

**BOARD OF FINANCE**  
**The Metropolitan District**  
555 Main Street  
Telephonic Only Meeting  
Wednesday, May 27, 2020

**PRESENT:** Commissioners Andrew Adil, Donald Currey, Allen Hoffman, Pasquale J. Salemi and District Chairman William A. DiBella; Citizen Members Joan McCarthy Gentile and Linda King-Corbin (7)

**ABSENT:** Citizen Members Ram Aberasturia and Ronald Angelo (2)

**ALSO**

**PRESENT:** Commissioner Mary LaChance  
Commissioner Dominic Pane  
Commissioner Bhupen Patel  
Scott W. Jellison, Chief Executive Officer  
Christopher Stone, District Counsel  
Steven Bonafonte, Assistant District Counsel  
John S. Mirtle, District Clerk  
Kelly Shane, Chief Administrative Officer  
Christopher Martin, Chief Financial Officer  
Christopher Levesque, Chief Operating Officer  
Kelly Shane, Chief Administrative Officer  
Sue Negrelli, Director of Engineering  
Victoria S. Escoriza, Executive Assistant  
David Silverstone, Consumer Advocate

**CALL TO ORDER**

Chairman Salemi called the meeting to order at 5:03 PM

***In accordance with Governor Lamont's Executive Order #7B, this meeting was telephonic only.***

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MINUTES**

***On motion made by District Chairman DiBella and duly seconded, the meeting minutes of the Board of Finance meeting of February 19, 2020 were approved.***

**APPROVAL FOR STATE OF CONNECTICUT FINANCING  
CWF NO. 729-C**

To: Board of Finance for consideration on May 27, 2020

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and/or Project Loan Obligation to the State of Connecticut for CWF No. 729-C having a principal amount of \$28,551,055.35 and having an interest rate of 2.00%.

The low interest loan and grant will fund the South Hartford Conveyance Storage Tunnel Contract 5: the Arlington, Newington, New Britain conduits and construction of inlet control gate chambers.

The State of Connecticut, through the Clean Water Fund Program, will provide \$47,359,471.10 in state funding with approximately \$18,808,415.75 in grants and \$28,551,055.35 in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

**It is therefore RECOMMENDED that it be**

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLVED:

Section 1. The Chairman, or in his absence, the Vice Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer are authorized to execute and deliver the Project Loan and Project Grant Agreement CWF No. 729-C to be entered into with the State of Connecticut (the "Agreement") and any and all Interim Funding Obligations and Project Loan Obligations for CWF No. 729-C in the aggregate amount not to exceed \$28,551,055.35, to fund the South Hartford Conveyance Storage Tunnel Contract 5: the Arlington, Newington, New Britain conduits and construction of inlet control gate chambers. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, as defined in the Agreement, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Agreement and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully Submitted,



Chief Executive Officer  
Scott W. Jellison

***On motion made by District Chairman DiBella and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**APPROVAL FOR STATE OF CONNECTICUT FINANCING  
DWSRF NO. 2020-7086**

To: Board of Finance for consideration on May 27, 2020

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and Project Loan Obligation to the State of Connecticut for DWSRF No. 2020-7086 having a principal amount of \$1,799,194.50 and having an interest rate of 2.00%.

The low interest loan and accompanying grant will fund the replacement of water mains in the vicinity of Madison Avenue in Hartford.

The State of Connecticut, through the Drinking Water State Revolving Fund Program, will provide \$2,518,272.30 in state funding with \$719,077.80 in grants and \$1,799,194.50 in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

**It is therefore RECOMMENDED that it be**

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLVED:

Section 1. The Chairman, or in his absence, the Vice-Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver Project Loan and Subsidy Agreement DWSRF No. 2020-7086 to be entered into with the State of Connecticut (the "Agreement") and any and all Interim Funding Obligations and Project Loan Obligations for DWSRF No. 2020-7086 in an aggregate amount not to exceed \$1,799,194.50 to fund the replacement of water mains in the vicinity of Madison Avenue in Hartford. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, as defined in the Agreement, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Agreement and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as

provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully Submitted,



Chief Executive Officer  
Scott W. Jellison

***On motion made by District Chairman DiBella and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

#### **COHN REZNICK UPDATE**

Melissa Ferucci of Cohn Reznick provided an update to the Board of Finance.

#### **RFS FOR BOND UNDERWRITERS**

Chief Financial Officer Christopher Martin provided an update regarding an RFS for Bond Underwriters.

#### **FIRST QUARTER FINANCIAL AND BUDGET UPDATE**

Chief Financial Officer Christopher Martin provided the following update on the first quarter financials and budget:

## Metropolitan District Commission First Quarter 2020 - Water Operating Budget

REVENUES	2020 Current Budget	2020 YTD Budget	2020 YTD Actuals	2020 Variance	2019 Actuals	2019 Variance
Sale of Water	93,383,500.00	23,345,875.00	25,212,658.93	1,866,783.93	-	-
Other Operating Revenues	6,472,600.00	1,704,400.00	1,328,697.88	(375,702.12)	-	-
Non-Operating Revenues	2,282,600.00	484,400.00	359,842.69	(124,557.31)	-	-
<b>TOTAL REVENUES</b>	<b>102,138,700.00</b>	<b>25,534,675.00</b>	<b>26,901,199.50</b>	<b>1,366,524.50</b>	-	-
EXPENDITURES	2020 Current Budget	2020 YTD Budget	2020 YTD Actuals	2020 Variance	2019 Actuals	2019 Variance
District Board	211,900.00	52,975.00	15,300.00	37,675.00	-	-
Executive Office	1,541,500.00	385,375.00	189,321.82	196,053.18	-	-
Legal	810,800.00	202,700.00	99,099.79	103,600.21	-	-
Finance	3,663,400.00	915,850.00	426,785.77	489,064.23	-	-
Information Systems	5,543,700.00	1,385,925.00	921,294.38	464,630.62	-	-
Engineering & Planning	690,000.00	172,500.00	74,001.73	98,498.27	-	-
Water Treatment & Supply	8,310,200.00	2,077,550.00	1,756,203.76	52,721.24	-	-
Laboratory Services	940,900.00	235,225.00	115,422.57	119,802.43	-	-
Maintenance	5,866,400.00	1,466,600.00	764,650.27	677,249.73	-	-
Chief Operating Office	355,500.00	88,875.00	49,076.90	39,798.10	-	-
Environmental Health & Safety	486,500.00	121,625.00	41,103.51	80,521.49	-	-
Command Center	2,864,800.00	716,200.00	474,304.99	239,180.01	-	-
Operations	8,250,500.00	2,062,625.00	1,196,065.57	594,709.43	-	-
Patrol	1,672,100.00	418,025.00	249,249.38	168,775.62	-	-
Debt Service	33,825,200.00	8,456,300.00	8,416,179.54	40,120.46	-	-
Employee Benefits	17,202,900.00	4,300,725.00	2,293,108.00	2,007,617.00	-	-
General Insurance	3,556,000.00	889,000.00	228,596.19	660,403.81	-	-
Taxes & Fees	3,810,500.00	952,625.00	1,807,049.15	(854,424.15)	-	-
Special Agreements & Programs	2,535,900.00	633,975.00	902,346.36	(268,371.36)	-	-
<b>TOTAL EXPENDITURES</b>	<b>102,138,700.00</b>	<b>25,534,675.00</b>	<b>20,019,159.68</b>	<b>4,947,625.32</b>	-	-
<b>SURPLUS / (DEFICIT)</b>	-	-	<b>6,882,039.82</b>			

## Metropolitan District Commission First Quarter 2020 - Sewer Operating Budget

REVENUES	2020 Current Budget	2020 YTD Budget	2020 YTD Actuals	2020 Variance	2019 Actuals	2019 Variance
Tax on Member Municipalities	51,475,700.00	12,038,275.00	12,038,275.00	-	-	-
Revenue for Other Gov't Agencies	5,566,400.00	1,391,600.00	1,567,384.53	(175,784.53)	-	-
Other Sewer Revenues	17,414,100.00	4,928,599.00	3,042,767.12	1,885,831.88	-	-
Sewer User Charges	20,402,900.00	5,100,725.00	5,446,538.53	(345,813.53)	-	-
<b>Total Sewer Revenues</b>	<b>94,859,100.00</b>	<b>23,459,199.00</b>	<b>22,094,965.18</b>	<b>1,364,233.82</b>	-	-
<b>EXPENDITURES</b>	<b>2020 Current Budget</b>	<b>2020 YTD Budget</b>	<b>2020 YTD Actuals</b>	<b>2020 Variance</b>	<b>2019 Actuals</b>	<b>2019 Variance</b>
District Board	203,600.00	50,900.00	14,700.00	36,200.00	-	-
Executive Office	1,481,100.00	370,275.00	181,897.44	188,377.56	-	-
Legal	779,000.00	194,750.00	95,213.52	99,536.48	-	-
Finance	3,519,900.00	879,975.00	410,049.04	469,925.96	-	-
Information Systems	2,730,500.00	682,625.00	453,771.77	228,853.23	-	-
Engineering & Planning	662,900.00	165,725.00	71,099.71	94,625.29	-	-
Water Pollution Control	17,616,800.00	4,263,284.00	3,162,738.62	1,100,545.38	-	-
Laboratory Services	868,400.00	217,100.00	106,543.93	110,556.07	-	-
Maintenance	5,636,200.00	1,386,325.00	733,224.71	653,100.29	-	-
Chief Operating Office	341,500.00	85,375.00	47,152.31	38,222.69	-	-
Environmental Health & Safety	467,500.00	116,875.00	39,491.61	77,383.39	-	-
Command Center	1,475,800.00	367,615.00	244,338.93	123,276.07	-	-
Operations	2,750,100.00	596,925.00	396,872.41	200,052.59	-	-
Debt Service	36,468,600.00	9,117,150.00	10,482,447.46	(1,365,297.46)	-	-
Employee Benefits	14,075,100.00	3,518,775.00	1,876,179.27	1,642,595.73	-	-
General Insurance	2,370,700.00	592,675.00	99,389.64	493,285.36	-	-
Special Agreements & Programs	1,431,400.00	357,850.00	64,960.50	292,889.50	-	-
Contingencies	1,980,000.00	495,000.00	-	495,000.00	-	-
<b>TOTAL EXPENDITURES</b>	<b>94,859,100.00</b>	<b>23,459,199.00</b>	<b>18,480,070.87</b>	<b>4,979,128.13</b>	-	-
<b>SURPLUS / (DEFICIT)</b>	-	-	<b>3,614,894.31</b>			

**ADJOURNMENT**

The meeting was adjourned at 6:36 PM

ATTEST:

John S. Mirtle, Esq.  
District Clerk

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Date of Approval