



The Metropolitan District  
water supply · environmental services · geographic information

**PERSONNEL, PENSION & INSURANCE COMMITTEE  
SPECIAL MEETING  
WEDNESDAY, JULY 28, 2021  
3:45 PM**

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**Location**

Board Room  
District Headquarters  
555 Main Street, Hartford

Dial in #: (415)-655-0001;

Access Code: 43808661#

[Meeting Video Link](#)

**Commissioners**

Avedisian	Marotta
Currey	Pane
DiBella (Ex-Officio)	Patel
Kambli	Salemi
Lester	Sweezy ( VC )
Magnan	Taylor ( C )

**Quorum: 6**

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1. CALL TO ORDER
2. PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS
3. APPROVAL OF MEETING MINUTES OF MAY 12, 2021
4. CONSIDERATION AND POTENTIAL ACTION RE: INSURANCE BROKER SERVICES RFP 2021R-05
5. OPPORTUNITY FOR GENERAL PUBLIC COMMENTS
6. COMMISSIONER COMMENTS & QUESTIONS
7. ADJOURNMENT

**INSURANCE BROKER SERVICES RFP 2021R-05**

To: Personnel, Pension and Insurance Committee

July 28, 2021

The District will issue RFP 2021R-05 for an insurance broker on or about August 4, 2021 with proposals due on or about September 8, 2021. The Chief Executive Officer determined that the interests of the MDC would be best served by utilizing a best value selection process as set forth in the Federal Acquisition Regulations and as modified and adopted by the District pursuant to General Ordinance § G8e. Similarly to a recent RFP for employee benefits consultant the Chief Executive Officer is seeking the Personnel, Pension and Insurance Committee to forego acting as the Source Selection Authority and delegate such role to the Chief Executive Officer.

It is therefore **RECOMMENDED** that it be:

VOTED: That the Personnel Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: The Personnel, Pension & Insurance Committee hereby forego acting as the Source Selection Authority for RFP 2021R-05 and delegate to the Chief Executive Officer for him to act as the Source Selection Authority.

Respectfully Submitted,



Scott W. Jellison  
Chief Executive Officer