

**BOARD OF FINANCE  
REGULAR MEETING  
The Metropolitan District  
555 Main Street, Hartford  
Wednesday, February 9, 2022**

**PRESENT:** Commissioners Andrew Adil, Allen Hoffman, Pasquale J. Salemi and District Chairman William DiBella; Citizen Member Drew Iacovazzi (5)

**REMOTE ATTENDANCE:** Commissioner Donald Currey; Citizen Members Joan Gentile and Awet Tsegai (3)

**ABSENT:** Citizen Member Linda King-Corbin (1)

**ALSO PRESENT:** Commissioner Jacqueline Mandyck (Remote Attendance)  
Commissioner Diane Lewis (Remote Attendance)  
Commissioner Bhupen Patel  
Commissioner Raymond Sweezy  
Scott W. Jellison, Chief Executive Officer  
Christopher Stone, District Counsel  
John S. Mirtle, District Clerk  
Kelly Shane, Chief Administrative Officer  
Robert Barron, Chief Financial Officer  
Jamie Harlow, Director of Human Resources  
Susan Negrelli, Director of Engineering  
Robert Schwarm, Director of Information Services (Remote Attendance)  
Thomas Tyler, Director of Facilities (Remote Attendance)  
Olga Cordova, Manager of Human Resources (Remote Attendance)  
Lisa Remsen, Manager of Budget and Analysis (Remote Attendance)  
Tania Stavola, Engineering Tech II  
David Baker, IT Consultant (Remote Attendance)  
Anthony Spaziani, IT Consultant (Remote Attendance)  
Carrie Blardo, Assistant to the Chief Operating Officer  
Joseph Szerejko, Independent Consumer Advocate

**CALL TO ORDER**

District Counsel Christopher Stone called the meeting to order at 4:07 PM

**ELECTION OF CHAIRPERSON**

District Counsel Stone called for the election of the Chairperson. District Chairman DiBella placed Commissioner Pasquale Salemi's name in nomination, the nomination was duly seconded.

There being no further nominations, the nominations were closed. Commissioner Salemi was elected Chairperson of the Board of Finance for 2022 and 2023. Chairperson Salemi assumed the Chair and thanked the Board of Finance.

### **ELECTION OF VICE CHAIRMAN**

Chairman Salemi called for the election of the Vice Chairperson. Commissioner Salemi placed Commissioner Allen Hoffman's name in nomination and the nomination was duly seconded.

There being no further nominations, the nominations were closed. Commissioner Hoffman was elected Vice Chairperson of the Board of Finance for 2022 and 2023.

### **PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

### **APPROVAL OF MINUTES**

***On motion made by District Chairman DiBella and duly seconded, the meeting minutes of the Board of Finance meeting of November 23, 2021 were approved.***

## **CLOSEOUT OF WATER, SEWER, COMBINED & CLEAN WATER PROJECTS**

### **WATER CAPITAL PROJECTS**

To: Board of Finance for consideration February 9, 2022

The District has undertaken the task of updating its Capital Improvement Project (CIP) records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.

Project Definition	Year	BA	Project Description	Town	Budget	Expended Amount	Remaining Balance (UnAuthorize)
C-09000/WAT.CW1227.01	2009	2120	Water Facility Improvements	Various	\$ 2,785,000.00	\$ 2,732,867.64	\$ 52,132.36
	<b>2009 Total</b>				<b>2,785,000.00</b>	<b>2,732,867.64</b>	<b>52,132.36</b>
C-13005/WAT.CW1372.01	2013	2120	Oakwood WMR	Bloomfield	1,850,000.00	430,519.64	1,419,480.36
C-13012/WAT.CW1366.01	2013	2120	Wickham Hill Basins	East Hartford	4,980,000.00	4,093,532.96	886,467.04
C-99P13/WAT.CW1376.01	2013	2120	FY13-Paving Program	MDC	4,200,000.00	4,191,306.08	8,693.92
	<b>2013 Total</b>				<b>11,030,000.00</b>	<b>8,715,358.68</b>	<b>2,314,641.32</b>
C-14018/WDS.TM1314.01	2014	2120	UCONN Farmington HC	Farmington	5,000,000.00	3,431,182.40	1,568,817.60
C-14005/WDS.TM0014.02	2014	2120	Kilkenny Water Transmission Main	West Hartford	5,000,000.00	4,047,727.43	952,272.57
	<b>2014 Total</b>				<b>10,000,000.00</b>	<b>7,478,909.83</b>	<b>2,521,090.17</b>
C-15020/WTF.FA00015.01	2015	2120	WTF Upgrades	Various	1,000,000.00	996,101.62	3,898.38
C-15039/WDS.TM0115.02	2015	2120	WMR-Buckingham Street	Hartford	600,000.00	545,805.09	54,194.91
	<b>2015 Total</b>				<b>1,600,000.00</b>	<b>1,541,906.71</b>	<b>58,093.29</b>
C-16002/WDS.TM0016.01	2016	2120	Water Supply Improvement-Raw Water	Barkhamsted	500,000.00	488,321.48	11,678.52
C-16003/WDS.TM0516.01	2016	2120	Bloomfield Transmission Main Ext	Bloomfield	8,000,000.00	5,489,752.30	2,510,247.70
	<b>2016 Total</b>				<b>8,500,000.00</b>	<b>5,978,073.78</b>	<b>2,521,926.22</b>
	<b>Grand Total</b>				<b>\$ 33,915,000.00</b>	<b>\$ 26,447,116.64</b>	<b>\$ 7,467,883.36</b>

After reviewing the information contained herein

It is **RECOMMENDED** that it be

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully submitted,



Scott W. Jellison  
Chief Executive Officer

**SEWER CAPITAL PROJECTS**

To: Board of Finance for consideration February 9, 2022

The District has undertaken the task of updating its Capital Improvement Project (CIP) records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.

Project Definition	Year	BA	Project Description	Town	Budget	Expended Amount	Remaining Balance (UnAuthorize)
C-10007/WWA.CS1153.01	2010	2110	WPC Electrical System	MDC	\$ 4,280,000.00	\$ 3,797,482.96	\$ 482,517.04
	<b>2010 Total</b>				<b>4,280,000.00</b>	<b>3,797,482.96</b>	<b>482,517.04</b>
C-12008/WWA.CS1188.01	2012	2110	WPC Renewal & Replacement	MDC	3,000,000.00	2,965,449.82	34,550.18
	<b>2012 Total</b>				<b>3,000,000.00</b>	<b>2,965,449.82</b>	<b>34,550.18</b>
C-14015/SCS.SR0514.01	2014	2110	Sewer Replacement-Packard & Daniel	Bloomfield	3,000,000.00	1,523,392.17	1,476,607.83
C-99V14/SCS.EQ0014.01	2014	2110	Backwater Valve	MDC	750,000.00	750,000.00	-
	<b>2014 Total</b>				<b>3,750,000.00</b>	<b>2,273,392.17</b>	<b>1,476,607.83</b>
C-15021/SCS.SR0015.01	2015	2110	Bond Street Area Sewer Rehab	Hartford	1,400,000.00	1,047,835.23	352,164.77
C-15025/SCS.SR0015.06	2015	2110	Sewer Rehabilitation Program	MDC	5,000,000.00	3,314,560.55	1,685,439.45
	<b>2015 Total</b>				<b>6,400,000.00</b>	<b>4,362,395.78</b>	<b>2,037,604.22</b>
C-16005/SCS.SR0016.01	2016	2110	Sewer Rehabilitation Program	MDC	3,600,000.00	3,599,999.30	0.70
	<b>2016 Total</b>				<b>3,600,000.00</b>	<b>3,599,999.30</b>	<b>0.70</b>
C-19013/SCS.SR0019.04	2019	2110	Various Sewer Pipe Rehabilitation	MDC	5,000,000.00	4,964,499.58	35,500.42
	<b>2019 Total</b>				<b>5,000,000.00</b>	<b>4,964,499.58</b>	<b>35,500.42</b>
	<b>Grand Total</b>				<b>\$ 26,030,000.00</b>	<b>\$ 21,963,219.61</b>	<b>\$ 4,066,780.39</b>

After reviewing the information contained herein

It is **RECOMMENDED** that it be

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully submitted,



Scott W. Jellison  
Chief Executive Officer

**COMBINED CAPITAL PROJECTS**

To: Board of Finance for consideration February 9, 2022

The District has undertaken the task of updating its Capital Improvement Project (CIP) records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.

Project Definition	Year	BA	Project Description	Town	Budget	Expended Amount	Remaining Balance (UnAuthorize)
C-13014/COM.CFP178.01	2013	2130	Communications System	MDC	\$ 1,000,000.00	\$ 566,477.58	\$ 433,522.42
C-13015/COM.CFP183.01	2013	2130	Information Technology-Applications	MDC	5,000,000.00	4,901,260.62	98,739.38
C-13016/COM.CFP184.01	2013	2130	Information Technology-Hardware	MDC	5,000,000.00	4,882,537.23	117,462.77
	<b>2013 Total</b>				<b>11,000,000.00</b>	<b>10,350,275.43</b>	<b>649,724.57</b>
C-16008/COM.EQ0016.01	2016	2130	Information Technology-Upgrades	MDC	5,000,000.00	4,865,048.88	134,951.12
	<b>2016 Total</b>				<b>5,000,000.00</b>	<b>4,865,048.88</b>	<b>134,951.12</b>
C-99F17/COM.VE0017.01	2017	2130	Fleet Replacement	MDC	800,000.00	791,761.96	8,238.04
	<b>2017 Total</b>				<b>800,000.00</b>	<b>791,761.96</b>	<b>8,238.04</b>
C-18004/COM.EQ0018.01	2018	2130	Information Technology-Equipment	MDC	7,500,000.00	7,449,126.00	50,874.00
	<b>2018 Total</b>				<b>7,500,000.00</b>	<b>7,449,126.00</b>	<b>50,874.00</b>
C-99F19/COM.VE0019.01	2019	2130	Fleet Replacement	MDC	1,700,000.00	1,696,103.73	3,896.27
	<b>2019 Total</b>				<b>1,700,000.00</b>	<b>1,696,103.73</b>	<b>3,896.27</b>
C1H02	2020	2130	Survey & Construction	MDC	4,500,000.00	3,674,461.35	825,538.65
C1H03	2020	2130	Engineering Services	MDC	4,000,000.00	3,627,477.76	372,522.24
C1H04	2020	2130	Construction Services	MDC	2,000,000.00	1,561,094.76	438,905.24
C1H05	2020	2130	Technical Services	MDC	4,000,000.00	3,453,713.23	546,286.77
	<b>2020 Total</b>				<b>14,500,000.00</b>	<b>12,316,747.10</b>	<b>2,183,252.90</b>
	<b>Grand Total</b>				<b>\$ 40,500,000.00</b>	<b>\$ 37,469,063.10</b>	<b>\$ 3,030,936.90</b>

After reviewing the information contained herein

It is **RECOMMENDED** that it be

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully submitted,



Scott W. Jellison  
Chief Executive Officer

**CLEAN WATER FUND PROJECTS**

To: Board of Finance for consideration February 9, 2022

The District has undertaken the task of updating its Clean Water Fund Projects records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.

Project Definition	Year	BA	Project Description	Town	Budget	Expended Amount	Remaining Balance (UnAuthorize)
C-10008/CW1.NSSTOW.02	2010	2300	2010 Tower Ave South	Hartford	\$ 10,000.00	\$ 10,000.00	\$ -
C-11006/CW1.WTFHAR.18	2011	2300	2011 Wet Weather Expansion	Hartford	31,494,239.87	31,494,239.87	-
C-12001/CW1.SSONWT.07	2012	2300	2012 Cedar Newington	Newington	3,937,769.30	3,937,769.30	-
C-12010/CW1.SSORKH.07	2012	2300	2012 RH Interceptor	Rocky Hill	32,862,055.42	32,862,055.42	-
C-13000/CW1.SSOGEN.13	2013	2300	2013 SSO Elimination	MDC	1,604,178.02	1,604,178.02	-
C-13001/CW1.SSSPAR.11	2013	2300	2013 Green Infrastructure	Hartford	605,082.99	605,082.99	-
C-13018/CW1.WTFHAR.20	2013	2300	2013 WWEP #2012-20	Hartford	90,168,900.86	90,168,900.86	-
		<b>2300 Total</b>			<b>160,682,226.46</b>	<b>160,682,226.46</b>	-
C-13013/CW2.WTFRKH.04	2013	2400	2013 RHWPCF Cap & Up	Rocky Hill	57,616,907.66	57,616,907.66	-
C-15007/CW2.CSOGEN.17	2015	2400	2015 Large Diameter Clean	MDC	5,146,489.08	5,146,489.08	-
C-15038/CW2.SSOGEN.16	2015	2400	2015 CMOM Plan Updates	MDC	85,515.92	85,515.92	-
C-16010/CW2.WTFHAR.25	2016	2400	2016 Ash Lagoon Cl.	Hartford	123,883.27	123,883.27	-
C-16011/CW2.SSSPAR.13	2016	2400	2016 Bartholomew Avenue	Hartford	83,699.01	83,699.01	-
C-16013/CW2.WTFRKH.05	2016	2400	2016 RHWPCF Outfall	Rocky Hill	3,869,454.64	3,869,454.64	-
C-17003/CW2.CSOGRA.05	2017	2400	2017 North Branch Park River	Hartford	709,818.89	709,818.89	-
		<b>2400 Total</b>			<b>67,635,768.47</b>	<b>67,635,768.47</b>	-
		<b>Grand Total</b>			<b>\$ 228,317,994.93</b>	<b>\$ 228,317,994.93</b>	<b>\$ -</b>

After reviewing the information contained herein

It is **RECOMMENDED** that it be

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully submitted,



Scott W. Jellison  
Chief Executive Officer

***On motion made by Commissioner Adil and duly seconded, the report was received and resolutions adopted by unanimous vote of those present.***

**COLEBROOK RIVER LAKE DAM**

District Counsel Christopher Stone gave an update on the Colebrook River Lake Dam.

**DISPOSITION OF SURPLUS LAND**

*District Chairman DiBella made the following motion:*

*Now therefore resolved to establish a budget item for external services to be used in conjunction with staff services to pursue the “program” as described in the October 27, 2021 Board of Finance Resolution herein for 2022 and transfer the sum of \$50,000 from the “Legal-Collection” budget to a new line item within the legal budget for this purpose.*

*The motion was duly seconded and adopted by unanimous vote of those present.*

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

No one from the public appeared to be heard.

**ADJOURNMENT**

The meeting was adjourned at 5:10 PM

ATTEST:

John S. Mirtle, Esq.  
District Clerk

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Date of Approval