

**THE METROPOLITAN DISTRICT COMMISSION**

555 Main Street  
Hartford, Connecticut 06103  
Monday, October 5, 2015

**Present:** Commissioners Andrew Adil, Luis Caban, Daniel Camilliere, Donald M. Currey, William A. DiBella, Janice Flemming, Allen Hoffman, Jean Holloway, William P. Horan, Joseph Klett, Kathleen J. Kowalyszyn, Maureen Magnan, Alphonse Marotta, Hector Rivera, Pasquale J. Salemi, Michael Solomonides, Raymond Sweezy, Alvin E. Taylor, Michael A. Toppi and Special Representative Michael Carrier (20)

**Absent:** Commissioners Mary Anne Charron, Timothy Curtis, Matthew B. Galligan, Sandra Johnson, Joseph H. Kronen, James S. Needham, Mark A. Pappa, J. Lawrence Price, Kennard Ray, Albert F. Reichin, Helene Shay, Richard W. Vicino and Special Representative Michael Carrier (13)

**Also**

**Present:** Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Christopher R. Stone, Assistant District Counsel  
John S. Mirtle, District Clerk  
Gerald J. Lukowski, Director of Operations  
Sue Negrelli, Director of Engineering  
Erin Ryan, Director of Human Resources  
Robert Schwarm, Director of Information Technology  
Kelly Shane, Director of Procurement  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Mike Curley, Project Manager  
Cynthia A. Nadolny, Executive Assistant

**CALL TO ORDER**

The meeting was called to order by Chairman DiBella at 6:06 PM

**ROLL CALL AND QUORUM**

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

**PLEDGE OF ALLEGIANCE**

Those in attendance stood and recited the Pledge of Allegiance.

**APPROVAL OF MINUTES**

*On motion made by Commissioner Camilliere and duly seconded, the meeting minutes of September 1, 2015 were approved.*

*Commissioners Caban and Vicino abstained.*

**PERSONNEL, PENSION AND INSURANCE COMMITTEE  
EMPLOYEE HEALTH INSURANCE BUYOUT**

To: District Board October 5, 2015

From: Personnel, Pension and Insurance Committee

In order to create a contemporary benefits package necessary to attract, recruit, and retain professional employees in Exempt and Excluded and unclassified positions, the management team recommended and the Personnel, Pension and Insurance Committee approved at its July 13, 2015 meeting a spousal health insurance buyout benefit. Management is recommending expanding the health insurance buyout option to allow the District employee to withdraw from District health insurance coverage and receive the benefit. Management recommends the following changes to the employee health insurance buyout option offered to Exempt and Excluded and unclassified employees.

It is therefore **RECOMMENDED** that it be:

**VOTED:** That the Personnel Pension and Insurance Committee recommend to the District Board passage of the following resolution:

**RESOLVED:** That the employee health insurance buyout package for Exempt and Excluded and unclassified employees be modified as follows:

1. Buyout for Health Insurance
  - a. If an employee is covering his/her spouse with District health insurance, but the spouse is eligible for insurance through his/her own employer, the District will pay the employee one thousand dollars (\$1,000) in four (4) quarterly installments of two hundred and fifty dollars (\$250), if the spouse elects to take his/her own employer's health insurance.
  - b. If an employee is eligible for insurance through his/her spouse's employer, the District will pay the employee an additional one thousand dollars (\$1,000) in four (4) quarterly installments of two hundred and fifty dollars (\$250), if the employee elects to take his/her spouses employer's health insurance. The employee is eligible for the \$1,000 payment for each year s/he elects not to participate in the District health insurance.

- c. This plan will take effect January 1, 2016. The employee must withdraw from District health insurance and/or drop his/her eligible dependent spouse during open enrollment to participate.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

*On motion made by Commissioner Taylor and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.*

**PERSONNEL, PENSION AND INSURANCE COMMITTEE  
EXEMPT & EXCLUDED LIFE INSURANCE OPTIONS**

To: District Board

October 5, 2015

From: Personnel, Pension

In order to create a contemporary benefits package necessary to attract, recruit, and retain professional employees in Exempt and Excluded and unclassified positions, the management team recommended and the Personnel, Pension and Insurance Committee approved at its July 13, 2015 meeting, various changes to the employee benefits package. Management is recommending adding additional life insurance options for Exempt and Excluded and unclassified employees. The District currently offers \$10,000 in life insurance benefits to employees, and allows employees the option to buy an additional \$40,000 in coverage. The Management team recommendation, based on industry best practice and advice of the employee benefits consultant, is to provide Exempt and Excluded and unclassified employees with life insurance that equals one-time an employee's base salary, and to allow the employee to purchase, at his or her own expense, up to an additional year of salary in coverage.

It is therefore **RECOMMENDED** that it be:

**VOTED:** That the Personnel Pension and Insurance Committee recommend to the District Board passage of the following resolution:

**RESOLVED:** That the employee benefit package for Exempt and Excluded and unclassified employees be modified as follows:

Employee Life Insurance

The District will provide each Exempt and Excluded and unclassified employee with life insurance equaling one year of base salary. The

employee will have the option to purchase, at his or her own expense, additional coverage, up to a maximum of his or her base salary.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Currey and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.***

**BOARD OF FINANCE  
AUTHORIZATION OF SIGNATURE AUTHORITY OF THE VICE  
CHAIRMAN AND DEPUTY TREASURER**

TO: District Board October 5, 2015

From: Board of Finance

WHEREAS, the District Board has previously resolved on numerous occasions to permit bonds, notes, agreements, applications for loans and/or grants, documents and instruments to be executed and delivered by the Chairman and/or the Treasurer on behalf of the District; and

WHEREAS, the District Board wishes to provide for the ability of the Vice Chairman to execute and deliver bonds, notes, agreements, applications for loans and/or grants, documents and instruments on behalf of the District in the absence or unavailability of the Chairman and to provide for the ability of the Deputy Treasurer to execute and deliver bonds, notes, agreements, applications for loans and/or grants, documents and instruments on behalf of the District in the absence or unavailability of the Treasurer;

At a meeting of the Board of Finance held on October 5, 2015, it was:

RESOLVED:

Section 1. Whenever the District Board has by resolution authorized an action to be taken by the Chairman, in the absence or unavailability of the Chairman, the Vice Chairman is hereby authorized to take such action, including acting to execute and deliver any bonds, notes, agreements, applications for loans and/or grants, documents and instruments on behalf of the District to the same extent and with the same effect as they may be executed and delivered by the Chairman. Any such action by the Vice Chairman shall be conclusive evidence of the absence or unavailability of the Chairman.

Section 2. Whenever the District Board has by resolution authorized an action to be taken by the District Treasurer, in the absence or unavailability of the District Treasurer, the Deputy Treasurer is hereby authorized to take such action, including acting to execute and deliver any bonds, notes, agreements, applications for loans and/or grants, documents and instruments on behalf of the District to the same extent and with the same effect as they may be executed and delivered by the District Treasurer. Any such action by the Deputy Treasurer shall be conclusive evidence of the absence or unavailability of the District Treasurer.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

*On motion made by Commissioner Camilliere and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.*

**BOARD OF FINANCE  
REALLOCATION OF GENERAL OBLIGATION BONDS**

To: District Board

October 5, 2015

From: Board of Finance

Staff is seeking authority for the District to reallocate proceeds from the District's \$35,000,000 General Obligation Bond Anticipation Notes, Series B dated March 19, 2015 from the Clean Water Project to those capital improvement projects set forth on **Exhibit A** attached.

At a meeting of the Board of Finance held on October 5, 2015 it was:

**Voted:** That the Board of Finance recommends to the District Board passage of the following resolution:

**RESOLUTION AUTHORIZING THE REALLOCATION OF \$38,000,000 IN  
GENERAL OBLIGATION BOND ANTICIPATION NOTES OF THE  
METROPOLITAN DISTRICT**

Proceeds from the District's \$35,000,000 General Obligation Bond Anticipation Notes, Series B dated March 19, 2015 are hereby reallocated, \$30,000,000 from the 2006 Clean Water Project appropriation and bond authorization, and \$5,000,000 from the 2012 Clean Water Project appropriation and bond authorization, to those capital improvement projects set forth on **Exhibit A** attached.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

## EXHIBIT A- BAN Reallocation

CIP Appropriation		Appropriation	Reallocation Amount
2005 Water Distribution System Improvements	Water	3,000,000	6,000
2008 Water Supply Facility Improvements	Water	2,200,000	6,000
2008 West Hartford Access and Security Improvements	Water	2,500,000	62,000
2009 Transmission Valve Replacements	Water	3,500,000	13,000
2009 Water Main - Farmington Avenue, Hartford	Water	2,070,000	339,000
2010 CWP Water Main Replacement - Farmington Ave, Hartford	Water	2,330,000	61,000
2010 Dam Safety Improvements - Res #2	Water	1,315,000	2,000
2010 Dam Safety Improvements - Res #3	Water	1,315,000	178,000
2010 Hydraulic Computer Modeling	Water	2,350,000	19,000
2010 Water Facilities Security & Improvement Program	Water	4,492,000	159,000
2010 Water Main Replacement - Bloomfield	Water	400,000	4,000
2010 Water Main Replacement - Hartford	Water	1,000,000	17,000
2010 Water Main Replacement - Wethersfield	Water	600,000	32,000
2011 Design of Water Main Replacements	Water	1,000,000	58,000
2011 Water Main Replacement - Cottage Grove Road, Bloomfield	Water	1,450,000	10,000
2011 Water Main Replacement - Hamilton Street and Park Terrace, Hartford, Phase II	Water	3,250,000	20,000
2011 Water Main Replacement - Hartford	Water	3,600,000	271,000
2011 Water Main Replacement - Longview Drive, Talcottview and Pheasant Lane, Bloc	Water	1,700,000	22,000
2011 Water Main Replacement - Simmons Road, East Hartford	Water	450,000	82,000
2011 West Hartford Water Treatment Facility North Storage Tank Installation	Water	4,800,000	7,000
2012 CWP Water Main Replacement-South Maple Ave Area West, Hartford	Water	4,000,000	305,000
2012 Dam Safety Improvements-Goodwin and Saville	Water	2,040,000	27,000
2012 Farmington Avenue Water Main Installation Trout Brook to Whiting Lane, West H	Water	1,888,000	1,000
2012 General Purpose Water	Water	4,000,000	184,000
2012 Paving Program	Water	5,000,000	18,000
2012 Radio Frequency Automated Meter Reading	Water	5,000,000	225,000
2012 Standpipe & Above Grade Storage Tank Projects	Water	4,224,000	53,000
2012 Water Main Replacement - Retreat Avenue, Hartford	Water	4,094,000	10,000
2012 Water Main Replacement-Farmington Avenue, Hartford	Water	3,500,000	15,000
2012 Water Storage Tank Safety Upgrade	Water	839,000	5,000
2012 Water Treatment Facilities Upgrades	Water	2,500,000	55,000
2013 Asset Management Water Main Replacement	Water	4,460,000	138,000
2013 Bloomfield Water Treatment Facility Filtered Water Basin Improvements	Water	3,050,000	13,000
2013 Buckingham Water Pump Station, Glastonbury	Water	1,740,000	98,000
2013 CWP-Water Main Replacement Church Street, Hartford	Water	370,000	24,000
2013 CWP-Water Main Replacement Portions of Church Street, Hartford	Water	4,570,000	3,000
2013 General Purpose Water	Water	3,860,000	3,000
2013 Newington PRV Service Area Upgrades	Water	2,330,000	19,000
2013 Paving Program	Water	4,200,000	137,000
2013 Water Main Replacement Center Street, Hartford	Water	330,000	116,000
2013 Water Main Replacement Franklin 13	Water	2,100,000	502,000
2013 Water Main Replacement Jerome Avenue, Bloomfield	Water	1,400,000	33,000
2013 Water Main Replacement Oakwood Avenue, West Hartford	Water	300,000	173,000
2013 Water Supply Generators	Water	350,000	109,000
2013 Wickham Hill Basins, East Hartford	Water	4,980,000	211,000
2014 Collinsville WTP Emergency Generator Replacement	Water	500,000	465,000
2014 General Purpose Water Program	Water	3,500,000	2,115,000
2014 Kilkenny Water	Water	5,000,000	2,536,000
2014 Orchard Street Water Pump Station, Glastonbury	Water	3,000,000	2,000,000
2014 Paving Program	Water	3,000,000	148,000
2014 Phelps Brook Dam and East Dike Rehabilitation Project	Water	3,000,000	-
2014 Renewable Energy Projects - Water Facilities	Water	300,000	138,000
2014 Transmission Main Extension - Newington	Water	3,500,000	-
2014 Various Transmission Main Design & Construction	Water	2,100,000	490,000
2014 Water Main Replacement - Wethersfield	Water	3,000,000	5,000
2014 Water Main Replacement Oakwood Avenue, West Hartford	Water	1,550,000	830,000
2014 Water Main Replacements - West Hartford	Water	1,500,000	4,000
2014 Water Supply Generators	Water	2,800,000	2,800,000
2014 Water Treatment Facilities Upgrades	Water	2,300,000	167,000

CIP Appropriation		Appropriation	Reallocation Amount
2014 Wethersfield Water Pump Station, Wethersfield	Water	2,900,000	150,000
2015 Collinsville WTP Emergency Generator Replacement	Water	200,000	35,000
2015 General Purpose Water Program	Water	4,000,000	2,010,000
2015 Hydrant Replacement Program	Water	1,600,000	737,000
2015 Paving Program	Water	2,500,000	2,267,000
2015 Puddletown Booster Water Pump Station, New Hartford	Water	3,300,000	600,000
2015 Radio Frequency Automated Meter Reading Program	Water	3,000,000	304,000
2015 Renewable Energy Projects – Water Facilities	Water	250,000	56,000
2015 Water Rehabilitation Program	Water	1,000,000	555,000
2015 Water Supply Generators	Water	1,100,000	102,000
2015 Water Treatment Facilities Upgrades	Water	1,000,000	5,000
2015 WHWTF Water Storage Improvements	Water	2,900,000	1,316,000
2015 WMR Buckingham Street Area, Hartford	Water	600,000	406,000
2008 Facility and Building Improvements	Combined	1,500,000	18,000
2010 Facility & Equipment Improvements Program	Combined	444,000	7,000
2010 Information Systems Improvements #1	Combined	3,600,000	17,000
2011 Headquarter Renovations	Combined	1,500,000	16,000
2011 Information System Improvements	Combined	700,000	24,000
2011 Security and Supervisory Control and Data Acquisition (SCADA) Communication:	Combined	1,000,000	15,000
2012 Facility Improvement Program	Combined	2,500,000	14,000
2012 Headquarters Parking Garage Renovations	Combined	3,095,000	1,160,000
2012 Information Technology	Combined	3,000,000	5,000
2012 Information Technology Security Improvements	Combined	5,000,000	2,005,000
2013 Facilities Improvement Program	Combined	2,000,000	157,000
2013 Fleet Replacement	Combined	1,100,000	14,000
2013 Information Technology - Applications	Combined	5,000,000	23,000
2013 Information Technology- Hardware	Combined	5,000,000	38,000
2013 Information Technology-SAP/Oracle	Combined	5,000,000	548,000
2013 Land Improvements	Combined	1,000,000	81,000
2014 Facilities Improvement Program	Combined	3,000,000	918,000
2014 Land Improvements	Combined	1,000,000	182,000
2015 Administrative Facilities Improvement Program	Combined	1,000,000	10,000
2015 Construction Services	Combined	3,500,000	1,163,000
2015 Engineering Services	Combined	2,500,000	844,000
2015 Information Systems - Business Transformation SAP Upgrade	Combined	5,000,000	235,000
2015 Survey & Construction	Combined	5,000,000	1,982,000
2015 Technical Services	Combined	4,000,000	1,440,000
<b>Total Reallocation</b>			<b>35,000,000</b>

***On motion made by Commissioner Camilliere and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.***

**BOARD OF FINANCE  
DEBT ISSUANCE RESOLUTION FOR GENERAL OBLIGATION BONDS  
ISSUANCE OF UP TO 38,000,000 IN GENERAL OBLIGATION BONDS**

To: District Board

October 5, 2015

From: Board of Finance

Staff is seeking authority for the District to issue up to \$38,000,000 in general obligation bonds that will refund \$35,000,000 in existing bond anticipation notes due on November 4, 2015 the proceeds of which have been reallocated to CIP projects, and to provide \$3,000,000 in new money for CIP projects.

At a meeting of the Board of Finance held on October 5, 2015, it was:

**Voted:** That the Board of Finance recommends to the District Board passage of the following resolution:

**RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF NOT  
EXCEEDING \$38,000,000 IN GENERAL OBLIGATION BONDS OF THE  
METROPOLITAN DISTRICT**

Not exceeding \$38,000,000 Metropolitan District General Obligation Bonds (the "Bonds") are hereby authorized to be issued in for capital improvement projects, to currently refund up to \$35,000,000 Bond Anticipation Notes of the District maturing November 4, 2015 (the "Outstanding Notes") and to fund such portion of the authorized and unissued balances of the capital appropriations contained in certain bond resolutions adopted to finance capital budget items enacted by the District Board in the years and in the amounts set forth on Exhibit A hereto attached. Proceeds of the Bonds not used to refund the Outstanding Notes shall be used on a first-spent basis to temporarily finance the expenditures for any of the purposes or projects set forth on Exhibit A and for any supplemental purposes or projects the Board of Finance and the District Board may from the date hereof authorize to be financed by the issuance of bonds. The Bonds shall be dated the date of their delivery, and shall mature on November 1 in each of the years 2016 through 2035, bearing interest semi-annually each year until maturity (the "Bonds"). The Bonds shall be payable at and certified by U.S. Bank National Association, which bank shall also serve as registrar and transfer agent for the Bonds. The Bonds shall be sold by the District Treasurer, or in his absence, the Deputy Treasurer, in a competitive offering and shall be awarded to the bidder or bidders offering to purchase the Bonds at the lowest true interest cost to the District, and in no case for a sum less than par and accrued interest to the date of delivery. The District Treasurer, or in his absence the Deputy Treasurer, is hereby delegated the authority to determine the principal amount to be issued, the principal amount to mature in each year, optional redemption date(s) and redemption premium(s), if any, the rate or rates of interest on the Bonds, and to deliver the Bonds to the purchaser(s) thereof in accordance with this resolution. The Chairman, or in his absence, the Vice Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver a Tax Regulatory Agreement for the Bonds on behalf of the District in such form as they shall deem necessary and appropriate, and to rebate to the Federal government such amounts as may be required pursuant to the Tax Regulatory Agreement for the purpose of complying with the requirements of the Internal Revenue Code of 1986, as amended. The Chairman, or in his absence, the Vice Chairman, and the District Treasurer, or in his absence, the Deputy Treasurer, are authorized to execute and deliver a Continuing Disclosure Agreement and any and all agreements and documents necessary to effect the issuance and sale of the Bonds in accordance with the terms of this resolution.



Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

EXHIBIT A - \$38MM GO Bond

CIP Appropriation		Appropriation	Reallocation Amount	New Money	Total Bond Issuance
2005 Water Distribution System Improvements	Water	3,000,000	6,000	-	6,000
2008 Water Supply Facility Improvements	Water	2,200,000	6,000	-	6,000
2008 West Hartford Access and Security Improvements	Water	2,500,000	62,000	-	62,000
2009 Transmission Valve Replacements	Water	3,500,000	13,000	-	13,000
2009 Water Main - Farmington Avenue, Hartford	Water	2,070,000	339,000	-	339,000
2010 CWP Water Main Replacement - Farmington Ave, Hartford	Water	2,330,000	61,000	-	61,000
2010 Dam Safety Improvements - Res #2	Water	1,315,000	2,000	-	2,000
2010 Dam Safety Improvements - Res #3	Water	1,315,000	178,000	-	178,000
2010 Hydraulic Computer Modeling	Water	2,350,000	19,000	-	19,000
2010 Water Facilities Security & Improvement Program	Water	4,492,000	159,000	-	159,000
2010 Water Main Replacement - Bloomfield	Water	400,000	4,000	-	4,000
2010 Water Main Replacement - Hartford	Water	1,000,000	17,000	-	17,000
2010 Water Main Replacement - Wethersfield	Water	600,000	32,000	-	32,000
2011 Design of Water Main Replacements	Water	1,000,000	58,000	-	58,000
2011 Water Main Replacement - Cottage Grove Road, Bloomfield	Water	1,450,000	10,000	-	10,000
2011 Water Main Replacement - Hamilton Street and Park Terrace, Hartford, Phase II	Water	3,250,000	20,000	-	20,000
2011 Water Main Replacement - Hartford	Water	3,600,000	271,000	-	271,000
2011 Water Main Replacement - Longview Drive, Talcottview and Pheasant Lane, Bloo	Water	1,700,000	22,000	-	22,000
2011 Water Main Replacement - Simmons Road, East Hartford	Water	450,000	82,000	-	82,000
2011 West Hartford Water Treatment Facility North Storage Tank Installation	Water	4,800,000	7,000	-	7,000
2012 CWP Water Main Replacement-South Maple Ave Area West, Hartford	Water	4,000,000	305,000	-	305,000
2012 Dam Safety Improvements-Goodwin and Saville	Water	2,040,000	27,000	-	27,000
2012 Farmington Avenue Water Main Installation Trout Brook to Whiting Lane, West H	Water	1,868,000	1,000	-	1,000
2012 General Purpose Water	Water	4,000,000	184,000	-	184,000
2012 Paving Program	Water	5,000,000	18,000	-	18,000
2012 Radio Frequency Automated Meter Reading	Water	5,000,000	225,000	-	225,000
2012 Standpipe & Above Grade Storage Tank Projects	Water	4,224,000	53,000	-	53,000
2012 Water Main Replacement - Retreat Avenue, Hartford	Water	4,094,000	10,000	-	10,000
2012 Water Main Replacement-Farmington Avenue, Hartford	Water	3,500,000	15,000	-	15,000
2012 Water Storage Tank Safety Upgrade	Water	839,000	5,000	-	5,000
2012 Water Treatment Facilities Upgrades	Water	2,500,000	55,000	-	55,000
2013 Asset Management Water Main Replacement	Water	4,460,000	138,000	-	138,000
2013 Bloomfield Water Treatment Facility Filtered Water Basin Improvements	Water	3,050,000	13,000	-	13,000
2013 Buckingham Water Pump Station, Glastonbury	Water	1,740,000	96,000	-	96,000
2013 CWP-Water Main Replacement Church Street, Hartford	Water	370,000	24,000	-	24,000
2013 CWP-Water Main Replacement Portions of Church Street, Hartford	Water	4,570,000	3,000	-	3,000
2013 General Purpose Water	Water	3,860,000	3,000	-	3,000
2013 Newington PRV Service Area Upgrades	Water	2,330,000	19,000	-	19,000
2013 Paving Program	Water	4,200,000	137,000	-	137,000
2013 Water Main Replacement Center Street, Hartford	Water	330,000	116,000	-	116,000
2013 Water Main Replacement Franklin 13	Water	2,100,000	502,000	-	502,000
2013 Water Main Replacement Jerome Avenue, Bloomfield	Water	1,400,000	33,000	-	33,000
2013 Water Main Replacement Oakwood Avenue, West Hartford	Water	300,000	173,000	-	173,000
2013 Water Supply Generators	Water	350,000	109,000	-	109,000
2013 Wickham Hill Basins, East Hartford	Water	4,980,000	211,000	-	211,000
2014 Collinsville WTP Emergency Generator Replacement	Water	500,000	465,000	-	465,000
2014 General Purpose Water Program	Water	3,500,000	2,115,000	-	2,115,000
2014 Kilkenny Water	Water	5,000,000	2,536,000	-	2,536,000
2014 Orchard Street Water Pump Station, Glastonbury	Water	3,000,000	2,000,000	-	2,000,000
2014 Paving Program	Water	3,000,000	148,000	-	148,000
2014 Phelps Brook Dam and East Dike Rehabilitation Project	Water	3,000,000	-	1,500,000	1,500,000
2014 Renewable Energy Projects - Water Facilities	Water	300,000	138,000	-	138,000
2014 Transmission Main Extension - Newington	Water	3,500,000	-	1,500,000	1,500,000
2014 Various Transmission Main Design & Construction	Water	2,100,000	490,000	-	490,000
2014 Water Main Replacement - Wethersfield	Water	3,000,000	5,000	-	5,000
2014 Water Main Replacement Oakwood Avenue, West Hartford	Water	1,550,000	830,000	-	830,000
2014 Water Main Replacements - West Hartford	Water	1,500,000	4,000	-	4,000
2014 Water Supply Generators	Water	2,800,000	2,800,000	-	2,800,000
2014 Water Treatment Facilities Upgrades	Water	2,300,000	167,000	-	167,000
2014 Wethersfield Water Pump Station, Wethersfield	Water	2,900,000	150,000	-	150,000
2015 Collinsville WTP Emergency Generator Replacement	Water	200,000	35,000	-	35,000
2015 General Purpose Water Program	Water	4,000,000	2,010,000	-	2,010,000
2015 Hydrant Replacement Program	Water	1,600,000	737,000	-	737,000
2015 Paving Program	Water	2,500,000	2,267,000	-	2,267,000
2015 Puddletown Booster Water Pump Station, New Hartford	Water	3,300,000	600,000	-	600,000
2015 Radio Frequency Automated Meter Reading Program	Water	3,000,000	304,000	-	304,000
2015 Renewable Energy Projects - Water Facilities	Water	250,000	56,000	-	56,000
2015 Water Rehabilitation Program	Water	1,000,000	555,000	-	555,000
2015 Water Supply Generators	Water	1,100,000	102,000	-	102,000
2015 Water Treatment Facilities Upgrades	Water	1,000,000	5,000	-	5,000

CIP Appropriation		Appropriation	Reallocation Amount	New Money	Total Bond Issuance
2015 WHWTF Water Storage Improvements	Water	2,900,000	1,316,000	-	1,316,000
2015 WMR Buckingham Street Area, Hartford	Water	600,000	406,000	-	406,000
2008 Facility and Building Improvements	Combined	1,500,000	18,000	-	18,000
2010 Facility & Equipment Improvements Program	Combined	444,000	7,000	-	7,000
2010 Information Systems Improvements #1	Combined	3,600,000	17,000	-	17,000
2011 Headquarter Renovations	Combined	1,500,000	16,000	-	16,000
2011 Information System Improvements	Combined	700,000	24,000	-	24,000
2011 Security and Supervisory Control and Data Acquisition (SCADA) Communications	Combined	1,000,000	15,000	-	15,000
2012 Facility Improvement Program	Combined	2,500,000	14,000	-	14,000
2012 Headquarters Parking Garage Renovations	Combined	3,095,000	1,160,000	-	1,160,000
2012 Information Technology	Combined	3,000,000	5,000	-	5,000
2012 Information Technology Security Improvements	Combined	5,000,000	2,005,000	-	2,005,000
2013 Facilities Improvement Program	Combined	2,000,000	157,000	-	157,000
2013 Fleet Replacement	Combined	1,100,000	14,000	-	14,000
2013 Information Technology - Applications	Combined	5,000,000	23,000	-	23,000
2013 Information Technology- Hardware	Combined	5,000,000	38,000	-	38,000
2013 Information Technology-SAP/Oracle	Combined	5,000,000	548,000	-	548,000
2013 Land Improvements	Combined	1,000,000	81,000	-	81,000
2014 Facilities Improvement Program	Combined	3,000,000	918,000	-	918,000
2014 Land Improvements	Combined	1,000,000	182,000	-	182,000
2015 Administrative Facilities Improvement Program	Combined	1,000,000	10,000	-	10,000
2015 Construction Services	Combined	3,500,000	1,163,000	-	1,163,000
2015 Engineering Services	Combined	2,500,000	844,000	-	844,000
2015 Information Systems - Business Transformation SAP Upgrade	Combined	5,000,000	235,000	-	235,000
2015 Survey & Construction	Combined	5,000,000	1,982,000	-	1,982,000
2015 Technical Services	Combined	4,000,000	1,440,000	-	1,440,000
<b>Total Reallocation</b>			<b>35,000,000</b>	<b>3,000,000</b>	<b>38,000,000</b>

***On motion made by Commissioner Caban and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.***

## **BUSINESS TRANSFORMATION DISCUSSION**

### **EXECUTIVE SESSION**

At 6:20 P.M., Chairman DiBella requested an executive session.

***On motion made by Commissioner Camilliere and duly seconded, the District Board entered into executive session in order to discuss cybersecurity.***

Those in attendance during the executive session:

Commissioners Andrew Adil, Luis Caban, Daniel Camilliere, Donald M. Currey, William A. DiBella, Janice Flemming, Allen Hoffman, Jean Holloway, William P. Horan, Joseph Klett, Kathleen J. Kowalyshyn, Maureen Magnan, Alphonse Marotta, Hector Rivera, Pasquale J. Salemi, Michael Solomonides, Raymond Sweezy, Alvin E. Taylor, Michael A. Toppi and Special Representative Michael Carrier; Attorneys R. Bartley Halloran, Christopher R. Stone; Scott Jellison, John M. Zinzarella and Robert Schwarm.

### **RECONVENE**

At 6:52 P.M., Chairman DiBella requested to come out of executive session and on motion made by Commissioner

Magnan and duly seconded, the District Board came out of executive session and reconvened. No formal action was taken.

***Without objection, agenda items #10A “Abandonment of Water Main in a Portion of Windsor Street in Hartford” and #10B “Encroachment Agreement – 24 Farmington Turnpike, New Hartford” were passed over to a later date.***

**BUREAU OF PUBLIC WORKS  
THE VILLAGES AT POQUONOCK, WINDSOR  
ENCROACHMENT AGREEMENT**

To: District Board

October 5, 2015

From: Bureau of Public Works

Poquonock Commons, LLC, in a letter dated August 17, 2015, from Mark Ferraina, Managing Member, has requested permission from the Metropolitan District to permanently encroach upon an existing 20-foot permanent sanitary sewer easement located across private lands between Stevens Mill Road and Niles Road, parallel to Poquonock Avenue, in Windsor, to construct three storm drainage crossings in conjunction with The Villages at Poquonock proposed development project.

The proposed work entails the construction of storm drainage over the existing 30-inch RCP Rainbow Trunk Sewer #3 at 3 locations, as shown on the accompanying maps as Encroachment Area #1, Encroachment Area #2 and Encroachment Area #3. The proposed storm drainage will be installed above the existing sanitary trunk sewer with sufficient clearance between the pipes. The only crossing that is less than the minimum clearance of 18-inches is Encroachment #1 with a clearance of 11-inches. This has been reviewed and determined will not be an impairment to the existing sanitary sewer. There will be no resulting grade change over the easement. The existing trunk sewer was built in 1985 and upon inspection was found to be in good working order.

MDC staff has concluded that the encroachments are minor and that there will be no detriment to the sanitary trunk sewer infrastructure as a result.

Poquonock Commons, LLC, has agreed to the following conditions in order to satisfy the District's concerns for protection of the existing 30-inch RCP sanitary trunk sewer located within the subject parcel and to maintain accessibility along the length of the Metropolitan District's 20-foot permanent easement:

1. Care must be taken during the construction of the storm drain not to disturb the existing sanitary trunk sewer. All heavy construction equipment must be located outside of the limits of the sanitary sewer easement when not in use. Any earth moving equipment that will be utilized on the site over and adjacent

to the trunk sewer shall be reviewed and approved by District staff prior to mobilization to the site. Any damage to the existing sanitary trunk sewer caused by any construction within the existing right-of-way shall be the responsibility of Poquonock Commons, LLC.

2. No additional permanent structures, other than the proposed storm drain shall be located within the District's sanitary sewer right-of-way.
3. The District reserves the right to remove structures within the sanitary sewer right-of-way at any time if so required for maintenance or repair of the sanitary trunk sewer. Poquonock Commons, LLC shall bear any additional maintenance or repair costs necessitated by the presence of structures within the sanitary sewer right-of-way.
4. An MDC inspector must be on the job site whenever work is being performed within the sanitary sewer right-of-way, at the expense of Poquonock Commons, LLC. The construction shall conform to District standards and 48-hours advance notice must be given to the District prior to any construction within the sanitary sewer right-of-way.
5. Poquonock Commons, LLC shall perform a CCTV inspection, witnessed by an MDC inspector, of the sanitary sewer main in the areas of the construction upon completion of backfilling and restoration of the excavated areas . The videos will be delivered to the District for the purposes of assessing the post activity condition of the sanitary sewer.

Staff has reviewed this request and considers it feasible.

A formal encroachment agreement shall be executed between Poquonock Commons, LLC and the Metropolitan District, consistent with current practice involving similar requests.

At a meeting of the Bureau of Public Works held on October 5, 2015, it was:

VOTED:                    That the Bureau of Public Works recommends to the District Board passage of the following resolution:

RESOLVED:    That the Chairman or Vice Chairman of the District Board be authorized to execute an agreement, subject to approval of form and content by District Counsel, granting permission to Poquonock Commons, LLC to encroach upon an existing 20-foot sanitary sewer right-of Way between Stevens Mill Road and Niles Road in private lands, Windsor, in support of the planned construction of The Villages at Poquonock as shown on plans submitted by Ed Lally and Associates, Inc. dated August 13, 2015, providing that the District shall not be held liable for any cost of damage of any kind in the following years as a result of the encroachment.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Currey and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.***

**BUREAU OF PUBLIC WORKS  
AUTHORIZATION TO CONDEMN SUBTERRANEAN EASEMENTS**

To: District Board October 5, 2015

From: Bureau of Public Works

**BE IT RESOLVED THAT:**

Pursuant to Conn. Gen. Stat. § 48-12, and Sections 1-1, 1-2f and 1-4 of the Metropolitan District Charter, the Board of the Metropolitan District hereby authorizes District staff to proceed with condemnation proceedings on those properties attached hereto and incorporated herein as "Exhibit A", to acquire such property rights pursuant thereto as are necessary for the installation, use, maintenance and repair of the South Hartford Conveyance and Storage Tunnel and appurtenances thereto within or affecting said properties, and to take such further or related action(s) as may be necessary to effectuate the project.

The amount of compensation to be awarded pursuant to said condemnation proceeding shall be the average value of the property rights acquired, as independently determined by two Connecticut licensed appraisers.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

**EXHIBIT A**

October 5, 2015

**OUTSTANDING EASEMENTS:**

Property

Owner

115 Airport Road  
52 Ansonia Street  
112 Ansonia Street

CL&P  
D'Angelo  
Rodriguez/Serrano

32 Brixton Street/WH	Lavery
34 Brixton Street/WH	CT Sand and Stone Corp.
2006 Broad Street	Lall
111 Brown Street	Pizzoferrato
130 Brown Street	Elliott
148 Brown Street	JP Morgan
182 Campfield Avenue	Jones
185 Campfield Avenue	Ortiz
186 Chandler Street	Hebert
23 Clarendon Street	Gibson/Crosby
27 Clarendon Street	Mitchell
28-30 Clarendon Street	Budhram
31 Clarendon Street	Guster
101 Clermont Street	CT Office of Policy & Mgmt.
168 Dart Street	Dart Gardens
58 Dexter Street	Bellestas
117 Douglas Street	Jessmar Apartments, LLC
155 Fairfield Avenue	Martins
156 Fairfield Avenue	Henriques
473 Franklin Avenue	Grados
487-489 Franklin Avenue	480 Franklin Ave., LLC
595 Franklin Avenue	Bosnian Center
75 Giddings Street	Citifinancial Servicing, Inc.
21 Gilman Street	John Oliveri
37 Gilman Street	Zocco
63-65 Gilman Street	Muskic
10 Grassmere Avenue/WH	D&L Realty LLC
14 Grassmere Avenue/WH	D&L Realty LLC
18 Grassmere Avenue/WH	D&L Realty LLC
22 Grassmere Avenue/WH	D&L Realty LLC
50 Grassmere Avenue/WH	Conrad Trust
491 Hillside Avenue	Ortiz
808 Maple Avenue	Mochica Apts.
822 Maple Avenue	DRJ Inc.
831 Maple Avenue	Alam
520 New Britain Avenue	SNET
579 New Park Avenue/WH	Pinnacle
85 Sequin Street	Lee
126 Standish Street	Bhola
69 Talcott Road/WH	Audi-CT LLC
389 West Preston Street	Diaz
401 West Preston Street	Susaya
454 West Preston Street	Wells Fargo Bank
990 Wethersfield Avenue	Margaret Properties, LLC
1000 Wethersfield Avenue	Margaret Properties, LLC
1014 Wethersfield Avenue	Newfield Realty
55 Brinley Avenue	Tax Collector/Hartford

80 Clermont Street	Tax Collector/Hartford
91 Clermont Street	Tax Collector/Hartford
680 Franklin Avenue	Public Works/Hartford
694 Franklin Avenue	Park Department/Hartford
830 Maple Avenue	City of Hartford
31 Margarita Drive	Housing Authority/Hartford
391 New Britain Avenue	Park Department/Hartford
60 Newfield Avenue	State of CT/Dept. of Agriculture
774 Oakwood Avenue/WH Mgmt.	State of CT/Flood Control & Water
1020 Wethersfield Avenue	Public Works /Hartford

***On motion made by Commissioner Salemi and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.***

***Without objection, Agenda Items 11C “Acquisition of Real Estate in Furtherance of the Clean Water Project: (a) 957 New Britain Avenue, 9 Hillcrest Avenue, 61 Hillcrest Avenue in West Hartford, (b) Parcel on West Side of Brookfield Street in Hartford, (c) Parcel on Talcott Avenue in West Hartford, and (d) Lease of 910 New Britain Avenue in Hartford” were consolidated and considered together.***

**BUREAU OF PUBLIC WORKS  
PURCHASE OF REAL PROPERTY INTERESTS AT  
NEW BRITAIN AVENUE AND HILLCREST AVENUE IN  
WEST HARTFORD, CONNECTICUT**

To: District Board

October 5, 2015

From: Bureau of Public Works

**Be It Resolved** that the Bureau of Public Works of The Metropolitan District hereby recommends to the Board of Commissioners of The Metropolitan District, through its Chief Executive Officer, or his designee, the Metropolitan District enter into and complete the purchase and sale agreement with the Town of West Hartford, Connecticut for the acquisition of the following properties (collectively hereafter referred to as “the Parcel”):

1. 957 New Britain Avenue, West Hartford, Connecticut, Assessor’s Map H15, Block 3771, Parcel 957 (0.47 acres);
2. 9 Hillcrest Avenue, West Hartford, Connecticut, Assessor’s Map H15, Block 2701, Parcel 9) (2.03 acres); and

3. 61 Hillcrest Avenue, West Hartford, Connecticut, Assessor's Map H15, Block 2701, Parcel 61 (0.31 acres),

in furtherance of the Clean Water Project ("CWP"); and

**Be It Further Resolved** that the purchase price of the Parcel shall be \$150,000.00, exclusive of costs for surveys, title insurance, and other customary costs of closing, said funds being part of the authorized expenditure for the acquisition of those properties necessary in connection with the CWP.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

**BUREAU OF PUBLIC WORKS  
PURCHASE OF REAL PROPERTY AT  
BROOKFIELD STREET IN HARTFORD**

To: District Board

October 5, 2015

From: Bureau of Public Works

**Be It Resolved** that the Bureau of Public Works of The Metropolitan District hereby recommends to the Board of Commissioners of The Metropolitan District, the Metropolitan District, through its Chief Executive Officer or his designee, enter into and complete the purchase and sale agreement with the Housing Authority of the City of Hartford for the purchase of a 1.09 acre parcel located at Brookfield Street, Hartford, Connecticut ("Property"), in furtherance of the Clean Water Project ("CWP"); and

**Be It Further Resolved** that the purchase price shall be \$105,000, exclusive of costs for surveys, title insurance, and other customary costs of closing, said funds being part of the authorized expenditure for the acquisition of those properties necessary in connection with the CWP.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk



**BUREAU OF PUBLIC WORKS  
PURCHASE OF REAL PROPERTY INTERESTS AT  
CHARTER OAK BOULEVARD IN WEST HARTFORD, CONNECTICUT**

To: District Board

October 5, 2015

From: Bureau of Public Works

**Be It Resolved** that the Bureau of Public Works of The Metropolitan District hereby recommends to the Board of Commissioners of The Metropolitan District, the Metropolitan District, through its Chief Executive Officer, or his designee, enter into and complete the purchase and sale agreement with Triumph Engine Control Systems, LLC of West Hartford, Connecticut ("Triumph") for the acquisition of the following property interests:

1. Fee simple interest in 1.56 acres of unimproved property located in the southwest corner of the Triumph Engine Controls site which is rectangular in shape with approximately 303 feet of frontage along Talcott Road and a depth of approximately 200 feet (the "Permanent Parcel");
2. A Permanent Easement covering 15,940 square feet of the Triumph property which is located immediately north of the Permanent Parcel described above; and
3. A Temporary Construction Easement with a term of no less than 5 years, which term shall commence at the time the Metropolitan District provides notice to Triumph of its intent to exercise such rights, and no more than 7 years, covering 10,605 square feet of property which is located immediately east of the Permanent Parcel described in above,

all in furtherance of the Clean Water Project ("CWP"); and

**Be It Further Resolved** that the purchase price of the respective interests shall be as follows:

1. The purchase price of the Permanent Parcel as described above shall be \$513,333.00, exclusive of costs for surveys, title insurance, and other customary costs of closing, said funds being part of the authorized expenditure for the acquisition of those properties necessary in connection with the CWP;
2. The purchase price of the permanent easement described above shall be \$91,266.00, exclusive of costs for surveys, title insurance, and other customary costs of closing, said funds being part of the authorized expenditure for the acquisition of those properties necessary in connection with the CWP;

3. The monetary consideration for the Temporary Construction easement shall be \$37,514.00 for the five-year term and, in the event the term exceeds 5 years, \$625.33 per month thereafter so long as the term does not exceed 7 years, exclusive of costs for surveys, title insurance, and other customary costs of closing, said funds being part of the authorized expenditure for the acquisition of those properties necessary in connection with the CWP; and
4. The consideration paid for the Temporary Construction Easement shall be paid at or around the time the Metropolitan District provides notice to Triumph of its intent to exercise its temporary construction easement rights; and

**Be It Further Resolved** that the Metropolitan District may credit against the aggregate purchase price of the Permanent Parcel and the Permanent Easement sums owed to the Metropolitan District by Triumph for fees associated with the discharge of groundwater remediation wastewater to the Metropolitan District's sanitary sewer system in the amount of \$416,796.70.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

**BUREAU OF PUBLIC WORKS  
LEASE OF REAL PROPERTY AND IMPROVEMENTS AT  
910 NEW BRITAIN AVENUE, HARTFORD, CONNECTICUT**

To: District Board

October 5, 2015

From: Bureau of Public Works

**Be It Resolved** that the Bureau of Public Works of the Metropolitan District hereby recommends to the Board of Commissioners of the Metropolitan District, the Metropolitan District, through its Chief Executive Officer, or his designee, enter into and complete the lease agreement with Premium Auto, LLC ("Premium") for the lease of real property and improvements located at 910 New Britain Avenue, Hartford, Connecticut ("Property"), in furtherance of the Clean Water Project ("CWP"); and

**Be It Further Resolved** that the lease amount shall be \$11,000 per month, for a lease term of no more than nine (9) months, such term to commence at some point within the calendar years 2017 to 2020, said funds being part of the authorized expenditure for the acquisition of those properties necessary in connection with the CWP.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Caban and duly seconded, the reports for Agenda Items 11C "Acquisition of Real Estate in Furtherance of the Clean Water Project: (a) 957 New Britain Avenue, 9 Hillcrest Avenue, 61 Hillcrest Avenue in West Hartford, (b) Parcel on West Side of Brookfield Street in Hartford, (c) Parcel on Talcott Avenue in West Hartford, and (d) Lease of 910 New Britain Avenue in Hartford" were received and the resolutions adopted by unanimous vote of those present.***

#### **SETTLEMENT OF PENDING LITIGATION, ALVAREZ V. MDC**

At 7:11 P.M., Chairman DiBella requested an executive session.

***On motion made by Commissioner Adil and duly seconded, the District Board entered into executive session in order to discuss the settlement of pending litigation: Alvarez v. MDC.***

Those in attendance during the executive session:

Commissioners Andrew Adil, Luis Caban, Daniel Camilliere, Donald M. Currey, William A. DiBella, Janice Flemming, Allen Hoffman, Jean Holloway, William P. Horan, Joseph Klett, Kathleen J. Kowalyshyn, Maureen Magnan, Alphonse Marotta, Hector Rivera, Pasquale J. Salemi, Michael Solomonides, Raymond Sweezy, Alvin E. Taylor, Michael A. Toppi and Special Representative Michael Carrier; Attorneys R. Bartley Halloran, Christopher R. Stone and John S. Mirtle; Scott Jellison and John M. Zinzarella.

#### **RECONVENE**

At 7:15 P.M., Chairman DiBella requested to come out of executive session and on motion made by Commissioner Flemming and duly seconded, the District Board came out of executive session and reconvened. No formal action was taken.

**SETTLEMENT OF PENDING LITIGATION CLAIM**

To: District Board

**BE IT HEREBY RESOLVED**, that pursuant to Section B2f of the By-Laws of The Metropolitan District, the Board of Commissioners of The Metropolitan District hereby authorizes District Counsel, or his designee, to settle the lawsuit captioned *Abraham Alvarez v. City of Hartford, et al., Docket No. HHD-CV13-6045574 ("Litigation")*, for the total sum of \$8,750.00, subject to the proper execution of any and all documents reasonably necessary to effect said settlement, including but not limited to a general release containing a confidentiality provision from the plaintiff, and formal withdrawal of said action.

Respectfully submitted,

John S. Mirtle, Esq.  
District Clerk

***On motion made by Commissioner Camielliere and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.***

**ADJOURNMENT**

The meeting was adjourned at 7:16 P.M.

ATTEST:

John S. Mirtle, Esq.  
District Clerk

\_\_\_\_\_  
Date of Approval