

**THE METROPOLITAN DISTRICT COMMISSION
SPECIAL MEETING**

555 Main Street
Hartford, Connecticut 06103
Wednesday, October 8, 2014

Present: Commissioners Andrew Adil, Daniel Camilliere, Mary Anne Charron, Donald M. Currey, William A. DiBella, Allen Hoffman, Georgiana E. Holloway, William P. Horan, Alphonse Marotta, Thea Montanez, James S. Needham, Hector Rivera, Albert F. Reichin, Pasquale J. Salemi, Raymond Sweezy, Alvin E. Taylor, Michael A. Toppi and Richard W. Vicino (18)

Absent: Commissioners Luis Caban, Timothy Curtis, Janice Flemming, Matthew B. Galligan, Michael W. Gerhart, Gary M. Haynes, Joseph Klett, Kathleen J. Kowalshyn, Joseph H. Kronen, Maureen Magnan, Mark A. Pappa, J. Lawrence Price, Kennard Ray, Helene Shay, and Special Representative Michael Carrier (15)

Also

Present: Charles P. Sheehan, Chief Executive Officer
Scott W. Jellison, Deputy CEO, Engineering & Operations
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher R. Stone, Assistant District Counsel
John S. Mirtle, District Clerk
Gerald J. Lukowski, Director of Operations
Kelly Shane, Director of Procurement
Rob Constable, Manager of Budgeting and Analysis
Stanley Pokora, Manager of Treasury
Erin Ryan, Director of Human Resources
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant
Joe Vitale, Bond Counsel

CALL TO ORDER

The meeting was called to order by Chairman DiBella at 5:37 PM

ROLL CALL AND QUORUM

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

SWEARING IN OF EX-OFFICIO MEMBERS

Commissioner Toppi was sworn in as an ex-officio member.

MOMENT OF SILENCE

The District Board observed a moment of silence in honor of former District Manager, Arthur Sweeton.

REPORT FROM DISTRICT CHAIRMAN**EXECUTIVE SESSION**

At 5:42 P.M., Chairman DiBella requested an executive session.

On motion made by Commissioner Reichin and duly seconded, the District Board entered into executive session in order to discuss the retirement and subsequent appointment of the Chief Executive Officer.

Those in attendance during the executive session:

Commissioners Andrew Adil, Daniel Camilliere, Mary Anne Charron, Donald M. Currey, William A. DiBella, Allen Hoffman, Georgiana E. Holloway, William P. Horan, Alphonse Marotta, Thea Montanez, James S. Needham, Hector Rivera, Albert F. Reichin, Pasquale J. Salemi, Raymond Sweezy, Alvin E. Taylor, Michael A. Toppi and Richard W. Vicino; Attorneys R. Bartley Halloran, Christopher R. Stone and John Mirtle

RECONVENE

At 6:37 P.M., Chairman DiBella requested to come out of executive session and on motion made by Commissioner Reichin and duly seconded, the District Board came out of executive session and reconvened. No formal action was taken.

APPROVAL OF MINUTES

On motion made by Commissioner Camilliere and duly seconded, the meeting minutes of September 8, 2014 were approved.

Commissioners Reichin, Vicino and Toppi abstained.

**REFERRAL TO WATER BUREAU – CONSIDERATION OF SETTLEMENT
PROPOSAL OF THE CLAIM OF HENRY ZACHS**

***The consideration of settlement proposal of the claim of Henry Zachs
was referred to the Water Bureau without objection***

**PERSONNEL, PENSION AND INSURANCE COMMITTEE
JOB CLASSIFICATION REVISION
FINANCIAL ANALYST**

From: Personnel, Pension and Insurance Committee

To: District Board

October 8, 2014

Staff is recommending that the Classification Plan be amended to include the salary assignment for the previously approved position of *Financial Analyst* with a proposed value of EE-12 (annual range \$75,391 to \$98,008). This position was approved in March 2014 as a component of the classification and compensation study, but at that time, a salary was not assigned to the position. The assignment of this position to an EE-12 is consistent with the previous valuing of positions created from the generic “management analyst” job specification.

A thorough review of this position was conducted prior to advancing this recommendation for action.

Therefore, staff is recommending that the classification system be amended to reflect the *Financial Analyst* position and assign the classification a value of EE-12.

It is therefore **RECOMMENDED** that it be:

VOTED: That the District Board approve passage of the following resolution:

RESOLVED: That the classification system be amended to reflect the *Financial Analyst* position and assign this classification a value of EE-12.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

***On motion made by Commissioner Reichin and duly
seconded, the report was received and the resolution adopted
by unanimous vote of those present.***

**BOARD OF FINANCE
DEBT ISSUANCE RESOLUTION TO REFUND BANS MATURING DECEMBER 5,
2014 FOR THE CLEAN WATER PROJECT THROUGH REVENUE BONDS
ISSUANCE OF UP TO \$140,000,000 IN REVENUE BONDS**

From: Board of Finance

To: District Board October 8, 2014

Staff is seeking authority for the District to issue up to \$140,000,000 in revenue bonds that will refund \$140,000,000 in existing bond anticipation notes due on December 5, 2014 and provide additional funds for the Clean Water Project.

Revenue Bonds will be dated the date of their delivery and will mature in annual installments of principal through November 1, 2042.

Bond counsel prepared the following resolution for consideration by the Board of Finance:

It is therefore RECOMMENDED that it be:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution:

**RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF NOT EXCEEDING
\$140,000,000 CLEAN WATER PROJECT REVENUE BONDS OF THE
METROPOLITAN DISTRICT, THE EXECUTION OF DELIVERY OF A SECOND
SUPPLEMENTAL INDENTURE TO THE SPECIAL OBLIGATION INDENTURE OF
TRUST, AND RELATED AGREEMENTS**

WHEREAS, the Metropolitan District (the "District") has entered into a consent decree of the United States District Court of the District of Connecticut, by and between the District, the United States Department of Justice, the U.S. Attorney's Office, the United States Environmental Protection Agency and the State of Connecticut Attorney General (the "U.S. Consent Decree"), and a consent order and a general permit for nitrogen discharges, and existing municipal national pollutant discharge elimination system permits of the State of Connecticut Department of Energy and Environmental Protection, formerly the State of Connecticut Department of Environmental Protection ("CDEP") entered into by and between the District and the Commissioner of the CDEP (the "Connecticut Consent Order" and together with the U.S. Consent Decree, the "Governmental Orders"), including, but not limited to the obligation to provide for (i) the rehabilitation and reconstruction of portions of the District's sanitary sewer systems, (ii) the renovation of the combined sewer system, (iii) improvements to water pollution control facilities, (iv) development of a nitrogen removal program, (v) the separation of sewerage and storm water drainage collection systems, (vi) the construction of additional storage, conveyance and treatment facilities (herein referred to as the "Project");

WHEREAS, the District to date has appropriated \$1.6 billion in capital expenditures for the costs of the Project, and authorized the issuance of \$1.6 billion in its bonds for purposes of financing such capital expenditures;

WHEREAS, the District has issued bond anticipation notes in anticipation of the issuance of the bonds authorized for the Project;

WHEREAS, the District has by ordinance adopted October 1, 2007 adopted Section S12x of its Ordinances Relating to Sewers, which provides for a Special Sewer Service Surcharge for customers of the District who utilize the District's sewer system and are furnished water directly by the District (the "Special Sewer Service Surcharge"), which Special Sewer Service Surcharge shall be established annually through the District's budget approval process, shall be uniformly applied to, and be proportional to the quantity of water used by, such customers, and shall be used exclusively for the payment of principal and interest on certain bonds issued or which may be issued and other loans, including State of Connecticut Clean Water Fund loans, to finance all costs associated with any and all measures necessary to comply with the Governmental Orders, including the costs of the Project;

WHEREAS, Chapter 103 of the General Statutes the Municipal Sewerage Act (the "Municipal Act") provides for the issuance of bonds, notes and other obligations by a municipality, including the District, which may be secured as to both principal and interest by a pledge of revenues to be derived from sewerage system use charges, including the Special Sewer Service Surcharge;

WHEREAS, the District's Charter, as amended by Special Act 90-27 and Special Act 14-21, and as it may be amended from time to time (the "Charter," and together with the Municipal Act, the "Authorizing Acts"), provides for the issuance of bonds, notes and other obligations by the District, and in connection therewith to enter into reimbursement agreements or similar agreements in connection with credit facilities, including, but not limited to, letters of credit or policies of bond insurance, remarketing agreements and agreements for the purpose of moderating interest rate fluctuations;

WHEREAS, the District proposes to issue special obligation bonds to be secured by a pledge of the Special Sewer Service Surcharge pursuant to the Authorizing Acts;

WHEREAS, special obligation bonds issued pursuant to the Authorizing Acts and not secured by the general obligation of the District are not subject to the limit on indebtedness of the District provided for in the Charter;

WHEREAS, the District proposes to issue bonds pursuant to a Special Obligation Indenture (the "Special Obligation Indenture") and a Second Supplemental Indenture thereto the "Second Supplemental Indenture" and together with the Special Obligation Indenture, the "Indenture") with U.S. Bank National Association, to finance the costs of the Project;

WHEREAS, the Indenture provides for the issuance of the Special Obligation Bonds (the “Bonds”) of the District, payable solely from the Special Sewer Service Surcharge, and other receipts, funds or moneys pledged under the Indenture, if any, and that such Bonds shall be special obligations of the District, payable solely from Pledged Revenues (as that term is used in the Special Obligation Indenture, and other receipts, funds or moneys pledged under the Indenture, and respective supplemental indentures thereto for each series of Bonds;

WHEREAS, Section 11 of S.A. 14-21 provides:

The state of Connecticut does hereby pledge to and agree with the holders of any bonds, notes and other obligations issued by the Metropolitan District in Hartford County created pursuant to number 511 of the special acts of 1929, as amended, under the authority of chapter 103 of the general statutes or under section 4 of special act 90-27, as amended by section 6 of public act 93-380 and section 10 of this act, which are payable solely from the income and revenue of a particular facility, system or program or the revenues to be derived from sewerage system use charges, and with those parties who may enter into contracts with the district in respect of the same, that the state will not limit or alter the rights vested in the authority to charge and collect such income, revenues, or sewerage system use charges, or in the holders of any bonds, notes or other obligations of the district until such obligations, together with the interest thereon, are fully met and discharged and such contracts are fully performed on the part of the district, provided nothing contained herein shall preclude such limitation or alteration if and when adequate provision shall be made by law for the protection of the holders of such bonds, notes and other obligations of the district or those entering into contracts with the district. The district is authorized to include this pledge and undertaking for the state in such bonds, notes and other obligations or contracts.

WHEREAS, the Bonds constitute “bonds, notes and other obligations issued by the Metropolitan District in Hartford County created pursuant to number 511 of the special acts of 1929, as amended, under the authority of chapter 103 of the general statutes or under section 4 of special act 90-27, as amended by section 6 of public act 93-380 and section 10 of this act [Special Act 14-21], which are payable solely from the income and revenue of a particular facility, system or program or the revenues to be derived from sewerage system use charges” as described in the aforesaid Section 11, and the District desires to include the aforesaid pledge and undertaking of the State in the Bonds, notes and other obligations or contracts relating to the Bonds by amending the Indenture applicable to the Bonds..

WHEREAS, the District proposes to issue up to \$140,000,000 of its Bonds to be designated to the 2014 Series A Bonds (the “2014 Series A Bonds”) to refund bond anticipation notes issued to fund costs of the Project and to fund costs of the Project;

WHEREAS, the District has prepared a preliminary official statement for the purpose of presenting information in connection with the offering and sale of the Bonds.

WHEREAS, the District proposes to issue and sell the 2014 Series A Bonds to underwriters led by J.P. Morgan Securities LLC (or its affiliates), pursuant to a bond purchase agreement (the "Contract for Purchase"), to be negotiated between the District and the underwriters.

WHEREAS, the 2014 Series A Bonds are expected to be issued on terms such that the interest thereon shall be excludable from gross income for federal income tax purposes, and for the purpose of establishing such terms and giving assurance as to future compliance with the Internal Revenue Code of 1986, the District proposes to enter into a Tax Regulatory Agreement.

WHEREAS, pursuant to Rule 15c2-12 promulgated by the U.S. Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended, as part of the offering of the 2014 Series A Bonds the District proposes to enter into a Continuing Disclosure Agreement.

NOW THEREFORE, BE IT RESOLVED by the District Board as follows:

Section 1. The District Board determines it is advisable and in the best interest of the District to authorize, and does hereby authorize, the District to enter into the Second Supplemental Indenture to the Special Obligation Indenture of Trust to provide for the terms of the Bonds proposed to be issued by the District, and to amend the Special Obligation Indenture of Trust to include the pledge and undertaking of the State as authorized by Section 11 of S. A. 14-21, as provided for therein, such agreement to be in the form, or substantially the form, as has been or shall be distributed to the District Board, and authorizes the proper officers of the District to execute and deliver such agreement in such form, with such further changes and additions as such officers shall approve, such approval to be conclusively evidenced by the execution and delivery of such agreements by such officers.

Section 2. The District Board, having reviewed the form of preliminary official statement, authorizes the use of such preliminary official statement in connection with the public offering of the 2014 Series A Bonds, with such further changes and additions as the proper officers shall deem advisable, and authorizes the Chair and the District Treasurer, or in his absence, the Deputy Treasurer, in the name of the District, to deem the preliminary official statement and such supplements thereto when appropriate and execute a final official statement and such supplements, and any further amendment or supplement thereto, in connection with and after the sale of the Bonds.

Section 3. The District Treasurer, or in his absence the Deputy Treasurer, is hereby delegated the authority to determine the principal amount, maturities, rate or rates of interest redemption terms, and the other particulars of the 2014 Series A Bonds, and to deliver the 2014 Series A Bonds to the purchaser thereof in accordance with this resolution. The Chairman and the District Treasurer or in his absence the Deputy Treasurer are authorized to execute and deliver a Second Supplemental

Indenture setting forth all the terms of the 2014 Series A Bonds so determined, in such form as they shall deem necessary and appropriate. The Chairman and the District Treasurer or in his absence the Deputy Treasurer are authorized to negotiate, execute and deliver a Contract of Purchase setting forth all the terms of sale of the 2014 Series A Bonds, including the underwriters' discount for such sale, in such form as they shall deem necessary and appropriate. The Chairman and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver a Tax Regulatory Agreement for the 2014 Series A Bonds on behalf of the District in such form as they shall deem necessary and appropriate, and to rebate to the Federal government such amounts as may be required pursuant to the Tax Regulatory Agreement for the purpose of complying with the requirements of the Internal Revenue Code of 1986, as amended. The Chairman and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver a Continuing Disclosure Agreement and any and all agreements and documents necessary to effect the issuance and sale of the 2014 Series A Bonds in accordance with the terms of this resolution. The proper officers of the District are hereby authorized to do and perform such acts, and execute and deliver, in the name of the District, such additional instruments, agreements and certificates as they deem necessary or appropriate to carry into effect the intent of the foregoing resolutions, and as shall not be inconsistent with the foregoing resolutions.

Section 5. The District hereby determines and declares, for purposes of Section 7-263 of the Connecticut General Statutes, that the 2014 Series A Bonds are part of a single plan of finance that also includes all prior borrowings from the State of Connecticut Clean Water State Revolving Fund for the purpose of financing the Project, and all prior general obligation bonds of the District (but not any bond anticipation notes issued in anticipation of the issuance of such general obligation bonds) issued for purposes of financing the Project.

Section 6. For purposes of this resolution, the "proper officers" of the District shall be the Chairman, the District Treasurer, and the Deputy Treasurer of the District, and each or any of them.

Section 7. This resolution will take effect immediately.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

***On motion made by Commissioner Salemi and duly seconded,
the report was received and the resolution adopted by
unanimous vote of those present.***

CLOSEOUT OF WATER, SEWER, COMBINED & CLEAN WATER CAPITAL PROJECT PROGRAMS

On motion made by District Chairman DiBella and without objection, the three resolutions relating to the closeout of capital projects were consolidated into a single vote by the District Board.

WATER CAPITAL PROJECT PROGRAMS

From: Board of Finance

To: District Board

October 8, 2014

The District has undertaken the task of updating its Capital Improvement Project (CIP) records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.

Project Number	Project Name	Year	BA	Town	Budget	Expended Amount	Remaining Balance
CWN0001142	CLSD 2003 VARIOUS SYSTEM IMPROVEMENTS	2003	2203	Various	\$ 350,000.00	\$ 293,048.73	\$ 56,951.27
CWN0001145	CLSD 2003 GIS LANDBASE DATABASE DEVEL	2003	2203	MDC	\$ 132,412.54	\$ 61,752.99	\$ 70,659.55
CWN0001147	2003 RESERVE	2003	2203	Various	\$ 113,750.00	\$ 80,368.30	\$ 33,381.70
	Subtotal BA 2203				\$ 596,162.54	\$ 435,170.02	\$ 160,992.52
CWN0001123	CLDS 2004 GPW-Various System Impr	2004	2204	Various	\$ 1,000,000.00	\$ 312,545.66	\$ 687,454.34
CWN0001126	2004 GPW-Radio Based Automated Meter	2004	2204	Various	\$ 499,975.12	\$ 494,372.32	\$ 5,602.80
	Subtotal BA 2204				\$ 1,499,975.12	\$ 806,917.98	\$ 693,057.14
CWN0001148	CLSD Various Water Main Rep	2005	2205	Various	\$ 1,600,000.00	\$ 1,556,278.54	\$ 43,721.46
CWN0001151	CLSD 2005 Reserve	2005	2205	Various	\$ 150,000.00	\$ 129,291.63	\$ 20,708.37
	Subtotal BA 2205				\$ 1,750,000.00	\$ 1,685,570.17	\$ 64,429.83
CWN0001162	2006 GPW-Water Replacement/Rehab.	2006	2206	Various	\$ 1,100,000.00	\$ 862,692.84	\$ 237,307.16
CWN0001164	2006 GPW-Transmission System	2006	2206	Various	\$ 300,000.00	\$ 259,807.74	\$ 40,192.26
CWN0001165	2006 GPW-Land Acquisition	2006	2206	Barkhamsted	\$ 500,000.00	\$ 107,415.78	\$ 392,584.22
CWN0001166	2006 GPW-Reserve	2006	2206	Various	\$ 200,000.00	\$ 66,594.05	\$ 133,405.95
	Subtotal BA 2206				\$ 2,100,000.00	\$ 1,296,510.41	\$ 803,489.59
CWN0001191	2007 GPWP Watershed Road Rehab	2007	2207	Barkhamsted	\$ 150,700.00	\$ 149,804.23	\$ 895.77
CWN0001211	2007 GPWP Park Road Water Main WH	2007	2207	West Hartford	\$ 800,600.00	\$ 550,818.07	\$ 249,781.93
WAT.CW1242.01	Desmond Drive Weth. Water Main Rep	2007	2207	Wethersfield	\$ 250,000.00	\$ 236,149.29	\$ 13,850.71
WAT.CW1243.01	Penwood Lane Weth. Water Main Rep	2007	2207	Wethersfield	\$ 250,000.00	\$ 92,128.28	\$ 157,871.72
	Subtotal BA 2207				\$ 1,451,300.00	\$ 1,028,899.87	\$ 422,400.13
WAT.CW1208.01	2008 GPW Collinsville Roof Replacement	2008	2208	Collinsville	\$ 200,000.00	\$ 177,646.32	\$ 22,353.68
	Subtotal BA 2208				\$ 200,000.00	\$ 177,646.32	\$ 22,353.68
CWN0001091	WATER IMPROVEMENTS	1998	2301	Various	\$ 1,354,755.34	\$ 1,156,234.69	\$ 198,520.65
	Subtotal BA 2301				\$ 1,354,755.34	\$ 1,156,234.69	\$ 198,520.65
CWN0001117	2004 Bloomfield Filter Expansion	2004	2308	Bloomfield	\$ 600,000.00	\$ 582,164.41	\$ 17,835.59
	Subtotal BA 2308				\$ 600,000.00	\$ 582,164.41	\$ 17,835.59
CWN0001113	2004 Simsbury Road W.P.S. Upgrade	2004	2310	Bloomfield	\$ 650,000.00	\$ -	\$ 650,000.00
	Subtotal BA 2310				\$ 650,000.00	\$ -	\$ 650,000.00
CWN0001155	Water Supply Facility and Site Improv	2005	2314	Various	\$ 700,000.00	\$ 700,000.00	\$ -
	Subtotal BA 2314				\$ 700,000.00	\$ 700,000.00	\$ -
CWN0001167	2006 - Water Treatment Facilities Imp	2006	2317	Various	\$ 1,100,000.00	\$ 1,092,745.88	\$ 7,254.12
	Subtotal BA 2317				\$ 1,100,000.00	\$ 1,092,745.88	\$ 7,254.12
CWN0001161	2006Radio Based Automation Meter Reading	2006	2318	Various	\$ 4,200,000.00	\$ 4,124,243.48	\$ 75,756.52
	Subtotal BA 2318				\$ 4,200,000.00	\$ 4,124,243.48	\$ 75,756.52

WAT.CW1249.01	2010Water Main Replacement - Rocky Hill	2010	2320	Rocky Hill	\$ 200,000.00	\$ -	\$ 200,000.00
WAT.CW1250.01	2010 Water Main Replacement - Farmington	2010	2320	Farmington	\$ 200,000.00	\$ -	\$ 200,000.00
WAT.CW1252.01	2010 Water Main Replacement -Glastonbury	2010	2320	Glastonbury	\$ 200,000.00	\$ -	\$ 200,000.00
WAT.CW1254.01	2010 Water Main Replacement - Newington	2010	2320	Newington	\$ 400,000.00	\$ -	\$ 400,000.00
WAT.CW1256.01	2010 Water Main Replacement-South Windsr	2010	2320	South Windsor	\$ 100,000.00	\$ -	\$ 100,000.00
WAT.CW1258.01	2010Watr Main Replace Brenway Dr W. Htfd	2010	2320	West Hartford	\$ 77,000.00	\$ -	\$ 77,000.00
WAT.CW1273.01	2010CWP Water Main Replac Main St Htfd	2010	2320	Hartford	\$ 617,000.00	\$ -	\$ 617,000.00
WAT.CW1274.01	2010CWP Water Main Replac Park St Htfd	2010	2320	Hartford	\$ 2,416,000.00	\$ -	\$ 2,416,000.00
WAT.CW1277.01	2010CWP Water Main Repl Milford St Htfd	2010	2320	Hartford	\$ 762,000.00	\$ -	\$ 762,000.00
WAT.CW1278.01	2010CWP Watr Main Wethersfield Av#2 Htfd	2010	2320	Hartford	\$ 2,950,000.00	\$ -	\$ 2,950,000.00
WAT.CW1284.01	2010CWP Watr Main Repl Fern St Htfd	2010	2320	Hartford	\$ 100,000.00	\$ -	\$ 100,000.00
WAT.CW1303.02	2012 T/M Replacement-Hamilton&Park PH 2	2012	2320	Hartford	\$ 1,500,000.00	\$ -	\$ 1,500,000.00
	Subtotal BA 2320				\$ 9,522,000.00	\$ -	\$ 9,522,000.00
WAT.CW1202.01	Clsd2008 Asset Management - Water Admin	2008	2328	MDC	\$ 500,000.00	\$ 322,066.53	\$ 177,933.47
	Subtotal BA 2328				\$ 500,000.00	\$ 322,066.53	\$ 177,933.47
CWN0001177	Clsd 2007 Asset Mgmt Planning & Testing	2007	2329	MDC	\$ 1,300,000.00	\$ 1,284,441.21	\$ 15,558.79
	Subtotal BA 2329				\$ 1,300,000.00	\$ 1,284,441.21	\$ 15,558.79
CWN0001214	2007 CSO AM Portion Farmington Ave Htfd	2007	2330	Hartford	\$ 176,395.00	\$ 140,441.96	\$ 35,953.04
WAT.CW1289.01	08CSOAsset Edgewood St Seperation Proj	2008	2330	Hartford	\$ 195,673.75	\$ 153,240.81	\$ 42,432.94
	Subtotal BA 2330				\$ 372,068.75	\$ 293,682.77	\$ 78,385.98
CWN0001178	2007 Asset Mgmt Non- CSO Related Assets	2007	2331	Various	\$ 5,000,000.00	\$ -	\$ 5,000,000.00
WAT.CW1203.01	2008 AM-Non CSO Burnside Ave East Htfd	2008	2331	East Hartford	\$ 378,000.00	\$ 292,344.10	\$ 85,655.90
WAT.CW1209.01	2008 AM-Non CSO Lawrence St, Hartford	2008	2331	Hartford	\$ 350,750.00	\$ 265,077.48	\$ 85,672.52
WAT.CW1231.01	Non-CSO-Related Assets	2008	2331	Various	\$ 1,022,250.00	\$ -	\$ 1,022,250.00
	Subtotal BA 2331				\$ 6,751,000.00	\$ 557,421.58	\$ 6,193,578.42
WAT.CW1223.01	WATER MAIN FARMINGTON AVE HARTFORD	2009	2338	Hartford	\$ 2,070,000.00	\$ -	\$ 2,070,000.00
	Subtotal BA 2338				\$ 2,070,000.00	\$ -	\$ 2,070,000.00
WAT.CW1226.01	2009 Simsbury Road WPS -Bloomfield	2009	2339	Bloomfield	\$ 460,000.00	\$ -	\$ 460,000.00
	Subtotal BA 2339				\$ 460,000.00	\$ -	\$ 460,000.00
WAT.CW1228.01	LAND AQUISION	2009	2341	Various	\$ 575,000.00	\$ -	\$ 575,000.00
WAT.CW1260.01	2010 Land Acquisition	2010	2341	Various	\$ 600,000.00	\$ -	\$ 600,000.00
	Subtotal BA 2341				\$ 1,175,000.00	\$ -	\$ 1,175,000.00
CWA0000332	2003 ASSESSABLE WATER PROJECTS	2003	2703	Various	\$ 300,000.00	\$ 197,699.50	\$ 102,300.50
	Subtotal BA 2703				\$ 300,000.00	\$ 197,699.50	\$ 102,300.50
CWA0000335	2005 Water Assessable	2005	2705	Various	\$ 300,000.00	\$ -	\$ 300,000.00
	Subtotal BA 2705				\$ 300,000.00	\$ -	\$ 300,000.00
WAT.CWA346.01	Assessable Water Program	2006	2706	Various	\$ 500,000.00	\$ -	\$ 500,000.00
	Subtotal BA 2706				\$ 500,000.00	\$ -	\$ 500,000.00
CWA0000339	Clsd2007 Water Assessable Program	2007	2707	Various	\$ 1,100,000.00	\$ 73,630.51	\$ 1,026,369.49
	Subtotal BA 2707				\$ 1,100,000.00	\$ 73,630.51	\$ 1,026,369.49
WAT.CWA341.01	Clsd2008-Assessable Water Administration	2008	2708	Various	\$ 150,000.00	\$ 73,589.67	\$ 76,410.33
WAT.CWA345.01	Assessable Water Program	2008	2708	Various	\$ 1,000,000.00	\$ -	\$ 1,000,000.00
	Subtotal BA 2708				\$ 1,150,000.00	\$ 73,589.67	\$ 1,076,410.33
WAT.CWA343.01	2009 Assessable Water	2009	2709	Various	\$ 1,231,000.00	\$ 88,729.00	\$ 1,142,271.00
WAT.CWA347.01	2010 Assessable Water	2010	2709	Various	\$ 1,584,000.00	\$ -	\$ 1,584,000.00
	Subtotal BA 2709				\$ 2,815,000.00	\$ 88,729.00	\$ 2,726,271.00
	Total Water Program				\$ 44,517,261.75	\$ 15,977,364.00	\$ 28,539,897.75

After reviewing the information contained herein

It is **RECOMMENDED** that it be

Voted: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

SEWER CAPITAL PROJECT PROGRAMS

From: Board of Finance

To: District Board

October 8, 2014

The District has undertaken the task of updating its Capital Improvement Project (CIP) records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.

Project Number	Project Name	Year	BA	Town	Budget	Expended Amount	Remaining Balance
CSN0001059	2003 WPCF INFRASTRUCTURE IMPR. PROGRAM	2003	5103	Various	\$ 600,000.00	\$ 494,109.59	\$ 105,890.41
CSN0001060	2003 Fire Detection Systems	2003	5103	Hartford	\$ 500,000.00	\$ 8,544.25	\$ 491,455.75
	Subtotal BA 5103				\$ 1,100,000.00	\$ 502,653.84	\$ 597,346.16
CSN0001085	Various Sewr Rehabilitation Project	2005	5105	Various	\$ 2,100,000.00	\$ 1,983,015.25	\$ 116,984.75
	Subtotal BA 5105				\$ 2,100,000.00	\$ 1,983,015.25	\$ 116,984.75
CSN0001100	2006-GPS-Various Sewer Rehabilitation	2006	5106	Various	\$ 3,000,000.00	\$ 1,998,712.51	\$ 1,001,287.49
	Subtotal BA 5106				\$ 3,000,000.00	\$ 1,998,712.51	\$ 1,001,287.49
CSN0001117	2007 GPSP Various replacements/rehabs	2007	5107	Various	\$ 526,000.00	\$ 112,448.89	\$ 413,551.11
CSN0001119	2007 GPSP Curcombe St P.S.	2007	5107	Hartford	\$ 124,000.00	\$ 100,243.64	\$ 23,756.36
CSN0001121	2007 GPSP Pleasant St. Windsor	2007	5107	Windsor	\$ 190,000.00	\$ -	\$ 190,000.00
CSN0001122	2007 GPSP Dividend Road Rocky Hill	2007	5107	Rocky Hill	\$ 560,000.00	\$ 9,930.41	\$ 550,069.59
CSN0001123	2007 GPSP Backwater Valve Program (PPID)	2007	5107	Various	\$ 491,000.00	\$ 455,403.80	\$ 35,596.20
	Subtotal BA 5107				\$ 1,891,000.00	\$ 678,026.74	\$ 1,212,973.26
WWA.CS1148.01	Private Property Inflow Disconnect Prog	2008	5108	MDC	\$ 150,000.00	\$ 500.00	\$ 149,500.00
	Subtotal BA 5108				\$ 150,000.00	\$ 500.00	\$ 149,500.00
WWA.CS1146.01	Desmond Drive Weth. Sewer Main Rep	2009	5109	Wethersfield	\$ 500,000.00	\$ 425,205.07	\$ 74,794.93
	Subtotal BA 5109				\$ 500,000.00	\$ 425,205.07	\$ 74,794.93
LTC0000001	2006 Long-Term Control Plan-Project Mgmt	2006	5200	Various	\$ 800,000.00	\$ 716,470.09	\$ 83,529.91
	Subtotal BA 5200				\$ 800,000.00	\$ 716,470.09	\$ 83,529.91
CSA0000433	2006 Assessable Sewer Program	2006	5630	Various	\$ 1,000,000.00	\$ -	\$ 1,000,000.00
CSA0000435	2004 ASP- Cliffmore Rd, WH	2004	5630	West Hartford	\$ 809,000.00	\$ 804,996.70	\$ 4,003.30
CSA0000439	2004 ASP 408 Bloomfield Ave. WH	2004	5630	West Hartford	\$ 110,000.00	\$ 89,428.95	\$ 20,571.05
	Subtotal BA 5630				\$ 1,919,000.00	\$ 894,425.65	\$ 1,024,574.35
CSN0001068	2004 Tower Brook Conduit Extension	2004	5706	Hartford	\$ 2,235,000.00	\$ 13,617.23	\$ 2,221,382.77
	Subtotal BA 5706				\$ 2,235,000.00	\$ 13,617.23	\$ 2,221,382.77
CSN0001105	2006-Sewer Inspection/CMOM	2006	5727	MDC	\$ 5,000,000.00	\$ 4,402,115.83	\$ 597,884.17
	Subtotal BA 5727				\$ 5,000,000.00	\$ 4,402,115.83	\$ 597,884.17
WWA.CS1130.01	Backwater Valve/Private Property Progs 2	2009	5742	MDC	\$ 395,000.00	\$ -	\$ 395,000.00
	Subtotal BA 5742				\$ 395,000.00	\$ -	\$ 395,000.00
SSO0000001	2006 SSO Program-Engineering Design/S	2006	5800	Various	\$ 5,000,000.00	\$ 4,998,295.25	\$ 1,704.75
	Subtotal BA 5800				\$ 5,000,000.00	\$ 4,998,295.25	\$ 1,704.75
WWA.CS1150.01	2010 Backwater Valve/PPID Programs	2010	5803	Various	\$ 530,000.00	\$ 42,730.00	\$ 487,270.00
	Subtotal BA 5803				\$ 530,000.00	\$ 42,730.00	\$ 487,270.00
	Total Sewer Program				\$ 24,620,000.00	\$ 16,655,767.46	\$ 7,964,232.54

After reviewing the information contained herein

It is **RECOMMENDED** that it be

Voted: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

COMBINED CAPITAL PROJECT PROGRAMS

From: Board of Finance

To: District Board

October 8, 2014

The District has undertaken the task of updating its Capital Improvement Project (CIP) records. The task includes the identification of projects which have been completed, cancelled, or had a change of scope. Based upon the review, District staff now recommends that the following projects be closed.

Project Number	Project Name	Year	BA	Town	Budget	Expended Amount	Remaining Balance
CFP0000129	2006 Facility and Building Improvements	2006	5650	MDC	\$ 1,000,000.00	\$ 948,519.17	\$ 51,480.83
	Subtotal BA 5650				\$ 1,000,000.00	\$ 948,519.17	\$ 51,480.83
CFP0000123	Clisd 2007 Facility & Building Improvemnts	2007	5651	MDC	\$ 3,450,000.00	\$ 415.44	\$ 3,449,584.56
CFP0000124	2007 Headquarters Building Renovati	2007	5651	MDC	\$ 999,369.00	\$ 995,660.69	\$ 3,708.31
CFP0000125	2007 Improvements for handicapped access	2007	5651	MDC	\$ 350,215.00	\$ 348,962.50	\$ 1,252.50
CFP0000126	2007 Upgrade the fuel dispensing system	2007	5651	MDC	\$ 400,000.00	\$ 340,812.16	\$ 59,187.84
CFP0000128	2007 Upgrade building systems 60 Murphy	2007	5651	MDC	\$ 500,000.00	\$ 479,218.54	\$ 20,781.46
COM.CFP142.01	Facility & Bldg. Imps.- 60 Murphy Road	2009	5651	MDC	\$ 322,000.00	\$ 60,890.43	\$ 261,109.57
	Subtotal BA 5651				\$ 6,021,584.00	\$ 2,225,959.76	\$ 3,795,624.24
COM.CFP138.01	Electronic Equip. Replacement Program -	2009	5652	MDC	\$ 79,500.00	\$ 47,296.66	\$ 32,203.34
	Subtotal BA 5652				\$ 79,500.00	\$ 47,296.66	\$ 32,203.34
CFP0000132	2007 CF - Technology Improvements	2007	5677	MDC	\$ 3,100,000.00	\$ 2,968,192.65	\$ 131,807.35
COM.CFP141.01	Information System Improvements –	2009	5677	MDC	\$ 704,500.00	\$ 690,285.80	\$ 14,214.20
COM.CFP146.01	IT System Equip & Operating Applications	2009	5677	MDC	\$ 521,022.00	\$ 520,696.50	\$ 325.50
	Subtotal BA 5677				\$ 4,325,522.00	\$ 4,179,174.95	\$ 146,347.05
CFP0000119	2006-Emergency Generators	2006	5729	ALL	\$ 300,000.00	\$ 117,019.36	\$ 182,980.64
	Subtotal BA 5729				\$ 300,000.00	\$ 117,019.36	\$ 182,980.64
CFP0000131	Clisd 2007 CF - Document Management	2007	5737	MDC	\$ 1,100,000.00	\$ 1,097,583.58	\$ 2,416.42
	Subtotal BA 5737				\$ 1,100,000.00	\$ 1,097,583.58	\$ 2,416.42
COM.CFP157.01	2010 Survey & Inspection Staffing	2010	5802	MDC	\$ 2,000,000.00	\$ 1,753,969.91	\$ 246,030.09
COM.CFP165.01	2011 Survey & Construction Staffing	2011	5802	MDC	\$ 2,000,000.00	\$ 1,775,470.52	\$ 224,529.48
COM.CFP173.01	2012 Survey & Construction	2012	5802	MDC	\$ 5,000,000.00	\$ 4,678,378.54	\$ 321,621.46
COM.CFP174.01	2012 Engineering Services	2012	5802	MDC	\$ 4,100,000.00	\$ 2,506,834.65	\$ 1,593,165.35
COM.CFP175.01	2012 Construction Services	2012	5802	MDC	\$ 3,500,000.00	\$ 2,717,730.40	\$ 782,269.60
COM.CFP176.01	2012 Technical Services	2012	5802	MDC	\$ 1,500,000.00	\$ 1,123,792.68	\$ 376,207.32
COM.CFP185.02	2013 Survey & Construction	2013	5802	MDC	\$ 5,000,000.00	\$ 4,091,570.77	\$ 908,429.23
COM.CFP186.01	2013 Engineering Services	2013	5802	MDC	\$ 2,400,000.00	\$ 1,986,784.00	\$ 413,216.00
COM.CFP187.01	2013 Construction Services	2013	5802	MDC	\$ 4,000,000.00	\$ 3,256,601.61	\$ 743,398.39
COM.CFP188.01	2013 Technical Services	2013	5802	MDC	\$ 2,000,000.00	\$ 1,433,055.52	\$ 566,944.48
	Subtotal BA 5802				\$ 31,500,000.00	\$ 25,324,188.60	\$ 6,175,811.40
	Total Combined Program				\$ 44,326,606.00	\$ 33,939,742.08	\$ 10,386,863.92

After reviewing the information contained herein

It is **RECOMMENDED** that it be

Voted: That the District Board approves appropriation closeouts for the projects listed above.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Salemi and duly seconded, the report was received and the resolutions for closeout of water, sewer and combined capital projects were adopted by unanimous vote of those present.

**COMMITTEE ON MDC GOVERNMENT
PROPOSED REVISIONS TO THE BYLAWS
OF THE METROPOLITAN DISTRICT**

On motion made by Commissioner Currey and without objection, the proposed bylaw revisions were divided into three separate items to be taken up separately.

From: Committee on MDC Government

To: District Board

October 8, 2014

District staff, through the Office of District Counsel, submits the addition of Section B1j “Telephonic Attendance at Meetings” and revisions to Section B2d “Chief Executive Officer” and B3j “Community Affairs Committee” to the Bylaws of the District Board of The Metropolitan District for consideration by the Committee on MDC Government.

Therefore, it is **RECOMMENDED** that it be

VOTED: That the District Board approve passage of the following resolution:

RESOLVED: That the addition of Section B1j “Telephonic Attendance at Meetings” and revisions to Section B2d “Chief Executive Officer” and B3j “Community Affairs Committee” to the Bylaws of the District Board of The Metropolitan District be adopted as follows:

B1j TELEPHONIC ATTENDANCE AT MEETINGS

Commissioners may participate in and act at any meeting of the Board or any Committee through the use of a conference telephone or by means of other electronic equipment so long as all persons participating in the meeting can communicate with each other concurrently. Telephonic or electronic participation in a meeting shall constitute attendance and presence at the meeting for quorum purposes **provided that those present constitute a majority of the required quorum.** (bold text added to proposed bylaw by Committee on MDC Government.)

In the event of an emergency or extraordinary circumstance restricting members from physically attending a meeting of the Board of Commissioners or any committee, bureau or subcommittee thereof, as determined by the Chairperson, or in his or her absence, the Vice-Chairperson of said board, committee, bureau or subcommittee, the quorum requirements herein may be waived. (red text added to proposed bylaw by amendment by District Board)

Commissioner Currey made a motion to refer the proposed bylaw B1j, "Telephonic Attendance" back to the Committee on MDC Government. The motion was not seconded.

On motion made by Commissioner Camilliere and duly seconded, the resolution as amended was adopted by majority vote of those present.

B2d CHIEF EXECUTIVE OFFICER

There shall be a Chief Executive Officer, to be appointed by the District Board. The Chief Executive Officer shall hold office at the pleasure of said board, but shall not be dismissed except for cause. The Chief Executive Officer shall carry out the policies and orders of said board and of the committees, commissions, bureaus and boards of the District. The Chief Executive Officer shall furnish such information and technical advice as may be requested and perform such other duties as may from time to time be assigned by said board.

The Chief Executive Officer shall be manager of the Water Bureau and of the Bureau of Public Works. The Chief Executive Officer shall coordinate the operations of the several committees, commissions, bureaus and agencies of the District and administer any uniform personnel and classification plan that may be adopted; and shall exercise general supervision over the operating staff of each of such committees, commissions, bureaus or agencies.

The Chief Executive Officer shall attend, or be represented at, all meetings except those designated as executive meetings of the District Board, the Water Bureau, Bureau of Public Works, Board of Finance, Regional Planning Commission, and any other committee, board or commission of the District, except the Committee on Organization.

The Chief Executive Officer shall be authorized to sign, on behalf of the District, all contracts to which the District is a party, and such authorization with respect to any such contract involving the expenditure of more than \$25,000.00 shall be upon award of such contract by the District and upon satisfaction by the successful proposer or bidder of all legal requirements of the District pertaining to such award. The Chief Executive Officer is further authorized to delegate such signing authority to any other District officer(s) or employee(s), provided such delegation shall be in writing and a copy thereof shall be filed with the District Clerk.

Any reference in the District Charter or in the District Ordinances to the District Manager, to the Manager, to the Manager of the Water Bureau, or to the Manager of the Bureau of Public Works shall be construed as referring to the Chief Executive Officer, and such duties attendant on these positions shall be the responsibility of the Chief Executive Officer.

(Adopted September 11, 2000)

On motion made by Commissioner Hoffman and duly seconded, the resolution was adopted by unanimous vote of those present.

B3j COMMUNITY AFFAIRS COMMITTEE

The Community Affairs Committee shall consist of ten (10) Commissioners of the District. Said Committee shall advise the District Board and management on questions of publications, publicity and other aspects of community affairs. The Community Affairs Committee shall also be charged with reporting to and advising the Board on issues relating to the following: 1) policies, procedures and regulatory compliance in the area of affirmative action within the District; 2) workforce diversity within the District and development of a work environment within the District that is sensitive and responsive to the goal of encouraging diversity within the workforce; 3) programs and initiatives to promote diversity within the District's contracting community, including monitoring the progress and success of the Small Local Business Enterprise Program and other programs or policies developed to promote diversity both within and outside the District; and 4) any other matters specifically referred to the Committee by the Board relating to affirmative action or diversity.

(Adopted January 16, 1996)

(Deletions bracketed. Additions underlined.)

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Camilliere and duly seconded, the resolution was adopted by unanimous vote of those present.

SETTLEMENT OF PENDING LITIGATION CLAIM

To: District Board

BE IT HEREBY RESOLVED, that pursuant to Section B2f of the By-Laws of The Metropolitan District, the Board of Commissioners of The Metropolitan District hereby authorizes District Counsel, or his designee, to settle the lawsuit captioned *Trumbull Towers Management LLC v. Metropolitan District Commission, Docket No. HHD-CV12-6032241 ("Litigation")*, for the total sum of \$50,000.00, subject to the proper execution of any and all documents reasonably necessary to effect said settlement, including but not limited to a general release containing a confidentiality provision from the plaintiff, and formal withdrawal of said action.

Respectfully submitted,

John S. Mirtle
District Clerk

EXECUTIVE SESSION

At 6:51 P.M., Chairman DiBella requested an executive session.

On motion made by Commissioner Reichin and duly seconded, the District Board entered into executive session in order to discuss the settlement of pending litigation claim for Trumbull Towers Management LLC v. Metropolitan District.

Those in attendance during the executive session:

Commissioners Andrew Adil, Daniel Camilliere, Mary Anne Charron, Donald M. Currey, William A. DiBella, Allen Hoffman, Georgiana E. Holloway, William P. Horan, Alphonse Marotta, Thea Montanez, James S. Needham, Hector Rivera, Albert F. Reichin, Pasquale J. Salemi, Raymond Sweezy, Alvin E. Taylor, Michael A. Toppi and Richard W. Vicino Attorneys R. Bartley Halloran, Christopher R. Stone and John Mirtle.

RECONVENE

At 6:55 P.M., Chairman DiBella requested to come out of executive session and on motion made by Commissioner Hoffman and duly seconded, the District Board came out of executive session and reconvened. No formal action was taken.

On motion made by Commissioner Reichin and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.

ADJOURNMENT

The meeting was adjourned at 6:58 PM

ATTEST:

John S. Mirtle, Esq.
District Clerk

Date of Approval