



**AUDIT COMMITTEE
SPECIAL MEETING
WEDNESDAY, MARCH 29, 2023
4:30 PM**

<u>Location</u>	<u>Commissioners</u>	
Board Room	Currey	Lewis
District Headquarters	DiBella (Ex-Officio)	Mandyck (C)
555 Main Street, Hartford	Gardow	Pane
	Hoffman (VC)	Taylor
Dial in #: (415)-655-0001		
Access Code: 43808661#		
Meeting Video Link	Quorum: 4	

1. CALL TO ORDER
2. PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS
3. APPROVAL OF MEETING MINUTES OF MARCH 16, 2023
4. REPORT FROM INDEPENDENT COUNSEL ON STATUS OF REPORT AND PRESENTATION/QUESTIONS RE: DRAFT FINDINGS OF FACT, CONCLUSIONS AND RECOMMENDATIONS (POSSIBLE EXECUTIVE SESSION)
5. DISCUSSION RE: INDEPENDENT COUNSEL REPORT (POSSIBLE EXECUTIVE SESSION)
6. CONSIDERATION AND POTENTIAL ACTION RE: RECOMMENDATIONS FROM INTERNAL AUDIT COMMITTEE AND TRANSMITTAL OF INDEPENDENT COUNSEL REPORT TO BOARD OF COMMISSIONERS
7. ADJOURNMENT

**INTERNAL AUDIT COMMITTEE
SPECIAL MEETING
The Metropolitan District
555 Main Street, Hartford
Thursday, March 16, 2023**

PRESENT: Commissioners Donald Currey, Peter Gardow, Allen Hoffman, Diane Lewis Jackie Mandyck, Dominic Pane and Alvin Taylor (6)

**REMOTE
ATTENDANCE:** (0)

ABSENT: District Chairman William DiBella (1)

**ALSO
PRESENT:**

Commissioner John Avedisian
Commissioner Richard Bush (Remote Attendance)
Commissioner Georgiana Holloway
Commissioner Maureen Magnan (Remote Attendance)
Commissioner Pasquale Salemi (Remote Attendance)
Scott Jellison, Chief Executive Officer
Christopher Stone, District Counsel
John Mirtle, District Clerk
Kelly Shane, Chief Administrative Officer
Jamie Harlow, Director of Human Resources (Remote Attendance)
Tom Tyler, Director of Facilities
David Baker, IT Consultant (Remote Attendance)
Carrie Blardo, Assistant to the Chief Executive Officer
Victoria Escoriza, Executive Assistant
Attorney Patrick McHale, Kainen, Escalera & McHale
Joseph Szerejko, Independent Consumer Advocate (Remote attendance)

CALL TO ORDER

Chairperson Mandyck called the meeting to order at 4:05 PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Pane and duly seconded, the meeting minutes of January 19, 2023 were approved.

**INDEPENDENT COUNSEL ON STATUS OF REPORT AND PRESENTATION/QUESTIONS
RE: DRAFT FINDINGS OF FACT, CONCLUSIONS AND RECOMMENDATIONS**

At 4:09 PM, Commissioner Currey requested an executive session so that the Internal Audit Committee members could review the draft report prepared by Attorney McHale.

On a motion made by Commissioner Currey and duly seconded, the Internal Audit Committee entered into executive session to review the draft report prepared by Attorney McHale which is attorney-client privileged communication and attorney work product.

Those in attendance during the executive session:

Commissioners Donald Currey, Peter Gardow, Allen Hoffman, Diane Lewis, Jackie Mandyck, and Dominic Pane; Chief Executive Officer Scott W. Jellison; District Counsel Christopher Stone and Attorney Patrick McHale.

RECONVENE

At 4:12 P.M., Commissioner Pane made a motion to come out of executive session which was duly seconded. The Internal Audit Committee came out of executive session and reconvened. No formal action was taken.

Commissioner Taylor, after not being identified as an attendee for executive session due to his previous recusal on the matter at hand, stated that he previously recused himself on the instant matter out of an abundance of caution but now believes it no longer rises to the level requiring recusal. Commissioner Taylor stated he believes he has a right to sit in on this matter and he is no longer recusing himself.

Commissioner Pane made a point of order that it is not permissible for Commissioner Taylor to un-recuse himself to attend the executive session.

Chairperson Mandyck ruled on the Commissioner Pane's point of order that because she has not seen anything that has changed since Commissioner Taylor's recused himself on this matter on August 1, 2022, she is not accepting the un-recusal from Commissioner Taylor for this issue during this meeting. The ruling of the Chairperson was not appealed.

EXECUTIVE SESSION

At 4:22 P.M., Chairperson Mandyck requested an executive session to review the draft report from Attorney McHale and to hear his comments.

On a motion made by Commissioner Pane and duly seconded, the Internal Audit Committee entered into executive session to review the draft report prepared by Attorney McHale which is attorney-client privileged communication and attorney work product.

Those in attendance during the executive session:

Commissioners Donald Currey, Peter Gardow, Allen Hoffman, Diane Lewis, Jackie Mandyck and Dominic Pane; Chief Executive Officer Scott W. Jellison; District Counsel Christopher Stone and Attorney Patrick McHale.

Commissioner Lewis exited the meeting at 5:24 PM.

RECONVENE

At 6:46 P.M., Chairperson Mandyck requested to come out of executive session and on motion made by Commissioner Hoffman and duly seconded, the Internal Audit Committee came out of executive session and reconvened. No formal action was taken.

Chairperson Mandyck stated that the Internal Audit Committee will meet in the near future to present its findings.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard.

ADJOURNMENT

The meeting was adjourned at 6:48 PM

ATTEST:

John S. Mirtle, Esq.
District Clerk

Date of Approval