

COMMUNITY AFFAIRS COMMITTEE

The Metropolitan District

555 Main Street, Hartford

Friday, May 30, 2014

Present: Commissioners Janice Flemming, Georgiana Holloway, Thea Montanez, Kennard Ray, Albert F. Reichin, Raymond Sweezy and District Chairman William A. DiBella (7)

Absent: Commissioners Mary Anne Charron, Maureen Magnan, Hector M. Rivera and Helene Shay, (4)

Also

Present: Charles P. Sheehan, Chief Executive Officer
Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations
John Zinzarella, Deputy Chief Executive Officer, Business Services
Christopher R. Stone, Assistant District Counsel
Carl Nasto, Assistant District Counsel
John S. Mirtle, District Clerk
Erin Ryan, Director of Human Resources
Jay Wesley, Interim Assistant to the Director of Procurement
Michael Jefferson, Project Management Unit Diversity Manager
Rita Kelley, Affirmative Action Officer
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Chairperson Thea Montanez called the meeting to order at 11:40 AM

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of May 14, 2014 were approved.

Commissioner Reichin abstained from voting.

STAFF BRIEFING RE: DIVERSITY INITIATIVES

Erin Ryan, Director of Human Resources, briefed the committee on MDC Human Resources diversity initiatives.

Rita Kelley, Affirmative Action Officer, briefed the committee on the MDC state and federal affirmative action plans.

Carl Nasto, Assistant District Counsel, briefed the committee on MDC compliance with the State of Connecticut set-aside program for contracting and purchasing.

Commissioners Flemming and Ray exited the meeting at 12:40 PM.

Michael Jefferson, Project Management Unit Diversity Manager, briefed the committee on MDC diversity initiatives for contractors and subcontractors.

Jay Wesley, Interim Assistant to the Director of Procurement, briefed the committee on the MDC Small, Local Business Enterprise program.

ADJOURNMENT

The meeting was adjourned at 2:09 PM

ATTEST:

John S. Mirtle, Esq.
District Clerk

Date Approved