attached Site Utility Plan. Therefore, we are not requesting a Developers Permit Agreement as part of this project.

Please find the following attachments to this request letter:

- Existing Conditions Plan.
- 2023-03-08 Sanitary Easement Abandonment Limits.
- C-300 Utility Plan.
- Legal Easement, as filed with the City of Hartford, to be abandoned.
- City of Hartford Site Plan Approval
- CAD File – most of the layers have been stripped out for ease of identification of the easement.

A \$600 check will be hand delivered to you at the above address by the property owner.

10B-2

Michael Curley, PE  
Page | 2



Please let us know if you have any questions or require additional information.

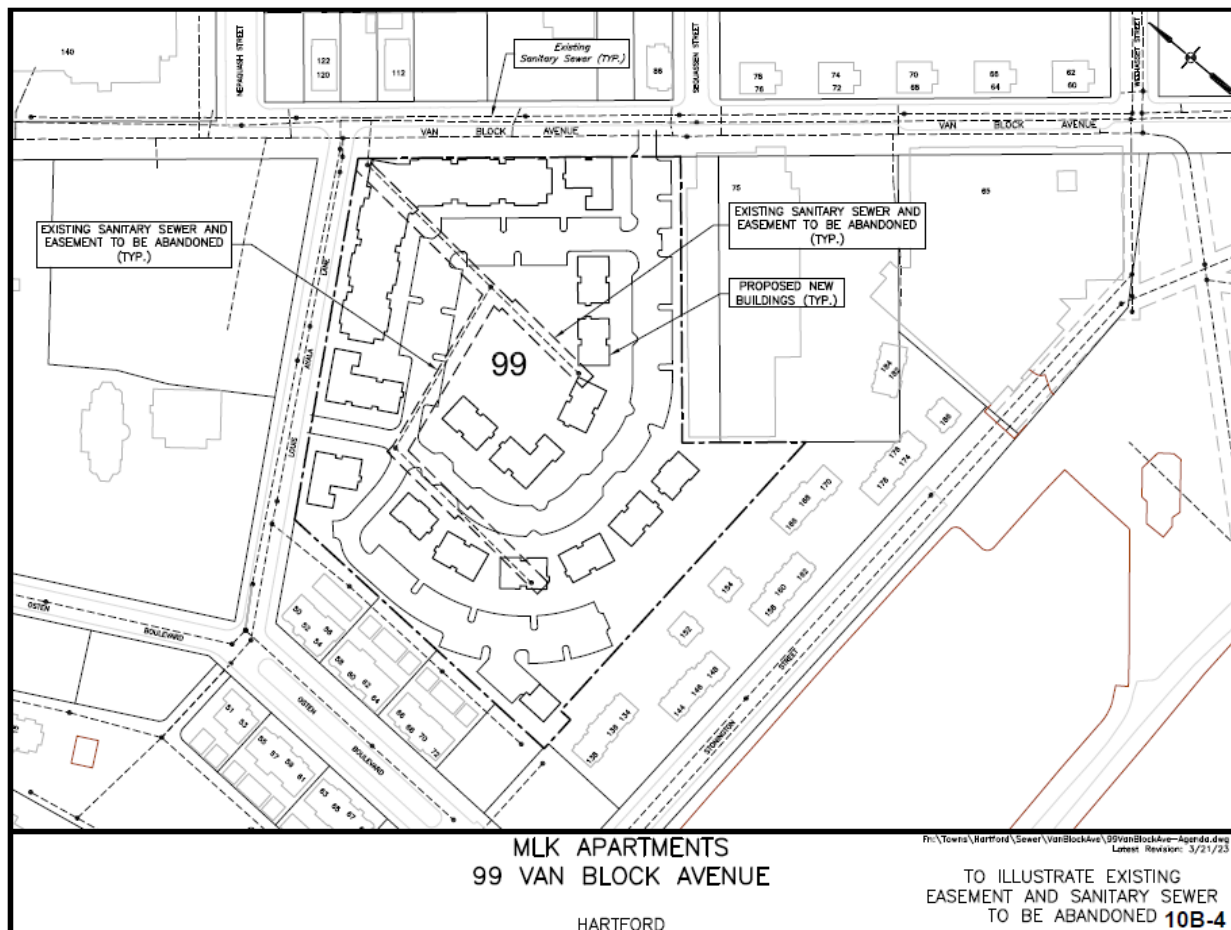
Sincerely,

Will Walter, PE  
Senior Project Manager

Owners Signature

Aaron Greenblatt  
MLK Cooperative, Inc.

cc. Dave Goslin (via email)  
Aaron Greenblatt (via email)  
Alexandra Michaud (via email)  
Sara Leadbetter (via email)



***On motion made by Commissioner Patel and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**BUREAU OF PUBLIC WORKS  
1 TUNXIS AVENUE & 6 MOUNTAIN AVENUE, BLOOMFIELD  
NEW PROSSER LIBRARY  
ENCROACHMENT AGREEMENT**

To: District Board

May 1, 2023

From: Bureau of Public Works

In a letter dated February 10, 2023, Mr. Rock Emond, Associate Civil Engineer of SLR International, Inc., on behalf of the Town of Bloomfield, owner of the above-referenced property ("Owner"), has requested permission from The Metropolitan District ("MDC" or "District") to encroach on the MDC's existing 20-foot-wide Bloomfield Trunk Sewer easement or right-of-way, encompassing an existing 24-inch sanitary trunk sewer and its appurtenant infrastructure (collectively, the "Sewer"), situated on the Property ("ROW") for the purpose of constructing and installing site improvements for and in connection with the construction of the new Prosser Library building (the "Project").

The proposed work for the Project entails (i) excavation and removal of up to two feet of fill, (ii) removal of pavement and curbing, (iii) installation of two 6-inch sanitary sewer lateral connections to the Sewer, (iv) installation of stormwater system infrastructure (12-inch HDPE pipe), and (v) the installation of an overhead pedestrian bridge all within such ROW as shown on the accompanying maps (collectively, the "Improvements"). The proposed storm piping will be installed above the Sewer with a minimum of three feet of vertical clearance between this Sewer and such piping. The overhead bridge will be installed with a minimum of twelve (12) feet of vertical clearance over the surface level of the ROW and all supports and footings will be located outside of the ROW. The Sewer was built in 1961.

MDC staff has concluded that the Improvements are minor and that there will be no detriment to the Sewer as a result, provided Owner enters into and executes an encroachment agreement with the MDC, whereby Owner complies with the following conditions and other conditions required hereby.

Owner has agreed to the following conditions in order to satisfy the District's concerns for protection of the Sewer located within the Property and to maintain accessibility along the length of the MDC's ROW:

1. Care must be taken during the performance of work for the Improvements or any maintenance, repair or replacement of the same not to disturb the Sewer. All heavy construction equipment and materials must be located outside of the limits of the ROW when not in use. Any earth moving equipment that will be utilized on the ROW over and adjacent to the Sewer shall be reviewed and



- approved by District staff prior to mobilization to the site. Any damage to the Sewer caused by any construction, maintenance, repair, replacement or associated activities by or on behalf of Owner within the ROW shall be the responsibility of the Owner.
2. No additional permanent improvements, other than the proposed Improvements, shall be located within the ROW.
  3. The District reserves the right to remove Improvements within the ROW at any time if so required for maintenance, repair or replacement of the Sewer. Owner shall bear any additional maintenance, repair or replacement costs necessitated by the presence of Improvements within the ROW, including any such costs incurred by the District.
  4. In the event of a sewer emergency caused by the proposed excavation described above, the Owner shall provide, install, operate and remove, at the Owner's expense, an appropriately sized bypass pump and appurtenances.
  5. An MDC or MDC hired-consultant inspector must be on the job site whenever work is being performed within the ROW, and Owner shall be responsible for the cost and expense of such inspector. Any construction of the Improvements as well as any subsequent construction, maintenance, repair or replacement of the Improvements shall conform to District standards and 48-hours advance notice must be given to the District and a preconstruction meeting shall be held prior to commencing any such activities within the ROW, except in the case of an emergency, in which case notice must be provided to the District as soon as practicable. Such inspector shall have the unilateral right to halt performance of any such work in the event the integrity of the Sewer is in any way threatened as determined by such inspector in his or her sole and absolute discretion.
  6. The Owner shall perform a CCTV inspection, witnessed by an MDC inspector, of the Sewer in the areas of the construction prior to and upon completion of backfilling and restoration of the excavated areas. The videos will be delivered to the District for the purposes of assessing the pre- and post-activity condition of the Sewer.
  7. The Owner shall maintain the District's standard form of insurance as stipulated in the MDC's most current Guidance Manual for Developers' Permit Agreements, which insurance shall remain in force and effect during the performance of any work with in the ROW pursuant to the encroachment contemplated herein.

Staff has reviewed this request and considers it feasible, subject to the terms and conditions herein.

Accordingly, a formal written encroachment agreement shall be entered into and executed by the Owner and the District, which agreement shall include the above conditions and any other conditions set forth herein, and filed on the Town of Bloomfield Land Records.

At a meeting of the Bureau of Public Works held on April 24, 2023, it was:

VOTED: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute an agreement, with the above conditions and subject to approval of form by District Counsel, granting permission to Owner to encroach upon the existing 20-foot sanitary sewer easement situated on the Property in order to: (i) perform the work for the Improvements in connection with the Project as shown on the plan submitted by SLR International, Inc., entitled "Figure 1 – Sewer Easement Utility Encroachment Bloomfield Public Library New Prosser Library 1 Tunxis Avenue Bloomfield, Connecticut," dated September 29, 2022, revised 12/9/22 and 2/9/23, Sheet No. Fig. 1, and (ii) maintain, repair and replace such Improvements, provided that: (a) the District shall not be held liable for any cost or damage of any kind from the present and in the following years as a result of any encroachment authorized hereby, (b) Owner shall reimburse MDC for any attorney fees and other costs incurred by MDC in enforcing the encroachment agreement, and (c) such agreement shall not be effective until fully executed by the District and Owner, and recorded on the Bloomfield Land Records. In the event that such full execution and recording does not occur within three (3) months of the date this resolution is passed by the District Board, then such resolution shall be null and void, and of no further force and effect.

Respectfully submitted,

A handwritten signature in black ink, reading "John Mirtle". The signature is written in a cursive, flowing style.

John S. Mirtle, Esq.  
District Clerk



February 10, 2023

Michael Curley  
Manager of Technical Services, Engineering & Planning  
Metropolitan District  
555 Main Street, P.O. Box 800  
Hartford, Connecticut 06142-0800

RE: Encroachment Permit  
Bloomfield Public Library  
New Prosser Library  
1 Tunxis Avenue and 6 Mountain Avenue  
Bloomfield, Connecticut 06002  
SLR #12351.00095

Dear Mr. Curley:

Pursuant to a request by the Town of Bloomfield for approval of encroachments within an easement owned by the Metropolitan District located on 1 Tunxis Road, Bloomfield, Connecticut please see attached enclosures including but not limited to:

- Partial Site Plan & Section provided by TSKP Studio
- Figure 1 – Sewer Easement Utility Encroachment provided by SLR International Corporation
- Property and Topographic Survey provided by Delta Surveying Services, LLC

The list of encroachments within the Metropolitan District Sewer Easement are as follows:

1. Pedestrian bridge crossing above easement
2. Storm drainage piping and structures within or around the easement
3. Grading in excess of 1 foot
4. Sanitary connections to existing 24" RCP owned/operated by the MDC

Please do not hesitate to contact me at (203) 271-1773 should you have any questions regarding this matter.  
Very truly yours,

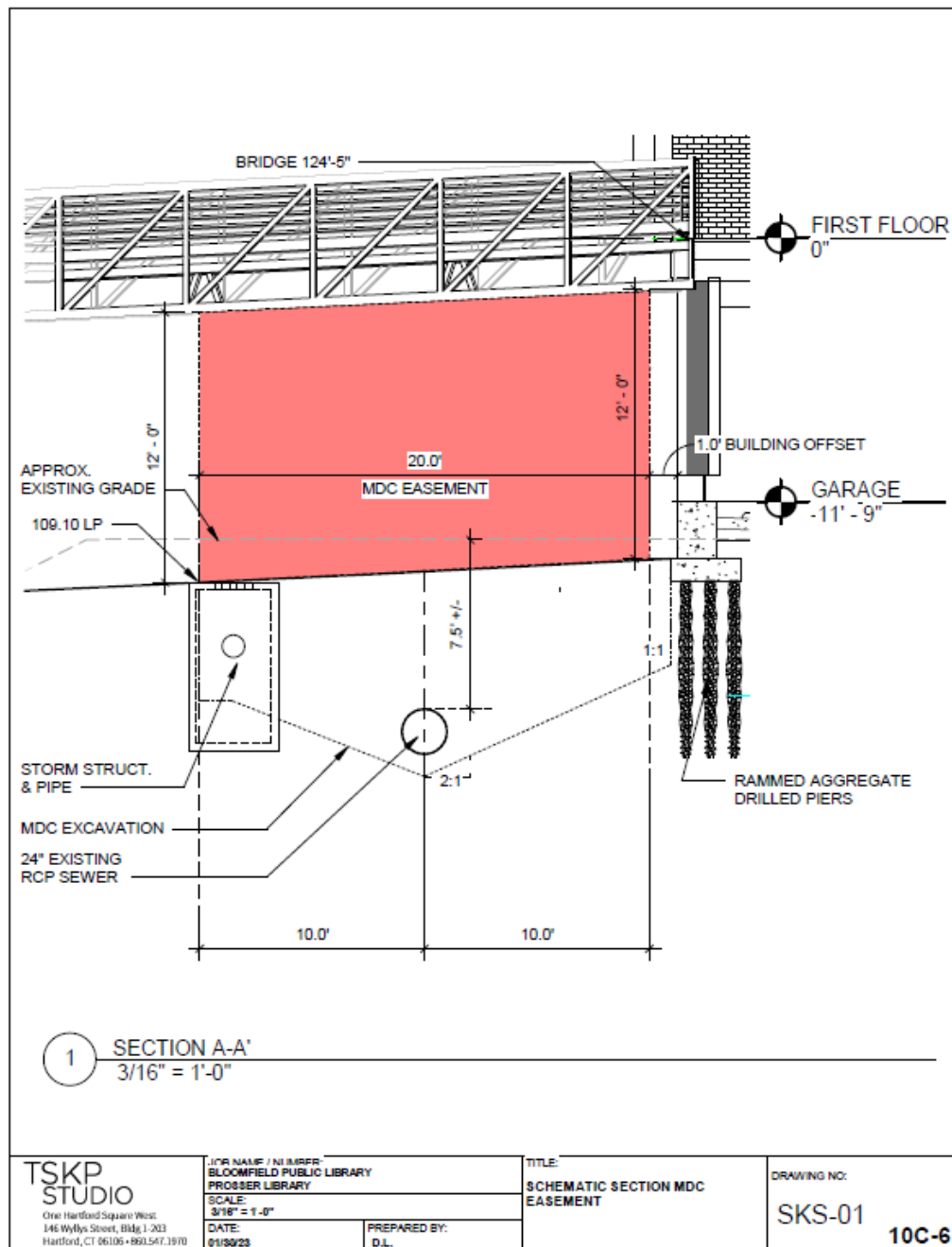
SLR INTERNATIONAL, INC.

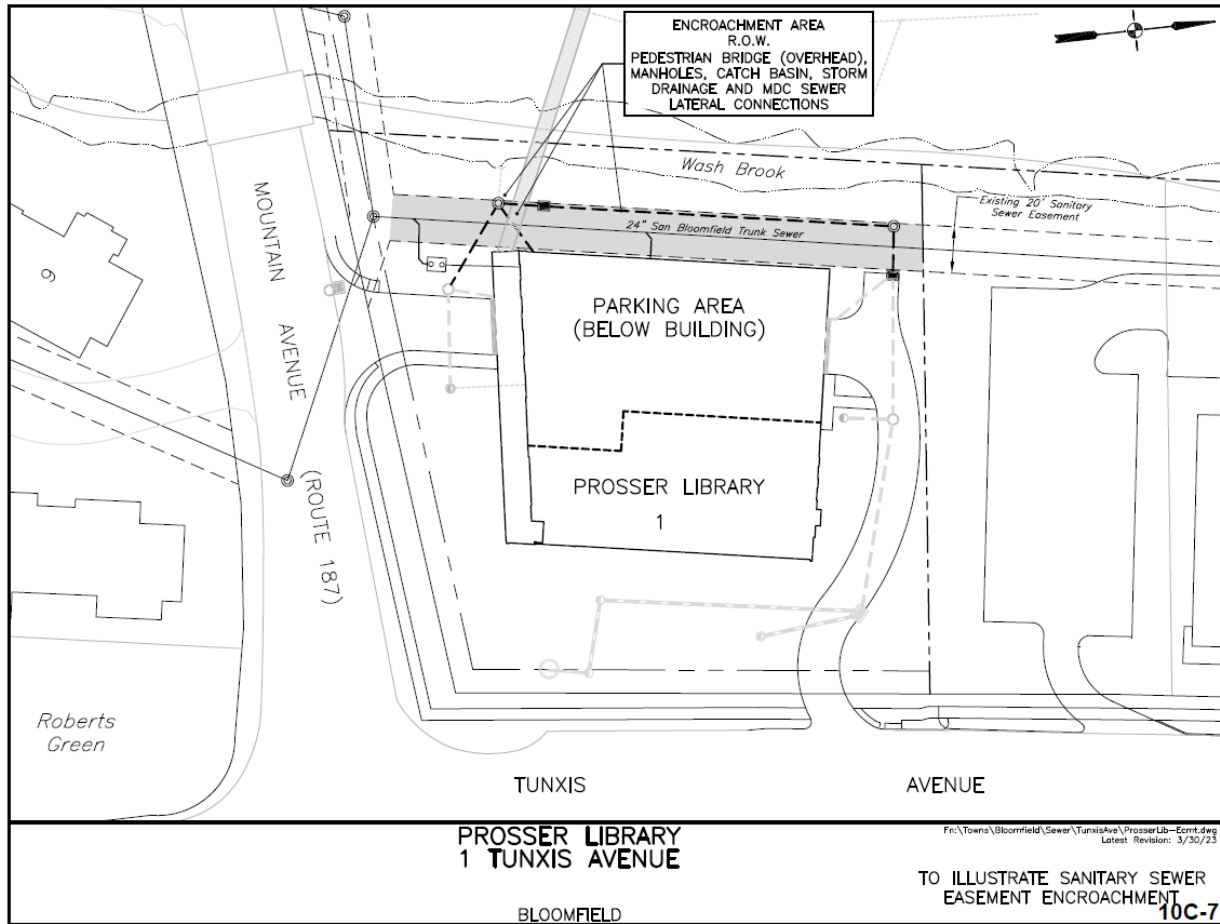
A handwritten signature in black ink, appearing to read "Rock Emond", written over a horizontal line.

Rock Emond  
Associate Civil Engineer

Page 2  
February 10, 2023

Cc: Mr. Ryszard Szczypek, TSKP Studio  
Mr. Michael Cegan, Richter and Cegan, Inc.  
Ms. Nancy Hayes, Town of Bloomfield





***On motion made by Commissioner Torres and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**PERSONNEL, PENSION AND INSURANCE COMMITTEE  
JOB SPECIFICATION  
MAINTENANCE PLANNER (SS-06)**

To: District Board

May 1, 2023

From: Personnel, Pension and Insurance Committee

Staff is recommending that the Job Specification and Job Classification System be amended to include Maintenance Planner (proposed SS-06). A copy of the proposed specification is attached as negotiated with Local 1026.

The proposed job specification continues to enhance the multi-tasking approach to District positions. The new Maintenance Planner role proposed pay range is SS-06 (range of \$103,979.20 to \$124,800) as negotiated with Local 1026.



**Employee Group: Local 1026**  
**FLSA Status: Non-Exempt**  
**Labor Grade: SS-06**

**METROPOLITAN DISTRICT COMMISSION**  
**CLASSIFICATION DESCRIPTION**

**CLASSIFICATION TITLE: MAINTENANCE PLANNER**

---

**JOB SUMMARY**

The purpose of this classification is to provide responsible technical and supervisory work in the planning of repair, maintenance and care of District infrastructure and assets. The role will provide planning functions for the assigned department and the related functions of that department which may include water distribution, wastewater collection, wastewater and water treatment and supply facilities, facility and equipment maintenance and processes, including but not limited to pump stations, water storage facilities and lift stations.

Work involves responsibility for assisting in, developing and maintaining a comprehensive and uniform preventive maintenance (PM), predictive (PdM) and corrective maintenance (CM) programs, and for supervising employees engaged in all aspects of the repair, maintenance and care of water treatment and supply, water distribution, wastewater collection and wastewater treatment facilities, pumping stations, and other MDC facilities. Work also includes preparation of manpower, materials and cost estimates for assigned projects. Work involves independent assessments and initiative to complete assignments in a safe, timely and cost-effective manner. Duties include developing and maintain the Work Order Management System (SAP) to support the delivery of PM, PdM and CM programs. This position also has the responsibility for making difficult repair decisions and setting daily work priorities. This work requires that the employee have knowledge, skill and ability in facilities and pump station maintenance and repair and related systems and facilities.

**ESSENTIAL FUNCTIONS**

**The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.**

- Schedules, assigns, trains, supervises and inspects work of workers engaged in the repair, modification, preventive, predictive or corrective maintenance, and

equipment installation at wastewater and water treatment facilities, pumping stations, lift stations or other assigned areas. Coordinates activities on a short and long term basis to assure personnel, materials and equipment necessary for projects and objectives. Responds to emergencies as needed.

- Conducts inspections, reviews and evaluates plant and pumping station maintenance activities.
- Develops projects specifications, prepares cost estimates for material, supplies, equipment and labor needs, and orders necessary materials, supplies and equipment; participates in the development of the maintenance budget.
- Tracks work progress and prepares forms and reports on completed work assignments and employee time records. Maintains equipment records. Controls expenditures within fund allocations.
- Works with employees to diagnose equipment malfunctions to coordinate required repairs; analyses component failures, and assesses efficiencies of operating systems to reduce operating and maintenance costs.
- Trains and counsels' employees. Administers union contract language and oral warnings and recommends higher level discipline. Assists in employee selection. Assures safe work practices.
- Plan all preventive, predictive, and condition-based maintenance, in conjunction with the facility's production and operational plans, including resource (mechanics, technicians, operators, parts, equipment, tools) availability to execute activities effectively and efficiently in a coordinated way. Helps prioritize and escalate critical work as necessary.
- Develop and maintain the Computerized Maintenance Management System (CMMS) program SAP to provide for full maintenance programs to water and wastewater facilities and assets
- Administer the preventive maintenance (PM), predictive (PdM) and corrective maintenance (CM) programs through the creation, revision, distribution, and posting of PM and PdM Plans and associated Work Orders. Develop and maintain the PM, PdM and CM procedures for use by District staff

- Assist in the development of the current annual budget, routine/ad-hoc reporting and program analysis. Assist with developing Capital Needs Assessments, prioritize recommended work. Assist Manager with developing budgets for replacement work.
- Assist in maintaining data for Asset Management and Project records and updating SAP. Works with staff and other departments to update and maintain SAP including but not limited to phasing in new assets and phasing out old assets.
- Manages document inventory all OEM specifications, manuals and procedures as job planning reference
- Prepare information on the strategic development of the lifecycle analysis of system components, relating to: capital replacement plan, regulatory issues, and environmental issues, sustainability of the assets, and preventive maintenance
- Collaborates with Warehouse staff to develop work kits and assists in implementing job kitting.
- Develop and implement highly efficient part ordering and retrieval to minimize staff engagement in individual part ordering and pick-up.
- Evaluate and monitor work order completion, backlog and schedule compliance.
- Interact directly with Superintendents, Team Supervisors and Facility Supervisors to ensure that repairs are completed to their satisfaction and in a timely and cost-effective manner. Ensures that all work orders are closed with correct closing codes.
- Prepare and prioritize PM routines and schedules with related stakeholders. Monitor and track the cost of PM/PdM/CM activities performed by staff and contracted services. Recommend modifications or enhancements to the PM. PdM and CM systems in order to improve effectiveness.
- Enhances electronic O&M system to ensure information is up-to-date and relevant for all installed equipment, including training, manuals, process control descriptions, LO/TO procedures, SOPs, etc.
- Conduct program audits to validate data inputting and provide lifecycle repair and replacement forecasts.
- Oversee and coordinate projects with Project Managers. Assist Projects Managers to write contract documents.

- Performs related work as required.

**SUPERVISION RECEIVED**

Works under the general supervision of the Department Superintendent and/or Department Manager

**MINIMUM QUALIFICATIONS**

A high school diploma or the equivalent, plus six (6) years of progressively responsible utility maintenance or plant maintenance and repair experience, including at least some supervisory experience, including progressive experience at the supervisory level in the maintenance and repair of water distribution and wastewater collection systems, water and/or wastewater treatment facilities, monitoring equipment, electrical and mechanical systems, or related industrial plant maintenance; or an equivalent combination of education and qualifying experience, substituting on a year-for-year-basis, which provides the requisite knowledge, skills and abilities for this classification. Minimum of four (4) years of SAP Plant Maintenance and Materials Management Modules experience, including notification and work order creation, planning of work order operations and completion of work order and notification requirements. Creation and maintenance of maintenance planning functions in SAP is preferred.

**SPECIAL REQUIREMENTS**

Must have a valid driver's license.

**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of preventive/predictive maintenance procedures, development of maintenance standards and planning.

Knowledge of business applications including, SAP EAM, MS Office products and productivity tools.

Knowledge of plant and pump station operations and maintenance.

Knowledge of water distribution and wastewater collection operations and maintenance.

Knowledge of the principles and practices of electrical, hydraulics, pneumatic, plumbing and mechanical equipment maintenance and repair.

Knowledge of public administration principles and practices as applied to work unit reporting and routine administrative procedures.

Knowledge of process improvement and management methodologies including but not limited Lean

Ability to communicate orally and in writing and to lead others in a work unit.

Ability to administer policies and procedures including scheduling, routine decision-making and the completion of forms and reports.

Ability to effectively access/use HACH WIMS, SAP, SCADA, eOM and Microsoft Word, Excel & PowerPoint.

Ability to supervise others in a work unit.

Ability to establish and maintain effective working relationships with coworkers, vendors, contractors and other governmental agencies.

Knowledge of MDC policies and procedures.

Ability to operate computers, software, and systems required for performing essential functions.

## **ADA COMPLIANCE**

**Physical Ability:** Tasks require the ability to exert moderate physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (under 50 pounds).

**Sensory Requirements:** Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally and in writing.

**Environmental Factors:** Essential functions are performed primarily outdoors, frequently exposed to any or all of the following: various weather conditions, high or deep dangerous places, working near moving mechanical parts, risk of electric shock, vibration, fumes, airborne particles, chemicals, etc., with some performance of these functions in plants and pump stations, frequently exposed to heavy industrial equipment, caustic chemicals, raw sewage, activated sludge, biologically contaminated underground facilities, and the like.

*The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*



At a meeting of the Personnel, Pension and Insurance Committee held on April 26, 2023, it was:

VOTED: That the Personnel, Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That the Job Specification for Maintenance Planner (SS-06) attached hereto be adopted.

Respectfully submitted,



John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Patel and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**PERSONNEL, PENSION AND INSURANCE COMMITTEE  
JOB SPECIFICATION  
MANAGER OF INFORMATION SERVICES (E&E)**

To: District Board

May 1, 2023

From: Personnel, Pension and Insurance Committee

Staff is recommending that the Job Specification and Job Classification System be amended to update Manager of Information Services (currently EE19). A copy of the proposed updated specification is attached.

The proposed amendments to the job specification continues to enhance the multi-tasking approach to District positions. The updated Manager of Information Services role would change the pay range from EE19 (range of \$ 131,974.35 to \$184,764.08) to EE20 (\$138,569.98 to \$193,997.94).

**Code:19**  
**Employee Group: E&E**  
**FLSA Status: Exempt**  
**Labor Grade: EE-20**

**METROPOLITAN DISTRICT COMMISSION  
CLASSIFICATION DESCRIPTION**

**CLASSIFICATION TITLE:                   MANAGER OF INFORMATION SERVICES**

---

**JOB SUMMARY**

This is a highly responsible managerial level position. The purpose of this classification is to provide technical expertise and direct management of core enterprise Information Systems (IS) and services including business applications, financial data processing, hardware and software services, network applications, communication systems, internet and web site, and management of other administrative areas as may be assigned by executive staff.

**ESSENTIAL FUNCTIONS**

**The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.**

- Participates in design and delivery of the operational management processes of the organization as a member of the Business Services management team to foster leadership innovation and prioritization of information system applications.
- Assists in directing the development and application of information technology hardware and software to meet District management, budget, engineering and operational needs.
- Plans, manages and directs the staff, resources and operations of the District's IS departments and functions. Manages the development, implementation and maintenance of all IS and communication systems including telephones, cell phones and PDAs.
- Plans, directs and coordinates the technological development, operation, and maintenance of the District IS, including system analysis, programming, hardware installation and software applications and prepares systems maintenance schedules and oversees its implementation; assures continuous delivery of IS services through monitoring of IS performance; directs the development and execution of a comprehensive disaster recovery and business continuity plan.
- Coordinates approved IS development and upgrade projects; coordinates and facilitates consultation with user departments; collaborates with process owners in defining business and system requirements for new technology implementations; monitors project status and progress; and provides training for users and reports

progress. Assists in developing department goals and objectives; develops operating procedures; establishes work plans, priorities and assignments; sets department performance goals; monitors operations and department performance; ensures compliance with applicable laws and regulations; evaluates department effectiveness and efficiency; and implements changes to improve performance.

- Manages District IS resources including equipment, develops business case justifications and cost/benefit analyses for IS spending; develops and manages department operating and capital budgets; identifies opportunities for cost-effective investments in IS systems including staffing, sourcing, purchasing and in-house development and maintains appropriate user licenses.
- Supervises IS staff; assigns work; establishes performance expectations; provides training and employee development; provides guidance and advice regarding difficult IS issues; enforces safe work practices; evaluates employee performance; counsel employees; administers union contract language, oral and written warnings and suspensions; and recommends higher level discipline and other personnel actions, such as reclassifications.
- Reviews hardware and software acquisition and maintenance contracts; pursues master agreements to capitalize on economies of scale; and represents the District and its IS issues to vendors and contractors.
- Directs the development of the operating and capital budget and presents budget requests to the Board of Finance. Directs assigned departments expenditures with fund allocations and approves fund transfers for Finance department and Board of Finance consideration.
- Prepares and/or reviews project reports, statistical analyses, project tracking records, correspondence, and other operational and administrative documents.
- Performs special assignments and duties as assigned.

### **SUPERVISION RECEIVED**

Works under the general direction of the Director of Information Services.

### **MINIMUM QUALIFICATIONS**

Bachelor's degree in management information systems, computer science or a related field; master's degree in related field preferred; supplemented by minimum of five (5)

years of progressively responsible IS technical management experience including specific experience in Microsoft Applications, SAP, database and network management including three (3) years at the management level; or any equivalent combination of education, training, and experience, substituting on a year-for-year basis, which provides the requisite knowledge, skills, and abilities for this classification.

### **SPECIAL REQUIREMENTS**

Must have a valid driver's license.

### **PERFORMANCE APTITUDES**

**Data Utilization:** Requires the ability to synthesize, hypothesize, and/or theorize concerning data and/or information involving modification of existing policies, strategies and/or methods to meet unique or unusual conditions. Requires the ability to do so within the context of existing organizational theories and management principles.

**Human Interaction:** Requires the ability to function in a director capacity for a major organizational unit requiring significant internal and external interaction.

**Equipment, Machinery, Tools, and Materials Utilization:** Requires the ability to operate, maneuver and/or control the actions of equipment, machinery, tools, and/or materials used in performing essential functions.

**Verbal Aptitude:** Requires the ability to utilize synthesis data and information, as well as reference, descriptive, design, advisory, and consulting data and information as applicable.

**Mathematical Aptitude:** Requires the ability to perform addition, subtraction, multiplication and division; ability to calculate decimals and percentages; and may include ability to perform mathematical operations involving basic algebraic principles and formulas, and basic geometric principles and calculations.

**Functional Reasoning:** Requires the ability to apply principles of logical or scientific thinking to implement both intellectual and practical relationships. Involves responsibility for consideration and analysis of complex organization problems of major functions.

**Situational Reasoning:** Requires the ability to exercise the judgment, decisiveness and creativity required in critical and/or unexpected situations involving risk to the organization.

### **KNOWLEDGE, SKILLS AND ABILITIES**

- Knowledge and ability to manage information technology information systems and software including the ability to manage Outlook, Desktop, SAP and Oracle applications.
- Knowledge of business theory, business processes, strategic planning, management, finance and budgeting, and business office operations.
- Knowledge and exposure to data processing, hardware platforms, enterprise software applications and outsources systems.
- Knowledge of and ability to manage information technology integrations in the District.
- Knowledge of contracting, negotiating and change management.
- Ability to communicate orally and in writing and to lead others.
- Ability to develop and administer policies and procedures at the management level.
- Ability to manage the work of IT-related departments through direct reports.
- Extensive skills to build trust and personal accountability, and the ability to establish and maintain effective working relationships with District staff, contractors, consultants and customers. Demonstrated competencies include: technical knowledge and abilities; accountability, team building and staff development; planning and organizational skills, astute judgment and decision-making, integrity, commitment to diversity and the ability to function well in a multicultural environment.

## **ADA COMPLIANCE**

**Physical Ability:** Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and/or pulling of objects and materials of light weight (5-10 pounds). Tasks may involve extended periods of time at a keyboard or work station.

**Sensory Requirements:** Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally.

**Environmental Factors:** Requires the ability to work under conditions where exposure to environmental factors is not likely to present a risk of injury or illness.

*The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable*



*accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*

At a meeting of the Personnel, Pension and Insurance Committee held on April 26, 2023, it was:

VOTED: That the Personnel, Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That the Classification System be amended to reflect the *Manager of Information Systems* job specification with the salary allocation of EE20 with eight steps and an annual range of \$138,569.98 to \$193,997.94.

Respectfully submitted,



John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Pane and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**PERSONNEL, PENSION AND INSURANCE COMMITTEE  
APPROVAL OF JOB SPECIFICATION  
ASSISTANT DISTRICT COUNSEL / DISTRICT CLERK**

To: District Board

May 1, 2023

From: Personnel, Pension and Insurance Committee

Staff is proposing to revise the *Assistant District Counsel/District Clerk* salary allocation. Staff is recommending that the Classification System be amended to revise *Assistant District Counsel/District Clerk* job specification from an EE20 salary allocation (annual range of \$138,569.98 to \$193,997.94) to an EE22 salary allocation (annual range of \$152,775.75 to \$213,886.03 with eight steps)

At a meeting of the Personnel, Pension and Insurance Committee held on April 26, 2023, it was:

VOTED: That the Personnel, Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That the Classification System be amended to reflect the *Assistant District Counsel/District Clerk* job specification with the salary allocation of EE22 with eight steps and an annual range of \$152,775.75 to \$213,886.03 effective March 1, 2023.

Respectfully Submitted,



John S. Mirtle, Esq.  
District Clerk

**Code:**

**Employee Group: E&E**

**FLSA Status: Exempt**

**Labor Grade- EE-22**

**METROPOLITAN DISTRICT COMMISSION  
CLASSIFICATION DESCRIPTION**

**CLASSIFICATION TITLE: ASSISTANT DISTRICT COUNSEL / DISTRICT CLERK**

---

**JOB SUMMARY**

The purpose of this classification is to serve as the District Clerk, with all duties and responsibilities as set forth in the District Charter, Ordinances and By-Laws, and serve as secretary to the District Board of Commissioners (Board) and its various Bureaus, Committees and Commissions, overseeing associated records, records management, and operating budgets. Provides administrative support for all Board, Bureau and Committee meetings. Acts as FOIA Officer for the organization and as a liaison with District Counsel. Directs the production and maintenance of administrative, legal, real estate and clerical records. Provides administrative support to Chief Executive Officer and Board members. Provides legal assistance to the Office of District Counsel as directed by District Counsel.

**ESSENTIAL FUNCTIONS**

**The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.**

- Serves as District Clerk; attends all Board, Bureau and Committee meetings and public hearings. Writes agenda memos for Board, Bureau or Committee action; reviews all agenda memos prepared by others; and oversees preparation and distribution of meeting agenda packages.
- Reviews, edits, and corrects or writes minutes of all Board, Bureau or Committee meetings. Prepares resolutions and minutes of the proceedings, maintains indexes and preserves all permanent records. Compiles and records minutes of all official meetings consistent with State Law applicable to municipalities.

- Fulfills statutory requirements relative to public hearing notifications, Freedom of Information requests, Charter and Ordinance updates and notifications relative to the annual audit. Serves as appointed MDC Records Management Liaison Officer (RMLO) and Freedom of Information Officer. Acts as agent of service for all legal matters.
- Updates the District Charter to reflect legislative action by the General Assembly; updates Ordinances and by-laws based on Board actions.
- Manages Assessment Program relative to construction of sewer and water main extensions.
- Researches and analyzes District legal and historical issues, compiles reports, and makes recommendations.
- Advises CEO, District Counsel, and senior staff on administrative requirements of Board decisions and actions.  
Advises Commissioners, District Counsel, CEO and senior staff on procedural matters.
- Accepts all contracts on behalf of the District. Ensures contracts are received by submittal times and coordinates with project managers and procurement to track all contracts to ensure timely processing.
- Directs the vault inventory and ensures proper filing of all legal documents into the central District document index.
- Responsible for implementing Statutory Document Management protocols applicable to municipalities.
- Manages records retention and destruction consistent with Statutory Requirements.
- Ensures all deeds associated with Real Property transactions are recorded and the originals are retained in the MDC Vault; and supervises Real Property staff.
- Operates a personal computer, and general office equipment as necessary to complete essential functions, including the use of word processing, spreadsheet, database, or other system software.

- Provides legal assistance to the Office of District Counsel as directed by District Counsel.
- Performs other related duties as required.

### **SUPERVISION RECEIVED**

Works under the general direction of the Chief Executive Officer or District Counsel.

### **MINIMUM QUALIFICATIONS**

Juris Doctorate supplemented by a minimum of three (3) years of progressively responsible legal experience.

### **SPECIAL REQUIREMENTS**

Must be, or within six (6) months of date of hire become, a member of the Connecticut & United States District Court (Connecticut) Bars.

### **PERFORMANCE APTITUDES (KNOWLEDGE, SKILLS, AND ABILITIES)**

**Data Utilization:** Requires the ability to coordinate, manage, strategize, and/or correlate data and/or information. Includes exercise of judgment in determining time, place and/or sequence of operations. Includes referencing data analyses to determine necessity for revision of organizational components.

**Human Interaction:** Requires the ability to function in a supervisory/managerial capacity for a group of workers. Includes the ability to make decisions on procedural and technical levels.

**Equipment, Machinery, Tools, and Materials Utilization:** Requires the ability to operate, maneuver and/or control the actions of equipment, machinery, tools, and/or materials used in performing essential functions.

**Verbal Aptitude:** Requires the ability to utilize a wide variety of reference, descriptive, and/or advisory data and information.

**Mathematical Aptitude:** Requires the ability to perform addition, subtraction, multiplication, and division; ability to calculate decimals and percentages; and may require ability to utilize principles of fractions and/or interpret graphs.

**Functional Reasoning:** Requires the ability to apply principles of influence systems, such as motivation, incentive, and leadership. Ability to exercise independent judgment to apply facts and principles for developing approaches and techniques to problem resolution.

**Situational Reasoning:** Requires the ability to exercise the judgment, decisiveness and creativity required in situations involving the evaluation of information against sensory, judgmental, or subjective criteria, as opposed to that which is clearly measurable or verifiable.

## **ADA COMPLIANCE**

**Physical Ability:** Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and/or pulling of objects and materials of light weight (5-10 pounds). Tasks may involve extended periods of time at a keyboard or work station.

**Sensory Requirements:** Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally.

**Environmental Factors:** Essential functions are regularly performed without exposure to adverse environmental conditions.

*The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*

***On motion made by Commissioner Pane and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

## **BOARD OF FINANCE**

### **SUPPLEMENTAL APPROPRIATION FOR CLEAN WATER PROJECT**

To: District Board

May 1, 2023

From: Board of Finance

Bond Counsel prepared the following resolution for your approval.

At a meeting of the Board of Finance held on April 26, 2023, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLUTION APPROPRIATING A FURTHER \$67,413,015.52 FOR THE DISTRICT'S COMBINED SEWER OVERFLOW, SANITARY SEWER OVERFLOW AND NITROGEN REMOVAL PROGRAMS TO DECREASE LEVELS OF POLLUTION IN THE CONNECTICUT RIVER AND LONG ISLAND SOUND TO COMPLY WITH A CONSENT DECREE OF THE UNITED STATES DISTRICT COURT OF THE



DISTRICT OF CONNECTICUT AND A CONSENT ORDER OF THE CONNECTICUT  
DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION

WHEREAS, the charter of the Metropolitan District of Hartford County, Connecticut (the "District"), and more particularly Section 14 of number 511 of the special acts of 1929, as amended by section 1 of number 332 of the special acts of 1931, number 127 of the special acts of 1947, section 2 of special act 79-102, special act 80-13, section 1 of special act 83-31, section 5 of special act 90-27, and section 2 of public act 15-114, now codified in Section 3-11 of the District's Compiled Charter, (Section 14, as amended, being referred to as the "Referendum Requirement"), provides as follows:

(a) Appropriations to be financed by the issuance of bonds, notes or other obligations of the district may be made at any time upon approval of the district board and recommendation of the board of finance in accordance with section 20 of number 511 of the special acts of 1929.

(b) (1) Any appropriation in excess of the amount set forth in subdivision

(2) of this subsection for any single item of capital expense not regularly recurring, including, but not limited to, a capital purpose, a public improvement or an extraordinary expenditure which may properly be financed long-term rather than from current revenues, notwithstanding that such appropriation is included in the budget to be met from current revenues, shall be approved by a two-thirds vote of the entire district board and by a majority of the electors of the district at a referendum of the district called by the district board in accordance with the requirements of section 5 of number 511 of the special acts of 1929, as amended by special act 77-54; provided an appropriation for any reason involving not more than twice the amount set forth in subdivision (2) of this subsection in any one year for the purpose of meeting a public emergency threatening the lives, health or property of citizens of the district may be made upon approval by a two-thirds vote of the entire district board without submission to the electors of the district; provided further, appropriations may be made in any amount without submission to the electors of the district for any public improvement all or a portion of which is to be paid for by assessments of benefits or from funds established to pay for waste or water facilities pursuant to section 13 of number 511 of the special acts of 1929, as amended by number 366 of the special acts of 1949, special act 77-54 and special act 83-31; and provided further, submission to the electors of the district shall only be required with respect to such portion, if any, of any appropriation approved by the district board on and after October 1, 2015, as exceeds the amount set forth in subdivision (2) of this subsection. The district board may determine, in the case of appropriations for water, sewer and utility line extensions and improvements, or the installation or replacement of service meters, the definition of what shall constitute a single item of capital expense for purposes of compliance with the

referendum requirement of this section. Such determination may be contained in the capital budget or a resolution making such appropriation or authorizing the issuance of bonds, notes or obligations of the district and any such determination shall be final and conclusive.

(2) On and after October 1, 2015, the threshold amount for purposes of subdivision (1) of this subsection shall be twenty million dollars as adjusted annually thereafter on October first by a percentage equal to the increase, if any, in the consumer price index for urban consumers, as most recently determined by the United States Department of Labor, Bureau of Labor Statistics for the most recent twelve-month period available, provided for any appropriation adopted by the district board on and after October 1, 2015, the aggregate amount of federal and state grants available, committed to be made available or expected to be made available for the appropriation at issue, each as determined by the district board whose determination shall be conclusive, shall be deducted from the amount of the appropriation in determining whether such threshold is met.

WHEREAS, for purposes of this resolution, the amount referred to in section (b)(1) of the Referendum Requirement and further described in section (b)(2)(1) is hereinafter referred to as the Threshold Amount, and

WHEREAS, by resolution adopted on November 9, 2022 the District Board found and determined that the Threshold Amount for purposes of the Referendum Requirement on October 1, 2019, and as in effect on the date of this resolution, was \$24,908,434.00; and

WHEREAS, the District has by previous resolutions approved appropriations authorized expenditures aggregating \$1,785,800,000 for any and all projects necessary or desirable in connection with the planning, design, acquisition, construction and development of a combined sewer overflow program, a sanitary sewer overflow program and a nitrogen removal program of the District, in order to comply with a consent decree issued by the United States District Court, District of Connecticut, and entered into by and between the District, the United States Department Of Justice, the U. S. Attorney's Office, the United States Environmental Protection Agency and the State of Connecticut Attorney General (the "Consent Decree"), and a consent order to be issued by the State of Connecticut Department of Environmental Protection, now the Connecticut Department of Energy and Environmental Protection ("DEEP") and to be executed by the District and the Commissioner of DEEP (the "Consent Order" and, together with the Consent Decree, the "Government Orders") (the "Project"); and

WHEREAS, the Chairman and the Chief Financial Officer/Treasurer in the name of and on behalf of the District applied for various federal and state loans and/or grants-in-aid for the Project under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Clean Water Fund Program"), including the portion of the Project involving the construction of the South Hartford Storage and Conveyance

Tunnel and shaft relating to Contract 2 (the “South Hartford Tunnel Contract 2”), the portion of the Project involving the construction of the South Hartford Tunnel Contract 5: Arlington, New Britain and Newington conduits, and construction of inlet control gate chambers (the “South Hartford Tunnel Contract 5”), and the portion of the Project involving the construction of screening and pump station facilities for the South Hartford Conveyance and Storage Tunnel Contract 3 (the “South Hartford Tunnel Contract 3”); and

WHEREAS, in connection with the South Hartford Tunnel Contract 2, the District has executed a Project Loan and Project Grant Agreement, dated June 21, 2016, with the State of Connecticut (CWF No. 692-C) (the “CWF 692-C Agreement”) involving a total project cost of \$313,156,346.00, of which \$140,925,166.05 would be funded by state grants under the Clean Water Fund Program (subject to the terms and conditions of such CWF 692-C Agreement), and the balance would be funded by the District and loans from the Clean Water Fund Program; and

WHEREAS, on October 4, 2016, the District appropriated an additional sum of \$140,000,000 of capital expenditures for the Project, specifically to the South Hartford Tunnel Contract 2, which such amount would be funded by state grants under the Clean Water Fund Program in accordance with the terms of the CWF 692-C Agreement; and

WHEREAS, the District has further determined to appropriate an additional \$925,166.05 of capital expenditures for the Project, specifically to the South Hartford Tunnel Contract 2, and to declare its determination that such capital expenditures are expected to be funded entirely by federal or state grants under the Clean Water Fund Program in accordance with terms of the CWF 692-C Agreement; and

WHEREAS, in connection with the South Hartford Tunnel Contract 5, the District has executed a Project Loan and Project Grant Agreement, dated July 27, 2020, with the State of Connecticut (CWF No. 729-C)(the “CWF 729-C Agreement”) involving a total project cost of \$47,359,471.10, of which \$18,808,415.75 would be funded by state grants under the Clean Water Fund Program (subject to the terms and conditions of such CWF 729-C Agreement) and the balance would be funded by loans from the Clean Water Fund Program; and

WHEREAS, on September 2, 2020, the District appropriated an additional \$18,800,000 of capital expenditures for the Project, specifically to the South Hartford Tunnel Contract 5, which such amount would be funded by state grants under the Clean Water Fund Program in accordance with the terms of the CWF 729-C Agreement; and

WHEREAS, the District has further determined to appropriate an additional \$8,415.75 of capital expenditures for the Project, specifically to the South Hartford Tunnel Contract 5, and to declare its determination that such capital expenditures are expected to be funded entirely by federal or state grants under the Clean Water Fund Program in accordance with the terms of the CWF 729-C Agreement; and

WHEREAS, in connection with the South Hartford Tunnel Contract 3, the District has executed a Project Loan and Project Grant Agreement, dated December 14, 2022, with the State of Connecticut (CWF No. 728-C)(the "CWF 728-C Agreement") involving a total project cost of \$138,711,820.25, of which \$66,479,433.72 would be funded by state grants under the Clean Water Fund Program (subject to the terms and conditions of such CWF 728-C Agreement), and the balance would be funded by the District and loans from the Clean Water Fund Program; and

WHEREAS, the District has determined to appropriate a further \$66,479,433.72 of capital expenditures for the Project, specifically to the South Hartford Tunnel Contract 3, and to declare its determination that such capital expenditures are expected to be funded entirely by federal or state grants under the Clean Water Fund Program under the C W F 7 2 8 - C Agreement;

NOW THEREFORE BE IT RESOLVED:

Section 1. The additional sum of \$67,413,015.52 is hereby appropriated for the Project. The Project is a single item of capital expense, not regularly recurring, which may be financed on a long-term basis. For the avoidance of doubt, the appropriation hereby made shall be in addition to any prior appropriation for the Project. Of this \$67, 413,015.52 appropriation, \$925,166.05 shall be allocated to the South Hartford Tunnel Contract 2 which shall be paid for by state grants under the CWF 692-C Agreement, \$8,415.75 shall be allocated to the South Hartford Tunnel Contract 5 which shall be paid for by state grants under the CWF 729-C Agreement, and \$66,479,433.72 shall be allocated to the South Hartford Tunnel Contract 3 which shall be paid for by state grants under the CWF 728-C Agreement.

Section 2. Based on the facts heretofore cited and other evidence presented to the District Board, the District Board FINDS and DETERMINES, that the appropriation made in Section 1 will be paid for by funds available, committed to be made available, or expected to be committed and made available, by federal and state grants; and further, FINDS and DETERMINES, that the appropriation made in Section 1 will not be in excess of the Threshold Amount, and therefore the appropriation made in Section is valid and effective without the requirement that the appropriation be submitted to the electors of the District at a referendum held for such purpose as provided in the Referendum Requirement.

Section 3. The applications by the Chairman and Chief Financial Officer/Treasurer in the name and on behalf of the District for any and all federal and state loans and/or grants-in-aid to meet any portion of the costs of the Project determined by DEEP to be eligible for funding under Section 22a-478 et seq. of the General Statutes of Connecticut, Revision of 1958, as amended (the "Clean Water Fund Program"), and in particular the South Hartford Tunnel Contract 2, the South Hartford Tunnel Contract 5, and the South Hartford Tunnel Contract 3, and the execution and delivery of the CWF 692-C Agreement, the CWF 729-C Agreement and the CWF 728-C Agreement, each of which provide for expenditures authorized hereby to be paid for by grants, combined with

expenditures and borrowings authorized by other appropriations for the Project, be and they hereby are approved, ratified and confirmed.

Section 4. The Treasurer is authorized and directed to charge expenditures for the South Hartford Tunnel Contract 2, the South Hartford Tunnel Contract 5, and the South Hartford Tunnel Contract 3 that have been or will be reimbursed by the state under the CWF 692-C Agreement, the CWF 729-C Agreement and the CWF 728-C Agreement, respectively, against the appropriation made hereby, and to charge no other expenditures against this appropriation.

Section 5. In the absence of the appointment of a Chief Financial Officer/Treasurer, the Chief Administrative Officer is authorized to act as Chief Financial Officer/Treasurer for all purposes of this resolution and the Manager of Treasury is authorized to act as Deputy Treasurer.

Respectfully Submitted,



John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Salemi and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

***Commissioner Healy entered the meeting at 5:53 PM***

**COMMITTEE ON ORGANIZATION  
APPOINTMENT OF COMMISSIONERS TO COMMITTEES**

To: District Board

May 1, 2023

From: Committee on Organization

At a meeting of the Committee on Organization held on May 1, 2023, it was:

**Voted:** That the Committee on Organization recommend to the District Board appointment of the following Commissioners to the following Committees:

**Community Affairs Committee**

Byron Lester



Respectfully submitted,



John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Taylor and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

### **AUDIT REPORT RESOLUTION**

To: District Board

May 1, 2023

It is recommended that it be:

**Voted:** That the District Board approve passage of the following resolution:

**Resolved:** Be it hereby resolved that the District Board adopts the following recommendations relating to the policies and procedures of the Office of District Counsel and consideration of certain By-Laws of the District:

1. Only the District Counsel shall have the authority to retain outside counsel.
2. The District Counsel, on behalf of the MDC, shall enter into a written agreement with outside counsel for legal services regardless of whether the work is being performed for the Legal Department. The agreement shall specify the terms of the engagement, including rates, whether fixed or hourly, a general description of the services, and the length of the agreement.
3. When working on a matter requiring legal services, Commissioners and MDC staff shall consult with the District Counsel to obtain authorization for the use of outside counsel. If approved by the District Counsel, the District Counsel shall prepare an engagement agreement with outside counsel.
4. The District Counsel shall provide the terms of the engagement of outside counsel to the Commissioners or MDC staff who are working with the outside counsel.
5. All legal invoices from outside counsel shall be sent to the District Counsel for review and approval before they are paid.
6. None of the services provided by outside counsel shall be separate from their engagement agreement entered into with the District Counsel.
7. Retained outside counsel shall report to the District Counsel regardless of the project. While other MDC staff and Commissioners may be points of

- contact, the District Counsel shall at least be made aware of the work being performed by the retained attorneys.
8. Commissioners and MDC staff shall contact the District Counsel before working with outside counsel to confirm that the outside counsel has been properly retained and legal services have been approved by the District Counsel.
  9. When authorization for a project is withdrawn by the CEO or other MDC staff, a formal written document shall be prepared and distributed to inform all relevant individuals, including outside counsel working on the project and the District Counsel (if outside counsel has been retained).
  10. The agreements with outside counsel and the By-Laws shall specify that Commissioners have no authority to engage legal services or to authorize legal work on behalf of the MDC and that such authority is held exclusively by the District Counsel.
  11. All attorney work-product prepared by outside counsel shall be provided to the District Counsel who shall report on the status of all matters for which legal services are engaged to all MDC Commissioners to eliminate the creation of silos of information among select individuals on the MDC Board.
  12. Outside counsel who are hired by the MDC shall be required, per the engagement agreement, to submit bills for their services on a monthly basis so that the practice of billing for time spent on MDC matters many months in arrears does not reoccur.
  13. The first paragraph of Section B2k in the MDC By-Laws, which appears designed to prohibit the MDC Commissioners and citizen members from pressuring the MDC employees to act or refrain from acting in a desired manner, is unclear. It should be modified to require the MDC Commissioners (including the MDC Chairman) to direct any individual requests only to the Chief Executive Officer, not to both the District Chairman and the Chief Executive Officer, because all District employees ultimately report to the Chief Executive Officer. Referred to the Committee on MDC Government.
  14. The Committee on MDC Government shall develop an annual training and orientation of new and existing Board members to provide such members with information relating to their specific authority under the District Charter, Ordinances and By-Laws and the operation, organization, and governance of The Metropolitan District in general.
  15. The Committee on MDC Government shall consider the issue of whether, and if so to what extent, the terms of the chairpersons and vice chairpersons of the Board and all committees, bureaus and subcommittees

should be limited, by ordinance or by-law, and shall report its recommendations, if any, to the District Board on or before September 1, 2023.

Respectfully submitted,



John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Mandyck and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

### **COMMISSIONER REQUESTS FOR FUTURE AGENDA ITEMS**

Commissioner Buell asked if a Committee on MDC Government meeting has been scheduled yet in reference to agenda item #14. No meeting has been scheduled.

Commissioner Currey asked that scenarios where employees file complaints with Commissioners be discussed and included in the revisions to Bylaw B2K.

Commissioner Torres asked what the current process is for when staff contacts Commissioners. He also supports Commissioner Taylors' previous recommendation for a salary study of employees. He also inquired how much property is taken from towns for the infrastructure for the Clean Water Project.

Commissioner Patel stated that he thinks any contacts from staff to Commissioners should be directed to the CEO.

Commissioner Mandyck praised Commissioner Avedisian for his work chairing the Strategic Planning Committee and praised the staff for their Strategic Planning Committee presentations.

### **OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

Leslie Hammond, Hartford, was happy to hear that recent District hirings were 36% minority. She feels the public trust of the MDC is shaky right now and that it seems like a political body. Leslie asked that the MDC review the lien policy, as there are a lot of liens filed and costly for homeowners to release them. She also requested that Barkhamsted be open this summer for swimming.

Judy Allen, West Hartford, spoke regarding agenda item #14 and stated that the resolution passed was a result of outside eyes looking at the MDC, and hopes that the resolution is not the end of things. She hopes there is an open public discussion in the future. She reinforced the need for Senate Bill 1139 and the need for a task force by the legislature.

Deidre Johnson, Hartford, expressed annoyance and frustration with the MDC. She stated she is one of the victims of sewage overflows, and wants to bring the issue to everyone's attention.

Cynthia Jennings, Hartford, spoke regarding the flooding in North Hartford. She stated it's critical to talk about oversight and transparency. She read a resolution from the Greater Hartford African American Alliance calling for a vote on Senate Bill 1139.

Bridgette Prince stated that she has been working to address flooding in North Hartford. She recently attending a meeting with MDC Leadership, DEEP representatives, and Senator McCrory.

Cynthia Jennings stated that the flooding in North Hartford is an environmental justice issue where minorities are not getting the same service when paying the same rate.

Bridgette Prince read an email she received from Senator Cory Booker's staff asking to learn more about sewer issues.

### **ADJOURNMENT**

The meeting was adjourned at 6:34 PM

ATTEST:

John S. Mirtle, Esq.  
District Clerk

\_\_\_\_\_  
Date of Approval