

## **Municipal and Commercial (CESQGs) Hazardous Waste Disposal Information Instructions**

Municipal and commercial hazardous waste is being collected by MXI, Inc. at one-day household hazardous waste collections held by the Metropolitan District (MDC). This packet includes all delivery information; please read it thoroughly for all details pertaining to the municipal and commercial hazardous waste program. Delivery of Municipal and Commercial (CESQG) waste requires an appointment. The waste will only be accepted at the appointed date and time, which will be on Saturday mornings only. A completed Material Description and Certification Form is required for delivery of waste. MXI cannot accept any waste that is not included on the Material Description and Certification Form.

MXI will accept typical hazardous wastes such as oil-based and latex paints, solvents, acids, pesticides, and gasoline. There are some wastes that will be prohibited from the collections. To determine if a particular type of waste can be accepted, complete the Material Description and Certification Form and email it to [marck@mxiiinc.com](mailto:marck@mxiiinc.com). If the waste can be accepted, information about an appointment and fee will be provided. If the waste cannot be acceptable MXI will try to offer other disposal options.

### **Part I. Qualifications for Participation**

- In order to participate in this program, your business or municipality must be located in Connecticut.
- This program is only for conditionally exempt small quantity generators (CESQG) of hazardous waste. In order to use this facility, your company must not be shown on state or federal records as a large- or small-quantity generator and must meet the requirements of the following description:

“A CESQG is any business, governmental entity, or non-profit that generates less than 100 kilograms (220 pounds) in a calendar month and does not store more than 1000 kilograms (2200 pounds) of total hazardous waste at any one time.”

For a complete list of CESQG requirements, please refer to the DEEP booklet, "Conditionally Exempt Small Quantity Generator Handbook".

- To determine which of your wastes are hazardous, read the label, consult with the manufacturer, obtain a Safety Data Sheet or call MXI.

### **Part II. Requirements for Delivery**

1. Complete the Small Business/Conditionally Exempt Small Quantity Generator Description and Certification Form and mail or email to MXI at (973) 300-4986 or [marck@mxiiinc.com](mailto:marck@mxiiinc.com) for processing.
2. MXI will review the form and determine whether or not they can accept your waste.
3. The form will be completed by MXI and returned to you via fax. It will include your appointment date, time and the disposal fee.
4. If you are a small business, you must give the Material Description and Certification Form and a check payable to "MXI" for the total amount of the disposal fee to the MXI Representative when the waste is delivered to the MDC household hazardous waste collection.
5. Municipalities will be asked to provide the proper billing information and an invoice will be sent to the proper authority.

### Part III. Preparation of Waste for Transportation

**As the generator of the waste, you are responsible for ensuring that your hazardous wastes are properly packaged and transported safely to the collection site.** The U.S. Department of Transportation has established regulations for the transportation of hazardous waste. These regulations apply to CESQGs transporting their hazardous wastes to the collection. If you have questions, MXI will provide specific information based on the type of wastes you have which will help you ensure that the wastes are transported safely.

Listed below are applicable Department of Transportation (DOT) requirements for packing and transporting hazardous wastes:

- **Shipping papers** – MXI will provide you with shipping papers based on your list of hazardous wastes. Shipping papers are a detailed list of the hazardous wastes that you are transporting to the collection site. The shipping papers may also contain information on the quantity of the wastes, a description of the wastes, and the number and type of packages. The shipping papers will be kept in the vehicle while transporting. You should consider holding onto a copy of the shipping papers for three years as proof of proper management of the hazardous wastes.
- **Packaging** – You are responsible for ensuring that your hazardous wastes are properly packaged for transportation and meet regulatory standards. Call the manufacturer if you have any questions concerning proper packaging. Packages used for transporting the hazardous waste need to be structurally sound, not cracked or leaking, and compatible with the contents. For example, a plastic container would be suitable for oil-based paint, but not a strong acid. You should consider using the original containers instead of repackaging the wastes. This will decrease the risk of spills and exposures. Original containers are usually acceptable for transporting wastes as long as they are in good condition. Avoid mixing of wastes. Generally, DOT packaging requirements may be found at 49 CFR Parts 173, 178 and 179.
- **Labeling** – You are responsible for ensuring that all packages meet DOT labeling requirements (49 CFR Part 172). The MXI representative may be able to assist you with any questions pertaining to labeling. There are exemptions for labeling requirements for wastes up to a certain quantity limit. Generally speaking, containers purchased at retail outlets are exempt from labeling requirements. However be sure that the labels on the original containers are legible.
- **Transportation** – You are responsible for following all DOT transportation requirements. CESQGs are not required to placard vehicles because they are below the 1000-pound threshold. Make sure that the wastes are secured before transporting. Keep incompatible wastes separate. Keep the shipping papers in the vehicle within arm's reach. Once you arrive at the collection site, follow the directions of the program administrator and hazardous waste vendor.

#### **MXI**

26319 Old Trail Road  
Abingdon, VA 24210  
Phone: (973) 300-4968  
Fax: (973) 300-4986  
Email: Marck@mxinc.com  
Attn: Marc Kodrowski

# Small Business/Conditionally Exempt Small Quantity Generator (CESQG) Description and Certification Form

## MXI

26319 Old Trail Road  
Abingdon, VA 24210  
Phone: (973) 300-4968  
[marck@mxinc.com](mailto:marck@mxinc.com)  
Attn: Marc Kodrowski

Company/Municipality: \_\_\_\_\_

Contact: \_\_\_\_\_  
(Print)

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

EPA ID Number (if applicable): \_\_\_\_\_

List below, the hazardous waste that you would like to bring to an MDC sponsored hazardous waste collection. The collection is serviced by MXI. The collections are held on select Saturday's and CESQG appointments will be scheduled in the morning only.

NOTE: Delivery of CESQG waste requires an appointment and will only be accepted at the appointed date and time. Refer to the Disposal Information Instructions for Municipal and Commercial Hazardous Waste for complete instructions for delivery.

### Description of Waste

Material	Quantity	Container Size	Hazard Class (If Known)

(If additional lines are needed, please attach separate sheet.)

