

**PERSONNEL, PENSION AND INSURANCE COMMITTEE  
SPECIAL MEETING**

**The Metropolitan District**

Wednesday, July 28, 2021

**Present:** Commissioners John Avedisian, Dominic M. Pane, Raymond Sweezy, Alvin Taylor and District Chairman William A. DiBella (5)

**Remote**

**Attendance:** Commissioners Donald Currey, Maureen Magnan and Bhupen Patel (3)

**Absent:** Commissioners Shubhada Kambli, Byron Lester, Alphonse Marotta and Pasquale Salemi (4)

**Also**

**Present:** Commissioner James Healy  
Commissioner Allen Hoffman  
Commissioner Jean Holloway (Remote Attendance)  
Scott W. Jellison, Chief Executive Officer  
Christopher Stone, District Counsel  
John S. Mirtle, District Clerk  
Brendan Fox, Assistant District Counsel  
Steve Bonafonte, Assistant District Counsel  
Robert Barron, Chief Financial Officer / Director of Finance  
Kelly Shane, Chief Administrative Officer  
Sue Negrelli, Director of Engineering (Remote Attendance)  
Robert Schwarm, Director of Information Technology (Remote Attendance)  
Tom Tyler, Director of Facilities (Remote Attendance)  
Jamie Harlow, Manager of Labor Relations (Remote Attendance)  
Victoria S. Escoriza, Executive Assistant

**CALL TO ORDER**

Chairman Taylor called the meeting to order at 3:50 PM

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MEETING MINUTES**

***On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of May 12, 2021 were approved.***

**INSURANCE BROKER SERVICES RFP 2021R-05**

RESOLVED: The full Personnel, Pension & Insurance Committee will keep Source Selection Authority for RFP 2021R-05. Staff will complete interviews and come back to the Personnel, Pension and Insurance Committee with their recommendations. The Personnel, Pension & Insurance Committee has the ability to hold additional interviews.

*On a motion made by Commissioner Pane and duly seconded, the resolution was adopted by unanimous vote of those present.*

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

No one from the public appeared to be heard.

**COMMISSIONER QUESTIONS AND COMMENTS**

Commissioner Currey would like the Personnel, Pension and Insurance Committee to review RFPs prior to being issued. This will be discussed at a future meeting.

**ADJOURNMENT**

The meeting was adjourned at 4:28 PM

ATTEST:

John S. Mirtle, Esq.  
District Clerk

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Date Approved