

**THE METROPOLITAN DISTRICT COMMISSION**

555 Main Street  
Hartford, Connecticut 06103  
Monday, July 11, 2016

**Present:** Commissioners Andrew Adil, Daniel Camilliere, Mary Anne Charron, Donald M. Currey, Timothy Curtis, William A. DiBella, Allen Hoffman, Jean Holloway, William P. Horan, Kathleen J. Kowalyshyn, Joseph H. Kronen, Byron Lester, Maureen Magnan, James S. Needham, Whit Osgood, Bhupen Patel, Mark A. Pappa, Hector Rivera, Pasquale J. Salemi, Helene Shay, Raymond Sweezy and Richard W. Vicino (22)

**Absent:** Commissioners Luis Caban, Janice Flemming-Butler, Matthew B. Galligan, Sandra Johnson, Joseph Klett, Alphonse Marotta, J. Lawrence Price, Kennard Ray, Michael Solomonides, and Special Representative Michael Carrier (10)

**Also**

**Present:** Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
John S. Mirtle, District Clerk  
Sue Negrelli, Director of Engineering  
Robert Schwarm, Director of Information Technology  
Kelly Shane, Director of Procurement  
Robert Zaik, Interim Director of Human Resources  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant

**CALL TO ORDER**

The meeting was called to order by Chairman DiBella at 5:33 PM

**ROLL CALL AND QUORUM**

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

**PLEDGE OF ALLEGIANCE**

Those in attendance stood and recited the Pledge of Allegiance.

**INTRODUCTION OF NEW COMMISSIONER AND ADMINISTRATION OF OATH OF OFFICE**

*The District Clerk swore in Commissioner Whit Osgood of Glastonbury.*

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

Judy Allen of 25 Fowler Drive, West Hartford, spoke regarding the June 6, 2016 minutes.

**APPROVAL OF MINUTES**

*On motion made by Commissioner Magnan and duly seconded, the meeting minutes of June 6, 2016 were approved.*

*Commissioners Adil, Charron, Needham, Osgood and Vicino abstained.*

**REPORT FROM DISTRICT CHAIRMAN**

Chairman DiBella acknowledged an article in the Hartford Courant about Commissioner Alphonse Marotta.

**REPORT FROM CHIEF EXECUTIVE OFFICER**

Scott W. Jellison, Chief Executive Officer invited the Commissioners on a tour of all MDC Reservoirs and Facilities on July 25<sup>th</sup>.

He noted the Tunnel Contract signing on June 30<sup>th</sup> and a groundbreaking is planned for the October timeframe.

He gave an update on projects in non-member towns, the dedication to the Rossi Family planned for the September timeframe, the customer service department, and the summer situation at Barkhamsted and Lake McDonough.

The Metropolitan District Summer training program "Learn to Earn" kicked off today with twelve students.

**REPORT FROM DISTRICT COUNSEL**

R. Bartley Halloran, District Counsel, briefly reported about the Glastonbury land transaction.

***Commissioner Kronen exited the meeting at 6:20PM***

**PERSONNEL, PENSION AND INSURANCE COMMITTEE  
RETIREMENT INCENTIVE**

To: District Board

July 11, 2016

From: Personnel, Pension and Insurance Committee

Staff has been reviewing directions by which to continue to decrease operating expenses. We are proposing a second incentive for early retirement. As of December 1, 2016, there will be 56 employees with the combined total of 85 points (up from 35 as of June 1, 2016, last incentive), or Magic Number (Age + Service with no penalty under early retirement) and 4 employees age 65 years or older.

The Retirement Incentive proposed is as follows:

**ELIGIBILITY:**

- District full-time employees who have combined Age + Service of 85 points greater (Magic Number) as of September 1, 2016; or, October 1, 2016; November 1, 2016; or, December 1, 2016;
- District full-time employees who have achieved Normal Retirement Age of years as of September 1, 2016; or, October 1, 2016; or, November 1, 2016; December 1, 2016;

**RETIREMENT INCENTIVE:**

Cash incentive of \$ 24,000.00, plus two weeks of salary to those eligible employee above, who request retirement on January 1, 2017, and for those employees who have the Magic Number or who are 65 years of age at the retirement date requested for months of September, October, November, December, 2016; or January 1, 2017. Such incentive cash distribution shall be applied as a post-retirement pay-out in addition to any qualifying accumulated but unused time bank balance pay-outs.

**SPECIAL CONDITIONS:**

The retirement incentive above is conditioned upon the following:

- Irrevocable election to participate must be submitted in writing on the prescribed form to the Human Resources Department no later than the close business Friday, August 12, 2016. Any form received after that date may, at the District's sole discretion and upon demonstration of good cause, be accepted.
- The District reserves the right to cancel this early retirement incentive program if the Chief Executive Officer determines, in his sole discretion, that the number of participants is insufficient to achieve the estimated operational budget savings for Fiscal Years 2016 and 2017.
- This Incentive shall be applied to employees who have the Magic Number

who are 65 years or older at the retirement date requested for the months of September, October, November, December, 2016; or, January 1, 2017.

At a meeting of the Personnel, Pension and Insurance Committee held on July 11, 2016, it was:

**VOTED:** That the Personnel Pension and Insurance Committee recommend to the District Board passage of the following resolution:

**RESOLVED:** That the Chief Executive Officer is authorized to offer a retirement incentive to eligible employees as described above.

Respectfully Submitted,

John S. Mirtle, Esq.  
District Clerk

*On motion made by Commissioner Adil and duly seconded, the report was received and resolution adopted by unanimous vote of those present.*

**BUREAU OF PUBLIC WORKS  
CONSIDERATION & POTENTIAL ACTION ON AUTHORIZATION  
TO INITIATE CONDEMNATION PROCEEDING TO SECURE PROPERTY  
AS NECESSARY TO COMPLETE THE SOUTH HARTFORD CONVEYANCE AND  
STORAGE TUNNEL PROJECT**

To: District Board July 11, 2016  
From: Bureau of Public Works

By referenda approved in 2006 and 2012, the electorate within The Metropolitan District approved funding for the Clean Water Project. The funding authorization included the expenditure of those funds necessary to purchase, by condemnation or otherwise, such property rights as may be necessary to prosecute the work and complete the improvements required under the Clean Water Project.

As part of its ongoing Clean Water Project activities, the MDC is constructing an eighteen (18) foot wide, twenty-one thousand eight hundred (21,800) linear foot tunnel, known as the "South Hartford Storage and Conveyance Tunnel". The tunnel will provide increased sewer flow and storage capacity during periods of significant wet weather. The tunnel project includes the construction of: (i) launch and retrieval shafts at the tunnel terminus points in Hartford and West Hartford, respectively; (ii) up to seven thousand three hundred (7,300) linear feet of near surface consolidation sewers; (iii) eight (8) tangential vortex hydraulic drop

shafts; (iv) a forty million (40,000,000) gallon per day dry pit tunnel pump station; (v) odor control facilities at all potential air release points; and (vi) various other structures and facilities.

To build the tunnel and its various appurtenances, the MDC must acquire certain property rights, including an eight thousand one hundred and six (8,106) square foot (0.186 acre) permanent easement and an eight thousand eight hundred and eighty-eight (8,888) square foot (0.204 acre) temporary easement over a portion of land situated along Franklin Avenue in Hartford. The District, through its consultant, has performed an engineering needs assessment and determined that easements over the subject property are the most prudent alternative to other options. The impacted parcel and property owner are as follows:

Parcel:	680 Franklin Avenue, Hartford, Connecticut
Owner:	City of Hartford

Attached is a copy of the taking map detailing the location, area and other details associated with the taking.

The MDC must obtain the property from the property owner prior to the commencement of work by the selected contractor. Despite lengthy and vigorous negotiations with the property owner, the MDC has not been able to acquire the property. Accordingly, action to take the property must commence forthwith. Efforts to acquire the necessary property rights by agreement continue, notwithstanding the condemnation proceedings.

The compensation to be paid to the affected property owner represents the average appraised value as independently determined by two (2) Connecticut licensed appraisers. As provided by the MDC Charter Section 1-4, in order to proceed with the condemnation proceeding, a resolution of the District Board is required.

**THEREFORE, BE IT RESOLVED THAT:**

Pursuant to Conn. Gen. Stat. § 48-12, and Metropolitan District Charter Section 1-2, 1-2f and 1-4, the Board of the Metropolitan District hereby authorizes District staff to proceed with condemnation proceedings on the aforementioned property and to acquire such permanent and temporary easement rights pursuant thereto as are necessary for the installation, maintenance, repair and use of those improvements within the South Hartford Conveyance and Storage Tunnel project contained within or affecting said property.

The amount of compensation awarded pursuant to said condemnation proceeding(s) shall be the average value of the property rights acquired, as independently determined by two (2) Connecticut licensed appraisers.

Respectfully Submitted,

John S. Mirtle, Esq.  
District Clerk

EASEMENT DESCRIPTION

A PORTION OF PROPERTY OF THE CITY OF HARTFORD AS DEPICTED ON A MAP ENTITLED "MAP SHOWING EASEMENT AREA TO BE GRANTED TO THE METROPOLITAN DISTRICT ACROSS PROPERTY OF THE CITY OF HARTFORD 680 FRANKLIN AVENUE HARTFORD CONNECTICUT", SCALE 1"=20', DATED 5-16-12 LAST REVISED 6-16-16, PREPARED BY MARTINEZ COUCH & ASSOCIATES, LLC., AND MORE PARTICULARLY DESCRIBED AS:

PERMANENT EASEMENT AREA DESCRIPTION

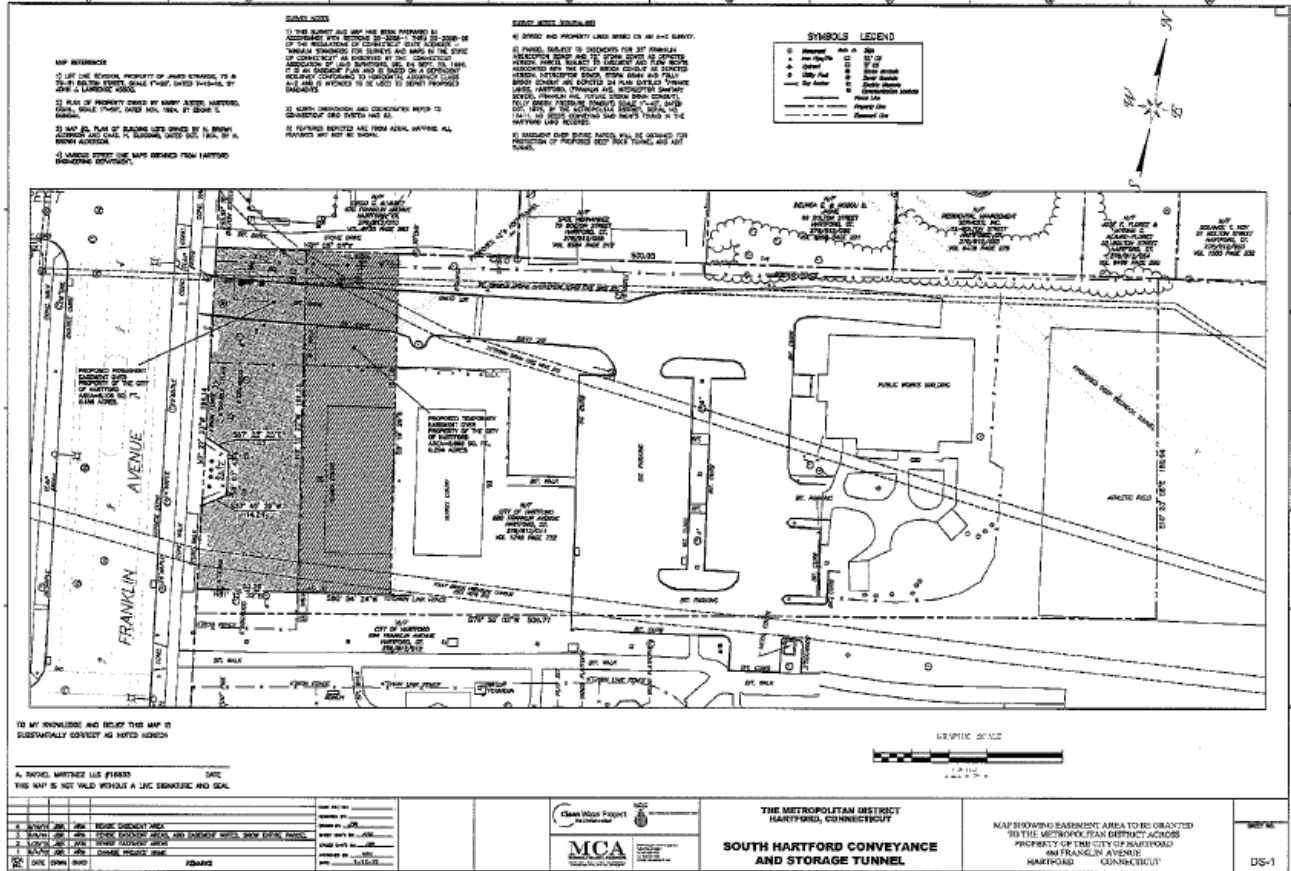
BEGINNING AT A POINT ON THE EASTERLY LINE OF FRANKLIN AVENUE AND THE SOUTHWESTERLY CORNER OF PROPERTY OF DIEGO G. ALVAREZ. THENCE RUNNING ALONG PROPERTY NOW OR FORMERLY DIEGO G. ALVAREZ N81°05'05"E A DISTANCE OF 47.78' TO A POINT. THENCE RUNNING THROUGH LAND OF CITY OF HARTFORD S9°11'22"E A DISTANCE OF 181.23' TO A POINT. THENCE RUNNING THROUGH LAND OF CITY OF HARTFORD S81°15'32"W A DISTANCE OF 53.26' TO A POINT IN THE EASTERLY LINE OF FRANKLIN AVENUE. THENCE RUNNING ALONG FRANKLIN AVENUE N7°27'23"W A DISTANCE OF 44.25' TO A POINT. THENCE RUNNING THROUGH LAND OF CITY OF HARTFORD N57°45'29"E A DISTANCE OF 14.24' TO A POINT. THENCE RUNNING THROUGH LAND OF THE CITY OF HARTFORD N8°07'43"W A DISTANCE OF 23.17' TO A POINT. THENCE RUNNING THROUGH LAND OF THE CITY OF HARTFORD N67°23'25"W A DISTANCE OF 14.63' TO A POINT IN THE EASTERLY LINE OF FRANKLIN AVENUE. THENCE RUNNING ALONG FRANKLIN AVENUE N7°27'23"W A DISTANCE OF 100.41' TO THE POINT AND PLACE OF BEGINNING.

EASEMENT AREA = 8,106 SQ. FT., 0.186 ACRES

TEMPORARY EASEMENT AREA DESCRIPTION

BEGINNING AT A POINT ON THE EASTERLY LINE OF FRANKLIN AVENUE AND THE SOUTHWEST CORNER OF PROPERTY OF DIEGO G. ALVAREZ. SAID POINT BEING N81°05'05"E A DISTANCE OF 47.78' FROM THE EASTERLY LINE OF FRANKLIN AVENUE. THENCE RUNNING ALONG PROPERTY OF DIEGO G. ALVAREZ N81°05'05"E A DISTANCE OF 48.85' TO A POINT. THENCE RUNNING THROUGH LAND OF THE CITY OF HARTFORD S9°19'29"E A DISTANCE OF 181.08' TO A POINT. THENCE RUNNING THROUGH LAND OF THE CITY OF HARTFORD S80°54'24"W A DISTANCE OF 49.28' TO A POINT. THENCE RUNNING THROUGH LAND OF THE CITY OF HARTFORD N9°11'22"W A DISTANCE OF 181.23' TO THE POINT AND PLACE OF BEGINNING.

TEMPORARY EASEMENT AREA= 8,888 SQ. FT., 0.204 ACRES



*On motion made by Commissioner Sweezy and duly seconded, the report was received and resolution adopted by unanimous vote of those present.*

**BUREAU OF PUBLIC WORKS  
CONSIDERATION & POTENTIAL ACTION ON AUTHORIZATION  
TO INITIATE CONDEMNATION PROCEEDING TO SECURE PROPERTY  
AS NECESSARY TO COMPLETE THE SOUTH HARTFORD CONVEYANCE AND  
STORAGE TUNNEL PROJECT**

To: District Board

July 11, 2016

From: Bureau of Public Works

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As part of its ongoing Clean Water Project activities, the MDC is constructing an eighteen (18) foot wide, twenty-one thousand eight hundred

(21,800) linear foot tunnel, known as the “South Hartford Storage and Conveyance Tunnel”. The tunnel will provide increased sewer flow and storage capacity during periods of significant wet weather. The tunnel project includes the construction of: (i) launch and retrieval shafts at the tunnel terminus points in Hartford and West Hartford, respectively; (ii) up to seven thousand three hundred (7,300) linear feet of near surface consolidation sewers; (iii) eight (8) tangential vortex hydraulic drop shafts; (iv) a forty million (40,000,000) gallon per day dry pit tunnel pump station; (v) odor control facilities at all potential air release points; and (vi) various other structures and facilities.

To build the tunnel and its various appurtenances, the MDC must acquire certain property rights to a portion of a parcel of land known as 180 John D. Wardlaw Way, Hartford, CT (Assessor’s Map 140, Block 588, Parcel 003), said parcel comprised of 47,901 square feet along Brookfield Street, Hartford, CT as more particularly described in the attached exhibits. The District, through its consultant, has performed an engineering needs assessment and determined that easements over the subject property are the most prudent alternative to other options. The impacted parcel and property owner are as follows:

Parcel: 180 John D. Wardlaw Way, Hartford, Connecticut

Owner: Hartford Housing Authority

The MDC must obtain the parcel from the property owner prior to the commencement of work by the selected contractor. Despite lengthy and vigorous negotiations with the property owner, the MDC has not been able to acquire the property. Accordingly, action to take the property must commence forthwith. Efforts to acquire the necessary property rights by agreement continue, notwithstanding the condemnation proceedings.

The compensation to be paid to the affected property owner represents the average appraised value as independently determined by two (2) Connecticut licensed appraisers. As provided by the MDC Charter Section 1-4, in order to proceed with the condemnation proceeding, a resolution of the District Board is required.

THEREFORE, BE IT RESOLVED THAT:

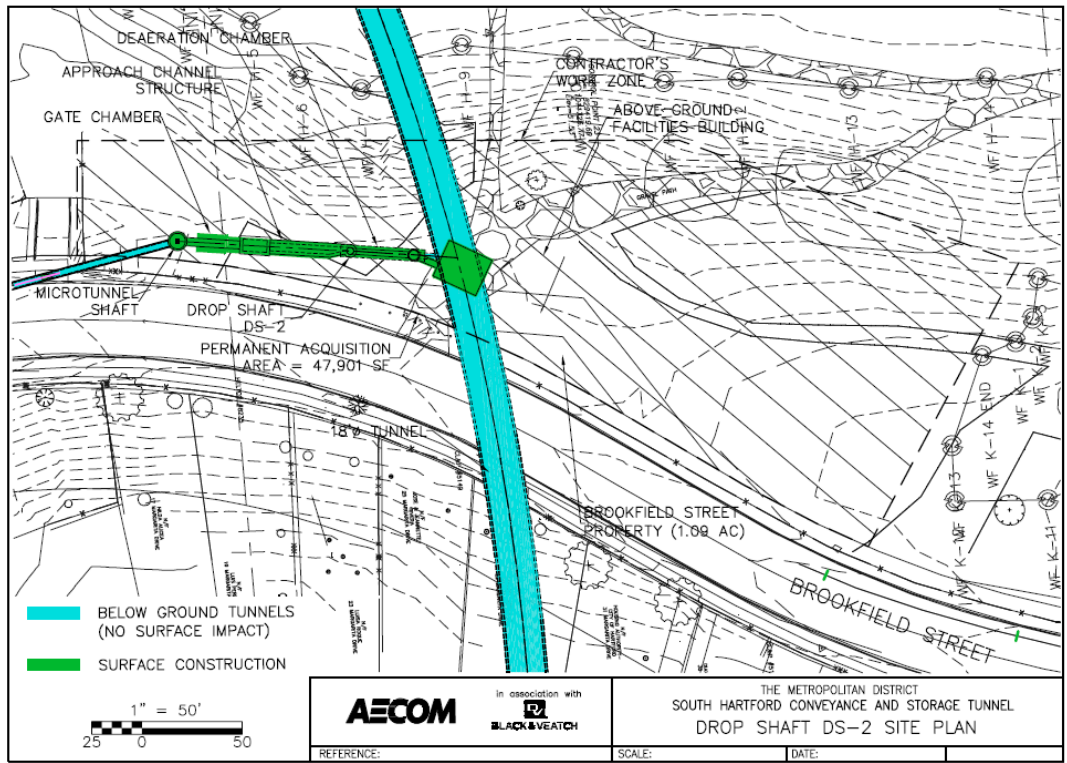
Pursuant to Conn. Gen. Stat. § 48-12, and Metropolitan District Charter Section 1-2, 1-2f and 1-4, the Board of the Metropolitan District hereby authorizes District staff to proceed with condemnation proceedings on the aforementioned property and to acquire said portion of the property as set forth in the attached exhibits as are necessary for the installation, maintenance, repair and use of those improvements within the South Hartford Conveyance and Storage Tunnel project contained within or affecting said parcel.



The amount of compensation awarded pursuant to said condemnation proceeding(s) shall be the average value of the property rights acquired, as independently determined by two (2) Connecticut licensed appraisers.

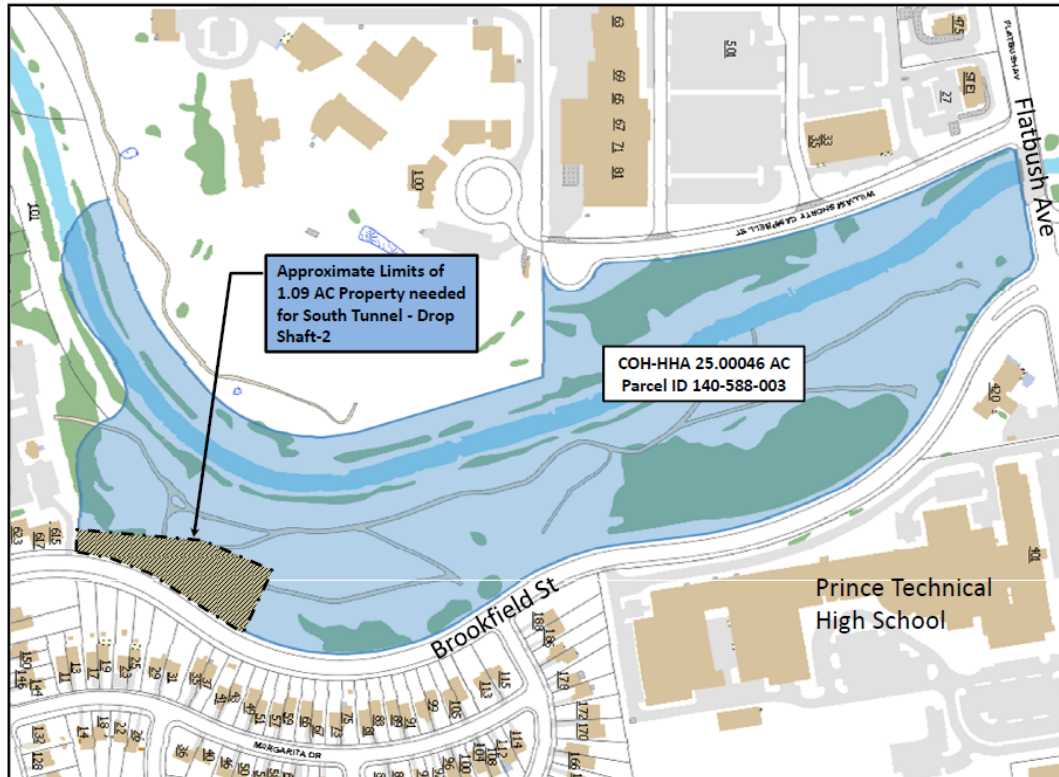
Respectfully Submitted,

John S. Mirtle, Esq.  
District Clerk



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LAST UPDATE: Wednesday, September 24, 2014 11:20:40 AM  
PLOT DATE: Wednesday, September 24, 2014 11:30:08 AM



***On motion made by Commissioner Currey and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

***Commissioner Magnan exited the meeting at 6:40PM***

### **DISCUSSION RE: HOGBACK WATERSHED RECREATION COMMISSION**

Scott W. Jellison, Chief Executive Officer, asked the Water Bureau to assign a commissioner to the Hogback Watershed Recreation Commission.

### **DISCUSSION RE: CUSTOMER IRRIGATION AND HYDRANT ISSUES**

Scott W. Jellison, Chief Executive Officer, discussed customer concerns about the Clean Water Project Charge on accounts used solely for irrigation. This will be further discussed at the upcoming Water Bureau meeting.

### **OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

Judy Allen of 25 Fowler Drive, West Hartford, spoke regarding transparency, website postings, public notifications and sprinklers in relation to farmers.

Donna Landerman of 6 Rundelane, Bloomfield spoke regarding sprinklers and the relation to Niagara Bottling.

**COMMISSIONERS QUESTIONS AND COMMENTS**

Commissioner Hoffman Nominated John M. Zinzarella to the Hartford Business Journal awards for Chief Financial Officers.

**ADJOURNMENT**

The meeting was adjourned at 7:03 P.M.

ATTEST:

John S. Mirtle, Esq.  
District Clerk

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Date of Approval