

**THE METROPOLITAN DISTRICT COMMISSION**

Hartford, Connecticut 06103

Monday, June 7, 2021

**Present:** Commissioners Andrew Adil, John Avedisian, Clifford Avery Buell, Richard Bush, Donald Currey, William A. DiBella, David Drake, Peter Gardow, Allen Hoffman, Christian Hoheb, David Ionno, Shubhada Kambli, Gary LeBeau, Maureen Magnan, Jacqueline Mandyck, Dominic M. Pane, Jon Petoskey, Ray Sweezy, Alvin Taylor, Calixto Torres, Richard W. Vicino and James Woulfe (22)

**Absent:** Commissioner James Healy, Jean Holloway, Mary LaChance, Byron Lester, Diane Lewis, Michael Maniscalco, Alphonse Marotta, Bhupen Patel, Pasquale J. Salemi, and New Britain Special Representative Michael Carrier (10)

**Also**

**Present:** Scott W. Jellison, Chief Executive Officer  
Christopher Stone, District Counsel  
John S. Mirtle, District Clerk  
Christopher Levesque, Chief Operating Officer  
Christopher Martin, Chief Financial Officer  
Kelly Shane, Chief Administrative Officer  
Sue Negrelli, Director of Engineering  
Bob Schwarm, Director of Information Services  
Tom Tyler, Director of Facilities  
Robert Zaik, Director of Human Services  
Jamie Harlow, Manager of Labor Relations  
Jason Waterbury, Senior Project Manager  
Nick Salemi, Communications Administrator  
Carrie Blardo, Assistant to the Chief Operating Officer  
Victoria S. Escoriza, Executive Assistant  
Julie Price, Professional Level Associate  
Joseph Laliberte, CDM Smith  
Joseph Ridge, CDM Smith  
Brian Porter, CDM Smith  
David Silverstone, Independent Consumer Advocate

**CALL TO ORDER**

The meeting was called to order by District Chairman DiBella at 5:51 PM

### **ROLL CALL AND QUORUM**

The District Clerk called the roll and informed the Chairman that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

### **APPROVAL OF MINUTES**

***On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of May 3, 2021 were approved.***

### **PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

Judy Allen of West Hartford asked about Agenda item #9 “Water and Sewer Rate Financial Models” whether the model separates the Clean Water Project, or whether it assumes being included in the integrated plan, as well as asking if revenues from ad valorem and sewer fees will be applied.

### **REPORT FROM DISTRICT CHAIRMAN**

Chairman DiBella discussed the Berlin Water Control Commissioner billing dispute.

### **REPORT FROM CHIEF EXECUTIVE OFFICER**

Chief Executive Officer Scott Jellison discussed that the MDC Affirmative Action Officer will be hosting meetings in groups to review EEOC protocols and the Whistleblower Program. He discussed the Tunnel Dispute Resolution Board, the MDC received a response from the US Army Corps of Engineers on the Colebrook River Lake Dam, and that we are still awaiting on approval of the integrated plan from DEEP

### **REPORT FROM DISTRICT COUNSEL**

Christopher Stone, District Counsel, provided updates on pending claims and litigation including the landfill and Marriott.

### **REFERRAL OF BYLAWS TO COMMITTEE ON MDC GOVERNMENT**

***Without objection, agenda items #8A: “Commissioner Communications to Staff” and #8B: “§ B1j- Telephonic Attendance at Meetings” were consolidated and referred to the Committee on MDC Government.***

***Without objection, Commissioner Taylor moved to move agenda item #13 “Appointment of District Treasurer and Chief Financial Officer / Director of Finance” prior to agenda item #9 “Report from CDM Smith Re: Water and Sewer Rate Financial Models”***

### **EXECUTIVE SESSION**

At 6:52 P.M., Chairman DiBella requested an executive session to discuss agenda item #10: “Extension of District Counsel Contract” and agenda item #13 “Appointment of District Treasurer and Chief Financial Officer / Director of Finance”

***On a motion made by Commissioner Sweezy and duly seconded, the District Board entered into a joint executive session to discuss agenda item #10: “Extension of District Counsel Contract” and agenda item #13 “Appointment of District Treasurer and Chief Financial Officer / Director of Finance”***

Those in attendance during the executive session:

Commissioners Andrew Adil, John Avedisian, Clifford Avery Buell, Richard Bush, Donald Currey, William A. DiBella, David Drake, Peter Gardow, Allen Hoffman, Christian Hoheb, David Ionno, Shubhada Kambli, Gary LeBeau, Maureen Magnan, Jacqueline Mandyck, Dominic M. Pane, Jon Petoskey, Ray Sweezy, Alvin Taylor, Calixto Torres, Richard W. Vicino and James Woulfe; Chief Executive Officer Scott W. Jellison; District Counsel Christopher Stone, Assistant District Counsel John Mirtle; Chief Administrative Officer Kelly Shane; Chief Financial Officer Christopher Martin; Director of Human Resources Robert Zaik, Manager of Labor Relations Jamie Harlow, Melissa Ferrucci of Cohn Reznick and Chief Financial Officer candidate Robert Barron.

***At 7:31 PM, Assistant District Counsel John Mirtle entered the executive session.***

### **RECONVENE**

At 7:54 P.M., Chairman DiBella requested to come out of executive session and on motion made by Commissioner Sweezy and duly seconded, the District Board came out of executive session and reconvened. No formal action was taken.

### **COMMITTEE ON ORGANIZATION APPOINTMENT OF DIRECTOR OF FINANCE/CHIEF FINANCIAL OFFICER**

To: District Board

June 7, 2021

From: Committee on Organization

Pursuant to Section B3b of the District By-Laws, it is the recommendation of the staff of The Metropolitan District and approved by the Committee on Organization to appoint Robert Barron as Director of Finance/Chief Financial Officer for The Metropolitan District.

At a Committee on Organization meeting held on June 7, 2021, it was:

**Voted:** That the Committee on Organization recommends to the District Board passage of the following resolution:

**Resolved:** That the District Board, in accordance with Section 2-8 of the District Charter and Section B3b of the District By-Laws, hereby appoints Robert Barron as Director of Finance/Chief Financial Officer and District Treasurer for The Metropolitan District effective July 1, 2021.

Respectfully submitted,



John S. Mirtle, Esq.  
District Clerk

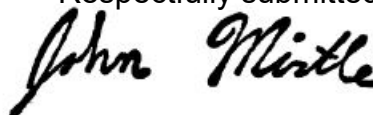
***On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted by majority vote of those present. Commissioner Magnan voted no.***

**PERSONNEL, PENSION AND INSURANCE COMMITTEE  
EXTENSION OF DISTRICT COUNSEL CONTRACT**

BE IT HEREBY RESOLVED that the Board of Commissioners of the Metropolitan District ("Board"), upon recommendation of the Personnel, Pension and Insurance Committee of the Metropolitan District, hereby reappoints Christopher R. Stone, Esq., of East Hartford as District Counsel for a term commencing on June 7, 2021 and subject to the employment agreement terms and conditions for the District Counsel previously approved by the Personnel Pension and Insurance Committee on May 12, 2021 and attached as an exhibit hereto.

And be it further resolved that the Chairman of the Board is hereby authorized to execute an employment agreement by and between the Metropolitan District and Christopher R. Stone, Esq., as the District Counsel, containing the terms and conditions so approved, and as prepared by an Assistant District Counsel or his designee.

Respectfully submitted,



John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

***Commissioner Mandyck made a motion to refer to the Committee on MDC Government the creation of written guidance for future contract negotiations for executive leadership including hiring outside counsel for such negotiations.***

***Without objection, the motion was referred to the Committee on MDC Government.***

#### **CLOSEOUT OF CAPITAL IMPROVEMENT PROJECTS**

To: District Board June 7, 2021  
From: Board of Finance

The District has undertaken the task of updating its Capital Improvement Project (CIP) records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.

**WATER CAPITAL IMPROVEMENT PROJECTS**

Proj. Definition	Year	BA	Project Description	Town	Budget	Expended Amount	Remaining Balance (UnAuthorize)
C-10003/WAT.CW1246.01	2010	2120	WM Replacement Htfd	Hartford	\$ 1,000,000.00	\$ 549,742.16	\$ 450,257.84
	<b>2010 Total</b>				<b>1,000,000.00</b>	<b>549,742.16</b>	<b>450,257.84</b>
C-11000/WAT.CW1308.01	2011	2120	Water Supply & Watershed Land Imp	Various	1,600,000.00	1,563,239.47	36,760.53
C-11001/WAT.CW1309.01	2011	2120	Water Pump Station Improvements	Various	1,200,000.00	870,896.86	329,103.14
	<b>2011 Total</b>				<b>2,800,000.00</b>	<b>2,434,136.33</b>	<b>365,863.67</b>
C-99M13/WAT.CW1358.01	2013	2120	Meter Replacement	Various	5,000,000.00	3,277,388.61	1,722,611.39
	<b>2013 Total</b>				<b>5,000,000.00</b>	<b>3,277,388.61</b>	<b>1,722,611.39</b>
C-14001/WDS.DM0014.01	2014	2120	General Purpose Water	Various	3,500,000.00	3,282,924.15	217,075.85
C-14004/WDS.TM0014.01	2014	2120	Various Transmission Main	Various	2,100,000.00	969,808.41	1,130,191.59
C-14006/WDS.TM0414.01	2014	2120	Transmission Main Ext Newington	Newington	3,500,000.00	1,461,372.68	2,038,627.32
	<b>2014 Total</b>				<b>9,100,000.00</b>	<b>5,714,105.24</b>	<b>3,385,894.76</b>
C-15000/WDS.BL0015.01	2015	2120	WHWTF Water Storage Improvements	West Hartford	2,900,000.00	2,662,336.47	237,663.53
C-15002/WDS.TM0015.01	2015	2120	Various Transmission Main	Various	2,000,000.00	1,241,236.07	758,763.93
C-15005/WDS.TM0215.01	2015	2120	Garden St Area WMR	Wethersfield	3,000,000.00	2,166,823.80	833,176.20
C-15008/WDS.PS1815.01	2015	2120	Puddletown Booster WPS	New Hartford	3,300,000.00	515,481.90	2,784,518.10
C-15018/WSH.RW0015.01	2015	2120	Raw Water Pipeline Improvements Ph 2	Various	5,000,000.00	-	5,000,000.00
C-15019/WTF.BN01515.01	2015	2120	Reservoir #6 Basin Improvements	Bloomfield	1,000,000.00	-	1,000,000.00
C-99M15/WDS.MT0015.01	2015	2120	RFA Meter Reading Program	Various	4,500,000.00	1,972,788.01	2,527,211.99
	<b>2015 Total</b>				<b>21,700,000.00</b>	<b>8,558,666.25</b>	<b>13,141,333.75</b>
C-16001/WDS.DM0716.01	2016	2120	Simmons Rd Area WM	East Hartford	3,800,000.00	1,942,228.14	1,857,771.86
	<b>2016 Total</b>				<b>3,800,000.00</b>	<b>1,942,228.14</b>	<b>1,857,771.86</b>
C-17001/WDS.DM0117.01	2017	2120	Bond St Area WM Replacement	Hartford	5,100,000.00	3,728.04	5,096,271.96
C-17009/WTF.BN0517.01	2017	2120	Reservoir #6 Filtered Basin Rehabilitation	Bloomfield	6,500,000.00	-	6,500,000.00
C-17011/WTF.TP1017.01	2017	2120	WHWTF Pipe and Valve Replacement	W. Hartford	1,500,000.00	-	1,500,000.00
C-99H17/WDS.EQ0017.01	2017	2120	Hydrant Replacement Program	Various	1,600,000.00	236,933.18	1,363,066.82
C-99M17/WDS.MT0017.01	2017	2120	Meter Replacement	Various	1,500,000.00	509,633.56	990,366.44
C-99P17/WDS.DM0017.02	2017	2120	Paving Program	Various	3,500,000.00	2,904,203.38	595,796.62
	<b>2017 Total</b>				<b>19,700,000.00</b>	<b>3,654,498.16</b>	<b>16,045,501.84</b>
C-99M18/WDS.MT0018.01	2018	2120	Meter Replacement	Various	1,000,000.00	601,973.46	398,026.54
	<b>2018 Total</b>				<b>1,000,000.00</b>	<b>601,973.46</b>	<b>398,026.54</b>
	<b>Grand Total</b>				<b>\$ 64,100,000.00</b>	<b>\$ 26,732,738.35</b>	<b>\$ 37,367,261.65</b>

**SEWER CAPITAL IMPROVEMENT PROJECTS**

Proj. Definition	Year	BA	Project Description	Town	Budget	Expended Amount	Remaining Balance (UnAuthorize)
C-07000/WWA.CS1140.01	2007	2110	WPCF Security & Communications	MDC	\$ 3,200,000.00	\$ 2,587,466.24	\$ 612,533.76
	<b>2007 Total</b>				<b>3,200,000.00</b>	<b>2,587,466.24</b>	<b>612,533.76</b>
C-08000/WWA.CS1128.01	2008	2110	WPC Infrastructure R&I	MDC	2,000,000.00	1,868,664.71	131,335.29
	<b>2008 Total</b>				<b>2,000,000.00</b>	<b>1,868,664.71</b>	<b>131,335.29</b>
C-09002/WWA.CS1134.01	2009	2110	WPC Infrastructure R&I	MDC	4,455,000.00	4,341,413.96	113,586.04
	<b>2009 Total</b>				<b>4,455,000.00</b>	<b>4,341,413.96</b>	<b>113,586.04</b>
C-10005/WWA.CS1154.01	2010	2110	Dividend Brook Area	Rocky Hill	4,800,000.00	423,071.84	4,376,928.16
	<b>2010 Total</b>				<b>4,800,000.00</b>	<b>423,071.84</b>	<b>4,376,928.16</b>
C-13006/WWA.CS1206.01	2013	2110	Meadow St Sewer Pump Station	Newington	620,000.00	519,687.51	100,312.49
C-13007/WWA.CS1211.01	2013	2110	Oakwood Ave Sewer	West Hartford	4,560,000.00	1,978,884.07	2,581,115.93
C-20016/WWA.CS1214.01	2013	2110	2013-General Purpose Sewer	Hartford	61,866.57	61,866.57	-
	<b>2013 Total</b>				<b>5,241,866.57</b>	<b>2,560,438.15</b>	<b>2,681,428.42</b>
C-14014/SCS.SR0014.03	2014	2110	Sewer Rehabilitation Program	Various	5,000,000.00	3,512,918.30	1,487,081.70
C-14017/SCS.SR0114.02	2014	2110	Madison Ave Sewer Rehab	Hartford	1,000,000.00	236,663.51	763,336.49
	<b>2014 Total</b>				<b>6,000,000.00</b>	<b>3,749,581.81</b>	<b>2,250,418.19</b>
C-15015/WPC.FA0115.04	2015	2110	HWPCF SPB Electrical Upgrade	Hartford	4,600,000.00	4,522,724.51	77,275.49
C-15023/SCS.SR0015.03	2015	2110	Folly Brook Sewershed	Various	5,000,000.00	1,463.81	4,998,536.19
C-15026/SCS.SR0015.07	2015	2110	Various Sewer Pipe R&R	Various	5,000,000.00	4,913,542.56	86,457.44
C-99P15/SCS.SR0015.08	2015	2110	Paving Program	Various	2,500,000.00	2,135,258.16	364,741.84
	<b>2015 Total</b>				<b>17,100,000.00</b>	<b>11,572,989.04</b>	<b>5,527,010.96</b>
C-16006/SCS.SR0016.02	2016	2110	Various Sewer Pipe R&R	Various	1,000,000.00	755,069.13	244,930.87
	<b>2016 Total</b>				<b>1,000,000.00</b>	<b>755,069.13</b>	<b>244,930.87</b>
C-17013/SCS.SR0017.02	2017	2110	Dividend Brook Dam Area	Rocky Hill	5,600,000.00	-	5,600,000.00
C-17017/SCS.SR0017.07	2017	2110	Various Sewer Segment R&R	Various	2,000,000.00	1,824,855.57	175,144.43
C-17018/SCS.SR0117.01	2017	2110	Bond St Area Sewer	Hartford	400,000.00	-	400,000.00
C-99P17/SCS.SR0017.04	2017	2110	Paving Program	Various	1,500,000.00	750,800.76	749,199.24
	<b>2017 Total</b>				<b>9,500,000.00</b>	<b>2,575,656.33</b>	<b>6,924,343.67</b>
C-18012/SCS.SR0018.05	2018	2110	Various Sewer Pipe R&R	Various	4,000,000.00	3,901,409.49	98,590.51
	<b>2018 Total</b>				<b>4,000,000.00</b>	<b>3,901,409.49</b>	<b>98,590.51</b>
	<b>Grand Total</b>				<b>\$ 57,296,866.57</b>	<b>\$ 34,335,760.70</b>	<b>\$ 22,961,105.87</b>

**COMBINED CAPITAL IMPROVEMENT PROJECTS**

Proj. Definition	Year	BA	Project Description	Town	Budget	Expended Amount	Remaining Balance (UnAuthorize)
C-13017/COM.CFP179.01	2013	2113	Land Improvements	MDC	\$ 1,000,000.00	\$ 604,478.53	\$ 395,521.47
	<b>2013 Total</b>				<b>1,000,000.00</b>	<b>604,478.53</b>	<b>395,521.47</b>
C-15030/COM.EQ0015.01	2015	2113	IT Finance Modules	MDC	5,000,000.00	5,000,000.00	-
C-15031/COM.EQ0015.02	2015	2113	IT Operational Modules	MDC	5,000,000.00	4,999,193.58	806.42
C-15032/COM.EQ0015.03	2015	2113	IT- BT SAP Upgrade	MDC	5,000,000.00	4,955,455.32	44,544.68
C-99F15/COM.VE0015.01	2015	2113	Fleet Replacement	MDC	2,100,000.00	2,080,910.13	19,089.87
	<b>2015 Total</b>				<b>17,100,000.00</b>	<b>17,035,559.03</b>	<b>64,440.97</b>
C-16009/COM.TK0016.01	2016	2113	UST Removal	MDC	800,000.00	640,577.85	159,422.15
	<b>2016 Total</b>				<b>800,000.00</b>	<b>640,577.85</b>	<b>159,422.15</b>
C-99F18/COM.VE0018.01	2018	2113	Fleet Replacement	MDC	800,000.00	788,819.40	11,180.60
	<b>2018 Total</b>				<b>800,000.00</b>	<b>788,819.40</b>	<b>11,180.60</b>
COM.OT0019.01	2019	2113	Construction Services	MDC	3,500,000.00	2,149,159.50	1,350,840.50
COM.OT0019.02	2019	2113	Engineering Services	MDC	2,500,000.00	2,297,449.95	202,550.05
COM.OT0019.03	2019	2113	Survey & Construction	MDC	5,000,000.00	4,183,802.92	816,197.08
COM.OT0019.04	2019	2113	Technical Services	MDC	3,400,000.00	3,353,371.46	46,628.54
	<b>2019 Total</b>				<b>14,400,000.00</b>	<b>11,983,783.83</b>	<b>2,416,216.17</b>
	<b>Grand Total</b>				<b>\$ 34,100,000.00</b>	<b>\$ 31,053,218.64</b>	<b>\$ 3,046,781.36</b>

**CLOSEOUT OF ASSESSABLE SEWER PROJECT**

Proj. Definition	Year	BA	Project Description	Town	Budget	Expended Amount	Remaining Balance (UnAuthorize)
C-10006/WWA.CSA446.20	2010	2130	Back Lane	Newington	\$ 256,000.00	\$ 14,127.34	\$ 241,872.66
<b>Grand Total</b>					<b>\$ 256,000.00</b>	<b>\$ 14,127.34</b>	<b>\$ 241,872.66</b>

At a Board of Finance meeting held on May 12, 2021, it was:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

Resolved: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully submitted,



John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Taylor and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

***Commissioner Kambli recused herself from the discussion on the Hartford Landfill and exited the meeting at 8:02 PM.***

**WATER AND SEWER RATE FINANCIAL MODELS REPORT FROM CDM SMITH**

Commissioner Sweezy made a motion to postpone this agenda item indefinitely. The motion failed by majority vote.

Joe Laliberte, Joe Ridge and Brian Porter from CDM Smith gave a presentation regarding the Water and Sewer Rate Financial Models.

**HARTFORD LANDFILL DISCUSSION**

Christopher Stone, District Counsel, led a discussion on the Hartford Landfill.

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

No one from the public appeared to be heard.



**OTHER BUSINESS**

Commissioner Mandyck asked how the increase in material costs are impacting the MDC and our projects; requested more detail in the budget descriptions this year; spoke regarding the recovery act funds and how it may impact our schedule of projects; and discussed possibly asking the towns to commit money to the District to invest back into prioritized projects in their town.

**ADJOURNMENT**

The meeting was adjourned at 8:51 PM

ATTEST:

John S. Mirtle, Esq.  
District Clerk

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Date of Approval