

**COMMUNITY AFFAIRS COMMITTEE  
SPECIAL MEETING**

**The Metropolitan District**  
555 Main Street, Hartford  
Tuesday, May 9, 2023

**Present:** Commissioners Kyle Anderson, Clifford Avery Buell, Jean Holloway, Byron Lester, Diane Lewis, Maureen Magnan, Jacqueline Mandyck, Alvin Taylor and District Chairman William A. DiBella (9)

**Remote**

**Attendance:** (0)

**Absent:** (0)

**Also**

**Present:** Commissioner John Avedisian  
Commissioner Richard Bush  
Commissioner Donald Currey  
Commissioner Allen Hoffman  
Commissioner Joan Gentile (Remote Attendance)  
Commissioner Bhupen Patel  
Scott W. Jellison, Chief Executive Officer  
Christopher Stone, District Counsel  
John S. Mirtle, District Clerk (Remote Attendance)  
Kelly Shane, Chief Administrative Officer  
Jamie Harlow, Director of Human Resources (Remote Attendance)  
Sue Negrelli, Director of Engineering  
Julie McLaughlin, Communications Administrator  
Nick Salemi, Communications Administrator  
Rita Kelley, Equal Employment Opportunity Officer / Whistleblower Coordinator  
Biviana Casanova, Project Controls Manager  
Dawn Newton, Assistant to the Chief Administrative Officer  
Bethsaida Melendez, Compliance Analyst  
Angel Morales, Senior Clerk  
Jeff King, CDM Smith  
Carrie Blardo, Assistant to the Chief Executive Officer  
Victoria Escoriza, Executive Assistant  
Dylan Pecego, IT Consultant (Remote Attendance)  
Dave Baker, IT Consultant (Remote Attendance)

**CALL TO ORDER**

Chairwoman Lewis called the meeting to order at 4:10 PM

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MINUTES**

*On motion made by Commissioner Mandyck and duly seconded, the meeting minutes of March 6, 2023 were approved.*

**ROLE AND RESPONSIBILITIES OF THE COMMUNITY AFFAIRS COMMITTEE**

Scott Jellison introduced staff and provided an overview of their job duties related to community affairs: Nick Salemi (Communications Administrator), Julie McLaughlin (Communications Administrator), Rita Kelley (Equal Employment Opportunity Officer / Whistleblower Coordinator), Biviana Casanova (Project Controls Manager), Dawn Newton (Assistant to the Chief Administrative Officer), Bethsaida Melendez (Compliance Analyst), Angel Morales (Senior Clerk) and Jeff King of CDM Smith.

*Commissioner Magnan entered the meeting at 4:35 PM*

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

No one from the public appeared to be heard.

**ADJOURNMENT**

The meeting was adjourned at 5:00 PM

ATTEST:

John S. Mirtle, Esq.  
District Clerk

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Date Approved